

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
Wednesday, March 18, 2020  
185 Spring Avenue  
7:00 p.m.**

**Agenda**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Recognition – Glen Ellyn Chamber of Commerce**
- VI. Public Participation**
- VII. Consent Agenda:** All items in Section VII are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
  - A. Voucher List of Bills Totaling \$529,615.46
  - B. Minutes: February 18, 2020 Regular Meeting
- VIII. Unfinished Business**
  - A. Ackerman Payout Request #9
- IX. New Business**
  - A. Maryknoll Asphalt Bid recommendation
  - B. Community Wide Attitude & Interest Survey RFP recommendation
  - C. 2019 Annual Report
  - D. Coronavirus (COVID-19) District update
- X. Staff Reports**
  - A. Finance Report – February 2020 (for information only)
  - B. Staff Reports
- XI. Commissioners’ Reports**
- XII. Adjourn to Executive Session**

Under section 2 (c) 5 of the Open Meetings Act for the purpose of discussion of the purchase, lease or sale of real property for the use of the district, including discussion of whether a particular parcel should be acquired and/or sold and under Section 2 (c) 1 for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District.
- XIII. Reconvene to Open Session**
- XIV. Adjourn**



# MEMO

March 12, 2020

**TO: Park District Board of Commissioners**  
**FROM: Kathleen Esposito, Superintendent of Recreation**  
**CC: Dave Harris, Executive Director**  
**RE: Glen Ellyn Chamber of Commerce Recognition**

The Glen Ellyn Park District Board of Commissioners would like to recognize the Glen Ellyn Chamber of Commerce for their continued partnership in organizing and staging the 5<sup>th</sup> annual Chocolate, Cheese and Wine event.

The Glen Ellyn Chamber of Commerce represented this evening by Dawn Smith, the Executive Director and Terri Smith-Pfeiffer, Chamber Board President, has partnered with the Park District on the Chocolate, Cheese and Wine event since its inception in 2016. The evening included a night of wine, chocolate and cheese tasting from around the world. Each ticket holder received a souvenir wine glass and the ability to taste over 40 wines provided and sponsored by Malloy's Finest Wine & Spirits of Glen Ellyn. Each attendee was also provided a plate to sample cheese from Marcel's in Glen Ellyn, chocolates from various places in Glen Ellyn and appetizers from local Glen Ellyn restaurants and merchants. The event took place on the last Friday of January this year at the Reserve 22 Restaurant. This year, the event was extended from the banquet room and half the restaurant to the entire restaurant, bar and banquet area from 4:30 to 8:00 pm. The expanded space allowed 50 more tickets to be sold while also providing more space to new vendors and additional wine stations. The event was sold out with over 350 attendees which included 119 Glen Ellyn residents. The increased space created a much more enjoyable and comfortable environment for the food and wine tastings. The vendors were very pleased with the higher attendance and the better flow of people throughout the restaurant and banquet space.

The Chocolate, Cheese and Wine event is a combined fundraiser for the Glen Ellyn Chamber of Commerce and the Glen Ellyn Park District. Once again due to its successful ticket sales and numerous sponsors, the Park District will receive a portion of the net revenue totaling \$2,000. The funds are earmarked for the scholarship program which enable residents in need to receive financial assistance for Park District programs and activities. Additionally, it also provides an outstanding opportunity to further educate and provide awareness of the Park District's scholarship program and the need within the Glen Ellyn community.

The success of the event is due in large part to the efforts of Dawn Smith, the excellent staff at the Chamber and the committee of Chamber volunteers and merchants who work tirelessly negotiating

contracts, securing sponsorships, and coordinating the logistics of the event. Chamber President, Terri Smith-Pfeiffer, volunteers many hours assisting with this event and many other Chamber community events throughout the year. She is an excellent example of an outstanding community volunteer who gives back with her time and talents.

On behalf of the Glen Ellyn Park District and Board of Commissioners, we would like to recognize, Dawn Smith, Terri Smith-Pfeiffer and the Glen Ellyn Chamber of Commerce for their continued partnership with the Glen Ellyn Park District and we gratefully accept the \$2,000 check to aid the many children and families from the community who benefit from the Glen Ellyn Park District Scholarship program.

# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 3/18/2020



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	64,285.23
20	Recreation Fund		379,314.69
55	Special Recreation Fund		1,389.32
85	Asset Replacement Fund		38,609.00
94	Capital Improvement Fund		46,017.22
		<b>Report Total:</b>	<u>\$ 529,615.46</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 03/12/2020 - 11:01AM  
 Batch: 00007.03.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199534	AARP Winter Classes	285.00	03/19/2020	Check Sequence: 1 20-25-000-525500-5728	ACH Enabled: False
	Check Total:	285.00			
Vendor: 200411	Abbington Distinctive Banquets Daddy/Daughter Mother/Son	1,000.00 1,000.00	03/19/2020 03/19/2020	Check Sequence: 2 20-26-000-525500-6816 20-26-000-525500-6816	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 200222	Accurate Repro Inc. Posters Posters Posters Posters Posters Posters Posters Posters Posters Posters Posters Posters Posters	232.10 138.50 23.36 115.10 205.10 83.82 458.50 123.00 221.32 78.30 61.08	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	Check Sequence: 3 20-00-000-521650-0000 20-30-100-521650-0000 20-30-100-521675-0000 20-00-000-521650-0000 20-00-000-521650-0000 20-30-100-521650-0000 20-00-000-521650-0000 20-00-000-521650-0000 20-30-100-521650-0000 20-00-000-585175-0000	ACH Enabled: False
	Check Total:	1,740.18			
Vendor: 199108	AAP Financial Services Advance Auto Parts Fleet Repairs	121.17	03/19/2020	Check Sequence: 4 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	121.17			
Vendor: 101047 56404	Advantage Trailers & Hitches Replacement Light #427	45.56	03/19/2020	Check Sequence: 5 10-10-000-530340-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	45.56			
Vendor: 200434	Advocate Occupational Health Pre-Employment Physicals	227.00	03/19/2020	Check Sequence: 6 10-00-000-585250-0000	ACH Enabled: False
	Check Total:	227.00			
Vendor: 146213	Albertsons/Safeway Staff Meeting Staff Meeting	14.22 14.22	03/19/2020 03/19/2020	Check Sequence: 7 10-00-000-585250-0000 20-00-000-585250-0000	ACH Enabled: False
	Check Total:	28.44			
Vendor: 103181 52202 52292	Allegra Printing and Imaging Coupon Books Coupon Books	264.60 164.99	03/19/2020 03/19/2020	Check Sequence: 8 20-30-500-530402-0000 20-30-400-530900-0000	ACH Enabled: False
	Check Total:	429.59			
Vendor: 103689 1573994/4363	American Soccer Company, Inc. Uniforms/Equipment	6,230.86	03/19/2020	Check Sequence: 9 20-21-000-535500-1120	ACH Enabled: False
	Check Total:	6,230.86			
Vendor: 100182 879194 879194	AMI Graphics, LLC Banners Banners	112.50 787.24	03/19/2020 03/19/2020	Check Sequence: 10 20-30-100-521650-0000 20-00-000-521650-0000	ACH Enabled: False
	Check Total:	899.74			
Vendor: 103965 74418 74794	Ancel Glink, P.C. 1/2020 Attorney Fees 2/2020 Attorney Fees	381.77 215.00	03/19/2020 03/19/2020	Check Sequence: 11 10-00-000-521100-0000 10-00-000-521100-0000	ACH Enabled: False
	Check Total:	596.77			
Vendor: 103977 5526185 5526185 5526185 5526185 5526185 5526185 5526185	Anderson Pest Control 3/2020 Pest Control 3/2020 Pest Control 3/2020 Pest Control 3/2020 Pest Control 3/2020 Pest Control 3/2020 Pest Control 3/2020 Pest Control	32.68 26.08 75.01 27.74 59.36 34.86 109.18	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	Check Sequence: 12 10-10-000-521600-0000 20-30-150-521600-0000 20-30-200-521600-0000 20-00-000-521600-0000 20-30-100-521600-0000 20-30-500-521600-0000 20-30-450-521600-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5526185	3/2020 Pest Control	38.81	03/19/2020	20-30-300-521600-0000	
5526185	3/2020 Pest Control	15.36	03/19/2020	20-21-000-525500-1236	
	Check Total:	419.08			
Vendor: 198981 BT0228	Atlas Bobcat, LLC Oil Filters	97.56	03/19/2020	10-10-000-530210-0000	Check Sequence: 13 ACH Enabled: False
	Check Total:	97.56			
Vendor: 107285 Cell Reimb	Clint Babicz Qtrly Phone Reimbursement	150.00	03/19/2020	20-00-000-570300-0000	Check Sequence: 14 ACH Enabled: False
	Check Total:	150.00			
Vendor: 108315 P24125010 P24375580 P24376228 P24393145 P24769197	Batteries Plus Lightbulbs Lightbulbs Lightbulbs Battery Battery	11.80 49.75 29.95 96.95 5.95	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	20-30-150-541300-0000 20-30-450-530102-0000 10-10-000-530300-0000 20-30-100-530300-0000 10-10-000-530300-0000	Check Sequence: 15 ACH Enabled: False
	Check Total:	194.40			
Vendor: 199280 146059	Beary Landscape Management 10/2019 Mowing Services	4,895.00	03/19/2020	10-10-000-521600-0000	Check Sequence: 16 ACH Enabled: False
	Check Total:	4,895.00			
Vendor: 110470 3678	Bravo! Media On-Hold Message 3/20-8/2020	810.00	03/19/2020	20-00-000-521600-0000	Check Sequence: 17 ACH Enabled: False
	Check Total:	810.00			
Vendor: 198825 03162020	Bricks 4 Kids Oak Brook Winter Classes	423.00	03/19/2020	20-22-000-525500-2370	Check Sequence: 18 ACH Enabled: False
	Check Total:	423.00			
Vendor: 107310	B-Sharp, LLC Winter Classes	903.00	03/19/2020	20-24-000-525500-4610	Check Sequence: 19 ACH Enabled: False
	Check Total:	903.00			
Vendor: 135160	BSN Sports				Check Sequence: 20 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
908151080	Baseballs	2,961.40	03/19/2020	20-21-000-535500-1232	
908151080	Baseballs	2,342.60	03/19/2020	20-21-000-535500-1233	
908151080	Baseballs	1,326.00	03/19/2020	20-21-000-535500-1235	
908514184	Equipment	2,759.02	03/19/2020	20-21-000-535500-1111	
	Check Total:	9,389.02			
Vendor: 200772 3301/45	Cage Engineering Inc. Engineering Services	12,640.00	03/19/2020	Check Sequence: 21 94-90-880-575150-0000	ACH Enabled: False
	Check Total:	12,640.00			
Vendor: 190365 2289	Chicagoland Circulation Guide Delivery	2,310.00	03/19/2020	Check Sequence: 22 20-00-000-521650-0000	ACH Enabled: False
	Check Total:	2,310.00			
Vendor: 114260 Cell Reimb Cell Reimb	Nicholas Cinquegrani Qtrly Phone Reimbursement Qtrly Phone Reimbursement	75.00 75.00	03/19/2020 03/19/2020	Check Sequence: 23 10-00-000-570300-0000 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 115285	ComEd 1/9-2/10/2020 Electric	63.26	03/19/2020	Check Sequence: 24 10-00-000-570100-0000	ACH Enabled: False
	Check Total:	63.26			
Vendor: 115186 2220060477 2220060581 2220060813	Commercial Tire Service Inc Tires #441 Tire Mounting Tire Repair	353.00 85.50 34.50	03/19/2020 03/19/2020 03/19/2020	Check Sequence: 25 10-10-000-530210-0000 10-10-000-530210-0000 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	473.00			
Vendor: 115272	Computer Explorers Winter Classes	325.00	03/19/2020	Check Sequence: 26 20-24-000-525500-4697	ACH Enabled: False
	Check Total:	325.00			
Vendor: 169850	Constellation New Energy - Gas LLC 1/2020 Gas 1/2020 Gas 1/2020 Gas 1/2020 Gas	1,723.34 795.54 188.86 425.15	03/19/2020 03/19/2020 03/19/2020 03/19/2020	Check Sequence: 27 20-30-200-570200-0000 10-00-000-570200-0000 20-30-150-570200-0000 20-30-500-570200-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	1/2020 Gas	1,771.16	03/19/2020	20-30-450-570200-0000	
	1/2020 Gas	621.14	03/19/2020	20-30-300-570200-0000	
	1/2020 Gas	2,289.44	03/19/2020	20-30-100-570200-0000	
	1/2020 Gas	1,034.33	03/19/2020	20-30-350-570200-0000	
	Check Total:	8,848.96			
Vendor: 200664 1010655517	Coverall North America, Inc 3/2020 Janitorial Services	881.00	03/19/2020	20-30-200-521600-0000	Check Sequence: 28 ACH Enabled: False
	Check Total:	881.00			
Vendor: 200388	James Craig Winter Classes	1,365.00	03/19/2020	20-30-300-541300-0000	Check Sequence: 29 ACH Enabled: False
	Check Total:	1,365.00			
Vendor: 117920 Cell Reimb	Mary Defiglia Qtrly Phone Reimbursement	150.00	03/19/2020	20-00-000-570300-0000	Check Sequence: 30 ACH Enabled: False
	Check Total:	150.00			
Vendor: 200778	Claire Drews Return Key Deposit	50.00	03/19/2020	10-00-000-260100-0000	Check Sequence: 31 ACH Enabled: False
	Check Total:	50.00			
Vendor: 119710 44859	DuPage Training Academy Indoor Training	14,365.00	03/19/2020	20-21-000-525500-1233	Check Sequence: 32 ACH Enabled: False
	Check Total:	14,365.00			
Vendor: 200163	Dynegy Energy Services				Check Sequence: 33 ACH Enabled: False
	1/13-2/11/2020 Electricity	1,762.08	03/19/2020	20-30-200-570100-0000	
	1/13-2/11/2020 Electricity	354.48	03/19/2020	10-00-000-570100-0000	
	1/13-2/11/2020 Electricity	1,823.24	03/19/2020	20-30-450-570100-0000	
	1/13-2/11/2020 Electricity	148.83	03/19/2020	20-30-150-570100-0000	
	1/13-2/11/2020 Electricity	302.16	03/19/2020	10-00-000-570100-0000	
	1/13-2/11/2020 Electricity	24.37	03/19/2020	10-00-000-570100-0000	
	1/13-2/11/2020 Electricity	7,806.59	03/19/2020	20-30-100-570100-0000	
	1/13-2/11/2020 Electricity	233.59	03/19/2020	20-30-300-570100-0000	
	1/13-2/11/2020 Electricity	367.74	03/19/2020	20-30-350-570100-0000	
	1/13-2/11/2020 Electricity	1,234.83	03/19/2020	20-00-000-570100-0000	
	1/13-2/11/2020 Electricity	631.47	03/19/2020	20-30-500-570100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	1/13-2/11/2020 Electricity	19.06	03/19/2020	20-00-000-570100-0000	
	1/13-2/11/2020 Electricity	78.73	03/19/2020	20-00-000-570100-0000	
	1/13-2/11/2020 Electricity	24.93	03/19/2020	20-00-000-570100-0000	
	1/13-2/11/2020 Electricity	88.06	03/19/2020	20-00-000-570100-0000	
	1/13-2/11/2020 Electricity	24.33	03/19/2020	10-00-000-570100-0000	
	1/13-2/11/2020 Electricity	269.89	03/19/2020	20-30-350-570100-0000	
	Check Total:	15,194.38			
Vendor: 200600 277	EMG Consultants, LLC Fall Fete Consulting	985.50	03/19/2020	Check Sequence: 34 20-26-000-525500-6845	ACH Enabled: False
	Check Total:	985.50			
Vendor: 125133 Cell Reimb	Kathleen Esposito Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 35 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 125150 40039	Esscoe, LLC Sensor Repairs	350.00	03/19/2020	Check Sequence: 36 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	350.00			
Vendor: 129093 333360 333925 341459	Fox Valley Fire & Safety Quarterly Monitoring Quarterly Monitoring Quarterly Monitoring	93.00 105.00 150.00	03/19/2020 03/19/2020 03/19/2020	Check Sequence: 37 20-30-150-521600-0000 20-30-500-521600-0000 20-21-000-525500-1161	ACH Enabled: False
	Check Total:	348.00			
Vendor: 129187 Cell reimb	Renaë Frigo Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 38 10-10-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 132271 94482538197 9452002638 9452754303 9464218917 9467848553 Various	Grainger, Inc. Fleet Supplies Lockout Kit Toilet Repairs Batteries Faucet VG Ice Machine Repairs	243.24 153.55 59.96 24.00 248.46 124.32	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	Check Sequence: 39 10-10-000-530340-0000 10-10-000-550300-0000 20-30-100-530300-0000 10-10-000-550300-0000 10-10-000-550300-0000 20-30-150-541300-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	853.53			
Vendor: 100553	Granicus, Inc.			Check Sequence: 40	ACH Enabled: False
121596/2945	Online Streaming	489.25	03/19/2020	10-00-000-585100-0000	
121596/2945	Online Streaming	489.25	03/19/2020	20-00-000-585100-0000	
123940	Online Streaming	244.63	03/19/2020	10-00-000-585100-0000	
123940	Online Streaming	244.62	03/19/2020	20-00-000-585100-0000	
	Check Total:	1,467.75			
Vendor: 200775	Great Lakes Apparel, Inc.			Check Sequence: 41	ACH Enabled: False
32053	Volleyballs	1,565.00	03/19/2020	20-21-000-535500-1230	
	Check Total:	1,565.00			
Vendor: 200113	Groot, Inc.			Check Sequence: 42	ACH Enabled: False
	2/19/2020 Service	288.90	03/19/2020	10-00-000-521300-0000	
	Check Total:	288.90			
Vendor: 199895	Christine Hartnett			Check Sequence: 43	ACH Enabled: False
	New Phone Reimbursement	100.00	03/19/2020	20-00-000-570300-0000	
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/19/2020	20-00-000-570300-0000	
	Check Total:	250.00			
Vendor: 198800	Hawk Ford			Check Sequence: 44	ACH Enabled: False
23489	Replace Mirror #427	154.29	03/19/2020	10-10-000-530340-0000	
	Check Total:	154.29			
Vendor: 200720	Heartline Fitness Systems			Check Sequence: 45	ACH Enabled: False
117053	Repair Equipment	3,134.30	03/19/2020	20-30-100-530210-0000	
117166	Repair Equipment	190.29	03/19/2020	20-30-100-530210-0000	
118201	Cover Guard	85.13	03/19/2020	20-30-100-530210-0000	
	Check Total:	3,409.72			
Vendor: 137160	Holsteins Garage			Check Sequence: 46	ACH Enabled: False
1198	Fleet Inspections	910.00	03/19/2020	10-10-000-530340-0000	
	Check Total:	910.00			
Vendor: 137800	House of Graphics, Inc.			Check Sequence: 47	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2002009	Postcards	147.55	03/19/2020	20-21-000-535500-1161	
2002082	Plinko Cards	82.00	03/19/2020	20-30-300-530345-0000	
2002083	Business Cards	49.45	03/19/2020	20-00-000-521700-0000	
2002083	Business Cards	49.45	03/19/2020	10-00-000-521700-0000	
	Check Total:	328.45			
Vendor: 200777	Rita Hyland			Check Sequence: 48	ACH Enabled: False
	MasterMom's Speaker	200.00	03/19/2020	20-22-000-525500-2364	
	Check Total:	200.00			
Vendor: 141761	IAPD			Check Sequence: 49	ACH Enabled: False
	Annual Membership Dues	3,472.09	03/19/2020	20-00-000-585250-0000	
	Annual Membership Dues	3,472.08	03/19/2020	10-00-000-585250-0000	
	Check Total:	6,944.17			
Vendor: 198911	Imagetec LP Supplies			Check Sequence: 50	ACH Enabled: False
595268	2/20-5/19/2020 Contract	744.94	03/19/2020	10-00-000-521520-0000	
595268	2/20-5/19/2020 Contract	1,489.89	03/19/2020	20-00-000-521520-0000	
	Check Total:	2,234.83			
Vendor: 200784	Imagine Nation, LLC			Check Sequence: 51	ACH Enabled: False
1335	Zip Line/Seat	1,469.00	03/19/2020	10-10-000-550301-0000	
	Check Total:	1,469.00			
Vendor: 123355	Jeff Ellis & Associates			Check Sequence: 52	ACH Enabled: False
20097055	Winter Classes	72.00	03/19/2020	20-30-100-521600-0000	
	Check Total:	72.00			
Vendor: 199968	Hugh Johnson			Check Sequence: 53	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/19/2020	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 199564	JUGS Sports, Inc.			Check Sequence: 54	ACH Enabled: False
841342	Pitching Machine	1,560.90	03/19/2020	20-21-000-535500-1111	
	Check Total:	1,560.90			
Vendor: 148305	Rebecca Karales			Check Sequence: 55	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	1/20 & 2/2020 Mileage	28.75	03/19/2020	20-00-000-585270-0000	
	Check Total:	28.75			
Vendor: 200757 1869	Kidlist, LLC Advertising	500.00	03/19/2020	20-00-000-521650-0000	ACH Enabled: False
	Check Total:	500.00			
Vendor: 199867 Deposit	Kompan Inc. PIP Surfacing	14,813.22	03/19/2020	94-90-805-575160-0000	ACH Enabled: False
	Check Total:	14,813.22			
Vendor: 200653	John Lawrence Program Supplies	41.91	03/19/2020	10-10-000-521370-0000	ACH Enabled: False
	Check Total:	41.91			
Vendor: 152045	Len's Ace Hardware Clay Court Keys Ice Machine Repairs Wall Patching Key Duplication Oil Wall Repairs Chain Saw Chains	125.54 15.96 12.58 18.83 28.78 27.42 41.38	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	20-21-000-535500-1181 20-30-150-541300-0000 20-30-100-530300-0000 10-10-000-530900-0000 10-10-000-530600-0000 20-30-100-530300-0000 10-10-000-530300-0000	ACH Enabled: False
	Check Total:	270.49			
Vendor: 200711 Cell Reimb	Stacey Lim Qtrly Phone Reimbursement	150.00	03/19/2020	20-30-100-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 200234 46198-206	Marathon Sportswear House Soccer Shirts	5,383.54	03/19/2020	20-21-000-535500-1120	ACH Enabled: False
	Check Total:	5,383.54			
Vendor: 156220 33485249	McMaster Carr Supply Polar Trac Repairs	26.34	03/19/2020	10-10-000-530210-0000	ACH Enabled: False
	Check Total:	26.34			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 156599	Menard's, Inc.			Check Sequence: 63	ACH Enabled: False
36057	Tools	9.99	03/19/2020	20-30-100-530300-0000	
36530	Ladder	30.73	03/19/2020	20-30-100-530300-0000	
37031	Cleaning Supplies	15.80	03/19/2020	10-10-000-530300-0000	
37083	Paint	43.93	03/19/2020	20-00-000-530100-0000	
37261	Party Wagon Supplies	33.38	03/19/2020	20-00-000-585990-0000	
37336	Cleaning Supplies	14.66	03/19/2020	10-10-000-530300-0000	
37676	Program Supplies	46.66	03/19/2020	20-22-000-535500-2375	
37710	Water Line Repairs	28.15	03/19/2020	10-10-000-550300-0000	
37762/606	Cleaning Supplies	55.47	03/19/2020	10-10-000-530600-0000	
37826	Plumbing Repairs	9.78	03/19/2020	10-10-000-530300-0000	
38029	Maintenance Supplies	67.27	03/19/2020	10-10-000-530300-0000	
38283	Cleaning Supplies	125.55	03/19/2020	10-10-000-530300-0000	
Various	Cleaning Supplies	96.41	03/19/2020	20-30-150-541300-0000	
	Check Total:	577.78			
Vendor: 199925	Mercury Screen Printing			Check Sequence: 64	ACH Enabled: False
9571	Uniforms	10,071.00	03/19/2020	20-21-000-535500-1172	
9606	Uniforms	1,735.00	03/19/2020	20-21-000-535500-1172	
9607	Uniforms	2,450.00	03/19/2020	20-21-000-535500-1172	
	Check Total:	14,256.00			
Vendor: 198896	Midwest Printing Inc.			Check Sequence: 65	ACH Enabled: False
22299	Envelopes	319.61	03/19/2020	10-00-000-521700-0000	
22299	Envelopes	319.61	03/19/2020	20-00-000-521700-0000	
	Check Total:	639.22			
Vendor: 200107	Ryan Miller			Check Sequence: 66	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/19/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200085	Naperville Yard			Check Sequence: 67	ACH Enabled: False
36068	Winter Training	4,050.00	03/19/2020	20-21-000-525500-1280	
	Check Total:	4,050.00			
Vendor: 159801	National Seed			Check Sequence: 68	ACH Enabled: False
593404	Salt	1,248.00	03/19/2020	10-10-000-530620-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,248.00			
Vendor: 161205	Nicor Gas			Check Sequence: 69	ACH Enabled: False
	1/15-2/17/2020 Gas	145.31	03/19/2020	10-00-000-570200-0000	
	Check Total:	145.31			
Vendor: 161204	Scott Norman			Check Sequence: 70	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/19/2020	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 163300	Office Depot			Check Sequence: 71	ACH Enabled: False
	Office Supplies	28.10	03/19/2020	10-00-000-530100-0000	
	Office Supplies	28.11	03/19/2020	20-00-000-530100-0000	
	Office Supplies	8.18	03/19/2020	20-24-000-535500-4610	
	Office Supplies	31.99	03/19/2020	10-00-000-530100-0000	
	Office Supplies	31.98	03/19/2020	20-00-000-530100-0000	
	Office Supplies	404.23	03/19/2020	20-00-000-530100-0000	
	Office Supplies	404.22	03/19/2020	10-00-000-530100-0000	
	Office Supplies	25.81	03/19/2020	10-00-000-530100-0000	
	Office Supplies	25.82	03/19/2020	20-00-000-530100-0000	
	Office Supplies	16.36	03/19/2020	20-24-000-535500-4610	
	Office Supplies	117.11	03/19/2020	10-00-000-530100-0000	
	Office Supplies	117.10	03/19/2020	20-00-000-530100-0000	
	Office Supplies	85.65	03/19/2020	10-10-000-530100-0000	
	Office Supplies	71.59	03/19/2020	10-00-000-530100-0000	
	Office Supplies	71.59	03/19/2020	20-00-000-530100-0000	
	Office Supplies	31.63	03/19/2020	20-24-000-535500-4610	
	Check Total:	1,499.47			
Vendor: 163593	Courtney Okray			Check Sequence: 72	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/19/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 117155	Paddock Publications			Check Sequence: 73	ACH Enabled: False
	3/6-4/30/2020 Subscription	99.60	03/19/2020	10-00-000-585250-0000	
	3/6-4/30/2020 Subscription	99.60	03/19/2020	20-00-000-585250-0000	
	Check Total:	199.20			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200150	Paddock Publications, Inc.			Check Sequence: 74	ACH Enabled: False
42685	Legal Publications	62.67	03/19/2020	10-00-000-521150-0000	
42685	Legal Publications	62.68	03/19/2020	20-00-000-521150-0000	
	Check Total:	125.35			
Vendor: 200726	Parvin-Clauss Sign Company Inc.			Check Sequence: 75	ACH Enabled: False
84723	Custom Park Sign	5,742.00	03/19/2020	94-90-945-575120-0000	
	Check Total:	5,742.00			
Vendor: 169537	Paulson Press, Inc.			Check Sequence: 76	ACH Enabled: False
20-0143	Activity Guide Printing	14,685.00	03/19/2020	20-00-000-521650-0000	
	Check Total:	14,685.00			
Vendor: 200561	PCM			Check Sequence: 77	ACH Enabled: False
901150827	PC Replacement Program	2,239.22	03/19/2020	20-00-000-570400-0000	
	Check Total:	2,239.22			
Vendor: 101134	PDRMA			Check Sequence: 78	ACH Enabled: False
	2/20 Health Insurance	3,790.16	03/19/2020	10-00-000-565100-0000	
	2/20 Health Insurance	12,122.77	03/19/2020	10-10-000-565100-0000	
	2/20 Health Insurance	9,637.60	03/19/2020	20-00-000-565100-0000	
	2/20 Health Insurance	3,598.36	03/19/2020	20-30-100-565100-0000	
	2/20 Health Insurance	214.54	03/19/2020	20-30-150-565100-0000	
	2/20 Health Insurance	372.99	03/19/2020	20-30-200-565100-0000	
	2/20 Health Insurance	216.86	03/19/2020	20-30-300-565100-0000	
	2/20 Health Insurance	239.17	03/19/2020	20-30-350-565100-0000	
	2/20 Health Insurance	216.86	03/19/2020	20-30-400-565100-0000	
	2/20 Health Insurance	1,250.18	03/19/2020	20-30-450-565100-0000	
	2/20 Health Insurance	570.71	03/19/2020	20-30-500-565100-0000	
	2/20 Health Insurance	409.32	03/19/2020	55-00-000-565100-0000	
	2/20 Property Insurance	5,649.19	03/19/2020	10-00-000-560600-0000	
	2/20 Liability Insurance	2,721.26	03/19/2020	10-00-000-560600-0000	
	2/20 Workers Compensation Insurance	4,121.91	03/19/2020	10-00-000-560200-0000	
	2/20 Employment Practice	1,302.82	03/19/2020	10-00-000-560600-0000	
	2/20 Pollution Liability	170.01	03/19/2020	10-00-000-560600-0000	
	Check Total:	46,604.71			
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 79	ACH Enabled: False
242923	Maintenance Supplies	104.94	03/19/2020	20-30-100-530300-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
243590	Maintenance Supplies	654.83	03/19/2020	20-30-100-530300-0000	
243699	Maintenance Supplies	52.47	03/19/2020	20-30-100-530300-0000	
243962	Maintenance Supplies	1,225.09	03/19/2020	20-30-100-530300-0000	
	Check Total:	2,037.33			
Vendor: 200569	Sean Phenegar			Check Sequence: 80	ACH Enabled: False
Cell Reimb	Qtrly Cell Reimbursement	60.00	03/19/2020	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199121	Pitney Bowes Global			Check Sequence: 81	ACH Enabled: False
3103773208	12/19-3/29/2020 Lease	196.23	03/19/2020	10-00-000-521400-0000	
3103773208	12/19-3/29/2020 Lease	196.23	03/19/2020	20-00-000-521400-0000	
	Check Total:	392.46			
Vendor: 199273	Pitney Bowes Inc			Check Sequence: 82	ACH Enabled: False
1015153101	Ink	56.52	03/19/2020	10-00-000-530100-0000	
1015153101	Ink	56.52	03/19/2020	20-00-000-530100-0000	
	Check Total:	113.04			
Vendor: 171043	Plaques Plus, Inc.			Check Sequence: 83	ACH Enabled: False
F0129-96	League Award	25.00	03/19/2020	20-21-000-535500-1121	
F0129-96	League Awards	1,465.10	03/19/2020	20-21-000-535500-1141	
	Check Total:	1,490.10			
Vendor: 173290	Dave Rajeck			Check Sequence: 84	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/19/2020	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 158500	Bob Morrow Ref's Inc.			Check Sequence: 85	ACH Enabled: False
	Referee Fees	1,752.00	03/19/2020	20-21-000-525500-1140	
	Referee Fees	11,109.00	03/19/2020	20-21-000-525500-1141	
	Check Total:	12,861.00			
Vendor: 173885	Regional Truck Equipment			Check Sequence: 86	ACH Enabled: False
221312	Plow Repairs	11.53	03/19/2020	10-10-000-530210-0000	
	Check Total:	11.53			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 173930 1818108	Reinders, Inc. Polar Trac Tires	610.66	03/19/2020	Check Sequence: 87 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	610.66			
Vendor: 200709	Revolution Skate Studio LLC Winter Classes	528.50	03/19/2020	Check Sequence: 88 20-21-000-525500-1285	ACH Enabled: False
	Check Total:	528.50			
Vendor: 200783	Warren Rickert Tournament Fees	65.00	03/19/2020	Check Sequence: 89 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	65.00			
Vendor: 174978 Cell Reimb	Jeannie Robinson Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 90 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 199946 D1671	Ruggers Rugby Supply Uniforms	1,111.00	03/19/2020	Check Sequence: 91 20-21-000-535500-1280	ACH Enabled: False
	Check Total:	1,111.00			
Vendor: 200491 2020-034 2020-034	Safe Haven IT, Inc. 3/2020 IT Maintenance 3/2020 IT Maintenance	1,800.00 1,800.00	03/19/2020 03/19/2020	Check Sequence: 92 10-00-000-521400-0000 20-00-000-521400-0000	ACH Enabled: False
	Check Total:	3,600.00			
Vendor: 200527 Cell Reimb	Raul Salto Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 93 10-10-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 200776 20-002-142	Second Chance Cardiac Solutions, Inc. AED Machines	2,380.00	03/19/2020	Check Sequence: 94 20-00-000-541250-0000	ACH Enabled: False
	Check Total:	2,380.00			
Vendor: 178058	Seminole Sports, LLC Tournament Fees	495.00	03/19/2020	Check Sequence: 95 20-21-000-525500-1112	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	495.00			
Vendor: 200764 2	Michael Semprevivo Winter Instruction	1,000.00	03/19/2020	Check Sequence: 96 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	1,000.00			
Vendor: 178570 6074-9 6165-4 6500-3	Sherwin Williams Co. Paint Paint Paint	68.76 10.55 45.98	03/19/2020 03/19/2020 03/19/2020	Check Sequence: 97 20-00-000-530100-0000 20-30-300-541300-0000 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	125.29			
Vendor: 200038 Cell Reimb	Chad Shingler Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 98 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 199260 20662030 20662030 20662030 20662030 20662030 20662030 20662030	Single Path, LLC 2/2020 Phone Service 2/2020 Phone Service 2/2020 Phone Service 2/2020 Phone Service 2/2020 Phone Service 2/2020 Phone Service 2/2020 Phone Service	761.44 169.21 761.44 692.40 33.84 135.37 101.51	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	Check Sequence: 99 10-00-000-570300-0000 10-10-000-570300-0000 20-00-000-570300-0000 20-30-100-570300-0000 20-30-150-570300-0000 20-30-300-570300-0000 20-30-500-570300-0000	ACH Enabled: False
	Check Total:	2,655.21			
Vendor: 200781 Various	SI-Products, LLC Equipment	1,071.61	03/19/2020	Check Sequence: 100 20-30-350-541300-0000	ACH Enabled: False
	Check Total:	1,071.61			
Vendor: 198934	Diane Smith Winter Classes	805.00	03/19/2020	Check Sequence: 101 20-25-000-525500-5706	ACH Enabled: False
	Check Total:	805.00			
Vendor: 200509 4	Sokol Stickney Sectional Shirts	715.61	03/19/2020	Check Sequence: 102 20-21-000-525500-1170	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	715.61			
Vendor: 199727 100609799.001	South Side Control Supply Co. Heater Repairs	204.07	03/19/2020	Check Sequence: 103 10-10-000-550300-0000	ACH Enabled: False
	Check Total:	204.07			
Vendor: 181118	Staples Advantage Foam Boards Office Supplies Office Supplies	13.00 91.94 91.95	03/19/2020 03/19/2020 03/19/2020	Check Sequence: 104 20-26-000-535500-6816 10-00-000-530100-0000 20-00-000-530100-0000	ACH Enabled: False
	Check Total:	196.89			
Vendor: 200712 Cell Reimb	Taylor Stirmell Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 105 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 182096 120390/91 120523	Sunburst Sportswear Inc. Uniforms Tshirts	294.98 929.84	03/19/2020 03/19/2020	Check Sequence: 106 10-10-000-530250-0000 20-21-000-535500-1170	ACH Enabled: False
	Check Total:	1,224.82			
Vendor: 182470	Swank Motion Pictures Movie Night	395.00	03/19/2020	Check Sequence: 107 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	395.00			
Vendor: 199759 36647	TeamSnap, Inc. Team Communication Services	802.41	03/19/2020	Check Sequence: 108 20-21-000-525500-1172	ACH Enabled: False
	Check Total:	802.41			
Vendor: 200773 22695	TentCraft, Inc. Custom Tent	2,999.98	03/19/2020	Check Sequence: 109 20-21-000-535500-1172	ACH Enabled: False
	Check Total:	2,999.98			
Vendor: 183781 1009191/92 704662	Terrace Supply Company CO2 Torch Gas	43.50 82.26	03/19/2020 03/19/2020	Check Sequence: 110 20-30-500-530600-0000 10-10-000-530500-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	125.76			
Vendor: 200061 4614 4718	The Perfect Swing & TPS Sports Equipment Lacrosse Balls	450.00 1,120.00	03/19/2020 03/19/2020	Check Sequence: 111 20-21-000-535500-1233 20-21-000-535500-1172	ACH Enabled: False
	Check Total:	1,570.00			
Vendor: 199807 Cell Reimb	Michael Thomas Jr. Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 112 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 200735 249 250 251	Jordann Tomasek Touch A Truck Graphics Mini Golf Graphics Tennis Banners/Social Media	75.00 50.00 400.00	03/19/2020 03/19/2020 03/19/2020	Check Sequence: 113 20-00-000-521650-0000 20-00-000-521650-0000 20-00-000-521650-0000	ACH Enabled: False
	Check Total:	525.00			
Vendor: 200610 Cell Reimb	Nathan Troia Qtrly Phone Reimbursement	150.00	03/19/2020	Check Sequence: 114 10-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 185380 34001635	TYCO Integrated Security 4/1-6/30/2020 Service	294.68	03/19/2020	Check Sequence: 115 20-30-100-570300-0000	ACH Enabled: False
	Check Total:	294.68			
Vendor: 199517 116940407	Uline Boxes	136.60	03/19/2020	Check Sequence: 116 20-21-000-535500-1232	ACH Enabled: False
	Check Total:	136.60			
Vendor: 200659 Cell Reimb	Francisco Vargas Qtrly Phone Reimbursement	60.00	03/19/2020	Check Sequence: 117 10-10-000-570300-0000	ACH Enabled: False
	Check Total:	60.00			
Vendor: 199084 Cell Reimb	Javier Vargas Qtrly Phone Reimbursement	60.00	03/19/2020	Check Sequence: 118 10-10-000-570300-0000	ACH Enabled: False
	Check Total:	60.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199127 Cell Reimb	Luis Vargas Qtrly Phone Reimbursement	60.00	03/19/2020	Check Sequence: 119 10-10-000-570300-0000	ACH Enabled: False
	Check Total:	60.00			
Vendor: 200197 Various Various Various	Veritiv Operating Company Report Paper Report Paper Report Paper	112.02 112.02 81.27	03/19/2020 03/19/2020 03/19/2020	Check Sequence: 120 10-00-000-530100-0000 20-00-000-530100-0000 20-24-000-535500-4610	ACH Enabled: False
	Check Total:	305.31			
Vendor: 190008 E07753	Vermeer Kubota Skid Steer	38,609.00	03/19/2020	Check Sequence: 121 85-10-000-575300-0000	ACH Enabled: False
	Check Total:	38,609.00			
Vendor: 199451 V9029520	Viking Sports, LLC Equipment	1,248.65	03/19/2020	Check Sequence: 122 20-30-350-541300-0000	ACH Enabled: False
	Check Total:	1,248.65			
Vendor: 200675 3174	Village of Glen Ellyn Administration Road Salt	1,778.07	03/19/2020	Check Sequence: 123 10-10-000-530620-0000	ACH Enabled: False
	Check Total:	1,778.07			
Vendor: 200495	Village of Glen Ellyn-Fuel 2/2020 Fuel	1,786.69	03/19/2020	Check Sequence: 124 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	1,786.69			
Vendor: 190330	Village of Glen Ellyn-Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water 1/1-2/1/2020 Water	114.22 22.86 42.72 80.00 25.73 42.72 97.88 114.22 1,141.67 48.30 42.72	03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020 03/19/2020	Check Sequence: 125 20-30-200-570400-0000 20-00-000-570400-0000 20-00-000-570400-0000 10-00-000-570400-0000 20-30-150-570400-0000 20-30-500-570400-0000 20-30-350-570400-0000 20-30-450-570400-0000 20-30-100-570400-0000 20-00-000-570400-0000 20-00-000-570400-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,773.04			
Vendor: 199264	Warehouse Direct			Check Sequence: 126	ACH Enabled: False
4572621/7232	Maintenance Supplies	256.00	03/19/2020	20-30-100-530300-0000	
4583900	Maintenance Supplies	154.80	03/19/2020	20-30-100-530300-0000	
4604054	Maintenance Supplies	684.40	03/19/2020	20-30-100-530300-0000	
	Check Total:	1,095.20			
Vendor: 200233	Brandon Wassell			Check Sequence: 127	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/19/2020	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 192415	Eric Wassell			Check Sequence: 128	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/19/2020	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 193185	WDSRA			Check Sequence: 129	ACH Enabled: False
Bash 2020b	Charity Event	980.00	03/19/2020	55-00-000-575350-0000	
	Check Total:	980.00			
Vendor: 199040	Wee Heart Music			Check Sequence: 130	ACH Enabled: False
1208	Winter Classes	11,228.60	03/19/2020	20-22-000-525500-2362	
	Check Total:	11,228.60			
Vendor: 199401	Wight & Company			Check Sequence: 131	ACH Enabled: False
#8	Ackerman Park Improvements	8,280.00	03/19/2020	94-90-805-575160-0000	
190149-008	Professional Services	2,500.00	03/19/2020	94-90-805-575110-0000	
	Check Total:	10,780.00			
Vendor: 197710	Young Rembrandts			Check Sequence: 132	ACH Enabled: False
1754	Winter Classes	640.00	03/19/2020	20-22-000-525500-2315	
1755	Winter Classes	320.00	03/19/2020	20-22-000-525500-2315	
	Check Total:	960.00			
Vendor: 200441	Jared Zaino			Check Sequence: 133	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/19/2020	10-10-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	60.00			
	Total for Check Run:	336,686.63			
	Total of Number of Checks:	133			



