

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting – July 13, 2021  
185 Spring Avenue  
7:00 p.m.  
Agenda**

*Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners are able to be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.*

*Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.*

*The public is invited to join the conference. Please email Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.*

**Public participation instructions:**

*Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.*

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Consent Agenda:** All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. In which event the item will be Removed from the Agenda.
  - A. Voucher list of bills totaling \$340,742.50
  - B. Minutes from the June 15,2021 Regular meeting
- VII. New Business**
  - A. Cannabis Discussion
  - B. Policy Manual Updates

**VIII. Unfinished Business**

- A. Coronavirus (COVID-19) District update
- B. Newton Park proposed playground
- C. Johnson Center update

**IX. Staff Reports**

- A. Finance Report (For Information Only)
- B. Staff Reports

**X. Commissioners' Reports**

**XI. Adjourn**

# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 7/13/2021



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	58,660.94
20	Recreation Fund		181,079.71
55	Special Recreation Fund		316.72
85	Asset Replacement Fund		39,188.75
94	Capital Improvements Fund		61,496.38
		<b>Report Total:</b>	<u>\$ 340,742.50</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 07/08/2021 - 9:40AM  
 Batch: 00004.07.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200222	Accurate Repro Inc.			Check Sequence: 1	ACH Enabled: False
172969	Field Signs	245.40	07/14/2021	94-90-805-575110-0000	
173054	Tennis Rules	51.00	07/14/2021	20-21-000-535500-1182	
173166	No Hammocks Signs	151.00	07/14/2021	10-10-000-521370-0000	
173827	Court Numbers	205.20	07/14/2021	20-21-000-535500-1182	
	Check Total:	652.60			
Vendor: 101047	Advantage Trailers & Hitches			Check Sequence: 2	ACH Enabled: False
70019	Trailer Repairs	14.74	07/14/2021	10-10-000-530340-0000	
	Check Total:	14.74			
Vendor: 103181	Allegra Printing and Imaging			Check Sequence: 3	ACH Enabled: False
53517	Postcards	83.75	07/14/2021	10-00-000-521700-0000	
53517	Postcards	83.75	07/14/2021	20-00-000-521700-0000	
	Check Total:	167.50			
Vendor: 104993	Aqua Pure Enterprises Inc.			Check Sequence: 4	ACH Enabled: False
136148/5989	Chlorine	6,992.02	07/14/2021	20-30-500-530600-0000	
Various	Chlorine	4,411.43	07/14/2021	20-30-500-530600-0000	
	Check Total:	11,403.45			
Vendor: 105167	Armbrust Plumbing and Heating			Check Sequence: 5	ACH Enabled: False
20695700	RPZ Testing	84.95	07/14/2021	20-30-200-550300-0000	
20701971	RPZ Testing	339.80	07/14/2021	20-30-450-550300-0000	
20703763	RPZ Testing	509.70	07/14/2021	10-10-000-521600-0000	
	Check Total:	934.45			
Vendor: 199855	Avon Grips			Check Sequence: 6	ACH Enabled: False
133762	Clubs	184.92	07/14/2021	20-30-300-530345-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	184.92			
Vendor: 199280	Beary Landscape Management			Check Sequence: 7	ACH Enabled: False
197399	Landscape Maintenance	4,895.00	07/14/2021	10-10-000-521600-0000	
197902	Landscape Maintenance	778.00	07/14/2021	10-10-000-521600-0000	
	Check Total:	5,673.00			
Vendor: 202238	Blue Sky Farm, LLC			Check Sequence: 8	ACH Enabled: False
1002	Goat Yoga	500.00	07/14/2021	20-22-000-525500-2364	
	Check Total:	500.00			
Vendor: 110210	Caryn Borgetti			Check Sequence: 9	ACH Enabled: False
282	Spring Classes	106.40	07/14/2021	20-22-000-525500-2351	
	Check Total:	106.40			
Vendor: 107310	B-Sharp, LLC			Check Sequence: 10	ACH Enabled: False
	Spring Classes	4,815.00	07/14/2021	20-22-000-525500-2311	
	Check Total:	4,815.00			
Vendor: 135160	BSN Sports			Check Sequence: 11	ACH Enabled: False
303870325	Camp Shirts	324.21	07/14/2021	20-21-000-535500-1146	
912967464	All Star Hats	975.00	07/14/2021	20-21-000-535500-1232	
	Check Total:	1,299.21			
Vendor: 113916	Chicago Fire & Burglar Inc.			Check Sequence: 12	ACH Enabled: False
55235	Quarterly Monitoring	89.85	07/14/2021	20-30-500-521600-0000	
	Check Total:	89.85			
Vendor: 202226	Chicago Union			Check Sequence: 13	ACH Enabled: False
202160008	Summer Camps	1,680.00	07/14/2021	20-21-000-525500-1148	
	Check Total:	1,680.00			
Vendor: 200465	Clarke Environmental Mosquito			Check Sequence: 14	ACH Enabled: False
1015921	Mosquito Abatement	325.00	07/14/2021	20-21-000-525500-1113	
	Check Total:	325.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 115285	ComEd			Check Sequence: 15	ACH Enabled: False
	5/7-6/8/2021 Electric	61.20	07/14/2021	10-00-000-570100-0000	
	Check Total:	61.20			
Vendor: 115370	Conserv FS			Check Sequence: 16	ACH Enabled: False
6407882	Field Paint	153.00	07/14/2021	10-10-000-530600-0000	
	Check Total:	153.00			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 17	ACH Enabled: False
3228404	5/2021 Gas	574.13	07/14/2021	20-30-200-570200-0000	
3228404	5/2021 Gas	211.95	07/14/2021	10-00-000-570200-0000	
3228404	5/2021 Gas	77.14	07/14/2021	20-30-150-570200-0000	
3228404	5/2021 Gas	1,521.11	07/14/2021	20-30-500-570200-0000	
3228404	5/2021 Gas	384.32	07/14/2021	20-30-450-570200-0000	
3228404	5/2021 Gas	198.58	07/14/2021	20-30-300-570200-0000	
3228404	5/2021 Gas	588.90	07/14/2021	20-30-100-570200-0000	
3228404	5/2021 Gas	194.28	07/14/2021	20-30-350-570200-0000	
	Check Total:	3,750.41			
Vendor: 115438	Cooling Equipment Service, Inc.			Check Sequence: 18	ACH Enabled: False
77762	RTU #2 Repairs	1,187.32	07/14/2021	20-30-450-521600-0000	
77909	Unit Repairs	277.20	07/14/2021	20-30-100-521600-0000	
77993	Unit Repairs	554.40	07/14/2021	20-30-100-521600-0000	
	Check Total:	2,018.92			
Vendor: 200460	Dawsons Tree Service			Check Sequence: 19	ACH Enabled: False
41267	Tree Removal	2,640.00	07/14/2021	10-10-000-550700-0000	
	Check Total:	2,640.00			
Vendor: 202228	DH Athletics LLC			Check Sequence: 20	ACH Enabled: False
190253	Dugout Covers	1,039.80	07/14/2021	20-21-000-535500-1111	
	Check Total:	1,039.80			
Vendor: 198843	Kimberly Dikker			Check Sequence: 21	ACH Enabled: True
Mileage	4/2021-6/2021 Mileage	35.28	07/14/2021	20-00-000-585270-0000	
	Check Total:	35.28			
Vendor: 119687	Dunham Woods Farm, Inc.			Check Sequence: 22	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1168	Spring Classes	1,790.00	07/14/2021	20-22-000-525500-2301	
	Check Total:	1,790.00			
Vendor: 202240	Linton Ellis Spartan Camp	585.00	07/14/2021	20-21-000-525500-1144	Check Sequence: 23 ACH Enabled: False
	Check Total:	585.00			
Vendor: 200600 314	EMG Fundraising, LLC Consulting Services	3,517.38	07/14/2021	20-26-000-525500-6845	Check Sequence: 24 ACH Enabled: False
	Check Total:	3,517.38			
Vendor: 198979 6156135	Ferguson Enterprises LLC #1550 Bathroom Repairs	60.87	07/14/2021	20-30-100-530300-0000	Check Sequence: 25 ACH Enabled: False
	Check Total:	60.87			
Vendor: 198980 9350579	First Student Inc. Tournament Transportation	374.00	07/14/2021	20-21-000-525500-1280	Check Sequence: 26 ACH Enabled: False
	Check Total:	374.00			
Vendor: 202127	Fox Valley Blues Umpires Association				Check Sequence: 27 ACH Enabled: False
