

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
February 7, 2023  
185 Spring Avenue  
7:00 p.m.**

*Meetings of the Park Board of Commissioners will be held in-person while also enabling attendance remotely by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.*

*This meeting will be conducted in – person also with the opportunity to attend and participate by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. Commissioners, the Executive Director, Staff, and chief legal counsel might not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.*

*The public is invited to attend in-person or join the conference. Please email Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) for the Meeting ID and password by 6:00pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.*

**Public participation instructions:**

*Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) by 6:00pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.*

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**

**VI. Consent Agenda:** All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.

- A. Voucher list of bills totaling \$331,137.56
- B. Minutes from the January 24, 2023, Regular Meeting

**VII. New Business**

- A. Downtown Plaza – A/E Services Recommendation
- B. Downtown Plaza – Pre-Design Construction Management Services

**VIII. Unfinished Business**

- A. 2023-2025 Project Update(s)

**IX. Staff Reports**

**X. Commissioners' Reports**

**XI. Adjourn to Executive Session**

Under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

**XII. Adjourn**

# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 2/7/2023



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	42,821.52
20	Recreation Fund		84,300.44
55	Special Recreation Fund		4,797.56
94	Capital Improvements Fund		199,218.04
		<b>Report Total:</b>	<u>\$ 331,137.56</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 02/02/2023 - 11:23AM  
 Batch: 00001.02.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199180 IL-GE-22W	Alpha Youth Sports, Inc. Coaching Materials	4,585.00	02/07/2023	20-21-000-525500-1141	Check Sequence: 1 ACH Enabled: False
	Check Total:	4,585.00			
Vendor: 202410 Deposit	Bass/Schuler Entertainment Event Entertainment	1,000.00	02/07/2023	20-26-000-525500-6809	Check Sequence: 2 ACH Enabled: False
	Check Total:	1,000.00			
Vendor: 108315 P59234013	Batteries Plus Light Bulbs	20.85	02/07/2023	20-30-450-530300-0000	Check Sequence: 3 ACH Enabled: True
	Check Total:	20.85			
Vendor: 199217	Bloomington Park District Meet Fees	250.00	02/07/2023	20-21-000-525500-1170	Check Sequence: 4 ACH Enabled: False
	Check Total:	250.00			
Vendor: 198825	Bricks 4 Kids Oak Brook Winter Classes	900.00	02/07/2023	20-22-000-525500-2370	Check Sequence: 5 ACH Enabled: True
	Check Total:	900.00			
Vendor: 202651 Conference	Rebecca Brush Conference Expenses	162.87	02/07/2023	20-00-000-585201-0000	Check Sequence: 6 ACH Enabled: True
	Check Total:	162.87			
Vendor: 135160 920271462 920271462	BSN Sports Equipment Equipment	1,145.27 1,145.27	02/07/2023 02/07/2023	20-21-000-535500-1111 20-21-000-535500-1232	Check Sequence: 7 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,290.54			