# Accounts Payable

## Computer Check Proof List by Vendor



User: cyocum  
 Printed: 03/11/2020 - 10:36AM  
 Batch: 00005.03.2020

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199863	Cary-Grove Youth Baseball Tournament Fees	480.00	03/12/2020	Check Sequence: 1 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	480.00			
Vendor: 199573	First Bankcard			Check Sequence: 2	ACH Enabled: False
Babicz	GoDaddy-Domain Registration	18.46	03/12/2020	20-21-000-525500-1171	
Babicz	Skillshark-Evaluation Software	900.00	03/12/2020	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	03/12/2020	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	03/12/2020	20-21-000-525500-1161	
Babicz	Team Athletic-Equipment	441.12	03/12/2020	20-21-000-535500-1232	
Babicz	Amazon-Office Supplies	9.86	03/12/2020	20-21-000-535500-1232	
Babicz	Amazon-Baseballs	232.15	03/12/2020	20-21-000-535500-1232	
Babicz	GoDaddy-Domain Registration	34.51	03/12/2020	20-21-000-525500-1127	
Babicz	Managed.com-Website Hosting	220.00	03/12/2020	20-21-000-525500-1111	
Babicz	Amazon-Office Supplies	37.75	03/12/2020	20-21-000-535500-1232	
Babicz	Amazon-Office Supplies	37.74	03/12/2020	20-21-000-535500-1111	
Babicz	Amazon-Coolers	189.46	03/12/2020	20-21-000-535500-1280	
Babicz	Hudl-Video Analysis	400.00	03/12/2020	20-21-000-525500-1280	
Cinquegrani	USPS-Postage	20.90	03/12/2020	10-00-000-521800-0000	
Cinquegrani	IPRA-Job Posting	165.00	03/12/2020	10-00-000-521150-0000	
Cinquegrani	WOW-Internet	96.95	03/12/2020	20-30-500-570300-0000	
Cinquegrani	Microsoft-Office 365	144.25	03/12/2020	10-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	54.00	03/12/2020	10-10-000-521600-0000	
Cinquegrani	Microsoft-Office 365	144.25	03/12/2020	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	45.00	03/12/2020	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365	2.00	03/12/2020	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365	2.00	03/12/2020	20-23-000-525500-3510	
Cinquegrani	PDRMA-Seminar	40.00	03/12/2020	10-00-000-585201-0000	
Cinquegrani	Amazon-I.T. Supplies	128.90	03/12/2020	20-00-000-540550-0000	
Cinquegrani	PDRMA-Seminar	35.00	03/12/2020	10-00-000-585201-0000	
Cinquegrani	Crash Plan-Off-Site Backup	9.99	03/12/2020	10-00-000-521700-0000	
Cinquegrani	Comcast-Internet	127.16	03/12/2020	10-00-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cinquegrani	Comcast-Internet	127.16	03/12/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	37.17	03/12/2020	10-00-000-570300-0000	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	41.06	03/12/2020	10-10-000-570300-0000	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	37.17	03/12/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	38.01	03/12/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	30.08	03/12/2020	20-24-000-535500-4625	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	88.81	03/12/2020	20-24-000-535500-4631	
Cinquegrani	Verizon-1/21-2/20/2020 Cell Phone	29.94	03/12/2020	20-24-000-535500-4643	
Cinquegrani	Comcast-Internet	90.67	03/12/2020	20-30-350-570300-0000	
Cinquegrani	PAX8-Data Archiving	61.90	03/12/2020	10-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	23.17	03/12/2020	10-10-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	61.90	03/12/2020	20-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	19.31	03/12/2020	20-30-100-521600-0000	
Cinquegrani	PAX8-Data Archiving	0.86	03/12/2020	20-26-000-525500-6845	
Cinquegrani	PAX8-Data Archiving	0.86	03/12/2020	20-23-000-525500-3510	
Cinquegrani	Comcast-Internet	156.64	03/12/2020	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	991.29	03/12/2020	20-30-100-570300-0000	
Cinquegrani	USPS-Postage	19.25	03/12/2020	10-00-000-521800-0000	
Cinquegrani	IPRA-Job Posting	165.00	03/12/2020	10-00-000-521150-0000	
Defiglia	Paperwristbands-Wristbands	217.65	03/12/2020	20-30-400-530900-0000	
Dikker	Chick-Fil-A-Staff Meeting	201.50	03/12/2020	10-00-000-585290-0000	
Dikker	Chick-Fil-A-Staff Meeting	201.50	03/12/2020	20-00-000-585290-0000	
Friego	Jewel-Event Supplies	22.47	03/12/2020	20-22-000-535500-2375	
Friego	Genesis-Owl Pellets	148.00	03/12/2020	20-22-000-535500-2375	
Hartnett	Amazon-Raffle Tickets	10.93	03/12/2020	20-21-000-535500-1170	
Hartnett	Amazon-Video Equipment	557.48	03/12/2020	20-21-000-535500-1172	
Hartnett	Amazon-Video Equipment	848.00	03/12/2020	20-21-000-535500-1172	
Hartnett	Walmart-Meet Supplies	22.73	03/12/2020	20-21-000-535500-1170	
Hartnett	Dunkin Donuts-Meet Supplies	23.64	03/12/2020	20-21-000-535500-1170	
Hartnett	Jimmy Johns-Meet Supplies	173.78	03/12/2020	20-21-000-535500-1170	
Hartnett	Jewel-Meet Supplies	12.94	03/12/2020	20-21-000-535500-1170	
Hartnett	Amazon-Video Supplies	310.39	03/12/2020	20-21-000-535500-1172	
Hartnett	Amazon-Meet Supplies	50.97	03/12/2020	20-21-000-535500-1170	
Hartnett	Crankershoot-Equipment	144.26	03/12/2020	20-21-000-535500-1172	
Hartnett	Amazon-Meet Supplies	16.99	03/12/2020	20-21-000-535500-1170	
Hartnett	SportStop-Equipment	484.81	03/12/2020	20-21-000-535500-1172	
Miller	SPRI-Workout Mats	54.28	03/12/2020	20-30-100-530102-0000	
Miller	Amazon-Laundry Bin	21.78	03/12/2020	20-30-100-530102-0000	
Miller	Dollar Tree-Bleach	4.00	03/12/2020	20-30-100-530102-0000	
Miller	Amazon-Event Supplies	13.90	03/12/2020	20-30-100-530100-0000	
Miller	Target-Member Retention	100.00	03/12/2020	20-30-100-521675-0000	
Miller	Amazon-Party Supplies	166.23	03/12/2020	20-30-100-530100-0000	
Miller	Pace-TV Module	102.81	03/12/2020	20-30-100-530102-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Norman	SOS-CDL Renewal	61.35	03/12/2020	10-10-000-585250-0000	
Norman	JustTire-Fleet Repairs	65.00	03/12/2020	10-00-000-585250-0000	
Norman	U of I-Pesticide Test	50.00	03/12/2020	10-00-000-585250-0000	
Okray	Facebook-Social Media	185.01	03/12/2020	20-00-000-521650-0000	
Okray	Facebook-Social Media	149.57	03/12/2020	20-30-100-521650-0000	
Okray	Yelp-Advertising	86.08	03/12/2020	20-30-100-521650-0000	
Okray	Amazon-Supplies	111.27	03/12/2020	20-00-000-521650-0000	
Okray	N2-Advertising	250.00	03/12/2020	20-30-100-521650-0000	
Okray	iStock-Photography	24.50	03/12/2020	10-00-000-530450-0000	
Okray	iStock-Photography	24.50	03/12/2020	20-00-000-530450-0000	
Okray	MailChimp-Email Marketing	101.65	03/12/2020	20-00-000-521650-0000	
Okray	MailChimp-Email Marketing	25.00	03/12/2020	20-30-100-521650-0000	
Okray	Adobe-Photography	3.98	03/12/2020	10-00-000-530450-0000	
Okray	Adobe-Photography	3.98	03/12/2020	20-00-000-530450-0000	
Okray	Google-Advertising	17.45	03/12/2020	20-30-100-521650-0000	
Robinson	Amazon-Supplies	28.99	03/12/2020	20-24-000-535500-4610	
Robinson	Discount School-Supplies	243.79	03/12/2020	20-24-000-535500-4610	
Robinson	Amazon-Supplies	30.97	03/12/2020	20-24-000-535500-4610	
Robinson	Container Store-Shelving	787.50	03/12/2020	20-24-000-525500-4610	
Robinson	Revolution-Costumes	675.05	03/12/2020	20-26-000-535500-6817	
Robinson	Discount School-Supplies	122.47	03/12/2020	20-24-000-535500-4610	
Robinson	Weissman-Costumes	724.25	03/12/2020	20-26-000-535500-6817	
Robinson	Walmart-Storage Bins	31.44	03/12/2020	20-26-000-535500-6801	
Robinson	Menards-Carpet Tiles	48.79	03/12/2020	20-00-000-530100-0000	
Robinson	Discount School-Supplies	183.28	03/12/2020	20-24-000-535500-4610	
Robinson	Paramount-Senior Trip	278.50	03/12/2020	20-25-000-525500-5702	
Shingler	Easy Ice-Concessions	85.00	03/12/2020	20-30-500-530095-0000	
Shingler	Marathon-Uniforms	677.78	03/12/2020	20-30-100-530250-0000	
Shingler	Les Mills-BodyPump	248.00	03/12/2020	20-30-100-521600-0000	
Shingler	Amazon-Gator Supplies	113.31	03/12/2020	20-30-500-530910-0000	
Shingler	PDRMA-Seminar	35.00	03/12/2020	20-00-000-585202-0000	
Shingler	Mascotsale-Gator Mascot	389.00	03/12/2020	20-30-500-530910-0000	
Shingler	Amazon-Program Supplies	5.99	03/12/2020	20-30-100-535500-0000	
Shingler	Oriental-Program Supplies	119.09	03/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Program Supplies	12.99	03/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Supplies	12.99	03/12/2020	20-30-500-530401-0000	
Shingler	Amazon-Event Supplies	36.99	03/12/2020	20-30-100-535500-0000	
Shingler	Amazon-Event Supplies	194.85	03/12/2020	20-30-100-535500-0000	
Shingler	World Waterpark-Largest Swim Lesson	69.00	03/12/2020	20-30-500-530401-0000	
Shingler	Amazon-Program Supplies	12.75	03/12/2020	20-30-100-535500-0000	
Stirmell	Amazon-Event Supplies	10.99	03/12/2020	20-26-000-535500-6816	
Stirmell	Party City-Event Supplies	92.82	03/12/2020	20-26-000-535500-6816	
Stirmell	Discount Mugs-Event Supplies	603.36	03/12/2020	20-26-000-535500-6816	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Stirmell	Amazon-Event Supplies	129.90	03/12/2020	20-26-000-535500-6816	
Stirmell	Google Music-Dance	1.29	03/12/2020	20-26-000-535500-6817	
Stirmell	Grren Branch-Event Corsages	1,410.00	03/12/2020	20-26-000-525500-6816	
Stirmell	Amazon-Event Supplies	27.98	03/12/2020	20-26-000-535500-6816	
Stirmell	COD-Trip Deposit	187.50	03/12/2020	20-25-000-525500-5702	
Stirmell	Amazon-Event Supplies	10.99	03/12/2020	20-26-000-535500-6816	
Stirmell	Lee N Eddies-Luncheon	224.97	03/12/2020	20-25-000-525500-5728	
Stirmell	Revolution-Costumes	529.80	03/12/2020	20-26-000-535500-6817	
Stirmell	Curtain Call-Costumes	239.94	03/12/2020	20-26-000-535500-6817	
Stirmell	Weissman-Costumes	314.65	03/12/2020	20-26-000-535500-6817	
Stirmell	Revolution-Costumes	919.05	03/12/2020	20-26-000-535500-6817	
Stirmell	Dollar Tree-Event Supplies	9.00	03/12/2020	20-26-000-535500-6816	
Stirmell	Walmart-Luncheon	10.94	03/12/2020	20-25-000-535500-5728	
Stirmell	Dollar Tree-Luncheon	28.00	03/12/2020	20-25-000-535500-5728	
Stirmell	Weissman-Costumes	696.90	03/12/2020	20-26-000-535500-6817	
Stirmell	Revolution-Costumes	943.45	03/12/2020	20-26-000-535500-6817	
Stirmell	Costume Gallery-Costumes	1,214.00	03/12/2020	20-26-000-535500-6817	
Stirmell	Google-Dance	24.21	03/12/2020	20-26-000-535500-6817	
Stirmell	Office Max-Office Supplies	39.00	03/12/2020	20-00-000-530100-0000	
Thomas	Indiana Fire-Tournament Fees	1,339.00	03/12/2020	20-21-000-525500-1123	
Thomas	HTG Sports-Sanctioning Fees	400.00	03/12/2020	20-21-000-525500-1125	
Troia	ESRI-Software	700.00	03/12/2020	10-00-000-540550-0000	
Troia	Smart Design-All Gender Signs	402.93	03/12/2020	20-00-000-530900-0000	
Troia	Conservation-Award Lunch	35.00	03/12/2020	10-00-000-585250-0000	
	Check Total:	26,396.82			
Vendor: 199283	Stephanie Frantz			Check Sequence: 3	ACH Enabled: False
21020	Winter Classes	112.50	03/12/2020	20-22-000-525500-2364	
	Check Total:	112.50			
Vendor: 132690	Greater MidWest Baseball			Check Sequence: 4	ACH Enabled: False
	Tournament Fees	510.00	03/12/2020	20-21-000-525500-1233	
	Check Total:	510.00			
Vendor: 200182	Orland Youth Association			Check Sequence: 5	ACH Enabled: False
	Tournament Fees	495.00	03/12/2020	20-21-000-525500-1112	
	Check Total:	495.00			
Vendor: 199341	Team 6 Soccer			Check Sequence: 6	ACH Enabled: False
	Referee Fees	476.00	03/12/2020	20-21-000-525500-1121	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	476.00			
	Total for Check Run:	28,470.32			
	Total of Number of Checks:	6			

