

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
April 18, 2023
185 Spring Avenue
7:00 p.m.**

Meetings of the Park Board of Commissioners will be held in-person while also enabling attendance remotely by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

This meeting will be conducted in – person also with the opportunity to attend and participate by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. Commissioners, the Executive Director, Staff, and chief legal counsel might not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to attend in-person or join the conference. Please email Amanda Blanco at ablanco@gepark.org for the Meeting ID and password by 6:00pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Amanda Blanco at ablanco@gepark.org by 6:00pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**

VI. Consent Agenda: All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.

- A. Voucher list of bills totaling \$664,984.41
- B. Minutes from the March 21, 2023, Regular Meeting

VII. New Business

- A. Purchasing Policy Update
- B. Resolution 23-01 Authorizing Signatures on Checks
- C. Village Green Asphalt Bid
- D. Main St. HVAC Cooperative Purchase
- E. Ackerman Ball Fields Pay Application
- F. Ackerman Gymnastics Bid Groups 01
- G. Ackerman Gymnastics Bid Groups 02
- H. Ackerman Gymnastics Bid Groups 03

VIII. Unfinished Business

- A. 2023-2025 Project Update(s)

IX. Staff Reports

- A. Finance Report (For Information Only)
- B. Executive Director Recruitment Update
- C. Staff Reports

X. Commissioners' Reports

XI. Executive Session

Under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XII. Reconvene to Open Session

XIII. Adjourn

Accounts Payable

Voucher Approval Document

Warrant Request Date: 4/18/2023



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	92,433.08
20	Recreation Fund		434,046.12
55	Special Recreation Fund		538.85
94	Capital Improvements Fund		112,185.36
94	Capital Improvements Fund		25,781.00
		Report Total:	<u>\$ 664,984.41</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/13/2023 - 8:58AM
 Batch: 00003.04.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 103689 6785361	American Soccer Company, Inc. Uniforms	36.45	04/19/2023	Check Sequence: 1 20-21-000-525500-1120	ACH Enabled: True
	Check Total:	36.45			
Vendor: 103965 96080	Ancel Glink, P.C. March 2023 Attorney Fees	7,595.00	04/19/2023	Check Sequence: 2 10-00-000-521100-0000	ACH Enabled: False
	Check Total:	7,595.00			
Vendor: 202688 6020111901 6020114318	Aramark Uniforms Uniforms	64.45 64.45	04/19/2023 04/19/2023	Check Sequence: 3 10-10-000-530250-0000 10-10-000-530250-0000	ACH Enabled: False
	Check Total:	128.90			
Vendor: 108315 P60931586	Batteries Plus LED Bulbs	483.60	04/19/2023	Check Sequence: 4 20-30-100-530300-0000	ACH Enabled: True
	Check Total:	483.60			
Vendor: 170268	Cash H&K Banks	1,500.00	04/19/2023	Check Sequence: 5 20-00-000-100200-0000	ACH Enabled: False
	Check Total:	1,500.00			
Vendor: 202217 1112 1113	Cheryl Rausch Art LLC Winter Classes Winter Classes	320.00 150.00	04/19/2023 04/19/2023	Check Sequence: 6 20-22-000-525500-2315 20-22-000-525500-2315	ACH Enabled: False
	Check Total:	470.00			
Vendor: 198934	Diane Cole Winter Classes	1,218.00	04/19/2023	Check Sequence: 7 20-25-000-525500-5706	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,218.00			
Vendor: 200756 00025	College of Dupage Pool Rental	1,440.00	04/19/2023	20-30-500-530401-0000	Check Sequence: 8 ACH Enabled: False
	Check Total:	1,440.00			
Vendor: 115186 2220080066	Commercial Tire Service Inc Tire Repair	74.50	04/19/2023	10-10-000-530210-0000	Check Sequence: 9 ACH Enabled: False
	Check Total:	74.50			
Vendor: 115370 6421079	Conserv FS, Inc. Salt	1,296.00	04/19/2023	10-10-000-530620-0000	Check Sequence: 10 ACH Enabled: False
	Check Total:	1,296.00			
Vendor: 119696 Various	DuPage County Health Dept Permit Fees	837.00	04/19/2023	20-00-000-530095-0000	Check Sequence: 11 ACH Enabled: False
	Check Total:	837.00			
Vendor: 125150 57794 57856	Esscoe, LLC Valve Repairs Annual Inspection	402.50 1,794.24	04/19/2023 04/19/2023	20-30-100-521600-0000 20-30-100-521600-0000	Check Sequence: 12 ACH Enabled: True
	Check Total:	2,196.74			
Vendor: 202491 31274	European Sports Replace Damaged Goals	8,405.00	04/19/2023	10-10-000-550700-0000	Check Sequence: 13 ACH Enabled: False
	Check Total:	8,405.00			
Vendor: 127652 3964630	Feece Oil Co. Diesel Fuel	1,399.68	04/19/2023	10-10-000-530500-0000	Check Sequence: 14 ACH Enabled: False
	Check Total:	1,399.68			
Vendor: 129093 590306 591140 592447	Fox Valley Fire & Safety Roll-Up Door Testing Fire Sprinkler Inspection Monitoring	1,050.00 1,387.60 105.00	04/19/2023 04/19/2023 04/19/2023	20-30-100-521600-0000 20-30-100-521600-0000 20-30-500-521600-0000	Check Sequence: 15 ACH Enabled: True
	Check Total:	2,542.60			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199639 723583681	Fun Express, LLC Event Supplies	2,015.72	04/19/2023	Check Sequence: 16 20-26-000-535500-6820	ACH Enabled: False
	Check Total:	2,015.72			
Vendor: 129900 #3 #3	Future Pros, Inc. Lakers Training Lakers Training	124,553.18 42,819.88	04/19/2023 04/19/2023	Check Sequence: 17 20-21-000-525500-1127 20-21-000-525500-1123	ACH Enabled: True
	Check Total:	167,373.06			
Vendor: 202721	Thomas Gaither Referee Fees	10.00	04/19/2023	Check Sequence: 18 20-21-000-525500-1123	ACH Enabled: False
	Check Total:	10.00			
Vendor: 199003 120243939	Global Industrial Folding Chairs	2,286.90	04/19/2023	Check Sequence: 19 94-90-875-575110-0000	ACH Enabled: False
	Check Total:	2,286.90			
Vendor: 202714 1-04-23-192 1-04-23-192	GovHR USA LLC Executive Director Recruitment Executive Director Recruitment	4,100.00 4,100.00	04/19/2023 04/19/2023	Check Sequence: 20 10-00-000-521600-0000 20-00-000-521600-0000	ACH Enabled: False
	Check Total:	8,200.00			
Vendor: 202405	Hanker Logistics Uniforms	1,163.14	04/19/2023	Check Sequence: 21 20-21-000-535500-1280	ACH Enabled: True
	Check Total:	1,163.14			
Vendor: 138345 499822	Hydrotex Fleet Motor Oil	1,570.39	04/19/2023	Check Sequence: 22 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	1,570.39			
Vendor: 202720	Dimitrios Kollias Referee Fees	10.00	04/19/2023	Check Sequence: 23 20-21-000-525500-1123	ACH Enabled: False
	Check Total:	10.00			
Vendor: 202646 1	Little Medical School Winter Classes	2,375.00	04/19/2023	Check Sequence: 24 20-22-000-525500-2350	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,375.00			
Vendor: 200234	Marathon Sportswear			Check Sequence: 25	ACH Enabled: True
76187	Event Shirts	475.43	04/19/2023	20-22-000-535500-2301	
76392	Event Shirts	2,557.89	04/19/2023	20-30-100-535500-0000	
	Check Total:	3,033.32			
Vendor: 156220	McMaster Carr Supply			Check Sequence: 26	ACH Enabled: False
95610432	Oil Containers	211.35	04/19/2023	10-10-000-530210-0000	
	Check Total:	211.35			
Vendor: 156599	Menard's, Inc.			Check Sequence: 27	ACH Enabled: True
10014	Storage Supplies	47.41	04/19/2023	10-10-000-530300-0000	
10277	Plumbing Supplies	113.32	04/19/2023	10-10-000-550300-0000	
10375	Silicone Chalk	31.47	04/19/2023	10-10-000-530300-0000	
10381	Storage Totes	57.83	04/19/2023	10-10-000-530300-0000	
10443	Graffiti Remover	37.70	04/19/2023	10-10-000-530300-0000	
9976	Pump/Pond Supplies	289.96	04/19/2023	10-10-000-550300-0000	
	Check Total:	577.69			
Vendor: 202645	Music Theatre International			Check Sequence: 28	ACH Enabled: False
	Finding Nemo Jr. Rights	740.00	04/19/2023	20-22-000-535500-2301	
	Check Total:	740.00			
Vendor: 202218	Napa Auto Parts			Check Sequence: 29	ACH Enabled: False
	Oil	164.95	04/19/2023	10-10-000-530500-0000	
	Fleet Repairs	1,246.67	04/19/2023	10-10-000-530340-0000	
	\Equipment Repairs	102.45	04/19/2023	10-10-000-530210-0000	
	Check Total:	1,514.07			
Vendor: 163300	Office Depot			Check Sequence: 30	ACH Enabled: False
	Toner	85.83	04/19/2023	10-00-000-530100-0000	
	Toner/Supplies	156.37	04/19/2023	10-00-000-530100-0000	
	Toner/Supplies	156.37	04/19/2023	20-00-000-530100-0000	
	Office Supplies	16.30	04/19/2023	10-00-000-530100-0000	
	Office Supplies	88.47	04/19/2023	20-00-000-530100-0000	
	Check Total:	503.34			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 31	ACH Enabled: False
287939	Supplies	625.72	04/19/2023	20-30-100-530300-0000	
288487	Supplies	719.44	04/19/2023	20-30-300-530300-0000	
288488	Supplies	799.08	04/19/2023	20-30-500-530300-0000	
	Check Total:	2,144.24			
Vendor: 199121	Pitney Bowes Global			Check Sequence: 32	ACH Enabled: False
	3/30-6/29/2023 Lease	196.23	04/19/2023	20-00-000-521400-0000	
	3/30-6/29/2023 Lease	196.23	04/19/2023	10-00-000-521400-0000	
	Check Total:	392.46			
Vendor: 199054	Playpower LT Farmington, Inc.			Check Sequence: 33	ACH Enabled: True
1400268288	Playground Parts	385.35	04/19/2023	10-10-000-550301-0000	
	Check Total:	385.35			
Vendor: 176093	Russo Power Equipment			Check Sequence: 34	ACH Enabled: True
20146670	Brush Cutter Harness	51.98	04/19/2023	10-10-000-521370-0000	
	Check Total:	51.98			
Vendor: 200491	Safe Haven IT, Inc.			Check Sequence: 35	ACH Enabled: True
2023-QB--32	IT Maintenance April 2023	1,890.00	04/19/2023	10-00-000-521400-0000	
2023-QB--32	IT Maintenance April 2023	1,890.00	04/19/2023	20-00-000-521400-0000	
	Check Total:	3,780.00			
Vendor: 178125	Service Sanitation, Inc.			Check Sequence: 36	ACH Enabled: True
8583485	Port O Let Fees	261.80	04/19/2023	20-21-000-525500-1232	
	Check Total:	261.80			
Vendor: 178680	Shining Star Productions			Check Sequence: 37	ACH Enabled: False
	Winter Classes	1,920.00	04/19/2023	20-22-000-525500-2301	
	Check Total:	1,920.00			
Vendor: 182050	Suburban Door Check & Lock			Check Sequence: 38	ACH Enabled: False
557450	Pad Locks	220.47	04/19/2023	10-10-000-530900-0000	
	Check Total:	220.47			
Vendor: 202717	Takedown Outdoors, LLC			Check Sequence: 39	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Deposit	Special Event Deposit	1,800.00	04/19/2023	20-30-100-535500-0000	
	Check Total:	1,800.00			
Vendor: 202718	Tecnifibre USA, Inc.			Check Sequence: 40	ACH Enabled: False
Various	Equipment	4,976.29	04/19/2023	20-21-000-535500-1181	
	Check Total:	4,976.29			
Vendor: 183781	Terrace Supply Company			Check Sequence: 41	ACH Enabled: True
1047040	CO2	159.34	04/19/2023	20-30-500-521600-0000	
	Check Total:	159.34			
Vendor: 200146	The Conservation Foundation			Check Sequence: 42	ACH Enabled: False
13042	Community Programs	500.00	04/19/2023	10-10-000-521370-0000	
	Check Total:	500.00			
Vendor: 128351	The Fitness Connection			Check Sequence: 43	ACH Enabled: True
53854	Equipment Repairs	520.25	04/19/2023	20-30-100-530210-0000	
	Check Total:	520.25			
Vendor: 200670	The Sweet Girls Desserts, LLC			Check Sequence: 44	ACH Enabled: True
1243	Event Supplies	1,029.00	04/19/2023	20-30-100-535500-0000	
	Check Total:	1,029.00			
Vendor: 184207	TK Elevator			Check Sequence: 45	ACH Enabled: False
3007188988	Maintenance Contract	746.36	04/19/2023	20-30-100-521600-0000	
	Check Total:	746.36			
Vendor: 202650	Daniel Tripp			Check Sequence: 46	ACH Enabled: True
Mileage	3/2023 Mileage	14.41	04/19/2023	20-00-000-585270-0000	
	Check Total:	14.41			
Vendor: 200495	Village of Glen Ellyn-Fuel			Check Sequence: 47	ACH Enabled: False
	3/2023 Fuel	2,717.80	04/19/2023	10-10-000-530500-0000	
	Check Total:	2,717.80			
Vendor: 190330	Village of Glen Ellyn-Water			Check Sequence: 48	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	2/15-3/15/2023 Water	133.04	04/19/2023	20-30-200-570400-0000	
	2/15-3/15/2023 Water	22.86	04/19/2023	20-00-000-570400-0000	
	2/15-3/15/2023 Water	42.72	04/19/2023	20-00-000-570400-0000	
	2/15-3/15/2023 Water	62.89	04/19/2023	10-00-000-570400-0000	
	2/15-3/15/2023 Water	38.93	04/19/2023	20-30-150-570400-0000	
	2/15-3/15/2023 Water	22.86	04/19/2023	20-30-500-570400-0000	
	2/15-3/15/2023 Water	51.10	04/19/2023	20-30-350-570400-0000	
	2/15-3/15/2023 Water	276.76	04/19/2023	20-30-450-570400-0000	
	2/15-3/15/2023 Water	960.30	04/19/2023	20-30-100-570400-0000	
	2/15-3/15/2023 Water	51.09	04/19/2023	20-30-300-570400-0000	
	2/15-3/15/2023 Water	48.30	04/19/2023	20-00-000-570400-0000	
	2/15-3/15/2023 Water	42.72	04/19/2023	20-00-000-570400-0000	
	Check Total:	1,753.57			
Vendor: 202719	Boris Vukovic			Check Sequence: 49	ACH Enabled: False
	Referee Fees	10.00	04/19/2023	20-21-000-525500-1123	
	Check Total:	10.00			
	Total for Check Run:	244,590.77			
	Total of Number of Checks:	49			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 04/12/2023 - 3:14PM
Batch: 00002.04.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200423	Village of Glen Ellyn-Special			Check Sequence: 1	ACH Enabled: False
Permit	Newton Permit Fees	1,230.70	04/12/2023	94-90-885-575110-0000	
	Check Total:	1,230.70			
	Total for Check Run:	1,230.70			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor



