

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
February 18, 2020  
185 Spring Avenue  
7:00 p.m.**

**Agenda**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Recognition – Commissioner Nephew – IAPD 10-Year Board Member Service Anniversary Award**
- VI. Recognition – IAPD 100-Year recognition, Glen Ellyn Park District**
- VII. Public Participation**
- VIII. Consent Agenda:** All items in Section VIII are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
  - A. Voucher List of Bills Totaling \$146,697.94
  - B. Minutes: December 3, 2019 Regular Meeting, January 14, 2020 Regular Meeting and February 4, 2020 Workshop Meeting minutes
  - C. Scholarship Policy Approval
- IX. Public Hearing on the Amended 2019 Budget and Appropriation Ordinance**
- X. Unfinished Business**
  - A. Approval of the Amended 2019 Budget and Appropriation Ordinance – Ordinance 20-01
- XI. New Business**
  - A. Ackerman Payout Request #8
  - B. Waste Disposal & Recycling Services Contract RFP Discussion
  - C. Sunset Pool Improvement Discussion
- XII. Staff Reports**
  - A. Finance Report – January 2020 (for information only)
  - B. Staff Reports
- XIII. Commissioners’ Reports**
- XIV. Adjourn**



# MEMO

February 13, 2020

**TO: Park District Board of Commissioners**  
**FROM: Kathleen Esposito, Superintendent of Recreation**  
**CC: Dave Harris, Executive Director**  
**RE: Recognition – Commissioner Nephew – IAPD 10-Year Board Member Service Anniversary Award**

On behalf of the Illinois Association of Park Districts Board of the Trustees, the Glen Ellyn Park District is extremely proud and honored to acknowledge Commissioner Julia Nephew on her 10-Year Anniversary as Park Board Commissioner for the Glen Ellyn Park District. The Certificate of Appreciation is given as recognition of outstanding contributions, community leadership and service to advance parks, recreation and conservation in the State of Illinois as a Board member of the Glen Ellyn Park District.

Julia has served on the Park Board since May 2009 serving as President for 2 years. During her ten years as Park Board Commissioner, the Park District experienced significant growth and changes including:

- District's first AA+ Bond rating and positive fund balance
- Redevelopment of Village Green Park
- Renovation of Newton Park
- Replacement of (11) playgrounds
- Acquisition of open space
- Construction and development of Ackerman Sports and Fitness Center
- Construction of platform tennis facility with 4 new courts and LED lighting
- Restoration of the Boathouse and improvements to Lake Ellyn Park
- Creation of the District's history website
- Tree care development plan and the planting of over 100 trees
- Refinancing of bonds saving thousands of dollars
- Successful securement of over \$5 million dollars in grants
- Renovation project at Ackerman Park
- Establishment of Advisory Committees

Commissioner Nephew has participated in countless strategic planning sessions, ribbon cuttings, special events, July 4<sup>th</sup> parades, evening and weekend community meetings and events representing the Glen Ellyn Park District. Her passion, commitment, leadership and selfless service has contributed to improving the lives of thousands of residents. Commissioner Nephew believes strongly in the Park District mission of fostering diverse, community-based leisure opportunities, through a harmonious blend of quality recreation programs, facilities, and open space which will enhance the quality of life into the future.

The definition of volunteerism is described as “the principle of donating time and energy for the benefit of the other people in the community as a social responsibility rather than for any financial reward”. Commissioner Nephew’s time and energy for the good of our community is and will continue to be appreciated for many years to come.

On behalf of the Glen Ellyn Park District and the Park Board of Commissioners, congratulations to Commissioner Nephew on her IAPD 10-Year Board Member Service Anniversary Award.



# MEMO

**February 13, 2020**

**TO: Park District Board of Commissioners**  
**FROM: Kathleen Esposito, Superintendent of Recreation**  
**CC: Dave Harris, Executive Director**  
**RE: IAPD 100-Year Anniversary Resolution**

In celebration of the Glen Ellyn Park District's 100-Year Anniversary, the Illinois Association of Park Districts Board of Trustees is presenting a Resolution recognizing the District's longevity and standard of excellence through the years. The Resolution serves as an indication of the respect and esteem in which the Board of Commissioners and the staff are held by the IAPD Trustees and members.

In part, the Resolution reads:

*"Whereas, in 1919, the people of Glen Ellyn voted for a park district to be established to meet the growing needs of the community. For a remarkable century, the Glen Ellyn Park District has offered places of relaxation and recreation to its residents, while serving as dedicated stewards of open space; and*

*Whereas, the Glen Ellyn Park District features 29 meticulously maintained parks and hosts dozens of special events and a wide array of cultural, nature, sports and recreational programs each year."*

Staff will be presenting the entire formal Resolution at the Regular Board of Commissioners meeting on February 18, 2020.

# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 2/18/2020



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	42,933.14
20	Recreation Fund		95,147.46
55	Special Recreation Fund		407.34
94	Capital Improvement Fund		8,210.00
	<b>Report Total:</b>	\$	<u>146,697.94</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 02/12/2020 - 10:53AM  
 Batch: 00005.02.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 146213	Albertsons/Safeway PATH Supplies	6.06	02/19/2020	Check Sequence: 1 10-00-000-585250-0000	ACH Enabled: False
	Check Total:	6.06			
Vendor: 103201	All Star Sports Instruction Winter Classes	10,554.00	02/19/2020	Check Sequence: 2 20-21-000-525500-1261	ACH Enabled: False
	Check Total:	10,554.00			
Vendor: 103977	Anderson Pest Control			Check Sequence: 3	ACH Enabled: False
5493546	2/20 Pest Control	32.67	02/19/2020	10-10-000-521600-0000	
5493546	2/20 Pest Control	26.08	02/19/2020	20-30-150-521600-0000	
5493546	2/20 Pest Control	75.01	02/19/2020	20-30-200-521600-0000	
5493546	2/20 Pest Control	27.74	02/19/2020	20-00-000-521600-0000	
5493546	2/20 Pest Control	59.36	02/19/2020	20-30-100-521600-0000	
5493546	2/20 Pest Control	34.86	02/19/2020	20-30-500-521600-0000	
5493546	2/20 Pest Control	109.18	02/19/2020	20-30-450-521600-0000	
5493546	2/20 Pest Control	38.81	02/19/2020	20-30-300-521600-0000	
5493546	2/20 Pest Control	15.32	02/19/2020	20-21-000-525500-1236	
	Check Total:	419.03			
Vendor: 108315	Batteries Plus			Check Sequence: 4	ACH Enabled: False
P23759576	Lightbulbs	62.85	02/19/2020	10-10-000-520310-0000	
P23879131	Lightbulbs	20.95	02/19/2020	20-30-100-530300-0000	
	Check Total:	83.80			
Vendor: 200762	Bluestem Ecological Services			Check Sequence: 5	ACH Enabled: False
2035	Tree Thinning	8,000.00	02/19/2020	94-90-000-575170-0000	
	Check Total:	8,000.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 110210 265	Caryn Borgetti Winter Classes	234.08	02/19/2020	Check Sequence: 6 20-22-000-525500-2351	ACH Enabled: False
	Check Total:	234.08			
Vendor: 198956 150772	Carlson Paint & Glass Window Repair	176.00	02/19/2020	Check Sequence: 7 20-30-200-550300-0000	ACH Enabled: False
	Check Total:	176.00			
Vendor: 200756	College of Dupage Rental Fees	2,360.00	02/19/2020	Check Sequence: 8 20-21-000-525500-1230	ACH Enabled: False
	Check Total:	2,360.00			
Vendor: 200759 1070	Curling Club Community Inc Winter Classes	1,500.00	02/19/2020	Check Sequence: 9 20-21-000-525500-1211	ACH Enabled: False
	Check Total:	1,500.00			
Vendor: 119687 1108	Dunham Woods Farm, Inc. Winter Classes	360.00	02/19/2020	Check Sequence: 10 20-22-000-525500-2301	ACH Enabled: False
	Check Total:	360.00			
Vendor: 200600 272	EMG Consultants, LLC Consulting Services	513.00	02/19/2020	Check Sequence: 11 20-26-000-525500-6845	ACH Enabled: False
	Check Total:	513.00			
Vendor: 200761 1314 1314	ePact Network Ltd. Camp Software Camp Software	600.00 600.00	02/19/2020 02/19/2020	Check Sequence: 12 20-24-000-525500-4631 20-24-000-525500-4625	ACH Enabled: False
	Check Total:	1,200.00			
Vendor: 125150 39924	Essoe, LLC Monitoring	90.00	02/19/2020	Check Sequence: 13 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	90.00			
Vendor: 127423 95850	Fastenal Company Nuts/Bolts	391.61	02/19/2020	Check Sequence: 14 10-10-000-530210-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	391.61			
Vendor: 129640 51744	Fullife Safety Center Calibration Gas Dectector	77.50	02/19/2020	Check Sequence: 15 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	77.50			
Vendor: 129900	Future Pros Winter Training Winter Training	4,621.36 3,780.00	02/19/2020 02/19/2020	Check Sequence: 16 20-21-000-525500-1123 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	8,401.36			
Vendor: 199003 16769781	Global Equipment Company Water Fountain	1,053.95	02/19/2020	Check Sequence: 17 20-30-100-530102-0000	ACH Enabled: False
	Check Total:	1,053.95			
Vendor: 132271 9422073735	Grainger, Inc. Heaters	1,113.03	02/19/2020	Check Sequence: 18 20-30-350-541300-0000	ACH Enabled: False
	Check Total:	1,113.03			
Vendor: 199895	Christine Hartnett Conference Expenses	10.80	02/19/2020	Check Sequence: 19 20-00-000-585201-0000	ACH Enabled: False
	Check Total:	10.80			
Vendor: 198940 1162020	Healthtrack Sports & Wellness Equipment	200.00	02/19/2020	Check Sequence: 20 20-30-100-530102-0000	ACH Enabled: False
	Check Total:	200.00			
Vendor: 200078 7440	Holmgren Electric Inc. Repair Basketball Hoop Motor	2,042.59	02/19/2020	Check Sequence: 21 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	2,042.59			
Vendor: 198911 592895 592895	Imagetec LP Supplies Staples Staples	52.04 52.04	02/19/2020 02/19/2020	Check Sequence: 22 10-00-000-530100-0000 20-00-000-530100-0000	ACH Enabled: False
	Check Total:	104.08			