# Accounts Payable

## Computer Check Proof List by Vendor

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 Printed: 02/26/2020 - 8:55AM  
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200768	Thomas Argy Overhead Camera Mast	300.00	02/27/2020	Check Sequence: 1 20-21-000-535500-1280	ACH Enabled: False
	Check Total:	300.00			
Vendor: 105167 I25156	Armbrust Plumbing and Heating Hot Water Repairs	301.00	02/27/2020	Check Sequence: 2 20-30-200-550300-0000	ACH Enabled: False
	Check Total:	301.00			
Vendor: 198953	Batavia Youth Baseball Tournament Fees	475.00	02/27/2020	Check Sequence: 3 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	475.00			
Vendor: 110934	Joan Bry Body Pump Certification	139.80	02/27/2020	Check Sequence: 4 20-30-100-585202-0000	ACH Enabled: False
	Check Total:	139.80			
Vendor: 200568	Campton United Tournament Fees	3,675.00	02/27/2020	Check Sequence: 5 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	3,675.00			
Vendor: 200770	Chicago Empire FC Tournament Fees	1,300.00	02/27/2020	Check Sequence: 6 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	1,300.00			
Vendor: 200664 1010653858	Coverall North America, Inc 2/2020 Janitorial Services	546.99	02/27/2020	Check Sequence: 7 20-30-200-521600-0000	ACH Enabled: False
	Check Total:	546.99			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199224 14801	Experiential Systems, Inc. Rock Wall Inspection	1,456.54	02/27/2020	Check Sequence: 8 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	1,456.54			
Vendor: 127652 1874036	Feece Oil Co. Fleet Oil	469.00	02/27/2020	Check Sequence: 9 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	469.00			
Vendor: 198980 80445496	First Student Inc. Field Trip Transportation	308.75	02/27/2020	Check Sequence: 10 20-24-000-525500-4643	ACH Enabled: False
	Check Total:	308.75			
Vendor: 132080 365515	Gold Medal-Chicago, Inc. Nacho Machine	449.90	02/27/2020	Check Sequence: 11 20-30-300-530095-0000	ACH Enabled: False
	Check Total:	449.90			
Vendor: 200113	Groot, Inc. 2/2020 Scavenger 2/2020 Scavenger 2/2020 Scavenger 2/2020 Scavenger 2/2020 Scavenger 2/2020 Scavenger 2/2020 Scavenger	514.24 111.13 135.34 299.68 307.89 268.89 286.04	02/27/2020 02/27/2020 02/27/2020 02/27/2020 02/27/2020 02/27/2020 02/27/2020	Check Sequence: 12 10-00-000-521300-0000 20-30-200-521300-0000 20-30-450-521300-0000 20-30-300-521300-0000 10-00-000-521300-0000 20-30-100-521300-0000 20-30-150-521300-0000	ACH Enabled: False
	Check Total:	1,923.21			
Vendor: 200774	International Society of Arboriculture Annual Membership	190.00	02/27/2020	Check Sequence: 13 10-10-000-585250-0000	ACH Enabled: False
	Check Total:	190.00			
Vendor: 200710 20118	Internet Imagineering LLC Website Redevelopment	5,000.00	02/27/2020	Check Sequence: 14 20-21-000-525500-1165	ACH Enabled: False
	Check Total:	5,000.00			
Vendor: 199338	IPDGC State Competiition	330.00	02/27/2020	Check Sequence: 15 20-21-000-535500-1170	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	330.00			
Vendor: 199475	Joliet Park District State Tshirts	360.00	02/27/2020	Check Sequence: 16 20-21-000-535500-1170	ACH Enabled: False
	Check Total:	360.00			
Vendor: 199216	Kickers Soccer Club Tournament Fees Tournament Fees	3,520.00 880.00	02/27/2020 02/27/2020	Check Sequence: 17 20-21-000-525500-1123 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	4,400.00			
Vendor: 149595	Kiwanis Club of Central DuPage Luncheon Presentation Luncheon Presentation	45.00 45.00	02/27/2020 02/27/2020	Check Sequence: 18 10-00-000-585250-0000 20-00-000-585250-0000	ACH Enabled: False
	Check Total:	90.00			
Vendor: 200707 28	Jeremy Kruse Event Photography	100.00	02/27/2020	Check Sequence: 19 20-00-000-521650-0000	ACH Enabled: False
	Check Total:	100.00			
Vendor: 200771	Lyons Township Soccer Club Tournament Fees	2,375.00	02/27/2020	Check Sequence: 20 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	2,375.00			
Vendor: 156599 35453 35577 35889	Menard's, Inc. Replace Lights Varnish Shed Repairs	121.59 47.36 197.33	02/27/2020 02/27/2020 02/27/2020	Check Sequence: 21 20-30-200-550300-0000 20-30-350-530210-0000 10-10-000-550200-0000	ACH Enabled: False
	Check Total:	366.28			
Vendor: 161590 50032	Nutoys Leisure Products Playground Table	2,042.00	02/27/2020	Check Sequence: 22 94-90-945-575120-0000	ACH Enabled: False
	Check Total:	2,042.00			
Vendor: 163300	Office Depot Toner Toner	204.96 204.97	02/27/2020 02/27/2020	Check Sequence: 23 10-00-000-530100-0000 20-00-000-530100-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
414096959001	Supplies	23.99	02/27/2020	20-24-000-535500-4610	
	Check Total:	433.92			
Vendor: 200177 243261	Performance Chemical & Supply, Inc. Supplies	47.12	02/27/2020	20-30-100-530300-0000	ACH Enabled: False
	Check Total:	47.12			
Vendor: 200133 8522784	Power Systems Equipment	156.00	02/27/2020	20-30-100-530102-0000	ACH Enabled: False
	Check Total:	156.00			
Vendor: 173327	Rams Baseball Club Tournament Fees	525.00	02/27/2020	20-21-000-525500-1233	ACH Enabled: False
	Check Total:	525.00			
Vendor: 200769	Rockford Raptors Tournament Fees Tournament Fees	2,370.00 1,470.00	02/27/2020 02/27/2020	20-21-000-525500-1123 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	3,840.00			
Vendor: 176093	Russo Power Equipment Weed Whip Parts	7.98	02/27/2020	10-10-000-530210-0000	ACH Enabled: False
	Check Total:	7.98			
Vendor: 176971	Sam's Club Direct Supplies Event Supplies Office Supplies Supplies Supplies	309.12 48.90 13.98 157.64 299.06	02/27/2020 02/27/2020 02/27/2020 02/27/2020 02/27/2020	20-24-000-535500-4610 20-21-000-535500-1170 10-00-000-530100-0000 20-30-100-530100-0000 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	828.70			
Vendor: 178125	Service Sanitations Port O Let Fees	270.03	02/27/2020	10-10-000-521600-0000	ACH Enabled: False
	Check Total:	270.03			
Vendor: 178570	Sherwin Williams Co.				ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5571-5	Paint	40.63	02/27/2020	20-30-200-530600-0000	
6165-4/5600-2	Paint	77.85	02/27/2020	20-30-200-530600-0000	
	Check Total:	118.48			
Vendor: 180280	Sockers FC Chicago			Check Sequence: 32	ACH Enabled: False
	Tournament Fees	800.00	02/27/2020	20-21-000-525500-1123	
	Tournament Fees	4,450.00	02/27/2020	20-21-000-525500-1127	
	Check Total:	5,250.00			
Vendor: 199341	Team 6 Soccer			Check Sequence: 33	ACH Enabled: False
	Referee Fees	544.00	02/27/2020	20-21-000-525500-1121	
	Check Total:	544.00			
Vendor: 200146 12409	The Conservation Foundation Program Partnership	500.00	02/27/2020	Check Sequence: 34 20-22-000-525500-2375	ACH Enabled: False
	Check Total:	500.00			
Vendor: 137161	The Home Depot CRC/GEFCF			Check Sequence: 35	ACH Enabled: False
	Wall Repairs	72.77	02/27/2020	20-30-100-530300-0000	
	Burn Supplies	27.88	02/27/2020	10-10-000-521370-0000	
	Supplies	136.00	02/27/2020	20-30-100-530300-0000	
	Check Total:	236.65			
Vendor: 199170	US LAX Events			Check Sequence: 36	ACH Enabled: False
	Tournament Fees	4,380.00	02/27/2020	20-21-000-525500-1172	
	Check Total:	4,380.00			
Vendor: 200066	Walmart Community/SYNCB			Check Sequence: 37	ACH Enabled: False
	Supplies	17.96	02/27/2020	20-24-000-535500-4610	
	Check Total:	17.96			
Vendor: 199095	Wheaton Park District			Check Sequence: 38	ACH Enabled: False
	Tournament Fees	8,325.00	02/27/2020	20-21-000-525500-1127	
	Check Total:	8,325.00			
Vendor: 200515	Wheaton Park District			Check Sequence: 39	ACH Enabled: False
	Tournamaent Fees	495.00	02/27/2020	20-21-000-525500-1233	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	495.00			
Vendor: 200752	Wisconsin Sports Services			Check Sequence: 40	ACH Enabled: False
	Tournament Fees	400.00	02/27/2020	20-21-000-525500-1233	
	Check Total:	400.00			
Vendor: 200428	Woodridge Park District			Check Sequence: 41	ACH Enabled: False
	Tournament Fees	575.00	02/27/2020	20-21-000-525500-1127	
	Check Total:	575.00			
	Total for Check Run:	53,549.31			
	Total of Number of Checks:	41			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 02/19/2020 - 8:28AM  
 Batch: 00007.02.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200360 565-05388	Illinois Central School Bus Field Trip Transportation	2,780.00	02/19/2020	Check Sequence: 1 20-24-000-525500-4625	ACH Enabled: False
	Check Total:	2,780.00			
Vendor: 199940	Illinois Department of Employment Security Unemployment Compensation	870.00	02/19/2020	Check Sequence: 2 10-00-000-560700-0000	ACH Enabled: False
	Check Total:	870.00			
Vendor: 190330	Village of Glen Ellyn-Water			Check Sequence: 3	ACH Enabled: False
	12/19 Water	80.00	02/19/2020	20-30-200-570400-0000	
	12/19 Water	23.22	02/19/2020	20-00-000-570400-0000	
	12/19 Water	42.72	02/19/2020	20-00-000-570400-0000	
	12/19 Water	88.55	02/19/2020	10-00-000-570400-0000	
	12/19 Water	56.04	02/19/2020	20-30-150-570400-0000	
	12/19 Water	42.72	02/19/2020	20-30-500-570400-0000	
	12/19 Water	151.04	02/19/2020	20-30-350-570400-0000	
	12/19 Water	165.55	02/19/2020	20-30-450-570400-0000	
	12/19 Water	849.09	02/19/2020	20-30-100-570400-0000	
	12/19 Water	48.30	02/19/2020	20-00-000-570400-0000	
	12/19 Water	42.72	02/19/2020	20-00-000-570400-0000	
	Check Total:	1,589.95			
	Total for Check Run:	5,239.95			
	Total of Number of Checks:	3			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 03/09/2020 - 9:38AM  
 Batch: 00004.03.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199524	Bartlett Hawks Tournament Fees	250.00	02/28/2020	Check Sequence: 1 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	250.00			
Vendor: 170268	Cash Event Supplies	100.00	02/28/2020	Check Sequence: 2 20-26-000-525500-6816	ACH Enabled: False
	Check Total:	100.00			
Vendor: 199150	Chicago Red Stars Soccer Academy Lakers Partnership	1,000.00	02/28/2020	Check Sequence: 3 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	1,000.00			
Vendor: 127423 95897	Fastenal Company Nuts/Bolts	16.10	02/28/2020	Check Sequence: 4 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	16.10			
Vendor: 129900	Future Pros Spring Training Spring Training Little Lakers	22,179.28 1,620.00 10,052.00	02/28/2020 02/28/2020 02/28/2020	Check Sequence: 5 20-21-000-525500-1123 20-21-000-525500-1124 20-21-000-525500-1126	ACH Enabled: False
#3	Lakers Training	60,261.87	02/28/2020	20-21-000-525500-1127	
	Check Total:	94,113.15			
Vendor: 130257	Game Day USA Tournament Fees	425.00	02/28/2020	Check Sequence: 6 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	425.00			
Vendor: 141722	Illinois Boys Lacrosse Association			Check Sequence: 7	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	League Fees	8,100.00	02/28/2020	20-21-000-525500-1172	
	Check Total:	8,100.00			
Vendor: 145940	JP Sports			Check Sequence: 8	ACH Enabled: False
	Tournament Fees	475.00	02/28/2020	20-21-000-525500-1233	
	Check Total:	475.00			
Vendor: 200782	Kid First Baseball			Check Sequence: 9	ACH Enabled: False
	Tournament Fees	695.00	02/28/2020	20-21-000-525500-1233	
	Check Total:	695.00			
Vendor: 199191	VHCBS			Check Sequence: 10	ACH Enabled: False
	Tournament Fees	495.00	02/28/2020	20-21-000-525500-1233	
	Check Total:	495.00			
	Total for Check Run:	105,669.25			
	Total of Number of Checks:	10			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
February 18, 2020  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 7:07 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Cornell, Stortz, Nephew, Durham, Bischoff and President Ward. Commissioner Weber was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Project Manager Nate Troia, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

President Ward led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Recognition – Commissioner Nephew-IAPD 10-Year Board Member Service Anniversary Award**

Commissioner Cornell honored Commissioner Julia Nephew on behalf of the Illinois Association of Park Districts Board of Trustees and the Glen Ellyn Park District for her 10-Year Anniversary as Park Board Commissioner for the Glen Ellyn Park District. The Certificate of Appreciation was presented as recognition of outstanding contributions, community leadership and service to advance parks, recreation and conservation in the State of Illinois as a Board member of the Glen Ellyn Park District.

Cornell stated that Commissioner Nephew has served on the Park Board since May 2009 serving as President for 2 years. During her ten years as Park Board Commissioner, the Park District experienced significant growth and changes such as park renovations, land acquisition, construction and development of the Ackerman Sports and Fitness Center, restoration of Lake Ellyn Boathouse, creation of the District’s history website, securement of many grants and this was just to name a few.

Commissioner Nephew’s passion, commitment, leadership and selfless service has contributed to improving the lives of thousands of residents. Nephew believes strongly in the Park District mission of fostering diverse, community-based leisure opportunities, through a harmonious blend of quality recreation programs, facilities, and open space which will enhance the quality

of life into the future. Cornell relayed that Commissioner Nephew's time and energy for the good of our community is and will continue to be appreciated for many years to come and on behalf of the Glen Ellyn Park District and the Park Board of Commissioners, congratulated her on her IAPD 10-Year Board Member Service Anniversary Award.

**VI. Recognition – IAPD 100-Year recognition, Glen Ellyn Park District**

President Ward stated that in celebration of the Glen Ellyn Park District's 100-Year Anniversary, the Illinois Association of Park Districts Board of Trustees presented a Resolution recognizing the District's longevity and standard of excellence through the years. The Resolution serves as an indication of the respect and esteem in which the Board of Commissioners and the staff are held by the IAPD Trustees and members and commemorates the District for setting a standard of excellence that is worthy of emulation by all. President Ward read the Resolution verbatim and following presented the plaque to the Park Board of Commissioners and staff on behalf of the Illinois Association of Park Districts.

**VII. Public Participation**

None.

**VIII. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Cornell, to approve the Consent Agenda including the Voucher List of Bills totaling \$146,697.94, the December 3, 2019 Regular meeting minutes, the January 14, 2020 Regular meeting minutes, the February 4, 2020 Workshop meeting minutes and the revised Scholarship Policy.

*Roll Call: Aye: Commissioners Nephew, Cornell, Stortz, Durham, Bischoff and President Ward  
Nay: None*

*Motion Carried.*

**IX. Public Hearing on the Amended 2019 Budget and Appropriation Ordinance**

President Ward addressed the public hearing for the Amended 2019 Budget and Appropriation Ordinance and opened the public hearing. There being no comments from the public, Commissioner Stortz moved, seconded by Commissioner Durham, to close the public hearing for the Amended 2019 Budget and Appropriation Ordinance.

*Roll Call: Aye: Commissioners Stortz, Durham, Cornell, Nephew, Bischoff and President Ward  
Nay: None*

*Motion Carried.*

**X. Unfinished Business**

A. Approval of the Amended 2019 Budget and Appropriation Ordinance-Ordinance 20-01  
Superintendent of Finance & Personnel Cinquegrani presented the amended version of the 2019 Combined Budget & Appropriation ordinance that was previously presented and



discussed at the January 14, Regular Meeting and placed on file. Following, Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve Ordinance 20-01 “An amended combined annual budget and appropriation ordinance for the purposes of the Glen Ellyn Park District for the year beginning January 1, 2019 and ending December 31, 2019.”

*Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Nephew, Durham and President Ward*  
*Nay: None*

*Motion Carried.*

**XI. New Business**

**A. Ackerman Park Improvements Phase IV – Payout Request #8**

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #8 from Wight Construction and discussed the status of the project stating that staff is anticipating completion by June 1st. Following a brief discussion of the remaining timeline and components, Commissioner Bischoff moved, seconded by Commissioner Stortz, to approve Wight Construction payout request #8 for the Ackerman Park Phase IV Improvements-Construction Management Services in the amount of \$8,280.

*Roll Call: Aye: Commissioners Bischoff, Stortz, Cornell, Nephew, Durham, and President Ward*  
*Nay: None*

*Motion Carried.*

**B. Waste Disposal & Recycling Services Contract RFP Discussion**

Project Manager Troia stated that on January 20<sup>th</sup>, staff publicly noticed invitations for bid, requesting contractors to provide pricing for Waste Disposal and Recycling Services for the Park District. The contract would include the placement of garbage cans, recycling totes, and dumpsters at various locations throughout the Park District and would service said items. Servicing of other dumpsters and/or other receptacles dropped off and picked up throughout the season to accommodate some of the Park District’s special events would also be included.

The bid opening for the Waste Disposal and Recycling Services was conducted on Tuesday, February 7<sup>th</sup>, at which time four (4) sealed bids were received, opened, and read aloud. The bids were competitive and comparable to current invoices and since that time staff researched further including reference checks. Staff has determined that Advance Disposal fees for weekly pickups (refuse, recycling) along with the event dumpsters (special events, athletic tournaments, landscape, etc.) were the lowest responsible bid.

The Park Board had a brief discussion and inquired regarding our current provider and the transition from one provider to another. Following discussion, Commissioner Durham moved, seconded by Commissioner Nephew to award a two-year contract with Advanced Disposal for Waste Disposal and Recycling Services.

Roll Call: Aye: Commissioners Durham, Nephew, Cornell, Stortz, Bischoff, and President Ward  
Nay: None

*Motion Carried.*

C. Sunset Pool Improvement Discussion

Executive Director Harris stated that in 2018 the Glen Ellyn Park District recognized the need to review and develop a plan to maintain and improve Sunset Pool in the coming years. The Park Board and staff determined it was in the best interest of the Park District to engage a professional consultant to review the existing facility and develop and establish plans to maintain and improve the aquatic park in the next several years depending on the outcome and recommendation.

The Park District compiled a Request for Proposal (RFP) seeking Architectural Services to develop plans for Sunset Pool Improvements. The RFP was publicly noticed and seven (7) submittals were received. After review and interviews of two (2) selected firms, FGM Architects of Oak Brook, IL was selected. Harris provided a background of FGM and their recent renovation projects and introduced representatives from FGM that would be providing a preliminary conceptual plan with cost estimates and following, discussion and questions would be answered.

FGM representatives, John Dzarnowski and Annabella Orlando, presented the preliminary plans and recommendations. Mr. Dzarnowski reviewed the current status of Sunset Pool and discussed some future maintenance elements that likely will have to be addressed in the coming years regardless of any future improvements. The facility mechanical equipment has been upgraded and well maintained and are in sufficient condition.

He then presented some proposed concepts which included improving the functionality of the leisure pool, the reconfiguration of the sand area to a wading pool and splash pad, the renovation of restrooms near the proposed splash pad area, and the reconfiguration of the Bathhouse and Concession area. Other items discussed were potential changes to the leisure pool and possible upgrades to the waterslides or replacement of those slides with a vortex pool. Dzarnowski discussed the associated expenses and then provided a potential phase in schedule of these improvements.

The Park Board had a lengthy discussion of the various elements proposed. All were in favor of the removal of the sand area and addition of a separate splash pad and area for younger children. The Park Board would like to see further projected expenses of the various proposed elements and a possible phase in schedule.

FGM thanked the Park Board for their time and will further refine the details and will present the revisions along with additional information at a future Board Meeting.

**XII. Staff Reports**

A. Finance Report – January 2020 (for information only)

B. Staff Reports

None

**XIII. Commissioners' Reports**

Commissioner Durham inquired about the 2019 Open Space Land Acquisition Development (OSLAD) grant. Executive Director Harris stated that communication was received on February 10, 2020 stating that the Glen Ellyn Park District was an alternate for the FY2020 OSLAD grant and was not awarded an OSLAD grant. This contradicted a previous announcement which included the Glen Ellyn Park District and the Newton Park project as a grant award recipient in the Illinois Department of Natural Resources (IDNR) and Governor's press release distributed on January 17, 2020. Harris discussed follow up inquiries with IDNR to confirm the actual grant status and once it was determined that the grant was not awarded, staff inquired as to how this could happen and how was it going to be addressed. Additionally, Harris engaged our state representatives to assist in the matter. The conclusion to date is that we will remain on the waitlist as an alternate and if nothing has changed by late spring, the District will reapply for the OSLAD grant for the FY 2021. That scenario will defer the Newton Park project to 2021 if we receive the grant. It also defers our effort to apply for an OSLAD grant for Churchill Park to 2022 or later.

Commissioner Durham then stated he enjoyed his evening at the Daddy Daughter Dance this past weekend at the Abbington. Commissioner Cornell inquired about the placement of benches at Ackerman Park and praised the District as she has received compliments on the path surrounding Lake Ellyn. Commissioner Nephew enjoyed representing the District at the 56<sup>th</sup> Annual Glen Ellyn Community Awards this past week and Commissioner Bischoff commended Nephew on her presentation of the Park District Volunteer of the Year award to Ron Aubrey. President Ward enjoyed his evening at the Daddy Daughter Dance as well.

**XIV. Adjourn**

There being no further business, President Ward moved, seconded by Commissioner Cornell to adjourn the Regular Meeting at 9:23 p.m.

*Roll Call: Aye: Commissioners Ward, Cornell, Nephew, Stortz, Durham and President Ward*  
*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker



# MEMO

March 14, 2020

**TO:** Park District Board of Commissioners  
**FROM:** Dave Harris, Executive Director  
**RE:** Ackerman Park Phase IV Improvements – Construction Management Payout Request #9

Attached is payout request #9 for Ackerman Park Phase IV improvement project- Construction Management Services in the amount of \$16,422.32. This is the ninth payout request from Wight Construction, who is overseeing construction for Ackerman Park improvements. Wight's services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension Park District staff. The ninth payout request is for landscape work that was done in the early winter and for the removal of the abandoned athletic light base in the southwest corner of the turf field.

**Recommendations:** As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

**Motion:** Motion to approve Wight Construction payout request #9 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$16,422.32.

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Glen Ellyn Park District  
185 Spring Avenue  
Glen Ellyn, IL 60137

PROJECT: Glen Ellyn Park District-Ackermann Park  
800 St. Charles Road  
Glen Ellyn, IL 60137

APPLICATION NO.: 9  
APP. DATE: Mar 06, 2020  
PERIOD TO: Mar 15, 2020  
PROJECT NO: 180002  
CONTRACT DATE: Jun 19, 2019

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR: Wight Construction Services, Inc.  
2500 North Frontage Road  
Darien, IL 60561

VIA ARCHITECT:

CONTRACT FOR: Glen Ellyn Park District-Ackermann Park

## APPLICATION AND CERTIFICATE FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM .....	\$	3,456,919.00
2. Net change by change orders .....	\$	-42,716.11
3. CONTRACT SUM TO DATE ( Line1 +/- 2 ) .....	\$	3,414,202.89
4. TOTAL COMPLETED & STORED TO DATE ....	\$	3,321,828.21
(Column G on G703)		
5. RETAINAGE:		
(Total retainage Column I of G703) .....	\$	285,058.46
6. TOTAL EARNED LESS RETAINAGE .....	\$	3,036,769.75
(Line 4 less Line 5 Total )		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate) .....	\$	3,020,347.43
8. CURRENT PAYMENT DUE .....	\$	16,422.32
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6 )	\$	377,433.14

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Wight Construction Services, Inc.

By: \_\_\_\_\_ Date: March 9, 2020

State of: Illinois

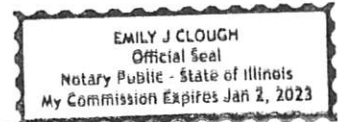
County of: Will

Subscribed and sworn to before

me this 9th day of March, 2020

Notary Public: Emily J. Clough

My Commission expires: January 2, 2023



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ \_\_\_\_\_

(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner	411,111.89	-453,828.00
APPROVED THIS MONTH		
Number	Date Approved	
Current Total:	0.00	0.00
Net Change by Change Orders		-42,716.11

Wight Construction Services, Inc.