User: cyocum
 Printed: 04/12/2023 - 11:38AM
 Batch: 00001.04.2023

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200176	Bullpen Tournaments			Check Sequence: 1	ACH Enabled: False
	Tournament Fees	445.00	04/13/2023	20-21-000-525500-1233	
	Check Total:	445.00			
Vendor: 202205	Joel Cortes			Check Sequence: 2	ACH Enabled: False
Reimbursement	Tournament Expenses	1,016.55	04/13/2023	20-21-000-525500-1127	
	Check Total:	1,016.55			
Vendor: 202204	Dante Espejo			Check Sequence: 3	ACH Enabled: False
Reimbursement	Tournament Expenses	895.76	04/13/2023	20-21-000-525500-1123	
	Check Total:	895.76			
Vendor: 199573	First Bankcard			Check Sequence: 4	ACH Enabled: False
Babicz	Sportstop-Equipment	549.40	04/13/2023	20-21-000-535500-1172	
Babicz	Amazon-Equipment	294.51	04/13/2023	20-21-000-535500-1172	
Babicz	Amazon-Batteries	34.19	04/13/2023	20-21-000-535500-1232	
Babicz	IMG-Tournament Fees	950.00	04/13/2023	20-21-000-525500-1123	
Babicz	Adobe-Creative Cloud	29.22	04/13/2023	20-21-000-525500-1111	
Babicz	Adobe-Creative Cloud	29.21	04/13/2023	20-21-000-525500-1232	
Babicz	IYS-Background Checks	422.80	04/13/2023	20-21-000-525500-1127	
Babicz	Petes-Supplies	55.95	04/13/2023	20-21-000-535500-1233	
Babicz	Petes-Supplies	111.90	04/13/2023	20-21-000-535500-1233	
Babicz	GoDaddy-Domain Registration	216.52	04/13/2023	20-21-000-525500-1120	
Babicz	GoDaddy-Domain Registration	19.62	04/13/2023	20-21-000-525500-1161	
Babicz	Amazon-Equipment	239.80	04/13/2023	20-21-000-535500-1120	
Babicz	Tag Sports-Decals	405.95	04/13/2023	20-21-000-535500-1233	
Babicz	Constant Contact-Bulk Email	20.00	04/13/2023	20-21-000-525500-1111	
Babicz	Amazon-Supplies	32.94	04/13/2023	20-21-000-535500-1232	
Babicz	Zoom-Annual Subscription	149.90	04/13/2023	20-21-000-525500-1232	
Babicz	GoDaddy-Domain Registration	127.88	04/13/2023	20-21-000-525500-1280	
Babicz	Constant Contact-Bulk Email	45.00	04/13/2023	20-21-000-525500-1232	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Babicz	Constant Contact-Bulk Email	45.00	04/13/2023	20-21-000-525500-1161	
Babicz	Tag Sports-Equipment	599.95	04/13/2023	20-21-000-535500-1172	
Brush	Amazon-Supplies	41.51	04/13/2023	20-30-100-530300-0000	
Brush	Menards-Event Supplies	79.20	04/13/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	27.58	04/13/2023	20-30-100-530100-0000	
Brush	Bookstore-Event Supplies	18.99	04/13/2023	20-30-100-535500-0000	
Brush	Walgreens-Event Supplies	8.58	04/13/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	29.00	04/13/2023	20-30-100-530100-0000	
Brush	Amazon-Supplies	120.83	04/13/2023	20-30-100-530300-0000	
Brush	Amazon-Supplies	8.49	04/13/2023	20-30-100-530100-0000	
Brush	Amazon-Supplies	49.75	04/13/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	15.13	04/13/2023	20-30-100-530300-0000	
Brush	Flowers.com-Sympathy Arrangement	104.10	04/13/2023	20-30-100-530100-0000	
Brush	Amazon-Supplies	28.69	04/13/2023	20-30-100-530300-0000	
Cinquegrani	USPS-Postage	40.80	04/13/2023	10-00-000-521800-0000	
Cinquegrani	Amazon-Membership	139.00	04/13/2023	10-00-000-585250-0000	
Cinquegrani	DirectTV-Cable	168.99	04/13/2023	20-30-350-521600-0000	
Cinquegrani	Comcast-Internet	186.38	04/13/2023	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	325.71	04/13/2023	20-30-150-570300-0000	
Cinquegrani	Comcast-Internet	148.88	04/13/2023	10-00-000-570300-0000	
Cinquegrani	Comcast-Internet	148.88	04/13/2023	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet	122.84	04/13/2023	20-30-350-570300-0000	
Cinquegrani	Comcast-Internet	175.63	04/13/2023	20-30-300-570300-0000	
Cinquegrani	Comcast-Internet	216.92	04/13/2023	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	900.98	04/13/2023	20-30-100-570300-0000	
Cinquegrani	Comcast-Internet	186.97	04/13/2023	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	329.13	04/13/2023	20-30-150-570300-0000	
Cinquegrani	DirectTV-Cable	168.99	04/13/2023	20-30-350-521600-0000	
Cinquegrani	Astound-Internet	105.99	04/13/2023	20-30-500-570300-0000	
Cinquegrani	TrainHR-HR Webinar	645.00	04/13/2023	10-00-000-585201-0000	
Cinquegrani	Amazon-Supplies	20.99	04/13/2023	10-00-000-585815-0000	
Cinquegrani	Microsoft-Office 365	175.10	04/13/2023	10-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	40.00	04/13/2023	10-10-000-521600-0000	
Cinquegrani	Microsoft-Office 365	201.60	04/13/2023	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	75.00	04/13/2023	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365	2.00	04/13/2023	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365	9.00	04/13/2023	20-22-000-525500-2301	
Cinquegrani	Microsoft-Office 365	9.00	04/13/2023	20-23-000-525500-3510	
Cinquegrani	Crash Plan-Off-Site Backup	19.98	04/13/2023	10-00-000-521600-0000	
Cinquegrani	Verizon-2/21-3/20/2023 Cell Phone	77.65	04/13/2023	10-10-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/2023 Cell Phone	38.01	04/13/2023	20-00-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/2023 Cell Phone	66.46	04/13/2023	20-24-000-535500-4625	
Cinquegrani	Verizon-2/21-3/20/2023 Cell Phone	236.87	04/13/2023	20-24-000-535500-4631	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cinquegrani	Verizon-2/21-3/20/2023 Cell Phone	66.46	04/13/2023	20-24-000-535500-4643	
Cinquegrani	Adobe-Subscription	15.93	04/13/2023	10-00-000-521600-0000	
Cinquegrani	Amazon-IT Supplies	78.91	04/13/2023	10-00-000-540550-0000	
Cinquegrani	PAX8-Data Archiving	40.10	04/13/2023	10-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	9.11	04/13/2023	10-10-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	46.13	04/13/2023	20-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	17.09	04/13/2023	20-30-100-521600-0000	
Cinquegrani	PAX8-Data Archiving	0.46	04/13/2023	20-26-000-525500-6845	
Cinquegrani	PAX8-Data Archiving	4.10	04/13/2023	20-23-000-525500-3510	
Cinquegrani	Dell-PC Replacement	799.00	04/13/2023	20-00-000-540700-0000	
Cinquegrani	Dell-PC Replacement	799.00	04/13/2023	94-90-860-575180-0000	
Cinquegrani	BambooHR-Monthly Fee	530.36	04/13/2023	10-00-000-521400-0000	
Cinquegrani	BambooHR-Monthly Fee	530.36	04/13/2023	20-00-000-521400-0000	
Cinquegrani	NRPA-CPRP Renewal	70.00	04/13/2023	10-00-000-585250-0000	
Cinquegrani	Pete's-Staff Meeting	46.76	04/13/2023	10-00-000-585290-0000	
Cinquegrani	Amazon-Office Supplies	31.98	04/13/2023	10-00-000-530100-0000	
Cinquegrani	Amazon-Portable Generators	7,194.00	04/13/2023	94-90-000-575110-0000	
Gutmann	Walmart-Return	-7.08	04/13/2023	20-22-000-535500-2375	
Gutmann	Amazon-Supplies	73.96	04/13/2023	10-10-000-521370-0000	
Gutmann	Keystone-Herbicide	228.49	04/13/2023	10-10-000-521370-0000	
Harris	IAPD-Legislative Breakfast	35.00	04/13/2023	10-00-000-585101-0000	
Harris	NRPA-Membership Dues	450.00	04/13/2023	10-00-000-585250-0000	
Harris	NRPA-Membership Dues	450.00	04/13/2023	20-00-000-585250-0000	
Lim	Amazon-Supplies	13.99	04/13/2023	10-10-000-530300-0000	
Lim	Adobe-Subscription	22.30	04/13/2023	20-30-100-521600-0000	
Lim	Fitness Connection-Equipment Repairs	127.50	04/13/2023	20-30-100-530210-0000	
Lim	Fitness Connection-Equipment Repairs	186.50	04/13/2023	20-30-100-530210-0000	
Lim	Fitness Connection-Equipment Repairs	562.30	04/13/2023	20-30-100-530210-0000	
Lim	Fitness Connection-Equipment Repairs	894.25	04/13/2023	20-30-100-530210-0000	
Lim	Fitness Connection-Equipment Repairs	1,075.00	04/13/2023	20-30-100-530210-0000	
Lim	Fitness Connection-Equipment Repairs	1,425.00	04/13/2023	20-30-100-530210-0000	
Lim	Amazon-Supplies	89.70	04/13/2023	20-30-100-530300-0000	
Lim	Les Mills-Group Fitness	248.00	04/13/2023	20-30-100-521600-0000	
Lim	Amazon-First Aid Supplies	119.80	04/13/2023	20-30-100-530320-0000	
Lim	Amazon-Supplies	54.96	04/13/2023	20-30-100-530300-0000	
Lim	Amazon-Supplies	15.99	04/13/2023	20-30-100-530300-0000	
Lim	Amazon-Supplies	239.99	04/13/2023	20-30-100-530300-0000	
Lim	Amazon-Supplies	369.90	04/13/2023	20-30-100-530300-0000	
Lim	Amazon-Supplies	7.98	04/13/2023	20-30-100-530300-0000	
Lim	Amazon-Supplies	69.86	04/13/2023	20-30-100-535500-0000	
Lim	Amazon-Supplies	14.99	04/13/2023	20-30-100-521600-0000	
Lim	Amazon-Supplies	34.97	04/13/2023	20-30-100-530100-0000	
Lim	Red Cross-Supplies	19.00	04/13/2023	20-30-500-530320-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Lim	Red Cross-Supplies	180.00	04/13/2023	20-30-500-530320-0000	
Lim	Amazon-Supplies	349.99	04/13/2023	20-30-100-530102-0000	
Lim	Amazon-Supplies	79.95	04/13/2023	20-30-100-530102-0000	
Lim	Amazon-Supplies	184.99	04/13/2023	10-00-000-540550-0000	
Lim	Adobe-Subscription	22.30	04/13/2023	20-30-100-521600-0000	
MacDonald	Amazon-Poker Club	59.95	04/13/2023	20-22-000-525500-2364	
MacDonald	Dunkin-Poker Club	69.11	04/13/2023	20-22-000-525500-2364	
MacDonald	Lisa Lombardi-Winter Classes	392.70	04/13/2023	20-22-000-525500-2350	
MacDonald	Canva-Supplies	149.90	04/13/2023	20-24-000-525500-4625	
MacDonald	Lisa Lombardi-Winter Classes	762.30	04/13/2023	20-22-000-525500-2350	
MacDonald	Shannons-Senior Lunch	90.70	04/13/2023	20-25-000-535500-5728	
MacDonald	Red Cross-Class Supplies	529.03	04/13/2023	20-24-000-535500-4598	
MacDonald	Amazon-Camp Supplies	11.99	04/13/2023	20-24-000-535500-4625	
MacDonald	Little Gem-Day Trip	109.85	04/13/2023	20-25-000-525500-5702	
MacDonald	Amazon-Camp Supplies	82.95	04/13/2023	20-24-000-535500-4625	
MacDonald	Warrenville-Field Trip	885.30	04/13/2023	20-24-000-525500-4625	
Norman	ISA-Arborist Book	168.97	04/13/2023	10-10-000-585250-0000	
Norman	Rosati's-Staff Meeting	127.97	04/13/2023	10-10-000-585250-0000	
Norman	Great Lakes-Storage Units	710.60	04/13/2023	94-90-860-575180-0000	
Norman	Harbor Freight-Tools	40.46	04/13/2023	10-10-000-530300-0000	
Norman	Secretary of State-CDL Renewal	66.46	04/13/2023	10-10-000-585250-0000	
Norman	Walmart-Supplies	34.41	04/13/2023	10-10-000-530300-0000	
Okray	UPrinting-Business Cards	58.33	04/13/2023	20-00-000-521650-0000	
Okray	Yelp-Advertising	90.00	04/13/2023	20-00-000-521650-0000	
Okray	Accurate Repro-Print Materials	148.76	04/13/2023	20-00-000-521650-0000	
Okray	Zoom-Virtual Meetings	40.00	04/13/2023	20-00-000-521650-0000	
Okray	Vimeo-Video Hosting	240.00	04/13/2023	20-00-000-521650-0000	
Okray	Smugmug-Photo Library	110.00	04/13/2023	20-00-000-521650-0000	
Okray	N2-Advertising	500.00	04/13/2023	20-00-000-521650-0000	
Okray	iDrive-Cloud Backup	99.50	04/13/2023	20-00-000-521650-0000	
Okray	Rival IQ-Social Media	329.00	04/13/2023	20-00-000-521650-0000	
Okray	Mailchimp-Email Marketing	204.00	04/13/2023	20-00-000-521650-0000	
Okray	Amazon-Mouse	127.98	04/13/2023	20-00-000-521650-0000	
Okray	iStockPhoto-Photography	64.50	04/13/2023	10-00-000-530450-0000	
Okray	iStockPhoto-Photography	64.50	04/13/2023	20-00-000-530450-0000	
Okray	Airtable-Software	576.00	04/13/2023	20-00-000-521650-0000	
Okray	Amazon-Keyboard Stand	34.99	04/13/2023	20-00-000-521650-0000	
Okray	Amazon-Monitor	246.99	04/13/2023	20-00-000-521650-0000	
Okray	Canva-Design Tool	119.99	04/13/2023	20-00-000-521650-0000	
Robinson	Indeed-Job Posting	177.04	04/13/2023	20-24-000-535500-4643	
Robinson	Apple-Event Music	10.99	04/13/2023	20-26-000-535500-6801	
Robinson	Creative Fabrics-Fonts	9.00	04/13/2023	20-26-000-535500-6801	
Robinson	Walmart-Event Supplies	74.98	04/13/2023	20-26-000-535500-6801	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Robinson	Amazon-Supplies	54.37	04/13/2023	20-24-000-535500-4610	
Robinson	Lions Club-Membership Dues	308.70	04/13/2023	10-00-000-585250-0000	
Robinson	Dollar Tree-Event Supplies	30.00	04/13/2023	20-26-000-535500-6801	
Semetko	Amazon-First Aid Supplies	644.40	04/13/2023	10-00-000-585815-0000	
Semetko	Jeff Ellis-Instructor Class	425.00	04/13/2023	20-00-000-585250-0000	
Semetko	Dollar Tree-Job Fair	13.75	04/13/2023	20-30-300-530345-0000	
Semetko	Staples-Job Fair	29.06	04/13/2023	20-30-300-530345-0000	
Semetko	Servsafe-Food Manager Exam	179.00	04/13/2023	20-00-000-585250-0000	
Semetko	Amazon-Golf Balls	188.84	04/13/2023	20-30-300-530345-0000	
Semetko	Funexpress-Event Supplies	1,235.73	04/13/2023	20-26-000-535500-6820	
Semetko	Jeff Ellis-Instructor Class	475.00	04/13/2023	20-00-000-585250-0000	
Semetko	Marriott-Lodging	418.70	04/13/2023	20-00-000-585202-0000	
Semetko	Dunkin-Staff Meeting	56.17	04/13/2023	20-00-000-530100-0000	
Semetko	Dollar Tree-Event Supplies	108.75	04/13/2023	20-26-000-535500-6820	
Semetko	Red Cross-CPR Class	900.00	04/13/2023	10-00-000-585810-0000	
Semetko	Funexpress-Event Supplies	747.88	04/13/2023	20-26-000-535500-6820	
Semetko	AED USA-Batteries	700.00	04/13/2023	10-00-000-585815-0000	
Semetko	AED USA-Pads	840.00	04/13/2023	10-00-000-585815-0000	
Speck	Hobby Lobby-Event Supplies	21.56	04/13/2023	20-22-000-535500-2301	
Speck	Cheer Shoppe-Supplies	540.00	04/13/2023	20-21-000-525500-1241	
Speck	Amazon-Event Supplies	350.30	04/13/2023	20-26-000-535500-6820	
Speck	Cheer Shoppe-Supplies	405.00	04/13/2023	20-21-000-525500-1241	
Speck	Goodwill-Costumes	63.91	04/13/2023	20-22-000-535500-2301	
Speck	Hobby Lobby-Fabric	15.56	04/13/2023	20-22-000-535500-2301	
Speck	Revolution-Costumes	508.50	04/13/2023	20-23-000-535500-3510	
Speck	Amazon-Costumes	277.14	04/13/2023	20-22-000-535500-2301	
Speck	Amazon-Event Supplies	77.97	04/13/2023	20-26-000-535500-6820	
Speck	Fun Express--Event Supplies	459.89	04/13/2023	20-26-000-535500-6820	
Speck	Revolution-Shoes	71.85	04/13/2023	20-23-000-535500-3510	
Speck	Walmart-Event Supplies	111.20	04/13/2023	20-26-000-535500-6820	
Speck	Binnys-Event Supplies	241.84	04/13/2023	20-26-000-535500-6820	
Speck	Dollar Tree-Event Supplies	22.50	04/13/2023	20-26-000-535500-6820	
Thomas	Amazon-Equipment	188.99	04/13/2023	20-21-000-535500-1181	
Thomas	Mariano's-Staff Meeting	29.84	04/13/2023	20-30-100-530100-0000	
Thomas	Webstaurant Store-Supplies	32.67	04/13/2023	20-30-100-530100-0000	
Thomas	Amazon-Program Supplies	39.98	04/13/2023	20-30-100-535500-0000	
Thomas	Rosatis-Program Supplies	87.00	04/13/2023	20-30-100-535500-0000	
Thomas	Amazon-Supplies	8.99	04/13/2023	20-30-100-530300-0000	
Thomas	Tivity-Silver Sneakers	220.00	04/13/2023	20-30-100-530102-0000	
Thomas	MFAC-Exercise Bands	49.09	04/13/2023	20-30-100-530102-0000	
Thomas	Amazon-Supplies	49.95	04/13/2023	20-30-100-530100-0000	
Thomas	Pete's-Staff Meeting	61.51	04/13/2023	20-30-100-530100-0000	
Thomas	Amazon-Goal Clips	84.00	04/13/2023	20-21-000-535500-1120	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Thomas	Home Depot-Equipment Rental	125.00	04/13/2023	20-30-100-530210-0000	
Thomas	Rosati's-Birthday Party	77.80	04/13/2023	20-30-100-535500-0000	
Thomas	Amazon-Scale	209.00	04/13/2023	20-30-100-530210-0000	
Thomas	Potbelly-Staff Meeting	29.48	04/13/2023	20-30-100-530100-0000	
Tripp	Amazon-Toner	88.35	04/13/2023	10-00-000-530100-0000	
Tripp	Amazon-Supplies	6.74	04/13/2023	10-00-000-530100-0000	
Tripp	TAG Sports-Equipment	703.56	04/13/2023	20-21-000-525500-1111	
Troia	ACD-Roof Contract	99.99	04/13/2023	94-90-920-575180-0000	
Troia	ACD-Roof Contract	99.99	04/13/2023	94-90-920-575180-0000	
Troia	ACD-Newton Bathroom	199.98	04/13/2023	94-90-885-575110-0000	
	Check Total:	48,447.35			
Vendor: 202716	German Gimenez			Check Sequence: 5	ACH Enabled: False
Reimbursement	Tournament Expenses	1,038.91	04/13/2023	20-21-000-525500-1127	
	Check Total:	1,038.91			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 6	ACH Enabled: True
	Building Repair	51.27	04/13/2023	10-10-000-550300-0000	
	Plumbing Supplies	12.59	04/13/2023	10-10-000-550300-0000	
	Keys/Locks	124.50	04/13/2023	20-21-000-535500-1182	
	Keys/Locks	17.99	04/13/2023	20-21-000-535500-1182	
	Nuts/Bolts	2.14	04/13/2023	10-10-000-530300-0000	
	Nuts/Bolts	6.29	04/13/2023	10-10-000-530300-0000	
	Keys	22.41	04/13/2023	10-10-000-530900-0000	
	Graffiti Removal	35.96	04/13/2023	10-10-000-550200-0000	
	Nuts/Bolts	0.95	04/13/2023	10-10-000-530300-0000	
	Supplies	9.87	04/13/2023	20-30-450-530300-0000	
	Supplies	50.36	04/13/2023	20-30-100-530300-0000	
	Check Total:	334.33			
Vendor: 200538	Lisle Slammers			Check Sequence: 7	ACH Enabled: False
	Tournament Fees	300.00	04/13/2023	20-21-000-525500-1112	
	Check Total:	300.00			
Vendor: 163300	Office Depot			Check Sequence: 8	ACH Enabled: False
	Office Supplies	51.61	04/13/2023	10-00-000-530100-0000	
	Check Total:	51.61			
Vendor: 202232	WM Corporate Services, Inc.			Check Sequence: 9	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	3/2023 Scavenger Services	1,552.59	04/13/2023	10-00-000-521300-0000	
	3/2023 Scavenger Services	241.56	04/13/2023	20-30-200-521300-0000	
	3/2023 Scavenger Services	241.86	04/13/2023	20-30-450-521300-0000	
	3/2023 Scavenger Services	310.52	04/13/2023	20-30-300-521300-0000	
	3/2023 Scavenger Services	1,552.59	04/13/2023	10-00-000-521300-0000	
	3/2023 Scavenger Services	325.15	04/13/2023	20-30-500-521300-0000	
	3/2023 Scavenger Services	252.70	04/13/2023	20-30-100-521300-0000	
	3/2023 Scavenger Services	165.32	04/13/2023	20-30-150-521300-0000	
	Check Total:	4,642.29			
	Total for Check Run:	57,171.80			
	Total of Number of Checks:	9			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 03/30/2023 - 11:23AM
 Batch: 00014.03.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199265 172347	Alphagraphics/Wheaton Raffle Tickets	623.18	04/19/2023	Check Sequence: 1 20-21-000-535500-1234	ACH Enabled: False
	Check Total:	623.18			
Vendor: 103689 6784414	American Soccer Company, Inc. Equipment	421.03	04/19/2023	Check Sequence: 2 20-21-000-535500-1120	ACH Enabled: True
	Check Total:	421.03			
Vendor: 202688	Aramark Uniforms	64.45	04/19/2023	Check Sequence: 3 10-10-000-530250-0000	ACH Enabled: False
	Check Total:	64.45			
Vendor: 135160 Various	BSN Sports Uniforms	24,603.50	04/19/2023	Check Sequence: 4 20-21-000-535500-1232	ACH Enabled: False
	Check Total:	24,603.50			
Vendor: 200066	Walmart Capital One Supplies	117.11	04/19/2023	Check Sequence: 5 20-24-000-535500-4643	ACH Enabled: False
	Check Total:	117.11			
Vendor: 199626 2023-14	Carfu Referee Society Referee Fees	360.00	04/19/2023	Check Sequence: 6 20-21-000-525500-1280	ACH Enabled: False
	Check Total:	360.00			
