

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting - May 16, 2023
185 Spring Avenue
7:00 p.m.
Agenda**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Consent Agenda:** All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
 - A. Voucher list of bills totaling \$162,162.49
 - B. Minutes from the April 18, 2023, Regular Meeting
 - C. Minutes from the May 1, 2023, Special Meeting
- VII. FY 2022 Audit presentation**
- VIII. New Business**
 - A. Spring Ave. Roof – Pay Application #1
 - B. Ackerman Park Softball Fields 5 & 6 – Pay Application #4
 - C. Decennial Committee Resolution
- IX. Unfinished Business**
 - A. 2023-2025 Project Update(s)
- X. Staff Reports**
 - A. Finance Report (For information only)
 - B. Staff Reports
- XI. Commissioners' Reports**
- XII. Adjourn**

Accounts Payable

Voucher Approval Document

Warrant Request Date: 5/16/2023



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	25,980.36
20	Recreation Fund		134,871.91
55	Special Recreation Fund		5,685.65
85	Asset Replacement Fund		687.00
94	Capital Improvements Fund		47,346.30
96	Cash In Lieu of Land Fund		591.27
	Report Total:	\$	215,162.49

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 05/11/2023 - 10:07AM
 Batch: 00005.05.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 101047 88511	Advantage Trailers & Hitches Trailer Repairs	136.75	05/17/2023	10-10-000-530210-0000	ACH Enabled: False
	Check Total:	136.75			
Vendor: 199686 R09379846A	AHW LLC Trailer Purchase	687.00	05/17/2023	85-10-000-575300-0000	ACH Enabled: False
	Check Total:	687.00			
Vendor: 103201 233006	All Star Sports Instruction Spring Classes	20,150.00	05/17/2023	20-21-000-525500-1261	ACH Enabled: True
	Check Total:	20,150.00			
Vendor: 103965 96453	Ancel Glink, P.C. April 2023 Attorney Fees	4,910.51	05/17/2023	10-00-000-521100-0000	ACH Enabled: False
	Check Total:	4,910.51			
Vendor: 104993 144190/762/755	Aqua Pure Enterprises Inc. Start-Up Chemicals	11,967.06	05/17/2023	20-30-500-530600-0000	ACH Enabled: False
	Check Total:	11,967.06			
Vendor: 202688 6020118779 6020123254	Aramark Uniforms Uniforms	64.45 64.45	05/17/2023 05/17/2023	10-10-000-530250-0000 10-10-000-530250-0000	ACH Enabled: False
	Check Total:	128.90			
Vendor: 202736	Antonio Arista Referee Fees Referee Fees	80.00 45.00	05/17/2023 05/17/2023	20-21-000-525500-1127 20-21-000-525500-1123	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	125.00			
Vendor: 105167 55899795	Armbrust Plumbing and Heating Plumbing Repairs	607.33	05/17/2023	Check Sequence: 8 20-30-300-530210-0000	ACH Enabled: True
	Check Total:	607.33			
Vendor: 200026	Adam Baldocchi CPO Certification	386.59	05/17/2023	Check Sequence: 9 20-30-500-521600-0000	ACH Enabled: False
	Check Total:	386.59			
Vendor: 108315 P61204533 P61885461	Batteries Plus Battery Battery	172.64 46.54	05/17/2023 05/17/2023	Check Sequence: 10 10-10-000-530340-0000 10-10-000-530210-0000	ACH Enabled: True
	Check Total:	219.18			
Vendor: 108508 0570139	Beacon Athletics Equipment	1,560.00	05/17/2023	Check Sequence: 11 20-21-000-535500-1232	ACH Enabled: False
	Check Total:	1,560.00			
Vendor: 202457 Mileage	Laurie Bellmar 4/2023 Mileage	135.58	05/17/2023	Check Sequence: 12 20-00-000-585270-0000	ACH Enabled: True
	Check Total:	135.58			
Vendor: 200705 81362	Big Tent Events Recital Chair Rental	1,050.00	05/17/2023	Check Sequence: 13 20-23-000-535500-3510	ACH Enabled: False
	Check Total:	1,050.00			
Vendor: 110210 319	Caryn Borgetti Spring Classes	564.48	05/17/2023	Check Sequence: 14 20-22-000-525500-2351	ACH Enabled: False
	Check Total:	564.48			
Vendor: 107310 Winter	B-Sharp, LLC Winter Classes	8,678.00	05/17/2023	Check Sequence: 15 20-22-000-525500-2311	ACH Enabled: True
	Check Total:	8,678.00			
Vendor: 202739	Ellisyn Carlin			Check Sequence: 16	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Referee Fees	85.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	85.00			
Vendor: 202738	Daniel Carrera			Check Sequence: 17	ACH Enabled: False
	Referee Fees	30.00	05/17/2023	20-21-000-525500-1127	
	Referee Fees	45.00	05/17/2023	20-21-000-525500-1123	
	Check Total:	75.00			
Vendor: 202376	Chicago DJs			Check Sequence: 18	ACH Enabled: False
	Event Entertainment	400.00	05/17/2023	20-26-000-525500-6801	
	Check Total:	400.00			
Vendor: 115186 2220080658	Commercial Tire Service Inc Tire Repair	100.50	05/17/2023	Check Sequence: 19 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	100.50			
Vendor: 115370 6422853	Conserv FS, Inc. Chalk/Turface	1,467.00	05/17/2023	Check Sequence: 20 10-10-000-550800-0000	ACH Enabled: False
	Check Total:	1,467.00			
Vendor: 202205 Reimbursement	Joel Cortes Tournament Expenses	637.32	05/17/2023	Check Sequence: 21 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	637.32			
Vendor: 118510	Lisa Marie DiMaggio Spring Classes	325.00	05/17/2023	Check Sequence: 22 20-22-000-525500-2358	ACH Enabled: False
	Check Total:	325.00			
Vendor: 202746	Andrew Dimitriou Referee Fees	30.00	05/17/2023	Check Sequence: 23 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	30.00			
Vendor: 200512 05-03-408-016	Dupage County Collector Property Taxes	6,810.22	05/17/2023	Check Sequence: 24 94-91-000-575900-0000	ACH Enabled: False
	Check Total:	6,810.22			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202192	East Avenue Lacrosse League Fees	9,740.50	05/17/2023	Check Sequence: 25 20-21-000-525500-1174	ACH Enabled: False
	Check Total:	9,740.50			
Vendor: 202411 00925262	Easy Ice, LLC Concessions	101.86	05/17/2023	Check Sequence: 26 20-30-500-530095-0000	ACH Enabled: False
	Check Total:	101.86			
Vendor: 200600 428	EMG Fundraising, LLC Fall Fete	180.00	05/17/2023	Check Sequence: 27 20-26-000-525500-6845	ACH Enabled: True
	Check Total:	180.00			
Vendor: 125150 58430	Esscoe, LLC 5/1-7/31/2023 Contract	96.12	05/17/2023	Check Sequence: 28 20-30-100-521600-0000	ACH Enabled: True
	Check Total:	96.12			
Vendor: 202735	Rebecca Farris Referee Fees	30.00	05/17/2023	Check Sequence: 29 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	30.00			
Vendor: 129093 598639 598640 598641 598642 599198	Fox Valley Fire & Safety Monitoring Monitoring Monitoring Monitoring Monitoring	247.80 150.00 150.00 150.00 105.00	05/17/2023 05/17/2023 05/17/2023 05/17/2023 05/17/2023	Check Sequence: 30 20-30-150-521600-0000 20-30-300-521600-0000 20-30-500-521600-0000 20-30-500-521600-0000 20-30-500-521600-0000	ACH Enabled: True
	Check Total:	802.80			
Vendor: 202572	Samantha Gehringer Spring Classes	480.00	05/17/2023	Check Sequence: 31 20-21-000-525500-1170	ACH Enabled: True
	Check Total:	480.00			
Vendor: 132080 401068/148	Gold Medal-Chicago, Inc. Concessions	1,855.22	05/17/2023	Check Sequence: 32 20-30-300-530095-0000	ACH Enabled: False
	Check Total:	1,855.22			
Vendor: 202733	Michael Gurgone			Check Sequence: 33	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Referee Fees	180.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	180.00			
Vendor: 202732	Juan Gutierrez			Check Sequence: 34	ACH Enabled: False
Reimbursement	Tournament Expenses	938.13	05/17/2023	20-21-000-525500-1127	
	Check Total:	938.13			
Vendor: 202743	Tenzin Gyalpo			Check Sequence: 35	ACH Enabled: False
	Referee Fees	90.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	90.00			
Vendor: 202326	Hitchcock Design, Inc.			Check Sequence: 36	ACH Enabled: True
30241	Design Services	4,535.00	05/17/2023	94-91-873-575110-0000	
	Check Total:	4,535.00			
Vendor: 202742	Riley Hull			Check Sequence: 37	ACH Enabled: False
	Referee Fees	80.00	05/17/2023	20-21-000-525500-1127	
	Referee Fees	45.00	05/17/2023	20-21-000-525500-1123	
	Check Total:	125.00			
Vendor: 199018	IWSL			Check Sequence: 38	ACH Enabled: False
	Game Change Fee	75.00	05/17/2023	20-21-000-525500-1123	
	Check Total:	75.00			
Vendor: 202740	Gavin Kachelmuss			Check Sequence: 39	ACH Enabled: False
	Referee Fees	60.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	60.00			
Vendor: 202741	Maxim Lee			Check Sequence: 40	ACH Enabled: False
	Referee Fees	35.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	35.00			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 41	ACH Enabled: True
	Supplies	22.45	05/17/2023	20-30-500-530300-0000	
	Key Rings	3.59	05/17/2023	10-10-000-530900-0000	
	Key Tags	16.67	05/17/2023	20-30-150-541300-0000	
	Event Supplies	35.99	05/17/2023	20-26-000-535500-6820	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Keys/Locks	53.78	05/17/2023	94-90-860-575180-0000	
	Supplies	13.46	05/17/2023	20-30-500-530300-0000	
	Supplies	196.46	05/17/2023	20-30-300-530300-0000	
	Supplies	8.55	05/17/2023	20-30-500-530402-0000	
	Check Total:	350.95			
Vendor: 202745	Cameryn Lynde			Check Sequence: 42	ACH Enabled: False
	Referee Fees	90.00	05/17/2023	20-21-000-525500-1123	
	Check Total:	90.00			
Vendor: 198983	Stacey Martinez			Check Sequence: 43	ACH Enabled: True
319	Spring Classes	846.72	05/17/2023	20-22-000-525500-2351	
	Check Total:	846.72			
Vendor: 156599	Menard's, Inc.			Check Sequence: 44	ACH Enabled: True
11059	Grass Seed	57.47	05/17/2023	10-10-000-550400-0000	
11183	Wheel Barrel	167.97	05/17/2023	10-10-000-530210-0000	
11480/48/241	Supplies	68.99	05/17/2023	20-30-450-530300-0000	
11609	Lightbulbs	35.98	05/17/2023	20-30-150-541300-0000	
	Check Total:	330.41			
Vendor: 202660	Sarah Merryweather			Check Sequence: 45	ACH Enabled: True
1001	Event Photography	150.00	05/17/2023	20-00-000-521650-0000	
	Check Total:	150.00			
Vendor: 202734	Ryan Mitchell			Check Sequence: 46	ACH Enabled: False
	Referee Fees	110.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	110.00			
Vendor: 163300	Office Depot			Check Sequence: 47	ACH Enabled: False
	Office Supplies	31.33	05/17/2023	10-00-000-530100-0000	
	Office Supplies	25.34	05/17/2023	20-24-000-535500-4610	