CONTINUATION SHEET

Project: Glen Ellyn Park District-Ackermann Park  
800 St. Charles Road  
Glen Ellyn, IL 60137

APPLICATION NUMBER: 9  
APPLICATION DATE: Mar 06, 2020  
PERIOD TO: Mar 15, 2020  
PROJECT NO: 180002

A ITEM NO.	B DESCRIPTION OF WORK		C SCHEDULED VALUE			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	PERCENT COMPLETED	H BALANCE TO FINISH	I RETAINAGE	J NET AMOUNT DUE
			ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD						
010200	CM Fee & General Conditions	Wight Construction Services, Inc.	355,753.61	6,930.39	362,684.00	349,990.06	1,455.87	0.00	351,445.93	96.90	11,238.07	0.00	1,455.87
023200	Geotechnical Investigations	Testing Service Corporation	0.00	2,486.00	2,486.00	2,486.00	0.00	0.00	2,486.00	100.00	0.00	0.00	0.00
030000	Site Concrete	Lindblad Construction Company of Joliet, Inc.	399,900.00	34,500.00	434,400.00	414,400.00	6,949.39	0.00	421,349.39	97.00	13,050.61	42,134.94	6,254.45
260000	Electrical	Richmond Electric Co., Inc.	0.00	32,965.00	32,965.00	32,965.00	0.00	0.00	32,965.00	100.00	0.00	0.00	0.00
265600	Exterior Lighting	Musco Sports Lighting, LLC	0.00	4,150.00	4,150.00	4,150.00	0.00	0.00	4,150.00	100.00	0.00	0.00	0.00
310000	Earthwork	Elgin Augering, Inc.	1,250.00	0.00	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	0.00	0.00
310000-01	Earthwork	S&J Construction Co., Inc.	5,680.39	0.00	5,680.39	5,680.39	0.00	0.00	5,680.39	100.00	0.00	0.00	0.00
310000-02	Earthwork	A.R.S. Contracting, Inc.	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	0.00	0.00
312000	Excavation and Site Utilities	Hoppy's Landscaping, Inc.	941,441.00	115,400.00	1,056,841.00	1,056,841.00	0.00	0.00	1,056,841.00	100.00	0.00	105,684.10	0.00
320000	New Pathways	CPMH Construction	0.00	141,532.50	141,532.50	141,532.50	0.00	0.00	141,532.50	100.00	0.00	7,076.62	0.00
321800	Synthetic Turf	.	453,828.00	-453,828.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323100	Fencing	Action Fence Contractors, Inc.	546,780.00	55,700.00	602,480.00	583,750.00	0.00	0.00	583,750.00	96.89	18,730.00	58,375.00	0.00
328000	Irrigation	Aqua Designs, Inc.	356,386.00	6,063.00	362,449.00	362,020.00	0.00	0.00	362,020.00	99.88	429.00	36,202.00	0.00
329000	Landscaping	Breezy Hill Nursery, Inc.	393,400.00	11,385.00	404,785.00	346,178.00	9,680.00	0.00	355,858.00	87.91	48,927.00	35,585.80	8,712.00
Project Total:			3,456,919.00	-42,716.11	3,414,202.89	3,303,742.95	18,085.26	0.00	3,321,826.21	97.29	92,374.88	285,058.46	16,422.32

WAIVER OF LIEN

STATE OF ILLINOIS } SS  
COUNTY OF WILL

Whereas, the undersigned has been employed by **Glen Ellyn Park District** to provide  
Design Build Services for the premises known as **Ackermann Park**  
of which **Glen Ellyn Park District** is Owner.

The undersigned, for and in consideration of **\$16,422.32** for good and valuable considerations, the receipt  
whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the  
the status of the State of Illinois, relating to mechanics liens, with respect to and on said above described premises,  
and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds  
or other considerations due from the owner, on account of labor, services, material, fixtures, apparatus or machinery  
furnished to this date by the undersigned for the above described premises.

Given under my hand and my seal on this **9-Mar-20**

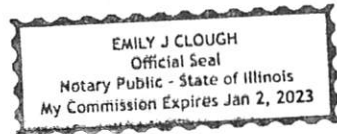
Subscribed and sworn before me on

**March 9, 2020**

**Wight Construction Services, Inc.**

*Emily J. Clough*  
\_\_\_\_\_  
NOTARY PUBLIC 1/2/2023

*[Signature]*  
\_\_\_\_\_  
Jason Dwyer, Group President, Design & Construction



**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO : Wight Construction Services, Inc.  
2500 North Frontage Road  
Darien, IL 60561

PROJECT: ACKERMAN PARK

APPLICATION NUMBER : 6  
PERIOD TO: 3/15/20  
PROJECT NUMBER: 180002  
CONTRACT DATE: 2/27/2019

FROM CONTRACTOR: Lindblad Construction Company of Joliet, Inc.  
717 East Cass St. Joliet, IL 60432

VIA ARCHITECT:

**CONTRACT FOR:**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the contract.  
Continuation sheet, AIA Document G703, is attached.

1	ORIGINAL CONTRACT SUM .....	<u>\$399,900.00</u>
2	Net change by Change Order .....	<u>\$34,500.00</u>
3	CONTRACT SUM TO DATE (line 1+2) .....	<u>\$434,400.00</u>
4	TOTAL COMPLETED & STORED TO DATE .....	<u>\$421,349.39</u>
5 RETAINAGE:		
a.	10% of Completed Work.....	<u>(\$42,134.94)</u>
(Columns D + E on G703)		
b.	10% of Stored Material.....	<u>\$0.00</u>
(Column F on G703)		
Total Retainage (line 5a + 5b or		
Total in Column I of G703).....		<u>(\$42,134.94)</u>
6	TOTAL EARNED LESS RETAINAGE .....	<u>\$379,214.45</u>
(line 4 less Line 5 Total)		
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT	
(Line 6 from prior Certificate).....		<u>(\$372,960.00)</u>
8	CURRENT PAYMENT DUE .....	<u>\$6,254.45</u>
9	BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 less line 6) .....		<u>\$55,185.55</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$34,500.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$34,500.00	\$0.00
NET CHANGES BY CHANGE ORDER	\$34,500.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

*[Signature]*

Date: 3/4/2020

State of: Illinois  
County of: Will  
Subscribed and sworn to before me this 3rd day of March 2020



Notary Public: *[Signature]*  
My Commission expires: 3/5/2022

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED .....

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract





# PAYMENT APPLICATION

<b>TO:</b> Wight Construction Company 2500 N Frontage Rd Darien IL 60561 Attn: Accounts Payable  <b>FROM:</b> Breezy Hill Nursery Inc 7530 288th Ave Salem, WI 53168  <b>FOR:</b> Landscaping	<b>PROJECT NAME AND LOCATION:</b> Ackerman Park Landscaping 800 ST Charles Rd Glen Ellyn IL 60137  <b>ARCHITECT:</b>	<b>APPLICATION #</b> 4 <b>PERIOD THRU:</b> 03/15/2020 <b>PROJECT #s:</b> 180002 <b>DATE OF CONTRACT:</b> 02/26/2019	<b>Distribution to:</b> <input checked="" type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/>
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## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
 Continuation Page is attached.

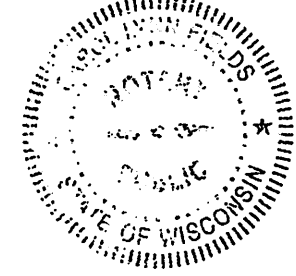
1. CONTRACT AMOUNT	\$393,400.00
2. SUM OF ALL CHANGE ORDERS	\$11,385.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$404,785.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$355,858.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$35,585.80
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$35,585.80
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$320,272.20
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$311,560.20
8. PAYMENT DUE	\$8,712.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$84,512.80

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$11,385.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$11,385.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$11,385.00</b>	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Breezy Hill Nursery Inc  
 By: *Arnold J. Henderson* Date: 2-12-20

State of: Wisconsin  
 County of: Kenosha  
 Subscribed and sworn to before me this 12th day of February 2020  
 Notary Public: *Carol Lynn Pistor*  
 My Commission Expires: 7/8/2022



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....  
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: Ackerman Park  
Landscaping

APPLICATION #: 4  
DATE OF APPLICATION: 02/12/2020  
PERIOD THRU: 03/15/2020  
PROJECT #s: 180002

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD					
1	Planting Development	\$66,000.00	\$59,400.00	\$0.00	\$0.00	\$59,400.00	90%	\$6,600.00	\$5,940.00
2	Mulch, Amendments, Infield Mix & Soils	\$43,000.00	\$36,800.00	\$0.00	\$0.00	\$36,800.00	86%	\$6,200.00	\$3,680.00
3	Seed Development	\$48,000.00	\$45,665.00	\$0.00	\$0.00	\$45,665.00	95%	\$2,335.00	\$4,566.50
4	Walls & Outcropping	\$32,000.00	\$28,513.00	\$0.00	\$0.00	\$28,513.00	89%	\$3,487.00	\$2,851.30
5	Pavers	\$113,000.00	\$113,000.00	\$0.00	\$0.00	\$113,000.00	100%	\$0.00	\$11,300.00
6	Site Furnishings	\$66,400.00	\$57,800.00	\$0.00	\$0.00	\$57,800.00	87%	\$8,600.00	\$5,780.00
7	Payment & Performance Bond	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
8	Allowance	\$20,000.00	\$0.00	\$9,680.00	\$0.00	\$9,680.00	48%	\$10,320.00	\$968.00
9	CO #1 Hub Fields Additional Work	\$11,385.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$11,385.00	\$0.00
<b>TOTALS</b>		<b>\$404,785.00</b>	<b>\$346,178.00</b>	<b>\$9,680.00</b>	<b>\$0.00</b>	<b>\$355,858.00</b>	<b>88%</b>	<b>\$48,927.00</b>	<b>\$35,585.80</b>



# MEMO

March 12, 2020

**TO: Park District Board of Commissioners**  
**FROM: Nathan Troia, PLA, Parks Project Manager**  
**CC: Dave Harris, Executive Director**  
**RE: Maryknoll Parking Lot Improvements Bid Results**

As a reminder, the Glen Ellyn Park District 2020 Budget included improvements to the Maryknoll Park Parking Lot. On February 14<sup>th</sup>, staff publicly noticed invitations for bid in the Daily Herald and on our website, requesting contractors to provide a bid proposal for the Maryknoll Park Parking Lot Improvements.

The project includes a mill and overlay of the entire parking lot, underdrain improvements to extend the longevity of the surface, and striping to match the existing layout. This work will be performed after Labor Day in accordance with the bid documents. Also specified was for the contractor to allow for limited parking in either lot after 5 pm.

The bid opening was conducted on Friday, March 6<sup>th</sup>, at which time four (14) sealed bids were received, opened, and read aloud. See attached Bid Tabulation Form. As anticipated, this bid letting was well received and competitive.

A Lamp Concrete Contractors, Inc. submitted a lump sum bid of \$126,400, significantly lower than the Budget amount of \$300,000. A Lamp's bid submittal was vetted and found to be complete. References were checked and found to be favorable, including the Village of Hanover Park and the Village of Glen Ellyn. Additionally, A Lamp Contractors is a pre-qualified prime contractor with the State of Illinois for IDOT projects.

Separate to this contract, the entrance pavers will be repaired along with additional joint filler. Parking lot sidewalks will be evaluated and repaired as necessary, also separate to this contract.

**Recommendations:** Park District staff recommends awarding the Maryknoll Park Parking Lot Improvements bid to A Lamp Concrete Contractors, Inc. for the amount of \$126,400.

**Motion:** I make the motion to award the Maryknoll Park Parking Lot Improvements to A Lamp Concrete Contractors, Inc. as the lowest responsive and responsible bid for the amount of \$126,400.



# GLEN ELLYN PARK DISTRICT

## BID TABULATION FORM

**Project:** Maryknoll Park Parking Lot Improvements

**Date:** March 6, 2020 11:00am

Bidders Name	Bidders Location	Adnd. 1	Adnd. 2	Bid Bond	Base Bid
A LAMP CONCRETE CONTRACTORS INC	SCHAUMBURG, IL	X	X	X	\$126,400.00
Accu-Paving	Broadview, IL	X	X	X	\$131,700.00
Schroeder Asphalt Services, Inc.	Huntley, IL	X	X	X	\$132,187.25
Advantage Paving Solutions, Inc.	Joliet, IL	X	X	X	\$140,704.20
Evans and Son Blacktop, Inc	West Chicago, IL	X	X	X	\$142,300.00
Geneva Construction	Aurora, IL	X	X	X	\$149,000.00
Arrow Road Construction	Elk Grove, IL	X	X	X	\$151,113.00
Abbey Paving	Aurora, IL	X	X	X	\$151,705.00
Maneval Construction	Grayslake, IL	X	X	X	\$154,867.22
Troch-McNeil Paving Co., Inc.	Elk Grove Village, IL	X	X	X	\$160,755.00
Meyer Paving, Inc.	Maple Park, IL	X	X	X	\$163,288.13
Chicagoland Paving Contractors, Inc.	Lake Zurich, IL	X	X	X	\$165,000.00
Orange Crush, LLC	Hillside, IL	X	X	X	\$166,980.00
M & J Asphalt Paving Co., Inc.	Cicero, IL	X	X	X	\$171,812.50

Addendum 1: Issued Feb. 19, publicly by the online planroom. Included clarification on the allowance amount.

Addendum 2: Issued Feb. 27, publicly by the online planroom. Reduction in the extent of the underdrains.

**Opened By:** NT

**Witnessed By:** KD



# MEMO

March 14, 2020

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Community Attitude and Interest Survey**

The Glen Ellyn Park District (“Park District” or “GEPD”) requested proposals from qualified, experienced market research firms and individuals to design distribute and tabulate a community-wide Attitude and Interest Survey at the beginning of 2020. The Park District has conducted a scientific survey assessing the community’s attitudes and interests periodically. The survey provides feedback from a cross-section of Park District residents to help guide the formulation of goals for the future development of program areas, facilities and services. The Park District conducted its last community-wide survey in 2012.

The selection of a planning consultant occurred as a result of a thorough process. After a review of the RFP respondents' qualifications by the Executive Director and the District's Management Team, a short list was established, and a Park District team comprised of staff interviewed those selected.

The recommended firm is aQuity Research out of Evanston, Illinois. aQuity has an excellent reputation and has conducted many comparable surveys for Chicagoland Park Districts including Elmhurst, Naperville, Highland Park and Oak Park. Additionally, their fee of \$24,850 is within budget!

Attached is aQuity’s proposal submitted, tentative timeline and agreement. As the schedule portrays, the timeline is ambitious as the goal would be to distribute the survey towards the end of April. The intention is to conduct the survey at the end of the 2019-2020 school year. This is advantageous for a few reasons – avoids the fall which could be challenging due to the attention towards the November general election, additional focus could also be directed towards the census process and by completing in early summer, the collected data and outcomes align better with the 2021 budget process. Pending approval, the kickoff planning meeting is scheduled for Thursday, March 19<sup>th</sup>. The team will consist of a variety of GEPD staff along with Board liaison Commissioner Durham.

Staff and aQuity President Jeff Andreasen will be available to answer additional questions.

**Recommendations:** After a thorough RFP process and extensive interview along with several reference checks, Staff recommends approving an agreement as presented with aQuity Research to conduct the Glen Ellyn Park District 2020 Community Attitude and Interest Survey.

**Motion:** Motion to approve the agreement with aQuity Research to conduct the Glen Ellyn Park District 2020 Community Attitude and Interest Survey not to exceed \$24,850.

# CONTRACT FOR COMMUNITY INTEREST AND OPINION SURVEY

*This agreement, made this \_\_\_\_th day of March 2020 between the Glen Ellyn Park District, Glen Ellyn, Illinois, hereinafter referred to as "Park District" and aQity Research & Insights, Inc., Evanston, Illinois, hereinafter referred to as "Contractor."*

## WITNESSETH

That the Park District and Contractor, for the consideration hereinafter named, agree as follows:

### **Section I-Contract Documents**

The Contract documents consist of this document ("the Contract"), the Project Request for Proposal issued by the Park District dated January 7, 2020, and the completed proposal packet, including the completed bid form and any addenda thereto. These documents represent the entire agreement between the parties, and no statement, promise or inducement made by either party to the other that is not contained therein shall be binding. The terms or conditions of this contract may not be modified, except in writing signed by all the parties.

### **Section II- Contract Work**

The Contractor shall provide the materials, services, and equipment to fully execute the Work described in the Contract Documents. The Work shall be furnished and completed in accordance with the Contract Documents.

### **Section III- Date of Commencement and Final Completion**

The Work shall commence upon issuance of Notice to Proceed, expected to be released in March 2020.

The Contractor shall be completed with the work by July 31st, 2020.

Time is of the essence for all matters concerning this Contract.

### **Section IV- Contract Sum**

The Park District agrees to pay the Contractor for the performance of the Contract Work the sum of twenty-four thousand eight hundred and fifty dollars (\$24,850). Payment of one third of the Contract Sum shall be made to the Contractor by the Park District upon execution of this Contract. A second payment of one third of the Contract Sum shall be made to the Contractor by the Park District upon the beginning of data collection. Payment of the final one third of the Contract Sum shall be made to the Contractor by the Park District upon presentation of the final report and all required Deliverables as identified in the Contract Documents.

### **Section V- Additional Terms**

1. The contractor shall perform all work required for the Project in a good and workmanlike manner.



2. To the extent that the Prevailing Wage Act applies, Contractor shall pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. Any increases in costs to the Contractor due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of the Contractor and not at the expense of the Owner. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. The Contractor shall be solely responsible to maintain accurate records as required by the prevailing wage statute and to obtain and furnish all such certified records to the District as required by Statute. The Contractor shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify the District against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act. The Contractor agrees that, prior to making any payments to its own laborers, workers or mechanics or to any subcontractor that it will determine and pay the then-current prevailing rate of wage as determined by the Illinois Department of Labor and posted at: <http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>.
3. Contractor shall comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Contract. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way to operate as a limitation on the laws, regulations and rules with which Contractor must comply, are all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, [Illinois Substance Abuse Prevention on Works Projects Act](#), the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.
4. Any and all documents and improvements subject to this agreement are, at all times, property of the Park District.
5. Contractor shall submit a Certificate of Insurance complying with the terms, per the Request for Proposal dated January 7, 2020, prior to mobilization.

## **Section VI- Insurance**

1. Contractor shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the contractor's operation and use of the premises. The cost of such insurance shall be borne by the Contractor.
2. Minimum Scope of Insurance.
  - a. Coverage shall include Commercial General Liability coverage (written on an "occurrence" basis) that includes Broad Form Comprehensive General Liability.
  - ii. Worker's Compensation insurance as required by statute and Employers Liability insurance.
  - iii Business Auto insurance.

3. Minimum Limits of Insurance.

Contractor shall maintain the following limits of liability:

- a. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location using endorsement CG 25 04 11 85 or the general aggregate limit shall be twice the required occurrence limit.
- b. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by statute and Employers Liability limits of \$1,000,000 per accident and \$1,000,000 per disease.

4. Deductibles and Self-Insured Retentions.

Any deductible or self-insured retentions must be declared to, and approved by, the Park District. At the option of the Park District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Park District, its officers, elected and appointed officials, employees, volunteers, and agents; or the contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5. Other Insurance Provisions.

The policies are to contain, or be endorsed to contain, the following provisions:

- a. General Liability.
  - i. The Park District, its officers, elected and appointed officials, employees, volunteers and agents are to be covered as additional insureds as respects: liability arising out of premises owned, occupied, or used by the contractor and/or arising out of activities performed on or on behalf of the contractor.
  - ii. The contractor's insurance coverage shall be primary insurance as respects the Park District, its officers, elected and appointed officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the Park District, its officer, elected and appointed officials, employees, volunteers, or agents shall be excess of the Contractor's insurance and shall not contribute with it.
  - iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Park District, its officers, elected and appointed officials, employees, volunteers, or agents.
  - iv. Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Worker's Compensation and Employers Liability Coverage.

The insurer shall agree to waive all rights of subrogation against the Park District, its officers, elected and appointed officials, employees, volunteers, and agents for losses arising from the use of the premises.

7. All Coverages.

Each insurance policy required by this clause shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt required, has been given to the Park District.

8. Acceptability of Insurers.

Insurance is to be placed with insurers with a Best's rating of no less than A: VII and licensed to do business in Illinois.

9. Verification of Coverage.

Contractor shall furnish the Park District with certificates of insurance and with original endorsements if applicable effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Park District reserves the right to require complete certified copies of all required policies, at any time.

10. Indemnification Clause.

Contractor shall, to the fullest extent permitted by law, waive any and all rights of contribution against the Park District and shall indemnify and hold harmless the Park District and its officers, elected and appointed officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity that the Park District would otherwise have. The Contractor shall similarly, protect, indemnify and hold and save harmless, the Park District, its officers, elected and appointed officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts. The rights and obligations of this Subsection 10 shall survive the voluntary or involuntary termination of this Contract.

**Section VII- Assignment**

This Contract is nonassignable in whole or in part by either party, and an assignment shall be void without the prior written consent of Park District, whose consent shall not be unreasonably withheld.