Vendor: 202713	Chicago Sports Management Dome Rnetal	400.00	04/19/2023	Check Sequence: 7 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	400.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202339	Chicagoland Whistles, Inc.			Check Sequence: 8	ACH Enabled: True
1603	Referee Fees	3,145.00	04/19/2023	20-21-000-525500-1141	
1603	Referee Fees	780.00	04/19/2023	20-21-000-525500-1140	
	Check Total:	3,925.00			
Vendor: 115285	ComEd			Check Sequence: 9	ACH Enabled: False
	2/8-3/9/2023 Electric	81.41	04/19/2023	10-00-000-570100-0000	
	Check Total:	81.41			
Vendor: 118590	Conney Safety			Check Sequence: 10	ACH Enabled: False
6162637	Ice Packs	215.70	04/19/2023	20-21-000-535500-1111	
6162637	Ice Packs	215.70	04/19/2023	20-21-000-535500-1120	
6162637	Ice Packs	215.70	04/19/2023	20-21-000-535500-1232	
	Check Total:	647.10			
Vendor: 115370	Conserv FS, Inc.			Check Sequence: 11	ACH Enabled: False
6421990	Field Paint	712.80	04/19/2023	20-21-000-535500-1120	
6422147	Fertilizer	1,398.00	04/19/2023	10-10-000-550400-0000	
	Check Total:	2,110.80			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 12	ACH Enabled: False
	2/2023 Gas	1,418.52	04/19/2023	20-30-200-570200-0000	
	2/2023 Gas	651.75	04/19/2023	10-00-000-570200-0000	
	2/2023 Gas	147.60	04/19/2023	20-30-150-570200-0000	
	2/2023 Gas	437.49	04/19/2023	20-30-500-570200-0000	
	2/2023 Gas	1,345.08	04/19/2023	20-30-450-570200-0000	
	2/2023 Gas	477.25	04/19/2023	20-30-300-570200-0000	
	2/2023 Gas	2,329.51	04/19/2023	20-30-100-570200-0000	
	2/2023 Gas	654.46	04/19/2023	20-30-350-570200-0000	
	Check Total:	7,461.66			
Vendor: 198980	First Student Inc.			Check Sequence: 13	ACH Enabled: False
10095	Tournament Transportation	578.20	04/19/2023	20-21-000-525500-1280	
20714	Tournament Transportation	596.20	04/19/2023	20-21-000-525500-1280	
	Check Total:	1,174.40			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 14	ACH Enabled: True
588361	Monitoring	160.00	04/19/2023	20-30-150-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
588365	Monitoring	160.00	04/19/2023	20-30-500-521600-0000	
588367	Monitoring	160.00	04/19/2023	20-30-450-521600-0000	
608509	Monitoring	160.00	04/19/2023	20-30-500-521600-0000	
	Check Total:	640.00			
Vendor: 133300	Tracy Gustello			Check Sequence: 15	ACH Enabled: True
Reimbursement	Supplies	19.91	04/19/2023	20-24-000-535500-4610	
	Check Total:	19.91			
Vendor: 202394	Joann Kim			Check Sequence: 16	ACH Enabled: True
Reimbursement	Supplies	133.81	04/19/2023	20-24-000-535500-4610	
	Check Total:	133.81			
Vendor: 156220	McMaster Carr Supply			Check Sequence: 17	ACH Enabled: False
94947975	Grease Fittings	62.00	04/19/2023	10-10-000-530210-0000	
95018690	Dump Trailer Parts	17.46	04/19/2023	10-10-000-530210-0000	
	Check Total:	79.46			
Vendor: 156599	Menard's, Inc.			Check Sequence: 18	ACH Enabled: True
9879	Supplies	30.38	04/19/2023	10-10-000-530300-0000	
	Check Total:	30.38			
Vendor: 161205	Nicor Gas			Check Sequence: 19	ACH Enabled: False
	2/15-3/17/2023 Gas	197.21	04/19/2023	10-00-000-570200-0000	
	Check Total:	197.21			
Vendor: 161204	Scott Norman			Check Sequence: 20	ACH Enabled: True
Reimbursement	Boot Allowance	50.00	04/19/2023	10-00-000-585815-0000	
	Check Total:	50.00			
Vendor: 101134	PDRMA			Check Sequence: 21	ACH Enabled: False
	03/2023 Health Insurance	4,564.18	04/19/2023	10-00-000-565100-0000	
	03/2023 Health Insurance	16,470.73	04/19/2023	10-10-000-565100-0000	
	03/2023 Health Insurance	14,119.12	04/19/2023	20-00-000-565100-0000	
	03/2023 Health Insurance	1,409.92	04/19/2023	20-30-100-565100-0000	
	03/2023 Health Insurance	227.20	04/19/2023	20-30-150-565100-0000	
	03/2023 Health Insurance	227.21	04/19/2023	20-30-200-565100-0000	
	03/2023 Health Insurance	348.91	04/19/2023	20-30-300-565100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	03/2023 Health Insurance	1,343.13	04/19/2023	20-30-350-565100-0000	
	03/2023 Health Insurance	348.91	04/19/2023	20-30-400-565100-0000	
	03/2023 Health Insurance	1,050.29	04/19/2023	20-30-450-565100-0000	
	03/2023 Health Insurance	430.95	04/19/2023	20-30-500-565100-0000	
	03/2023 Health Insurance	538.85	04/19/2023	55-00-000-565100-0000	
	03/2023 Property Insurance	4,706.19	04/19/2023	10-00-000-560600-0000	
	03/2023 Liability Insurance	2,274.62	04/19/2023	10-00-000-560600-0000	
	03/2023 Workers Compensation	3,493.67	04/19/2023	10-00-000-560200-0000	
	03/2023 Employment Practice	902.84	04/19/2023	10-00-000-560600-0000	
	03/2023 Pollution Liability	137.73	04/19/2023	10-00-000-560600-0000	
	Check Total:	52,594.45			
Vendor: 200177 287716	Performance Chemical & Supply, Inc. Supplies	2,240.16	04/19/2023	20-30-100-530300-0000	Check Sequence: 22 ACH Enabled: False
	Check Total:	2,240.16			
Vendor: 171043 10308-68 10328-47	Plaques Plus, Inc. Medal Stickers Plaques	25.00 96.82	04/19/2023 04/19/2023	20-21-000-535500-1141 20-21-000-535500-1232	Check Sequence: 23 ACH Enabled: True
	Check Total:	121.82			
Vendor: 174009 577119-8	Rental Max Lift Rental	1,454.07	04/19/2023	10-10-000-521600-0000	Check Sequence: 24 ACH Enabled: False
	Check Total:	1,454.07			
Vendor: 201435 GEWII23	Rock 'n' Kids, Inc. Winter Classes	1,997.50	04/19/2023	20-22-000-525500-2331	Check Sequence: 25 ACH Enabled: True
	Check Total:	1,997.50			
Vendor: 199946 D2664/88	Ruggers Rugby Supply Uniforms/Equipment	2,253.96	04/19/2023	20-21-000-535500-1280	Check Sequence: 26 ACH Enabled: False
	Check Total:	2,253.96			
Vendor: 200764 3	Michael Semprevivo Winter Training	1,500.00	04/19/2023	20-21-000-525500-1233	Check Sequence: 27 ACH Enabled: False
	Check Total:	1,500.00			
Vendor: 178253	Debra Shakin				Check Sequence: 28 ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Reimbursement	Supplies	11.00	04/19/2023	20-24-000-535500-4643	
	Check Total:	11.00			
Vendor: 200061 7965	The Perfect Swing & TPS Sports Equipment	902.00	04/19/2023	20-21-000-535500-1111	Check Sequence: 29 ACH Enabled: True
	Check Total:	902.00			
Vendor: 183005 1782	T-Rexplorers LLC Winter Classes	210.00	04/19/2023	20-22-000-525500-2311	Check Sequence: 30 ACH Enabled: False
	Check Total:	210.00			
Vendor: 199451 Various	Valknut Holdings, LLC Equipment	3,841.21	04/19/2023	20-30-350-530350-0000	Check Sequence: 31 ACH Enabled: False
	Check Total:	3,841.21			
Vendor: 202507	Warren Wave Wipeout Tournament Fees	675.00	04/19/2023	20-21-000-525500-1112	Check Sequence: 32 ACH Enabled: False
	Check Total:	675.00			
Vendor: 202426	Wheaton Park District Tai Chi Classes	180.00	04/19/2023	20-22-000-525500-2364	Check Sequence: 33 ACH Enabled: False
	Check Total:	180.00			
	Total for Check Run:	111,121.58			
	Total of Number of Checks:	33			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 03/29/2023 - 10:05AM
 Batch: 00013.03.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 100003 PSO010430-1	1st Choice Equipment. LLC Oil Filter	117.32	03/30/2023	10-10-000-530210-0000	Check Sequence: 1 ACH Enabled: False
	Check Total:	117.32			
Vendor: 202129	AEP Energy				Check Sequence: 2 ACH Enabled: False
	2/9-3/10/2023 Electricity	1,949.91	03/30/2023	20-30-200-570100-0000	
	2/9-3/10/2023 Electricity	335.41	03/30/2023	10-00-000-570100-0000	
	2/9-3/10/2023 Electricity	1,494.54	03/30/2023	20-30-450-570100-0000	
	2/9-3/10/2023 Electricity	165.82	03/30/2023	20-30-150-570100-0000	
	2/9-3/10/2023 Electricity	336.64	03/30/2023	10-00-000-570100-0000	
	2/9-3/10/2023 Electricity	25.59	03/30/2023	10-00-000-570100-0000	
	2/9-3/10/2023 Electricity	6,897.99	03/30/2023	20-30-100-570100-0000	
	2/9-3/10/2023 Electricity	356.50	03/30/2023	20-30-300-570100-0000	
	2/9-3/10/2023 Electricity	249.14	03/30/2023	20-30-350-570100-0000	
	2/9-3/10/2023 Electricity	761.08	03/30/2023	20-00-000-570100-0000	
	2/9-3/10/2023 Electricity	707.94	03/30/2023	20-30-500-570100-0000	
	2/9-3/10/2023 Electricity	19.53	03/30/2023	20-00-000-570100-0000	
	2/9-3/10/2023 Electricity	61.32	03/30/2023	20-00-000-570100-0000	
	2/9-3/10/2023 Electricity	23.63	03/30/2023	20-00-000-570100-0000	
	2/9-3/10/2023 Electricity	89.10	03/30/2023	20-00-000-570100-0000	
	2/9-3/10/2023 Electricity	24.87	03/30/2023	10-00-000-570100-0000	
	2/9-3/10/2023 Electricity	192.59	03/30/2023	20-30-350-570100-0000	
	Check Total:	13,691.60			
Vendor: 103201 232005	All Star Sports Instruction Winter Classes	14,914.00	03/30/2023	20-21-000-525500-1261	Check Sequence: 3 ACH Enabled: True
	Check Total:	14,914.00			
Vendor: 202422	ArbiterPay Umpire Fees	7,500.00	03/30/2023	20-21-000-525500-1113	Check Sequence: 4 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	7,500.00			
Vendor: 198951	Barrington Youth Baseball Tournament Fees	575.00	03/30/2023	20-21-000-525500-1112	Check Sequence: 5 ACH Enabled: False
	Check Total:	575.00			
Vendor: 199844 Reimbursement	Gabriel Billings Tournament Reimbursement	1,055.49	03/30/2023	20-21-000-525500-1127	Check Sequence: 6 ACH Enabled: True
	Check Total:	1,055.49			
Vendor: 110210 317	Caryn Borgetti Winter Classes	453.60	03/30/2023	20-22-000-525500-2351	Check Sequence: 7 ACH Enabled: False
	Check Total:	453.60			
Vendor: 113050 16811	Case Lots Inc. Supplies	1,635.20	03/30/2023	10-10-000-530300-0000	Check Sequence: 8 ACH Enabled: True
	Check Total:	1,635.20			
Vendor: 202705 9854	Construction & Geotechnical Material Testing, Inc. Soil Boring Testing	3,910.00	03/30/2023	94-91-873-575110-0000	Check Sequence: 9 ACH Enabled: False
	Check Total:	3,910.00			
Vendor: 202706	Jay Dave League Award	50.00	03/30/2023	20-21-000-525500-1140	Check Sequence: 10 ACH Enabled: False
	Check Total:	50.00			
Vendor: 202707	Demetrius Davis League Award	75.00	03/30/2023	20-21-000-525500-1140	Check Sequence: 11 ACH Enabled: False
	Check Total:	75.00			
Vendor: 119690	DuPage Co. Public Works 12/2-2/1/2023 Water	7.36	03/30/2023	20-00-000-570400-0000	Check Sequence: 12 ACH Enabled: False
	Check Total:	7.36			
Vendor: 200723 22-3598.01-1	FGM Architects Design Services	85,000.00	03/30/2023	94-91-930-575180-0000	Check Sequence: 13 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	85,000.00			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 14	ACH Enabled: True
585154	Monitoring	300.00	03/30/2023	20-30-200-521600-0000	
585155	Monitoring	154.20	03/30/2023	20-21-000-525500-1161	
	Check Total:	454.20			
Vendor: 129900	Future Pros, Inc.			Check Sequence: 15	ACH Enabled: True
	House League	12,904.50	03/30/2023	20-21-000-525500-1126	
	House League	2,035.00	03/30/2023	20-21-000-525500-1126	
	Lakers Academy	1,650.00	03/30/2023	20-21-000-525500-1124	
	Lakers Travel	8,800.00	03/30/2023	20-21-000-525500-1127	
	Check Total:	25,389.50			
Vendor: 130257	Game Day USA			Check Sequence: 16	ACH Enabled: False
	Tournament Fees	550.00	03/30/2023	20-21-000-525500-1112	
	Check Total:	550.00			
Vendor: 132271	Grainger, Inc.			Check Sequence: 17	ACH Enabled: True
9631165975	Emergency Exit Signs	857.46	03/30/2023	20-30-100-530300-0000	
9641594644	Emergency Exit Signs	-30.00	03/30/2023	20-30-100-530300-0000	
	Check Total:	827.46			
Vendor: 137160	Holsteins Garage			Check Sequence: 18	ACH Enabled: True
2588	Fleet Inspection	1,080.00	03/30/2023	10-10-000-530340-0000	
	Check Total:	1,080.00			
Vendor: 141722	Illinois Boys Lacrosse Association			Check Sequence: 19	ACH Enabled: False
GLBD-IBLA23	League Fees	6,400.00	03/30/2023	20-21-000-525500-1172	
	Check Total:	6,400.00			
Vendor: 141774	Illinois Cheer Association			Check Sequence: 20	ACH Enabled: False
Deposit	Competition Fees	2,092.50	03/30/2023	20-21-000-525500-1149	
	Check Total:	2,092.50			
Vendor: 199220	Illinois Youth Soccer Association			Check Sequence: 21	ACH Enabled: False
5369	Tournament Fees	1,700.00	03/30/2023	20-21-000-525500-1127	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,700.00			
Vendor: 202401 23-5106	Johler Demolition Locker Room Demolition	5,154.20	03/30/2023	94-90-805-575180-0000	ACH Enabled: False
	Check Total:	5,154.20			
Vendor: 145940	JP Sports Tournament Fees	750.00	03/30/2023	20-21-000-525500-1112	ACH Enabled: False
	Check Total:	750.00			
Vendor: 151470 20741	Landscape Material Mulch	606.00	03/30/2023	10-10-000-550600-0000	ACH Enabled: False
	Check Total:	606.00			
Vendor: 202710 Reimbursement	Julio Lopez Tournament Reimbursement	879.30	03/30/2023	20-21-000-525500-1127	ACH Enabled: False
	Check Total:	879.30			
Vendor: 202711 Reimbursement	Pablo Lopez Tournament Reimbursement	910.19	03/30/2023	20-21-000-525500-1127	ACH Enabled: False
	Check Total:	910.19			
Vendor: 202708	Trey Martin League Awards	50.00	03/30/2023	20-21-000-525500-1140	ACH Enabled: False
	Check Total:	50.00			
Vendor: 198983 317	Stacey Martinez Winter Classes	680.40	03/30/2023	20-22-000-525500-2351	ACH Enabled: True
	Check Total:	680.40			
Vendor: 155350 P81748	McCann Industries Inc. Field Paint	208.32	03/30/2023	20-21-000-535500-1172	ACH Enabled: False
	Check Total:	208.32			
Vendor: 156599 8380	Menard's, Inc. Tile Repairs	117.97	03/30/2023	20-30-100-530300-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
9103	Supplies	34.98	03/30/2023	10-10-000-530300-0000	
9154/59	Supplies	103.40	03/30/2023	20-30-100-530300-0000	
9521	Supplies	22.11	03/30/2023	10-10-000-550300-0000	
	Check Total:	278.46			
Vendor: 199925	Mercury Screen Printing			Check Sequence: 31	ACH Enabled: False
17232	Coaches Shirts	1,475.00	03/30/2023	20-21-000-535500-1172	
	Check Total:	1,475.00			
Vendor: 202644	Midwest Mechanical			Check Sequence: 32	ACH Enabled: False
S22193NP-02	HVAC Replacement	25,781.00	03/30/2023	96-00-880-575110-0000	
	Check Total:	25,781.00			
Vendor: 202712	Pinhead Piano Tuning Inc.			Check Sequence: 33	ACH Enabled: False
	Winter Classes	1,080.00	03/30/2023	20-22-000-525500-2311	
	Check Total:	1,080.00			
Vendor: 199468	Pitney Bowes Reserve Account			Check Sequence: 34	ACH Enabled: False
	Replenish Meter	750.00	03/30/2023	10-00-000-521800-0000	
	Replenish Meter	750.00	03/30/2023	20-00-000-521800-0000	
	Check Total:	1,500.00			
Vendor: 202332	PlanSource			Check Sequence: 35	ACH Enabled: False
	COBRA-Harris-4/2023-7/2023	5,538.19	03/30/2023	10-00-000-565100-0000	
	COBRA-Harris-4/2023-7/2023	5,538.18	03/30/2023	20-00-000-565100-0000	
	Check Total:	11,076.37			
Vendor: 171043	Plaques Plus, Inc.			Check Sequence: 36	ACH Enabled: True
I0117-24	Medals	5,218.75	03/30/2023	20-21-000-535500-1232	
I0117-24	Medals	2,577.00	03/30/2023	20-21-000-535500-1111	
	Check Total:	7,795.75			
Vendor: 200517	ProSafety, Inc			Check Sequence: 37	ACH Enabled: False
2/893350	Hard Hats	159.80	03/30/2023	10-10-000-530320-0000	
	Check Total:	159.80			
Vendor: 173930	Reinders, Inc.			Check Sequence: 38	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
6028485	Filters	294.98	03/30/2023	10-10-000-530210-0000	
	Check Total:	294.98			
Vendor: 202704	Revolution Dancewear			Check Sequence: 39	ACH Enabled: False
2462779/78928	Costumes	4,080.70	03/30/2023	20-23-000-535500-3510	
	Check Total:	4,080.70			
Vendor: 199058	Rotary Club of Glen Ellyn			Check Sequence: 40	ACH Enabled: False
664	Monthly Dues	73.50	03/30/2023	10-00-000-585250-0000	
664	Monthly Dues	73.50	03/30/2023	20-00-000-585250-0000	
	Check Total:	147.00			
Vendor: 201768	S-NET Communications			Check Sequence: 41	ACH Enabled: True
165028	District-Wide Phone Service April 2023	554.68	03/30/2023	10-00-000-570300-0000	
165028	District-Wide Phone Service April 2023	132.56	03/30/2023	10-10-000-570300-0000	
165028	District-Wide Phone Service April 2023	554.69	03/30/2023	20-00-000-570300-0000	
165028	District-Wide Phone Service April 2023	274.63	03/30/2023	20-30-100-570300-0000	
165028	District-Wide Phone Service April 2023	18.57	03/30/2023	20-30-150-570300-0000	
165028	District-Wide Phone Service April 2023	104.91	03/30/2023	20-30-300-570300-0000	
165028	District-Wide Phone Service April 2023	55.57	03/30/2023	20-30-500-570300-0000	
	Check Total:	1,695.61			
Vendor: 182050	Suburban Door Check & Lock			Check Sequence: 42	ACH Enabled: False
556655	Master Keys	91.66	03/30/2023	20-00-000-530100-0000	
	Check Total:	91.66			
Vendor: 150669	TAMA Lacrosse			Check Sequence: 43	ACH Enabled: False
I-80137	Equipment	1,215.00	03/30/2023	20-21-000-535500-1172	
	Check Total:	1,215.00			
Vendor: 199759	TeamSnap, Inc.			Check Sequence: 44	ACH Enabled: False
62268	Teamsnap Accounts	802.41	03/30/2023	20-21-000-525500-1172	
	Check Total:	802.41			
Vendor: 202709	Adam Ties			Check Sequence: 45	ACH Enabled: False
	League Awards	75.00	03/30/2023	20-21-000-525500-1140	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	75.00			
Vendor: 200963	T-Mobile			Check Sequence: 46	ACH Enabled: False
	AED Monitoring 2/12-3/11/2023	35.60	03/30/2023	10-00-000-585815-0000	
	Check Total:	35.60			
Vendor: 185380	TYCO Integrated Security			Check Sequence: 47	ACH Enabled: False
	Monitoring 4/1-6/30/2023	255.00	03/30/2023	20-30-100-570300-0000	
	Check Total:	255.00			
Vendor: 199517	Uline			Check Sequence: 48	ACH Enabled: False
160947197	Equipment	86.25	03/30/2023	20-21-000-535500-1232	
160947197	Equipment	57.50	03/30/2023	20-21-000-535500-1120	
160947197	Equipment	678.76	03/30/2023	20-21-000-535500-1111	
	Check Total:	822.51			
Vendor: 199040	Wee Heart Music			Check Sequence: 49	ACH Enabled: True
1275	Winter Classes	8,732.60	03/30/2023	20-22-000-525500-2362	
	Check Total:	8,732.60			
Vendor: 193195	West Side Tractor Sales			Check Sequence: 50	ACH Enabled: False
N35272	Gator Repairs	89.85	03/30/2023	10-10-000-530210-0000	
N35370	Gator Repairs	103.62	03/30/2023	10-10-000-530210-0000	
	Check Total:	193.47			
Vendor: 202426	Wheaton Park District			Check Sequence: 51	ACH Enabled: False
2023-023	Winter Class	90.00	03/30/2023	20-22-000-525500-2364	
	Check Total:	90.00			
Vendor: 199401	Wight & Company			Check Sequence: 52	ACH Enabled: False
220285-001	HVAC Assessment	5,500.00	03/30/2023	94-90-875-575110-0000	
	Check Total:	5,500.00			
Vendor: 197710	Young Rembrandts			Check Sequence: 53	ACH Enabled: False
2091	Winter Classes	975.00	03/30/2023	20-22-000-525500-2315	
	Check Total:	975.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	250,869.56			
	Total of Number of Checks:	53			