	Umpire Fees	1,246.00	07/14/2021	20-21-000-525500-1112	
	Umpire Fees	3,540.00	07/14/2021	20-21-000-525500-1113	
Phillies	Tournament Umpire Fees	6,654.00	07/14/2021	20-21-000-525500-1113	
	Check Total:	11,440.00			
Vendor: 129093	Fox Valley Fire & Safety				Check Sequence: 28 ACH Enabled: False
442881	Quarterly Monitoring	300.00	07/14/2021	20-30-300-521630-0000	
442882	Quarterly Monitoring	150.00	07/14/2021	20-30-350-521600-0000	
442883	Quarterly Monitoring	300.00	07/14/2021	20-30-200-521630-0000	
442884	Quarterly Monitoring	150.00	07/14/2021	20-21-000-525500-1161	
443427	Quarterly Monitoring	105.00	07/14/2021	20-30-300-521630-0000	
443743	Repair Annunciator	1,002.00	07/14/2021	20-30-300-521630-0000	
	Check Total:	2,007.00			
Vendor: 129900	Future Pros, Inc. Summer Camps	2,706.00	07/14/2021	20-21-000-525500-1126	Check Sequence: 29 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,706.00			
Vendor: 132271 9949562491	Grainger, Inc. Lightbulbs	113.76	07/14/2021	Check Sequence: 30 10-10-000-550300-0000	ACH Enabled: False
	Check Total:	113.76			
Vendor: 199008	Hacienda Landscaping, Inc. Co-Op Park Improvements	46,743.00	07/14/2021	Check Sequence: 31 94-90-820-575120-0000	ACH Enabled: False
	Check Total:	46,743.00			
Vendor: 199895 Mileage	Christine Hartnett June 2021 Mileage	66.13	07/14/2021	Check Sequence: 32 20-00-000-585270-0000	ACH Enabled: True
	Check Total:	66.13			
Vendor: 202227	Kendall Hermanson Field Hockey Camp	240.00	07/14/2021	Check Sequence: 33 20-21-000-525500-1171	ACH Enabled: False
	Check Total:	240.00			
Vendor: 141750	Illinois Dept of Agriculture Applicator's License	90.00	07/14/2021	Check Sequence: 34 10-10-000-585250-0000	ACH Enabled: False
	Check Total:	90.00			
Vendor: 202239	Jayne LaBelle Spartan Camp	2,700.00	07/14/2021	Check Sequence: 35 20-21-000-525500-1144	ACH Enabled: False
	Check Total:	2,700.00			
Vendor: 151470 47126/353	Landscap Material Mulch	674.00	07/14/2021	Check Sequence: 36 10-10-000-550600-0000	ACH Enabled: False
	Check Total:	674.00			
Vendor: 152045	Len's Ace Hardware Breaker Valve Wrench/Tape Bolts/Nuts Safety Village Repairs Bee Spray	8.99 12.59 19.78 20.71 30.75 12.58	07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021	Check Sequence: 37 10-10-000-550300-0000 10-10-000-521315-0000 20-30-500-530210-0000 20-30-200-530210-0000 20-24-000-535500-4450 10-10-000-530300-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Padlock	13.47	07/14/2021	10-10-000-530900-0000	
	Maintenance Supplies	180.49	07/14/2021	20-30-500-530300-0000	
	Check Total:	299.36			
Vendor: 200234 57916	Marathon Sportswear Race/Volunteer Shirts	4,655.90	07/14/2021	20-21-000-535500-1201	Check Sequence: 38 ACH Enabled: False
	Check Total:	4,655.90			
Vendor: 202231 Reimbursement	Erik Martinez Tournament Fees	1,622.10	07/14/2021	20-21-000-525500-1233	Check Sequence: 39 ACH Enabled: False
	Check Total:	1,622.10			
Vendor: 198983 282	Stacey Martinez Spring Classes	159.60	07/14/2021	20-22-000-525500-2351	Check Sequence: 40 ACH Enabled: False
	Check Total:	159.60			
Vendor: 156599 45714 69451 69451 69573 69704 69720 70410 70439 70623 70630 70645	Menard's, Inc. Wood Camp Supplies Camp Supplies Tools Fence Repairs Zip Ties Wood Breaker Zip Ties Paint Sprayer Camp Supplies	211.31 44.10 92.96 113.44 146.85 81.57 49.83 16.15 74.97 330.93 293.10	07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021	20-30-350-530300-0000 20-24-000-535500-4626 20-26-000-535500-6801 10-10-000-530300-0000 10-10-000-550850-0000 10-10-000-530300-0000 10-10-000-550300-0000 10-10-000-550300-0000 10-10-000-530300-0000 10-10-000-530600-0000 20-22-000-535500-2375	Check Sequence: 41 ACH Enabled: False
	Check Total:	1,455.21			
Vendor: 200107 April May	Ryan Miller April Mileage May Mileage	56.45 75.60	07/14/2021 07/14/2021	20-00-000-585270-0000 20-00-000-585270-0000	Check Sequence: 42 ACH Enabled: True
	Check Total:	132.05			
Vendor: 202241	Arianna Mora Spartan Camp	2,490.00	07/14/2021	20-21-000-525500-1144	Check Sequence: 43 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,490.00			
Vendor: 161205	Nicor Gas			Check Sequence: 44	ACH Enabled: False
	5/17-6/16/2021 Gas	50.22	07/14/2021	10-00-000-570200-0000	
	Check Total:	50.22			
Vendor: 161204	Scott Norman			Check Sequence: 45	ACH Enabled: True
	Boot Reimbursement	50.00	07/14/2021	10-00-000-585815-0000	
	Check Total:	50.00			
Vendor: 163300	Office Depot			Check Sequence: 46	ACH Enabled: False
	Office Supplies	36.53	07/14/2021	10-00-000-530100-0000	
	Office Supplies	36.54	07/14/2021	20-00-000-530100-0000	
	Check Total:	73.07			
Vendor: 162999	Official Finders			Check Sequence: 47	ACH Enabled: False
3757	Umpires/Referees	1,072.00	07/14/2021	20-21-000-525500-1120	
3757	Umpires/Referees	600.00	07/14/2021	20-21-000-525500-1233	
3757	Umpires/Referees	258.00	07/14/2021	20-21-000-525500-1232	
3757	Umpires/Referees	420.00	07/14/2021	20-21-000-525500-1111	
3757	Umpires/Referees	60.00	07/14/2021	20-21-000-525500-1112	
	Check Total:	2,410.00			
Vendor: 199852	Jenna Ortega			Check Sequence: 48	ACH Enabled: False
	Field Hockey Camps	155.00	07/14/2021	20-21-000-525500-1171	
	Check Total:	155.00			
Vendor: 117155	Paddock Publications			Check Sequence: 49	ACH Enabled: False
	7/4-8/28/2021 Subscription	150.00	07/14/2021	10-00-000-585250-0000	
	7/4-8/28/2021 Subscription	150.00	07/14/2021	20-00-000-585250-0000	
	Check Total:	300.00			
Vendor: 200150	Paddock Publications, Inc.			Check Sequence: 50	ACH Enabled: False
183481	Legal Notice	34.50	07/14/2021	10-00-000-521150-0000	
	Check Total:	34.50			
Vendor: 101134	PDRMA			Check Sequence: 51	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	6/2021 Health Insurance	4,978.75	07/14/2021	10-00-000-565100-0000	
	6/2021 Health Insurance	11,263.09	07/14/2021	10-10-000-565100-0000	
	6/2021 Health Insurance	9,275.46	07/14/2021	20-00-000-565100-0000	
	6/2021 Health Insurance	4,442.40	07/14/2021	20-30-100-565100-0000	
	6/2021 Health Insurance	217.18	07/14/2021	20-30-150-565100-0000	
	6/2021 Health Insurance	126.24	07/14/2021	20-30-200-565100-0000	
	6/2021 Health Insurance	126.24	07/14/2021	20-30-300-565100-0000	
	6/2021 Health Insurance	126.24	07/14/2021	20-30-350-565100-0000	
	6/2021 Health Insurance	126.24	07/14/2021	20-30-400-565100-0000	
	6/2021 Health Insurance	999.17	07/14/2021	20-30-450-565100-0000	
	6/2021 Health Insurance	653.23	07/14/2021	20-30-500-565100-0000	
	6/2021 Health Insurance	316.72	07/14/2021	55-00-000-565100-0000	
	6/2021 Property Insurance	1,196.27	07/14/2021	10-00-000-560600-0000	
	6/2021 Liability Insurance	2,221.39	07/14/2021	10-00-000-560600-0000	
	6/2021 Workers Compensation	3,658.83	07/14/2021	10-00-000-560200-0000	
	6/2021 Employment Practice	974.61	07/14/2021	10-00-000-560600-0000	
	6/2021 Pollution Liability	135.07	07/14/2021	10-00-000-560600-0000	
	Check Total:	40,837.13			
Vendor: 200177 263884	Performance Chemical & Supply, Inc. Maintenance Supplies	351.52	07/14/2021	20-30-100-530300-0000	Check Sequence: 52 ACH Enabled: False
	Check Total:	351.52			
Vendor: 171043 G0526-42 G0526-42 G0601-99 G0607-81	Plaques Plus, Inc. Trophies Trophies Trophies Race Awards	1,323.00 2,940.00 1,363.60 691.58	07/14/2021 07/14/2021 07/14/2021 07/14/2021	20-21-000-535500-1111 20-21-000-535500-1232 20-21-000-535500-1113 20-21-000-535500-1201	Check Sequence: 53 ACH Enabled: False