	Check Total:	56.67			
Vendor: 162999	Official Finders, LLC			Check Sequence: 48	ACH Enabled: True
14915	Umpire Fees	805.00	05/17/2023	20-21-000-525500-1111	
15032	Umpire Fees	525.00	05/17/2023	20-21-000-525500-1233	
15052	Umpire Fees	685.00	05/17/2023	20-21-000-525500-1232	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
15055	Referee Fees	900.00	05/17/2023	20-21-000-525500-1120	
15067	Referee Fees	50.00	05/17/2023	20-21-000-525500-1124	
15192	Umpire Fees	1,425.00	05/17/2023	20-21-000-525500-1232	
15198	Umpire Fees	1,010.00	05/17/2023	20-21-000-525500-1111	
15229	Umpire Fees	525.00	05/17/2023	20-21-000-525500-1233	
15246	Referee Fees	855.00	05/17/2023	20-21-000-525500-1120	
15255	Referee Fees	100.00	05/17/2023	20-21-000-525500-1124	
	Check Total:	6,880.00			
Vendor: 166400	Open Air Cinema			Check Sequence: 49	ACH Enabled: False
1913	Movie In The Park Equipment	3,312.65	05/17/2023	20-26-000-525500-6801	
	Check Total:	3,312.65			
Vendor: 200150	Paddock Publications, Inc.			Check Sequence: 50	ACH Enabled: False
249164	Legal Ad	193.20	05/17/2023	10-00-000-521150-0000	
	Check Total:	193.20			
Vendor: 200149	Pentegra Systems			Check Sequence: 51	ACH Enabled: False
66146	Cmaera Installation	16,982.90	05/17/2023	94-90-000-575110-0000	
	Check Total:	16,982.90			
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 52	ACH Enabled: False
289078	Supplies	827.01	05/17/2023	20-30-100-530300-0000	
	Check Total:	827.01			
Vendor: 199420	Franklin Pope			Check Sequence: 53	ACH Enabled: True
Spring	Spring Classes	750.00	05/17/2023	20-21-000-525500-1285	
	Check Total:	750.00			
Vendor: 171440	Possibility Place Nursery			Check Sequence: 54	ACH Enabled: False
5469/6251	Forestry Trees	6,216.00	05/17/2023	94-90-000-575170-0000	
	Check Total:	6,216.00			
Vendor: 202737	Audrey Raymond			Check Sequence: 55	ACH Enabled: False
	Referee Fees	30.00	05/17/2023	20-21-000-525500-1127	
	Check Total:	30.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 174360 60475864	Riddell/All American Sports Corp Helmets	19,100.79	05/17/2023	Check Sequence: 56 20-21-000-535500-1161	ACH Enabled: True
	Check Total:	19,100.79			
Vendor: 199058 701 701	Rotary Club of Glen Ellyn Monthly Dues Monthly Dues	73.50 73.50	05/17/2023 05/17/2023	Check Sequence: 57 10-00-000-585250-0000 20-00-000-585250-0000	ACH Enabled: False
	Check Total:	147.00			
Vendor: 200491 2023-QB-43 2023-QB-43	Safe Haven IT, Inc. IT Maintenance May 2023 IT Maintenance May 2023	1,890.00 1,890.00	05/17/2023 05/17/2023	Check Sequence: 58 10-00-000-521400-0000 20-00-000-521400-0000	ACH Enabled: True
	Check Total:	3,780.00			
Vendor: 202614 Reimbursement	Lisa Semetko Event Supplies	95.92	05/17/2023	Check Sequence: 59 20-30-300-530907-0000	ACH Enabled: True
	Check Total:	95.92			
Vendor: 178125 8602173/2/1	Service Sanitation, Inc. Port-O-Let Fees	615.31	05/17/2023	Check Sequence: 60 20-21-000-525500-1232	ACH Enabled: True
	Check Total:	615.31			
Vendor: 178570 5656-4	Sherwin Williams Co. Paint	66.45	05/17/2023	Check Sequence: 61 20-30-500-530300-0000	ACH Enabled: False
	Check Total:	66.45			
Vendor: 202744	Victor Sklaryk Referee Fees	30.00	05/17/2023	Check Sequence: 62 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	30.00			
Vendor: 182096 125768 126021 126022	Sunburst Sportswear Inc. Uniforms Uniforms Uniforms	1,039.00 189.00 348.50	05/17/2023 05/17/2023 05/17/2023	Check Sequence: 63 20-21-000-535500-1230 20-21-000-535500-1222 20-21-000-535500-1111	ACH Enabled: False
	Check Total:	1,576.50			
Vendor: 202715	Charles Szoke			Check Sequence: 64	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
April	Consulting Services	7,885.00	05/17/2023	10-00-000-521210-0000	
	Check Total:	7,885.00			
Vendor: 183781	Terrace Supply Company			Check Sequence: 65	ACH Enabled: True
1047907	CO2	154.20	05/17/2023	20-30-500-521600-0000	
71010356	CO2	826.30	05/17/2023	20-30-500-521600-0000	
71010432	CO2	447.69	05/17/2023	20-30-500-521600-0000	
	Check Total:	1,428.19			
Vendor: 202650	Daniel Tripp			Check Sequence: 66	ACH Enabled: True
Mileage	April 2023 Mileage	45.85	05/17/2023	20-00-000-585270-0000	
	Check Total:	45.85			
Vendor: 200218	Craig Turner			Check Sequence: 67	ACH Enabled: False
Reimbursement	Tournament Supplies	162.58	05/17/2023	20-21-000-535500-1172	
	Check Total:	162.58			
Vendor: 200495	Village of Glen Ellyn-Fuel			Check Sequence: 68	ACH Enabled: False
	4/2023 Fuel	3,637.22	05/17/2023	10-10-000-530500-0000	
	Check Total:	3,637.22			
Vendor: 190330	Village of Glen Ellyn-Water			Check Sequence: 69	ACH Enabled: False
	3/15-4/14/2023 Water	110.79	05/17/2023	20-30-200-570400-0000	
	3/15-4/14/2023 Water	22.86	05/17/2023	20-00-000-570400-0000	
	3/15-4/14/2023 Water	44.16	05/17/2023	20-00-000-570400-0000	
	3/15-4/14/2023 Water	45.78	05/17/2023	10-00-000-570400-0000	
	3/15-4/14/2023 Water	47.49	05/17/2023	20-30-150-570400-0000	
	3/15-4/14/2023 Water	30.90	05/17/2023	20-30-500-570400-0000	
	3/15-4/14/2023 Water	33.45	05/17/2023	20-30-350-570400-0000	
	3/15-4/14/2023 Water	379.42	05/17/2023	20-30-450-570400-0000	
	3/15-4/14/2023 Water	793.49	05/17/2023	20-30-100-570400-0000	
	3/15-4/14/2023 Water	222.43	05/17/2023	20-30-300-570400-0000	
	3/15-4/14/2023 Water	48.30	05/17/2023	20-00-000-570400-0000	
	3/15-4/14/2023 Water	65.64	05/17/2023	20-00-000-570400-0000	
	3/15-4/14/2023 Water	33.44	05/17/2023	20-30-400-570400-0000	
	Check Total:	1,878.15			
Vendor: 199264	Warehouse Direct			Check Sequence: 70	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5490690	Supplies	331.24	05/17/2023	20-30-100-530300-0000	
	Check Total:	331.24			
Vendor: 193185	WDSRA			Check Sequence: 71	ACH Enabled: False
	Inclusion Billing	4,085.65	05/17/2023	55-00-000-575350-0000	
	Check Total:	4,085.65			
Vendor: 202232	WM Corporate Services, Inc.			Check Sequence: 72	ACH Enabled: False
	4/2023 Scavenger Services	1,771.75	05/17/2023	10-00-000-521300-0000	
	4/2023 Scavenger Services	217.56	05/17/2023	20-30-200-521300-0000	
	4/2023 Scavenger Services	241.86	05/17/2023	20-30-450-521300-0000	
	4/2023 Scavenger Services	488.52	05/17/2023	20-30-300-521300-0000	
	4/2023 Scavenger Services	284.64	05/17/2023	10-00-000-521300-0000	
	4/2023 Scavenger Services	325.15	05/17/2023	20-30-500-521300-0000	
	4/2023 Scavenger Services	383.57	05/17/2023	20-30-100-521300-0000	
	4/2023 Scavenger Services	165.32	05/17/2023	20-30-150-521300-0000	
	Check Total:	3,878.37			
Vendor: 197710	Young Rembrandts			Check Sequence: 73	ACH Enabled: False
2109	Spring Classes	900.00	05/17/2023	20-22-000-525500-2315	
	Check Total:	900.00			
	Total for Check Run:	167,331.78			
	Total of Number of Checks:	73			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 05/10/2023 - 3:11PM
 Batch: 00004.05.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199573	First Bankcard			Check Sequence: 1	ACH Enabled: False
Babicz	Adobe-Creative Cloud	29.22	05/11/2023	20-21-000-525500-1111	
Babicz	Adobe-Creative Cloud	29.21	05/11/2023	20-21-000-525500-1232	
Babicz	Panera-New Employee Lunch	50.08	05/11/2023	20-00-000-585290-0000	
Babicz	Amazon-IT Supplies	415.99	05/11/2023	20-00-000-540700-0000	
Babicz	Constant Contact-Bulk Email	20.00	05/11/2023	20-21-000-525500-1111	
Babicz	Constant Contact-Bulk Email	45.00	05/11/2023	20-21-000-525500-1232	
Babicz	Amazon-Supplies	109.96	05/11/2023	20-21-000-535500-1127	
Babicz	Constant Contact-Bulk Email	45.00	05/11/2023	20-21-000-525500-1161	
Babicz	Amazon-Supplies	20.50	05/11/2023	20-21-000-535500-1232	
Babicz	Amazon-Supplies	105.25	05/11/2023	20-21-000-535500-1127	
Brush	Amazon-Supplies	15.13	05/11/2023	20-30-100-530300-0000	
Brush	Amazon-Supplies	70.42	05/11/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	35.17	05/11/2023	20-30-100-530300-0000	
Brush	PDRMA-Training	25.00	05/11/2023	20-30-100-585202-0000	
Brush	Dunkin-Senior Bingo	37.98	05/11/2023	20-30-100-535500-0000	
Brush	Amazon-Event Supplies	595.99	05/11/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	18.45	05/11/2023	20-30-100-530100-0000	
Brush	Amazon-Supplies	23.71	05/11/2023	20-30-100-530300-0000	
Brush	Amazon-Event Supplies	55.20	05/11/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	26.16	05/11/2023	20-30-100-530100-0000	
Brush	Amazon-Event Supplies	302.49	05/11/2023	20-30-100-535500-0000	
Brush	CVS-Supplies	6.48	05/11/2023	20-30-100-535500-0000	
Brush	Chipolte-Supplies	20.00	05/11/2023	20-30-100-535500-0000	
Brush	Cooks Ice Cream-Event Vendor	342.00	05/11/2023	20-30-100-535500-0000	
Brush	Amazon-Supplies	54.11	05/11/2023	20-30-100-530300-0000	
Brush	Amazon-Supplies	26.71	05/11/2023	20-30-100-530102-0000	
Brush	Menards-Supplies	78.94	05/11/2023	20-30-100-535500-0000	
Brush	Party City-Supplies	53.00	05/11/2023	20-30-100-535500-0000	
Brush	Dunkin-Supplies	48.98	05/11/2023	20-30-100-535500-0000	
Brush	Go 4 It-Event Entertainment	720.00	05/11/2023	20-30-100-535500-0000	
Brush	Jewel-Supplies	8.91	05/11/2023	20-30-100-535500-0000	
Brush	Target-Event Supplies	23.56	05/11/2023	20-30-100-535500-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Brush	Amazon-Event Supplies	77.00	05/11/2023	20-30-100-535500-0000	
Cinquegrani	Microsoft-Office 365	180.43	05/11/2023	10-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	40.00	05/11/2023	10-10-000-521600-0000	
Cinquegrani	Microsoft-Office 365	206.90	05/11/2023	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	75.00	05/11/2023	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365	2.00	05/11/2023	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365	9.00	05/11/2023	20-22-000-525500-2301	
Cinquegrani	Microsoft-Office 365	9.00	05/11/2023	20-23-000-525500-3510	
Cinquegrani	Crash Plan-Off-Site Backup	19.98	05/11/2023	10-00-000-521600-0000	
Cinquegrani	PDRMA-Training	199.00	05/11/2023	20-00-000-585201-0000	