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
March 21, 2023
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:02 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners, Crickmore, Ward, Stortz, Nephew, and President Durham. Commissioner Cornell participated remotely and at 7:18 p.m. Commissioner Cornell arrived in person. Commissioner Weber arrived at 7:17 p.m.

Staff members present were Deputy Director Cinquegrani, Superintendent of Planning and Natural Resources Troia, Superintendent of Facilities Lim, Superintendent of Parks Norman, and Administration & Special Services Supervisor Blanco.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Stortz moved, seconded by Commissioner Crickmore to approve the Consent Agenda including the Voucher List of Bills totaling \$237,758.10 and Minutes from March 7, 2023, Regular Meeting.

Roll Call: Aye: Commissioners Stortz, Crickmore, Cornell, Ward, Weber, Nephew, and President Durham.

Nay: None

Motion Carried.

VII. Policy Manual Update

Deputy Director Cinquegrani presented policies from the Glen Ellyn Park District Policy Manual that have been updated and revised. Cinquegrani stated all of these policies are for Chapter II, Section 4 'Fixed Asset Policy' of the Glen Ellyn Park District's Policy Manual. He discussed that the policies have been updated for compliance purposes, to ensure consistencies and that all have been reviewed and approved by legal counsel.

The Park Board had a brief discussion of the policy updates then Commissioner Stortz moved, seconded by Commissioner Ward to amend Chapter II, Section 4 'Fixed Asset Policy' of the Glen Ellyn Park District's Policy Manual.