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199338	IPDGC Registration Fees	420.00	02/19/2020	Check Sequence: 23 20-21-000-535500-1170	ACH Enabled: False
	Check Total:	420.00			
Vendor: 199222 3602	Itasca Park District Electronic Work Orders	475.20	02/19/2020	Check Sequence: 24 10-00-000-521400-0000	ACH Enabled: False
	Check Total:	475.20			
Vendor: 200760	Michael Jackert Supplies	55.29	02/19/2020	Check Sequence: 25 20-21-000-535500-1120	ACH Enabled: False
	Check Total:	55.29			
Vendor: 123355 20096641	Jeff Ellis & Associates Winter Classes	152.00	02/19/2020	Check Sequence: 26 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	152.00			
Vendor: 152045	Len's Ace Hardware Heater Threads Nuts/Bolts Nuts/Bolts Nuts/Bolts Wall Plate Wall Plate Screws Screws	48.55 2.69 9.85 1.80 1.42 14.36 9.44 7.54	02/19/2020 02/19/2020 02/19/2020 02/19/2020 02/19/2020 02/19/2020 02/19/2020 02/19/2020	Check Sequence: 27 20-30-350-530210-0000 10-10-000-530300-0000 10-10-000-530300-0000 10-10-000-530300-0000 20-30-450-530600-0000 10-10-000-530300-0000 10-10-000-530300-0000 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	95.65			
Vendor: 200711	Stacey Lim 1/20 Mileage	78.83	02/19/2020	Check Sequence: 28 20-00-000-585270-0000	ACH Enabled: False
	Check Total:	78.83			
Vendor: 198983 265	Stacey Martinez Winter Classes	351.12	02/19/2020	Check Sequence: 29 20-22-000-525500-2351	ACH Enabled: False
	Check Total:	351.12			
Vendor: 156599 35260 35669	Menard's, Inc. Bolts Bench Repairs	4.57 71.12	02/19/2020 02/19/2020	Check Sequence: 30 10-10-000-530300-0000 10-10-000-550200-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	75.69			
Vendor: 200107	Ryan Miller			Check Sequence: 31	ACH Enabled: False
	1/20 Mileage	125.34	02/19/2020	20-00-000-585270-0000	
	Check Total:	125.34			
Vendor: 149156	Multiple Funding Solutions, Inc.			Check Sequence: 32	ACH Enabled: False
GEW120	Winter Classes	1,430.00	02/19/2020	20-22-000-525500-2331	
	Check Total:	1,430.00			
Vendor: 159801	National Seed			Check Sequence: 33	ACH Enabled: False
592983	Salt	1,288.00	02/19/2020	10-10-000-530620-0000	
	Check Total:	1,288.00			
Vendor: 117155	Paddock Publications			Check Sequence: 34	ACH Enabled: False
39855	Legal Publication	105.80	02/19/2020	10-00-000-521150-0000	
	Check Total:	105.80			
Vendor: 200561	PCM			Check Sequence: 35	ACH Enabled: False
901084425	PC Replacements	1,132.31	02/19/2020	10-10-000-540700-0000	
	Check Total:	1,132.31			
Vendor: 101134	PDRMA			Check Sequence: 36	ACH Enabled: False
	1/20 Health Insurance	3,453.05	02/19/2020	10-00-000-565100-0000	
	1/20 Health Insurance	12,063.55	02/19/2020	10-10-000-565100-0000	
	1/20 Health Insurance	9,271.80	02/19/2020	20-00-000-565100-0000	
	1/20 Health Insurance	4,372.27	02/19/2020	20-30-100-565100-0000	
	1/20 Health Insurance	213.49	02/19/2020	20-30-150-565100-0000	
	1/20 Health Insurance	371.16	02/19/2020	20-30-200-565100-0000	
	1/20 Health Insurance	215.80	02/19/2020	20-30-300-565100-0000	
	1/20 Health Insurance	238.00	02/19/2020	20-30-350-565100-0000	
	1/20 Health Insurance	215.80	02/19/2020	20-30-400-565100-0000	
	1/20 Health Insurance	1,244.04	02/19/2020	20-30-450-565100-0000	
	1/20 Health Insurance	567.91	02/19/2020	20-30-500-565100-0000	
	1/20 Health Insurance	407.34	02/19/2020	55-00-000-565100-0000	
	1/20 Property Insurance	5,649.19	02/19/2020	10-00-000-560600-0000	
	1/20 Liability Insurance	2,721.26	02/19/2020	10-00-000-560600-0000	
	1/20 Workers Compensation	4,121.91	02/19/2020	10-00-000-560200-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	1/20 Employment Practice	1,302.82	02/19/2020	10-00-000-560600-0000	
	1/20 Pollution Liability	170.01	02/19/2020	10-00-000-560600-0000	
	Check Total:	46,599.40			
Vendor: 200177 242153	Performance Chemical & Supply, Inc. Supplies	160.94	02/19/2020	20-30-100-530300-0000	Check Sequence: 37 ACH Enabled: False
	Check Total:	160.94			
Vendor: 200133 8514558 8516645	Power Systems Equipment Equipment	1,509.87 141.80	02/19/2020 02/19/2020	20-30-100-530102-0000 20-30-100-530102-0000	Check Sequence: 38 ACH Enabled: False
	Check Total:	1,651.67			
Vendor: 173350 31674	Randall Pressure Systems Inc. Hose	116.01	02/19/2020	10-10-000-530210-0000	Check Sequence: 39 ACH Enabled: False
	Check Total:	116.01			
Vendor: 158500	Bob Morrow Ref's Inc. 1/20 Referee Fees 1/20 Referee Fees	1,752.00 2,311.50	02/19/2020 02/19/2020	20-21-000-525500-1140 20-21-000-525500-1141	Check Sequence: 40 ACH Enabled: False
	Check Total:	4,063.50			
Vendor: 173885 220838	Regional Truck Equipment #428 Repairs	159.66	02/19/2020	10-10-000-530210-0000	Check Sequence: 41 ACH Enabled: False
	Check Total:	159.66			
Vendor: 199576	Rugby Illinois Referee Fees	477.50	02/19/2020	20-21-000-525500-1280	Check Sequence: 42 ACH Enabled: False
	Check Total:	477.50			
Vendor: 200491 2020-017 2020-017	Safe Haven IT, Inc. 2/2020 IT Maintenance 2/2020 IT Maintenance	1,800.00 1,800.00	02/19/2020 02/19/2020	10-00-000-521400-0000 20-00-000-521400-0000	Check Sequence: 43 ACH Enabled: False
	Check Total:	3,600.00			
Vendor: 200599	Sales Solutions Supplies	320.41	02/19/2020	20-21-000-535500-1127	Check Sequence: 44 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	320.41			
Vendor: 200368	Shawn Sargent Designs Winter Classes	240.00	02/19/2020	Check Sequence: 45 20-22-000-525500-2310	ACH Enabled: False
	Check Total:	240.00			
Vendor: 182050	Suburban Door Check & Lock			Check Sequence: 46	ACH Enabled: False
523300	Key Duplication	23.16	02/19/2020	10-00-000-530100-0000	
523300	Key Duplication	23.16	02/19/2020	20-00-000-530100-0000	
	Check Total:	46.32			
Vendor: 182096	Sunburst Sportswear Inc.			Check Sequence: 47	ACH Enabled: False
120512	Staff Uniforms	1,146.36	02/19/2020	20-21-000-535500-1141	
	Check Total:	1,146.36			
Vendor: 183781	Terrace Supply Company			Check Sequence: 48	ACH Enabled: True
1008233/32	CO2	46.50	02/19/2020	20-30-500-530600-0000	
	Check Total:	46.50			
Vendor: 200218	Craig Turner			Check Sequence: 49	ACH Enabled: False
	Supplies	57.05	02/19/2020	20-21-000-535500-1172	
	Check Total:	57.05			
Vendor: 200197	Veritiv Operating Company			Check Sequence: 50	ACH Enabled: False
Various	Report Paper	91.59	02/19/2020	10-00-000-530100-0000	
Various	Report Paper	91.59	02/19/2020	20-00-000-530100-0000	
Various	Report Paper	32.50	02/19/2020	10-10-000-530100-0000	
Various	Report Paper	36.50	02/19/2020	20-24-000-535500-4610	
Various	Report Paper	97.50	02/19/2020	20-30-100-530100-0000	
	Check Total:	349.68			
Vendor: 200495	Village of Glen Ellyn-Fuel			Check Sequence: 51	ACH Enabled: False
	1/20 Fuel	1,778.07	02/19/2020	10-10-000-530500-0000	
	Check Total:	1,778.07			
Vendor: 199264	Warehouse Direct			Check Sequence: 52	ACH Enabled: False
4564322	Supplies	145.10	02/19/2020	20-30-100-530300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
4569402	Supplies	90.80	02/19/2020	20-30-100-530300-0000	
	Check Total:	235.90			
Vendor: 193195	West Side Tractor Sales			Check Sequence: 53	ACH Enabled: False
89562	Mower Repairs	331.84	02/19/2020	10-10-000-530210-0000	
	Check Total:	331.84			
Vendor: 199985	Young Sportsmen's Soccer League			Check Sequence: 54	ACH Enabled: False
	Team Registration	720.00	02/19/2020	20-21-000-525500-1123	
	Player Cards	40.00	02/19/2020	20-21-000-525500-1127	
	Check Total:	760.00			
	Total for Check Run:	106,816.93			
	Total of Number of Checks:	54			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 02/12/2020 - 10:41AM  
 Batch: 00004.02.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199573	First Bankcard			Check Sequence: 1	ACH Enabled: False
Babicz	Adobe-Creative Cloud	28.15	02/12/2020	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	02/12/2020	20-21-000-525500-1161	
Babicz	GoDaddy.com-Domain Registration	22.16	02/12/2020	20-21-000-525500-1111	
Babicz	Amazon-Equipment	179.96	02/12/2020	20-21-000-535500-1112	
Babicz	GoDaddy-Domain Registration	74.79	02/12/2020	20-21-000-525500-1111	
Babicz	GoDaddy-Domain Registration	31.81	02/12/2020	20-21-000-525500-1112	
Babicz	GoDaddy-Domain Registration	86.96	02/12/2020	20-21-000-525500-1171	
Babicz	MyFonts.com-Fonts	41.44	02/12/2020	20-21-000-525500-1171	
Babicz	Alphagraphics-Raffle Tickets	881.14	02/12/2020	20-21-000-535500-1232	
Cinquegrani	WOW-Internet	96.95	02/12/2020	20-30-500-570300-0000	
Cinquegrani	Microsoft-Office 365	144.25	02/12/2020	10-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	54.00	02/12/2020	10-10-000-521600-0000	
Cinquegrani	Microsoft-Office 365	144.25	02/12/2020	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	45.00	02/12/2020	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365	2.00	02/12/2020	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365	2.00	02/12/2020	20-23-000-525500-3510	
Cinquegrani	IGFOA-Membership	300.00	02/12/2020	10-00-000-585250-0000	
Cinquegrani	Crash Plan-Offsite Backup	9.99	02/12/2020	10-00-000-521700-0000	
Cinquegrani	Comcast-Internet	126.05	02/12/2020	10-00-000-570300-0000	
Cinquegrani	Comcast-Internet	126.04	02/12/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	32.29	02/12/2020	10-00-000-570300-0000	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	40.18	02/12/2020	10-10-000-570300-0000	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	32.28	02/12/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	38.01	02/12/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	30.32	02/12/2020	20-24-000-535500-4625	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	89.52	02/12/2020	20-24-000-535500-4631	
Cinquegrani	Verizon-Cell Phones 12/21-1/20/2020	30.70	02/12/2020	20-24-000-535500-4643	
Cinquegrani	Amazon-Access Points	500.00	02/12/2020	20-30-100-540700-0000	
Cinquegrani	Amazon-Access Points	935.50	02/12/2020	20-00-000-540700-0000	
Cinquegrani	Comcast-Internet	88.15	02/12/2020	20-30-350-570300-0000	
Cinquegrani	Amazon-Paper	28.16	02/12/2020	20-24-000-535500-4610	
Cinquegrani	PAX8-Data Archiving	61.90	02/12/2020	10-00-000-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cinquegrani	PAX8-Data Archiving	23.17	02/12/2020	10-10-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	61.90	02/12/2020	20-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	19.31	02/12/2020	20-30-100-521600-0000	
Cinquegrani	PAX8-Data Archiving	0.86	02/12/2020	20-26-000-525500-6845	
Cinquegrani	PAX8-Data Archiving	0.86	02/12/2020	20-23-000-525500-3510	
Cinquegrani	Comcast-Internet	156.88	02/12/2020	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	506.69	02/12/2020	20-30-100-570300-0000	
Cinquegrani	Blinds.com-Office Blinds	50.86	02/12/2020	10-00-000-541100-0000	
Cinquegrani	Comcast-Internet	131.69	02/12/2020	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet	234.74	02/12/2020	20-30-150-570300-0000	
Cinquegrani	Amazon-Paper	34.95	02/12/2020	20-24-000-535500-4610	
Defiglia	Aldi-Fitness Supplies	22.45	02/12/2020	20-30-450-530102-0000	
Defiglia	Uline-Maintenance Supplies	100.66	02/12/2020	20-30-200-530300-0000	
Defiglia	Aldi-Soap	21.41	02/12/2020	20-30-450-530102-0000	
Defiglia	Dupage County-Supplies	67.74	02/12/2020	20-00-000-530100-0000	
Defiglia	LAZ-Conference	42.00	02/12/2020	20-00-000-585201-0000	
Defiglia	Direct TV-Cable	152.99	02/12/2020	20-30-350-521600-0000	
Dikker	NRPA-Membership	437.50	02/12/2020	10-00-000-585290-0000	
Dikker	NRPA-Membership	437.50	02/12/2020	20-00-000-585290-0000	
Esposito	GE Chamber-Event Tickets	300.00	02/12/2020	20-00-000-585800-0000	
Esposito	GE Chamber-Event Tickets	240.00	02/12/2020	20-00-000-585800-0000	
Esposito	Bub City-Conference	201.25	02/12/2020	20-00-000-585201-0000	
Frigo	V of GE-Permits	400.00	02/12/2020	10-10-000-521370-0000	
Frigo	IL Arborist-Membership Dues	430.00	02/12/2020	10-10-000-585250-0000	
Hartnett	Dick's-Equipment	59.24	02/12/2020	20-21-000-525500-1172	
Hartnett	Etsy-Logo	5.00	02/12/2020	20-21-000-525500-1170	
Hartnett	LAZ-Parking	2.05	02/12/2020	20-00-000-585201-0000	
Hartnett	Potbelly-Conference	8.41	02/12/2020	20-00-000-585201-0000	
Hartnett	CMT Chicago-Conference	81.35	02/12/2020	20-00-000-585201-0000	
Miller	Jewel-Member Retention	557.58	02/12/2020	20-30-100-521675-0000	
Miller	Dicks-January Giveaways	438.99	02/12/2020	20-30-100-521675-0000	
Miller	Amazon-Labels	13.43	02/12/2020	20-30-100-530100-0000	
Miller	Amazon-January Promo	384.00	02/12/2020	20-30-100-521675-0000	
Miller	UAC-Advertising	500.00	02/12/2020	20-30-100-521650-0000	
Miller	Container Store-Laundry Bins	134.97	02/12/2020	20-30-100-530102-0000	
Miller	SPRI-Equipment	799.94	02/12/2020	20-30-100-530102-0000	
Miller	Pelican-Maintenance Agreement	47.84	02/12/2020	20-30-100-521600-0000	
Miller	Catina Laredo-Conference	112.75	02/12/2020	20-00-000-585201-0000	
Miller	Taxi Service-Transportation	10.50	02/12/2020	20-00-000-585201-0000	
Miller	LAZ Parking-Conference	53.00	02/12/2020	20-00-000-585201-0000	
Miller	Amazon-Equipment	39.67	02/12/2020	20-30-100-530102-0000	
Norman	ILCA-Landscape Seminar	137.00	02/12/2020	20-00-000-585250-0000	
Norman	ILCA-Landscape Seminar	137.00	02/12/2020	10-00-000-585250-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Norman	PDRMA-Seminar	15.00	02/12/2020	10-00-000-585250-0000	
Norman	WeatherTech-Phone Holders	85.00	02/12/2020	10-10-000-530340-0000	
Okray	UPrinting-Trifolds	243.09	02/12/2020	20-30-100-521650-0000	
Okray	Facebook-Advertising	14.99	02/12/2020	20-00-000-521650-0000	
Okray	Facebook-Advertising	292.57	02/12/2020	20-30-100-521650-0000	
Okray	Amazon-Supplies	14.99	02/12/2020	20-00-000-521650-0000	
Okray	FlyteDesk-Advertising	800.00	02/12/2020	20-30-100-521650-0000	
Okray	Zoho-Management Tool	500.00	02/12/2020	20-30-100-521650-0000	
Okray	Adobe-Creative Cloud	637.37	02/12/2020	20-30-100-521650-0000	
Okray	N2-Advertising	250.00	02/12/2020	20-30-100-521650-0000	
Okray	iStock-Photography	24.50	02/12/2020	10-00-000-530450-0000	
Okray	iStock-Photography	24.50	02/12/2020	20-00-000-530450-0000	
Okray	MailChimp-Email	101.65	02/12/2020	20-00-000-521650-0000	
Okray	MailChimp-Email	25.00	02/12/2020	20-30-100-521650-0000	
Okray	Flickr-Media	100.29	02/12/2020	20-00-000-521650-0000	
Okray	Google-Campaign	401.82	02/12/2020	20-30-100-521650-0000	
Okray	Invex-Website Plugin	204.00	02/12/2020	20-00-000-521600-0000	
Okray	Adobe-Photography	39.99	02/12/2020	10-00-000-530450-0000	
Okray	Adobe-Photography	40.00	02/12/2020	20-00-000-530450-0000	
Robinson	Amazon-Supplies	239.85	02/12/2020	20-24-000-535500-4610	
Robinson	Amazon-Supplies	12.98	02/12/2020	20-24-000-535500-4610	
Robinson	Lakeshore-Toys	75.99	02/12/2020	20-24-000-535500-4610	
Robinson	Amazon-Pickleball Net	159.99	02/12/2020	20-30-200-541300-0000	
Robinson	Discount School-Supplies	236.32	02/12/2020	20-24-000-535500-4610	
Shingler	Easy Ice-Concessions	85.00	02/12/2020	20-30-500-530095-0000	
Shingler	Ellis-Training	650.00	02/12/2020	20-30-500-521600-0000	
Shingler	Amazon-Supplies	43.98	02/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Supplies	24.10	02/12/2020	20-30-100-535500-0000	
Shingler	IPRA-Membership Dues	279.00	02/12/2020	20-00-000-585250-0000	
Shingler	Les Mills-BodyPump	248.00	02/12/2020	20-30-100-521600-0000	
Shingler	Oriental-Supplies	121.52	02/12/2020	20-30-100-535500-0000	
Shingler	Dollar Tree-Supplies	2.00	02/12/2020	20-30-100-521650-0000	
Shingler	Amazon-First Aid	100.97	02/12/2020	20-30-100-535500-0000	
Shingler	Walmart-Supplies	9.37	02/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Supplies	38.97	02/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Supplies	12.99	02/12/2020	20-30-500-530401-0000	
Shingler	Amazon-Supplies	29.93	02/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Supplies	134.38	02/12/2020	20-30-100-535500-0000	
Stirmell	IAPD-Conference	85.00	02/12/2020	20-00-000-585201-0000	
Stirmell	Lee N Eddies-Senior Luncheon	190.62	02/12/2020	20-25-000-525500-5728	
Stirmell	Revolution-Costumes	359.65	02/12/2020	20-26-000-535500-6817	
Stirmell	Amazon-Dance Supplies	48.86	02/12/2020	20-23-000-535500-3510	
Stirmell	Amazon-Event Supplies	172.38	02/12/2020	20-26-000-535500-6816	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Stirmell	Shindigz-Event Supplies	38.58	02/12/2020	20-26-000-535500-6816	
Stirmell	Walmart-Luncheon Supplies	52.35	02/12/2020	20-25-000-535500-5728	
Stirmell	Revolution-Costumes	329.20	02/12/2020	20-26-000-535500-6817	
Stirmell	Amazon-Supplies	24.99	02/12/2020	20-23-000-535500-3510	
Stirmell	Jimmy Johns-Conference	13.21	02/12/2020	20-00-000-585201-0000	
Stirmell	Weissman-Costumes	56.73	02/12/2020	20-26-000-535500-6817	
Stirmell	Amazon-Event Supplies	69.00	02/12/2020	20-26-000-535500-6816	
Stirmell	Revolution-Costumes	60.35	02/12/2020	20-26-000-535500-6817	
Stirmell	Amazon-Event Supplies	32.44	02/12/2020	20-26-000-535500-6816	
Thomas	When To Works-Scheduling	80.00	02/12/2020	20-21-000-525500-1141	
Thomas	IPRA-Conference	260.00	02/12/2020	20-00-000-585201-0000	
Thomas	Appt Plus-Scheduling	619.00	02/12/2020	20-21-000-525500-1127	
Thomas	Soccer2000-Uniforms	243.59	02/12/2020	20-21-000-535500-1123	
Troia	FedEx-Postage	67.70	02/12/2020	10-00-000-540550-0000	
Troia	Metra-Conference	38.25	02/12/2020	10-00-000-585201-0000	
Troia	Naf Naf-Conference	12.04	02/12/2020	10-00-000-585201-0000	
	Check Total:	21,104.27			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 2	ACH Enabled: False
312203	Monitoring	93.00	02/12/2020	20-30-150-521600-0000	
312790	Monitoring	105.00	02/12/2020	20-30-500-521600-0000	
	Check Total:	198.00			
Vendor: 129640	Fullife Safety Center			Check Sequence: 3	ACH Enabled: False
51494	Supplies	601.26	02/12/2020	10-10-000-530300-0000	
51494	Supplies	80.00	02/12/2020	10-10-000-530250-0000	
51494	Supplies	210.00	02/12/2020	94-90-000-575150-0000	
	Check Total:	891.26			
Vendor: 130257	Game Day USA			Check Sequence: 4	ACH Enabled: False
	Tournament Fees	450.00	02/12/2020	20-21-000-525500-1233	
	Check Total:	450.00			
Vendor: 199220	Illinois Youth Soccer Association			Check Sequence: 5	ACH Enabled: False
	Tournament Fees	925.00	02/12/2020	20-21-000-525500-1123	
	Check Total:	925.00			
Vendor: 145940	JP Sports			Check Sequence: 6	ACH Enabled: False
	Tournament Fees	575.00	02/12/2020	20-21-000-525500-1233	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	575.00			
Vendor: 199594 168462007	Kimley-Horn And Associates, Inc. Park Survey	2,000.00	02/12/2020	10-10-000-521600-0000	Check Sequence: 7 ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 178058	Seminole Sports, LLC Tournament Fees	1,786.25	02/12/2020	20-21-000-525500-1112	Check Sequence: 8 ACH Enabled: False
	Check Total:	1,786.25			
Vendor: 200764	Michael Semprevivo Pitching/Throwing Instruction	1,325.00	02/12/2020	20-21-000-525500-1233	Check Sequence: 9 ACH Enabled: False
	Check Total:	1,325.00			
Vendor: 178125 7809001 7809004	Service Sanitations Port O Let Fees Port O Let Fees	104.20 38.03	02/12/2020 02/12/2020	20-21-000-525500-1232 10-10-000-521600-0000	Check Sequence: 10 ACH Enabled: False
	Check Total:	142.23			
Vendor: 199341	Team 6 Soccer Referee Fees	272.00	02/12/2020	20-21-000-525500-1121	Check Sequence: 11 ACH Enabled: False
	Check Total:	272.00			
Vendor: 200763	The Green Branch Event Supplies	1,410.00	02/12/2020	20-26-000-525500-6816	Check Sequence: 12 ACH Enabled: False
	Check Total:	1,410.00			
Vendor: 200670	The Sweet Girls Desserts, LLC Event Supplies	620.00	02/12/2020	20-26-000-525500-6816	Check Sequence: 13 ACH Enabled: False
	Check Total:	620.00			
Vendor: 199798	Woodstock Youth Baseball Tournament Fees	550.00	02/12/2020	20-21-000-525500-1233	Check Sequence: 14 ACH Enabled: False
	Check Total:	550.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	32,249.01			
	Total of Number of Checks:	14			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
Printed: 02/04/2020 - 8:37AM  
Batch: 00001.02.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200411	Abbington Distintive Banquets			Check Sequence: 1	ACH Enabled: False
	Daddy Daughter Dance	7,632.00	02/05/2020	20-26-000-525500-6816	
	Check Total:	7,632.00			
	Total for Check Run:	7,632.00			
	Total of Number of Checks:	1			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
December 3, 2019  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 7:02 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Weber, Bischoff and President Ward. Commissioner Cornell arrived at 7:27 p.m. and Commissioner Durham was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Project Manager Nate Troia, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