	Check Total:	6,318.18			
Vendor: 202225 104494	Redexim North America Inc. Verti Drain 2216	26,998.00	07/14/2021	85-10-000-575300-0000	Check Sequence: 54 ACH Enabled: False
	Check Total:	26,998.00			
Vendor: 173930 1886024	Reinders, Inc. Mower Repairs	91.44	07/14/2021	10-10-000-530210-0000	Check Sequence: 55 ACH Enabled: False
	Check Total:	91.44			
Vendor: 174009	Rental Max				Check Sequence: 56 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
478531-8	Back Hoe Rental	338.24	07/14/2021	94-90-930-575110-0000	
	Check Total:	338.24			
Vendor: 201435 GESU121	Rock 'n' Kids, Inc. Spring Classes	832.00	07/14/2021	20-22-000-525500-2331	Check Sequence: 57 ACH Enabled: False
	Check Total:	832.00			
Vendor: 199058 251 251	Rotary Club of Glen Ellyn Monthly Dues Monthly Dues	73.50 73.50	07/14/2021 07/14/2021	20-00-000-585250-0000 10-00-000-585250-0000	Check Sequence: 58 ACH Enabled: False
	Check Total:	147.00			
Vendor: 202229	Devin Ruiz Camp Instruction	420.00	07/14/2021	20-21-000-525500-1148	Check Sequence: 59 ACH Enabled: False
	Check Total:	420.00			
Vendor: 202187 148920KH	Schwarz Nursery Memorial Trees	975.00	07/14/2021	20-00-000-530213-0000	Check Sequence: 60 ACH Enabled: False
	Check Total:	975.00			
Vendor: 199063	Screaming Galaxy, LLC Event Entertainment Event Entertainment	300.00 600.00	07/14/2021 07/14/2021	20-26-000-525500-6801 20-26-000-525500-6801	Check Sequence: 61 ACH Enabled: False
	Check Total:	900.00			
Vendor: 178125 8174829 Various	Service Sanitations Port O Let Rental Fees Port O Let Rental Fees	110.72 503.56	07/14/2021 07/14/2021	20-22-000-535500-2375 20-21-000-525500-1232	Check Sequence: 62 ACH Enabled: False
	Check Total:	614.28			
Vendor: 202242	Daniel Sheridan Spartan Camp	3,939.48	07/14/2021	20-21-000-525500-1144	Check Sequence: 63 ACH Enabled: False
	Check Total:	3,939.48			
Vendor: 200624	Danny Sheridan Camp Supplies	163.32	07/14/2021	20-21-000-525500-1144	Check Sequence: 64 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	163.32			
Vendor: 178570	Sherwin Williams Co.			Check Sequence: 65	ACH Enabled: False
8617-3	Paint	483.12	07/14/2021	10-10-000-530600-0000	
9036-5	Paint	69.16	07/14/2021	10-10-000-530600-0000	
	Check Total:	552.28			
Vendor: 179030	Sign A Rama			Check Sequence: 66	ACH Enabled: False
12664	Yard Signs	795.00	07/14/2021	20-21-000-525500-1149	
	Check Total:	795.00			
Vendor: 200464	Smart Industry Products, LLC			Check Sequence: 67	ACH Enabled: False
11184	Pet Waste Bags	289.00	07/14/2021	20-30-475-530425-0000	
	Check Total:	289.00			
Vendor: 202221	Sparkles Entertainment, Inc.			Check Sequence: 68	ACH Enabled: False
	Event Entertainment	250.00	07/14/2021	20-26-000-525500-6801	
	Check Total:	250.00			
Vendor: 181118	Staples Advantage			Check Sequence: 69	ACH Enabled: False
	Office Supplies	36.58	07/14/2021	10-00-000-530100-0000	
	Office Supplies	36.59	07/14/2021	20-00-000-530100-0000	
	Office Supplies	38.19	07/14/2021	10-00-000-530100-0000	
	Office Supplies	38.20	07/14/2021	20-00-000-530100-0000	
	Check Total:	149.56			
Vendor: 199693	Suburban Elevator Company			Check Sequence: 70	ACH Enabled: False
8105657024	Maintenance 7/20-12/2021	396.06	07/14/2021	20-30-200-521600-0000	
	Check Total:	396.06			
Vendor: 182096	Sunburst Sportswear Inc.			Check Sequence: 71	ACH Enabled: False
122292	All Star Shirts	433.55	07/14/2021	20-21-000-535500-1111	
122374	Cheer Uniforms	1,250.90	07/14/2021	20-21-000-525500-1241	
Various	Coaches Shirts	1,511.30	07/14/2021	20-21-000-535500-1111	
	Check Total:	3,195.75			
Vendor: 182470	Swank Motion Pictures			Check Sequence: 72	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
3031271	Movie In The Park	425.00	07/14/2021	20-26-000-525500-6801	
	Check Total:	425.00			
Vendor: 183781 70502801	Terrace Supply Company CO2	415.08	07/14/2021	20-30-500-521600-0000	ACH Enabled: True
	Check Total:	415.08			
Vendor: 128351 06282155	The Fitness Connection Matrix Stairmasters	9,560.00	07/14/2021	85-30-100-541300-0000	ACH Enabled: False
	Check Total:	9,560.00			
Vendor: 202208 625544143 625544143 625818547 626370027 626370027	The Home Depot Pro Cleaning Supplies Cleaning Supplies Cleaning Supplies Cleaning Supplies Cleaning Supplies	366.57 366.57 38.49 138.49 138.49	07/14/2021 07/14/2021 07/14/2021 07/14/2021 07/14/2021	20-30-450-530300-0000 20-30-200-530300-0000 20-30-450-530300-0000 20-30-450-530300-0000 20-30-200-530300-0000	ACH Enabled: False
	Check Total:	1,048.61			
Vendor: 184207 3006038508	TK Elevator Maintenance 7/1-9/30/2021	698.23	07/14/2021	20-30-100-521600-0000	ACH Enabled: False
	Check Total:	698.23			
Vendor: 183005 1597	T-Explorers LLC Summer Classes	750.00	07/14/2021	20-22-000-525500-2311	ACH Enabled: False
	Check Total:	750.00			
Vendor: 199084	Javier Vargas Boot Reimbursement	50.00	07/14/2021	10-00-000-585815-0000	ACH Enabled: True
	Check Total:	50.00			
Vendor: 190008 5449	Vermeer Stump Grinder Repairs	40.93	07/14/2021	10-10-000-530210-0000	ACH Enabled: False
	Check Total:	40.93			
Vendor: 200675 4009	Village of Glen Ellyn Administration Road Salt	6,445.78	07/14/2021	10-10-000-530620-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	6,445.78			
Vendor: 200495	Village of Glen Ellyn-Fuel			Check Sequence: 81	ACH Enabled: False
	6/2021 Fuel	4,222.74	07/14/2021	10-10-000-530500-0000	
	Check Total:	4,222.74			
Vendor: 199264	Warehouse Direct			Check Sequence: 82	ACH Enabled: False
4983194	Liners	19.35	07/14/2021	20-30-500-530300-0000	
4983194	Supplies	817.03	07/14/2021	20-30-100-530300-0000	
4983194	Soap	207.80	07/14/2021	10-00-000-585850-0000	
4991347	Supplies	106.00	07/14/2021	20-30-500-530300-0000	
4991347	Supplies	160.00	07/14/2021	20-30-100-530300-0000	
	Check Total:	1,310.18			
Vendor: 202232	Waste Management Corporate Services, Inc.			Check Sequence: 83	ACH Enabled: False
	Port O Let Rental	581.05	07/14/2021	20-21-000-525500-1113	
	Check Total:	581.05			
Vendor: 202230	Watertronics, LLC			Check Sequence: 84	ACH Enabled: False
45735	Repair Well Pumps	5,154.00	07/14/2021	94-90-805-575110-0000	
	Check Total:	5,154.00			
Vendor: 202219	WBYP			Check Sequence: 85	ACH Enabled: False
	League Trophies	122.50	07/14/2021	20-21-000-535500-1232	
	Check Total:	122.50			
Vendor: 200738	Webster, McGrath & Ahlberg, Ltd			Check Sequence: 86	ACH Enabled: False
31475	As-Built Survey	800.00	07/14/2021	94-90-820-575120-0000	
	Check Total:	800.00			
Vendor: 199040	Wee Heart Music			Check Sequence: 87	ACH Enabled: False
1232	Spring Classes	1,680.00	07/14/2021	20-22-000-525500-2362	
	Check Total:	1,680.00			
Vendor: 200515	Wheaton Park District			Check Sequence: 88	ACH Enabled: False
	Football Bowl Fees	150.00	07/14/2021	20-21-000-525500-1161	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	150.00			
Vendor: 200328 574392	Yonex Equipment	263.16	07/14/2021	20-21-000-535500-1182	ACH Enabled: False
	Check Total:	263.16			
Vendor: 198620 7079	Zenon Company Umbrellas	1,573.50	07/14/2021	94-90-930-575110-0000	ACH Enabled: False
	Check Total:	1,573.50			
	Total for Check Run:	248,382.88			
	Total of Number of Checks:	90			