Cinquegrani	Staples-Office Supplies	131.97	05/11/2023	10-00-000-530100-0000	
Cinquegrani	Comcast-Internet	148.88	05/11/2023	10-00-000-570300-0000	
Cinquegrani	Comcast-Internet	148.88	05/11/2023	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet	122.24	05/11/2023	20-30-350-570300-0000	
Cinquegrani	Comcast-Internet	175.63	05/11/2023	20-30-300-570300-0000	
Cinquegrani	Comcast-Internet	216.92	05/11/2023	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	900.98	05/11/2023	20-30-100-570300-0000	
Cinquegrani	Verizon-Cell Phone 3/21-4/20/2023	77.65	05/11/2023	10-10-000-570300-0000	
Cinquegrani	Verizon-Cell Phone 3/21-4/20/2023	38.01	05/11/2023	20-00-000-570300-0000	
Cinquegrani	Verizon-Cell Phone 3/21-4/20/2023	66.46	05/11/2023	20-24-000-535500-4625	
Cinquegrani	Verizon-Cell Phone 3/21-4/20/2023	236.87	05/11/2023	20-24-000-535500-4631	
Cinquegrani	Verizon-Cell Phone 3/21-4/20/2023	66.46	05/11/2023	20-24-000-535500-4643	
Cinquegrani	IAPD-Bootcamp	95.00	05/11/2023	10-00-000-585101-0000	
Cinquegrani	Astound-Internet	105.99	05/11/2023	20-30-500-570300-0000	
Cinquegrani	Amazon-IT Supplies	10.99	05/11/2023	20-00-000-540550-0000	
Cinquegrani	Adobe-Subscription	15.93	05/11/2023	10-00-000-521600-0000	
Cinquegrani	Amazon-IT Supplies	76.94	05/11/2023	20-00-000-540550-0000	
Cinquegrani	IPASS-Replenish Transponder	40.00	05/11/2023	10-10-000-530340-0000	
Cinquegrani	PAX8-Data Archiving	107.35	05/11/2023	10-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	24.40	05/11/2023	10-10-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	123.51	05/11/2023	20-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	45.74	05/11/2023	20-30-100-521600-0000	
Cinquegrani	PAX8-Data Archiving	1.22	05/11/2023	20-26-000-525500-6845	
Cinquegrani	PAX8-Data Archiving	10.98	05/11/2023	20-23-000-525500-3510	
Cinquegrani	BambooHR-Monthly Fee	752.69	05/11/2023	10-00-000-521400-0000	
Cinquegrani	BambooHR-Monthly Fee	752.70	05/11/2023	20-00-000-521400-0000	
Cinquegrani	Maize & Mash-Staff Meeting	83.69	05/11/2023	10-00-000-585290-0000	
Cinquegrani	PDRMA-Training	25.00	05/11/2023	20-00-000-585201-0000	
Cinquegrani	WDSRA-Fundraising	1,600.00	05/11/2023	55-00-000-575350-0000	
Cinquegrani	Amazon-Deposit Bags	104.97	05/11/2023	20-00-000-521700-0000	
Cinquegrani	Ebay-IT Supplies	23.76	05/11/2023	10-00-000-540550-0000	
Cinquegrani	Ebay-IT SuppliesAmazon-Supplies	29.99	05/11/2023	10-00-000-530100-0000	
Lim	Amazon-Supplies	10.59	05/11/2023	20-00-000-530100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Lim	Amazon-Supplies	71.93	05/11/2023	20-30-100-530102-0000	
Lim	Amazon-Supplies	13.03	05/11/2023	20-30-100-530100-0000	
Lim	Amazon-Program Supplies	109.99	05/11/2023	20-30-100-535500-0000	
Lim	Les Mills-Fitness Classes	248.00	05/11/2023	20-30-100-521600-0000	
Lim	Amazon-Supplies	86.39	05/11/2023	20-30-100-530300-0000	
Lim	Jewel-Staff Lunch	15.96	05/11/2023	20-00-000-585250-0000	
Lim	Amazon-Supplies	10.99	05/11/2023	20-30-100-530100-0000	
Lim	Amazon-Supplies	79.77	05/11/2023	20-30-100-530100-0000	
Lim	Amazon-Supplies	67.48	05/11/2023	20-30-100-530100-0000	
Lim	Amazon-Supplies	14.99	05/11/2023	20-30-100-521600-0000	
Lim	Jewel-Member Retention	530.75	05/11/2023	20-30-100-521675-0000	
Lim	Amazon-Supplies	379.97	05/11/2023	20-30-300-530300-0000	
Lim	Amazon-Supplies	247.98	05/11/2023	20-30-300-530300-0000	
Lim	Amazon-Supplies	49.98	05/11/2023	20-30-300-530300-0000	
Lim	Pete's-Staff Lunch	16.11	05/11/2023	20-00-000-585250-0000	
MacDonald	Lisa Lombardi-Spring Classes	217.00	05/11/2023	20-22-000-525500-2350	
MacDonald	Amazon-Supplies	101.82	05/11/2023	20-30-200-530300-0000	
MacDonald	Amazon-Supplies	69.55	05/11/2023	20-30-200-541300-0000	
MacDonald	Horse Thief Hollow-Day Trip	500.02	05/11/2023	20-25-000-525500-5702	
MacDonald	Einnim-Spring Class	554.83	05/11/2023	20-22-000-525500-2350	
MacDonald	Amazon-Supplies	34.97	05/11/2023	20-24-000-535500-4631	
MacDonald	Sarpinos-Staff Meeting	117.12	05/11/2023	20-24-000-535500-4625	
Norman	Panera-Staff Meeting	31.85	05/11/2023	10-10-000-585250-0000	
Norman	Great Lakes-Storage Container	278.00	05/11/2023	94-90-860-575110-0000	
Okray	Yelp-Advertising	90.00	05/11/2023	20-00-000-521650-0000	
Okray	Zoom-Virtual Meeting	40.00	05/11/2023	20-00-000-521600-0000	
Okray	N2-Advertising	1,000.00	05/11/2023	20-00-000-521650-0000	
Okray	Mailchimp-Bulk Email	13.00	05/11/2023	20-00-000-521650-0000	
Okray	Identity-Business Cards	48.64	05/11/2023	20-00-000-521650-0000	
Okray	Canvas On Demand-Artwork	591.27	05/11/2023	96-00-880-575110-0000	
Okray	Bitwarden-Software	40.00	05/11/2023	20-00-000-521650-0000	
Okray	Amazon-A-Frames	160.31	05/11/2023	20-00-000-521650-0000	
Okray	Rival IQ-Social Media	329.00	05/11/2023	20-00-000-521650-0000	
Okray	Accurate Repro-Print Materials	666.01	05/11/2023	20-00-000-521650-0000	
Okray	AMI-Banners	404.34	05/11/2023	20-00-000-521650-0000	
Okray	Mailchimp-Bulk Email	204.00	05/11/2023	20-00-000-521650-0000	
Okray	iStockPhoto-Photography	64.50	05/11/2023	10-00-000-530450-0000	
Okray	iStockPhoto-Photography	64.50	05/11/2023	20-00-000-530450-0000	
Okray	Accurate Repro-Print Materials	167.50	05/11/2023	20-00-000-521650-0000	
Okray	Divine Signs-Signs	559.94	05/11/2023	20-00-000-521650-0000	
Okray	Shaw-Subscription	99.99	05/11/2023	20-00-000-521650-0000	
Robinson	Big Lots-Supplies	51.63	05/11/2023	20-24-000-535500-4610	
Robinson	Big Lots-Supplies	54.48	05/11/2023	20-30-150-530300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Robinson	Etsy-Event Supplies	15.05	05/11/2023	20-26-000-525500-6816	
Robinson	Etsy-Event Supplies	9.00	05/11/2023	20-26-000-535500-6801	
Robinson	Amazon-Supplies	12.95	05/11/2023	20-22-000-535500-2301	
Robinson	Amazon-Supplies	242.91	05/11/2023	20-26-000-525500-6816	
Robinson	Amazon-Supplies	115.96	05/11/2023	20-26-000-535500-6820	
Robinson	Amazon-Supplies	41.73	05/11/2023	20-22-000-535500-2301	
Robinson	Fun Express-Supplies	395.10	05/11/2023	20-26-000-525500-6816	
Robinson	Amazon-Supplies	55.00	05/11/2023	20-00-000-530100-0000	
Robinson	Amazon-Supplies	39.93	05/11/2023	20-26-000-525500-6816	
Robinson	Amazon-Supplies	203.84	05/11/2023	20-26-000-525500-6816	
Robinson	Dollar Tree-Supplies	45.00	05/11/2023	20-26-000-525500-6816	
Robinson	Amazon-Supplies	178.91	05/11/2023	20-24-000-535500-4610	
Semetko	Northwest Health-AED Key	27.00	05/11/2023	10-00-000-585815-0000	
Semetko	Fun Express-Event Supplies	162.90	05/11/2023	20-26-000-535500-6820	
Semetko	Dupage County-Permit Fees	605.32	05/11/2023	20-30-300-530095-0000	
Semetko	Dupage County-Permit Fees	925.36	05/11/2023	20-30-500-530095-0000	
Semetko	Northwest Health-AED Key	55.00	05/11/2023	10-00-000-585815-0000	
Semetko	Red Cross-CPR Classes	72.00	05/11/2023	10-00-000-585810-0000	
Semetko	Avon Grips-Supplies	1,022.13	05/11/2023	20-30-300-530345-0000	
Semetko	Amazon-Supplies	184.95	05/11/2023	20-30-300-530345-0000	
Semetko	Pete's-Supplies	32.00	05/11/2023	20-22-000-535500-2301	
Semetko	When To Work-Scheduling	216.00	05/11/2023	20-00-000-521600-0000	
Semetko	Domino's-Staff Training	80.36	05/11/2023	20-00-000-585250-0000	
Semetko	Servsafe-Food Courses	450.00	05/11/2023	10-00-000-585810-0000	
Semetko	Amazon-Rope Floats	191.40	05/11/2023	20-30-500-530402-0000	
Semetko	Jewel-Concessions	63.43	05/11/2023	20-30-300-530095-0000	
Semetko	Red Cross-CPR Classes	504.00	05/11/2023	10-00-000-585810-0000	
Semetko	Marathon-Uniforms	680.31	05/11/2023	20-30-300-530250-0000	
Speck	Dollar Tree-Event Supplies	13.75	05/11/2023	20-26-000-535500-6820	
Speck	Jewel-Event Supplies	4.00	05/11/2023	20-26-000-535500-6820	
Speck	Aldi-Event Supplies	22.14	05/11/2023	20-26-000-535500-6820	
Speck	Walmart-Event Supplies	19.92	05/11/2023	20-26-000-535500-6820	
Speck	Marianos-Event Supplies	33.84	05/11/2023	20-26-000-535500-6820	
Speck	Sam's-Event Supplies	149.54	05/11/2023	20-26-000-535500-6820	
Speck	Amazon-Supplies	89.98	05/11/2023	20-22-000-535500-2301	
Speck	Target-Supplies	96.35	05/11/2023	20-22-000-535500-2301	
Speck	Jewel-Supplies	13.07	05/11/2023	20-22-000-535500-2301	
Speck	Aldi-Supplies	11.97	05/11/2023	20-22-000-535500-2301	
Speck	Pete's-Supplies	8.79	05/11/2023	20-22-000-535500-2301	
Speck	Revolution-Costumes	612.50	05/11/2023	20-23-000-535500-3510	
Thomas	Amazon-Supplies	8.99	05/11/2023	20-30-100-530100-0000	
Thomas	JoAnn-Supplies	21.01	05/11/2023	20-30-100-530170-0000	
Thomas	Party City-Supplies	52.49	05/11/2023	20-30-100-530170-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Thomas	Amazon-Supplies	119.74	05/11/2023	20-30-100-530100-0000	
Thomas	Amazon-Supplies	299.52	05/11/2023	20-30-100-530102-0000	
Thomas	Amazon-Supplies	95.62	05/11/2023	20-30-100-530300-0000	
Thomas	Sam's-Water	46.92	05/11/2023	20-30-100-535500-0000	
Thomas	Power Systems-Equipment	5,236.54	05/11/2023	20-30-100-530102-0000	
Thomas	Sam's-Water	90.88	05/11/2023	20-30-100-535500-0000	
Thomas	Staples-Ink	319.98	05/11/2023	20-30-100-530100-0000	
Thomas	Ebay-Equipment	811.88	05/11/2023	20-30-100-530300-0000	
Thomas	Party City-Supplies	64.69	05/11/2023	20-30-100-530170-0000	
Thomas	Amazon-Supplies	27.09	05/11/2023	20-30-100-530100-0000	
Thomas	Rosatis-Party Pizza	1,148.98	05/11/2023	20-30-100-530170-0000	
Tripp	Dunkin-Staff Meeting	20.94	05/11/2023	20-21-000-525500-1111	
Tripp	Amazon-Supplies	104.78	05/11/2023	20-21-000-525500-1111	
Tripp	Amazon-Supplies	39.98	05/11/2023	20-00-000-530100-0000	
	Check Total:	35,360.31			
	Total for Check Run:	35,360.31			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 05/08/2023 - 10:47AM
Batch: 00002.05.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202731	Bee Liner Lean Services			Check Sequence: 1	ACH Enabled: False
2306-01	Newton Bathroom Improvements	12,470.40	05/08/2023	94-90-885-575110-0000	
	Check Total:	12,470.40			
	Total for Check Run:	12,470.40			
	Total of Number of Checks:	1			