President Ward led the Pledge of Allegiance

**IV. Changes to the Agenda**

Executive Director Harris stated that agenda item (X.D) regarding Ackerman & Churchill Asphalt Improvements Payout Request #3 has been removed as no information was provided for that payout. This will be deferred to a later meeting.

**V. State of Illinois Proclamation 100-Year Recognition – State Representative Terra Costa Howard**

Executive Director Harris introduced State Representative Terra Costa Howard and provided a brief background of her previous involvement with the Park District and her recent efforts to support the District. Representative Costa Howard then presented the Glen Ellyn Park District with House Resolution No. 476 on behalf of the State of Illinois House of Representatives 101<sup>st</sup> General Assembly, congratulating the District on its 100<sup>th</sup> anniversary on November 3<sup>rd</sup>, 2019. Representative Costa Howard read the Resolution and commended the District for its tremendous efforts over the years on not only providing recreation to the community but doing so in a fiscally responsive manner. The Park Board of Commissioners thanked Representative Costa Howard for her efforts and for the distinguished recognition.

**VI. Recognition/Report – Eileen Mullin-Gasteier, Fall Fete recap**

The Glen Ellyn Board of Commissioners recognized Eileen Mullin-Gasteier for her outstanding efforts in planning, organizing and staging the inaugural Fall Fête, *Whiskey, Wine and Whimsy* event held on Saturday, November 2, 2019.

President Ward stated that the Fall Fete event was to create a fun and celebratory evening for our community while also promoting the District’s 100-year anniversary as well as raise funds and awareness for the District’s scholarship program through the Friends of Glen Ellyn Parks Foundation. Through Eileen’s passion, event planning skills and community contacts, those goals were met and exceeded. Ward said 175 people attended the event and enjoyed an evening of excellent food and beverages, socializing with neighbors and friends in the beautifully decorated Lake Ellyn Boathouse and generously donated over \$30,000 throughout the evening. Ward described Eileen’s efforts to secure generous sponsors and creative raffle and auction items and was very grateful to Eileen for understanding the vision and achieving both the financial and scholarship awareness goals of the event.

The Park Board of Commissioners and staff praised Eileen Mullin-Gasteier for her efforts and hard work in helping to provide the first Friends of the Glen Ellyn Parks Foundation Fall Fête fundraising event to the community.

**VII. Public Participation**

Kelly Kalinich, President of the Glen Ellyn Public Library Foundation, addressed the Board regarding the Library staging a fundraising event in on November 7<sup>th</sup>, 2020. Kalinich asked the Park Board for their consideration in having Fall Fete during the same time period.

**VIII. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Weber, to approve the Consent Agenda including the Voucher List of Bills totaling \$781,544.37, the November 12, 2019 Regular Meeting minutes and the 2020 Proposed Board Meeting Schedule.

*Roll Call: Aye: Commissioners Nephew, Weber, Cornell, Stortz, Bischoff and President Ward*  
*Nay: None*

*Motion Carried.*

**IX. Public Hearing for the 2020 Budget and Appropriation Ordinance**

President Ward addressed the public hearing for the 2020 Budget and Appropriation Ordinance. Commissioner Stortz opened the public hearing, seconded by Commissioner Bischoff. There being no comments from the public, Commissioner Stortz moved, seconded by Commissioner Bischoff, to close the public hearing for the 2020 Budget and Appropriation Ordinance.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Nephew, Weber and President Ward*  
*Nay: None*

*Motion Carried.*

**X. Unfinished Business**

- A. Approval of the 2020 Budget & Appropriation Ordinance 19-02

Superintendent of Finance & Personnel Cinquegrani presented the revised version of the 2020 Combined Budget & Appropriation ordinance that was previously presented and discussed at the November 12, Regular Meeting. The Park Board had a brief discussion. Commissioner Nephew discussed scholarship funding pertaining to the 2019 and 2020 budgets. She asked for clarification regarding those estimates as it appeared donations from the Fall Fete were replacing Park District budgeted funds. Staff explained that the Park District is still allocating District funds to the Scholarship budget. Any additional funds raised toward the Scholarship funds as a result of Fall Fete would be in addition to the budgeted Park Districts funds. Due to the increased fundraising efforts, there will likely be additional financial aid available. As a result, staff will be presenting revisions to the financial aid policy reflecting the added revenue and increasing the per family yearly allocation in early 2020. Superintendent Cinquegrani requested that the changes be made after approval of the Budget Ordinance so that the vote on the Budget & Appropriation Ordinance would not have to be postponed. Commissioner Nephew agreed and following the discussion Commissioner Weber moved, seconded by Commissioner Stortz, to approve Ordinance 19-02 "A combined annual budget and appropriation ordinance for the purposes of the Glen Ellyn Park District for the year beginning January 1, 2020 and ending December 31, 2020."

*Roll Call: Aye: Commissioners Weber, Stortz, Cornell, Nephew, Bischoff and President Ward*  
*Nay: None*

*Motion Carried.*

**B. Ackerman Park Improvements Phase IV – Payout Request #6**

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #6 from Wight Construction and discussed the status of the project. Following a brief discussion, Commissioner Weber moved, seconded by Commissioner Bischoff, to approve Wight Construction payout request #6 for the Ackerman Park Phase IV Improvements-Construction Management Services in the amount of \$111,895.12

*Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Stortz, Nephew, and President Ward*  
*Nay: None*

*Motion Carried.*

**C. Walnut Glen Park Playground Request #2**

Project Manager Troia then presented Walnut Glen Park Playground payout request #2 from D & J Landscape Inc. Troia provided an update to the project and the Park Board held a brief discussion. Following discussion, Commissioner Cornell moved, seconded by Commissioner Stortz to approve D & J Landscape Inc. payout request #2 for Walnut Glen Playground Renovation project in the amount of \$34,619.76.

Roll Call: Aye: Commissioners Cornell, Stortz, Nephew, Weber, Bischoff and President Ward  
Nay: None

*Motion Carried.*

D. Ackerman & Churchill Asphalt Improvements Payout Request #3  
Agenda item removed.

**XI. New Business**

A. Park District Policy Manual Updates

Superintendent of Finance and Personnel Cinquegrani presented several policies to the Glen Ellyn Park District Policy Manual that have been added, amended and revised. The policies pertained to the Financial Policy Manual and the Personnel Policy Manual and reflect changes needed per the direction of counsel and our Park District Risk Management Agency as well as for best practices. Following a brief discussion among the Board, Commissioner Stortz moved, seconded by Commissioner Bischoff to amend Chapter II, Section 2.00, Investment Policy, amend Chapter III, Section 6.05, Victims' Economic Security and Safety Act (VESSA) Policy, approve Chapter III, Section 8.32, Pregnancy Discrimination Policy, amend Chapter III, Section 11, Disciplinary Action Policy, remove Chapter III, Section 14, Drug-Free Workplace Policy, Chapter III, Section 15, Alcohol and Drug Abuse Policy, and Section 16, Alcohol and Drug Procedure for CDL Employees and approve Chapter III, Section 12, Alcohol and Drug Free Workplace Policy, as presented.

Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Nephew, Weber and President Ward  
Nay: None

*Motion Carried.*

B. PARC Grant Resolution 19-04

Project Manager Troia stated that the Park District will be submitting a PARC (Parks and Recreational Facilities Construction Program) grant application for elements of possibly implementing significant improvements to Ackerman Sports and Fitness Center beginning in 2020. Funds have been appropriated for the PARC grant during the next application cycle and applications are due January 1, 2020. As part of the grant requirement, the Glen Ellyn Park District must approve a "Resolution of Authorization" including affirming that the Park District has the necessary funds for the project and that the Park District must comply with the conditions, terms and regulations of the PARC program should the District be fortunate to be selected as a grant recipient. The Park Board had a brief discussion of the parameters of the grant and the process involved. Following, Commissioner Stortz moved, seconded by Commissioner Bischoff to approve the Resolution 19-04, a "Resolution of Authorization" specific to the PARC grant application for improvements to Ackerman Sports & Fitness Center.

Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Nephew, Weber and President Ward  
Nay: None



**C. ASFC Improvement Recommendations**

Executive Director Harris reminded the Board that in 2018, the Glen Ellyn Park District identified the need to review and develop a plan to maintain and improve Ackerman Sports and Fitness Center (ASFC) in the coming years. The Glen Ellyn Park District solicited proposals for architectural services for the redesign and renovation of the Ackerman Sports and Fitness Center development, an 88,000 square foot, sports and fitness facility. Following a Request for Proposal (RFP) process seeking Architectural Services, Wight Construction of Darien, IL was selected.

Harris introduced Bob Ijams and Lois Vitt Sale of Wight Construction Inc. who presented a preliminary conceptual plan with cost estimates to the Park Board. Ms. Sale led the presentation and discussed the preliminary proposed changes highlighted in the handout. She discussed the core areas and how they are currently being used and proposed changes to vestibule, fitness center area, studios and configuration layout. Sale discussed some of the changes in current use of fitness centers and how that can be applied to changes within Ackerman Sports & Fitness Center (ASFC). The Park Board held a lengthy discussion of the proposed changes and provided feedback on the various changes. Some of the feedback included adequacy of space within the vestibule area, the location and number of bathrooms within the second-floor area, proposed storage area within the gymnasium and allowable space for bleacher seating as well as functionality and phasing in of the proposed plans.

The Park Board and Wight Construction discussed the timeline, elements, competitiveness of the PARC Grant and the deadline of the application. The Board also discussed at length the hard cost estimates of the various proposed elements as well as the estimate of soft costs involved in the overall project. Staff discussed the upcoming Public Meeting that will be held on December 10<sup>th</sup> of 2019 at ASFC. Ms. Vitt Sale stated they would take the current direction from staff and the Park Board under review in revising various elements and suggested revisiting the plan prior to year-end of 2019 to allow for enough time to fully complete an application for the PARC grant submittal in January of 2020. The Park Board agreed and will hold a Special Meeting on Tuesday, December 17<sup>th</sup> to review ideas and suggestions received from Wight Construction and from the December 10<sup>th</sup> Public Meeting with hopes to achieve concise direction on various elements to be included within the application to the PARC grant for Improvements to ASFC.