Vendor: 115285	ComEd			Check Sequence: 8	ACH Enabled: False
	12/13-1/14/2023 Electricity	57.97	02/07/2023	10-00-000-570100-0000	
	Check Total:	57.97			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 9	ACH Enabled: False
3663808	12/2022 Gas	1,767.16	02/07/2023	20-30-200-570200-0000	
3663808	12/2022 Gas	822.40	02/07/2023	10-00-000-570200-0000	
3663808	12/2022 Gas	190.89	02/07/2023	20-30-150-570200-0000	
3663808	12/2022 Gas	446.12	02/07/2023	20-30-500-570200-0000	
3663808	12/2022 Gas	1,625.65	02/07/2023	20-30-450-570200-0000	
3663808	12/2022 Gas	503.30	02/07/2023	20-30-300-570200-0000	
3663808	12/2022 Gas	1,887.03	02/07/2023	20-30-100-570200-0000	
3663808	12/2022 Gas	855.07	02/07/2023	20-30-350-570200-0000	
	Check Total:	8,097.62			
Vendor: 115438	Cooling Equipment Service, Inc.			Check Sequence: 10	ACH Enabled: True
81502	HVAC Repairs	529.20	02/07/2023	20-30-200-550300-0000	
	Check Total:	529.20			
Vendor: 202396	Dewberry Architects Inc.			Check Sequence: 11	ACH Enabled: False
2232729	Construction Plans	7,075.00	02/07/2023	94-90-920-575180-0000	
	Check Total:	7,075.00			
Vendor: 201591	Justin Diener			Check Sequence: 12	ACH Enabled: True
Conference	Conference Expenses	65.00	02/07/2023	20-00-000-585201-0000	
	Check Total:	65.00			
Vendor: 118633	Discovery Foreign Language			Check Sequence: 13	ACH Enabled: False
20209	Winter Classes	1,380.00	02/07/2023	20-22-000-525500-2301	
	Check Total:	1,380.00			
Vendor: 119690	DuPage Co. Public Works			Check Sequence: 14	ACH Enabled: False
256742	10/4-12/2/2022 Water	76.24	02/07/2023	20-00-000-570400-0000	
	Check Total:	76.24			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 119710 53375	DuPage Training Academy Winter Training	8,220.00	02/07/2023	Check Sequence: 15 20-21-000-525500-1233	ACH Enabled: True
	Check Total:	8,220.00			
Vendor: 202677 #1	E. Hoffman, Inc. Sunset Playground	34,272.00	02/07/2023	Check Sequence: 16 94-90-930-575120-0000	ACH Enabled: True
	Check Total:	34,272.00			
Vendor: 200526 894	GHRD Field Rental	900.00	02/07/2023	Check Sequence: 17 20-21-000-525500-1280	ACH Enabled: False
	Check Total:	900.00			
Vendor: 200078 9851	Holmgren Electric Inc. Electrical Repairs	1,187.78	02/07/2023	Check Sequence: 18 20-30-100-550300-0000	ACH Enabled: True
	Check Total:	1,187.78			
Vendor: 198839 84807	Identatronics, Inc. Key Cards	545.59	02/07/2023	Check Sequence: 19 20-30-350-521600-0000	ACH Enabled: False
	Check Total:	545.59			
Vendor: 202111 2858552 2858552	Impact Networking, LLC Report Paper Report Paper	153.50 153.50	02/07/2023 02/07/2023	Check Sequence: 20 10-00-000-530100-0000 10-10-000-530100-0000	ACH Enabled: False
	Check Total:	307.00			
Vendor: 199018	IWSL League Fees	970.00	02/07/2023	Check Sequence: 21 20-21-000-525500-1123	ACH Enabled: False
	Check Total:	970.00			
Vendor: 166407 2003	KH Kim's Taekwondo Fall Classes	1,053.00	02/07/2023	Check Sequence: 22 20-21-000-525500-1275	ACH Enabled: False
	Check Total:	1,053.00			
Vendor: 152045	Len's Ace Hardware Nuts/Bolts Wallplate Padlocks/Keys	20.54 1.42 95.19	02/07/2023 02/07/2023 02/07/2023	Check Sequence: 23 10-10-000-530300-0000 20-30-200-530210-0000 10-10-000-530900-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Nuts/Bolts	3.96	02/07/2023	10-10-000-530300-0000	