**Section VIII- Contractor Status**

Contractor acknowledges that it is an independent contractor; that it alone retains control of the manner of conducting its activities in furtherance of this Contract; that it as well as any persons or agents as it may employ are not employees of the Park District; and that neither this Contract, nor the administration thereof, shall operate to render or deem either party hereto the agent or employee of the other.

## **Section IX- Waiver of Terms**

Waiver of any of the terms of this Contract shall not be valid unless it is in writing and signed by all parties. The failure of claimant to enforce the provisions of this Contract or require performance by opponent of any of the provisions shall not be construed as a waiver of such provisions or affect the right of claimant to thereafter enforce the provisions of this Contract. Waiver of any breach of this Contract shall not be held to be a waiver of any other or subsequent breach of the Contract.

## **Section X- Compliance with Freedom of Information Act.**

Contractor agrees to maintain, without charge to the Park District, all records and documents for projects of the Park District in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce records which are responsive to a request received by the Park District under the Freedom of Information Act so that the Park District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Park District and if possible, the Park District shall request an extension so as to comply with the Act. In the event that the Park District is found to have not complied with the Freedom of Information Act due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Park District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

## **Section XI- Other Applicable Laws**

This contract shall be governed by the laws of the State of Illinois, which are incorporated herein. Any suit brought to enforce the provisions of this suit shall be filed in the Sixteenth Judicial Circuit, DuPage County, Illinois, but only after exhausting all possible administrative remedies. In any suit or action arising under this Contract, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs of litigation. No suit or action shall be maintained by the Contractor, its successors or assigns, against the Park District on any claim based upon or arising out of this Contract or out of anything done in connection with this Contract unless such action shall be commenced within one year of the voluntary or involuntary termination of this Contract.

## **Section XII – Further Assurances**

Contractor agrees to sign, execute and deliver, or cause to be signed, executed and delivered, and to do or make, or cause to be done or made, upon written request of the Park District, all agreements, instruments, papers, acts or things, supplemental, confirmatory or otherwise, as may be reasonably required by the Park District for the purpose of or in connection with goods and services described in the Contract.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor or its employees, representatives or subcontractors are in no sense employees of the District, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the District.

IN WITNESS WHEREOF the parties hereto have set their respective hands and seals the day and year first above written.

GLEN ELLYN PARK DISTRICT

By: \_\_\_\_\_

Dave Harris  
Executive Director

CONTRACTOR

By: \_\_\_\_\_

Jeff Andreasen, President  
aQity Research & Insights, Inc.

**Addendum I: Proposal**

**Proposal to the Glen Ellyn Park District:  
2020 Community-wide Attitude & Interest Survey**

**Submitted by aQity Research & Insights, Inc.**

**January 14, 2020**

Dave Harris, Executive Director  
Glen Ellyn Park District  
185 Spring Avenue  
Glen Ellyn, IL 60137

January 14, 2020

Dear Dave:

We are delighted to have the opportunity to submit a proposal for the upcoming Community-wide Attitude & Interest Survey for the Glen Ellyn Park District (GEPD).

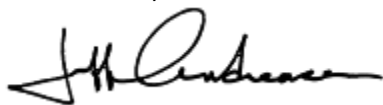
We hope to be selected as your thought partner on this survey. We will be committed to providing the reliable and actionable insights you seek to better understand residents' opinions of the District, recreational opportunities and priorities, and any unmet needs.

Attached is our proposal in response to the goals and scope outlined in your RFP. I am confident that given our high standards for accuracy and insights, aQity Research represents the best value for your research dollar. We deliver this value by:

- Using best practices to **ensure an accurate representation of the entire Glen Ellyn community** (including both GEPD users and non-users, all age groups and regions, and various demographic groups);
- Developing **a customized design specific to your needs** while still providing trending on key questions from past GEPD surveys, along with relevant, meaningful benchmark comparisons to similar districts;
- Providing a **thorough analysis and reporting with clear, actionable insights** that will help inform important decisions.

Again, we greatly appreciate this opportunity and will be 100% committed to this project and its outcome.

Best Wishes,



Jeff Andreasen, President  
aQity Research & Insights  
820 Davis St., Suite 502  
Evanston, IL 60201  
847-424-4171, ext. 218  
j.andreasen@aqityresearch.com

## **aQity Research and Insights Proposal to the Glen Ellyn Park District**

### **Acceptance of Conditions**

The aQity Research team has reviewed the project and contractual conditions that the Glen Ellyn Park District (GEPD) has outlined in its RFP for this community-wide survey and agrees with these terms.

### **Profile Questionnaire**

A. **Firm Name:** aQity Research & Insights, Inc.

**Business Address:** 820 Davis Street, Suite 502

**City:** Evanston      **State:** IL      **Zip:** 60201

**Phone:** 847-424-4171      **Fax:** 847-328-8995

**E-mail:** j.andreasen@aqityresearch.com

B. **Name and title of primary contact person:** Jeff Andreasen, President

C. **Parent company (if any) and address:** n.a.

D. **Submitting company is a (corporation, partnership, sole proprietorship, limited liability company, other):** Corporation

E. **Federal employer identification number:** 47-3975983

F. **Year firm was established under its present form of ownership:** 2015



G. **Personnel information:**

1. **Give the name and title of the person in your firm who will be the project coordinator or project manager for the duration of the project. (If more than one person for different aspects of the project, state responsibilities of each). Attach professional resumes of each.**

The project team assigned to the GEPD survey has worked on many similar projects. This team will include:

- **Jeff Andreasen** (President) who will be your primary contact for this study and will be directly involved in the sample and questionnaire design, and in the analysis and presentation of the survey findings.

He is responsible for research and consulting services to public agencies and governmental clients. For the past twenty-five years, he has designed, executed, analyzed, and consulted on needs assessment and community attitude and interest surveys for many park agencies and forest preserve districts in Illinois (formerly with Richard Day Research and Market Probe).

Most recently, Jeff has conducted community surveys for park agencies in Elmhurst, Batavia, Naperville, Wilmette, Oak Park, Crystal Lake, Lake Bluff, Morton Grove, Glenview, McHenry, Mt. Prospect, Fox Valley, St. Charles, Bartlett, Wheeling, and statewide survey research (qualitative and quantitative) for the Illinois Association of Park Districts (IAPD). He has also conducted statistically valid community surveys for park agencies in Bensenville, Northbrook, Grayslake, Glencoe, and Decatur; countywide forest preserve/conservation districts in Lake, McHenry, DuPage, and Will counties; and state agencies, including the Illinois Department of Public Health and the Illinois Department of Transportation.

Jeff has co-authored chapters in two books on Chicago mayoral politics and articles to several publications including Public Opinion Quarterly. He has a degree in Urban and Regional Planning from the University of Illinois at Urbana (1983).

- **Joanna Surma** (Project Manager) will be your day-to-day contact on this research and will also work very closely with you and your team. She will ensure that all study design is executed to our high standards and will be directly involved in every step of the survey process, from the initial kick-off discussion through the final deliverables and presentation of results.

Over the past four years, Joanna has managed numerous community and voter surveys for park agencies in Elmhurst, Batavia, St. Charles, Oak Park, Morton Grove, Lake Bluff, Mt. Prospect, Glenview, and Fox Valley (Aurora area).

Joanna received her M.A. in Political Science and holds bachelor's degrees in International Studies, Political Science, and History from Loyola University (Chicago).

2. **Give the name and title of anticipated support staff that will be involved in the project and state responsibilities of each. Attach professional resumes of each.**

Additional support will come from other aQity team members at specific stages of the research process. They include:

- **Arthur Velez** (Research Analyst) who will assist in the data processing, testing, coding, tabulations and analysis. Since joining aQity a year ago, Arthur has immediately contributed and co-managed aQity surveys for parks agencies in Crystal Lake, Buffalo Grove, Elmhurst, Oak Park, and Highland Park, along with several of aQity's corporate clients. Prior to joining aQity, Arthur has six years of experience as a market research associate with Avenue ISR, a custom research firm specializing in surveys for non-profit groups, arts and media organizations, and Fortune 500 companies.

Arthur received his B.A. in English from the University of Michigan.

- **Jim Scholle** (Data Collection Supervisor) is responsible for the aQity Research call center and data processing team in Evanston. He has been with aQity Research (and formerly Market Probe and Richard Day Research) for fourteen years and has managed the data collection for several park agencies and forest preserve districts.

Jim will be responsible for phone interviews, including training the interviewers and monitoring their work to ensure it meets our high standards for quality and insights. Jim will also oversee much of the data processing, including open-ended responses from residents to better understand their needs and priorities from the GEPD.

He has a degree in Speech and Communication from the University of St. Thomas (St. Paul, MN).

H. **Firm project history and references:**

**Provide project fact sheets or briefly describe at least five similar projects, their duration and a contact person for each project.**

aQity Research has conducted dozens of community surveys for public agencies, primarily park districts and forest preserve/conservation districts. These include studies that our team conducted as part of Market Probe and Richard Day Research, Inc. for several local agencies:

	<b>aQity Research &amp; Insights</b>	<b>Market Probe</b>	<b>Richard Day Research</b>
<b>Local Agencies</b>	<ul style="list-style-type: none"> <li>▪ Park District of Highland Park (2020, 2019)</li> <li>▪ Batavia PD (2019, 2017)</li> <li>▪ Elmhurst PD (2019)</li> <li>▪ Crystal Lake PD (2019)</li> <li>▪ Buffalo Grove PD (2019)</li> <li>▪ PD of Oak Park (2019)</li> <li>▪ PD of Highland Park (2019)</li> <li>▪ Morton Grove PD (2018)</li> <li>▪ Fox Valley PD (2017, 2016)</li> <li>▪ Mt. Prospect PD (2017)</li> <li>▪ City of McHenry (2017)</li> <li>▪ Lake Bluff PD (2017)</li> <li>▪ Elementary School District 65 (2017)</li> <li>▪ Naperville PD (2017)</li> <li>▪ Village of Lake Bluff (2017)</li> <li>▪ Northshore School District 112/ Highland Park (2017)</li> <li>▪ Glenview PD (2017)</li> <li>▪ St. Charles PD (2016)</li> <li>▪ Wheeling PD (2015)</li> <li>▪ Wilmette PD (2015)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bartlett Park District (2014)</li> <li>▪ Northbrook PD (2014)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Naperville Park District (2012, 2009)</li> <li>▪ Elmhurst PD (2011)</li> <li>▪ Fox Valley PD (2006)</li> <li>▪ Decatur Parks Foundation (2004)</li> <li>▪ Glencoe PD (2004)</li> <li>▪ Round Lake Area PD (2003)</li> <li>▪ Bensenville PD (2002)</li> <li>▪ Grayslake PD (2000)</li> </ul>
<b>Countywide</b>	<ul style="list-style-type: none"> <li>▪ McHenry Co. Conservation District (2020)</li> <li>▪ Lake Co. Forest Preserve District (2019, 2016)</li> </ul>		<ul style="list-style-type: none"> <li>▪ Lake Co. Forest Preserve District (1993, 1999, 2000, 2002, 2008)</li> <li>▪ FPD of Will Co. (2005)</li> <li>▪ DuPage Co. FPD (2004)</li> <li>▪ McHenry Co. Conservation District (2001)</li> </ul>
<b>Statewide</b>	<ul style="list-style-type: none"> <li>▪ Illinois Association of Park Districts (IAPD) Agency Visit and Usage Database analysis (2018-19)</li> <li>▪ IAPD W-2 and Revenue Survey (2016)</li> </ul>	<ul style="list-style-type: none"> <li>▪ IAPD Statewide survey of Residents (2013)</li> </ul>	<ul style="list-style-type: none"> <li>▪ IAPD Statewide Survey of Residents (2002)</li> </ul>

Our team is recognized by these agencies as being a thought partner and not just a research vendor. **Many firms can provide data; we provide insights.** Our surveys are customized for each client to reflect their specific needs. We then use a wide range of analytical tools to dig deeper and understand the meaningful relationships, the drivers of attitudes and behaviors, and the reasons why. Finally, we deliver the results with clear, actionable recommendations to help clients make decisions with confidence.

Below are references and contact information for recent park agency community surveys and needs assessments that aQity has conducted. **I encourage you contact these references to better understand the service and value we provide.**

<p><b>2019 Community Voter Survey for the Elmhurst Park District</b></p> <p>(Mail/phone/online survey of n=1,115 registered and likely voters within the EPD boundaries)</p>	<p>Jim Rogers (Executive Director)  <a href="mailto:jrogers@epd.org">jrogers@epd.org</a></p> <p>Laura Guttman (Manager of Strategy and Planning)  <a href="mailto:lguttman@epd.org">lguttman@epd.org</a></p> <p>375 W. First St., Elmhurst, IL 60126          630-993-8900</p>
<p><b>Batavia Park District Focus Groups and Community Surveys</b></p> <p>(Focus groups and community-wide online and mail survey of 761 households in 2017; six focus groups/community listening sessions in 2019; and a community-wide survey of n=588 residents in 2019)</p>	<p>Allison Niemela (Executive Director)  <a href="mailto:allisonn@bataviaparks.org">allisonn@bataviaparks.org</a></p> <p>327 Wilson St., Batavia, IL 60510          630-879-5235, ext. 2017</p>
<p><b>2016 St. Charles Park District Community Survey</b></p> <p>(Mail, online, and phone survey of 406 respondents)</p>	<p>Holly Cabel (Director of Parks and Recreation)  <a href="mailto:hcabel@stcparks.org">hcabel@stcparks.org</a></p> <p>8 North Ave., St. Charles, IL 60174          630-513-6200</p>
<p><b>2017 Naperville Park District Community Survey</b></p> <p>(Mail, online, and phone survey of n=512 respondents)</p>	<p>Ray McGury (Executive Director)  <a href="mailto:rmcgury@napervilleparks.org">rmcgury@napervilleparks.org</a></p> <p>Brad Wilson          (Director of Recreation and Facilities)  <a href="mailto:bwilson@napervilleparks.org">bwilson@napervilleparks.org</a></p> <p>320 W. Jackson, Naperville, IL 60540          630-848-5000</p>
<p><b>2014 Bartlett Park District Community Survey</b></p> <p>(Phone and online survey of n=305 residents)</p>	<p>Rita Fletcher (Executive Director)  <a href="mailto:rfletcher@bartlettparks.org">rfletcher@bartlettparks.org</a></p> <p>700 S. Bartlett Rd., Bartlett, IL 60103          630-540-4835</p>

**I. Each firm and sub-contractor working on the project must complete this questionnaire.**

All of the survey design, execution, analysis, and reporting will be conducted by aQity Research & Insights, Inc. (no subcontractors).

## **Project Approach**

**Situation Analysis:** Based on your RFP, the primary goals of this community-wide survey are to provide the GEPD with an ***accurate and representative*** understanding of residents’:

- Opinions of the District \*, what it does well, and what it could do better;
- Perceptions of the overall “value” that the District represents \*, given the services, parks/facilities/amenities, and recreational opportunities that it provides relative to its share of property taxes;
- Usage, experience, and satisfaction\* with specific GEPD parks and facilities (e.g., variety, maintenance and upkeep, safety, accessibility, etc.);
- Participation, experience, and satisfaction with GEPD programs and events \* (e.g., variety, quality of instructors/leaders, ease of registration, cost/value; etc.);
- Alternative sources for leisure, fitness, and recreational activities, reasons for relying on those providers and not the GEPD, and factors that would change behavior and increase GEPD usage/participation;
- Priorities for improvements and addressing any unmet needs in terms of recreational facilities, amenities, programs, etc., along with support for various funding options and willingness-to-pay to help inform resource allocation and financial considerations/options;
- Current and preferred sources of information about the GEPD, its facilities and programs (e.g., seasonal Activity Guide, eNewsletters, website, social media, information at District facilities, along with other community sources like local papers, Village communications, public library, word of mouth, etc.);
- Key demographics (e.g., age, gender, household size and number of children under age 18, region, length of residence in Glen Ellyn, homeowner/renter status, etc.) to provide clear profiles of those who feel most strongly about specific issues, are most and least satisfied with the District, and who rely on specific communications channels to learn about and engage with the GEPD.

\* Including benchmark comparisons statewide and from local agencies near Glen Ellyn

Ultimately, you seek reliable community feedback on residents’ priorities and level of support for potential initiatives to provide insights and help inform important upcoming decisions for the GEPD Board and staff over the next few years. The results will help you to align your resource planning with the community’s needs and expectations and allow you to target topics and messaging with key subgroups as you develop outreach and communications strategies.

**Kick-off Discussion and Research Design:** The first step will be a kick-off meeting with you and your team in Glen Ellyn to clarify research objectives, review past survey questions and results, and identify new topics to test. We will facilitate this discussion, listen carefully to your goals, and ask questions to ensure that we fully understand your needs. In addition to past GEPD surveys, we will review your most recent strategic and comprehensive plans.

Focus Groups: You indicated the possibility of conducting up to three focus groups to engage with the community and offer the opportunity to share their opinions, expectations, needs and priorities for the District. From these discussions, we will have better insights from the residents' perspective on potential survey topics.

If you decide to proceed with focus groups, we recommend at least one with local stakeholders (e.g., representatives from the Village, Library, local school district(s), business community, sports/recreation groups, etc.) and up to two with residents (either at random or targeted to specific segments, e.g., a discussion with parents of children under age 18, and another with empty-nesters/active older adults).

The number, composition, and discussion topics for these focus groups will be based on your priorities and the range of topics to be covered. We will work closely with you and your team on designing the groups and discussion guides. The aQity team will be responsible for:

- Consulting on the structure and number of the groups, and coordinating with GEPD staff on logistics (ideally using District meeting rooms/facilities for these group discussions);
- Drafting a discussion guide (in collaboration with you), and submitting it for your review and final approval;
- Recruiting the attendees to ideally include about 8 participants per discussion, with each focus group lasting about 90 minutes;
- Moderating and guiding the discussions, each of which will be audio recorded and transcribed for analysis;
- Providing a summary report on the findings, including key takeaways and suggested topics for the quantitative survey;
- Presenting this written summary to you and your team, along with the full transcript from each focus group.

For these groups, the GEPD will need to provide a meeting room that we can use, and it should offer light refreshments for each group (drinks, healthy snacks, etc.). We also suggest you consider some sort of incentive, ideally a discounted membership to one of your facilities, a voucher for a District program, an "outside" incentive (e.g., \$10 Starbuck's gift card), etc. These incentives will be more important for the resident group(s), less so for the stakeholders.

Quantitative Survey Design: From the initial kick-off meetings and focus groups, aQity will develop a survey questionnaire customized to your specific objectives. This design process will be very collaborative, and we will be available to explain our recommended question approach and wording, as well as provide options to ensure that your data needs are met. The survey design is an iterative process that typically includes two to three drafts for your review and feedback before final questionnaire approval.

Assume a 12- to 15-minute questionnaire. Our careful design approach will have an eye toward the end goals to ensure that the analysis delivers on your research needs.

- We find that many surveys for other agencies too often identify high levels of support for facility improvements or opportunities that are, in fact, merely "nice-to-have" items. They are often lower priorities relative to other needs, or items for which residents are unwilling to pay. As a result, these findings can be very misleading. We make it a point to distinguish the "must-have" vs. "nice-to-have" features that will ensure success.

- We also have a proven approach when testing willingness-to-pay questions across different options that prevents respondents from “gaming” the exercise. As a result, we can provide you with a clear understanding of which options represent the most likely thresholds for support.

Some examples of the more customized question design include:

- Identifying specific activities or facilities that are falling short of current demand, as well as those that meet or exceed residents’ needs;
- Gauging residents’ priorities regarding specific recreational activities and facilities you seek to understand;
- Testing support for funding options, and how that support shifts depending on the scope of project, which amenities are included, location, impact on taxpayers, etc.

We also strongly recommended including open-ended questions to understand residents’ perspectives in their own words. These might include feedback on the GEPD’s strengths and improvement opportunities, how the District can serve residents better, or what types of facilities and/or programs they seek (beyond those that the GEPD provides). We will code these responses for analysis.

In addition to the more customized questions, we will also include:

- Relevant questions from recent GEPD surveys to identify any shifts in opinion or priorities over time;
- Key metrics for benchmark comparisons to statewide data and from neighboring park agencies. These benchmarks include overall opinion ratings of the District, the value that your agency represents relative to its share of property taxes, satisfaction with parks, facilities, and programs overall, etc.;
- Demographic questions to assist with the analysis and identify key subgroups within the community. For example:
  - 2017 US Census data shows that about 9% of Glen Ellyn households are Asian American, and about 6% are Hispanic. We will want to be sure that those groups are accurately represented.
  - Similarly, nearly one in four (23%) are renters who likely have different levels of engagement, opinions, and expectations of the District than homeowners.