Roll Call: Aye: Commissioners Stortz, Ward, Crickmore, Cornell, Weber, Nephew, and President Durham.
Nay: None

Motion Carried.

VIII. Professional Services Contracts for Downtown Park

Superintendent Troia reminded the board that the Village of Glen Ellyn and the Glen Ellyn Park District are collaborating on the purchase, development, and operation of the downtown plaza. Once the park is completed, the Park District will operate, and the Village and Park District develop the area into a multi-use event and Downtown Park/open space, to be utilized by the entire Glen Ellyn community. It is proposed that the Architectural and Engineering services of Site Design Group, Ltd. and Featherstone, Inc. Construction Management be provided to implement the project. The Park Board had a brief discussion and until further negotiations are in place with the Village of Glen Ellyn it has been decided to wait before making any decisions on A/E services.

IX. 2023-2025 Project Update(s)

At the Board meeting, Superintendent Troia presented an update on the progress of the improvement plans for Frank Johnson Center, Sunset Pool and Ackerman Sports and Fitness Center Gymnastics. The presentation provided an update on the progress of the improvement plans for all three facilities. Superintendent Troia answered any follow up questions from the board of Commissioners regarding each project.

X. Staff Reports

Superintendent of Facilities Lim provided an update on the success of the Summer Job Fair which took place last March 2nd, 2023 at Main Street Recreation Center. Sunset Pool and Maryknoll Park Manager Semetko took the lead on recruiting staff to ensure coverage for both facilities during the season and it has been a successful recruiting process. Superintendent Troia shared that the Glen Ellyn Park District was awarded a \$34,000 grant from DuPage County for water improvement.

XI. Commissioners' Reports

Commissioner Cornell shared that an agreement has been reached for the McKee House to become a Native American cultural and environmental center. Commissioner Crickmore shared she attended the nature walking club and restoration day at Churchill Park and also, she expressed her appreciation for Ackerman SFC staff and their customer service. Commissioner Nephew shared she will be a judge in the next April 4th Consolidated General Election and encouraged everyone to vote. Commissioner Stortz shared that Commissioner Nephew, President Durham and himself participated in the IAPD Legislative breakfast on March 17th, 2023, where they had the opportunity to connect with elected officials. President Durham was excited to share that his youngest son is in the Lakers soccer team, and they won the championship.

XII. Adjourn to Executive Session

At 9:24 p.m., Commissioner Nephew moved, seconded by Commissioner Ward, to convene into Executive Session under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XIII. Reconvene to Open Session

The regular meeting reconvened at 10:15 p.m.

XIV. Executive Director Recruitment Contract

After a brief discussion in efforts to recruit for the role of Executive Director of the Glen Ellyn Park District, the Park Board determined that the Park District will utilize GovHR USA.

Commissioner Weber moved, seconded by Commissioner Ward to engage GovHR USA to service our recruiting firm for the role of Executive Director of the Glen Ellyn Park District for fees and terms not to exceed \$25,000.

*Roll Call: Aye: Commissioners Weber, Ward, Crickmore, Cornell, Stortz , Nephew, and President Durham.
Nay: None*

Motion Carried.

XV. Adjourn

There being no further business, Commissioner Weber moved, seconded by Commissioner Ward to adjourn the Meeting at 10:20 p.m.

*Roll Call: Aye: Commissioners Weber, Ward, Cornell, Crickmore, Stortz, Nephew, and President Durham
Nay: None*

Motion Carried.

Respectfully submitted,
Amanda Blanco
Board Secretary



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Deputy Director
RE: Purchasing Policy Update

Please find attached proposed updates to the Park District's Purchasing Policy.

The proposed update would authorize the Park Board President to assign a designee to approve purchases in the absence of an Executive Director. No other changes are being proposed.

To expedite the approval process, the updated policy has been reviewed and approved by legal counsel. Attached is a red-line version with those changes.

Staff Recommendation:

Staff recommends the Board approve the policy at the Regular Board meeting on Tuesday, April 18th.

Motion:

Motion to amend Chapter II, Section 1 'Purchasing Policy' of the Glen Ellyn Park District's Policy Manual, as presented.

1.00 Purchasing Policy

1.01 Overview

The Park District's Purchasing Policy establishes the guidelines under which all purchases are made. Under the provisions of this policy, guidelines are outlined for staff, adhering to the requirements of Section 8-1 (c) of the Park District Code.

It is the intent of this policy that the Park District conducts business fairly and equitably while remaining fiscally responsible to its taxpayers. All purchasing functions will be made with absolute integrity. The very highest ethical standards will be maintained, and all conflicts of interest, real or perceived, shall be avoided. The basic standard that should always prevail is to exercise good judgment in the use and stewardship of Park District resources.

The Executive Director and Superintendent of Finance & Personnel will monitor, interpret and review the procedures and guidelines for the spending of public funds to ensure compliance with applicable policies. Periodically these procedures and guidelines will be revised to maintain the best interests of the Park District.

1.02 Governance

The purchasing policy is governed in part by Section 8-1 (c) of the Park District Code which provides: "Every park district shall have and exercise the following powers: (c) To acquire by gift, legacy or purchase any personal property necessary for its corporate purposes provided that all contracts for supplies, materials or work involving an expenditure in excess of \$30,000 shall be let to the lowest responsible bidder, considering conformity with specifications, terms of delivery, quality, and serviceability, after due advertisement, excepting contracts which by their nature are not adapted to award by competitive bidding, such as contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, contracts for the printing of finance committee reports and departmental reports, contracts for the printing or engraving of bonds, tax warrants and other evidences of indebtedness, contracts for utility services such as water, light, heat, telephone or telegraph, contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software or services, contracts for duplicating machines and supplies, contracts for goods or services procured from another governmental agency, purchases of equipment previously owned by some entity other than the district itself, and contracts for the purchase of magazines, books, periodicals, pamphlets and reports and excepting where funds are expended in an emergency and such emergency expenditure is approved by 3/4 of the members of the board."

1.03 Purchases Less Than \$30,000

A. Purchase Authorization Amounts

1. Superintendents of each department or area are responsible for ensuring any employee in his/her department is appropriately trained and adequately supervised to ensure that no inappropriate purchases are made. The specific dollar limits of employees' purchasing authority are outlined below.
2. Part-time employees *specifically* designated by Superintendents of each department or area may make *budgeted* purchases less than \$200.
3. Full-time employees *specifically* designated by Superintendents of each department or area may make *budgeted* purchases less than \$1,000, where only the purchaser's approval is required.
4. For budgeted purchases between \$1,000 and \$4,999.99, the purchaser and the Superintendent of that department or area must approve the purchase. In instances where the Superintendent is unable to approve, their designee (see 6 below) or the Superintendent of Finance & Personnel may also authorize the purchase.
5. For budgeted purchases between \$5,000 and \$10,000, the purchaser, the Superintendent, and the Superintendent of Finance & Personnel must approve the purchase.
6. For budgeted purchases greater than \$10,000, the Executive Director (as well as the purchaser, the Superintendent and the Superintendent of Finance & Personnel) must approve the purchase. In the absence of the Executive Director, a designee may be authorized by the Park Board President to approve purchases greater than \$10,000. With some exceptions as provided by law, competitive bidding is required for any purchases in excess of \$30,000. This includes the publication of notice of the procurement and also board approval of the bid being recommended by Staff as the lowest responsive and responsible bid. These procedures are described in the Bidding Procedures Policy (1.04).
7. From time to time, staff may be absent from their office during a time when a purchase order or credit card transaction needs approval. To facilitate the smooth operation of the District's business, any employee with approval authority as outlined above may designate another employee to have temporary authority in their absence. This authority is limited to the levels specified above and must be documented.
8. A purchase for any item or service which has not been budgeted, no matter what the amount, requires the approval of the Superintendent of that department or area. It is the responsibility of the purchaser to know if an item is included in the budget.
9. Emergency purchases are sometimes required. If an emergency occurs and the Executive Director determines that an expenditure that is in excess of \$30,000 is needed, this policy permits the Executive Director of the District to authorize such a purchase and directs that the Executive Director shall individually contact the Board of Commissioners to advise them of same. Executive Director shall make every reasonable effort to contact each commissioner within five business days. Further, such emergency purchase shall be presented for approval (or ratification) at the next scheduled meeting of the Board of Park Commissioners. Per 70 ILCS 1205/8-1, an emergency procurement in excess of \$30,000 that was not subject to the competitive bidding process requires the approval of $\frac{3}{4}$ of the members of the Board.
10. Sole source purchases are sometimes required as the vendor is the only provider. For this to be permitted, the department must submit this request for sole source designation to the Superintendent of Finance & Personnel for approval, prior to making the purchase. In some

cases, the Board may need to find that the procurement, by its nature, is not adapted to competitive bidding.

11. For all purchases, an original invoice, receipt or order confirmation should be forwarded to the Finance Department and coded with the proper general ledger account number.
12. Please be advised that compliance with the Prevailing Wage Act is required for all labor on public works that is within the scope of the Act; that there is no minimum dollar threshold; and that notice of the possible application of the Act must be given to all contractors in writing when soliciting a quote or making the purchase.
13. Please be advised that performance and payment bonds are required for any work on District facilities where the contract sum is \$50,000.00 or more.

B. Guidelines for Purchase Orders

1. Goods or Services costing less than an employee's Approval Authorization Limit do not require pre-purchase documentation unless subject to the Prevailing Wage Act, in which case proper documentation is required.
2. Pre-approved Purchase Orders by an employee authorized to make a purchase based on the authorization amounts outline in Section 1.03 are required, prior to purchase of goods or services, for all items greater than an employees' Approval Authorization Limit, regardless of payment method (i.e. check or credit card).
3. Purchase Orders are not required for utilities, legal fees, auditing fees, fuel, insurance, taxes, debt service, and salaries.

C. Guidelines for Competitive Quotes

1. All purchases of goods or services should be made with the intent to obtain the best comparable price. Local vendors and merchants should be used when practical, where prices are competitive. However, where the formal bid process is involved, the award of the bid shall be to the lowest responsive and responsible bidder (regardless of business address).
2. Purchases of goods or services less than \$2,500 cumulative do not require written quotes unless the services are subject to the Prevailing Wage Act. Staff is advised to make every effort to solicit a fair price for items purchased.
3. Purchases of goods and services \$2,500 and over may be made only after obtaining written quotes and proper approval, as outline in Section 1.03. Employees shall make a reasonable effort to obtain at least three (3) written quotes. Written quotes should be included with the Purchase Order.
4. The Executive Director has the authority to waive the solicitation of price quotes and approve the purchase of budgeted items under \$30,000 if deemed appropriate and beneficial to the District.
5. Purchases of greater than \$30,000 are addressed below.
6. The District is also a member of several intergovernmental purchasing pools that have already conducted the competitive bidding required by Illinois law and therefore procurements through said pools should be considered. Likewise, the State of Illinois has engaged in a competitive bid

process for a wide variety of vehicles and equipment and the District is eligible by law to use that process to satisfy the competitive bidding requirement.

D. Sole Source Purchases

1. Sole source purchases shall not be subject to requirements for seeking competitive quotes or bids. However, purchases in excess of \$30,000 shall be presented to the Board prior to acquisition with the request to find that the procurement is not adapted to competitive bidding (and or to waive quotes/ bids), approve the purchase and enter into a formal contract, if necessary. Approval must be obtained from the Executive Director to present the purchase to the board.
2. Examples:
 - a) Equipment for which there is no comparable competitive product or is available only from one supplier.
 - b) A component or replacement part for which there is no commercially available substitute, and which can be obtained only from the manufacturer or manufacturer's representative.
 - c) A used item, (i.e. dump truck, office furniture, etc.)

1.04 Bidding Procedures - Purchases Greater Than \$30,000

- A. Per the Park District Code, almost all purchase of supplies, materials or services involving an expenditure in excess of \$30,000 shall be let to the lowest responsible bidder submitting a responsive bid after due advertisement and within the prescribed procedures for competitive bidding.
- B. Items Excluded from Bidding
 1. The following are excluded from the competitive bid requirements:
 - a) Agreements for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. This absolutely includes contracts for architectural, engineering and land surveying services (see the Local Government Professional Services Selection Act).
 - b) Agreements for utility services such as water, electricity, natural gas, telephone, etc.
 - c) Agreements for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and interconnect equipment, software or services.
 - d) Agreements for the use and/or purchase of duplicating machines and supplies.
 - e) Purchase of magazines, books, periodicals, pamphlets and reports.
 - f) Emergency expenditures. (See Section 1.03, A.8).
 - g) Items that, due to their nature, have been found by the Board not to be adapted to competitive bidding.
 2. Procured items which are excluded from competitive bidding, (Section 1.04 B above) shall be let to the vendor providing the "best value" to the District, after due advertisement (if required) and within the prescribed procedures. Architecture, Engineering and Land Surveying services must be procured in accordance with the Local Government Professional Services Selection Act (50 ILCS 510/0.01 et seq.)

3. "Request for Proposals" or "Request for Qualifications" shall be developed and used for the purchase of these goods or services.
- C. Award of agreements for items and services in excess of \$30,000 shall be awarded by the Board to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability, after due advertisement, excepting contracts which by their nature are not adapted to award by competitive bidding per the park district code.
- D. All agreements may be reviewed by Park District legal counsel.
- E. Whenever feasible and advantageous to the District, cooperative purchases with other governmental agencies such as the State of Illinois, industry associations, or other park districts shall be made. In such instances, the arrangement may already satisfy the competitive bidding requirement or be exempt from the requirement. Consult with legal counsel as necessary.
- F. Bid Process
 1. All competitive bids for contracts involving expenditures in excess of \$30,000 must be sealed by the bidder and must be opened by a member of the park district at a public bid opening in which the contents of the bids must be announced. The announcement of the invitation to bid must be published in the newspaper (and recommended to be published other places relevant to that procurement) at least 10 calendar days before the published date and time of the bid opening.
 2. For purposes of this subsection, "due advertisement" includes, but is not limited to, at least one public notice at least 10 calendar days before the bid date in the newspaper published in the district or, if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.

1.05 Award of Contracts

All contracts in excess of \$30,000 (except as otherwise authorized herein) shall be awarded by the Board and to the lowest responsible bidder submitting a responsive bid. In determining the responsibility of any bidder the Board may take into account other factors in addition to financial responsibility, such as past records of transactions with the bidder, experience, adequacy of equipment, ability to perform, time limits, services to be rendered by the bidder, location of bidder, conformity with specifications, terms of delivery and other pertinent considerations listed in the bidding documents. The Board may also consider all available public information about the bidder (including social media posts). IT IS IMPERATIVE THAT THE BOARD'S USE OF THIS EVALUATION CRITERIA BE DISCLOSED IN THE BID DOCUMENTS. Any and all bids received in response to an advertisement or otherwise may be rejected by the Board if the bidder is not determined responsible or the character or quality of the services, supplies, materials, equipment, or labor does not conform to the Board's requirements or if the public interest may otherwise be served thereby. The Board reserves the right to award a contract for all or only a portion of the specific bid work (and again, that power should be disclosed in the bid documents).

1.06 Emergencies

In the case of emergencies which call for immediate resolution, the Executive Director, or Superintendent designated by the Executive Director, shall take prompt action to employ persons or firms to do the necessary corrective work but shall require the persons or firms doing the corrective work to furnish a

detailed report of the corrections made and the basis for making the corrections. For the purpose of this policy, an emergency shall consist of a threat to the health or safety of Park District patrons and employees, or of severe damage to District property. Emergency procurements that would otherwise require competitive bidding may be approved (or ratified) by the Board upon a $\frac{3}{4}$ vote of the members.

1.07 Credit Card Purchases

The Park District has opted to use credit cards in order to promote operational efficiency and simplify the administration of the purchasing function. Credit cards are used to provide a convenient, efficient means to make purchases, while reducing the administrative costs of related purchase orders, check requests and payments.