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
April 18, 2023
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:03 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners, Cornell, Crickmore, Ward, Weber, Stortz, Nephew, and President Durham. Commissioner Cornell participated remotely and at 7:13 p.m. Commissioner Cornell arrived in person.

Staff members present were Deputy Director Cinquegrani, Superintendent of Planning and Natural Resources Troia, and Administration & Special Services Supervisor Blanco.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Stortz moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$664,984.41 and Minutes from March 21, 2023, Regular Meeting.

Roll Call: Aye: Commissioners Stortz, Ward, Cornell, Crickmore, Weber, Nephew, and President Durham.

Nay: None

Motion Carried.

VII. New Business

A. Purchasing Policy Update

Deputy Director Cinquegrani presented policies from the Glen Ellyn Park District Policy Manual that have been updated and revised. Cinquegrani stated all of these policies are for Chapter II, Section 1 'Purchasing Policy' of the Glen Ellyn Park District's Policy Manual. The only proposed update would authorize the Park Board President to assign a designee to approve purchases in the absence of an Executive Director.

The Park Board had a brief discussion of the policy updates and agreed to change the wording initially presented then Commissioner Weber moved, seconded by Commissioner Ward to amend Chapter II, Section 1 ‘Purchasing Policy’ of the Glen Ellyn Park District’s Policy Manual with the updated wording as discussed.

*Roll Call: Aye: Commissioners Crickmore, Stortz, Cornell, Ward, Weber, Nephew, and President Durham.
Nay: None*

Motion Carried.

B. Resolution 23-01 Authorizing Signatures on Checks

Deputy Director Cinquegrani presented a proposed update that would allow for the Park Board President and Treasurer to jointly assign a designee to sign checks in the absence of an Executive Director.

The Park Board had a brief discussion of the policy updates and agreed to change the wording initially presented then Commissioner Weber moved, seconded by Commissioner Ward to amend Chapter II, Section 1 ‘Purchasing Policy’ of the Glen Ellyn Park District’s Policy Manual with the updated wording as discussed.

*Roll Call: Aye: Commissioners Weber, Ward, Crickmore, Stortz, Cornell, Nephew, and President Durham.
Nay: None*

Motion Carried.

C. Village Green Asphalt Bid

On March 16th, staff publicly noticed invitations for bids, requesting contractors to provide proposals for asphalt improvements at Village Green Park. The scope of work included resurfacing of both parking lots and the basketball court. As well as color coating and striping of the basketball court. The Village Green parking lot was last resurfaced in 2004. Staff identified these improvements for the 2023 Budget for \$250,000.

The bid opening was conducted on April 11th, at which time (9) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates. Evans and Son Blacktop, Inc. submitted the lowest bid of \$230,829.39 for Base Bid and Alternates 1 and 2. After a brief discussion, Commissioner Nephew moved, seconded by Commissioner Stortz, to award the Village Green Asphalt Improvements to Evan and Son, Inc. as the lowest responsive and responsible bid for the amount of \$230,829.39.

*Roll Call: Aye: Commissioners Nephew, Stortz, Cornell, Crickmore, Ward, Weber, and President Durham.
Nay: None*

Motion Carried.

D. Main Street Recreation Center – HVAC Cooperative Purchase

Improvements to the HVAC rooftop units at Main Street Recreation Center have been identified as part of capital replacement costs and are included in the 2023 Budget for \$110,000. Current costs to replace the two identified units and the controls exceed the current budget. Staff have been working with Wight & Co., a third-party engineer, to create an HVAC assessment of all facilities. After further discussions, it was recommended to replace the control system at Main Street, along with hail guards. Replacement units can be delayed until 2024 and budgeted accordingly. It is proposed for Midwest Mechanical to replace all controls with a unified Versys control system, through cooperative purchase. Midwest Mechanical recently replaced three units on the roof top at Spring Avenue without issue.

After a brief discussion, Commissioner Ward moved, seconded by Commissioner Stortz, to award the HVAC Improvement proposal to Midwest Mechanical through NCPA Cooperative Purchase for the amount of \$76,640.

Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Crickmore, Weber, Nephew, and President Durham.
Nay: None

Motion Carried.

E. Ackerman Park Softball Fields 5 & 6 – Pay Application

Superintendent Troia presented to the Park Board payout request #3 for the Ackerman Park Softball Fields 5 & 6 Improvements in the amount of \$111,870. This payout is from Hacienda Landscaping Inc., which is the general contractor for this project. This payout represents the work done in March. To date, the project is 85% complete, with the backstops, dugouts and concrete on Fields 5&6 installed.

Commissioner Stortz moved, seconded by Commissioner Crickmore, to approve the Hacienda Landscaping Inc. payout request for the Ackerman Park Softball Fields 5 & 6 in the amount of \$111,870.

Roll Call: Aye: Commissioners Stortz, Crickmore, Cornell, Ward, Weber, Nephew, and President Durham.
Nay: None

Motion Carried.

F. Ackerman Sports and Fitness Center – Bid Group 01

Superintendent Troia reminded the Park Board that as part of the approved 2022 referendum, planned expansion and improvements to Ackerman SFC include: New 6,000 square-foot gymnastics, center, new first and second floor exercise and multipurpose studio, an improved customer service center, covered entry and expanded parking. Wight & Co., the construction manager, in coordination with staff, staff publicly noticed invitations for bid on February 21st for Bid Group 1. The bid opening was conducted on March 14th.