# Accounts Payable

## Computer Check Proof List by Vendor



User: cyocum  
 Printed: 07/01/2021 - 1:07PM  
 Batch: 00001.07.2021

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200054	2cutebyhand			Check Sequence: 1	ACH Enabled: False
	Event Entertainment	500.00	07/01/2021	20-26-000-525500-6801	
	Check Total:	500.00			
Vendor: 101047	Advantage Trailers & Hitches			Check Sequence: 2	ACH Enabled: False
69581	Trailer Repairs	60.25	07/01/2021	10-10-000-530340-0000	
	Check Total:	60.25			
Vendor: 103977	Anderson Pest Control			Check Sequence: 3	ACH Enabled: False
8200722	6/2021 Pest Control	32.68	07/01/2021	10-10-000-521600-0000	
8200722	6/2021 Pest Control	26.08	07/01/2021	20-30-150-521600-0000	
8200722	6/2021 Pest Control	100.48	07/01/2021	20-30-200-521600-0000	
8200722	6/2021 Pest Control	27.74	07/01/2021	20-00-000-521600-0000	
8200722	6/2021 Pest Control	59.36	07/01/2021	20-30-100-521600-0000	
8200722	6/2021 Pest Control	34.86	07/01/2021	20-30-500-521600-0000	
8200722	6/2021 Pest Control	131.73	07/01/2021	20-30-450-521600-0000	
8200722	6/2021 Pest Control	38.51	07/01/2021	20-30-300-521600-0000	
8200722	6/2021 Pest Control	15.36	07/01/2021	20-21-000-525500-1236	
	Check Total:	466.80			
Vendor: 113050	Case Lots Inc.			Check Sequence: 4	ACH Enabled: False
5072	maintenance Supplies	1,440.60	07/01/2021	10-10-000-530300-0000	
	Check Total:	1,440.60			
Vendor: 162999	Official Finders			Check Sequence: 5	ACH Enabled: False
3879	Umpire/Referee Fees	2,040.00	07/01/2021	20-21-000-525500-1111	
3879	Umpire/Referee Fees	2,972.00	07/01/2021	20-21-000-525500-1232	
3879	Umpire/Referee Fees	2,190.00	07/01/2021	20-21-000-525500-1233	
3879	Umpire/Referee Fees	225.00	07/01/2021	20-21-000-525500-1120	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	7,427.00			
Vendor: 174009 478531-8	Rental Max Pool Repairs	302.24	07/01/2021	Check Sequence: 6 94-90-930-575110-0000	ACH Enabled: False
	Check Total:	302.24			
Vendor: 202221	Sparkles Entertainment, Inc. Event Entertainment	250.00	07/01/2021	Check Sequence: 7 20-26-000-525500-6801	ACH Enabled: False
	Check Total:	250.00			
Vendor: 128351 50926 50926	The Fitness Connection Equipment Repairs Equipment Repairs	1,119.45 1,425.00	07/01/2021 07/01/2021	Check Sequence: 8 20-30-100-530210-0000 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	2,544.45			
	Total for Check Run:	12,991.34			
	Total of Number of Checks:	8			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202129	AEP Energy			Check Sequence: 1	ACH Enabled: False
	5/7-6/8/2021 Electric	2,334.13	07/01/2021	20-30-200-570100-0000	
	5/7-6/8/2021 Electric	302.88	07/01/2021	10-00-000-570100-0000	
	5/7-6/8/2021 Electric	2,015.23	07/01/2021	20-30-450-570100-0000	
	5/7-6/8/2021 Electric	145.32	07/01/2021	20-30-150-570100-0000	
	5/7-6/8/2021 Electric	295.03	07/01/2021	10-00-000-570100-0000	
	5/7-6/8/2021 Electric	97.63	07/01/2021	10-00-000-570100-0000	
	5/7-6/8/2021 Electric	8,431.65	07/01/2021	20-30-100-570100-0000	
	5/7-6/8/2021 Electric	1,056.68	07/01/2021	20-30-300-570100-0000	
	5/7-6/8/2021 Electric	148.59	07/01/2021	20-30-350-570100-0000	
	5/7-6/8/2021 Electric	763.00	07/01/2021	20-00-000-570100-0000	
	5/7-6/8/2021 Electric	3,360.62	07/01/2021	20-30-500-570100-0000	
	5/7-6/8/2021 Electric	20.19	07/01/2021	20-00-000-570100-0000	
	5/7-6/8/2021 Electric	46.43	07/01/2021	20-00-000-570100-0000	
	5/7-6/8/2021 Electric	67.21	07/01/2021	20-00-000-570100-0000	
	5/7-6/8/2021 Electric	791.49	07/01/2021	20-00-000-570100-0000	
	5/7-6/8/2021 Electric	102.84	07/01/2021	10-00-000-570100-0000	
	5/7-6/8/2021 Electric	566.58	07/01/2021	20-30-350-570100-0000	
	Check Total:	20,545.50			
Vendor: 200664	Coverall North America, Inc			Check Sequence: 2	ACH Enabled: False
Various	Janitorial Services	1,434.26	07/01/2021	20-30-200-521600-0000	
	Check Total:	1,434.26			
Vendor: 202224	Envision Sports Designs			Check Sequence: 3	ACH Enabled: False
250570	Program Shirts	1,790.75	07/01/2021	20-21-000-535500-1182	
	Check Total:	1,790.75			
Vendor: 141774	Illinois Recreational Cheer			Check Sequence: 4	ACH Enabled: False
	Cheer Competition	1,000.00	07/01/2021	20-21-000-525500-1241	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,000.00			
Vendor: 176971	Sam's Club Direct			Check Sequence: 5	ACH Enabled: False
	Concessions	139.86	07/01/2021	20-30-300-530095-0000	
	Concessions	191.04	07/01/2021	20-30-300-530095-0000	
	Concessions	204.31	07/01/2021	20-30-300-530095-0000	
	Supplies	228.01	07/01/2021	20-30-100-530300-0000	
	Camp Supplies	11.98	07/01/2021	20-24-000-535500-4451	
	Camp Supplies	76.28	07/01/2021	20-24-000-535500-4610	
	Maintenance Supplies	212.44	07/01/2021	20-30-150-530300-0000	
	Event Supplies	39.96	07/01/2021	20-26-000-535500-6801	
	Event Supplies	72.04	07/01/2021	20-21-000-535500-1259	
	Check Total:	1,175.92			
Vendor: 201768	S-NET Communications			Check Sequence: 6	ACH Enabled: True
106523	July 2021 Phone Service	526.93	07/01/2021	10-00-000-570300-0000	
106523	July 2021 Phone Service	123.61	07/01/2021	10-10-000-570300-0000	
106523	July 2021 Phone Service	526.93	07/01/2021	20-00-000-570300-0000	
106523	July 2021 Phone Service	259.42	07/01/2021	20-30-100-570300-0000	
106523	July 2021 Phone Service	17.71	07/01/2021	20-30-150-570300-0000	
106523	July 2021 Phone Service	99.99	07/01/2021	20-30-300-570300-0000	
106523	July 2021 Phone Service	52.74	07/01/2021	20-30-500-570300-0000	