- A. Credit cards will be issued at the discretion of the Executive Director
- B. Credit cards are to be used for Park District business purchases only.
- C. Credit cards are simply a means of payment. All purchasing procedures and guidelines as documented in this policy and/or other District documents are to be followed.

1.08 Petty Cash

- A. All petty cash purchases should be for *emergency* purchases only.
- B. Expenditures should be properly authorized according to Board approved purchase authorization amounts.
- C. Only purchases less than \$50.00 are reimbursable from the fund.
- D. A receipt and/or proper documentation is required for each purchase.
- E. A description of the item(s) purchased, account number, date and amount should be written on the petty cash receipt and signed by employee requesting the cash.

1.09 Payables and Accounts Receivable

Staff will prepare all payables and collect receivables in a timely manner with proper documentation supporting each transaction. In accordance with the Prompt Payment Act, disbursements requiring payment prior to a Board meeting will be authorized by the Executive Director, utilizing the most appropriate method of payment. All such payments will be included in the Voucher List of Bills presented to the Board at the next Board meeting.

1.10 Ethics in Purchasing

Conflict of Interest — No Glen Ellyn Park District employee shall participate directly in procurement of goods or services when the employee knows that:

- A. The employee or any member of the employee's immediate family has a financial interest pertaining to the goods or services; or
- B. The employee or any member of his /her immediate family is negotiating or has an arrangement concerning prospective employment with the entity seeking to sell goods or services to the District;
- C. Nothing contained in this policy shall be construed as repealing or modifying the District's Ethics Ordinance which remains in full force and effect.

- D. For the purpose of this section, immediate family shall mean the employee's or the employee's spouse's mother, father, husband, wife, children, brother, sister, or grandparents or any relative living in the same household with the employee or dependent upon the employee's care.

1.11 Gratuities and Kickbacks

- A. Gratuities: It shall be unethical for any person to offer, give, or agree to give any Glen Ellyn Park District employee, or for any Glen Ellyn Park District employee to agree to accept a gratuity or an offer of employment in connection with the procurement of any goods or services by the District.
- B. Kickbacks: It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of any subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order

1.12 Other Items

- A. No undertaking shall be split into parts so as to avoid the provisions of this policy. (ie. Purchases should not be split intentionally in order to avoid the authorization thresholds stated in this policy)
- B. The Board may require a cash deposit of any bidder and may require a surety bond of any successful bidder.
- C. All promotional incentives and contest awards made available to qualifying District personnel by vendors, which are based on District purchases from those suppliers, automatically become the rightful property of the District.

Approved by the Board of Commissioners: August 18, 1998

Revised by Board of Commissioners: November 21, 2000; November 23, 2004;
April 22, 2008; May 3, 2011, July 16, 2013, March 13, 2018,
August 16, 2022, April 18, 2023

Reviewed by Board of Commissioners: October 7, 2003; February 5, 2008



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Deputy Director
RE: Resolution 23-01 Authorizing Signatures on Checks

Please find attached Resolution 23-01 Authorizing Signatures on Checks.

The proposed update would allow for the Park Board President *and* Treasurer to jointly assign a designee to sign checks in the absence of an Executive Director.

To expedite the approval process, the updated policy has been reviewed and approved by legal counsel. Attached is a red-line version with those changes, as well as a final clean copy.

Staff Recommendation:

Staff recommends the Board approve the Resolution at the Regular Meeting on Tuesday, April 18th.

Motion:

Motion to approve Resolution 23-01, Authorizing Signatures on Checks.

RESOLUTION 23-01

AUTHORIZING SIGNATURES ON CHECKS

WHEREAS, the **COMMUNITY BANK OF WHEATON/GLEN ELLYN**, Glen Ellyn, Illinois, U.S. **BANK**, Glen Ellyn, Illinois, **BRIDGEVIEW BANK**, Woodridge, Illinois, **ILLINOIS INSTITUTIONAL INVESTORS TRUST**, Chicago, Illinois, **WHEATON BANK AND TRUST**, Wheaton, Illinois, ~~**HARRIS BANK**, Glen Ellyn, Illinois,~~ Illinois Metropolitan Investment Fund, Oak Brook, Illinois, and **GLEN ELLYN BANK AND TRUST**, Glen Ellyn, Illinois, has heretofore been designated as depositories of the funds of the Glen Ellyn Park District.

NOW THEREFORE, BE IT RESOLVED, that the President and Treasurer be authorized to sign checks or other orders for the payment of money against funds on deposit in accounts in said depositories and that such checks or other orders for payment of money be countersigned by the Executive Director. In the absence of the Executive Director, a designee may be authorized by both the Park Board President and Treasurer; and

BE IT FURTHER RESOLVED THAT the Superintendent of Finance & Personnel is authorized to sign on these accounts for the purpose of making balance inquiries and fund transfers only, with exception if both the Park Board President and Treasurer designate for an interim period of time; and

BE IT FURTHER RESOLVED THAT in the absence of the regularly appointed Treasurer, Executive Director, the President is authorized to appoint a pro tempore, any one of the other Commissioners as Acting Treasurer, or Acting Executive Director with power to sign warrants; and

BE IT FURTHER RESOLVED THAT the Secretary execute a Resolution to this effect in the form usually and customarily required by said banks for this purpose.

PASSED AND APPROVED this 18²⁹th day of ~~April~~November, 2023~~11~~.

ATTESTED:

Secretary, Board of Commissioners
Glen Ellyn Park District

(SEAL)

President, Board of Commissioners
Glen Ellyn Park District

RESOLUTION 23-01

AUTHORIZING SIGNATURES ON CHECKS

WHEREAS, the **COMMUNITY BANK OF WHEATON/GLEN ELLYN**, Glen Ellyn, Illinois, U.S. **BANK**, Glen Ellyn, Illinois, **BRIDGEVIEW BANK**, Woodridge, Illinois, **ILLINOIS INSTITUTIONAL INVESTORS TRUST**, Chicago, Illinois, **WHEATON BANK AND TRUST**, Wheaton, Illinois, Illinois Metropolitan Investment Fund, Oak Brook, Illinois, and **GLEN ELLYN BANK AND TRUST**, Glen Ellyn, Illinois, has heretofore been designated as depositories of the funds of the Glen Ellyn Park District.

NOW THEREFORE, BE IT RESOLVED, that the President and Treasurer be authorized to sign checks or other orders for the payment of money against funds on deposit in accounts in said depositories and that such checks or other orders for payment of money be countersigned by the Executive Director. In the absence of the Executive Director, a designee may be authorized by both the Park Board President and Treasurer; and

BE IT FURTHER RESOLVED THAT the Superintendent of Finance & Personnel is authorized to sign on these accounts for the purpose of making balance inquiries and fund transfers only, with exception if both the Park Board President and Treasurer designate for an interim period of time; and

BE IT FURTHER RESOLVED THAT in the absence of the regularly appointed Treasurer, Executive Director, the President is authorized to appoint a pro tempore, any one of the other Commissioners as Acting Treasurer, or Acting Executive Director with power to sign warrants; and

BE IT FURTHER RESOLVED THAT the Secretary execute a Resolution to this effect in the form usually and customarily required by said banks for this purpose.

PASSED AND APPROVED this 18th day of April, 2023.

ATTESTED:

Secretary, Board of Commissioners
Glen Ellyn Park District

(SEAL)

President, Board of Commissioners
Glen Ellyn Park District



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Village Green Asphalt Bid

On March 16th, staff publicly noticed invitations for bids, requesting contractors to provide proposals for asphalt improvements at Village Green Park. The scope of work included resurfacing of both parking lots and the basketball court. As well as color coating and striping of the basketball court. The Village Green parking lot was last resurfaced in 2004. Staff identified these improvements for the 2023 Budget for \$250,000.

Estimates for this project prior to bidding were higher than the budgeted amount. Staff strategized dividing the parking lots and basketball into a base bid with two alternates. Giving the District flexibility to complete work and stay within budget.

The bid opening was conducted on April 11th, at which time (9) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates.

Evans and Son Blacktop, Incorporated submitted the lowest bid of \$230,829.39 for Base Bid and Alternates 1 and 2. The submitted bid was vetted and found to be complete. Most recently, this contractor completed the improvements to Newton Park skatepark and performed well. Evans and Son, Inc. was also the contractor for the parking lot improvements to Village Green in 2004.

The bid documents outlined a schedule for work to be performed starting in late October and finishing by November of this year.

Recommendations: Park District staff recommend awarding the Village Green Asphalt Improvements bid to Evan and Son, Inc. for the amount of \$230,829.39.

Motion: I make the motion to award the Village Green Asphalt Improvements to Evan and Son, Inc. as the lowest responsive and responsible bid for the amount of \$230,829.39.



GLEN ELLYN PARK DISTRICT

BID TABULATION FORM

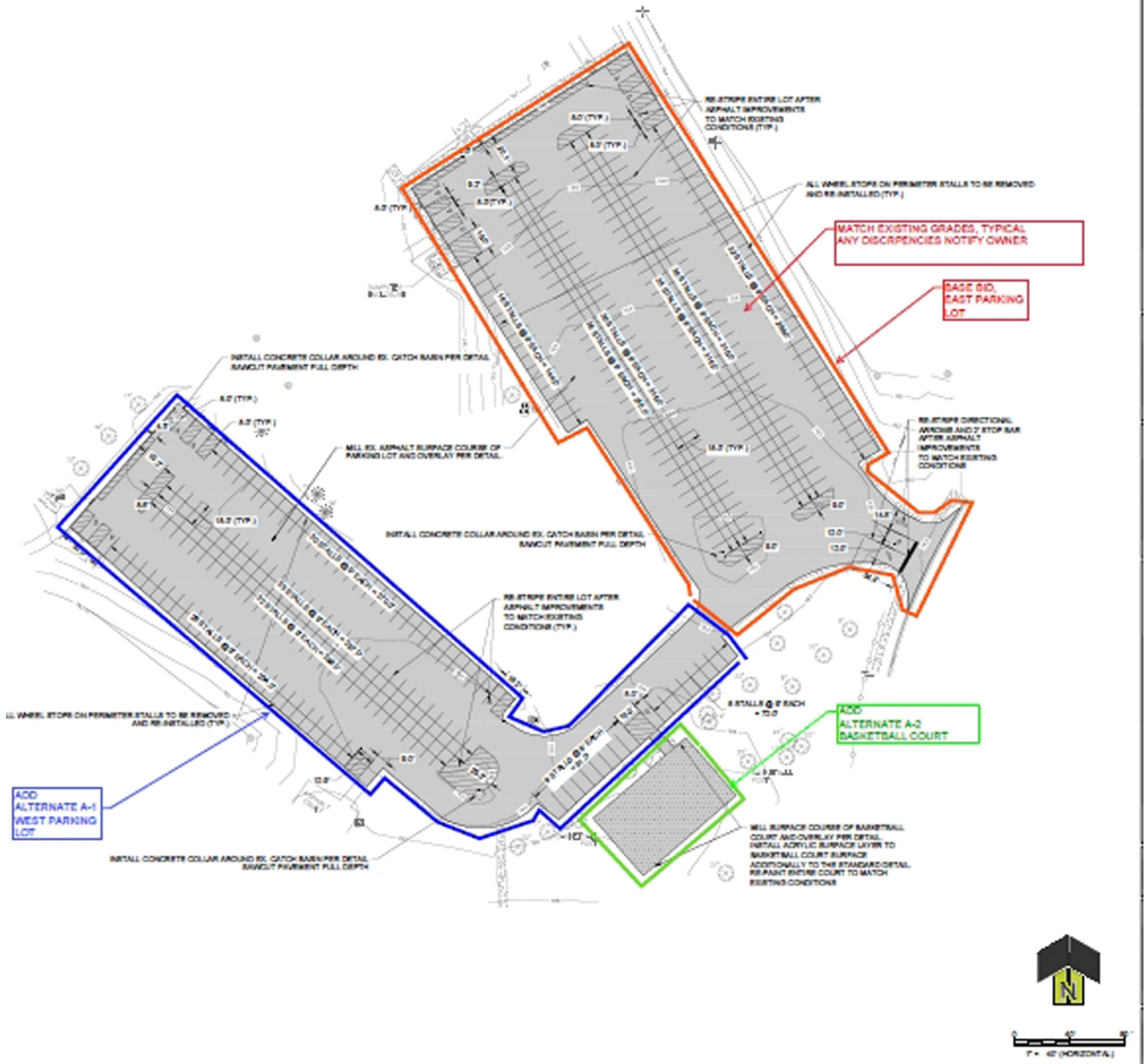
Project: Village Green Asphalt

Date: April 11,2023. 10:00am

Bidders Name	Bidders Location	Bid Bond	Base Bid (East Parking Lot)	Add Alternate-1 (West Parking)	Add Alternate-2 (Basketball Court)	Total
Evans and Son Blacktop, Inc.	West Chicago, IL	X	\$126,890.40	\$86,786.09	\$17,152.90	\$230,829.39
Everlast Blacktop Inc.	Elgin, IL	X	\$128,851.00	\$91,790.00	\$25,861.00	\$246,502.00
Schroeder Asphalt Services	Huntley, IL	X	\$133,500.00	\$93,000.00	\$22,200.00	\$248,700.00
Accu-paving Co.	Broadview, IL	X	\$134,460.00	\$90,000.00	\$30,500.00	\$254,960.00
Advantage Paving Solutions, Inc.	Joliet, IL	X	\$139,870.01	\$83,455.00	\$20,685.00	\$244,010.01
Maneval Construction Co, Inc.	Ingleside, IL	X	\$146,000.00	\$65,400.00	\$42,500.00	\$253,900.00
Chicagoland Paving Contractors Inc.	Lake Zurich, IL	X	\$155,000.00	\$105,000.00	\$24,000.00	\$284,000.00
Obsidian Asphalt Paving, Inc.	West Chicago, IL	X	\$182,385.00	\$124,615.00	\$25,310.00	\$332,310.00
R.W. Dunteman Co.	Addison, IL	X	\$252,320.00	\$3,703.00	\$22,200.00	\$278,223.00

Opened By: NT

Witnessed By: AB



Village Green Asphalt



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Main Street Recreation Center – HVAC Cooperative Purchase

Improvements to the HVAC rooftop units at Main Street Recreation Center have been identified as part of capital replacement costs and are included in the 2023 Budget for \$110,000. This system currently includes a mix of different units and control systems. One of which is proprietary and has been a challenge for staff to maintain.

Current costs to replace the two identified units and the controls exceed the current budget. Staff have been working with Wight & Co., a third-party engineer, to create an HVAC assessment of all facilities.

After further discussions, it was recommended to replace the control system at Main Street, along with hail guards. Replacement units can be delayed until 2024 and budgeted accordingly.

Attached is a proposal from Midwest Mechanical to replace all controls with a unified Versys control system, through cooperative purchase. Midwest Mechanical recently replaced three units on the roof top at Spring Avenue without issue.

Recommendations: Park District staff recommend awarding the HVAC Improvement proposal to Midwest Mechanical through NCPA Cooperative Purchase for the amount of \$76,640.

Motion: I make the motion to award the HVAC Improvement proposal to Midwest Mechanical through NCPA Cooperative Purchase for the amount of \$76,640.

April 13th, 2023

Nathan Troia
Superintendent of Planning and Natural Resources
Glen Ellyn Park District
185 Spring Ave
Glen Ellyn, Illinois 60137

NCPA RQN Proposal #: 2022-3294622876

Dear Nathan,

Midwest Mechanical was successful in winning a HVAC contract, by being selected through a national competitive process driven by a Request for Proposal. This contract is administered through the National Cooperative Purchasing Alliance (NCPA) purchasing cooperative. All Public entities are able to utilize our contract to purchase HVAC and related services; made possible through the Illinois Joint Purchasing Act (30 ILCS 525).

Midwest Mechanical proposes the upgrade the HVAC control system located at 501 Hill Ave, Glen Ellyn, Illinois 60137 and provide hail guards district wide for the Glen Ellyn Park District.