We will identify the specific demographic questions that reflect Glen Ellyn residents, and will pay close attention to our respondent sample to make sure that it is reflective of the entire community (including non-users/participants of GEPD parks, facilities, and programs).

Once the questionnaire is approved, aQity will be responsible for formatting and programming the survey for data collection.

Data Collection and Sampling: We recommend a hybrid mail, online, and phone survey approach, which includes:

- Sending a mail questionnaire to a random sample of GEPD households and requesting their feedback via a pre-paid reply envelope addressed to aQity Research. The mail questionnaire will also inform recipients how they can complete the survey online or by phone as alternatives. Any phone interviews will be administered by our in-house phone center in Evanston.

We can target the mail questionnaires to older residents (who tend to be more likely to reply via mail as opposed to online), as well to areas with high concentrations of rental units (again, to ensure higher response among renters – historically a hard-to-reach group).

- We will send postcard invitations to a separate sample of GEPD households, inviting them to complete the survey online or call aQity Research toll-free to complete a phone interview or request a mail survey. Postcard reminders can also be sent to non-respondents who received the initial mail survey.
- If necessary, we will follow up with non-respondents by phone to encourage them to complete a phone survey or assist them in completing the survey online if they prefer.

We recommend this hybrid approach to ensure that all resident segments are sufficiently represented and encouraged to respond. There is no longer a single method that ensures a representative sample by itself:

- Typically, older and long-term residents tend to have landline phones. They are also generally less responsive to online surveys.
- Conversely, younger adults, newer residents, and lower-income residents tend to be cell-only households, meaning a phone-only approach will under-represent this segment. Younger adults also demonstrate very low response to mail surveys, so an online option is critical to include their input.

While this hybrid survey approach can add some costs to the overall project, we take these additional steps because they help ensure a more representative (and accurate) sample than larger (yet skewed) samples. Our commitment to all of our clients is to provide accurate, objective insights to help inform your decisions.

The sample of households will be random throughout the District. For a community the size of Glen Ellyn, we recommend a sample size of at least  $n=400$  households. This will provide a maximum margin of error of +/- 4.9% (at the 95% confidence level).

A sample of this size is sufficient to provide you with detailed profiles of residents who place the highest (or lowest) priority on specific facility and/or program improvements, or who have the strongest and weakest opinion of the District overall and the value it represents. It will also provide rich open-ended feedback on what they like most and least about the District, and/or which improvements are top priorities.

We can also supplement the random sample of survey respondents by providing the GEPD with a link to the online survey, which residents can access on the District website. Paper copies of the questionnaire can also be provided to place at GEPD facilities.

- This will be done after the random community survey is completed. It will boost the amount of feedback, especially among anyone who was not in the random sample. We will process these “opt-in” survey respondents and include their results in our analysis, though these results will be reported separately from the random sample.

aQity will touch base with you regularly during the data collection stage to keep you apprised of our progress and whether additional reminders or follow-ups are needed. We will also have an online portal that you can access to see how many surveys have been completed real-time.



Data Processing and Analysis: Once the target number of completions is achieved, we will carefully compare the survey respondents' demographics to current population data from the US Census tracts within Glen Ellyn. If necessary, we will weight the survey data on key measures (e.g., region, gender, age, race/ethnicity, households with/without children, own/rent status, etc.) to align with Census targets.

This weighting process is critical to ensure accurate results and analysis (especially when testing priorities and willingness-to-pay). Too often we see survey findings based on a skewed resident sample, usually one that oversampled households with children. As a result, these surveys tend to under-represent non-users of Park District programs and facilities, and therefore are not representative of the entire community.

All programming, coding, data processing, weighting, analysis, and reporting is done in-house by our experienced staff. The analysis will be thorough, and we will focus on the key topics and segments as identified in the kick-off discussion (e.g., GEPD users vs. non-users, differences by age groups and other key demographics, facility and program priorities and any "gaps" that exist, etc.).

We will provide the banner tabs that show crosstabulations across these segments to the GEPD. However, please note that any meaningful differences represented in these tables will be included in our final report.

Final Report and Presentations: The final report will include detailed findings on each question, along with any meaningful differences by subgroups. Some research firms simply report the overall findings and provide the crosstabs separately; we feel that it is our job to call out those meaningful differences on each question to develop clear profiles of those who feel the GEPD represents excellent/good/poor value, or who are supporters/opponents of specific facility options.

The report will also include benchmark comparisons to nearby and statewide agencies when available, along with GIS mapping on key questions where meaningful regional differences emerge on topics of highest priority to the GEPD. Finally, we will include an executive summary and clear, actionable recommendations.

We will provide two in-person presentations of the results. The first might be to your team and staff to get your initial feedback on the findings. The second will be the final report presented to the GEPD Board. Given our proximity to Glen Ellyn, if additional meetings or presentations are needed, we can easily accommodate.

The final deliverables will include:

- Survey questionnaire;
- A clean, formatted data file (in Excel);
- Banner tables with survey results by key demographics, with meaningful differences indicated;
- Comprehensive report (PowerPoint) with detailed results on every question (meaningful differences, benchmark and trending comparisons, sample verbatim responses, etc.), an executive summary and recommendations, and a summary of research methods.
  - Ten bound, printed copies of the final report will be provided, along with a digital file on a USB drive.

After the results are presented, we will remain available for unlimited phone consultation to answer questions, provide additional insights, discuss research-related items for the strategic planning process, etc. As with all of our clients, we view this opportunity as more than just a project; we consider it a partnership that continues beyond the final deliverables.

Project Timeline: Once the survey questionnaire is approved by GEPD, assuming the following:

- 1½ to 2 weeks for survey programming, website setup, printing and mailing hard copy surveys and invitations;
- 4 to 5 weeks for data collection (initial invites and responses, follow-up reminders, phone calls to non-respondents after two invites);
- 2 weeks for data processing, coding, cleaning, and weighting;
- 2 weeks for analysis and report writing, followed by in-person presentations to GEPD;
- **Total Turnaround:** Roughly 2½ months. If you decide to include two to three focus groups, assume an additional 3 weeks for design, recruiting, meetings, analysis, and reporting the results.

The schedule in your RFP of commencing on March 1<sup>st</sup> and ending no later than October 16<sup>th</sup> is more than enough time to complete this research. However, we need to consider both the March 17<sup>th</sup> Illinois Primary, and summer vacations (often taken in July/August).

We recommend that the quantitative survey be in the field sometime in May and/or June. This timing will give residents a “rest” after receiving a lot of political campaign literature from the Primary (and therefore will be more attentive/responsive to a GEPD survey invitation). It will also wrap up before many people leave town for vacation. Obviously, we can discuss the survey timing as things move forward, but simply know that we have a lot of flexibility.

## **Firm Profile**

aQity Research & Insights was established in July 2015. While the company is relatively new, our team of researchers has been conducting community interest and opinion surveys and needs assessments for park districts for over twenty years (previously as Richard Day Research and later as Market Probe).

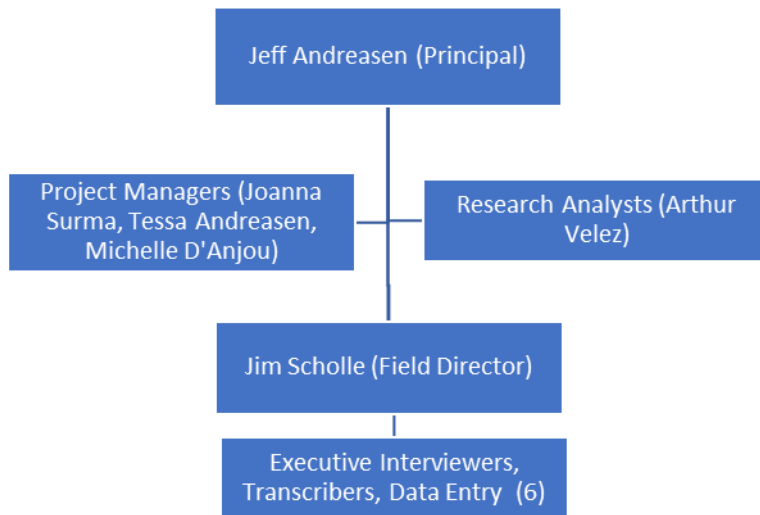
We are a for-profit research firm incorporated in Illinois as an S-Corp. We have a total staff of thirteen, all of whom work in our Evanston office. aQity Research is a member of the Illinois Association of Park Districts, the American Association for Public Opinion Research, and the Insights Association (formerly the Council of American Survey Research Companies).

A summary of our experience, similar studies that we have conducted for park districts, and the team that will be dedicated to the GEPD research are included in earlier sections.

Given the timeframe outlined above, the assigned aQity team will be focused on the GEPD research. The only other agency commitments so far include focus groups for the Park District of Highland Park (to be conducted later this month), and a countywide survey for the McHenry County Conservation District (which will be completed before April).

## Staff Profile

aQity's research staff is structured as follows:



As stated earlier, Jeff Andreassen will be the primary senior contact for the GEPD research, and Joanna Surma will be the day-to-day project director. Other aQity staff members will be involved in specific tasks under Jeff's and Joanna's direct supervision.

Descriptions of Jeff's and Joanna's background, qualifications and experience on similar park agency studies, along with that of other aQity staff, are provided on pages 4 and 5.

## References

Five references are provided on page 7, including a brief description of the work that the aQity team provided. In addition, we are including two sample digital reports from these recent clients, to provide you with a sense of our in-depth and customized approach that the GEPD can expect to receive.

## Appendices

- Sample Reports: Batavia Park District and Naperville Park District (on USB drive)

## Fee Proposal

The estimated cost for the quantitative survey approach outlined above is provided under separate cover, per the RFP instructions. These estimates include separate line items for the focus group component.

## **Conclusion: Why Choose aQity?**

Many firms provide community surveys, so why do agencies partner with aQity Research? Based on their feedback, our key differentiators are:

- **We go beyond the obvious.** We provide insights, not just numbers. Our analysis and reporting are recognized as being more in-depth, more thorough, and easy to understand. We identify the trends behind the data and explain what they mean. As a result, clients find our reports to be much more strategic and helpful.
- **We sweat the details.** The survey findings will be used to help inform critical decisions, so they need to be reliable and accurate.

During each stage, from survey design and sampling through analysis and reporting, we are focused on making sure that the research is done correctly. We know the pitfalls that others sometimes overlook, and we have developed and rely on best practices to ensure complete confidence in the results.

- **This is a partnership, not a project.** We are committed to making sure that our survey findings are deemed reliable and can be leveraged over the long term.

For the GEPD, this means that our relationship does not end when the final deliverables are presented. We remain available for phone consultation to answer questions, provide follow-up analysis, discuss results with you and/or your consultants, consult on messaging and communications strategy, etc.

Given the need for accurate and reliable information, we are confident that our approach will yield far greater value and the clear, actionable insights that you seek.

Thank you again for this opportunity to partner with the Glen Ellyn Park District. Please let us know if you have any questions. We look forward to hearing from you.

## Addendum II: Cost Estimate

### **Fee Proposal: 2020 Community-Wide Survey for the Glen Ellyn Park District**

Quantitative Survey: aQity Research & Insights, Inc. proposes to conduct and complete a Community-wide Attitude & Interest Survey as outlined in its January 14, 2020 proposal to the Glen Ellyn Park District (GEPD) for the total cost of \$24,850.

This includes everything in the proposal, from the initial survey design, all data collection and processing, analysis, and through the final presentation and deliverables. It also includes:

- A minimum of three in-person meetings in Glen Ellyn (a kick-off discussion, an initial presentation of the final report to GEPD staff, and a final presentation of the results to the GEPD Board);
- All direct expenses for printing, mailing, and postage for the survey questionnaires and postcard invitations.

There are no additional expected reimbursable expenses.

Optional Focus Groups: Should the GEPD decide to have aQity Research & Insights, Inc. conduct focus groups prior to the quantitative survey, the estimated cost is \$1,500 per group discussion (or \$4,500 for the three focus groups outlined in its January 14, 2020 proposal).

This includes everything from developing the discussion guide, recruiting the participants, coordinating the location and timing with the GEPD, transcripts of each group, and a summary report on key findings and survey recommendations. It includes aQity staff time and mileage to moderate the discussions in Glen Ellyn; no additional reimbursable expenses are expected.

Signed: 

Title: President

Date: January 14, 2020

## Proposed Timeline: 2020 Community-Wide Survey for Glen Ellyn Park District

Week of:	aQity's Responsibilities	GEPD's Responsibilities
March 16 <sup>th</sup>	<ul style="list-style-type: none"> <li>J. Andreasen attends 3/18 Board meeting</li> <li>Kick-off discussion with GEPD survey team (morning of 3/19)</li> </ul>	<ul style="list-style-type: none"> <li>GEPD Board approves contract with aQity</li> <li>GEPD survey review team kick-off meeting with aQity (morning of 3/19)</li> </ul>
March 23 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Questionnaire design (first draft)</li> </ul>	
March 30 <sup>th</sup>	<ul style="list-style-type: none"> <li>Submit first draft of questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Survey team reviews questionnaire, submits edits/changes/questions</li> </ul>
April 6 <sup>th</sup>	<ul style="list-style-type: none"> <li>Submit second draft of questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Review of 2<sup>nd</sup> draft, follow-up comments/edits</li> </ul>
April 13 <sup>th</sup>	<ul style="list-style-type: none"> <li>Submit third/final draft</li> <li>Provide copy to GEPD to include in Board packet for 4/21 meeting</li> </ul>	<ul style="list-style-type: none"> <li>Final questionnaire review and approval</li> </ul>
April 20 <sup>th</sup>	<ul style="list-style-type: none"> <li>Order household sample for areas within GEPD boundaries</li> <li>J. Andreasen attends 4/21 GEPD Board meeting to present survey, answer Board questions, etc.</li> <li>Begin questionnaire programming (for web surveys) and printing (for mail surveys)</li> </ul>	<ul style="list-style-type: none"> <li>GEPD Board approval of questionnaire at 4/21 meeting</li> </ul>
April 27 <sup>th</sup>	<ul style="list-style-type: none"> <li>Survey programming, printing, and mailing</li> </ul>	
May 4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Data collection begins (mail, web, phone)</li> <li>Monitor response rates, sending reminders and follow-up calls to non-respondents</li> <li>Regular updates to GEPD</li> </ul>	
May 11 <sup>th</sup>	<ul style="list-style-type: none"> <li>Same as previous week</li> </ul>	
May 18 <sup>th</sup>	<ul style="list-style-type: none"> <li>Same as previous week</li> <li>Begin data processing, cleaning coding</li> </ul>	
May 25 <sup>th</sup>	<ul style="list-style-type: none"> <li>Same as previous week</li> </ul>	
June 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Same as previous week</li> </ul>	
June 8 <sup>th</sup>	<ul style="list-style-type: none"> <li>Conclude data collection</li> <li>Continue data processing</li> <li>Weight respondent data to US Census targets for Glen Ellyn</li> <li>Provide online survey link to GEPD</li> </ul>	<ul style="list-style-type: none"> <li>Post survey link to GEPD website (opt-in non-random survey)</li> </ul>
June 15 <sup>th</sup>	<ul style="list-style-type: none"> <li>Analysis and report writing</li> </ul>	
June 22 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Analysis and report writing</li> </ul>	
June 29 <sup>th</sup>	<ul style="list-style-type: none"> <li>Full report (1<sup>st</sup> draft) to GEPD review team</li> <li>Include summary results from opt-in survey respondents</li> </ul>	<ul style="list-style-type: none"> <li>Review initial report, provide feedback and questions</li> </ul>
July 6 <sup>th</sup>	<ul style="list-style-type: none"> <li>Final report to GEPD</li> </ul>	<ul style="list-style-type: none"> <li>Include final report in Board packet for 7/14 Board meeting</li> </ul>
July 13 <sup>th</sup>	<ul style="list-style-type: none"> <li>Present results at 7/14 Board meeting (or later, if requested)</li> </ul>	



# **MEMO**

**March 12, 2020**

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**CC: Courtney O’Kray, Marketing Supervisor**  
**RE: Glen Ellyn Park District 2019 Annual Report**

The Glen Ellyn Park District has published its Annual Report for the fiscal year ending December 31, 2019. Within the Annual Report are highlights of the Park District’s 2019 financial results and achievements. The report also contains information on natural area restoration projects, community events, partnerships, athletics and upcoming projects for 2020.

To view the Annual Report, please [click here](#) or go to [www.gepark.org/annual-report](http://www.gepark.org/annual-report).

Upon request, Glen Ellyn Park District residents may receive a hard copy of the Annual Report at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn.

Following a brief presentation, staff will be available for questions and comments.

# Glen Ellyn Park District

## Investment Report

February 29, 2020

	Prior Year February 2019	1st Quarter March 2019	2nd Quarter June 2019	3rd Quarter September 2019	4th Quarter December 2019	Current Year February 2020
<b>Bank Balances</b>						
Glen Ellyn Bank & Trust	\$ 259,552.35	\$ 647,713.70	\$ 640,405.03	\$ 267,363.18	\$ 342,858.97	\$ 450,012.05
Illinois Funds - 9347	4,589,829.48	4,305,771.39	4,206,810.73	3,857,370.94	3,924,495.97	3,961,067.88
Illinois Park District Liquid Asset Fund	206,259.18	206,654.20	207,804.93	208,874.43	209,763.16	210,281.69
Illinois Metropolitan Investment Fund (1)	2,304,051.38	2,108,442.24	4,410,082.85	4,756,239.28	4,061,816.71	3,221,906.19
<b>Total Bank Balance</b>	<b>\$ 7,359,692.39</b>	<b>\$ 7,268,581.53</b>	<b>\$ 9,465,103.54</b>	<b>\$ 9,089,847.83</b>	<b>\$ 8,538,934.81</b>	<b>\$ 7,843,267.81</b>
<b>Interest Rates</b>						
Illinois Funds - 9347	2.44%	2.47%	2.42%	2.12%	1.72%	1.66%
Illinois Park District Liquid Asset Fund	2.30%	2.25%	2.21%	1.96%	1.59%	1.48%
Illinois Metropolitan Investment Fund	2.32%	2.35%	2.32%	2.24%	1.68%	1.62%
<b>Interest (2)</b>						
Illinois Funds - 9347	\$ 8,568.14	\$ 9,125.69	\$ 8,357.36	\$ 6,785.43	\$ 5,724.89	\$ 5,211.02
Illinois Park District Liquid Asset Fund	363.92	395.02	375.96	336.64	281.67	245.83
Illinois Metropolitan Investment Fund	4,259.69	4,390.86	7,716.05	7,623.92	6,598.01	4,515.42
<b>Total Interest</b>	<b>\$ 13,191.75</b>	<b>\$ 13,911.57</b>	<b>\$ 16,449.37</b>	<b>\$ 14,745.99</b>	<b>\$ 12,604.57</b>	<b>\$ 9,972.27</b>

(1) Balance exclusive of the Park District's remaining interest in the 'Liquidating Trust' account of \$128,179.76.

(2) Interest shown is for only the month stated.