	Check Total:	1,607.33			
Vendor: 137161	The Home Depot CRC/GEFCF			Check Sequence: 7	ACH Enabled: False
	Irrigation Repair	71.39	07/01/2021	10-10-000-521315-0000	
	District Plantings	217.31	07/01/2021	10-10-000-550600-0000	
	Safety Village Repairs	580.86	07/01/2021	20-24-000-535500-4450	
	District Plantings	216.18	07/01/2021	10-10-000-550600-0000	
	District Plantings	482.42	07/01/2021	10-10-000-550600-0000	
	Check Total:	1,568.16			
Vendor: 202208	The Home Depot Pro			Check Sequence: 8	ACH Enabled: False
Various	Maintenance Supplies	54.54	07/01/2021	20-30-450-530300-0000	
Various	Maintenance Supplies	54.55	07/01/2021	20-30-200-530300-0000	
	Check Total:	109.09			
Vendor: 199246 9646159	The Office of the State Marshall Boiler/Heater Inspection	300.00	07/01/2021	Check Sequence: 9 20-30-500-521600-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	300.00			
Vendor: 200963	T-Mobile			Check Sequence: 10	ACH Enabled: False
	AED Monitoring	34.64	07/01/2021	10-00-000-585815-0000	
	Check Total:	34.64			
	Total for Check Run:	29,565.65			
	Total of Number of Checks:	10			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200054	2cutebyhand Face Painter FF Night	250.00	06/24/2021	Check Sequence: 1 20-26-000-525500-6801	ACH Enabled: False
	Check Total:	250.00			
Vendor: 200747	AHYAA Tournament Fees	450.00	06/24/2021	Check Sequence: 2 20-21-000-525500-1232	ACH Enabled: False
	Check Total:	450.00			
Vendor: 198825	Bricks 4 Kids Oak Brook Summer Camps	6,235.00	06/24/2021	Check Sequence: 3 20-22-000-525500-2370	ACH Enabled: False
	Check Total:	6,235.00			
Vendor: 170268	Cash Boating in the Park Bank	200.00	06/24/2021	Check Sequence: 4 20-00-000-100200-0000	ACH Enabled: False
	Check Total:	200.00			
Vendor: 113456	Central Turf & Irrigation			Check Sequence: 5	ACH Enabled: False
7664622	Irrigation Repair	458.41	06/24/2021	10-10-000-521315-0000	
7664643	Irrigation Repair	30.90	06/24/2021	10-10-000-521315-0000	
7664780	Irrigation Repair	113.71	06/24/2021	10-10-000-521315-0000	
	Check Total:	603.02			
Vendor: 202211	GFL Environmental Services			Check Sequence: 6	ACH Enabled: False
998511	Used Oil Pickup	25.00	06/24/2021	10-10-000-530500-0000	
	Check Total:	25.00			
Vendor: 132080	Gold Medal-Chicago, Inc.			Check Sequence: 7	ACH Enabled: False
377368	Slushie Machine	2,630.75	06/24/2021	85-30-300-575110-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,630.75			
Vendor: 123355	Jeff Ellis & Associates			Check Sequence: 8	ACH Enabled: False
20102276	Lifeguard Licenses	3,330.00	06/24/2021	20-30-500-521600-0000	
	Check Total:	3,330.00			
Vendor: 200422	Ben Jimenez			Check Sequence: 9	ACH Enabled: False
	Family Fun Night Entertainment	350.00	06/24/2021	20-26-000-525500-6801	
	Check Total:	350.00			
Vendor: 166407	KH Kim's Taekwondo			Check Sequence: 10	ACH Enabled: False
	Spring Classes	639.00	06/24/2021	20-21-000-525500-1275	
	Check Total:	639.00			
Vendor: 202220	Kodiak Contractors			Check Sequence: 11	ACH Enabled: False
	In-House Field Trip	450.00	06/24/2021	20-24-000-525500-4625	
	Check Total:	450.00			
Vendor: 156599	Menard's, Inc.			Check Sequence: 12	ACH Enabled: False
67221	Supplies	24.25	06/24/2021	10-10-000-530300-0000	
69023	Water Spigots	29.26	06/24/2021	10-10-000-521315-0000	
69098	Irrigation Repairs	35.07	06/24/2021	10-10-000-521315-0000	
69107	Repairs	224.16	06/24/2021	20-24-000-535500-4450	
69155	Supplies	41.73	06/24/2021	10-10-000-530300-0000	
69174	Concrete	199.68	06/24/2021	10-10-000-550500-0000	
69178	Tools	81.95	06/24/2021	10-10-000-521370-0000	
69178	Supplies	20.01	06/24/2021	10-10-000-530300-0000	
	Check Total:	656.11			
Vendor: 163300	Office Depot			Check Sequence: 13	ACH Enabled: False
	Office Supplies	85.61	06/24/2021	10-10-000-530100-0000	
	Office Supplies	66.10	06/24/2021	10-00-000-530100-0000	
	Office Supplies	66.09	06/24/2021	20-00-000-530100-0000	
	Check Total:	217.80			
Vendor: 200068	Pro Am Team Sports			Check Sequence: 14	ACH Enabled: False
3730/27	Uniforms	1,305.48	06/24/2021	20-21-000-535500-1112	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,305.48			
Vendor: 200421	Record-A-Hit Entertainment In-House Field Trip	790.00	06/24/2021	Check Sequence: 15 20-24-000-525500-4625	ACH Enabled: False
	Check Total:	790.00			
Vendor: 178058	Seminole Sports, LLC Tournament Fees	625.00	06/24/2021	Check Sequence: 16 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	625.00			
Vendor: 178125 8161275	Service Sanitations Port O Let Fees	601.00	06/24/2021	Check Sequence: 17 20-21-000-525500-1113	ACH Enabled: False
	Check Total:	601.00			
Vendor: 202221	Sparkles Entertainment, Inc. Balloon Artist FF Night	250.00	06/24/2021	Check Sequence: 18 20-26-000-525500-6801	ACH Enabled: False
	Check Total:	250.00			
Vendor: 152534 1072351	The Lifeguard Store Equipment	207.10	06/24/2021	Check Sequence: 19 20-30-500-530401-0000	ACH Enabled: False
	Check Total:	207.10			
Vendor: 190330	Village of Glen Ellyn-Water 4/1-5/3/2021 Water	22.86	06/24/2021	Check Sequence: 20 20-00-000-570400-0000	ACH Enabled: False
	Check Total:	22.86			
Vendor: 199264 Various	Warehouse Direct Maintenance Supplies	424.10	06/24/2021	Check Sequence: 21 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	424.10			
Vendor: 194608 4534601132	Wilson Sporting Goods Equipment	43.11	06/24/2021	Check Sequence: 22 20-21-000-535500-1182	ACH Enabled: False
	Check Total:	43.11			