Bid Group 1 included the pre-engineered building for the gymnastics expansion. (2) Bids were received, with Tri-State Enterprises submitting the lowest responsible bid of \$797,786 Base Bid and Alternate #2. Commissioner Weber moved, seconded by Commissioner Ward, to award the Bid Group 1 to Tri-State Enterprises for the amount of \$797,786.

Roll Call: Aye: Commissioners Weber, Ward, Cornell, Crickmore, Stortz, Nephew, and President Durham.
Nay: None

Motion Carried.

G. Ackerman Sports and Fitness Center – Bid Group 02

Superintendent Troia presented to the Park Board the results for Bid Group 2 which included building concrete. Staff publicly noticed invitations for bid on February 21st for Bid Group 2. The bid opening was conducted on March 14th. (5) Bids were received, with Abbey Paving Co. submitting the lowest responsible bid of \$271,950 Base Bid. Commissioner Ward moved, seconded by Commissioner Weber, to award the Bid Group 2 to Abbey Paving Co. for the amount of \$271,950.

Roll Call: Aye: Commissioners Ward, Weber, Cornell, Crickmore, Stortz, Nephew, and President Durham.
Nay: None

Motion Carried.

H. Ackerman Sports and Fitness Center – Bid Group 03

Superintendent Troia presented to the Park Board the results for Bid Group 3 which included structural steel. (6) Bids were received, with T.A. Bowman submitting the lowest responsible bid of \$356,000 Base Bid. The second lowest bidder was K&K Iron Works, at a price of \$381,865.

After a brief discussion between staff and the Park Board, it was determined to reject the staff recommendation to award Bid Group 3 to T.A. Bowman due to previous issues between this company and the Park District. Commissioner Weber moved, seconded by Commissioner Cornell, to reject T.A. Bowman for Bid Group 3 as not the responsible lowest bidder.

Roll Call: Aye: Commissioners Weber, Cornell, Crickmore, Ward, Nephew, and President Durham.
Nay: Commissioner Stortz

Motion Carried.

Commissioner Weber moved, seconded by Commissioner Cornell, to award the Bid Group 3 to K&K Iron Works for the amount of \$381,865.

Roll Call: Aye: Commissioners Weber, Cornell, Crickmore, Ward, Nephew, and President Durham.
Nay: Commissioner Stortz

Motion Carried.

VIII. Unfinished Business

A. 2023-2025 Project Update(s)

At the Board meeting, Superintendent Troia presented an update on the progress of the improvement plans for Frank Johnson Center, Sunset Pool and Ackerman Sports and Fitness Center Gymnastics. The presentation provided an update on estimated costs and progress of the improvement plans for all three facilities. Superintendent Troia answered any follow up questions from the board of Commissioners regarding each project.

IX. Staff Reports

A. Finance Report (For information Only)

B. Executive Director Recruitment Update

As a reminder, in efforts to recruit for the role of Executive Director of the Glen Ellyn Park District, the Park Board determined that the Park District will utilize GovHR USA to perform the recruitment and selection process for the Park District. GovHR USA will produce a recruitment brochure with the information gained, along with District information and photos that Superintendent of Marketing and Communications O’Kray is assembling.

C. Staff Reports

Deputy Director Cinquegrani reminded the Board of the upcoming event 2K Glow Run/Walk which will be taking place next Saturday, April 22 at Ackerman SFC and shared he will be volunteering.

X. Commissioners’ Reports

Commissioner Weber shared he was in Lake Ellyn during the weekend and was impressed with the amount of people gathered enjoying the park. Commissioner Crickmore shared that she attended the Restoration Day at Manor Park and she plans to visit again in the future when there is better weather. Commissioner Cornell shared that she attended the Adult Only Egg Hunt, and it was a very fun event. President Durham expressed his gratitude to all staff and board members.

XI. Adjourn to Executive Session

At 8:10 p.m., Commissioner Weber moved, seconded by Commissioner Nephew, to convene into Executive Session under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XII. Reconvene to Open Session

The regular meeting reconvened at 9:50 p.m.

XIII. Adjourn

There being no further business, Commissioner Ward moved, seconded by Commissioner Nephew to adjourn the Meeting at 9:51 p.m.

*Roll Call: Aye: Commissioners Ward, Nephew, Cornell, Crickmore, Weber, Stortz, and President Durham
Nay: None*

Motion Carried.

Respectfully submitted,
Amanda Blanco
Board Secretary

**Glen Ellyn Park District
Board of Commissioners
Special Meeting Minutes
May 1, 2023
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:14 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners, Cornell, Ward, Stortz, Nephew and President Durham. Commissioners Crickmore and Weber were absent.

Staff members present were Superintendent of Planning and Natural Resources Troia, and Administration & Special Services Supervisor Blanco.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Voucher List of Bills Totaling \$714,222.00

Commissioner Cornell moved, seconded by Commissioner Stortz, to approve the Voucher List of Bills totaling \$714,222.00.

*Roll Call: Aye: Commissioners Cornell, Stortz, Ward, Nephew and
President Durham
Nay: None*

Motion Carried.

VII. Frank Johnson Center Bid Results

Superintendent Troia presented to the Park Board the bid results for the Frank Johnson Center (FJC) along with progress of construction costs and contingencies. Featherstone Inc., the construction manager, in coordination with staff, publicly noticed invitations for bid on April 3rd for (24) different bid packages, to complete all aspects of the project. The bid opening was conducted on April 19th. Overall, the bids were competitive, and on budget. Troia stated (90) total bid envelopes were opened for various trades and scope of work for the building. Tom Featherstone and Kevin Burke from Featherstone Inc. participated remotely and answered questions posed by the Park Board regarding the FJC project. Following a brief discussion, Commissioner Stortz moved, seconded by Commissioner Ward, to award the Bid packages as recommended by Featherstone Inc. for the construction of the Frank Johnson Center for the amount of \$5,085,954.

*Roll Call: Aye: Commissioners Stortz, Ward, Cornell, Nephew and
President Durham
Nay: None*

Motion Carried.

VIII. Intergovernmental Purchase and Sale Agreement

Superintendent Troia reminded the Park Board that in the spring of 2022, the US Bank property at 453 Forest Ave. became available on the market after a contract fell through between the US Bank and a developer. The site provides a unique event space opportunity to generate activity downtown. During this timeframe, the Village and Park District began discussing the opportunities to turn the parcel into green space. After a number of meetings over the summer, both parties agreed to an informal Memorandum of Understanding (MOU) as the basis of partnership. Over the last eight months, both parties have been negotiating and came to an agreement to sell the US Bank site located at 453 Forest Ave to the Park District and develop in partnership. The agreement was reviewed by the Board of Commissioners and after a brief discussion, Commissioner Stortz moved, seconded by Commissioner Ward, to approve the Intergovernmental Purchase and Sale Agreement for the US Bank site.

*Roll Call: Aye: Commissioners Stortz, Ward, Cornell, Nephew and
President Durham
Nay: None*

Motion Carried.

IX. Intergovernmental Lease Agreement – Panfish Park

Superintendent Troia stated that the Village and Park District have negotiated and agreed to create an ongoing partnership and investment for a 20-year term for Panfish Park. The agreement was reviewed by the Board of Commissioners and after a brief discussion, Commissioner Nephew moved, seconded by Commissioner Ward, to approve the Lease Agreement for Panfish Park.

*Roll Call: Aye: Commissioners Nephew, Ward, Cornell, Stortz, and
President Durham
Nay: None*

Motion Carried.

X. Intergovernmental Lease Agreement – Manor Woods

Superintendent Troia stated that the Village and Park District have negotiated and agreed to create an ongoing partnership to maintain as a passive park for a 20-year term for Manor Woods. The agreement was reviewed by the Board of Commissioners and after a brief discussion, Commissioner Cornell moved, seconded by Commissioner Nephew, to approve the Lease Agreement for Manor Woods.

*Roll Call: Aye: Commissioners Cornell, Nephew, Ward, Stortz, and
President Durham
Nay: None*

Motion Carried.

XI. Professional Services Contracts for Downtown Park

Superintendent Troia briefly reminded the Park Board that this agenda item has been ongoing discussion and staff is recommending the Architectural and Engineering services of Site Design Group, Ltd. and Featherstone, Inc. Construction Management to implement the Downtown Park project. To stay on track and meet expectations for 2024 construction, staff recommend starting the design process as soon as possible.

After a brief discussion, Commissioner Ward moved, seconded by Commissioner Stortz, to authorize the approval of the Professional Design Services of Site Design Group and Featherstone outlined above for the Downtown Park Improvements.

*Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Nephew, and
President Durham
Nay: None*

Motion Carried.

XII. Staff Reports

Superintendent Troia followed up on the bomb threat at Glenbard West High School that took place last week on Thursday, April 27, and as part of their Emergency Response Plan students were evacuated and directed to the Ackerman Sports & Fitness Center. Despite the short notice, Ackerman staff were accommodating and handled the situation. Troia proposed a debrief to the Village to discuss this incident and have a better emergency response plan in place. The Board of Commissioners then briefly discussed the Decennial Committees on Local Government Efficiency Act.

XIII. Commissioners' Reports

Commissioner Cornell shared that she attended the last Village Board Meeting where they approved the Downtown Plaza agreements, and the voting was very positive. She also gave kudos to staff for handling the bomb threat at Glenbard West High School. Commissioner Nephew shared she will be attending the IAPD Legislative Conference in Springfield along with Commissioner Cornell. Commissioner Stortz commends the Park District staff for their flexibility and response despite different challenges presented during the Spring season.

XIV. Adjourn

There being no further business, Commissioner Nephew moved, seconded by Commissioner Cornell to adjourn the Meeting at 8:15 p.m.

*Roll Call: Aye: Commissioners Nephew, Cornell, Ward, Stortz, and
President Durham
Nay: None*

Motion Carried.

Respectfully submitted,
Amanda Blanco
Board Secretary



MEMO

May 11, 2023

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Deputy Director
RE: Audit Presentation

Jennifer Martinson, Lauterbach & Amen, will present the 2022 Annual Comprehensive Financial Report (ACFR). The final document will be delivered as part of the Board packet for the May 16th Board meeting. Ms. Martinson will provide a brief overview of the ACFR as well as answer any questions the Board may have in regard to the audit process.

Recommendation:

No action required.



MEMO

May 11, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Spring Avenue Roof Improvements– Payout Request #1

The Spring Avenue Recreation Center last had major roof renovations in approximately 2006. It has been on long term capital plans for replacement. Staff engaged in an initial consulting evaluation in 2020 to determine immediate needs of repair and timeframe for major renovation. Immediate repairs were addressed and the recommendation for replacement was within 3-5 years. The 2023 Budget includes Roof Replacement/Repair for \$608,000.