	Nuts/Bolts	28.52	02/07/2023	20-30-200-550300-0000	
	Repair Supplies	27.31	02/07/2023	20-30-200-550300-0000	
	Repair Supplies	15.27	02/07/2023	20-30-450-530300-0000	
	Key Duplication	44.82	02/07/2023	10-10-000-530900-0000	
	Check Total:	237.03			
Vendor: 202680 549084	Lind Equipment Light Towers	25,890.00	02/07/2023	94-90-000-575110-0000	ACH Enabled: False
	Check Total:	25,890.00			
Vendor: 200234 74413	Marathon Sportswear Uniforms	642.25	02/07/2023	20-21-000-535500-1124	ACH Enabled: True
	Check Total:	642.25			
Vendor: 156599 3195 5513 5904 6014 6015	Menard's, Inc. Hex Keys Picnic Table Repairs Building Repairs Paint Supplies Garbage Can	14.47 283.35 45.30 66.57 29.99	02/07/2023 02/07/2023 02/07/2023 02/07/2023 02/07/2023	10-10-000-521370-0000 10-10-000-550200-0000 20-30-200-530600-0000 20-30-200-530600-0000 10-10-000-530300-0000	ACH Enabled: True
	Check Total:	439.68			
Vendor: 202644 S22193NP-01	Midwest Mechanical HVAC Replacements	32,085.00	02/07/2023	94-90-920-575180-0000	ACH Enabled: False
	Check Total:	32,085.00			
Vendor: 161205	Nicor Gas 12/15-1/17/2023 Gas	311.66	02/07/2023	10-00-000-570200-0000	ACH Enabled: False
	Check Total:	311.66			
Vendor: 163300	Office Depot Supples Supples Supples Supples	85.11 85.11 29.71 29.71	02/07/2023 02/07/2023 02/07/2023 02/07/2023	10-00-000-530100-0000 20-00-000-530100-0000 10-00-000-530100-0000 20-00-000-530100-0000	ACH Enabled: False
	Check Total:	229.64			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 101134	PDRMA			Check Sequence: 30	ACH Enabled: False
	1/2023 Health Insurance	4,508.64	02/07/2023	10-00-000-565100-0000	
	1/2023 Health Insurance	15,470.42	02/07/2023	10-10-000-565100-0000	
	1/2023 Health Insurance	13,938.27	02/07/2023	20-00-000-565100-0000	
	1/2023 Health Insurance	1,532.71	02/07/2023	20-30-100-565100-0000	
	1/2023 Health Insurance	224.43	02/07/2023	20-30-150-565100-0000	
	1/2023 Health Insurance	221.36	02/07/2023	20-30-200-565100-0000	
	1/2023 Health Insurance	344.93	02/07/2023	20-30-300-565100-0000	
	1/2023 Health Insurance	1,327.05	02/07/2023	20-30-350-565100-0000	
	1/2023 Health Insurance	344.93	02/07/2023	20-30-400-565100-0000	
	1/2023 Health Insurance	1,034.43	02/07/2023	20-30-450-565100-0000	
	1/2023 Health Insurance	426.37	02/07/2023	20-30-500-565100-0000	
	1/2023 Health Insurance	532.29	02/07/2023	55-00-000-565100-0000	
	1/2023 Property Insurance	4,706.19	02/07/2023	10-00-000-560600-0000	
	1/2023 Liability Insurance	2,274.62	02/07/2023	10-00-000-560600-0000	
	1/2023 Workers Compensation	3,493.67	02/07/2023	10-00-000-560200-0000	
	1/2023 Employment Practice	902.84	02/07/2023	10-00-000-560600-0000	
	1/2023 Pollution Liability	137.73	02/07/2023	10-00-000-560600-0000	
	Check Total:	51,420.88			
Vendor: 200149	Pentegra Systems			Check Sequence: 31	ACH Enabled: False
65742	Camera Repairs	232.50	02/07/2023	20-30-100-540700-0000	
	Check Total:	232.50			
Vendor: 199218	Positive Coaching Alliance			Check Sequence: 32	ACH Enabled: False
80370	Coaches Workshops	712.50	02/07/2023	20-21-000-525500-1111	
80370	Coaches Workshops	712.50	02/07/2023	20-21-000-525500-1120	
80370	Coaches Workshops	250.00	02/07/2023	20-21-000-525500-1127	