**XII. Staff Reports**

**A. Staff Reports**

Superintendent Esposito briefed the Park Board of some of upcoming events within the District including the Christmas Sweater Shuffle race, Shop with a Cop, Breakfast with Santa, Polar Express and Santa Visits. Executive Director Harris thanked staff and the Park Board for their time and effort during the 2020 Budget process.

**XIII. Commissioners' Reports**

Commissioner Cornell described Park District Dance Instructor's Adult Dance party event held at the Lake Ellyn Boathouse and commented that all had a great time and loved the venue.

Commissioner Stortz commended Facility Manager Miller on his work at Ackerman Sports and Fitness Center. Stortz said his wife and daughter enjoyed their participation in the Turkey Trot. Commissioner Nephew inquired about celebrations for ASFC's 10<sup>th</sup> Anniversary and Facility Manager Miller stated that a celebration will take place in January and a BBQ would take place in June. Commissioner Bischoff enjoyed his first time participating in Platform Tennis and stated it was an enjoyable atmosphere. Commissioner Weber thanked Superintendent of Finance & Personnel Cinquegrani for his work on the budget and enjoyed his participation along with many family members in the Turkey Trot. Lastly, President Ward inquired on the setup of the sled hill and ice-skating rink at Newton Park in anticipation of Winter.

**XIV. Adjourn to Executive Session**

At 9:56 p.m. Commissioner Weber moved, seconded by Commissioner Nephew, to convene into executive session under Section 2(c)6 for the purpose of setting a price for the sale or lease of property owned by the District and Section 2(c)1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District.

**XV. Reconvene to Open Session**

The Regular meeting reconvened at 10:35 p.m.

**XVI. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 10:36 p.m.

*Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Stortz, Nephew and President Ward*  
*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
January 14, 2020  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 7:01 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff and President Ward. Commissioner Cornell was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Project Manager Nate Troia, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

President Ward led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Recognition – Sharon Marston, This Run’s for Jack**

The Glen Ellyn Board of Commissioners recognized Sharon Marston, along with the Jack H. Marston II Melanoma Fund Board of Directors and This Run’s For Jack Committee members for their support of the Glen Ellyn Park District along with their assistance to help fund four new shade structures at Village Green Park for baseball fields 5-8.

President Ward stated that Jack Marston was a longtime Glen Ellyn Park District volunteer coach in many sports and the winner of the 2005 Rich Macken Award, which recognizes a person whose involvement in the Glen Ellyn Youth Baseball program as a manager/coach best exemplifies the program’s goal of bringing the love of the game to Glen Ellyn. He was an avid runner and four-time Chicago Marathon participant. Sadly, Jack lost his battle to melanoma on July 12th, 2004.

This Run’s For Jack’s 5k was established to raise funds and awareness for the Foundations efforts and is held every year in honor of Jack, the countless hours he gave to the community, his athletic successes and the four marathons he ran (one for each of his children).

On October 20th, 2019, the 16th Annual This Run’s For Jack 5k was held at Ackerman Park and the surrounding streets of Glen Ellyn to raise funds to support their mission, a portion of which was earmarked to help fund the new shade structures at Village Green Park.

President Ward provided that the shade structures have been a welcome addition, have received numerous compliments, and without the support and commitment of Jack's Fund, the shade structures would not have been possible.

The Glen Ellyn Park District and the Park Board of Commissioners, thanked Sharon Marston, the Jack H. Marston II Melanoma Fund Board of Directors and This Run's For Jack Committee Members for their efforts and support to provide the shade structures at Village Green Park in the quest to prevent melanoma. Ms. Marston presented a \$5,000 check to the Glen Ellyn Park District for the shade structures and thanked them for their support. Members of Glen Ellyn and the Rebels Baseball program thanked the Jack H. Marston II Melanoma Fund Board of Directors for their contribution and stated that the shade structures have been a tremendous and welcomed asset to the Baseball Program.

**VI. Public Participation**

None.

**VII. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Durham, to approve the Consent Agenda including the Voucher List of Bills totaling \$321,789.22 and the December 17, 2019 Special meeting minutes. Commissioner Nephew stated that the December 3, 2019 Regular Meeting minutes have been removed from the Consent Agenda and will be amended to reflect additional comments provided during that meeting. Those minutes will be included in the February 18, Regular Meeting's Consent Agenda.

*Roll Call: Aye: Commissioners Nephew, Durham, Stortz, Weber, Bischoff and President Ward  
Nay: None*

*Motion Carried.*

**VIII. Unfinished Business**

**A. Ackerman Park Improvements Phase IV – Payout Request #7**

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #7 from Wight Construction and discussed the status of the project. Following a brief discussion of the remaining timeline and components, Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve Wight Construction payout request #7 for the Ackerman Park Phase IV Improvements-Construction Management Services in the amount of \$145,828.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Nephew, Durham, Weber and President Ward  
Nay: None*

*Motion Carried.*

**IX. New Business**

A. WDSRA Recognition – Nancy Miner

Superintendent of Recreation Esposito recognized Nancy Miner, a 29-year employee for the Western DuPage Special Recreation Association (WDSRA) and former employee of the Glen Ellyn Park District for her distinguished career. Esposito stated during those years Nancy held the positions of Program Specialist, Program Supervisor, Outreach Coordinator and Superintendent of Recreation. Nancy began her career in the Recreation industry with the Glen Ellyn Park District as a recreation supervisor and worked in Glen Ellyn for nine years until 1996, at which time she was hired by WDSRA. After a distinguished career of 38 years, Nancy retired effective December 31, 2019.

Nancy's greatest achievements occurred during her 29 years at WDSRA where she served in three (3) positions during her tenure, eventually being promoted to a Superintendent of Recreation. Nancy was an integral part of the growth and evolution of WDSRA and served as the leader of the agency's team of recreation professionals who create, plan and implement hundreds of programs in the areas of, athletics, adaptive sports, cultural arts, day programs, disability awareness, family play sessions, mental health programs, seasonal and summer day camps, social clubs, trips and special events.

Nancy's efforts included Disability Awareness which seeks to provide engaging instruction and activities that help attendees be more receptive to those with disabilities, WDSRA's Aktion Club as a way to provide adults living with disabilities an opportunity to develop initiative, leadership skills and to serve their community and taking a trendy Food Truck Festival idea and challenging her staff to adapt this event and bring this opportunity to our families and participants.

Nancy was a tremendous listener and true advocate for those WDSRA participants and families. As a result, programs, activities, events along with procedures and policies were implemented over the years that were reflective of the special needs community. An example of this was the creation and development of the Rec and Roll weekday program for individuals aged 22-55 with an intellectual disability which has expanded from its infancy to now serving 135 participants at six (6) different locations including one at Ackerman Sports and Fitness Center.

Superintendent Esposito and the Park Board presented Ms. Miner with a small token of their appreciation for her many accomplishments, her unwavering support for the special needs community and her distinguished career of 38 years beginning first at the Glen Ellyn Park District and concluding after 29 years at WDSRA.

B. WDSRA Review & Update / Sandy Gbur, Executive Director

Executive Director Harris welcomed the Western DuPage Special Recreation (WDSRA) Executive Director, Sandy Gbur, and stated that WDSRA is a recreation agency serving those with special needs. They provide support and assistance to people with special needs who reside in nine park districts including Glen Ellyn and services well over 4500 children and adults. WDSRA Executive Director, Sandy Gbur, provided a brief overview and update of the past year regarding the organization. Ms. Gbur stated that the development team and trustees have spent 2019 creating a sustainable funding program and have held many impact meetings to share insight, stories and

provide a personal element of WDSRA to potential donors and community members. Ms. Gbur provided that their aim is to spread the word of WDSRA and share information on aspects of their programs including inclusion, strengthening families through support, and building community. Following their impact meetings, Ms. Gbur stated that thirty-two (32) attendees pledged to give support over a five-year program.

Ms. Gbur discussed their staff structure, the training involved for staff, presented their new logo and marketing material and answered questions from the Park Board. The Park Board thanked Ms. Gbur for her dedication, highlighting the past year and look forward to the continued partnership.

C. Place the Amended 2019 Budget & Appropriation Ordinance on file – Ordinance 20-01  
Superintendent of Finance and Personnel Cinquegrani presented the amended Budget & Appropriation Ordinance for 2019 fiscal year. He stated that the amendment is necessary to properly budget expenditures relating to Board approved capital projects during the 2019 budget year that may have changed due to scope, timing or deferral of a project from a previous budget year. Cinquegrani discussed the changes, provided highlights and said that a public hearing will take place at the February 18, 2020 Regular Meeting followed by formal approval. The Park Board held a brief discussion and following, Commissioner Durham motioned, seconded by Commissioner Stortz to place Ordinance 20-01 “ The amended and restated ordinance making a combined annual budget and appropriation ordinance for purposes of the Glen Ellyn Park District for the year beginning January 1, 2019 and ending December 31, 2019.”

*Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Stortz, Nephew, and President Ward*  
*Nay: None*

*Motion Carried.*

D. IMET Tolling Agreement  
Superintendent of Finance & Personnel Cinquegrani discussed the current status of the Illinois Metropolitan Investment Fund (IMET) claim stating that approximately 55.6% of the total amount lost has been recovered. He briefly reviewed the IMET Tolling Agreement from fruition stating it was initiated in February of 2015 and extended in June of 2016, January of 2017, January of 2018 and again in January of 2019. Cinquegrani said it remains the recommendation of Park District counsel to extend the tolling agreement with IMET for an additional year to January 31, 2021. Following some questions to staff, Commissioner Weber moved, seconded by Commissioner Bischoff to approve the extension of the tolling agreement between the Illinois Metropolitan Investment Fund and the Glen Ellyn Park District.

*Roll Call: Aye: Commissioners Weber, Bischoff, Stortz, Nephew, Durham, and President Ward*  
*Nay: None*

*Motion Carried.*

E. Participation Trophy discussion

Per the suggestion of Commissioner Nephew, staff researched the practice of providing participation trophies/medals/awards for the District's youth sports programs. Staff met with Baseball, Softball, Youth Basketball and House Soccer volunteer committees and discussed the various award and recognition practices. Superintendent of Recreation Esposito and Assistant Superintendent of Athletics Babicz reviewed their past year's discussions with various athletic organizations within the District on the topic of continuing, discontinuing and/or adjusting the practice of providing participation awards and other forms of recognition. Some adjustments were supported including the elimination of baseball consolation games (thus eliminating related awards). However, based on the consensus of the committee's, staff recommended continuing to provide participation awards as presented but continue to research and discuss the matter further.

Additionally, discussion took place regarding the Freedom Four race and the practice of providing a shirt to all participating runners. While potentially administratively challenging, staff will continue to consider an opt out opportunity for those runners who do not want a shirt. Staff will also look at alternative promotional items to take the place of the race shirt.

Following the discussion, the Commissioners agreed that it was worthwhile to initiate the conversation about improved sustainability practices and encouraged and directed evaluation of the process of providing awards.

**X. Staff Reports**

A. Finance Report – December 2019 (for information only)

B. Staff Reports

Executive Director Harris said that Ackerman was very active over the Holidays with community members. This Saturday will be the start of house league basketball games along with other sports and the center will be extremely busy. Harris reminded the Park Board that the PARC grant will be submitted this week and Superintendent Esposito reminded all of the upcoming Chocolate, Cheese and Wine event that will be held on January 31<sup>st</sup> benefitting the Park District's Scholarship program.

**XI. Commissioners' Reports**

Commissioner Stortz said that Ackerman Sports and Fitness Center looks great and commented on the large attendance of open basketball play that occurred over the Holidays. Commissioner Bischoff agreed with Commissioner Stortz stating that many college kids made use of the courts over school break. Commissioner Weber suggested that the architects involved in the ASFC Improvement planning should attend the facility on a busy Saturday morning to view the center in its full capacity. Commissioner Durham enjoyed the adult league basketball play and was complimentary of the officials.

**XII. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 8:26 p.m.

*Roll Call: Aye: Commissioners Weber, Bischoff, Stortz, Nephew, Durham and President Ward*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker



**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
February 4, 2020  
185 Spring Avenue**

**I. Call to Order**

Vice President Durham called the meeting to order at 6:59 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Weber, Bischoff and Vice President Durham. Commissioners Cornell arrived at 7:41 p.m. and Commissioner Ward was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Parks Project Manager Troia, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

Vice President Durham led the Pledge of Allegiance.

**IV. Changes to the Agenda**

None.

**V. Public Participation**

None.

**VI. Voucher List of Bills Totaling \$294,568.29**

Commissioner Nephew moved, seconded by Commissioner Stortz, to approve the Voucher List of Bills totaling \$294,568.29

*Roll Call: Aye: Commissioners Nephew, Stortz, Weber, Bischoff and Vice President Durham*

*Motion Carried.*

**VII. Scholarship Policy Review**

Superintendent of Recreation Esposito discussed the fruition of the District’s Financial Assistance Policy that was established in 1995. The policy was revised again in 2002 and reviewed in 2008. The policy was established to provide a fair and equitable system through which District residents could utilize recreation facilities and programs should they be financially unable to pay for such services. The assistance currently provides for \$200 per child per year or \$500 per household per year based on specific guidelines. Additionally, the District has the discretionary ability to provide further assistance based on extenuating circumstances. Based on rising program fees and

increased demand over the years along with additional available funds through recent fundraising efforts, staff is recommending raising the financial assistance allotment per individual. Preliminary recommendations were \$750 per individual per year but after further consideration and review of the 2020 budget, staff is now recommending increasing the individual allotment to \$400 per individual per year and no family allotment. While the parameters for financial assistance will remain the same, the Park District would still have discretionary ability to provide aid based on other situations including medical, unemployment or other extenuating circumstances. Finally, the revised allotment expands the available funding per recipient while remains within the increased 2020 budgeted amount.

Commissioner Weber inquired if other sports program participants such as the Lakers receive financial assistance. Superintendent Esposito confirmed that qualified participants of those programs are eligible. Out of the many athletic programs, travel soccer generated the most need due to the expense. Commissioner Stortz inquired as to which programs were requested for financial assistance and Esposito stated swim lessons, Camp Caravan, GBW and GBS sports camps and soccer programs were the most requested activities. Commissioner Nephew inquired about assistance for seniors and Executive Director Harris stated that adults including seniors are and will be able to take advantage of the financial assistance if requested and the criteria is met.

After a brief discussion the Board strongly supported the increased financial assistance allotment and Executive Director Harris stated it will be brought to the Board for approval at the February 18 Regular Meeting. In the meantime, if there were any further questions they can be directed to staff prior to February 18th.

#### **VIII. Ackerman Indoor Turf Replacement**

Project Manager Troia discussed that as part of the approved 2020 Annual Budget, funds were allocated for the replacement of the indoor artificial turf at Ackerman Sports and Fitness Center. Troia discussed the condition of the current turf, the details and timeline of the replacement turf and stated the District would be reusing the existing infill and compacted stone base while the old turf will either be recycled or sold overseas as used turf. Troia stated that the price of the turf has come under the budgeted amount of \$160,000 and will be purchased through “The Cooperative Purchasing Network” (TCPN) assuring the lowest possible price to the District and aligning with the District’s Purchasing Policy.