Attached is payout request #1 for the Spring Avenue Roof Improvements in the amount of \$331,823.70. This payout is from R.B. Crowther, which is the general contractor for this project. This payout is for materials delivered and stored on site.

The installation of the roof started in the second week of May, with no issues to date.

The total contract amount is \$557,715. There are no previous payments total. The Balance to finish, including retainage is \$225,891.30.

Recommendations: As the services identified within the payout request have been performed, staff recommend Board approval for the payout request.

Motion: Motion to approve R.B. Crowther Co. payout request for the Spring Avenue Roof Improvements in the amount of \$331,823.70.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Glen Ellyn Park District
185 Spring Avenue
Glen Ellyn, IL 60137

PROJECT: Spring Avenue Recreation Center
Roof Renovation
185 Spring Avenue
Glen Ellyn, IL 60137

APPLICATION NO: 1
PERIOD TO: 4/30/2023

FROM (CONTRACTOR): R.B. Crowther Co.
3805 E. Pine Bluff Road
Morris, IL 60450

VIA (Architect): Wight & Company
2500 N. Frontage Road
Darien, IL 60561

ARCHITECT'S PROJECT NO: 220277
CONTRACT DATE: 2/17/2023

CONTRACT FOR: General Construction

CONTRACTORS APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this month			
Number	Date Approved		
TOTALS		\$0.00	\$0.00
Net change by Change Orders		\$0.00	

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM.....	\$557,715.00
2. Net change by Change Orders.....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$557,715.00
4. TOTAL COMPLETED & STORED TO DATE.....	\$368,693.00
(Column G on G703)	
5. RETAINAGE:	
a. 10 % of Completed Work	\$36,869.30
(Column D + E on G703)	
b. % of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a. + 5b. or Total in Column 1 of G703).....	\$36,869.30
6. TOTAL EARNED LESS RETAINAGE.....	\$331,823.70
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior certificate).....	\$0.00
8. CURRENT PAYMENT DUE.....	\$331,823.70
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$225,891.30
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: R.B. Crowther Co.

State of: ILLINOIS County of: GRUNDY
Subscribed and sworn to before me this 21 day of April-2023

Notary Public:

Karen S. Buckner



By: *[Signature]* 4/21/2023
Date

My Commision Expires: _____
AMOUNT CERTIFIED.....

(Attach explanation if amount certified differs from the amount applied for)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply

APPLICATION NO: 1
 APPLICATION DATE: 4/24/2023
 PERIOD TO: 4/30/2023
 ARCHITECT'S PROJECT NO. 220277

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G ÷ C)			
	R.B. Crowther Co., Inc.								
	Allowance	\$8,000.00		\$0.00	\$0.00	\$0.00	0%	\$8,000.00	\$0.00
	Bonds & Insurance	\$9,700.00		\$9,700.00	\$0.00	\$9,700.00	100%	\$0.00	\$970.00
	Dumpsters/Waste Disposal	\$1,500.00		\$0.00	\$0.00	\$0.00	0%	\$1,500.00	\$0.00
	Materials, Supplies, etc.	\$9,350.00		\$0.00	\$0.00	\$0.00	0%	\$9,350.00	\$0.00
	Labor, O&P	\$151,104.00		\$0.00	\$0.00	\$0.00	0%	\$151,104.00	\$0.00
	The Garland Company, Inc.								
	Materials	\$358,993.00		\$0.00	\$358,993.00	\$358,993.00	100%	\$0.00	\$35,899.30
	Narvick Brothers								
	Windows & Carpentry Work	\$19,068.00		\$0.00	\$0.00	\$0.00	0%	\$19,068.00	\$0.00
		\$557,715.00	\$0.00	\$9,700.00	\$358,993.00	\$368,693.00	66%	\$189,022.00	\$36,869.30

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS } SS
 COUNTY OF GRUNDY } SS

Gty # _____
 Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Glen Ellyn Park District
 to furnish Roof Renovation Work
 For the premises know as Spring Avenue Recreation Center
 Of which Glen Ellyn Park District is the Owner.

THE undersigned, for and in consideration of Three Hundred Thirty One Thousand, Eight Hundred Twenty Three and 70/100-----
\$331,823.70 Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby
 waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with
 respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery
 furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material,
 fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS*

DATE: April 21, 2023 COMPANY NAME R.B. Crowther Co.
 ADDRESS 3805 E. Pine Bluff Road, Morris, IL 60450

SIGNATURE AND TITLE

Richard Crowther President

* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT

STATE OF ILLINOIS } SS
 COUNTY OF GRUNDY } SS

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, Richard Crowther BEING DULY SWORN, DEPOSES AND
 SAYS THAT HE OR SHE IS President OF R.B. Crowther Co.
 WHO IS THE CONTRACTOR FURNISHING Roof Renovation Work WORK ON THE BUILDING
 LOCATED AT 185 Spring Avenue, Glen Ellyn, IL 60137
 OWNED BY Glen Ellyn Park District

That the total amount of the contract including extras* is \$557,715.00 on which he or she has received
 payment of \$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally
 and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of
 all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions
 of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items
 mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
R.B. Crowther Company, Inc.	Allowance	\$8,000.00	\$0.00	\$0.00	\$8,000.00
R.B. Crowther Company, Inc.	Matl, Labor, O&P, etc	\$171,654.00	\$0.00	\$8,730.00	\$162,924.00
The Garland Company, Inc.	Materials	\$358,993.00	\$0.00	\$323,093.70	\$35,899.30
Narvick Brothers	Carpentry Work	\$19,068.00	\$0.00	\$0.00	\$19,068.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$557,715.00	\$0.00	\$331,823.70	\$225,891.30

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor
 or other work of any kind done upon or in connection with said work other that above stated.

DATE April 21, 2023 SIGNATURE [Signature]

SUBSCRIBED AND SWORN TO BEFORE ME THIS 21 DAY OF April-2023

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
 ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT.

Karen S. Buckner
 NOTARY PUBLIC




MEMO

May 11, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nicholas Cinquegrani, Deputy Director
RE: Ackerman Park Softball Fields 5 & 6– Payout Request #4

Ackerman Park Softball Fields 5&6 were originally planned to be improved as part of the master plan, but were value engineered at the time of construction. With appropriated funds by the Department of Commerce and Economic Opportunity (DCEO), the Glen Ellyn Park District has pursued improving Fields 5&6 with new fencing, dugouts and infield mix to match the quality of recently improved softball hub Fields 1-4.

Attached is payout request #4 for the Ackerman Fields 5&6 Improvements in the amount of \$94,990.50. This payout is from Hacienda Landscaping Inc., which is the general contractor for this project.

This payout represents the work done through April. To date, the project is complete, with punch list items remaining.

The total contract amount is \$414,590. Previous payments total \$278,140.50. The Balance to finish, including retainage is \$41,459.

Recommendations: As the services identified within the payout request have been performed, staff recommend Board approval for the payout request.

Motion: Motion to approve the Hacienda Landscaping Inc. payout request for the Ackerman Park Fields 5&6 in the amount of \$94,990.50.

CONTINUATION PAGE

PROJECT: Ackerman Ball Field 5 & 6 Impr
Installation of Ball Field Improvements

APPLICATION #: 4 Final
DATE OF APPLICATION: 04/23/2023
PERIOD THRU: 04/23/2023
PROJECT #s: H-60-2022

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Site Clearing and demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
2	Site clearing and demolition	\$20,500.00	\$16,400.00	\$4,100.00	\$0.00	\$20,500.00	100%	\$0.00	
3	Excavation and Grading	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
4	Earth Excavation to Disposal	\$18,000.00	\$14,400.00	\$3,600.00	\$0.00	\$18,000.00	100%	\$0.00	
5	Site Work	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
6	5" Concrete Paving with Subbase	\$79,000.00	\$79,000.00	\$0.00	\$0.00	\$79,000.00	100%	\$0.00	
7	Site Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
8	Trash Receptacles	\$14,800.00	\$0.00	\$14,800.00	\$0.00	\$14,800.00	100%	\$0.00	
9	3 Row 19' Bleachers	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00	100%	\$0.00	
10	Baseball Field Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
11	Backstop chain link haf dome	\$119,000.00	\$119,000.00	\$0.00	\$0.00	\$119,000.00	100%	\$0.00	
12	4' Chain Link Line fencing (approx 300 LF)	\$29,100.00	\$14,550.00	\$14,550.00	\$0.00	\$29,100.00	100%	\$0.00	
13	6' Chain link fencing (approx 170 LF)	\$20,400.00	\$10,200.00	\$10,200.00	\$0.00	\$20,400.00	100%	\$0.00	
14	8' Chain link fencing (approx. 110 LF)	\$16,390.00	\$8,195.00	\$8,195.00	\$0.00	\$16,390.00	100%	\$0.00	
15	Prefabricated dugout	\$66,800.00	\$66,800.00	\$0.00	\$0.00	\$66,800.00	100%	\$0.00	
16	Dugout Bench	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100%	\$0.00	
SUB-TOTALS		\$409,990.00	\$328,545.00	\$81,445.00	\$0.00	\$409,990.00	100%	\$0.00	

CONTINUATION PAGE

PROJECT: Ackerman Ball Field 5 & 6 Impr
Installation of Ball Field Improvements

APPLICATION #: 4 Final
DATE OF APPLICATION: 04/23/2023
PERIOD THRU: 04/23/2023
PROJECT #s: H-60-2022

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD					
17	Dugout Bat Rack	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00	100%	\$0.00	
18	Infield mix cleanup and addition	\$5,000.00	\$2,500.00	\$2,500.00	\$0.00	\$5,000.00	100%	\$0.00	
19	Landscape Planting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
20	Seed and Blanket Turf Restoration in all disturbed areas	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$18,000.00	100%	\$0.00	
21	Change Order # 1	(\$22,000.00)	(\$22,000.00)	\$0.00	\$0.00	(\$22,000.00)	100%	\$0.00	
TOTALS		\$414,590.00	\$309,045.00	\$105,545.00	\$0.00	\$414,590.00	100%	\$0.00	

MEMO

TO: Board of Commissioners

FROM: Chuck Szoke

RE: Decennial Committees on Local Government Efficiency Act

DATE: 11 May 2023

Background

In June of 2022, the Decennial Committees on Local Government Efficiency Act, (50 ILCS 70/1, et seq.) was signed into law as PA 102-1088.

The Act requires units of local government that levy any tax to form a committee to study local government efficiencies and issue a report to the county board in which the unit of local government is situated. Municipalities and counties are exempt from the provisions of the Act. Subsequent legislation also provided an exemption for school districts.

The committee called for in the Act is charged with studying the agency to develop recommendations for increased accountability and efficiency, certainly an admirable, good government, transparent goal. It unfortunately only applies to those agencies that make up about 20-25% of the local property tax bill. Rather than focus on that limitation, the Illinois Association of Park Districts is suggesting we look at it for what it allow us to do: *"...to demonstrate the countless ways in which you efficiently and effectively deliver park, recreation and conservation programs, facilities and services to our residents"*.