General Ledger  
Consolidated Budget By  
Account Type



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Period 02 - 02  
Fiscal Year 2019 - 2020

Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
<b>Revenue</b>						
Property Tax Receipts	<u>0.00</u>	<u>0.00</u>	<u>5,153,450.00</u>	<u>0.00</u>	<u>269.53</u>	<u>5,341,972.00</u>
Other Taxes	<u>0.00</u>	<u>17,280.63</u>	<u>127,500.00</u>	<u>0.00</u>	<u>25,720.97</u>	<u>167,600.00</u>
Charges for Services	<u>88,936.53</u>	<u>327,092.98</u>	<u>2,065,700.00</u>	<u>87,740.71</u>	<u>322,600.95</u>	<u>1,935,500.00</u>
Program Fees	<u>433,257.97</u>	<u>1,686,165.21</u>	<u>4,002,137.00</u>	<u>199,595.59</u>	<u>1,617,355.95</u>	<u>4,116,512.00</u>
Rentals	<u>27,290.17</u>	<u>262,826.34</u>	<u>636,100.00</u>	<u>27,560.42</u>	<u>285,231.57</u>	<u>718,650.00</u>
Concessions	<u>33.27</u>	<u>551.30</u>	<u>83,700.00</u>	<u>51.30</u>	<u>525.51</u>	<u>91,325.00</u>
Product Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10.00</u>	<u>20.00</u>	<u>0.00</u>
Interest Income	<u>13,044.67</u>	<u>28,774.09</u>	<u>71,500.00</u>	<u>9,520.15</u>	<u>20,319.24</u>	<u>98,250.00</u>
Licenses & Permits	<u>1,260.00</u>	<u>6,535.00</u>	<u>14,745.00</u>	<u>2,310.00</u>	<u>6,930.00</u>	<u>15,785.00</u>
Grants & Donations	<u>4,270.00</u>	<u>7,665.00</u>	<u>458,660.00</u>	<u>-545.00</u>	<u>-1,295.53</u>	<u>1,323,660.00</u>
Miscellaneous Income	<u>310.89</u>	<u>7,486.89</u>	<u>56,300.00</u>	<u>5,700.00</u>	<u>17,050.00</u>	<u>35,000.00</u>
Transfers Received	<u>0.00</u>	<u>0.00</u>	<u>3,223,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,624,328.00</u>
Chargeback Revenue	<u>0.00</u>	<u>0.00</u>	<u>518,733.00</u>	<u>0.00</u>	<u>0.00</u>	<u>544,940.00</u>
<b>Revenue</b>	<b>568,403.50</b>	<b>2,344,377.44</b>	<b>16,411,683.00</b>	<b>331,943.17</b>	<b>2,294,728.19</b>	<b>18,013,522.00</b>

General Ledger  
Consolidated Budget By  
Account Type



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Period 02 - 02  
Fiscal Year 2019 - 2020

Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
<b>Expense</b>						
Salaries & Wages	<u>202,989.34</u>	<u>328,847.08</u>	<u>3,305,230.00</u>	<u>288,309.07</u>	<u>412,504.42</u>	<u>3,549,909.00</u>
Salaries & Wages - Programs	<u>47,977.67</u>	<u>72,722.60</u>	<u>798,990.75</u>	<u>49,735.07</u>	<u>72,505.53</u>	<u>804,964.00</u>
Contractual Labor	<u>975.00</u>	<u>975.00</u>	<u>10,000.00</u>	<u>62.85</u>	<u>346.95</u>	<u>12,000.00</u>
Contractual Services - Other	<u>40,004.66</u>	<u>54,368.07</u>	<u>629,063.00</u>	<u>18,724.89</u>	<u>32,954.07</u>	<u>681,198.00</u>
Contractual Services- Programs	<u>144,073.69</u>	<u>224,422.41</u>	<u>1,304,627.00</u>	<u>92,365.92</u>	<u>156,842.68</u>	<u>1,226,836.25</u>
Materials & Supplies	<u>32,673.67</u>	<u>35,953.12</u>	<u>430,753.00</u>	<u>11,487.45</u>	<u>15,163.82</u>	<u>443,810.00</u>
Materials & Supplies -Programs	<u>46,101.04</u>	<u>52,985.52</u>	<u>403,906.50</u>	<u>7,256.81</u>	<u>16,272.96</u>	<u>485,042.00</u>
Computer SoftHardware Equip.	<u>282.69</u>	<u>282.69</u>	<u>35,500.00</u>	<u>2,635.51</u>	<u>2,635.51</u>	<u>35,500.00</u>
Other Equipment	<u>12,082.35</u>	<u>17,466.25</u>	<u>120,800.00</u>	<u>1,323.88</u>	<u>-2,351.87</u>	<u>192,300.00</u>
Building & Landscaping	<u>4,911.85</u>	<u>8,886.85</u>	<u>120,175.00</u>	<u>867.04</u>	<u>2,331.62</u>	<u>122,675.00</u>
Insurance Expenses (PCL)	<u>26,333.32</u>	<u>26,333.32</u>	<u>193,140.00</u>	<u>13,965.19</u>	<u>13,965.19</u>	<u>196,250.00</u>
Employment Expenses	<u>100,859.36</u>	<u>127,788.75</u>	<u>1,050,500.00</u>	<u>82,470.56</u>	<u>109,427.98</u>	<u>1,195,151.00</u>
Utilities	<u>24,643.69</u>	<u>25,616.60</u>	<u>595,850.00</u>	<u>1,609.95</u>	<u>19,495.81</u>	<u>540,050.00</u>
Capital	<u>46,078.47</u>	<u>49,788.47</u>	<u>5,215,970.00</u>	<u>10,042.00</u>	<u>16,330.26</u>	<u>3,981,943.00</u>
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>1,155,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,232,072.00</u>
Miscellaneous Expenses	<u>30,902.69</u>	<u>61,984.48</u>	<u>389,050.00</u>	<u>17,426.01</u>	<u>38,318.75</u>	<u>406,608.00</u>
Transfers Out	<u>0.00</u>	<u>0.00</u>	<u>3,223,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,624,328.00</u>
Chargebacks & Indirect Expense	<u>0.00</u>	<u>0.00</u>	<u>517,578.40</u>	<u>0.00</u>	<u>0.00</u>	<u>544,939.90</u>
<b>Expense</b>	<b>760,889.49</b>	<b>1,088,421.21</b>	<b>19,500,241.65</b>	<b>598,282.20</b>	<b>906,743.68</b>	<b>19,275,576.15</b>

General Ledger  
 Consolidated Budget By  
 Account Type



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 Period 02 - 02  
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<b>Description</b>	<b>2019 Period Amt</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 Period Amt</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>Revenue Total</b>	568,403.50	2,344,377.44	16,411,683.00	331,943.17	2,294,728.19	18,013,522.00
<b>Expense Total</b>	760,889.49	1,088,421.21	19,500,241.65	598,282.20	906,743.68	19,275,576.15
<b>Grand Total</b>	-192,485.99	1,255,956.23	-3,088,558.65	-266,339.03	1,387,984.51	-1,262,054.15

General Ledger  
Consolidated Budget By  
Account Type



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Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
<b>10</b>	<b>Corporate Fund</b>				
<b>10</b>	<b>Revenue</b>				
10	Property Tax Receipts	<b>0.00</b>	2,093,000.00	<b>269.53</b>	2,033,000.00
10	Other Taxes	<b>8,640.32</b>	63,750.00	<b>12,860.49</b>	83,800.00
10	Interest Income	<b>9,902.11</b>	22,000.00	<b>10,744.01</b>	35,000.00
10	Miscellaneous Income	<b>11,987.14</b>	1,000.00	<b>5,530.00</b>	1,000.00
10	Transfers Received	<b>0.00</b>	<u>83,657.00</u>	<b>0.00</b>	<u>88,595.00</u>
<b>10</b>	<b>Revenue</b>	<b>30,529.57</b>	<b>2,263,407.00</b>	<b>29,404.03</b>	<b>2,241,395.00</b>
<b>10</b>	<b>Expense</b>				
10	Salaries & Wages	<b>121,002.68</b>	1,246,439.00	<b>152,944.83</b>	1,318,880.00
10	Contractual Labor	<b>975.00</b>	10,000.00	<b>346.95</b>	12,000.00
10	Contractual Services - Other	<b>9,973.09</b>	246,215.00	<b>8,864.53</b>	278,540.00
10	Materials & Supplies	<b>17,659.98</b>	180,200.00	<b>6,177.94</b>	192,200.00
10	Computer SoftHardware Equip.	<b>109.98</b>	20,000.00	<b>1,200.01</b>	20,000.00
10	Other Equipment	<b>1,111.00</b>	3,300.00	<b>50.86</b>	3,300.00
10	Building & Landscaping	<b>7,268.10</b>	108,500.00	<b>935.15</b>	109,000.00
10	Insurance Expenses (PCL)	<b>26,333.32</b>	193,140.00	<b>13,965.19</b>	196,250.00
10	Employment Expenses	<b>59,448.05</b>	464,000.00	<b>47,047.26</b>	520,714.00
10	Utilities	<b>4,906.50</b>	50,700.00	<b>2,188.24</b>	47,850.00
10	Capital	<b>0.00</b>	2,500.00	<b>0.00</b>	0.00
10	Miscellaneous Expenses	<b>5,695.05</b>	45,850.00	<b>2,045.45</b>	51,978.00
10	Transfers Out	<b>0.00</b>	<u>127,374.00</u>	<b>0.00</b>	<u>2,374.00</u>
<b>10</b>	<b>Expense</b>	<b>254,482.75</b>	<b>2,698,218.00</b>	<b>235,766.41</b>	<b>2,753,086.00</b>
	<b>Revenue Total</b>	<b>30,529.57</b>	<b>2,263,407.00</b>	<b>29,404.03</b>	<b>2,241,395.00</b>
	<b>Expense Total</b>	<b>254,482.75</b>	<b>2,698,218.00</b>	<b>235,766.41</b>	<b>2,753,086.00</b>
	<b>Grand Total</b>	<b>-223,953.18</b>	<b>-434,811.00</b>	<b>-206,362.38</b>	<b>-511,691.00</b>
<b>10</b>	<b>Corporate Fund</b>	<b>-223,953.18</b>	<b>-434,811.00</b>	<b>-206,362.38</b>	<b>-511,691.00</b>

General Ledger  
Consolidated Budget By  
Account Type



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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>20</b>	<b>Recreation Fund</b>				
<b>20</b>	<b>Revenue</b>				
20	Property Tax Receipts	0.00	1,243,500.00	0.00	1,389,900.00
20	Other Taxes	8,640.31	63,750.00	12,860.48	83,800.00
20	Charges for Services	327,092.98	2,065,700.00	322,600.95	1,935,500.00
20	Program Fees	1,689,981.21	4,012,637.00	1,617,355.95	4,116,512.00
20	Rentals	262,826.34	636,100.00	285,231.57	718,650.00
20	Concessions	551.30	83,700.00	525.51	91,325.00
20	Product Sales	0.00	0.00	20.00	0.00
20	Interest Income	18,295.40	35,000.00	9,355.29	40,000.00
20	Licenses & Permits	6,535.00	14,745.00	6,930.00	15,785.00
20	Grants & Donations	7,665.00	20,000.00	-1,295.53	44,000.00
20	Miscellaneous Income	1,620.00	11,000.00	6,520.00	8,500.00
20	Chargeback Revenue	0.00	518,733.00	0.00	544,940.00
<b>20</b>	<b>Revenue</b>	<b>2,323,207.54</b>	<b>8,704,865.00</b>	<b>2,260,104.22</b>	<b>8,988,912.00</b>
<b>20</b>	<b>Expense</b>				
20	Salaries & Wages	201,791.21	2,008,291.00	252,245.70	2,179,029.00
20	Salaries & Wages - Programs	72,722.60	799,470.75	72,505.53	804,964.00
20	Contractual Services - Other	44,394.98	382,848.00	24,089.54	402,658.00
20	Contractual Services- Programs	228,181.41	1,312,887.00	156,842.68	1,226,836.25
20	Materials & Supplies	18,293.14	251,053.00	8,985.88	251,610.00
20	Materials & Supplies -Programs	52,985.52	407,952.50	16,272.96	485,042.00
20	Computer SoftHardware Equip.	172.71	15,500.00	1,435.50	15,500.00
20	Other Equipment	7,566.82	22,500.00	1,273.02	29,000.00
20	Building & Landscaping	1,618.75	12,675.00	1,396.47	13,675.00
20	Employment Expenses	66,443.31	569,200.00	60,777.28	656,437.00
20	Utilities	20,710.10	548,150.00	17,307.57	492,200.00
20	Miscellaneous Expenses	56,289.43	343,200.00	36,273.30	354,630.00
20	Transfers Out	0.00	1,587,345.00	0.00	1,637,050.00
20	Chargebacks & Indirect Expense	0.00	518,733.40	0.00	544,939.90
<b>20</b>	<b>Expense</b>	<b>771,169.98</b>	<b>8,779,805.65</b>	<b>649,405.43</b>	<b>9,093,571.15</b>
<b>Revenue Total</b>		<b>2,323,207.54</b>	<b>8,704,865.00</b>	<b>2,260,104.22</b>	<b>8,988,912.00</b>
<b>Expense Total</b>		<b>771,169.98</b>	<b>8,779,805.65</b>	<b>649,405.43</b>	<b>9,093,571.15</b>
<b>Grand Total</b>		<b>1,552,037.56</b>	<b>-74,940.65</b>	<b>1,610,698.79</b>	<b>-104,659.15</b>
<b>20</b>	<b>Recreation Fund</b>	<b>1,552,037.56</b>	<b>-74,940.65</b>	<b>1,610,698.79</b>	<b>-104,659.15</b>

General Ledger  
 Consolidated Budget By  
 Account Type



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 Fiscal Year 2019 - 2020

<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>45</b>	<b>Debt Service Fund</b>				
<b>45</b>	<b>Revenue</b>				
45	Property Tax Receipts	<b>0.00</b>	1,153,950.00	<b>0.00</b>	1,229,072.00
45	Interest Income	<b>0.00</b>	2,000.00	<b>0.00</b>	3,000.00
45	Debt Proceeds	<b>0.00</b>	<u>0.00</u>	<b>0.00</b>	<u>0.00</u>
<b>45</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,155,950.00</b>	<b>0.00</b>	<b>1,232,072.00</b>
<b>45</b>	<b>Expense</b>				
45	Debt Service	<b>0.00</b>	1,155,950.00	<b>0.00</b>	1,232,072.00
45	Transfers Out	<b>0.00</b>	<u>2,000.00</u>	<b>0.00</b>	<u>3,000.00</u>
<b>45</b>	<b>Expense</b>	<b>0.00</b>	<b>1,157,950.00</b>	<b>0.00</b>	<b>1,235,072.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,155,950.00</b>	<b>0.00</b>	<b>1,232,072.00</b>
<b>Expense Total</b>		<b>0.00</b>	<b>1,157,950.00</b>	<b>0.00</b>	<b>1,235,072.00</b>
<b>Grand Total</b>		<b>0.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>-3,000.00</b>
<b>45</b>	<b>Debt Service Fund</b>	<b>0.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>-3,000.00</b>

General Ledger  
Consolidated Budget By  
Account Type



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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>55</b>	<b>Special Recreation Fund</b>				
<b>55</b>	<b>Revenue</b>				
55	Property Tax Receipts	<b>0.00</b>	663,000.00	<b>0.00</b>	690,000.00
55	Interest Income	<b>0.00</b>	0.00	<b>0.00</b>	0.00
55	Miscellaneous Income	<b>0.00</b>	<u>0.00</u>	<b>0.00</b>	<u>0.00</u>
<b>55</b>	<b>Revenue</b>	<b>0.00</b>	<b>663,000.00</b>	<b>0.00</b>	<b>690,000.00</b>
<b>55</b>	<b>Expense</b>				
55	Salaries & Wages	<b>6,053.19</b>	52,000.00	<b>7,313.89</b>	52,000.00
55	Employment Expenses	<b>1,897.39</b>	17,300.00	<b>1,603.44</b>	18,000.00
55	Capital	<b>0.00</b>	<u>945,902.00</u>	<b>1,800.00</b>	<u>622,143.00</u>
<b>55</b>	<b>Expense</b>	<b>7,950.58</b>	<b>1,015,202.00</b>	<b>10,717.33</b>	<b>692,143.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>663,000.00</b>	<b>0.00</b>	<b>690,000.00</b>
<b>Expense Total</b>		<b>7,950.58</b>	<b>1,015,202.00</b>	<b>10,717.33</b>	<b>692,143.00</b>
<b>Grand Total</b>		<b>-7,950.58</b>	<b>-352,202.00</b>	<b>-10,717.33</b>	<b>-2,143.00</b>
<b>55</b>	<b>Special Recreation Fund</b>	<b>-7,950.58</b>	<b>-352,202.00</b>	<b>-10,717.33</b>	<b>-2,143.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>85</b>	<b>Asset Replacement Fund</b>				
<b>85</b>	<b>Revenue</b>				
85	Interest Income	0.00	0.00	0.00	0.00
85	Grants & Donations	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	0.00	24,300.00	0.00	5,500.00
85	Transfers Received	0.00	1,739,501.00	0.00	1,685,733.00
<b>85</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,796,301.00</b>	<b>0.00</b>	<b>1,723,733.00</b>
<b>85</b>	<b>Expense</b>				
85	Other Equipment	8,788.43	95,000.00	-3,675.75	160,000.00
85	Capital	26,690.00	301,000.00	0.00	146,300.00
85	Transfers Out	0.00	1,400,000.00	0.00	1,850,000.00
<b>85</b>	<b>Expense</b>	<b>35,478.43</b>	<b>1,796,000.00</b>	<b>-3,675.75</b>	<b>2,156,300.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,796,301.00</b>	<b>0.00</b>	<b>1,723,733.00</b>
<b>Expense Total</b>		<b>35,478.43</b>	<b>1,796,000.00</b>	<b>-3,675.75</b>	<b>2,156,300.00</b>
<b>Grand Total</b>		<b>-35,478.43</b>	<b>301.00</b>	<b>3,675.75</b>	<b>-432,567.00</b>
<b>85</b>	<b>Asset Replacement Fund</b>	<b>-35,478.43</b>	<b>301.00</b>	<b>3,675.75</b>	<b>-432,567.00</b>



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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>94</b>	<b>Capital Improvements Fund</b>				
<b>94</b>	<b>Revenue</b>				
94	Interest Income	<b>576.58</b>	12,000.00	<b>219.94</b>	20,000.00
94	Grants & Donations	<b>0.00</b>	406,160.00	<b>0.00</b>	1,247,160.00
94	Debt Proceeds	<b>0.00</b>	2,623,000.00	<b>0.00</b>	0.00
94	Miscellaneous Income	<b>0.00</b>	0.00	<b>5,000.00</b>	0.00
94	Transfers Received	<b>0.00</b>	<u>1,400,000.00</u>	<b>0.00</b>	<u>1,850,000.00</u>
<b>94</b>	<b>Revenue</b>	<b>576.58</b>	<b>4,441,160.00</b>	<b>5,219.94</b>	<b>3,117,160.00</b>
<b>94</b>	<b>Expense</b>				
94	Capital	<b>544,257.47</b>	4,526,530.00	<b>14,530.26</b>	3,073,500.00
94	Debt Service	<b>0.00</b>	30,000.00	<b>0.00</b>	0.00
94	Transfers Out	<b>0.00</b>	<u>106,439.00</u>	<b>0.00</b>	<u>131,904.00</u>
<b>94</b>	<b>Expense</b>	<b>544,257.47</b>	<b>4,662,969.00</b>	<b>14,530.26</b>	<b>3,205,404.00</b>
<b>Revenue Total</b>		<b>576.58</b>	<b>4,441,160.00</b>	<b>5,219.94</b>	<b>3,117,160.00</b>
<b>Expense Total</b>		<b>544,257.47</b>	<b>4,662,969.00</b>	<b>14,530.26</b>	<b>3,205,404.00</b>
<b>Grand Total</b>		<b>-543,680.89</b>	<b>-221,809.00</b>	<b>-9,310.32</b>	<b>-88,244.00</b>
<b>94</b>	<b>Capital Improvements Fund</b>	<b>-543,680.89</b>	<b>-221,809.00</b>	<b>-9,310.32</b>	<b>-88,244.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>				
<b>96</b>	<b>Revenue</b>				
96	Interest Income	<b>0.00</b>	500.00	<b>0.00</b>	250.00
96	Miscellaneous Income	<b>0.00</b>	<u>20,000.00</u>	<b>0.00</b>	<u>20,000.00</u>
<b>96</b>	<b>Revenue</b>	<b>0.00</b>	<b>20,500.00</b>	<b>0.00</b>	<b>20,250.00</b>
<b>96</b>	<b>Expense</b>				
96	Capital	<b>0.00</b>	<u>155,000.00</u>	<b>0.00</b>	<u>140,000.00</u>
<b>96</b>	<b>Expense</b>	<b>0.00</b>	<b>155,000.00</b>	<b>0.00</b>	<b>140,000.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>20,500.00</b>	<b>0.00</b>	<b>20,250.00</b>
<b>Expense Total</b>		<b>0.00</b>	<b>155,000.00</b>	<b>0.00</b>	<b>140,000.00</b>
<b>Grand Total</b>		<b>0.00</b>	<b>-134,500.00</b>	<b>0.00</b>	<b>-119,750.00</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>	<b>0.00</b>	<b>-134,500.00</b>	<b>0.00</b>	<b>-119,750.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>
<b>Revenue Total</b>		2,354,313.69	19,045,183.00	2,294,728.19	18,013,522.00
<b>Expense Total</b>		1,613,339.21	20,265,144.65	906,743.68	19,275,576.15
<b>Grand Total</b>		740,974.48	-1,219,961.65	1,387,984.51	-1,262,054.15