Commissioner Weber inquired as to the condition of the current turf and Executive Director Harris along with Project Manager Troia stated that the current turf has shown considerable wear and is beyond its useful life. After a brief Board discussion, Commissioner Stortz moved seconded by Commissioner Weber to approve the proposal from FieldTurf for the replacement of the indoor artificial turf through the Joint Purchase for the price of \$131,374.54.

*Roll Call: Aye: Commissioners Stortz, Weber, Nephew, Bischoff, and Vice President Durham*  
*Nay: None*

*Motion Carried*

**IX. Staff Reports**

Executive Director Harris stated that this Friday is the annual Daddy Daughter Dance at the Abbington. Currently 530 people will be attending and all on the waitlist have been accommodated. Superintendent Esposito commented that additional photo booths and an extra room have been added based on the event popularity. Harris said next Tuesday the Park District Volunteer of Year award will be presented to Ron Aubrey at the annual Glen Ellyn chamber of Commerce Community Awards event. Aubrey is a former Park District Commissioner, who continues to volunteer and assist both the Park District and the Glen Ellyn community. Commissioner Nephew will be presenting Mr. Aubrey on Tuesday and will be in attendance along with Commissioner Bischoff and Park District staff.

**X. Commissioners' Reports**

Commissioner Bischoff congratulated the District on receiving the OSLAD grant for the Newton Park Improvements. Executive Director Harris discussed the grant that was awarded and thanked Project Manager Troia on his efforts to compile the grant and present at the Illinois Department of Natural Resources. Commissioner Durham and his daughter along with many of their friends are looking forward to the upcoming Daddy Daughter Dance.

**XI. Adjourn to Executive Session**

At 7:40 p.m. Commissioner Weber moved, seconded by Commissioner Bischoff, to convene into executive session under section 2(c)21 for the discussion of the minutes of prior executive session meetings, for the purpose of review, approval or release of such minutes and under section 2(c)6 of the Open Meetings Act for the purpose of setting a price for the sale or lease of property owned by the District.

**XII. Reconvene to Open Session**

The Workshop meeting reconvened at 8:48 p.m.

**XIII. Adjourn**

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Stortz to adjourn the Workshop Meeting at 8:48 p.m.

*Roll Call: Aye: Commissioners Bischoff, Stortz, Cornell, Nephew, Weber, and Vice President Durham*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary

**GLEN ELLYN PARK DISTRICT  
POLICY MANUAL  
CHAPTER IV. RECREATION DEPARTMENT**

**5.00 Financial Assistance Policy**

**5.01 Purpose**

The Financial Assistance Policy of the Glen Ellyn Park District has been established to provide a fair and equitable system through which District residents may utilize recreation facilities and programs should they be financially unable to pay for such services.

**5.02 Eligibility**

- A. To be eligible to receive financial assistance the applicant must meet the following criteria:
  - 1. Must be a resident of the Glen Ellyn Park District.
  - 2. Must apply for assistance in written form to the Superintendent of Recreation.
  - 3. Must provide evidence of need such as Public Aid Card, or written recommendation from a recognized Church or School District 41, 87 or 89.
  
- B. Financial Assistance eligibility will be based upon financial criteria established by State and Federal Guidelines.

**5.03 Application for Financial Assistance**

- A. Application
  - 1. Applicant shall complete and file the standard application for financial assistance with the Superintendent of Recreation.
  - 2. Applicant shall attach photocopies of evidence of need.
  
- B. Approval
  - 1. The Superintendent of Recreation shall approve or disapprove the financial assistance application based upon the application and supporting documentation.
  - 2. The Superintendent of Recreation shall notify the applicant by phone or letter of the decision made concerning financial assistance and the procedure which shall be used to pay the amount due.

**5.04 Waiver**

The Superintendent of Recreation may waive any or all of the eligibility and application requirements as defined by Sections 5.02 and 5.03 above in the case of a direct reference from School District 41, 87 or 89 or from a recognized church. However, at all times, the requirement for residency in the District shall apply.

**5.05 Limitations of Financial Assistance**

Applicants that qualify for financial assistance shall be subject to the following limitations; including but not limited to:

- A. Financial assistance shall be limited to ~~\$400 per individual per year~~, provided that the recreation programs requested have satisfied the minimum requirements. In addition to the yearly scholarship allotment, financial assistance for pool passes will also be awarded to qualified residents.

**Deleted:** \$ 200 per child per year or \$500 per household per year ...

B. Registration for the requested recreation programs shall be made through the regular registration procedures.

C. Applicants must reapply for assistance every twelve months.

**5.06 Economic Hardship**

In cases where it is brought to the attention of the Superintendent of Recreation that a resident may be facing an economic crisis, the Superintendent of Recreation is authorized to utilize discretion and may provide any assistance which may be beneficial to the participant(s) need.

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Financial assistance does not apply to services contracted out by the Park District or ticket/admission type events. ¶  
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Approved by Board of Commissioners: January 17, 1995  
~~Revised by Board of Commissioners: October 15, 2002~~  
~~Reviewed by Board of Commissioners: February 5, 2008~~  
~~Revised by Board of Commissioners: February 18, 2020~~

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**GLEN ELLYN PARK DISTRICT  
SCHOLARSHIP APPLICATION FORM**



**FOR THE PURPOSE OF SECURING A SCHOLARSHIP FOR:**

**Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Name of Parent(s) or Guardian(s) of Applicant:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

I hereby request a Scholarship in the amount of \$ \_\_\_\_\_ for the following Park District activity:

I have been advised and understand that:

1. All information requested is confidential and is not a matter of public record of the Park District.
2. All information requested on this form must be true and accurate.
3. All requests for Scholarships will be evaluated and approved by the Superintendent of Recreation.
4. All Scholarship awards will be on the basis of need and the availability of the Scholarship Funds.
5. All applicants may be required to have a personal interview prior to the approval of the scholarship.
6. All scholarships are legally recoverable if paid and awarded on the basis of false information supplied by the applicant and will nullify your request for Scholarships.
7. Applicants will be notified by letter as soon as practicable as to the disposition of this application.

Deleted: applicant, and

I (we) understand this form permits the Park District or its designate to request information from schools and/or social agencies concerning this request with regard to our financial status.

**LIST BELOW ONE OR MORE SCHOOLS, SOCIAL AGENCY AND/OR OTHER FOR REFERENCE CHECKS:  
(List name of school/agency, address, phone number and name of person to contact, if applicable).**

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Reason for applying for scholarship:

**Signature of Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Amount Approved:** \_\_\_\_\_

**Date Approved:** \_\_\_\_\_

### FINANCIAL SCHOLARSHIP PROCEDURE INFORMATION

1. Applicant requests a Financial Scholarship Application Form.
2. A completed application form is mailed to Superintendent of Recreation, Glen Ellyn Park District, 185 Spring Avenue, Glen Ellyn, Illinois 60137.
3. Applicant makes an appointment to interview with the Superintendent of Recreation. Applicant brings the following to the interview:
  - Public Aid Card
  - Proof of residence
  - Proof of qualification for other subsidized programs.
4. Superintendent of Recreation interviews and collects information from applicant.
5. Superintendent of Recreation approves or disapproves the scholarship.
6. Superintendent of Recreation notifies the applicant by letter of the decision made concerning the scholarship and the procedure to be used to pay the amount due.

### SCHOLARSHIP ELIGIBILITY

The following criteria will be used in determining eligibility for the Glen Ellyn Park District's Scholarship Program and the benefits these people are entitled to.

1. Applicant must follow the scholarship procedures as stated in the Scholarship Procedure Information Sheet.
2. Applicant must be a resident of the Glen Ellyn Park District.
3. Applicants who qualify for the scholarship will be subject to the following terms:
  - a) Will be enrolled in activities by the Park District through the regular registration procedures.
  - b) Will have to reapply after each year.

### GUIDELINES FOR DONATIONS

- A. Donations for the Scholarship Fund shall be accepted at any time.
- B. Donations may come from the following sources:
  1. Individuals - Through a check-off box on the program registration form or through independent contribution.
  2. Civic and Charitable Organizations - Through philanthropic donations.
  3. Corporations
- C. It shall be the practice of the Glen Ellyn Park District to acknowledge all contributions as follows:
  1. Postcard - Sent to individuals using the check-off box on the program registration form.
  2. Personal Letter - For contributions of over \$100, to be send by the Superintendent of Recreation within five days of receipt of donation.
  3. Acknowledgment at Meeting of the Board of Commissioners - For contributions of over \$250.00.
- D. Park District Groups, and Community, Civic and Charitable organizations, with prior consent from the Glen Ellyn Park District Executive Director, may advertise fund-raising events as benefitting the Glen Ellyn Park District Scholarship Program.

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**GLEN ELLYN PARK DISTRICT  
POLICY MANUAL  
CHAPTER IV. RECREATION DEPARTMENT**

**5.00 Financial Assistance Policy**

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Approved by Board of Commissioners:	January 17, 1995
Revised by Board of Commissioners:	October 15, 2002
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Revised by Board of Commissioners:	February 18, 2020

**GLEN ELLYN PARK DISTRICT  
SCHOLARSHIP APPLICATION FORM**



**FOR THE PURPOSE OF SECURING A SCHOLARSHIP FOR:**

**Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Name of Parent(s) or Guardian(s) of Applicant:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

I hereby request a Scholarship in the amount of \$ \_\_\_\_\_ for the following Park District activity:

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I have been advised and understand that:

1. All information requested is confidential and is not a matter of public record of the Park District.
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4. All Scholarship awards will be on the basis of need and the availability of the Scholarship Funds.
5. All applicants may be required to have a personal interview prior to the approval of the scholarship.
6. All scholarships are legally recoverable if paid and awarded on the basis of false information supplied by the applicant and will nullify your request for Scholarships.
7. Applicants will be notified by letter as soon as practicable as to the disposition of this application.

I (we) understand this form permits the Park District or its designate to request information from schools and/or social agencies concerning this request with regard to our financial status.

**LIST BELOW ONE OR MORE SCHOOLS, SOCIAL AGENCY AND/OR OTHER FOR REFERENCE CHECKS:  
(List name of school/agency, address, phone number and name of person to contact, if applicable).**

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Reason for applying for scholarship:

**Signature of Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Amount Approved:** \_\_\_\_\_

**Date Approved:** \_\_\_\_\_

## **FINANCIAL SCHOLARSHIP PROCEDURE INFORMATION**

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  3. Acknowledgment at Meeting of the Board of Commissioners - For contributions of over \$250.00.
- D. Park District Groups, and Community, Civic and Charitable organizations, with prior consent from the Glen Ellyn Park District Executive Director, may advertise fund-raising events as benefitting the Glen Ellyn Park District Scholarship Program.



# **MEMO**

**February 13, 2020**

**TO: Park District Board of Commissioners**  
**FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel**  
**CC: Dave Harris, Executive Director**  
**RE: Public Hearing for the Amended 2019 Budget and Appropriation Ordinance**

The Park District will hold a public hearing prior to formal adoption of the *amended* 2019 budget and appropriation ordinance Tuesday evening. The purpose of the public hearing is to allow any members of the public to comment on the amended ordinance placed on file on January 14<sup>th</sup>.



# MEMO

February 13, 2020

**TO: Park District Board of Commissioners**  
**FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel**  
**CC: Dave Harris, Executive Director**  
**RE: 2019 Amended Budget and Appropriation Ordinance**

At the January 14<sup>th</sup> Board meeting, the Board approved a motion to place on file an amended 2019 Budget and Appropriation ordinance to allow for a minimum 30-day public notice period.

As a reminder, the amendment is necessary to properly budget expenditures relating to Board approved capital projects during the 2019 budget year. As discussed previously, these changes occurred either from a change in the scope, timing of work completed, or the deferral of a project from the previous budget year. Major highlights include:

- Change in the scope of the Ackerman Field Improvement project due to the receipt of the \$400,000 OSLAD grant.
- Timing of work completed in relation to the Ackerman Field Improvement project. The project progressed faster than anticipated.
- Partial use of the 'State Bill Capital Funding' for improvements related to drainage of the Ackerman softball hub.
- Deferred expenditures from the 2018 budget for finalizing projects such as the installation of the shade structure at Spalding Park and the completion of the ASFC parking lot.
- Change in the scope of the Walnut Glen Playground replacement.

Please note the above changes, among others, have an impact on multiple 'funds' within the ordinance. These include changes to expenditure line-items in the Special Recreation fund as well as changes to interfund transfers between the Asset Replacement Fund and the Capital Projects Fund.

## **Motion**

Motion to approve Ordinance 20-01 "The Amended and restated ordinance making a combined annual budget and appropriation ordinance for purposes of the Glen Ellyn Park District for the year beginning January 1, 2019 and ending December 31, 2019."

**ORDINANCE 20-01**

**THE AMENDED AND RESTATED ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR PURPOSES OF THE GLEN ELLYN PARK DISTRICT FOR THE YEAR BEGINNING JANUARY 1,  
2019 AND ENDING DECEMBER 31, 2019**

WHEREAS, on December 4, 2018, the Board of Commissioners of the Glen Ellyn Park District, Glen Ellyn, Illinois, adopted an Ordinance making a Combined Budget and Appropriation of funds for the Glen Ellyn Park District for the fiscal year beginning January 1, 2019 and ending December 31, 2019,

WHEREAS, the Board of Park Commissioners has determined that it is necessary to amend said Ordinance

WHEREAS, the Board of Park Commissioners of the GLEN ELLYN PARK DISTRICT caused to be prepared in tentative form an amended combined Budget and Appropriation Ordinance and the Secretary of this Board made the same conveniently available to public inspection for at least thirty days prior to final action there on, and

WHEREAS, a public hearing on said Ordinance was held at 7:00 p.m. at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn, Illinois, on Tuesday, February 18, 2020, pursuant to a notice which was published in the Daily Herald, a paper having a general circulation in this District, and all other legal requirements having been complied with.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT OF THE COUNTY OF DU PAGE AND STATE OF ILLINOIS:

**Section 1.** That the following sums of money in the total amount of TWENTY THREE MILLION THREE HUNDRED FOUR THOUSAND NINE HUNDRED SIXTEEN DOLLARS (\$23,304,916) so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the purposes of the Glen Ellyn Park District, as hereinafter specified for the year beginning January 1, 2019 and ending December 31, 2019.