80370	Coaches Workshops	712.50	02/07/2023	20-21-000-525500-1232	
80370	Coaches Workshops	300.00	02/07/2023	20-21-000-525500-1241	
80370	Coaches Workshops	712.50	02/07/2023	20-21-000-525500-1141	
80370	Coaches Workshops	300.00	02/07/2023	20-21-000-525500-1172	
80370	Coaches Workshops	300.00	02/07/2023	20-21-000-525500-1161	
80370	Coaches Workshops	200.00	02/07/2023	20-21-000-525500-1280	
	Check Total:	4,200.00			
Vendor: 199058	Rotary Club of Glen Ellyn			Check Sequence: 33	ACH Enabled: False
625	Monthly Dues	73.50	02/07/2023	10-00-000-585250-0000	
625	Monthly Dues	73.50	02/07/2023	20-00-000-585250-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	147.00			
Vendor: 200764 1	Michael Semprevivo Winter Training	2,650.00	02/07/2023	Check Sequence: 34 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	2,650.00			
Vendor: 178125 8543469	Service Sanitation, Inc. Port O Let Fees	309.54	02/07/2023	Check Sequence: 35 94-90-000-575110-0000	ACH Enabled: True
	Check Total:	309.54			
Vendor: 201768 158679	S-NET Communications 2/2023 District-Wide Phone Service	554.63	02/07/2023	Check Sequence: 36 10-00-000-570300-0000	ACH Enabled: True
158679	2/2023 District-Wide Phone Service	132.56	02/07/2023	10-10-000-570300-0000	
158679	2/2023 District-Wide Phone Service	554.63	02/07/2023	20-00-000-570300-0000	
158679	2/2023 District-Wide Phone Service	274.63	02/07/2023	20-30-100-570300-0000	
158679	2/2023 District-Wide Phone Service	18.57	02/07/2023	20-30-150-570300-0000	
158679	2/2023 District-Wide Phone Service	104.91	02/07/2023	20-30-300-570300-0000	
158679	2/2023 District-Wide Phone Service	55.57	02/07/2023	20-30-500-570300-0000	
	Check Total:	1,695.50			
Vendor: 181118 8068567206	Staples Advantage Supplies	92.97	02/07/2023	Check Sequence: 37 20-00-000-530100-0000	ACH Enabled: False
	Check Total:	92.97			
Vendor: 202679 OBCDD015-0001	The Able Press Winter Classes	600.00	02/07/2023	Check Sequence: 38 20-22-000-525500-2364	ACH Enabled: False
	Check Total:	600.00			
Vendor: 199807 Conference	Michael Thomas Jr. Conference Expense	20.43	02/07/2023	Check Sequence: 39 20-00-000-585201-0000	ACH Enabled: True
	Check Total:	20.43			
Vendor: 200218	Craig Turner Tournament Fees	100.07	02/07/2023	Check Sequence: 40 20-21-000-535500-1172	ACH Enabled: False
	Check Total:	100.07			
Vendor: 200675	Village of Glen Ellyn Administration			Check Sequence: 41	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Burn Permits	Burn Permits	400.00	02/07/2023	10-10-000-521370-0000	
	Check Total:	400.00			
Vendor: 193185	WDSRA			Check Sequence: 42	ACH Enabled: False
	Inclusion Services	4,265.27	02/07/2023	55-00-000-575350-0000	
	Check Total:	4,265.27			
Vendor: 199401 220277-001	Wight & Company			Check Sequence: 43	ACH Enabled: False
	Engineering Services	10,000.00	02/07/2023	94-90-920-575180-0000	
	Check Total:	10,000.00			
Vendor: 197578	Cathy Yocum			Check Sequence: 44	ACH Enabled: True
	Tax Forms	21.99	02/07/2023	20-00-000-521700-0000	
	Check Total:	21.99			
Vendor: 199985	Young Sportsmen's Soccer League			Check Sequence: 45	ACH Enabled: False
	League Fees	4,875.00	02/07/2023	20-21-000-525500-1123	
	League Fees	2,275.00	02/07/2023	20-21-000-525500-1127	
	Check Total:	7,150.00			