The Committee must meet a minimum of three times over 18 months and produce a report to the DuPage County Board at the conclusion/no later than that date (November 16, 2024).

Status

A draft resolution is included in the Board packet. The Resolution must be passed within 12 months of the passage of the Act, or June 10, 2023. The Resolution calls for the formation of a Decennial Committee consisting of each Board Member; the agency CEO; and two residents named by the Board President with the approval of the Board. The Board President, or his/her designee, chairs the Committee.

The District's Legal Counsel has approved the use of the term 'pending appointment' for the current Executive Director vacancy; no further action is needed once the position is filled.

Following requests for names of residents to be considered, two individuals have indicated an interest: John Vitalis and Mike Graham. They are both members of the Citizens' Finance Committee.

Recommended Actions

- Continue and complete discussion on the two residents to be named.
- If there is agreement, include them in and pass Resolution 23-02.

Note: if not approved at this meeting, the Resolution must be passed at the June 6 meeting to meet the statutory requirement.

RESOLUTION NO. 23-02

**A RESOLUTION FORMING A COMMITTEE ON
LOCAL GOVERNMENT EFFICIENCY**

WHEREAS, the Glen Ellyn Park District (“Park District”) is required to form a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to 50 ILCS 70/1 et seq. (the Act); and

WHEREAS, pursuant to the Act, the Efficiency Committee shall: (1) study the Park District's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of the elected or appointed members of the Board of Commissioners of the Park District, at least two residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and the chief executive officer or other officer of the Park District, if any; and.

WHEREAS, the President desires to appoint _____ and _____ as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Commissioners; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the DuPage County Board no later than eighteen months after the day of the Efficiency Committee’s formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the DuPage County Board and all other statutory requirements have been satisfied;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That the Board of Commissioners hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- Alex Durham – Board President
- Julia Nephew – Vice President
- Kathy Cornell – Treasurer
- Ben Stortz – Commissioner

- Mary Crickmore – Commissioner
- Michael Ward – Commissioner
- Rob Weber – Commissioner
- _____ Resident Member
- _____ Resident Member
- Pending Appointment - Executive Director

SECTION 2: That Board President or their designee shall serve as the chairperson of the Efficiency Committee; and

SECTION 3: That the Park District’s Board Secretary, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

SECTION 4: That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 et seq.; and

SECTION 5: That the Board of Commissioners shall provide a written report to the DuPage County Board no later than November 16, 2024, which is eighteen months after the day of the Efficiency Committee’s formation.

PASSED AND APPROVED THIS 16th DAY OF MAY, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

GLEN ELLYN PARK DISTRICT

By: _____
Board President

ATTEST:

Board Secretary



MEMO

May 11, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Nick Cinquegrani, Deputy Director
RE: Referendum and Capital Project Updates

The Glen Ellyn Park District referendum request for \$15.9 million to repair, improve and expand facilities, upgrade four park properties throughout the district, and purchase additional land for parks was approved in June of 2022. Additionally, there are other significant projects, including the Frank Johnson Center replacement is currently in progress.

All construction is expected to be completed within 3.5 years and staff has begun the process of implementation. To keep the Board informed of progress, a brief update, including scope and schedule, will be provided on the following projects:

- Frank Johnson Center
- Ackerman Gymnastics
- Sunset Pool
- Others

During the presentation, staff will be available for questions and comments.

Glen Ellyn Park District

Investment Report

April 30, 2023

	Prior Year April 2022	2nd Quarter June 2022	3rd Quarter September 2022	4th Quarter December 2022	1st Quarter March 2023	Current Year April 2023
Bank Balances						
Glen Ellyn Bank & Trust	\$ 1,066,158.39	\$ 498,155.30	\$ 382,456.14	\$ 816,785.28	\$ 312,606.11	\$ 394,002.43
Illinois Funds - 9347	4,397,134.43	4,517,092.37	4,631,902.42	4,819,350.14	4,991,675.80	5,074,031.42
Illinois Park District Liquid Asset Fund	210,842.13	211,080.00	212,060.78	213,896.25	216,221.99	217,054.50
Illinois Metropolitan Investment Fund	4,410,735.93	7,214,891.30	8,334,048.36	7,697,804.70	24,786,359.26	24,117,039.62
Total Bank Balance	\$ 10,084,870.88	\$ 12,441,218.97	\$ 13,560,467.70	\$ 13,547,836.37	\$ 30,306,863.16	\$ 29,802,127.97
Interest Rates						
Illinois Funds - 9347	0.48%	1.12%	2.52%	3.93%	4.70%	4.87%
Illinois Park District Liquid Asset Fund	0.15%	0.89%	2.26%	3.96%	4.53%	4.68%
Illinois Metropolitan Investment Fund	0.33%	1.03%	2.33%	3.67%	4.16%	4.32%
Interest (1)						
Illinois Funds - 9347	\$ 1,719.10	\$ 4,152.40	\$ 9,557.60	\$ 16,013.20	\$ 19,803.03	\$ 20,188.78
Illinois Park District Liquid Asset Fund	25.69	153.85	392.67	716.32	828.64	832.51
Illinois Metropolitan Investment Fund	1,252.29	5,557.96	14,741.36	23,931.84	94,277.12	80,680.36
Total Interest	\$ 2,997.08	\$ 9,864.21	\$ 24,691.63	\$ 40,661.36	\$ 114,908.79	\$ 101,701.65

(1) Interest shown is for only the month stated.



General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
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 Period 04 - 04
 Fiscal Year 2022 - 2023

Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Revenue				
Property Tax Receipts	0.00	5,568,808.00	0.00	5,888,721.00
Other Taxes	209,852.96	202,690.00	180,288.51	576,000.00
Charges for Services	780,047.79	1,705,000.00	743,008.15	1,867,300.00
Program Fees	3,131,853.62	4,160,891.00	3,666,510.62	4,942,353.00
Rentals	493,771.67	796,950.00	402,314.86	847,800.00
Concessions	1,168.39	34,000.00	85.57	79,000.00
Product Sales	30.00	0.00	10.00	0.00
Interest Income	6,685.99	12,500.00	326,295.39	302,000.00
Licenses & Permits	9,895.00	14,655.00	9,650.00	20,275.00
Grants & Donations	1,146.37	788,660.00	6,790.00	1,250,852.00
Debt Proceeds	0.00	3,675,000.00	18,196,840.55	20,900,000.00
Miscellaneous Income	21,097.18	34,800.00	24,691.04	41,500.00
Transfers Received	0.00	2,099,597.00	0.00	7,598,674.00
Chargeback Revenue	0.00	492,647.00	0.00	571,977.00
Revenue	4,655,548.97	19,586,198.00	23,556,484.69	44,886,452.00

General Ledger
Consolidated Budget By
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Period 04 - 04
Fiscal Year 2022 - 2023

Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Expense				
Salaries & Wages	930,318.40	3,532,363.00	1,101,972.73	3,917,444.00
Salaries & Wages - Programs	184,280.75	724,542.00	197,222.76	863,624.00
Contractual Labor	0.00	12,000.00	0.00	12,000.00
Contractual Services - Other	105,616.81	556,728.00	129,574.35	666,807.00
Contractual Services- Programs	525,581.91	1,353,910.00	762,701.19	1,838,733.00
Materials & Supplies	68,300.27	390,408.00	88,359.26	493,750.00
Materials & Supplies -Programs	115,692.86	401,811.00	149,848.58	479,564.13
Computer SoftHardware Equip.	12,393.94	46,000.00	2,699.20	46,500.00
Other Equipment	89,915.24	227,000.00	958.91	138,500.00
Building & Landscaping	9,218.19	116,475.00	10,829.07	124,975.00
Insurance Expenses (PCL)	28,888.32	194,500.00	46,060.20	187,800.00
Employment Expenses	271,083.36	1,209,970.00	343,417.65	1,245,720.00
Utilities	100,951.69	522,930.00	95,964.33	475,800.00
Capital	223,557.64	3,824,787.00	1,893,234.26	18,038,676.67
Debt Service	0.00	1,271,658.00	116,350.00	1,791,815.00
Miscellaneous Expenses	134,646.04	395,923.00	156,256.99	485,700.00
Transfers Out	0.00	2,019,597.00	0.00	7,598,674.00
Chargebacks & Indirect Expense	2,245.25	485,775.00	0.00	571,977.00
Expense	2,802,690.67	17,286,377.00	5,095,449.48	38,978,059.80

General Ledger
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 Period 04 - 04
 Fiscal Year 2022 - 2023

Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Revenue Total	4,655,548.97	19,586,198.00	23,556,484.69	44,886,452.00
Expense Total	2,802,690.67	17,286,377.00	5,095,449.48	38,978,059.80
Grand Total	1,852,858.30	2,299,821.00	18,461,035.21	5,908,392.20

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Period 04 - 04
Fiscal Year 2022 - 2023

Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
10	Corporate Fund				
10	Revenue				
10	Property Tax Receipts	0.00	2,141,300.00	0.00	2,095,053.00
10	Other Taxes	104,926.48	101,345.00	90,144.25	288,000.00
10	Interest Income	3,363.51	3,600.00	95,093.43	84,000.00
10	Miscellaneous Income	5,633.82	5,000.00	7,424.30	5,000.00
10	Transfers Received	0.00	<u>104,223.00</u>	0.00	<u>106,000.00</u>
10	Revenue	113,923.81	2,355,468.00	192,661.98	2,578,053.00
10	Expense				
10	Salaries & Wages	361,794.08	1,418,006.00	421,120.31	1,485,806.00
10	Contractual Labor	0.00	12,000.00	0.00	12,000.00
10	Contractual Services - Other	50,230.27	286,060.00	71,943.64	309,100.00
10	Materials & Supplies	36,048.17	173,954.00	42,115.85	197,800.00
10	Computer SoftHardware Equip.	10,954.91	29,000.00	1,187.78	29,000.00
10	Other Equipment	2,358.00	3,300.00	0.00	3,300.00
10	Building & Landscaping	3,752.01	105,000.00	9,040.21	112,500.00
10	Insurance Expenses (PCL)	28,888.32	194,500.00	46,060.20	187,800.00
10	Employment Expenses	114,843.40	552,000.00	159,262.56	555,000.00
10	Utilities	12,298.65	45,600.00	12,112.57	47,700.00
10	Miscellaneous Expenses	9,506.60	45,900.00	12,312.02	49,900.00
10	Transfers Out	0.00	<u>2,374.00</u>	0.00	<u>327,374.00</u>
10	Expense	630,674.41	2,867,694.00	775,155.14	3,317,280.00
Revenue Total		113,923.81	2,355,468.00	192,661.98	2,578,053.00
Expense Total		630,674.41	2,867,694.00	775,155.14	3,317,280.00
Grand Total		-516,750.60	-512,226.00	-582,493.16	-739,227.00
10	Corporate Fund	-516,750.60	-512,226.00	-582,493.16	-739,227.00