**Section 2.**

I. The amount Budgeted and Appropriated for Corporate Purposes:

	<u>Budget</u>	<u>Appropriation</u>
Salaries & Wages	\$ 1,246,439	\$ 1,433,405
Contractual Services	256,215	294,647
Materials & Supplies	180,200	207,230
Equipment	23,300	26,795
Building & Landscaping	108,500	124,775
Insurance	193,140	222,111
Employment Expenses	464,000	533,600
Utilities	50,700	58,305
Miscellaneous	175,724	202,083
Total amount Budgeted-Corporate Fund	2,698,218	
Total amount Appropriated-Corporate Fund		3,102,951

II. The amount Budgeted and Appropriated for Recreation Purposes:	<u>Budget</u>	<u>Appropriation</u>
Salaries & Wages	\$ 2,807,762	\$ 3,228,926
Contractual Services	1,695,735	1,950,095
Materials & Supplies	659,006	757,856
Equipment	38,000	43,700
Building & Landscaping	12,675	14,576
Employment Expenses	569,200	654,580
Utilities	548,150	630,373
Miscellaneous	2,449,278	2,816,670
Total amount Budgeted-Recreation Fund	8,779,806	
Total amount Appropriated-Recreation Fund		10,096,776
III. The amount Budgeted and Appropriated for Bond and Interest Expense:	<u>Budget</u>	<u>Appropriation</u>
Principal, Interest, Registrar Fees	\$ 1,157,950	\$ 1,331,643
Total amount Budgeted-Bond and Interest Fund	1,157,950	
Total amount Appropriated-Bond and Interest Fund		1,331,643
IV. The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:	<u>Budget</u>	<u>Appropriation</u>
Special Recreation Programs for the Disabled	\$ 1,015,202	\$ 1,167,482
W.D.S.R.A. Contribution and Accessibility Improvements		
Total amount Budgeted-Special Rec. Fund	\$ 1,015,202	
Total amount Appropriated-Special Rec. Fund		\$ 1,167,482
V. The amount Budgeted and Appropriated for Asset Replacement Fund Expense:	<u>Budget</u>	<u>Appropriation</u>
Equipment	\$ 396,000	\$ 455,400
Miscellaneous	1,400,000	1,610,000
Total amount Budgeted Asset Replacement Fund	\$ 1,796,000	
Total amount Appropriated Asset Replacement Fund		\$ 2,065,400

VI. The amount Budgeted and Appropriated for  
Capital Projects Fund Expense:

	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	\$ 4,556,530	\$ 5,240,010
Miscellaneous	106,439	122,405
	<hr/>	
Total amount Budgeted Capital Improvement Fund	\$ 4,662,969	
Total amount Appropriated Capital Improvement Fund		\$ 5,362,414

VII The amount Budgeted and Appropriated for  
Cash in Lieu of Land Fund Expense:

	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	\$ 155,000	\$ 178,250
	<hr/>	
Total amount Budgeted Capital Improvement. Fund	\$ 155,000	
Total amount Appropriated Capital Improvement. Fund		\$ 178,250

**SUMMARY**

	<b><u>BUDGET</u></b>	<b><u>APPROPRIATION</u></b>
Corporate Fund	\$ 2,698,218	\$ 3,102,951
Recreation Fund	8,779,806	10,096,776
Bond and Interest Fund	1,157,950	1,331,643
Special Recreation Fund	1,015,202	1,167,482
Asset Replacement Fund	1,796,000	2,065,400
Capital Projects Fund	4,662,969	5,362,414
Cash in Lieu of Land	155,000	178,250
	<hr/>	
Total Estimated Expenditures	\$ 20,265,145	\$ 23,304,916

As part of the annual budget and appropriations, it is stated:

- |   |                     |
|---|---------------------|
| (a) That the estimated funds on hand at the beginning of the fiscal year are:   | \$ 6,106,062        |
| (b) That the estimated cash expected to be received during the fiscal year from all sources is:   | \$ 19,045,183       |
| (c) That the estimated expenditures contemplated for the fiscal year are:   | \$ 23,304,916       |
| (d) That the estimated GROSS cash expected to be on hand at the end of the fiscal year is:  | \$ 1,846,329        |
| Less \$200,000 Working Cash Fund established per law  | <u>\$ (200,000)</u> |
| Estimated NET cash to be on hand at the end of the fiscal year is:  | \$ 1,646,329        |
| (e) That the estimated amount of taxes, including Personal Property Replacement Tax and prior year taxes, to be received by the Glen Ellyn Park District during the fiscal year is: | \$ 5,280,950        |



**Section 3.**

That all unexpended balances of any item or items or any general appropriations made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriations and for the same general purpose of any like appropriations for this ordinance.

**Section 4.**

That all unexpended balances from annual appropriations of previous years are hereby re-appropriated.

**Certificate of Estimate of  
Revenues for Fiscal Year 2019**

**CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE  
FOR THE GLEN ELLYN PARK DISTRICT, DU PAGE COUNTY, ILLINOIS**

I, Julia Nephew, do hereby certify as follows:

1. I am the **CHIEF FISCAL OFFICER** of the Glen Ellyn Park District, DuPage County, Illinois.
  
2. I estimate the revenue, by source, of said district for the fiscal year beginning January 1, 2019 and ending December 31, 2019 to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Tax Receipts	\$ 5,280,950
Interest	\$ 71,500
Fees & Miscellaneous Sources	\$ 10,669,733
Bond Proceeds	\$ 2,623,000
Grant Proceeds	\$ 400,000

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said park district this 18<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Treasurer and Chief Fiscal Officer  
Glen Ellyn Park District

(SEAL)

STATE OF ILLINOIS )

)

COUNTY OF DU PAGE )

I, Kimberly Dikker, do hereby certify that I am the duly qualified Secretary of the Glen Ellyn Park District, in the County of State aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Park Commissioners of said park district. I do further certify that the attached and foregoing is a full, true and correct copy of the Amended Combined Annual Budget and Appropriation Ordinance of the Glen Ellyn Park District, DuPage County, Illinois, for the Fiscal Year Beginning January 1, 2019 and Ending December 31, 2019, as adopted by said Board of Park Commissioners at its properly convened meeting held on the 18<sup>th</sup> day of February, 2020, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Glen Ellyn Park District, at Glen Ellyn, Illinois, on this 18<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Secretary, Glen Ellyn Park District

(SEAL)



# MEMO

February 13, 2020

**TO:** Park District Board of Commissioners  
**FROM:** Dave Harris, Executive Director  
**RE:** Ackerman Park Phase IV Improvements – Construction Management Payout Request #8

Attached is payout request #8 for Ackerman Park Phase IV improvement project- Construction Management Services in the amount of \$8,280.00. This is the eighth payout request from Wight Construction, who is overseeing construction for Ackerman Park improvements. Wight's services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension of Park District staff. The eighth payout request is for fence work related to the softball "Hub".

**Recommendations:** As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

**Motion:** Motion to approve Wight Construction payout request #8 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$8,280.00

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Glen Ellyn Park District  
185 Spring Avenue  
Glen Ellyn, IL 60137

PROJECT: Glen Ellyn Park District-Ackermann Park  
800 St. Charles Road  
Glen Ellyn, IL 60137

FROM CONTRACTOR: Wight Construction Services, Inc.  
2500 North Frontage Road  
Darien, IL 60561

VIA ARCHITECT:

APPLICATION NO.: 8  
APP. DATE: Feb 10, 2020  
PERIOD TO: Feb 15, 2020  
PROJECT NO: 180002  
CONTRACT DATE: Jun 19, 2019

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

CONTRACT FOR: Glen Ellyn Park District-Ackermann Park

## APPLICATION AND CERTIFICATE FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

<b>1. ORIGINAL CONTRACT SUM</b> .....	\$	3,456,919.00
<b>2. Net change by change orders</b> .....	\$	-42,716.11
<b>3. CONTRACT SUM TO DATE ( Line1 +/- 2 )</b> .....	\$	3,414,202.89
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> ....	\$	3,303,742.95
(Column G on G703)		
<b>5. RETAINAGE:</b>		
(Total retainage Column I of G703) .....	\$	283,395.52
<b>6. TOTAL EARNED LESS RETAINAGE</b> .....	\$	3,020,347.43
(Line 4 less Line 5 Total )		
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b>		
(Line 6 from prior Certificate) .....	\$	3,012,067.43
<b>8. CURRENT PAYMENT DUE</b> .....	\$	8,280.00
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b>		
(Line 3 less Line 6 )	\$	393,855.46

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Wight Construction Services, Inc.

By: *C. Lopez* Date: February 10, 2020

State of: Illinois

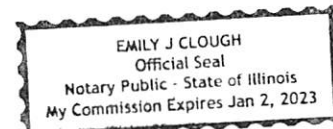
County of: Will

Subscribed and sworn to before

me this 10th day of February, 2020

Notary Public: *Emily J. Clough*

My Commission expires: January 2, 2023



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ \_\_\_\_\_

(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		411,111.89	-453,828.00
APPROVED THIS MONTH			
Number	Date Approved		
Current Total:		0.00	0.00
Net Change by Change Orders			-42,716.11

Wight Construction Services, Inc.

<b>CONTINUATION SHEET</b>		Page: 2	
Project:	Glen Ellyn Park District-Ackermann Park 800 St. Charles Road Glen Ellyn, IL 60137	APPLICATION NUMBER: 8	APPLICATION DATE: Feb 10, 2020
		PERIOD TO: Feb 15, 2020	
		PROJECT NO: 180002	

A ITEM NO.	B DESCRIPTION OF WORK		C SCHEDULED VALUE			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE		H BALANCE TO FINISH	I RETAINAGE	J NET AMOUNT DUE
			ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD		PERCENT COMPLETED				
010200	CM Fee & General Conditions	Wight Construction Services, Inc.	355,753.61	6,930.39	362,684.00	349,990.08	0.00	0.00	349,990.08	98.50	12,693.94	0.00	0.00
023200	Geotechnical Investigations	Testing Service Corporation	0.00	2,486.00	2,486.00	2,486.00	0.00	0.00	2,486.00	100.00	0.00	0.00	0.00
030000	Site Concrete	Lindblad Construction Company of Joliet, Inc.	399,900.00	34,500.00	434,400.00	414,400.00	0.00	0.00	414,400.00	95.40	20,000.00	41,440.00	0.00
260000	Electrical	Richmond Electric Co., Inc.	0.00	32,965.00	32,965.00	32,965.00	0.00	0.00	32,965.00	100.00	0.00	0.00	0.00
265600	Exterior Lighting	Musco Sports Lighting, LLC	0.00	4,150.00	4,150.00	4,150.00	0.00	0.00	4,150.00	100.00	0.00	0.00	0.00
310000	Earthwork	Elgin Augering, Inc.	1,250.00	0.00	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	0.00	0.00
310000-01	Earthwork	S&J Construction Co., Inc.	5,680.39	0.00	5,680.39	5,680.39	0.00	0.00	5,680.39	100.00	0.00	0.00	0.00
310000-02	Earthwork	A.R.S. Contracting, Inc.	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	0.00	0.00
312000	Excavation and Site Utilities	Hoppy's Landscaping, Inc.	941,441.00	115,400.00	1,056,841.00	1,056,841.00	0.00	0.00	1,056,841.00	100.00	0.00	105,684.10	0.00
320000	New Pathways	CPMH Construction	0.00	141,532.50	141,532.50	141,532.50	0.00	0.00	141,532.50	100.00	0.00	7,076.62	0.00
321800	Synthetic Turf	.	453,828.00	-453,828.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323100	Fencing	Action Fence Contractors, Inc.	546,780.00	55,700.00	602,480.00	574,550.00	9,200.00	0.00	583,750.00	96.89	18,730.00	58,375.00	8,280.00
328000	Irrigation	Aqua Designs, Inc.	356,386.00	6,063.00	362,449.00	362,020.00	0.00	0.00	362,020.00	99.88	429.00	36,202.00	0.00
329000	Landscaping	Breezy Hill Nursery, Inc.	393,400.00	11,385.00	404,785.00	346,178.00	0.00	0.00	346,178.00	85.52	58,607.00	34,617.80	0.00
<b>Project Total:</b>			<b>3,456,919.00</b>	<b>-42,716.11</b>	<b>3,414,202.89</b>	<b>3,294,542.95</b>	<b>9,200.00</b>	<b>0.00</b>	<b>3,303,742.95</b>	<b>96.76</b>	<b>110,459.94</b>	<b>283,395.52</b>	<b>8,280.00</b>

WAIVER OF LIEN

STATE OF ILLINOIS } SS  
COUNTY OF WILL

Whereas, the undersigned has been employed by **Glen Ellyn Park District** to provide Design Build Services for the premises known as **Ackermann Park** of which **Glen Ellyn Park District** is Owner.

The undersigned, for and in consideration of **\$8,280.00** for good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the the status of the State of Illinois, relating to mechanics liens, with respect to and on said above described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due from the owner, on account of labor, services, material, fixtures, apparatus or machinery furnished to this date by the undersigned for the above described premises.

Given under my hand and my seal on this **10-Feb-20**

Subscribed and sworn before me on

**February 10, 2020**

**Wight Construction Services, Inc.**

*Emily J. Clough*  
\_\_\_\_\_  
NOTARY PUBLIC 1/2/2023

*Carol Roglin*  
\_\_\_\_\_  
Carol Roglin, Chief Financial Officer





**APPLICATION AND CERTIFICATE FOR PAYMENT**  
**AIA DOCUMENT G702**

TO OWNER: Glen Ellyn Park District  
 185 Spring Ave.  
 Glen Ellyn, IL 60137

Ackerman Park  
 800 St. Charles Road  
 Glen Ellyn, IL 60137

APPLICATION NO:  
 PERIOD TO:  
 PROJECT NO:

6 Distribution to:  
 2/15/2020  OWNER  
 CONSTRUCTION  
 MANAGER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR:  
 Action Fence Contractors, Inc  
 945 Tower Rd. Mundelein, IL 60060

CONTRACT DATE:

VIA CONSTRUCTION MANAGER: Wight Construction Services, Inc.  
 VIA ARCHITECT:

CONTRACT FOR: Fencing

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA Document G703, is attached.

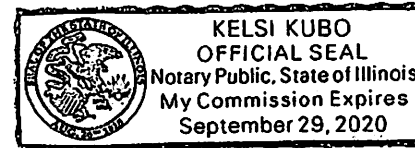
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	546,780.00
2. Net change by Change Orders	55,700.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	602,480.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G702)	583,750.00
5. RETAINAGE:	
a. 10% of Completed Work	58,375.00
b. 10% of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	58,375.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	525,375.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	517,095.00
8. CURRENT PAYMENT DUE	8,280.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	77,105.00

CONTRACTOR Action Fence Contractors, Inc.

By: *Duan Kahlgrun* Date: 2/10/2020

State of: Illinois County of: Lake  
 Subscribed and sworn to before me this 10<sup>th</sup> day of February, 2020  
 Notary Public:  
 My Commission expires:



CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance or payment are without prejudice to any rights of the Owner or Contractor under this Contract.