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	20,305.33			
	Total of Number of Checks:	22			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 06/15/2021 - 1:20PM  
 Batch: 00007.06.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199108	AAP Financial Services Advance Auto Parts			Check Sequence: 1	ACH Enabled: False
	Equipment Repairs	37.51	06/16/2021	10-10-000-530210-0000	
	Fleet Repairs	9.73	06/16/2021	10-10-000-530340-0000	
	Check Total:	47.24			
Vendor: 105167	Armbrust Plumbing and Heating			Check Sequence: 2	ACH Enabled: False
19822385	Heater Repair	383.00	06/16/2021	20-30-500-530900-0000	
	Check Total:	383.00			
Vendor: 108315	Batteries Plus			Check Sequence: 3	ACH Enabled: False
P40137133	Thorguard Battery	148.95	06/16/2021	20-30-500-530210-0000	
	Check Total:	148.95			
Vendor: 202043	BIG3 Sports			Check Sequence: 4	ACH Enabled: False
	Spring Classes	3,500.00	06/16/2021	20-21-000-525500-1141	
	Check Total:	3,500.00			
Vendor: 202206	Brian Wismer Entertainment			Check Sequence: 5	ACH Enabled: False
	In-House Field Trip	175.00	06/16/2021	20-24-000-525500-4625	
	Check Total:	175.00			
Vendor: 113456	Central Turf & Irrigation			Check Sequence: 6	ACH Enabled: False
7664529	Irrigation Repairs	538.78	06/16/2021	10-10-000-521315-0000	
	Check Total:	538.78			
Vendor: 202209	Champion Teamwear AR			Check Sequence: 7	ACH Enabled: False
11271175	Cheer Poms	1,368.50	06/16/2021	20-21-000-525500-1241	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,368.50			
Vendor: 202217	Cheryl Rausch Art LLC Spring Classes	440.00	06/16/2021	20-22-000-525500-2315	Check Sequence: 8 ACH Enabled: False
	Check Total:	440.00			
Vendor: 202207 25999	Crossroad Construction, Inc. Pipe Repairs	6,340.00	06/16/2021	94-90-930-575110-0000	Check Sequence: 9 ACH Enabled: False
	Check Total:	6,340.00			
Vendor: 200467	D & J Landscape, Inc. Zip Line Installation	2,300.00	06/16/2021	10-10-000-550301-0000	Check Sequence: 10 ACH Enabled: False
	Check Total:	2,300.00			
Vendor: 200600 311	EMG Fundraising, LLC Consulting Services	1,020.00	06/16/2021	20-26-000-525500-6845	Check Sequence: 11 ACH Enabled: False
	Check Total:	1,020.00			
Vendor: 198980 80468617	First Student Inc. Tournament Transportation	519.25	06/16/2021	20-21-000-525500-1280	Check Sequence: 12 ACH Enabled: False
	Check Total:	519.25			
Vendor: 202211 1000452	GFL Environmental Services Used Oil Pickup	175.00	06/16/2021	10-10-000-530500-0000	Check Sequence: 13 ACH Enabled: False
	Check Total:	175.00			
Vendor: 198880 309	Illinois Shotokan Karate Winter Classes	1,946.40	06/16/2021	20-21-000-525500-1275	Check Sequence: 14 ACH Enabled: False
	Check Total:	1,946.40			
Vendor: 151470 46284 46599 46599	Landscape Material Mulch Mulch Garden Mix	312.00 370.50 96.00	06/16/2021 06/16/2021 06/16/2021	10-10-000-550600-0000 10-10-000-550600-0000 10-10-000-550500-0000	Check Sequence: 15 ACH Enabled: False
	Check Total:	778.50			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200234 56564	Marathon Sportswear Gators Shirts	3,389.38	06/16/2021	Check Sequence: 16 20-30-500-530910-0000	ACH Enabled: False
	Check Total:	3,389.38			
Vendor: 154610 6751	Market Access Corporation Special Use Permits	1,400.00	06/16/2021	Check Sequence: 17 20-30-150-521205-0000	ACH Enabled: False
	Check Total:	1,400.00			
Vendor: 156599 65070 65387 65388 67375 68723 68723 68727 68852	Menard's, Inc. Tools/Supplies Tools/Supplies Tools/Supplies Program Supplies Supplies Supplies Sun Screen/Bug Spray Supplies	192.22 73.90 39.48 10.24 65.36 129.59 60.85 41.38	06/16/2021 06/16/2021 06/16/2021 06/16/2021 06/16/2021 06/16/2021 06/16/2021 06/16/2021	Check Sequence: 18 10-10-000-530300-0000 10-10-000-530300-0000 10-10-000-530300-0000 20-30-100-535500-0000 20-30-150-541300-0000 20-24-000-535500-4610 10-10-000-530300-0000 20-30-150-541300-0000	ACH Enabled: False
	Check Total:	613.02			
Vendor: 202186	MyPlate2Yours, LLC Summer Classes	176.00	06/16/2021	Check Sequence: 19 20-22-000-525500-2314	ACH Enabled: False
	Check Total:	176.00			
Vendor: 202218	Napa Auto Parts Mower Alternator	100.14	06/16/2021	Check Sequence: 20 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	100.14			
Vendor: 163300	Office Depot Office Supplies Office Supplies Office Supplies Office Supplies	118.72 118.72 112.32 268.32	06/16/2021 06/16/2021 06/16/2021 06/16/2021	Check Sequence: 21 10-00-000-530100-0000 20-00-000-530100-0000 20-30-100-530100-0000 20-30-500-530910-0000	ACH Enabled: False
	Check Total:	618.08			
Vendor: 173930 1880311	Reinders, Inc. Water Cannon Repairs	199.53	06/16/2021	Check Sequence: 22 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	199.53			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 176093 10657128	Russo Power Equipment Auger Bit	109.15	06/16/2021	Check Sequence: 23 10-10-000-530300-0000	ACH Enabled: False
	Check Total:	109.15			
Vendor: 202187 147587KH	Schwarz Nursery War Memorial Plantings	442.86	06/16/2021	Check Sequence: 24 10-10-000-550600-0000	ACH Enabled: False
	Check Total:	442.86			
Vendor: 198934	Diane Smith Spring Classes	627.00	06/16/2021	Check Sequence: 25 20-25-000-525500-5706	ACH Enabled: False
	Check Total:	627.00			
Vendor: 183781 Various	Terrace Supply Company CO2	1,027.21	06/16/2021	Check Sequence: 26 20-30-500-521600-0000	ACH Enabled: True
	Check Total:	1,027.21			
Vendor: 200670	The Sweet Girls Desserts, LLC In-House Field Trip	275.00	06/16/2021	Check Sequence: 27 20-24-000-525500-4625	ACH Enabled: False
	Check Total:	275.00			
Vendor: 185380 36002302	TYCO Integrated Security 7/1-9/30/2021 Monitoring	316.78	06/16/2021	Check Sequence: 28 20-30-100-570300-0000	ACH Enabled: False
	Check Total:	316.78			
Vendor: 199517 133637216 133637216	Uline Garbage Pickers Garbage Pickers	261.26 261.27	06/16/2021 06/16/2021	Check Sequence: 29 10-10-000-530300-0000 10-10-000-521370-0000	ACH Enabled: False
	Check Total:	522.53			
	Total for Check Run:	29,497.30			
	Total of Number of Checks:	29			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
June 15, 2021  
185 Spring Avenue**

**I. Call to Order**

President Durham called the meeting to order at 7:01 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Ward, Weber, Nephew and President Durham. Commissioner Cornell arrived at 7:35 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Project Manager Troia and Board Secretary & Executive Assistant Dikker.