Vendor: 202678 1	Zap Sports Agility			Check Sequence: 46	ACH Enabled: True
	League Fees	6,960.00	02/07/2023	20-21-000-525500-1127	
	Check Total:	6,960.00			
	Total for Check Run:	224,047.07			
	Total of Number of Checks:	46			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 01/30/2023 - 9:28AM  
 Batch: 00010.01.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200411	Abbington Distinctive Banquets Daddy/Daughter Dance	8,120.00	01/30/2023	Check Sequence: 1 20-26-000-525500-6816	ACH Enabled: False
	Check Total:	8,120.00			
Vendor: 200066	Walmart Capital One Supplies	84.50	01/30/2023	Check Sequence: 2 20-24-000-535500-4643	ACH Enabled: False
	Check Total:	84.50			
Vendor: 199036 0127.1	Midwest Institute of Park Executives Annual Membership	25.00	01/30/2023	Check Sequence: 3 10-00-000-585250-0000	ACH Enabled: False
	Check Total:	25.00			
Vendor: 200675 Review Fee	Village of Glen Ellyn Administration Remodel Review Fee	1,325.00	01/30/2023	Check Sequence: 4 94-90-920-575180-0000	ACH Enabled: False
	Check Total:	1,325.00			
Vendor: 200423 Permit Fee	Village of Glen Ellyn-Special Permit Fees	8,271.00	01/30/2023	Check Sequence: 5 94-90-930-575120-0000	ACH Enabled: False
	Check Total:	8,271.00			
Vendor: 190330 210921	Village of Glen Ellyn-Water Water	22.86	01/30/2023	Check Sequence: 6 20-00-000-570400-0000	ACH Enabled: False
	Check Total:	22.86			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	17,848.36			
	Total of Number of Checks:	6			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 01/25/2023 - 8:32AM  
 Batch: 00008.01.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 105167	Armbrust Plumbing and Heating			Check Sequence: 1	ACH Enabled: True
36287045	RPZ Testing	300.00	01/25/2023	20-30-450-521600-0000	
38412499	RPZ Testing	104.95	01/25/2023	20-30-200-521600-0000	
39861268	RPZ Repairs	1,555.00	01/25/2023	20-30-500-530210-0000	
39864595	RPZ Repairs	1,520.00	01/25/2023	20-30-100-530210-0000	
39868947	RPZ Repairs	2,140.00	01/25/2023	20-30-300-530210-0000	
	Check Total:	5,619.95			
Vendor: 200719	Chapman and Cutler LLP			Check Sequence: 2	ACH Enabled: False
2022994	Bond Issuance Fees	7,500.00	01/25/2023	94-90-000-580935-0000	
	Check Total:	7,500.00			
Vendor: 202664	Chess Wizards Inc.			Check Sequence: 3	ACH Enabled: True
5989	Fall Classes	2,380.00	01/25/2023	20-22-000-525500-2310	
	Check Total:	2,380.00			
Vendor: 199008	Hacienda Landscaping, Inc.			Check Sequence: 4	ACH Enabled: True
#2	Field Improvements	72,490.50	01/25/2023	94-90-805-575110-0000	
	Check Total:	72,490.50			
Vendor: 202186	MyPlate2Yours, LLC			Check Sequence: 5	ACH Enabled: True
868	Winter Classes	391.08	01/25/2023	20-22-000-525500-2314	
	Check Total:	391.08			
Vendor: 200963	T-Mobile			Check Sequence: 6	ACH Enabled: False
	AED Monitoring 12/12-1/11/2023	35.60	01/25/2023	10-00-000-585815-0000	
	Check Total:	35.60			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200735 330	Jordann Tomasek Logos	825.00	01/25/2023	Check Sequence: 7 20-00-000-521650-0000	ACH Enabled: True
	Check Total:	825.00			
	Total for Check Run:	89,242.13			
	Total of Number of Checks:	7			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
January 24, 2023  
185 Spring Avenue**