General Ledger
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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
20	Recreation Fund				
20	Revenue				
20	Property Tax Receipts	0.00	1,474,857.00	0.00	1,719,853.00
20	Other Taxes	104,926.48	101,345.00	90,144.26	288,000.00
20	Charges for Services	780,047.79	1,705,000.00	743,008.15	1,867,300.00
20	Program Fees	3,131,853.62	4,160,891.00	3,666,510.62	4,942,353.00
20	Rentals	493,771.67	796,950.00	402,314.86	847,800.00
20	Concessions	1,168.39	34,000.00	85.57	79,000.00
20	Product Sales	30.00	0.00	10.00	0.00
20	Interest Income	3,322.48	4,800.00	91,935.19	84,000.00
20	Licenses & Permits	9,895.00	14,655.00	9,650.00	20,275.00
20	Grants & Donations	1,147.00	35,000.00	6,790.00	38,500.00
20	Miscellaneous Income	4,009.76	7,300.00	6,056.14	8,500.00
20	Chargeback Revenue	0.00	492,647.00	0.00	571,977.00
20	Revenue	4,530,172.19	8,827,445.00	5,016,504.79	10,467,558.00
20	Expense				
20	Salaries & Wages	552,791.25	2,069,357.00	660,576.84	2,386,638.00
20	Salaries & Wages - Programs	184,280.75	724,542.00	197,222.76	863,624.00
20	Contractual Services - Other	55,386.54	270,668.00	57,630.71	282,707.00
20	Contractual Services- Programs	525,581.91	1,353,910.00	762,701.19	1,838,733.00
20	Materials & Supplies	32,252.10	216,454.00	46,243.41	295,950.00
20	Materials & Supplies -Programs	115,692.86	401,811.00	149,848.58	479,564.13
20	Computer SoftHardware Equip.	1,439.03	17,000.00	1,511.42	17,500.00
20	Other Equipment	1,473.05	22,700.00	958.91	23,200.00
20	Building & Landscaping	5,466.18	11,475.00	1,788.86	12,475.00
20	Employment Expenses	152,237.44	639,720.00	179,629.93	672,470.00
20	Utilities	88,653.04	477,330.00	83,851.76	428,100.00
20	Miscellaneous Expenses	125,139.44	350,023.00	143,944.97	435,800.00
20	Transfers Out	0.00	2,016,223.00	0.00	2,268,300.00
20	Chargebacks & Indirect Expense	2,245.25	485,775.00	0.00	571,977.00
20	Expense	1,842,638.84	9,056,988.00	2,285,909.34	10,577,038.13
Revenue Total		4,530,172.19	8,827,445.00	5,016,504.79	10,467,558.00
Expense Total		1,842,638.84	9,056,988.00	2,285,909.34	10,577,038.13
Grand Total		2,687,533.35	-229,543.00	2,730,595.45	-109,480.13
20	Recreation Fund	2,687,533.35	-229,543.00	2,730,595.45	-109,480.13

General Ledger
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 Fiscal Year 2022 - 2023

Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
45	Debt Service Fund				
45	Revenue				
45	Property Tax Receipts	0.00	1,228,658.00	0.00	1,338,815.00
45	Interest Income	0.00	<u>1,000.00</u>	0.00	<u>3,000.00</u>
45	Revenue	0.00	1,229,658.00	0.00	1,341,815.00
45	Expense				
45	Debt Service	0.00	1,231,658.00	0.00	1,341,815.00
45	Transfers Out	0.00	<u>1,000.00</u>	0.00	<u>3,000.00</u>
45	Expense	0.00	1,232,658.00	0.00	1,344,815.00
Revenue Total		0.00	1,229,658.00	0.00	1,341,815.00
Expense Total		0.00	1,232,658.00	0.00	1,344,815.00
Grand Total		0.00	-3,000.00	0.00	-3,000.00
45	Debt Service Fund	0.00	-3,000.00	0.00	-3,000.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
55	Special Recreation Fund				
55	Revenue				
55	Property Tax Receipts	<u>0.00</u>	<u>723,993.00</u>	<u>0.00</u>	<u>735,000.00</u>
55	Revenue	0.00	723,993.00	0.00	735,000.00
55	Expense				
55	Salaries & Wages	15,733.07	45,000.00	20,275.58	45,000.00
55	Employment Expenses	4,002.52	18,250.00	4,525.16	18,250.00
55	Capital	<u>280.00</u>	<u>693,177.00</u>	<u>0.00</u>	<u>1,000,638.00</u>
55	Expense	20,015.59	756,427.00	24,800.74	1,063,888.00
Revenue Total		0.00	723,993.00	0.00	735,000.00
Expense Total		20,015.59	756,427.00	24,800.74	1,063,888.00
Grand Total		-20,015.59	-32,434.00	-24,800.74	-328,888.00
55	Special Recreation Fund	-20,015.59	-32,434.00	-24,800.74	-328,888.00

General Ledger
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Fiscal Year 2022 - 2023

Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
85	Asset Replacement Fund				
85	Revenue				
85	Grants & Donations	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	1,062.50	2,500.00	0.00	8,000.00
85	Transfers Received	0.00	<u>1,995,374.00</u>	0.00	<u>2,492,674.00</u>
85	Revenue	1,062.50	2,030,374.00	0.00	2,533,174.00
85	Expense				
85	Contractual Services - Other	0.00	0.00	0.00	75,000.00
85	Other Equipment	86,084.19	201,000.00	0.00	112,000.00
85	Capital	5,363.00	58,000.00	0.00	65,000.00
85	Transfers Out	0.00	<u>0.00</u>	0.00	<u>5,000,000.00</u>
85	Expense	91,447.19	259,000.00	0.00	5,252,000.00
	Revenue Total	1,062.50	2,030,374.00	0.00	2,533,174.00
	Expense Total	91,447.19	259,000.00	0.00	5,252,000.00
	Grand Total	-90,384.69	1,771,374.00	0.00	-2,718,826.00
85	Asset Replacement Fund	-90,384.69	1,771,374.00	0.00	-2,718,826.00

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Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
94	Capital Improvements Fund				
94	Revenue				
94	Interest Income	0.00	3,000.00	139,266.77	130,000.00
94	Grants & Donations	-0.63	721,160.00	0.00	1,179,852.00
94	Debt Proceeds	0.00	3,675,000.00	18,196,840.55	20,900,000.00
94	Miscellaneous Income	5,000.00	0.00	5,000.00	0.00
94	Transfers Received	0.00	0.00	0.00	5,000,000.00
94	Revenue	4,999.37	4,399,160.00	18,341,107.32	27,209,852.00
94	Expense				
94	Capital	190,679.84	2,848,610.00	1,867,453.26	16,863,038.67
94	Debt Service	0.00	40,000.00	116,350.00	450,000.00
94	Expense	190,679.84	2,888,610.00	1,983,803.26	17,313,038.67
Revenue Total		4,999.37	4,399,160.00	18,341,107.32	27,209,852.00
Expense Total		190,679.84	2,888,610.00	1,983,803.26	17,313,038.67
Grand Total		-185,680.47	1,510,550.00	16,357,304.06	9,896,813.33
94	Capital Improvements Fund	-185,680.47	1,510,550.00	16,357,304.06	9,896,813.33

General Ledger
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 Account Type



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 Fiscal Year 2022 - 2023

Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
96	Cash In Lieu of Land Fund				
96	Revenue				
96	Interest Income	0.00	100.00	0.00	1,000.00
96	Miscellaneous Income	5,391.10	<u>20,000.00</u>	6,210.60	<u>20,000.00</u>
96	Revenue	5,391.10	20,100.00	6,210.60	21,000.00
96	Expense				
96	Capital	27,234.80	<u>225,000.00</u>	25,781.00	<u>110,000.00</u>
96	Expense	27,234.80	225,000.00	25,781.00	110,000.00
Revenue Total		5,391.10	20,100.00	6,210.60	21,000.00
Expense Total		27,234.80	225,000.00	25,781.00	110,000.00
Grand Total		-21,843.70	-204,900.00	-19,570.40	-89,000.00
96	Cash In Lieu of Land Fund	-21,843.70	-204,900.00	-19,570.40	-89,000.00

General Ledger
 Consolidated Budget By
 Account Type



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 Fiscal Year 2022 - 2023

Fund	Description	2022 End Bal	2022 Budget	2023 End Bal	2023 Budget
Revenue Total		4,655,548.97	19,586,198.00	23,556,484.69	44,886,452.00
Expense Total		2,802,690.67	17,286,377.00	5,095,449.48	38,978,059.80
Grand Total		1,852,858.30	2,299,821.00	18,461,035.21	5,908,392.20

MEMO

TO: GEPD Board of Commissioners

FROM: Chuck Szoke

RE: Status - Executive Director Recruitment and Selection

DATE: 11 May 2023

Background

The Park District continues to work with GovHR USA ("GHR") of Northbrook, Illinois to perform an Executive Director Recruitment and Selection process. Following meetings with Board Members and the Leadership Team, the firm worked with District staff and me to prepare a job announcement and a recruitment brochure which were approved by the Board. The job announcement was listed on 17 career sites appropriate for public park and recreation positions. The Brochure is available at <https://www.govhrusa.com/job/glen-ellyn-park-district-il-executive-director/>

Status

With the Homewood-Flossmoor Park District recently completing their search to replace their retiring Executive Director, there are not currently similar open positions in Illinois we are aware of (although several will be opening up this year due to retirements and there may be others due to other circumstances). It continues to be a good time to be "in the market" for your position.

Through Thursday morning May 11, 47 applications have been received. That figure represents all the candidates that have applied; not all of them will be qualified for the position. Following the application deadline of May 22 GHR staff will then invest three weeks to review application materials and screen each candidate to identify suitable applicants to present to the Board for your consideration.

GHR is scheduled to submit this Recruitment Report to the Board on Friday, June 9. They will then seek a meeting with the Board during the week of June 12 to review the report and select candidates to interview. If we hold to that week a Special Meeting will be required, or you could reconvene an adjourned meeting from the June 6 Workshop meeting.

First candidate interviews are then proposed to be scheduled for the week of June 19, with second interviews the week of June 26. The length of time required is somewhat dependent on how many candidates the Board elects to interview. We need to be conscious that the following week includes the July 4 holiday.

Recommended Actions

Begin to discuss availability for Board Members to schedule dates:

- to review the Recruitment Report the week of June 12;
- for first and second interviews the weeks of June 19 and 26;
- a date after the second interviews to discuss and name a candidate to extend an offer.