**III. Pledge of Allegiance**

President Durham led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Public Participation**

None.

**VI. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Weber, to approve the Consent Agenda including the Voucher List of Bills totaling \$298,241.45 and the May 18, 2021 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Nephew, Weber, Ward and President Durham  
Nay: None*

*Motion Carried.*

**VII. Unfinished Business**

**A. Co-Op Park Payout Request #2**

Parks Project Manager Troia presented the second and final payout request from Hacienda Landscaping Inc. who is the general contractor for the Co-Op Park replacement. The elements of the project included removal of the existing playground equipment and site furniture, removal of timbers, installation of new playground equipment surrounded by concrete curb, a widened ADA compatible sidewalk, new site furniture, additional trees and a new park sign.

The project is 100% complete with the park reopening on May 28<sup>th</sup> after the playground was inspected and found installed per the manufacturers and ASTM standards. Troia stated that a small balance which includes retainage will be added to a future voucher list of bills. Director Harris thanked Troia for his efforts on the project as the playground along with the recent Walnut Glen playground replacement are examples of a completer and more thorough park renovation. The project was also slightly under budget and on-time.

The Park Board had a brief discussion of the project and following Commissioner Ward moved, seconded by Commissioner Weber to approve Hacienda Landscaping Inc. payout request #2 (final) for the Co-Op Park Improvements in the amount of \$40,585.50.

*Roll Call:      Aye:    Commissioners Ward, Weber, Nephew and President Durham  
                     Nay:    None*

*Motion Carried.*

**B.      Coronavirus (COVID-19) District Update**

Executive Director Harris stated that last Friday the State of Illinois advanced into Phase V of the Restore Illinois plan. The most significant impact was at Sunset Pool and Maryknoll Splash Pad. On Saturday, June 12 Sunset Pool opened with full capacity, unlimited open swim hours and reservations were not required. Additionally, season passes were available for purchase beginning prior to the weekend. The Splashpad also removed the requirement for reservations and opened with full capacity. Other areas affected included the Lake Ellyn Boathouse which can now accommodate events at full capacity. Those who are fully vaccinated will no longer need to wear a mask and certain sports and outdoor activities will also no longer require a mask. Director Harris thanked pool staff, front desk attendants and marketing for their ability addressing the adjustments and quickly implementing the changes. Harris also commended Chad Shingler and his pool staff on receiving an “Exceeds Standard” in their recent Ellis audit of the Sunset Pool lifeguards. This is an unannounced review conducted by an independent aquatic oversight and accreditation organization who evaluates pool safety practices. Only 25% of pool facilities receive this achievement. There will be at least 2-3 more unannounced audits this summer.

Financial information was shared relaying that \$26,000 in general admission for Sunset Pool has been generated while \$103,000 in pool passes have been sold since last Thursday. Splash pad attendance has increased with the elimination of reservations and with 483 admissions this past Sunday. The Park Board had a brief discussion on Sunset Pool and the Splashpad and all were very pleased that the District was continuing to advance to pre-pandemic conditions.

**C.      Newton Park Update**

Project Manager Troia discussed the proposed playground renovation at Newton Park. As a reminder, this along with other Newton Park improvement elements are part of an OSLAD grant that the District was awarded this past year. Visual concepts of the proposed playground which include a sensory garden, picnic area with a shade sail were provided, while Troia also provided a verbal description of many of the features. Throughout the planning process a priority is for the playground to provide inclusivity for all ages within its elements. Samples of the proposed

playground surfaces which include artificial turf grass, poured in place matting and a rubber wood chipped area were provided.

The Park Board had a long discussion on the various elements of the playground including the play features, walkways, surface material, amenities within the park and safety/security components.

While some additional answers were provided, further information would be shared at the Thursday, June 17<sup>th</sup> Open House at the Newton Park Shelter from 5:30-7:00p.m. All Commissioners were invited to attend the public meeting and notices were sent to neighbors last week.

## **VIII. New Business**

### **A. Johnson Center Update**

Project Manager Troia stated that during the budget process funds were allocated to engage an outside consultant for assessment of the Johnson Center. Troia revisited the various areas of the Johnson Center that likely need to be addressed including the parking lot, building area and back storage area. After engaging a consultant, the next step would be for the selected firm to provide concepts that could be phased in when funds become available.

## **IX. Staff Reports**

### **A. Finance Report (For Information Only)**

Superintendent of Finance & Personnel Cinquegrani provided a brief overview of the May 2021 Finance report which details cash balances of approximately \$8.1 million compared to approximately \$6.8 million at the same time in 2020. Overall revenue is also up nearly \$2.2 million over the previous year. Cinquegrani provided that a further financial update will be provided to the Board at an upcoming Board meeting.

### **B. Staff Reports**

Harris gave credit to staff for being resilient, resourceful, and creative throughout the pandemic. While transitioning to some normalcy, the District will remain vigilant, ambitious, and responsible. He provided that the softball organization staged a tournament this past weekend at Ackerman Park. All went well despite the heavy rain on Saturday afternoon. Volunteers and staff did an outstanding job adjusting and minimizing the cancellations of games. Concluding on Sunday evening, the tournament only lost ten games out of 150. Many compliments were relayed regarding the facility and the fields held up well during the weather.

Executive Assistant Dikker stated that Fall Fete will be taking place on November 6<sup>th</sup> this year to benefit the Scholarship Program for the District. Dikker relayed that again this year Eileen Mullins-Gasteier will be planning the event in collaboration with Park District staff. Additionally, other small fundraising events through the course of the year will be organized and staged. One of those events, the 4<sup>th</sup> of July Pier Raffle, has already exceeded \$1500 in proceeds while the private concert to be held at Two Hound Red on June 30<sup>th</sup> has sold 50 tickets.



## **XI. Commissioners' Reports**

Commissioner Cornell commended staff on all they have accomplished this past year. Commissioner Weber credited staff for their creativity in providing programs to the community. Weber also gave a shoutout to the 8<sup>th</sup> grade Boys Bulldog Lacrosse team on their recent championship win over Lake Forest. He credited the volunteer coaches - Chris Clark, Aaron Bare and Pat Glascott for coaching and mentoring this group over the past several years. Commissioner Nephew has enjoyed her time at Sunset pool and stated her family has been very active in many Parks District programs. Commissioner Ward thanked staff for staging the 2<sup>nd</sup> dose vaccination clinic at Ackerman Sports & Fitness Center. President Durham echoed the sentiments thanking staff and was very appreciative of their efforts.

## **XII. Adjourn**

There being no further business, Commissioner Ward moved, seconded by Commissioner Weber to adjourn the Regular Meeting at 9:05 p.m.

*Roll Call: Aye: Commissioners Ward, Weber Cornell, Nephew and President Durham.*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary



# MEMO

July 8, 2021

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Village of Glen Ellyn consideration to allow the sale of Recreational Cannabis with Glen Ellyn**

Since the State of Illinois legalized the sale, possession and use of cannabis for recreational purposes in limited quantities by persons 21 years and older beginning January 2020, the Village of Glen Ellyn has been considering accepting or approving applications for recreational cannabis dispensaries in Glen Ellyn. Discussions by the Village trustees have been ongoing for the past few years and just recently, the current Village trustees have extended the Moratorium Ordinance on accepting or approving applications for recreational cannabis dispensaries in Glen Ellyn until September 28, 2021. This extension will allow for additional review time for new Village Board members. The Village Board will continue to weigh this decision and will revisit the topic in September 2021.