## SCHEDULE OF VALUES

CONTINUATION SHEET

PAGES 2 OF 2 PAGES

Glen Ellyn Park District 185 Spring Ave. Glen Ellyn, IL 60137	Ackerman Park 800 St. Charles Road Glen Ellyn, IL 60137	Application Number: <u>6</u> Application Date: <u>2/10/20</u> Period to: <u>2/15/20</u> Architect's Project No: _____
Application and Certificate for Payment, containing contractor's signed certificate (attached). In tabulation below, amounts are stated to the nearest dollar. Use Column I on contracts where variable retainage for line items may apply.		Contractor: <u>Action Fence Contractors, Inc.</u> <u>945 Tower Road</u> <u>Mundelein, IL 60060</u>

Item No.	Description of Work	Scheduled Value	WORK COMPLETED		Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance to Finish (C-G)	Retainage
			Previous Applications	This Application					
A	B	C	D	E	F	G	H	I	
1	Arched backstops	\$134,660.00	\$134,660.00	\$0.00	\$0.00	\$134,660.00	100%	\$0.00	\$13,466.00
2	Chain link fencing	\$89,770.00	\$89,770.00	\$0.00	\$0.00	\$89,770.00	100%	\$0.00	\$8,977.00
3	Flag pole	\$7,760.00	\$7,760.00	\$0.00	\$0.00	\$7,760.00	100%	\$0.00	\$776.00
4	Dugout structure	\$161,600.00	\$161,600.00	\$0.00	\$0.00	\$161,600.00	100%	\$0.00	\$16,160.00
5	Shade structure	\$120,960.00	\$120,960.00	\$0.00	\$0.00	\$120,960.00	100%	\$0.00	\$12,096.00
6	12' Helmet combo rack	\$9,200.00	\$0.00	\$9,200.00	\$0.00	\$9,200.00	100%	\$0.00	\$920.00
7	6' Screen fence at maintenance building	\$13,730.00	\$0.00	\$0.00	\$0.00	\$0.00		\$13,730.00	\$0.00
8	Performance & payment bond	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$4,100.00	100%	\$0.00	\$410.00
9	Allowance	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,000.00	\$0.00
10	CO#1 Home run	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00	100%	\$0.00	\$4,200.00
11	CO#2 Backstop tie in	\$13,700.00	\$13,700.00	\$0.00	\$0.00	\$13,700.00	100%	\$0.00	\$1,370.00
12		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
13		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
14		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
15		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
<b>Total This Page 2</b>		<b>\$602,480.00</b>	<b>\$574,550.00</b>	<b>\$9,200.00</b>	<b>\$0.00</b>	<b>\$583,750.00</b>	<b>97%</b>	<b>\$18,730.00</b>	<b>\$58,375.00</b>

CONTRACTOR

SUBCONTRACTOR



# MEMO

February 13, 2020

**TO: Park District Board of Commissioners**  
**FROM: Nathan Troia, PLA, Parks Project Manager**  
**CC: Dave Harris, Executive Director**  
**RE: Waste Disposal and Recycling Services Bid Results**

On January 20<sup>th</sup>, staff publicly noticed invitations for bid, requesting contractors to provide pricing for Waste Disposal and Recycling Services. The contract includes the placement of garbage cans, recycling totes, and dumpsters at various locations throughout the Park District and the contractor shall provide reliable professional servicing of said receptacles. Additionally, arrangements can be made to have dumpsters and/or other receptacles dropped off and picked up throughout the season to accommodate some of the Park District's special events.

The bid opening for the Waste Disposal and Recycling Services was conducted on Tuesday, February 7<sup>th</sup>, at which time four (4) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to current invoices. Groot, Inc. is our current services provider and also serves the Village of Glen Ellyn.

Currently, staff is still contacting references and anticipates making a recommendation to the Board on February 18<sup>th</sup>.

**Recommendations:** To be made at the Board Meeting on February 18<sup>th</sup>, 2020.



# MEMO

**February 13, 2020**

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**CC: Kathleen Esposito, Superintendent of Recreation**  
**RE: Proposed Sunset Pool Improvements**

In 2018, the Glen Ellyn Park District recognized the need to review and develop a plan to maintain and improve Sunset Pool in the coming years. As a reminder, the outdoor aquatic facility was first constructed in the 1940's and has since been renovated and expanded several times. The facility now consists of a bathhouse with a front desk, men's and women's locker rooms; a leisure pool that offers diving boards including a 3-meter diving board, two waterslides; an interactive SCS structure and a zero-depth area. In 2000, a six lane, 25-yard lap pool was constructed replacing the underutilized sand volleyball courts. Additionally, there is a sand play area and two "filter/mechanical" rooms serving the respective pools. Those buildings house the regenerative filters, chemical feed equipment and heaters along with other equipment and storage needs.

The facility is opened Memorial Day weekend through Labor Day. It is extremely well attended and well used. There is a large and active recreational swim team, the Gators, with over 300 participants; a robust learn to swim program, many after hour rentals and special events throughout the 90+ days the facility is open and an annual seasonal membership of over 4,000. Daily attendance averages over 2,000 users. Additionally, the facility employs over 150 seasonal staff and is often the first employment opportunity for many Glen Ellyn teenagers.

Sunset Pool is situated within an established neighborhood with its operations and activities respectfully integrated within the area. Sunset Pool is a longtime staple of the Glen Ellyn community and remains active, well used and extremely popular.

To ensure the facility continues to remain capable of serving the aquatic demands and needs of the community for the years to come, the Park Board of Commissioners and staff determined that it was in the best interest of the Park District to engage a professional consultant to review the existing facility, involve staff and others and develop and establish plans to maintain and improve the aquatic park in the

next several years depending on the outcome and recommendation. While the facility has been well maintained and improvements made throughout the years, including the recent replacement of traditional sand filters with regenerative filters, resurfacing the locker rooms, and painting of both pools; much of the infrastructure has aged and some of the amenities such as the sand play area could be considered outdated.

The Park District compiled a Request for Proposal (RFP) seeking Architectural Services to develop plans for Sunset Pool improvements (copy is attached). The RFP was publicly noticed as well as distributed directly to several potential consultants. Seven (7) submittals were received and after review by the selection team, the two top rated firms were interviewed. Following the interview and check of references, FGM Architects, Oak Brook, IL., was unanimously selected. With 70+ years of experience, FGM offers the ideal blend of specialized knowledge and experience in aquatic recreation projects. Their portfolio of experiences and past projects closely align with Sunset Pool. Two recent renovation projects were the Mitchell Pool Renovation for the Deerfield Park District and the renovation of the Northbrook Sports Center Pool for the Northbrook Park District. Both facilities were longstanding pools that FGM reviewed and developed conceptual plans with successful implementation occurring shortly afterwards. The renovations occurred in the off-season and neither facility experienced any disruption to its seasonal operation. A nearby example of a new facility that FGM designed is Paradise Bay Water Park in Lombard which was constructed in 2009.

FGM's team includes Counsilman – Hunsaker and Associates who will serve as the design team's aquatic consultants. Counsilman – Hunsaker, is a nationally recognized firm dedicated exclusively to aquatic planning and design services. With 45 years of experience in designing over 1000 swimming pools, they provide excellent collaboration skills and new and innovative aquatic designs.

The consultant team will include the following services and outcomes:

- Development of the Planning Process
- Collection of Existing Documentation
- Programming
- Program Refinement/Conceptual Plan Development
- Conceptual Plan Refinement/Cost Estimating
- Final Concept Design Documents

After several months of researching, planning and discussion, FGM will be presenting a preliminary conceptual plan with cost estimates and potential phasing at the February 18<sup>th</sup> Board meeting. At the meeting, the planning team will take questions and comments from the Commissioners and public.

Following the Board meeting, the plan can be revised to reflect the Board and public input. Once completed and agreed upon, strategy regarding implementation can be discussed.

# Glen Ellyn Park District

## Investment Report

January 31, 2020

	Prior Year January 2019	1st Quarter March 2019	2nd Quarter June 2019	3rd Quarter September 2019	4th Quarter December 2019	Current Year December 2019
<b>Bank Balances</b>						
Wheaton/Glen Ellyn Bank & Trust	\$ 189,802.16	\$ 647,713.70	\$ 640,405.03	\$ 267,363.18	\$ 342,858.97	\$ 305,179.32
Illinois Funds - 9347	4,581,261.34	4,305,771.39	4,206,810.73	3,857,370.94	3,924,495.97	3,955,856.86
Illinois Park District Liquid Asset Fund	205,895.26	206,654.20	207,804.93	208,874.43	209,763.16	210,035.86
Illinois Metropolitan Investment Fund	3,079,791.69	2,108,442.24	4,410,082.85	4,756,239.28	4,061,816.71	3,817,390.77
<b>Total Bank Balance</b>	<b>\$ 8,056,750.45</b>	<b>\$ 7,268,581.53</b>	<b>\$ 9,465,103.54</b>	<b>\$ 9,089,847.83</b>	<b>\$ 8,538,934.81</b>	<b>\$ 8,288,462.81</b>
Illinois Metropolitan - Liquidating Trust (1)	\$ 248,777.11	\$ 248,777.11	\$ 248,777.11	\$ 248,777.11	\$ 128,179.76	\$ 128,179.76
<b>Interest Rates</b>						
Illinois Funds - 9347	2.42%	2.47%	2.42%	2.12%	1.72%	1.69%
Illinois Park District Liquid Asset Fund	2.32%	2.25%	2.21%	1.96%	1.59%	1.53%
Illinois Metropolitan Investment Fund	2.33%	2.35%	2.32%	2.24%	1.68%	1.58%
<b>Interest (2)</b>						
Illinois Funds - 9347	\$ 9,397.12	\$ 9,125.69	\$ 8,357.36	\$ 6,785.43	\$ 5,724.89	\$ 5,639.92
Illinois Park District Liquid Asset Fund	404.12	395.02	375.96	336.64	281.67	272.70
Illinois Metropolitan Investment Fund	6,016.89	4,390.86	7,716.05	7,623.92	6,598.01	5,304.52
<b>Total Interest</b>	<b>\$ 15,818.13</b>	<b>\$ 13,911.57</b>	<b>\$ 16,449.37</b>	<b>\$ 14,745.99</b>	<b>\$ 12,604.57</b>	<b>\$ 11,217.14</b>

(1) The account value stated reflects the amount of funds yet to be recovered and does not represent the current market value of the asset.

(2) Interest shown is for only the month stated.



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Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
<b>Revenue</b>						
Property Tax Receipts	<u>0.00</u>	<u>0.00</u>	<u>5,153,450.00</u>	<u>269.53</u>	<u>269.53</u>	<u>5,341,972.00</u>
Other Taxes	<u>17,280.63</u>	<u>17,280.63</u>	<u>127,500.00</u>	<u>25,720.97</u>	<u>25,720.97</u>	<u>167,600.00</u>
Charges for Services	<u>238,156.45</u>	<u>238,156.45</u>	<u>2,065,700.00</u>	<u>234,860.24</u>	<u>234,860.24</u>	<u>1,935,500.00</u>
Program Fees	<u>1,252,907.24</u>	<u>1,252,907.24</u>	<u>4,002,137.00</u>	<u>1,417,760.36</u>	<u>1,417,760.36</u>	<u>4,116,512.00</u>
Rentals	<u>235,536.17</u>	<u>235,536.17</u>	<u>636,100.00</u>	<u>257,671.15</u>	<u>257,671.15</u>	<u>718,650.00</u>
Concessions	<u>518.03</u>	<u>518.03</u>	<u>83,700.00</u>	<u>474.21</u>	<u>474.21</u>	<u>91,325.00</u>
Product Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>
Interest Income	<u>15,729.42</u>	<u>15,729.42</u>	<u>71,500.00</u>	<u>10,799.09</u>	<u>10,799.09</u>	<u>98,250.00</u>
Licenses & Permits	<u>5,275.00</u>	<u>5,275.00</u>	<u>14,745.00</u>	<u>4,620.00</u>	<u>4,620.00</u>	<u>15,785.00</u>
Grants & Donations	<u>3,395.00</u>	<u>3,395.00</u>	<u>458,660.00</u>	<u>-750.53</u>	<u>-750.53</u>	<u>1,323,660.00</u>
Miscellaneous Income	<u>7,176.00</u>	<u>7,176.00</u>	<u>56,300.00</u>	<u>11,350.00</u>	<u>11,350.00</u>	<u>35,000.00</u>
Transfers Received	<u>0.00</u>	<u>0.00</u>	<u>3,223,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,624,328.00</u>
Chargeback Revenue	<u>0.00</u>	<u>0.00</u>	<u>518,733.00</u>	<u>0.00</u>	<u>0.00</u>	<u>544,940.00</u>
<b>Revenue</b>	<b><u>1,775,973.94</u></b>	<b><u>1,775,973.94</u></b>	<b><u>16,411,683.00</u></b>	<b><u>1,962,785.02</u></b>	<b><u>1,962,785.02</u></b>	<b><u>18,013,522.00</u></b>

<b>Description</b>	<b>2019 Period Amt</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 Period Amt</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<i>Expense</i>						
Salaries & Wages	<u>125,857.74</u>	<u>125,857.74</u>	<u>3,305,230.00</u>	<u>124,195.35</u>	<u>124,195.35</u>	<u>3,549,909.00</u>
Salaries & Wages - Programs	<u>24,744.93</u>	<u>24,744.93</u>	<u>798,990.75</u>	<u>22,770.46</u>	<u>22,770.46</u>	<u>804,964.00</u>
Contractual Labor	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>284.10</u>	<u>284.10</u>	<u>12,000.00</u>
Contractual Services - Other	<u>14,363.41</u>	<u>14,363.41</u>	<u>629,063.00</u>	<u>14,229.18</u>	<u>14,229.18</u>	<u>681,198.00</u>
Contractual Services- Programs	<u>80,348.72</u>	<u>80,348.72</u>	<u>1,304,627.00</u>	<u>64,476.76</u>	<u>64,476.76</u>	<u>1,226,836.25</u>
Materials & Supplies	<u>3,279.45</u>	<u>3,279.45</u>	<u>430,753.00</u>	<u>3,676.37</u>	<u>3,676.37</u>	<u>443,810.00</u>
Materials & Supplies -Programs	<u>6,884.48</u>	<u>6,884.48</u>	<u>403,906.50</u>	<u>9,016.15</u>	<u>9,016.15</u>	<u>485,042.00</u>
Computer SoftHardware Equip.	<u>0.00</u>	<u>0.00</u>	<u>35,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,500.00</u>
Other Equipment	<u>5,383.90</u>	<u>5,383.90</u>	<u>120,800.00</u>	<u>-3,675.75</u>	<u>-3,675.75</u>	<u>192,300.00</u>
Building & Landscaping	<u>3,975.00</u>	<u>3,975.00</u>	<u>120,175.00</u>	<u>1,464.58</u>	<u>1,464.58</u>	<u>122,675.00</u>
Insurance Expenses (PCL)	<u>0.00</u>	<u>0.00</u>	<u>193,140.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,250.00</u>
Employment Expenses	<u>26,929.39</u>	<u>26,929.39</u>	<u>1,050,500.00</u>	<u>26,957.42</u>	<u>26,957.42</u>	<u>1,195,151.00</u>
Utilities	<u>972.91</u>	<u>972.91</u>	<u>595,850.00</u>	<u>17,885.86</u>	<u>17,885.86</u>	<u>540,050.00</u>
Capital	<u>3,710.00</u>	<u>3,710.00</u>	<u>5,093,937.00</u>	<u>6,288.26</u>	<u>6,288.26</u>	<u>3,981,943.00</u>
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>1,155,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,232,072.00</u>
Miscellaneous Expenses	<u>31,081.79</u>	<u>31,081.79</u>	<u>389,050.00</u>	<u>20,892.74</u>	<u>20,892.74</u>	<u>406,608.00</u>
Transfers Out	<u>0.00</u>	<u>0.00</u>	<u>3,223,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,624,328.00</u>
Chargebacks & Indirect Expense	<u>0.00</u>	<u>0.00</u>	<u>517,578.40</u>	<u>0.00</u>	<u>0.00</u>	<u>544,939.90</u>
<i>Expense</i>	<b><u>327,531.72</u></b>	<b><u>327,531.72</u></b>	<b><u>19,378,208.65</u></b>	<b><u>308,461.48</u></b>	<b><u>308,461.48</u></b>	<b><u>19,275,576.15</u></b>