**I. Call to Order**

President Durham called the meeting to order at 7:03 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Cornell, Crickmore, Ward, Weber, Stortz, Nephew, and President Durham.

Staff members present were Executive Director Harris, Deputy Director Cinquegrani, Superintendent of Planning and Natural Resources Troia and Administration & Special Services Supervisor Blanco.

**III. Pledge of Allegiance**

President Durham led the Pledge of Allegiance.

**IV. Changes to the Agenda**

None.

**V. Public Participation**

None.

**VI. Consent Agenda**

Commissioner Cornell moved, seconded by Commissioner Crickmore to approve the Consent Agenda including the Voucher List of Bills totaling \$744,324.49 and Minutes from January 10, 2023, Workshop meeting.

*Roll Call: Aye: Commissioners Cornell, Crickmore, Ward, Weber, Stortz, Nephew, and President Durham.*

*Nay: None*

*Motion Carried.*

**VII. New Business**

- A. Consideration of an ordinance providing for the issue and sale of \$15,900,000 of general obligation bonds of the District approved by the voters of the District at the general primary election held on June 28, 2022.

Deputy Director Cinquegrani presented Anthony Miceli from Speer Financial to the board who gave a brief overview of the 2023 Referendum bond sale. Bids were received on January 24 for the \$15,900,000 General Obligation Park Bonds, Series 2023A. There were 20 bids received. After

review, the bid of J.P. Morgan Securities LLC, New York, New York, is the best bid received, and that the bid is favorable to the District and should be accepted.

The Park Board briefly discussed the updates and following the discussion Commissioner Stortz moved, seconded by Commissioner Ward, to adopt Ordinance 23-02 providing for the issue of \$15,900,000 General Obligation Park Bonds, Series 2023A, of the Glen Ellyn Park District, DuPage County, Illinois, to improve, equip and maintain Sunset Pool, expand, improve, equip and maintain Ackerman Sports & Fitness Center, improve, equip and maintain other parks and park facilities and acquire land for park purposes and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. President Durham abstained from voting on this Ordinance due to being an employee of JPMorgan Chase Bank.

*Roll Call: Aye: Commissioners Cornell, Crickmore, Ward, Weber, Stortz, Nephew  
Nay: None  
Abstain: President Durham*

*Motion Carried.*

**B. Sunset Playground – Pay Application #1**

Superintendent Troia presented to the Park Board payout request #1 for the Sunset Playground Improvements in the amount of \$34,272. This payout is from E.Hoffman, Inc. which is the general contractor for this project. To date, the project is approximately 20% complete and this payout represents the work performed in December. Commissioner Nephew moved, seconded by Commissioner Stortz to approve E.Hoffman, Inc. payout request for the Sunset Playground Improvements in the amount of \$34,272.

*Roll Call: Aye: Commissioners Nephew, Stortz, Cornell, Crickmore, Ward, Weber, and  
President Durham  
Nay: None*

*Motion Carried.*

**C. Ackerman Park Fields 5 & 6 – Pay Application #2**

Superintendent Troia presented to the Park Board payout request #2 for the Ackerman Fields 5 & 6 Improvements in the amount of \$72,490.50. This payout is from Hacienda Landscaping Inc. which is the general contractor for this project. This payout represents the work done in November and December. Commissioner Ward moved, seconded by Commissioner Stortz to approve the Hacienda Landscaping Inc. payout request for the Ackerman Park Fields 5 & 6 in the amount of \$72,490.50.

*Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Crickmore, Weber, Nephew, and  
President Durham  
Nay: None*

*Motion Carried.*

**VIII. Unfinished Business**

**A. 2023-2025 Project Update(s)**



To keep the Board informed of progress, a brief update, including scope and schedule, was provided by Superintendent Troia on the following projects: Frank Johnson Center, Ackerman Gymnastics, Sunset Pool, Sunset Playground, Newton Park, and Lake Foxcroft Park.

**IX. Staff Reports**

Director Harris shared that a productive meeting with Friends of Glen Ellyn Parks Foundation took place last week. Director Harris also shared that Commissioner Stortz, Superintendent Troia and himself met with new State Senator Ellman and had a great meeting including discussion regarding collaborative opportunities with the Glen Ellyn Park District.

**X. Commissioners' Reports**

Commissioner Cornell shared that she has received a lot of positive feedback from her neighbors regarding all efforts from the Glen Ellyn Park District. Commissioner Ward expressed concern when he was by Newton Park during the weekend and noticed there was a vehicle on top of the sledding hill, and he reported it to the police. Commissioner Stortz mentioned that St. Pet's will be staging a small fundraiser and the organizers have decided to dedicate some proceeds the Glen Ellyn Park District Scholarship program. Finally, President Durham expressed his support for the results of the referendum bond sale and expressed his appreciation for Deputy Cinquegrani's efforts along with the financial team.

**XI. Adjourn to Executive Session**

At 7:35 p.m., Commissioner Stortz moved, seconded by Commissioner Weber, to convene into Executive Session under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

**XII. Reconvene to Open Session**

The regular meeting reconvened at 12:15a.m.

