

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
February 21, 2023
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners, Crickmore, Ward, Weber, Stortz, Nephew, and President Durham. Commissioner Cornell arrived at the meeting at 7:07p.m.

Staff members present were Deputy Director Cinquegrani, Superintendent of Planning and Natural Resources Troia, Superintendent of Recreation Services Robinson and Administration & Special Services Supervisor Blanco.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Weber moved, seconded by Commissioner Stortz to approve the Consent Agenda including the Voucher List of Bills totaling \$660,863.49 and Minutes from February 7, 2023, Workshop Meeting.

Roll Call: Aye: Commissioners Weber, Stortz, Crickmore, Ward, Nephew, and President Durham.

Nay: None

Motion Carried.

VII. New Business

A. SARC Office Remodel Bid Results

Superintendent Troia presented to the Park board that on January 24, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Office Remodeling at the Spring Avenue Recreation Center. The scope of work included demolition, carpentry, painting, flooring, door hardware and associated work with interior office remodeling. The bid opening for the was conducted on February 14, at which time (6) sealed bids were received, opened, and read aloud. Overall, the bids were competitive.

Since the lowest lump sum bid of \$122,822 was higher than the Architects' estimate of \$73,130 and the 2023 Budgeted amount of \$85,000 staff recommended rejecting the bids and putting a pause on this project.

After a brief discussion, Commissioner Weber moved, seconded by Commissioner Crickmore to reject all bids for the Spring Avenue Office Remodel.

Roll Call: Aye: Commissioners Weber, Crickmore, Cornell, Ward, Stortz, Nephew, and President Durham.

Nay: None

Motion Carried.

B. Newton Park Restroom Bid Results

Superintendent Troia reminded the board that the current Newton Park restrooms are not ADA compliant and on January 24, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Restroom Renovations at Newton Park. The scope of work included minor demolition, carpentry, concrete, masonry, plumbing and associated work to convert the park restroom to become ADA compliant. The bid opening was conducted on February 14th, at which time (6) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and comparable to project estimates. Bee Liner Services submitted the lowest lump sum bid of \$36,500.

After a brief discussion, Commissioner Ward moved, seconded by Commissioner Stortz to award the Newton Park Restroom to Bee Liner Services as the lowest responsive and responsible bid for the amount of \$36,500.

Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Crickmore, Weber, Nephew, and President Durham.

Nay: None

Motion Carried.

C. SARC Roof Bid Results

Superintendent Troia informed the board that on January 25, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Roof Renovation at Spring Avenue Recreation Center. The scope of work includes a fluid applied roof system, sheet metal flashing and trim, carpentry and other work associated with the rooftop renovation. Architects' original estimates were above the District's budgeted amount, so staff strategized to have the base bid for the public south roof (including Pre-School) and an add alternate for the north roof (Admin.).

The bid opening was conducted on February 15, at which time (8) sealed bids were received, opened, and read aloud. Overall, the bids were competitive. R.B Crowther Company submitted the lowest combined Base Bid and add Alternate 1 of \$557,715. The Board inquired about the overall budget of the project. Staff indicated the 2023 Budget includes Roof Replacement/Repair and as a result, the project is underbudget slightly.

After a brief discussion, Commissioner Ward moved, seconded by Commissioner Crickmore to award the Spring Avenue Roof Base Bid and Alternate 1 to R.B. Crowther Company as the lowest responsive and responsible bid for the amount of \$557,715.

Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Crickmore, Weber, Nephew, and President Durham.
Nay: None

Motion Carried.

D. 2023 Spring Registration Update

Deputy Director Cinquegrani reminded the board of the challenges faced by residents of the Glen Ellyn community on registration day when our website was down and that impacted the access link to our registration website. Park District staff responded immediately and sent communications to Park District residents apologizing to those that experienced issues when registering for programs. Staff are currently working on alternate solutions to accommodate as many waiting lists as possible. Additionally, staff has been investigating modifications and adjustments to accommodate waiting lists including moving activities/camps to alternate locations, hiring additional summer staff, and adding sessions. Superintendent of Recreation Services Robinson and Superintendent of Marketing O’Kray were available and answered questions to the Board.

VIII. Unfinished Business

A. 2023-2025 Project Update(s)

Superintendent Troia gave a brief update to the Board on all current projects which are all on track. The Frank Johnson Center planned committee meeting is scheduled for March 21, 2023, and all is progressing smoothly.

IX. Staff Reports

A. Finance Report (For information only)

B. Staff Reports

Deputy Director Cinquegrani shared a few special events that took place recently such as Paddles & Pours on February 10th and Bags & Brews at AFSC on February 17th. Deputy Director Cinquegrani stated that this Thursday, 2/23 the District is holding a food and blood drive and a job fair at Main Street Recreation Center on March 2nd to recruit seasonal employees. Lastly, WDSRA The Bash will be held on Saturday, March 4th. Superintendent Troia provided an update on the OSLAD grant application for Lake Foxcroft.

X. Commissioners’ Reports

Commissioner Crickmore shared she attended the nature walking club with her grandson led by Environmental Outreach Specialist Bellmar and commended her for such a great job. Commissioner Crickmore also shared how great it was to see ASFC full of many activities happening on a Friday morning. Commissioner Stortz shared that he attended the event Bags & Brews, he commended Athletics Supervisor Tripp for his dedication and presence at ASFC for basketball. Lastly, Commissioner Stortz shared that the St. Pet’s Church Glen Ellyn Sports Trivia Night, held on February 10, 2023, raised \$7,000 for the Glen Ellyn Park District’s Scholarship Fund.

XI. Adjourn to Executive Session

At 7:55 p.m., Commissioner Nephew moved, seconded by Commissioner Ward, to convene into Executive Session under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XII. Reconvene to Open Session

The regular meeting reconvened at 9:59 p.m.

XIII. Adjourn

There being no further business, Commissioner Nephew moved, seconded by Commissioner Ward to adjourn the Meeting at 10:00 p.m.

*Roll Call: Aye: Commissioners Weber, Ward, Stortz, Nephew, Cornell, Crickmore and President Durham
Nay: None*

Motion Carried.

Respectfully submitted,
Dave Harris
Board Secretary