General

- Provide necessary Project and Construction Management and coordinate all site activities associated to the project.
- Provide necessary stamped engineering drawings if required. Securing of permit is the responsibility of the Park District
- Provide equipment submittals for Park District's review.
- Provide Off-site disposal for demolished HVAC equipment.
- Provide necessary technical check-out, start-up, commissioning and testing of new equipment to ensure proper operation.
- Provide project close-out paperwork including warranty letters and Operations and Maintenance Manuals on all equipment.
- Provide one (1) year warranty.
- Moving, storage, floor protection, equipment protection, and security of existing building furnishings, equipment, as needed to accommodate project, will be the responsibility of the Park District.

Upgrade of and to Versys Controls

- Only a portion of the existing building is on the Versys System. We will update the existing Versys control system and provide all controls, wiring and programming to put the remainder of the building on the Versys control system.

Total Controls Price..... \$76,640.00

The proposed scope of work does not include the following:

- Any permits or associated fees. Midwest will support the Park District in supplying necessary documentation (equipment submittals, shop drawings, etc).
- Any HVAC related work in the Park District facilities or on equipment not listed above.
- Painting.
- Asbestos abatement.
- The project does not include tax.
- Any work done on premium time.

In observance of current factory production and material distribution volatilities, Midwest Mechanical can only guarantee the firm pricing and/or lead time estimations (as stated within) for a period of 10 business days from the date of this proposal. As such, any authorizations to proceed which are received beyond this time period may be subject to a revised final contract pricing and/or lead time projection to reflect market conditions at the time of The Customer's acceptance.

Midwest Mechanical greatly appreciates our opportunity to work with Glen Ellyn Park District and look forward to exceeding your expectations throughout the project. Please contact me if you have any questions or concerns.

Thank you for your consideration.

Sincerely,

Chad W. Powell, P.E., LEED AP

Project Sales Engineer

Accepted By: _____

Date: _____

Terms and Conditions

1. Midwest Mechanical Group warrants that the workmanship, equipment and materials furnished and installed under this agreement shall be free from defects for one year (365 days) from date of installation.
2. Customer shall permit Midwest Mechanical Group free and timely access to areas and equipment and allow Midwest Mechanical Group to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Midwest Mechanical Group's normal working hours.
3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become thirty (30) days or more delinquent, Midwest Mechanical Group may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
4. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
5. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and material basis at Midwest Mechanical Group's rates then in effect) over the sum stated in this Agreement.
6. In the event Midwest Mechanical Group must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Midwest Mechanical Group all court costs and attorneys' fees incurred by Midwest Mechanical Group.
7. Any legal action relating to this Agreement, or the breach thereof, shall be commenced with one (1) year from the date of the work.
8. Midwest Mechanical Group shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Midwest Mechanical Group's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
9. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Midwest Mechanical Group, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
10. Customer shall make available to Midwest Mechanical Group's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
11. Midwest Mechanical Group expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility.
12. Midwest Mechanical Group's obligation under this proposal and any subsequent Agreement does not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered Midwest Mechanical group's sole obligation will be to notify the Customer of the existence of such products and materials. Midwest Mechanical Group shall have the right thereafter to suspend its work until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the Agreement price equitably adjusted.
13. Under no circumstances, whether arising in contract, tort (including negligence), equity or otherwise, will Midwest Mechanical Group be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims or customer's tenants or clients, or any special, indirect or consequential damages.



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Ackerman Park Softball Fields 5&6– Payout Request #3

Ackerman Park Softball Fields 5&6 were originally planned to be improved as part of the master plan, but were value engineered at the time of construction. With appropriated funds by the Department of Commerce and Economic Opportunity (DCEO), the Glen Ellyn Park District has pursued improving Fields 5&6 with new fencing, dugouts and infield mix to match the quality of recently improved softball hub Fields 1-4.

Attached is payout request #3 for the Ackerman Fields 5&6 Improvements in the amount of \$111,870. This payout is from Hacienda Landscaping Inc., which is the general contractor for this project.

This payout represents the work done in March. To date, the project is 85% complete, with the backstops, dugouts and concrete on Fields 5&6 installed. The remaining work includes finishing installing the premium infield mix, fencing and restoration. Work is tentative to be completed by the end of April.

The total contract amount is \$414,590. Previous payments total \$166,270.50. The Balance to finish, including retainage, is \$136,449.50.

Recommendations: As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

Motion: Motion to approve the Hacienda Landscaping Inc. payout request for the Ackerman Park Fields 5&6 in the amount of \$111,870.

PAYMENT APPLICATION

TO: Glen Ellyn Park District 185 Spring Ave Glen Ellyn, IL 60137 Attn: Nathan Troia	PROJECT NAME AND LOCATION: Ackerman Ball Field 5 & 6 Impr Installation of Ball Field Improvements Glen Ellyn, IL 60137	APPLICATION # 3 PERIOD THRU: 03/30/2023 PROJECT #s: H-60-2022 DATE OF CONTRACT: 09/26/2022	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: Hacienda Landscaping Inc 17840 Grove Rd Minooka, IL 60447	ARCHITECT:		
FOR: Ackerman Ball Field 5 & 6 Improvements			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT		\$436,590.00
2. SUM OF ALL CHANGE ORDERS		(\$22,000.00)
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)		\$414,590.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)		\$309,045.00
5. RETAINAGE:		
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$30,904.50	
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		\$30,904.50
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)		\$278,140.50
7. LESS PREVIOUS PAYMENT APPLICATIONS		\$166,270.50
8. PAYMENT DUE		\$111,870.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$136,449.50	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	(\$22,000.00)
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	(\$22,000.00)
NET CHANGES	(\$22,000.00)	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Hacienda Landscaping Inc

By: _____ Date: _____
Maria Guzman

State of: _____

County of: _____

Subscribed and sworn to before
 me this _____ day of _____

Notary Public:

My Commission Expires: _____

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: Ackerman Ball Field 5 & 6 Impr
Installation of Ball Field Improvements

APPLICATION #: 3
DATE OF APPLICATION: 03/30/2023
PERIOD THRU: 03/30/2023
PROJECT #s: H-60-2022

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)		
1	Site Clearing and demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
2	Site clearing and demolition	\$20,500.00	\$16,400.00	\$0.00	\$0.00	\$16,400.00	80%	\$4,100.00	
3	Excavation and Grading	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
4	Earth Excavation to Disposal	\$18,000.00	\$10,800.00	\$3,600.00	\$0.00	\$14,400.00	80%	\$3,600.00	
5	Site Work	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
6	5" Concrete Paving with Subbase	\$79,000.00	\$39,500.00	\$39,500.00	\$0.00	\$79,000.00	100%	\$0.00	
7	Site Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
8	Trash Receptacles	\$14,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,800.00	
9	3 Row 19' Bleachers	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$22,000.00	
10	Baseball Field Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
11	Backstop chain link haf dome	\$119,000.00	\$107,100.00	\$11,900.00	\$0.00	\$119,000.00	100%	\$0.00	
12	4' Chain Link Line fencing (approx 300 LF)	\$29,100.00	\$14,550.00	\$0.00	\$0.00	\$14,550.00	50%	\$14,550.00	
13	6' Chain link fencing (approx 170 LF)	\$20,400.00	\$10,200.00	\$0.00	\$0.00	\$10,200.00	50%	\$10,200.00	
14	8' Chain link fencing (approx. 110 LF)	\$16,390.00	\$8,195.00	\$0.00	\$0.00	\$8,195.00	50%	\$8,195.00	
15	Prefabricated dugout	\$66,800.00	\$0.00	\$66,800.00	\$0.00	\$66,800.00	100%	\$0.00	
16	Dugout Bench	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,000.00	
SUB-TOTALS		\$409,990.00	\$206,745.00	\$121,800.00	\$0.00	\$328,545.00	80%	\$81,445.00	

CONTINUATION PAGE

PROJECT: Ackerman Ball Field 5 & 6 Impr
Installation of Ball Field Improvements

APPLICATION #: 3
DATE OF APPLICATION: 03/30/2023
PERIOD THRU: 03/30/2023
PROJECT #s: H-60-2022

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD		G TOTAL COMPLETED AND STORED (D + E + F)	G % COMP. (G / C)		
17	Dugout Bat Rack	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,600.00	
18	Infield mix cleanup and addition	\$5,000.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	50%	\$2,500.00	
19	Landscape Planting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
20	Seed and Blanket Turf Restoration in all disturbed areas	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$18,000.00	
21	Change Order # 1	(\$22,000.00)	(\$22,000.00)	\$0.00	\$0.00	(\$22,000.00)	100%	\$0.00	
TOTALS		\$414,590.00	\$184,745.00	\$124,300.00	\$0.00	\$309,045.00	75%	\$105,545.00	



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Ackerman Sports and Fitness Center – Bid Group 01

Ackerman Sports & Fitness Center has been Glen Ellyn Park District’s most active facility since it opened in 2010. The center has something for everyone. For recreational players, people with disabilities, elite athletes, seniors, families with young children, youth, and young adults among others.

As part of the approved 2022 referendum, planned expansion and improvements include: New 6,000 square-foot gymnastics, center, new first and second floor exercise and multipurpose studio, an improved customer service center, covered entry and expanded parking.

Wight & Co., the construction manager, in coordination with staff, staff publicly noticed invitations for bid on February 21st for Bid Group 1. The bid opening for the was conducted on March 14th.

Bid Group 1 included the pre-engineered building for the gymnastics expansion. This contract is inclusive an installs, material, erection, roof, insulation, and exterior metal panels.

(2) Bids were received, with Tri-State Enterprises submitting the lowest responsible bid of \$797,786. Base Bid and Alternate #2. Wight performed a scope review meeting attached is a recommendation letter to award.

Recommendations: Park District staff recommend awarding Bid Group 1 to Tri-State Enterprises for the amount of \$797,786.

Motion: I make the motion to award the Bid Group 1 to Tri-State Enterprises for the amount of \$797,786.

Glen Ellyn Park District
Ackerman Center Addition & Renovation



3/23/23 1:00 PM

Bid Group #01

Bid Package #01 Pre Engineered Metal Building

Bidder	Base Bid	Alt. #1 ADD	Alt. #2 ADD	Bid Security	ADDM #1	ADDM #2	ADDM #3
Batir Architecture LTD d.b.a Optimal Constructi St. Charles, IL	\$806,100.00	\$18,000.00	\$27,000.00	X	X	X	X
Tri-State Enterprises Romeoville, IL	\$762,786.00	\$30,000.00	\$35,000.00	X	X	X	X



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Ackerman Sports and Fitness Center – Bid Group 02

Ackerman Sports & Fitness Center has been Glen Ellyn Park District's most active facility since it opened in 2010. The center has something for everyone. For recreational players, people with disabilities, elite athletes, seniors, families with young children, youth, and young adults among others.

As part of the approved 2022 referendum, planned expansion and improvements include: New 6,000 square-foot gymnastics, center, new first and second floor exercise and multipurpose studio, an improved customer service center, covered entry and expanded parking.

Wight & Co., the construction manager, in coordination with staff, staff publicly noticed invitations for bid on February 21st for Bid Group 1. The bid opening for the was conducted on March 14th.

Bid Group 2 included building concrete. This contract foundations, concrete slabs (ground level and elevated, along with concrete stairs).

(5) Bids were received, with Abbey Paving Co. submitting the lowest responsible bid of \$271,950 Base Bid. Wight performed a scope review meeting attached is a recommendation letter to award.

Recommendations: Park District staff recommend awarding Bid Group 2 to Abbey Paving Co. for the amount of \$271,950.

Motion: I make the motion to award the Bid Group 2 to Abbey Paving Co. for the amount of \$271,950.

**Glen Ellyn Park District
Ackerman Center Addition & Renovation**



3/23/23 1:00 PM

**Bid Group #01
Bid Package #02 Concrete**

Bidder	Base Bid	Bid Security	ADDM #1	ADDM #2	ADDM #3
Abbey Paving Co., Inc. Aurora, IL	\$271,950.00	x	x	x	x
Schaeffges Brothers Inc Wheeling, IL	\$541,000.00	x	x	x	x
Elliot Construction Glen Ellyn, IL	\$438,000.00	x	x	x	x
Lindblad Construction Company of Joliet, Inc. Joliet, IL	\$371,900.00	x	x	x	x
Manusos General Contracting, Inc Fox Lake, IL	\$463,000.00	x	x	x	x



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Ackerman Sports and Fitness Center – Bid Group 03

Ackerman Sports & Fitness Center has been Glen Ellyn Park District's most active facility since it opened in 2010. The center has something for everyone. For recreational players, people with disabilities, elite athletes, seniors, families with young children, youth, and young adults among others.

As part of the approved 2022 referendum, planned expansion and improvements include: New 6,000 square-foot gymnastics, center, new first and second floor exercise and multipurpose studio, an improved customer service center, covered entry and expanded parking.

Wight & Co., the construction manager, in coordination with staff, staff publicly noticed invitations for bid on February 21st for Bid Group 3. The bid opening was conducted on March 14th.

Bid Group 3 included structural steel. This contract includes steel to infill rock climbing area, and mezzanine inside the addition, and steel stairs. There is no roof work associated with this contract.

(6) Bids were received, with T.A. Bowman submitting the lowest responsible bid of \$356,000 Base Bid. Wight performed a scope review meeting attached is a recommendation letter to award.

The second lowest bidder was K&K Iron Works, at a price of \$381,865. K&K Iron Works was scoped and found complete.

Recommendations: Park District staff recommend awarding Bid Group 3 to T.A. Bowman for the amount of \$356,000.

Motion: I make the motion to award the Bid Group 3 to T.A. Bowman for the amount of \$356,000.

**Glen Ellyn Park District
Ackerman Center Addition & Renovation**



3/23/23 1:00 PM

Bid Group #01

Bid Package #03 Structural Steel

Bidder	Base Bid	Bid Security	ADDM #1	ADDM #2	ADDM #3
Affordable Welding US Chicago, IL	\$402,000.00	x	x	x	x
K&K Iron Works, LLC McCook, IL	\$381,865.00	x	x	x	x
Wakegan Steel LLC Waukegan, IL	\$444,000.00	x	x	x	x
T.A. Bowman Constructors LLC Bloomington, IL	\$356,000.00	x	x	x	x
Guardian Naperville, IL	\$444,600.00	x	x	x	x
S. G. Krauss Co. Elk Grove, IL	\$441,000.00	x	x	x	x



April 12, 2023

Mr. Nathan Troia
Superintendent of Planning and Natural Resources
Glen Ellyn Park District
185 Spring Avenue
Glen Ellyn, IL 60137

**Glen Ellyn Park District
Ackerman Sports and Fitness Center Addition & Renovation
Contract Award Recommendation Bid Group 1**

Dear Nathan:

In response to your request for bids for the Ackerman Sports and Fitness Center Addition & Renovation, eighteen (13) subcontractors submitted sealed bids.

Following a thorough review of all BG #01 bids submitted for work at Ackerman Sports and Fitness Center, and a satisfactory scope review with the responsive low bidders, we are pleased to present the following contractor award recommendations:

The Park District received eighteen (13) sealed bids on March 23rd, 2023:

Bidder Recommendation	Base Bid	Recommended Alternates	Contract Value	Bids Received
BP#01 Pre-Engineered Metal Building: Tri-State Enterprises	\$762,786	\$35,000 (Alt #2)	\$797,786	2
BP#02 Building Concrete: Abbey Paving Co.	\$271,950		\$271,950	5
BP#03 Structural Steel: T.A. Bowman Constructors	\$356,000		\$356,000	6
Total	\$ 1,390,736		\$ 1,425,736	

Please call me at 312.485.1663 if you have any questions.

Respectfully submitted,

Wight Construction

Ivonne Elizondo
Project Manager

cc: File: 220195



MEMO

April 13, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Referendum and Capital Project Updates

The Glen Ellyn Park District referendum request for \$15.9 million to repair, improve and expand facilities, upgrade four park properties throughout the district, and purchase additional land for parks was approved in June of 2022. Additionally, there are other significant projects, including the Frank Johnson Center replacement is currently in progress.