<b>Description</b>	<b>2019 Period Amt</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 Period Amt</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>Revenue Total</b>	1,775,973.94	1,775,973.94	16,411,683.00	1,962,785.02	1,962,785.02	18,013,522.00
<b>Expense Total</b>	327,531.72	327,531.72	19,378,208.65	308,461.48	308,461.48	19,275,576.15
<b>Grand Total</b>	1,448,442.22	1,448,442.22	-2,966,525.65	1,654,323.54	1,654,323.54	-1,262,054.15



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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>10</b>	<b>Corporate Fund</b>				
<b>10</b>	<b>Revenue</b>				
10	Property Tax Receipts	<b>0.00</b>	2,093,000.00	<b>269.53</b>	2,033,000.00
10	Other Taxes	<b>8,640.32</b>	63,750.00	<b>12,860.49</b>	83,800.00
10	Interest Income	<b>3,254.12</b>	22,000.00	<b>5,692.67</b>	35,000.00
10	Miscellaneous Income	<b>6,966.00</b>	1,000.00	<b>0.00</b>	1,000.00
10	Transfers Received	<b>0.00</b>	<u>83,657.00</u>	<b>0.00</b>	<u>88,595.00</u>
<b>10</b>	<b>Revenue</b>	<b>18,860.44</b>	<b>2,263,407.00</b>	<b>18,822.69</b>	<b>2,241,395.00</b>
<b>10</b>	<b>Expense</b>				
10	Salaries & Wages	<b>43,806.41</b>	1,246,439.00	<b>45,088.43</b>	1,318,880.00
10	Contractual Labor	<b>0.00</b>	10,000.00	<b>284.10</b>	12,000.00
10	Contractual Services - Other	<b>3,316.14</b>	246,215.00	<b>4,637.51</b>	278,540.00
10	Materials & Supplies	<b>-509.47</b>	180,200.00	<b>1,028.26</b>	192,200.00
10	Computer SoftHardware Equip.	<b>0.00</b>	20,000.00	<b>0.00</b>	20,000.00
10	Other Equipment	<b>0.00</b>	3,300.00	<b>0.00</b>	3,300.00
10	Building & Landscaping	<b>3,975.00</b>	108,500.00	<b>666.70</b>	109,000.00
10	Insurance Expenses (PCL)	<b>0.00</b>	193,140.00	<b>0.00</b>	196,250.00
10	Employment Expenses	<b>13,837.70</b>	464,000.00	<b>13,490.74</b>	520,714.00
10	Utilities	<b>1,050.37</b>	50,700.00	<b>1,858.03</b>	47,850.00
10	Capital	<b>0.00</b>	2,500.00	<b>0.00</b>	0.00
10	Miscellaneous Expenses	<b>751.07</b>	45,850.00	<b>434.60</b>	51,978.00
10	Transfers Out	<b>0.00</b>	<u>127,374.00</u>	<b>0.00</b>	<u>2,374.00</u>
<b>10</b>	<b>Expense</b>	<b>66,227.22</b>	<b>2,698,218.00</b>	<b>67,488.37</b>	<b>2,753,086.00</b>
<b>Revenue Total</b>		<b>18,860.44</b>	<b>2,263,407.00</b>	<b>18,822.69</b>	<b>2,241,395.00</b>
<b>Expense Total</b>		<b>66,227.22</b>	<b>2,698,218.00</b>	<b>67,488.37</b>	<b>2,753,086.00</b>
<b>Grand Total</b>		<b>-47,366.78</b>	<b>-434,811.00</b>	<b>-48,665.68</b>	<b>-511,691.00</b>
<b>10</b>	<b>Corporate Fund</b>	<b>-47,366.78</b>	<b>-434,811.00</b>	<b>-48,665.68</b>	<b>-511,691.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>20</b>	<b>Recreation Fund</b>				
<b>20</b>	<b>Revenue</b>				
20	Property Tax Receipts	0.00	1,243,500.00	0.00	1,389,900.00
20	Other Taxes	8,640.31	63,750.00	12,860.48	83,800.00
20	Charges for Services	238,156.45	2,065,700.00	234,860.24	1,935,500.00
20	Program Fees	1,253,023.24	4,012,637.00	1,417,760.36	4,116,512.00
20	Rentals	235,536.17	636,100.00	257,671.15	718,650.00
20	Concessions	518.03	83,700.00	474.21	91,325.00
20	Product Sales	0.00	0.00	10.00	0.00
20	Interest Income	12,158.41	35,000.00	5,001.90	40,000.00
20	Licenses & Permits	5,275.00	14,745.00	4,620.00	15,785.00
20	Grants & Donations	3,395.00	20,000.00	-750.53	44,000.00
20	Miscellaneous Income	1,460.00	11,000.00	6,350.00	8,500.00
20	Chargeback Revenue	0.00	518,733.00	0.00	544,940.00
<b>20</b>	<b>Revenue</b>	<b>1,758,162.61</b>	<b>8,704,865.00</b>	<b>1,938,857.81</b>	<b>8,988,912.00</b>
<b>20</b>	<b>Expense</b>				
20	Salaries & Wages	79,667.62	2,008,291.00	77,038.47	2,179,029.00
20	Salaries & Wages - Programs	24,744.93	799,470.75	22,770.46	804,964.00
20	Contractual Services - Other	11,047.27	382,848.00	9,591.67	402,658.00
20	Contractual Services- Programs	83,106.72	1,312,887.00	64,476.76	1,226,836.25
20	Materials & Supplies	3,788.92	251,053.00	2,648.11	251,610.00
20	Materials & Supplies -Programs	6,884.48	407,952.50	9,016.15	485,042.00
20	Computer SoftHardware Equip.	0.00	15,500.00	0.00	15,500.00
20	Other Equipment	2,865.20	22,500.00	0.00	29,000.00
20	Building & Landscaping	0.00	12,675.00	797.88	13,675.00
20	Employment Expenses	12,724.69	569,200.00	13,131.38	656,437.00
20	Utilities	-77.46	548,150.00	16,027.83	492,200.00
20	Miscellaneous Expenses	30,330.72	343,200.00	20,458.14	354,630.00
20	Transfers Out	0.00	1,587,345.00	0.00	1,637,050.00
20	Chargebacks & Indirect Expense	0.00	518,733.40	0.00	544,939.90
<b>20</b>	<b>Expense</b>	<b>255,083.09</b>	<b>8,779,805.65</b>	<b>235,956.85</b>	<b>9,093,571.15</b>
<b>Revenue Total</b>		<b>1,758,162.61</b>	<b>8,704,865.00</b>	<b>1,938,857.81</b>	<b>8,988,912.00</b>
<b>Expense Total</b>		<b>255,083.09</b>	<b>8,779,805.65</b>	<b>235,956.85</b>	<b>9,093,571.15</b>
<b>Grand Total</b>		<b>1,503,079.52</b>	<b>-74,940.65</b>	<b>1,702,900.96</b>	<b>-104,659.15</b>
<b>20</b>	<b>Recreation Fund</b>	<b>1,503,079.52</b>	<b>-74,940.65</b>	<b>1,702,900.96</b>	<b>-104,659.15</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>45</b>	<b>Debt Service Fund</b>				
<b>45</b>	<b>Revenue</b>				
45	Property Tax Receipts	<b>0.00</b>	1,153,950.00	<b>0.00</b>	1,229,072.00
45	Interest Income	<b>0.00</b>	2,000.00	<b>0.00</b>	3,000.00
45	Debt Proceeds	<b>0.00</b>	<u>0.00</u>	<b>0.00</b>	<u>0.00</u>
<b>45</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,155,950.00</b>	<b>0.00</b>	<b>1,232,072.00</b>
<b>45</b>	<b>Expense</b>				
45	Debt Service	<b>0.00</b>	1,155,950.00	<b>0.00</b>	1,232,072.00
45	Transfers Out	<b>0.00</b>	<u>2,000.00</u>	<b>0.00</b>	<u>3,000.00</u>
<b>45</b>	<b>Expense</b>	<b>0.00</b>	<b>1,157,950.00</b>	<b>0.00</b>	<b>1,235,072.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,155,950.00</b>	<b>0.00</b>	<b>1,232,072.00</b>
<b>Expense Total</b>		<b>0.00</b>	<b>1,157,950.00</b>	<b>0.00</b>	<b>1,235,072.00</b>
<b>Grand Total</b>		<b>0.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>-3,000.00</b>
<b>45</b>	<b>Debt Service Fund</b>	<b>0.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>-3,000.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>55</b>	<b>Special Recreation Fund</b>				
<b>55</b>	<b>Revenue</b>				
55	Property Tax Receipts	<b>0.00</b>	663,000.00	<b>0.00</b>	690,000.00
55	Interest Income	<b>0.00</b>	0.00	<b>0.00</b>	0.00
55	Miscellaneous Income	<b>0.00</b>	<u>0.00</u>	<b>0.00</b>	<u>0.00</u>
<b>55</b>	<b>Revenue</b>	<b>0.00</b>	<b>663,000.00</b>	<b>0.00</b>	<b>690,000.00</b>
<b>55</b>	<b>Expense</b>				
55	Salaries & Wages	<b>2,383.71</b>	52,000.00	<b>2,068.45</b>	52,000.00
55	Employment Expenses	<b>367.00</b>	17,300.00	<b>335.30</b>	18,000.00
55	Capital	<b>0.00</b>	<u>945,902.00</u>	<b>1,800.00</b>	<u>622,143.00</u>
<b>55</b>	<b>Expense</b>	<b>2,750.71</b>	<b>1,015,202.00</b>	<b>4,203.75</b>	<b>692,143.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>663,000.00</b>	<b>0.00</b>	<b>690,000.00</b>
<b>Expense Total</b>		<b>2,750.71</b>	<b>1,015,202.00</b>	<b>4,203.75</b>	<b>692,143.00</b>
<b>Grand Total</b>		<b>-2,750.71</b>	<b>-352,202.00</b>	<b>-4,203.75</b>	<b>-2,143.00</b>
<b>55</b>	<b>Special Recreation Fund</b>	<b>-2,750.71</b>	<b>-352,202.00</b>	<b>-4,203.75</b>	<b>-2,143.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>85</b>	<b>Asset Replacement Fund</b>				
<b>85</b>	<b>Revenue</b>				
85	Interest Income	0.00	0.00	0.00	0.00
85	Grants & Donations	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	0.00	24,300.00	0.00	5,500.00
85	Transfers Received	0.00	1,739,501.00	0.00	1,685,733.00
<b>85</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,796,301.00</b>	<b>0.00</b>	<b>1,723,733.00</b>
<b>85</b>	<b>Expense</b>				
85	Other Equipment	2,518.70	95,000.00	-3,675.75	160,000.00
85	Capital	0.00	301,000.00	0.00	146,300.00
85	Transfers Out	0.00	1,400,000.00	0.00	1,850,000.00
<b>85</b>	<b>Expense</b>	<b>2,518.70</b>	<b>1,796,000.00</b>	<b>-3,675.75</b>	<b>2,156,300.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,796,301.00</b>	<b>0.00</b>	<b>1,723,733.00</b>
<b>Expense Total</b>		<b>2,518.70</b>	<b>1,796,000.00</b>	<b>-3,675.75</b>	<b>2,156,300.00</b>
<b>Grand Total</b>		<b>-2,518.70</b>	<b>301.00</b>	<b>3,675.75</b>	<b>-432,567.00</b>
<b>85</b>	<b>Asset Replacement Fund</b>	<b>-2,518.70</b>	<b>301.00</b>	<b>3,675.75</b>	<b>-432,567.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>94</b>	<b>Capital Improvements Fund</b>				
<b>94</b>	<b>Revenue</b>				
94	Interest Income	<b>316.89</b>	12,000.00	<b>104.52</b>	20,000.00
94	Grants & Donations	<b>0.00</b>	406,160.00	<b>0.00</b>	1,247,160.00
94	Debt Proceeds	<b>0.00</b>	2,623,000.00	<b>0.00</b>	0.00
94	Miscellaneous Income	<b>0.00</b>	0.00	<b>5,000.00</b>	0.00
94	Transfers Received	<b>0.00</b>	<u>1,400,000.00</u>	<b>0.00</b>	<u>1,850,000.00</u>
<b>94</b>	<b>Revenue</b>	<b>316.89</b>	<b>4,441,160.00</b>	<b>5,104.52</b>	<b>3,117,160.00</b>
<b>94</b>	<b>Expense</b>				
94	Capital	<b>44,848.00</b>	4,526,530.00	<b>4,488.26</b>	3,073,500.00
94	Debt Service	<b>0.00</b>	30,000.00	<b>0.00</b>	0.00
94	Transfers Out	<b>0.00</b>	<u>106,439.00</u>	<b>0.00</b>	<u>131,904.00</u>
<b>94</b>	<b>Expense</b>	<b>44,848.00</b>	<b>4,662,969.00</b>	<b>4,488.26</b>	<b>3,205,404.00</b>
<b>Revenue Total</b>		<b>316.89</b>	<b>4,441,160.00</b>	<b>5,104.52</b>	<b>3,117,160.00</b>
<b>Expense Total</b>		<b>44,848.00</b>	<b>4,662,969.00</b>	<b>4,488.26</b>	<b>3,205,404.00</b>
<b>Grand Total</b>		<b>-44,531.11</b>	<b>-221,809.00</b>	<b>616.26</b>	<b>-88,244.00</b>
<b>94</b>	<b>Capital Improvements Fund</b>	<b>-44,531.11</b>	<b>-221,809.00</b>	<b>616.26</b>	<b>-88,244.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>				
<b>96</b>	<b>Revenue</b>				
96	Interest Income	<b>0.00</b>	500.00	<b>0.00</b>	250.00
96	Miscellaneous Income	<b>0.00</b>	<u>20,000.00</u>	<b>0.00</b>	<u>20,000.00</u>
<b>96</b>	<b>Revenue</b>	<b>0.00</b>	<b>20,500.00</b>	<b>0.00</b>	<b>20,250.00</b>
<b>96</b>	<b>Expense</b>				
96	Capital	<b>0.00</b>	<u>155,000.00</u>	<b>0.00</b>	<u>140,000.00</u>
<b>96</b>	<b>Expense</b>	<b>0.00</b>	<b>155,000.00</b>	<b>0.00</b>	<b>140,000.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>20,500.00</b>	<b>0.00</b>	<b>20,250.00</b>
<b>Expense Total</b>		<b>0.00</b>	<b>155,000.00</b>	<b>0.00</b>	<b>140,000.00</b>
<b>Grand Total</b>		<b>0.00</b>	<b>-134,500.00</b>	<b>0.00</b>	<b>-119,750.00</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>	<b>0.00</b>	<b>-134,500.00</b>	<b>0.00</b>	<b>-119,750.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>Revenue Total</b>		1,777,339.94	19,045,183.00	1,962,785.02	18,013,522.00
<b>Expense Total</b>		371,427.72	20,265,144.65	308,461.48	19,275,576.15
<b>Grand Total</b>		1,405,912.22	-1,219,961.65	1,654,323.54	-1,262,054.15