**XIII. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Ward to adjourn the Meeting at 12:16 a.m.

*Roll Call: Aye: Commissioners Weber, Ward, Stortz, Nephew, Cornell, Crickmore and President Durham  
Nay: None*

*Motion Carried.*

Respectfully submitted,  
Dave Harris  
Board Secretary



# MEMO

February 2, 2023

**TO: Park District Board of Commissioners**  
**FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources**  
**CC: Dave Harris, Executive Director**  
**RE: Professional Services – Downtown Park**

The Village of Glen Ellyn and the Glen Ellyn Park District is collaborating on the purchase, development, and operation of the downtown plaza. The property, formally the U.S. Bank site, located at 453 Forest Avenue in downtown Glen Ellyn was purchased recently by the Village. The Park District with Village participation will lead the process of planning and development of the site. Once the park is completed, the Park District will operate, and the Village and Park District develop the area into a multi-use event and Downtown Park/open space, to be utilized by the entire Glen Ellyn community.

The Park District’s plan is to transform this site and expand the existing Prairie Path Park into a dynamic open space within the heart of Glen Ellyn’s Downtown. The site will create a “front yard” for commuters, Prairie Path users, Downtown residents, and the entire Glen Ellyn community. The project will also fulfill an initiative driven by the Village’s Downtown Plan and Comprehensive Plans, which call for the addition of green space within the Downtown area. Development of the site will also serve as a catalyst for improvements to adjacent properties and bring new events to the area.

Staff is recommending the Architectural and Engineering services of Site Design Group, Ltd. and Featherstone, Inc. Construction Management to implement the project.

Site Design Group, Ltd. is an award-winning landscape architecture and urban design firm based in Chicago. They are known for their expertise as innovators and creative thinkers in the public realm. Site gives particular attention to the importance of creative contextually-based planning and design. Awards include the IL American Society of Landscape Architects, Firm of the Year.

The core design team includes Woodhouse Tinucci Architects, and V3 Engineers inclusive of the contract and fees. Woodhouse Tinucci is a notable firm, with finished outcomes that are fresh and distinct. An award-winning firm, including Chicago AIA Firm of the Year. V3 Engineers is a

multidisciplinary civil engineering firm, that the Park District has prior experience with and is currently under contract for Churchill Park.

Featherstone, Inc. is a reputable Construction Management firm that is currently under contract for the Park District's Frank Johnson Center. Current project experience includes the recent expansion at Cantigny, Morton Arboretum Grand Garden, and Ball Seed Headquarters and Lab expansion.

A Summary of the fees as follows:

- Site Design Group, Ltd. (Schematic Design, Public Engagement, Design Development, Construction Documents): \$344,180
- Featherstone, Inc. (Pre-Construction Services, Cost Estimating, Bidding and Negotiation): \$73,548

The first steps of getting through Schematic Design and Public Engagement will result in valuable tool kit of drawings and cost estimates to use for fundraising. Total costs to get through Schematic Design and Public Engagement from Site Design and Featherstone total \$98,429.

Furthermore, Staff has checked references in both public and private sectors for the Site Design Group, Ltd. Team.

Final contracts will be reviewed by Staff and the Park District Attorney and will be presented for approval at the February 21<sup>st</sup> Board Meeting.



# **MEMO**

**February 2, 2023**

**TO: Park District Board of Commissioners**  
**FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources**  
**CC: Dave Harris, Executive Director**  
**RE: Referendum and Capital Project Updates**

The Glen Ellyn Park District referendum request for \$15.9 million to repair, improve and expand facilities, upgrade four park properties throughout the district, and purchase additional land for parks was approved in June of 2022. Additionally, there are other significant projects, including the Frank Johnson Center replacement is currently in progress.

All construction is expected to be completed within 3.5 years and staff has begun the process of implementation. To keep the Board informed of progress, a brief update, including scope and schedule, will be provided on the following projects:

- Frank Johnson Center
- Ackerman Gymnastics
- Sunset Pool
- Others

During the presentation, staff will be available for questions and comments.