All construction is expected to be completed within 3.5 years and staff has begun the process of implementation. To keep the Board informed of progress, a brief update, including scope and schedule, will be provided on the following projects:

- Frank Johnson Center
- Ackerman Gymnastics
- Sunset Pool
- Others

During the presentation, staff will be available for questions and comments.

Glen Ellyn Park District

Investment Report

March 31, 2023

	Prior Year March 2022	2nd Quarter June 2022	3rd Quarter September 2022	4th Quarter December 2022	Current Year March 2023
Bank Balances					
Glen Ellyn Bank & Trust	\$ 1,479,898.50	\$ 498,155.30	\$ 382,456.14	\$ 816,785.28	\$ 312,606.11
Illinois Funds - 9347	4,311,196.57	4,517,092.37	4,631,902.42	4,819,350.14	4,991,675.80
Illinois Park District Liquid Asset Fund	210,816.44	211,080.00	212,060.78	213,896.25	216,221.99
Illinois Metropolitan Investment Fund	4,409,483.64	7,214,891.30	8,334,048.36	7,697,804.70	24,786,359.26
Total Bank Balance	\$ 10,411,395.15	\$ 12,441,218.97	\$ 13,560,467.70	\$ 13,547,836.37	\$ 30,306,863.16
Interest Rates					
Illinois Funds - 9347	0.28%	1.12%	2.52%	3.93%	4.70%
Illinois Park District Liquid Asset Fund	0.03%	0.89%	2.26%	3.96%	4.53%
Illinois Metropolitan Investment Fund	0.22%	1.03%	2.33%	3.67%	4.16%
Interest (1)					
Illinois Funds - 9347	\$ 1,005.60	\$ 4,152.40	\$ 9,557.60	\$ 16,013.20	\$ 19,803.03
Illinois Park District Liquid Asset Fund	5.82	153.85	392.67	716.32	828.64
Illinois Metropolitan Investment Fund	825.51	5,557.96	14,741.36	23,931.84	94,277.12
Total Interest	\$ 1,836.93	\$ 9,864.21	\$ 24,691.63	\$ 40,661.36	\$ 114,908.79

(1) Interest shown is for only the month stated.



General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 4/5/2023 9:46:08 AM
Period 03 - 03
Fiscal Year 2022 - 2023

Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Revenue				
Property Tax Receipts	0.00	5,568,808.00	0.00	5,888,721.00
Other Taxes	125,634.20	202,690.00	118,121.67	576,000.00
Charges for Services	646,552.68	1,705,000.00	524,958.08	1,867,300.00
Program Fees	2,942,647.51	4,160,891.00	3,467,312.27	4,942,353.00
Rentals	436,188.91	796,950.00	358,977.17	847,800.00
Concessions	395.34	34,000.00	29.82	79,000.00
Product Sales	10.00	0.00	10.00	0.00
Interest Income	3,688.91	12,500.00	160,316.62	302,000.00
Licenses & Permits	8,320.00	14,655.00	9,100.00	20,275.00
Grants & Donations	419.37	788,660.00	4,840.00	1,250,852.00
Debt Proceeds	0.00	3,675,000.00	18,196,840.55	20,900,000.00
Miscellaneous Income	15,387.18	34,800.00	20,768.98	41,500.00
Transfers Received	0.00	2,099,597.00	0.00	7,598,674.00
Chargeback Revenue	0.00	492,647.00	0.00	571,977.00
Revenue	4,179,244.10	19,586,198.00	22,861,275.16	44,886,452.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 4/5/2023 9:46:08 AM
Period 03 - 03
Fiscal Year 2022 - 2023

Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Expense				
Salaries & Wages	627,438.25	3,532,363.00	858,750.49	3,917,444.00
Salaries & Wages - Programs	127,090.46	724,542.00	156,893.88	863,624.00
Contractual Labor	0.00	12,000.00	0.00	12,000.00
Contractual Services - Other	75,364.57	556,728.00	90,487.60	666,807.00
Contractual Services- Programs	340,809.61	1,353,910.00	541,547.60	1,838,733.00
Materials & Supplies	47,998.86	390,408.00	58,347.26	493,750.00
Materials & Supplies -Programs	52,112.37	401,811.00	105,177.08	479,564.13
Computer SoftHardware Equip.	11,276.86	46,000.00	1,636.30	46,500.00
Other Equipment	85,255.72	227,000.00	958.91	138,500.00
Building & Landscaping	5,717.77	116,475.00	5,904.47	124,975.00
Insurance Expenses (PCL)	28,887.95	194,500.00	34,545.15	187,800.00
Employment Expenses	225,005.85	1,209,970.00	270,158.70	1,245,720.00
Utilities	76,326.99	522,930.00	69,243.51	475,800.00
Capital	84,046.60	3,824,787.00	1,312,615.82	18,038,676.67
Debt Service	0.00	1,271,658.00	116,350.00	1,791,815.00
Miscellaneous Expenses	112,097.74	395,923.00	132,498.64	485,700.00
Transfers Out	0.00	2,019,597.00	0.00	7,598,674.00
Chargebacks & Indirect Expense	2,245.25	485,775.00	0.00	571,977.00
Expense	1,901,674.85	17,286,377.00	3,755,115.41	38,978,059.80

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 4/5/2023 9:46:08 AM
 Period 03 - 03
 Fiscal Year 2022 - 2023

Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Revenue Total	4,179,244.10	19,586,198.00	22,861,275.16	44,886,452.00
Expense Total	1,901,674.85	17,286,377.00	3,755,115.41	38,978,059.80
Grand Total	2,277,569.25	2,299,821.00	19,106,159.75	5,908,392.20

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 4/5/2023 9:46:04 AM
Period 03 - 03
Fiscal Year 2022 - 2023

Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
10	Corporate Fund				
10	Revenue				
10	Property Tax Receipts	0.00	2,141,300.00	0.00	2,095,053.00
10	Other Taxes	62,817.10	101,345.00	59,060.83	288,000.00
10	Interest Income	1,852.13	3,600.00	69,166.53	84,000.00
10	Miscellaneous Income	5,633.82	5,000.00	5,314.74	5,000.00
10	Transfers Received	0.00	104,223.00	0.00	106,000.00
10	Revenue	70,303.05	2,355,468.00	133,542.10	2,578,053.00
10	Expense				
10	Salaries & Wages	244,241.07	1,418,006.00	328,130.80	1,485,806.00
10	Contractual Labor	0.00	12,000.00	0.00	12,000.00
10	Contractual Services - Other	38,235.70	286,060.00	53,152.95	309,100.00
10	Materials & Supplies	26,704.08	173,954.00	30,336.97	197,800.00
10	Computer SoftHardware Equip.	10,224.81	29,000.00	923.88	29,000.00
10	Other Equipment	2,358.00	3,300.00	0.00	3,300.00
10	Building & Landscaping	925.97	105,000.00	4,115.61	112,500.00
10	Insurance Expenses (PCL)	28,887.95	194,500.00	34,545.15	187,800.00
10	Employment Expenses	97,812.39	552,000.00	126,274.14	555,000.00
10	Utilities	9,548.61	45,600.00	9,316.88	47,700.00
10	Miscellaneous Expenses	6,751.54	45,900.00	6,957.23	49,900.00
10	Transfers Out	0.00	2,374.00	0.00	327,374.00
10	Expense	465,690.12	2,867,694.00	593,753.61	3,317,280.00
Revenue Total		70,303.05	2,355,468.00	133,542.10	2,578,053.00
Expense Total		465,690.12	2,867,694.00	593,753.61	3,317,280.00
Grand Total		-395,387.07	-512,226.00	-460,211.51	-739,227.00
10	Corporate Fund	-395,387.07	-512,226.00	-460,211.51	-739,227.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
20	Recreation Fund				
20	Revenue				
20	Property Tax Receipts	0.00	1,474,857.00	0.00	1,719,853.00
20	Other Taxes	62,817.10	101,345.00	59,060.84	288,000.00
20	Charges for Services	646,552.68	1,705,000.00	524,958.08	1,867,300.00
20	Program Fees	2,942,647.51	4,160,891.00	3,467,312.27	4,942,353.00
20	Rentals	436,188.91	796,950.00	358,977.17	847,800.00
20	Concessions	395.34	34,000.00	29.82	79,000.00
20	Product Sales	10.00	0.00	10.00	0.00
20	Interest Income	1,836.78	4,800.00	66,840.80	84,000.00
20	Licenses & Permits	8,320.00	14,655.00	9,100.00	20,275.00
20	Grants & Donations	420.00	35,000.00	4,840.00	38,500.00
20	Miscellaneous Income	3,299.76	7,300.00	4,243.64	8,500.00
20	Chargeback Revenue	0.00	492,647.00	0.00	571,977.00
20	Revenue	4,102,488.08	8,827,445.00	4,495,372.62	10,467,558.00
20	Expense				
20	Salaries & Wages	371,698.54	2,069,357.00	513,539.37	2,386,638.00
20	Salaries & Wages - Programs	127,090.46	724,542.00	156,893.88	863,624.00
20	Contractual Services - Other	37,128.87	270,668.00	37,334.65	282,707.00
20	Contractual Services- Programs	340,809.61	1,353,910.00	541,547.60	1,838,733.00
20	Materials & Supplies	21,294.78	216,454.00	28,010.29	295,950.00
20	Materials & Supplies -Programs	52,112.37	401,811.00	105,177.08	479,564.13
20	Computer SoftHardware Equip.	1,052.05	17,000.00	712.42	17,500.00
20	Other Equipment	767.05	22,700.00	958.91	23,200.00
20	Building & Landscaping	4,791.80	11,475.00	1,788.86	12,475.00
20	Employment Expenses	123,795.09	639,720.00	140,096.50	672,470.00
20	Utilities	66,778.38	477,330.00	59,926.63	428,100.00
20	Miscellaneous Expenses	105,346.20	350,023.00	125,541.41	435,800.00
20	Transfers Out	0.00	2,016,223.00	0.00	2,268,300.00
20	Chargebacks & Indirect Expense	2,245.25	485,775.00	0.00	571,977.00
20	Expense	1,254,910.45	9,056,988.00	1,711,527.60	10,577,038.13
Revenue Total		4,102,488.08	8,827,445.00	4,495,372.62	10,467,558.00
Expense Total		1,254,910.45	9,056,988.00	1,711,527.60	10,577,038.13
Grand Total		2,847,577.63	-229,543.00	2,783,845.02	-109,480.13
20	Recreation Fund	2,847,577.63	-229,543.00	2,783,845.02	-109,480.13

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
45	Debt Service Fund				
45	Revenue				
45	Property Tax Receipts	0.00	1,228,658.00	0.00	1,338,815.00
45	Interest Income	0.00	<u>1,000.00</u>	0.00	<u>3,000.00</u>
45	Revenue	0.00	1,229,658.00	0.00	1,341,815.00
45	Expense				
45	Debt Service	0.00	1,231,658.00	0.00	1,341,815.00
45	Transfers Out	0.00	<u>1,000.00</u>	0.00	<u>3,000.00</u>
45	Expense	0.00	1,232,658.00	0.00	1,344,815.00
Revenue Total		0.00	1,229,658.00	0.00	1,341,815.00
Expense Total		0.00	1,232,658.00	0.00	1,344,815.00
Grand Total		0.00	-3,000.00	0.00	-3,000.00
45	Debt Service Fund	0.00	-3,000.00	0.00	-3,000.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
55	Special Recreation Fund				
55	Revenue				
55	Property Tax Receipts	<u>0.00</u>	<u>723,993.00</u>	<u>0.00</u>	<u>735,000.00</u>
55	Revenue	0.00	723,993.00	0.00	735,000.00
55	Expense				
55	Salaries & Wages	11,498.64	45,000.00	17,080.32	45,000.00
55	Employment Expenses	3,398.37	18,250.00	3,788.06	18,250.00
55	Capital	<u>280.00</u>	<u>693,177.00</u>	<u>0.00</u>	<u>1,000,638.00</u>
55	Expense	15,177.01	756,427.00	20,868.38	1,063,888.00
Revenue Total		0.00	723,993.00	0.00	735,000.00
Expense Total		15,177.01	756,427.00	20,868.38	1,063,888.00
Grand Total		-15,177.01	-32,434.00	-20,868.38	-328,888.00
55	Special Recreation Fund	-15,177.01	-32,434.00	-20,868.38	-328,888.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
85	Asset Replacement Fund				
85	Revenue				
85	Grants & Donations	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	1,062.50	2,500.00	0.00	8,000.00
85	Transfers Received	0.00	<u>1,995,374.00</u>	0.00	<u>2,492,674.00</u>
85	Revenue	1,062.50	2,030,374.00	0.00	2,533,174.00
85	Expense				
85	Contractual Services - Other	0.00	0.00	0.00	75,000.00
85	Other Equipment	82,130.67	201,000.00	0.00	112,000.00
85	Capital	5,363.00	58,000.00	0.00	65,000.00
85	Transfers Out	0.00	<u>0.00</u>	0.00	<u>5,000,000.00</u>
85	Expense	87,493.67	259,000.00	0.00	5,252,000.00
Revenue Total		1,062.50	2,030,374.00	0.00	2,533,174.00
Expense Total		87,493.67	259,000.00	0.00	5,252,000.00
Grand Total		-86,431.17	1,771,374.00	0.00	-2,718,826.00
85	Asset Replacement Fund	-86,431.17	1,771,374.00	0.00	-2,718,826.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
94	Capital Improvements Fund				
94	Revenue				
94	Interest Income	0.00	3,000.00	24,309.29	130,000.00
94	Grants & Donations	-0.63	721,160.00	0.00	1,179,852.00
94	Debt Proceeds	0.00	3,675,000.00	18,196,840.55	20,900,000.00
94	Miscellaneous Income	0.00	0.00	5,000.00	0.00
94	Transfers Received	0.00	0.00	0.00	5,000,000.00
94	Revenue	-0.63	4,399,160.00	18,226,149.84	27,209,852.00
94	Expense				
94	Capital	73,273.60	2,848,610.00	1,286,834.82	16,863,038.67
94	Debt Service	0.00	40,000.00	116,350.00	450,000.00
94	Expense	73,273.60	2,888,610.00	1,403,184.82	17,313,038.67
Revenue Total		-0.63	4,399,160.00	18,226,149.84	27,209,852.00
Expense Total		73,273.60	2,888,610.00	1,403,184.82	17,313,038.67
Grand Total		-73,274.23	1,510,550.00	16,822,965.02	9,896,813.33
94	Capital Improvements Fund	-73,274.23	1,510,550.00	16,822,965.02	9,896,813.33

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
96	Cash In Lieu of Land Fund				
96	Revenue				
96	Interest Income	0.00	100.00	0.00	1,000.00
96	Miscellaneous Income	<u>5,391.10</u>	<u>20,000.00</u>	<u>6,210.60</u>	<u>20,000.00</u>
96	Revenue	5,391.10	20,100.00	6,210.60	21,000.00
96	Expense				
96	Capital	<u>5,130.00</u>	<u>225,000.00</u>	<u>25,781.00</u>	<u>110,000.00</u>
96	Expense	5,130.00	225,000.00	25,781.00	110,000.00
	Revenue Total	5,391.10	20,100.00	6,210.60	21,000.00
	Expense Total	5,130.00	225,000.00	25,781.00	110,000.00
	Grand Total	261.10	-204,900.00	-19,570.40	-89,000.00
96	Cash In Lieu of Land Fund	261.10	-204,900.00	-19,570.40	-89,000.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Revenue Total		4,179,244.10	19,586,198.00	22,861,275.16	44,886,452.00
Expense Total		1,901,674.85	17,286,377.00	3,755,115.41	38,978,059.80
Grand Total		2,277,569.25	2,299,821.00	19,106,159.75	5,908,392.20