

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
May 3, 2022  
185 Spring Avenue**

**I. Call to Order**

President Durham called the meeting to order at 7:09 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Cornell, Ward, Stortz, Bischoff, Nephew, and President Durham. Stortz stepped out at 8:00 and returned at 8:25pm.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Planning and Natural Resources Troia, Superintendent of Recreation and Facilities Miller

**III. Pledge of Allegiance**

**IV. Changes to the Agenda**

None

**V. Public Participation**

None

**VI. Voucher List of Bills**

Commissioner Cornell moved, seconded by Commissioner Ward, to approve the Voucher List of Bills totaling \$344,166.77

*Roll Call: Aye: Commissioners Cornell, Stortz, Ward, Bischoff, Nephew, and President Durham.*

*Nay: None*

*Motion Carried*

**VII. 2021 Audit Presentation**

Jennifer Martinson of Lauterbach & Amen presented the 2021 Annual Comprehensive Financial Report and Management Letter. Ms. Martinson explained the report in detail and provided general information to the Board of the yearly audit process for the Park District. Ms. Martinson stated that it was a clean audit, and the District received the Certification of Achievement for Excellence Award for 2020. The Park Board had a brief discussion of the report, and thanked Ms. Martinson and the Lauterbach & Amen audit team while expressing their appreciation for

Superintendent Cinquegrani and his staff for their time expended on the audit and again achieving the Certification of Achievement Award for the previous year.

### **VIII. Solar Energy Opportunity**

Superintendent Troia, along with Aaron Rafferty, a consultant from SunVest Solar, presented a preliminary assessment of solar power for Ackerman Sports & Fitness Center, Spring Avenue Recreation Center, Maryknoll Clubhouse, and the future Maintenance Facility.

To reduce energy bills, and operate more sustainably, Glen Ellyn Park District staff has been evaluating building green infrastructure at facilities. Reduction in energy use from fossil fuels helps reduce the District's carbon footprint and facilitates a cleaner environment for all.

There are multiple financial incentives for solar projects from government, as well as different implementation methods which make these projects economically viable.

During and following the presentation, Board members presented many questions. At the conclusion the consensus was very supportive of the opportunity but requested additional information. Additionally, staff will consult with counsel regarding how to move forward if the District decides to implement a program of this kind.

### **IX. FY 2022 – 1<sup>st</sup> Quarter Budget Update**

Superintendent of Finance and Personnel Cinquegrani provided an overview of the first quarter financials of the District. Cinquegrani reviewed key budgeted surplus and deficits while highlighting the District's primary revenue sources. He then reviewed the District's operating activity along with primary employment expenses. Next Cinquegrani reviewed various fund centers along with other key financial indexes. Overall, most areas are on track to perform or exceed forecasted budget.

### **X. Sunset Pool Shade Canopy Payout Request #2**

Superintendent Troia presented the Sunset Pool Shade Canopy Payout Request #2. The project consists of the installation of an owner-purchased shade canopy, installation of a railing, and associated concrete work. The payout request #2 for the Sunset Pool Shade Canopy Improvements is in the amount of \$21,762.00. This is the second payout from Hacienda Landscaping Inc., which is the general contractor for this project. The total contract amount is \$45,400. Previous payments total \$13,698. The balance to finish, including retainage, is \$9,940.

This payout represents the work completed from March to April 14. The shade sail has been installed as well as the colored concrete patio, and railing. The project is 100% complete and the next steps include landscaping improvements by in-house horticulture staff and delivery of additional tables.

Following, Commissioner Nephew moved, seconded by Commissioner Stortz, to approve Sunset Pool Canopy payout request #2 in the amount of \$21,762

*Roll Call: Aye: Commissioners Nephew, Stortz, Cornell, Ward, Bischoff, and President Durham*

*Nay: None*

*Motion Carried.*

**XI. Newton Park Playground Payout Request #2**

Superintendent Troia reminded all that Newton Park was awarded an OSLAD Grant for Newton Park wide improvements from a master plan. The playground was one of those components and is being approached as the first phase of construction. The scope of work includes the installation of owner-purchased play equipment, concrete sidewalks, benches, tables, bike racks, and a small shade structure. Payout request #2 for the Newton Playground Park Improvements in the amount of \$59,143.40 was presented. This is the second payout from Hacienda Landscaping, Inc., who is the general contractor for this project. The total contract amount is \$196,061. Previous payments total \$92,767.50. The balance to finish, including retainage is \$44,140.10.

This payout represents the work completed from March to April 14. To date, the project is approximately 90% complete, with playground, concrete, shade sail, and site furniture installed. One inclusive spinner from a different manufacturer, Little Tikes, has not been delivered due to supply chain issues. However, staff and the contractor have devised a method to provide a future footer and install to make sure the playground opens.

The playground opened as of Friday, April 29.

Following, Commissioner Ward moved, seconded by Commissioner Bischoff to approve Hacienda Landscaping, Inc. payout request #2 for the Newton Park Playground improvements in the amount of \$59, 143.40

*Roll Call: Aye: Commissioners Ward, Bischoff, Cornell, Stortz, Bischoff, Nephew, and President Durham*

*Nay: None*

*Motion Carried.*

**XII. Discussion of Board Officers and Advisory Committee Liaisons for May 2022 – April 2023**

Executive Director Harris said at the May 17th Park District Annual Meeting, elected Commissioners will be sworn in and the election of Board officers and appointment of Chair/Liaison positions to the advisory committees will take place. He stated in anticipation of

that process, advance discussion often occurs at the prior meeting to allow for those on the Park Board to express interest in serving in those capacities. Staff's recommendation is to have Board members maintain their current positions for the next year to provide continuity during the referendum. If agreed upon, those candidates will then be advanced to the May 17<sup>th</sup> Board meeting at which time discussion and action will be taken. The list of candidates for the positions is subject to change and revision prior to or at the May 17<sup>th</sup> meeting. After a brief discussion, the Board agreed to maintain the positions as they presently are. Commissioner Nephew did offer to step down from the CFC and Commissioner Ward agreed to take her position

### **XIII. Referendum**

Executive Harris updated the Board on items related to the referendum. The District website now has information regarding the referendum on dedicated pages. Included is an FAQ and site maps and details on the scope. Additionally, the District has begun to meet with Park Districts groups including the Gators and Baseball this evening.

### **XIV. Staff Reports**

The past weekend was quite busy as the District staged the second annual Fall Fete – Spring Edition. Additionally, ASFC hosted the GBW Post Prom event.

### **XVI. Commissioners' Reports**

Commissioner Cornell was complimentary of Fall Fete as she had an enjoyable time. She asked if the District could remind the community about volcanic mulching. Commissioner Nephew daughter was able to use the Newton turf field as her lacrosse team played on it due to weather and field conditions. Commissioner Ward was complimentary of the new playground as was President Durham. Ward also inquired about the open house for the skate park improvements. Commissioner Bischoff was completed on his emceeing the Fall Fete event by the other Commissioners. Bischoff was complimentary of the event and the feedback regarding the Park district was favorable. Commissioner Stortz mentioned that one of his daughter's soccer team recently won the championship at tournament in St. Louis. He said it was a great example of a group sticking together as the same team did not win a game a few years at the same event. President Durham and his family was at the same tournament with a different team. While not as successful, his daughter, teammates and families had a great time.

### **XVII. Adjourn**

There being no further business, Commissioner Stortz moved, seconded by Commissioner Ward to adjourn the Meeting at 9:30p.m.

*Roll Call: Aye: Commissioners Stortz, Ward, Cornell, Bischoff, Nephew and President Durham*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Dave Harris  
Board Secretary