In the meantime, the Glen Ellyn Park District has again been approached by concerned citizens regarding an opinion on the matter and potential impact allowing the sale of recreational cannabis could have on park properties. In December, when the Village first considered approval of the sale of recreational cannabis following the non-binding referendum which supported sales with Village boundaries, the Park District submitted a letter of opinion. Following was the basic points of the Park District recommendations:

*The Park District recognizes and respects the Village's ability to determine whether to allow the sale of recreational cannabis. However, if the sales were to be permitted, the Park District would support the requirement that the dispensaries be located no closer than 1,500 feet from a school be expanded to include all Glen Ellyn parks. While understanding that the Village Planning Commission recommended the related rules and requirements and the "buffer" zone as presented is consistent with other comparable Village applications, the inclusion of parks would ensure greater separation between Park District properties (along with other parks) and the permitted sale of recreational cannabis. Realizing that not all 1,500 feet distance is the same, the Park District would support the Village having the ability to issue a variance regarding the "buffer" zone when appropriate.*

*The Park District recognizes the Village's attention and review over the past several months regarding the sale of recreational cannabis within Glen Ellyn including staging a non-binding advisory referendum. Your consideration to the Park District's recommendation is appreciated.*

Following that December meeting the Village extended the moratorium which as mentioned above was again extended just recently to September.

At tonight's meeting, this will be the first opportunity for the Park Board to collectively discuss the issue. To provide further insight into the process, Village of Glen Ellyn's representatives will be in attendance. Additionally, those concerned residents who have previously contacted the Park District have been invited to attend and speak briefly.

Following discussion and consideration, the Park Board of Commissioners can take one of the following actions if it so chooses:

- Take the matter under advisement.
- Defer the matter to the Village with no opinion.
- Recommend a buffer zone of some distance (t.b.d.) between Park property and the permitted sale of recreational cannabis along with support for the Village to issue a variance when appropriate.
- Recommend not allowing the sale of recreational cannabis within the Village boundaries.

## Background

On June 25, 2019, Governor Pritzker signed the Cannabis Regulation and Tax Act (CRTA) which legalizes the sale, possession, and use of cannabis for recreational purposes in limited quantities by persons 21 years and older, beginning January 1, 2020.

As with medical cannabis, the Recreational Cannabis Act provides a limited number of licenses that the State will issue for cultivation centers and dispensaries. It is anticipated that the majority of the existing 55 medical cannabis facilities in the state will apply for “early approval” licenses to allow those dispensaries to serve both medical and recreational cannabis markets starting January 1, 2020. In State Police District 34 (DuPage County), there are currently three licensed medical dispensaries, one in Naperville and two in Addison. In addition to the one recreational license that will be available for existing medical cannabis distributors to have at their existing location, those business owners may apply also for a “secondary site” license which could be offsite elsewhere in the region. If allowed, one of these secondary sites may choose to locate in Glen Ellyn and could potentially start operation as early as January 1, 2020. After that, the State will issue licenses on a staggered basis through 2022. Municipalities may regulate or ban cannabis businesses in their jurisdiction but have no control over the licensing process.

The Village of Glen Ellyn may prohibit or significantly limit the location of recreational cannabis businesses by ordinance. The Recreational Cannabis Act itself prohibits a new cannabis dispensary from locating within 1,500 feet of another dispensary. If the Village chooses to permit recreational cannabis dispensaries within its borders, then it may designate the zoning districts within which cannabis businesses may be allowed as a permitted or special use and enact reasonable zoning regulations such as standards for off-street parking, signs, separation from residential or other sensitive uses, and hours of operation, among other things. In addition, the Act gives the Village the ability to decide if they wish to allow other kinds of cannabis businesses (cultivation, distribution centers, etc.) and if the use of cannabis will be allowed at the dispensary (such as a smoking lounge).

The Recreational Cannabis Act sets tax rates on both wholesale transactions by cultivators and retail sales by dispensaries. It also authorizes counties and municipalities to impose local taxes on retail sales including an optional tax up to 3%.

Village staff believe the public should have abundant opportunity for comment and access to information. To this end, a separate webpage was created on the Village website offering information about the CRTA and how it affects the Village. A link to this webpage was provided in the Village e-newsletter and distributed on the Village’s social media pages. Village staff will also use these channels to promote the meetings in which the Village’s approach to recreational cannabis will be discussed.

## History/Process

- **August 19, 2019**, the Village Board discussed the new state legislation passed by Governor Pritzker at a Village Board workshop meeting. The Village Board directed staff to gather more information related to potential benefits and impacts of allowing adult-use cannabis business establishments within the Village.
- **September 9, 2019**, the Village Board voted to approve Resolution No. 19-12 establishing that the Village Zoning Code does not currently address adult-use cannabis businesses and directed staff to draft potential amendments for consideration within 90 days.

- **October 10, 2019**, the Plan Commission reviewed potential text amendments that could be adopted if the Village Board determined that Glen Ellyn should allow cannabis retail establishments within the Village limits. There were several members of the public in attendance of which 16 spoke; 7 spoke in favor of allowing recreational cannabis sales in the Village, 7 spoke against and 2 were neutral. No members of the public specifically commented on the proposed text amendments. The Plan Commission recommended approval of the proposed text amendments by a vote of six (6) “yes” and two (2) “no”. The consensus of the Plan Commission was that the Village should wait until more data becomes available from other communities that have opted to allow the sale of recreational cannabis in their jurisdictions. The Commission felt that a referendum might also be appropriate to bring further confidence that the right choice for the community is made.
- **October 28, 2019**, the Village Board reviewed the draft text amendments, considered the Plan Commission’s recommendation, and heard public comment on the topic. The Village Board determined that more information is needed before a decision can be made and a motion was put forth to put a moratorium on the sale of cannabis within the Corporate Limits of Glen Ellyn.
- **November 12, 2019**, the Village Board adopted Ordinance No. 6732 establishing a moratorium on cannabis business establishments until October 1, 2020.
- **August 24, 2020**, the Village Board amended Ordinance No. 6732 through the adoption of Ordinance 6799 which extended the moratorium on cannabis business establishments until December 15, 2020, so that the results on the referendum could be received prior to further consideration by the Village Board on the topic.
- **November 3, 2020**, a referendum was placed on the General Election Ballot requesting voter preference on whether Glen Ellyn should allow the sale of adult-use cannabis within the Village limits.
- **December 7, 2020**, the Village Board discussed the results of the referendum. With a slight majority of residents voting in favor (51.25%) of the Village allowing the sale of recreational cannabis within Glen Ellyn, staff was directed to bring forward text amendments to allow adult-use cannabis dispensaries.
- **December 14, 2020**, the Village Board voted to extend the moratorium ordinance on accepting or approving applications for recreational cannabis dispensaries in Glen Ellyn until July 1, 2021. The moratorium ordinance will maintain the status quo by prohibiting recreational cannabis businesses in Glen Ellyn. The Village Board will continue to weigh this decision and will revisit the topic prior to July 2021.
- **June 21, 2021**, the Village Board voted to extend the Moratorium Ordinance on accepting or approving applications for recreational cannabis dispensaries in Glen Ellyn until September 28, 2021. This extension will allow for additional review time for new Village Board members. The Village Board will continue to weigh this decision and will revisit the topic in September 2021.

## 2020 Advisory Referendum Question

November 3, 2020, General Election ballot. The question asked residents, “Shall the Village permit the sale of recreational cannabis within Village limits?”

The cannabis referendum question results are as follows:

16,501 Total Ballots Cast

Yes Votes – 8,457 (51.25%)

No Votes – 8,044 (48.75%)

The result of an advisory referendum is non-binding, and governing bodies are not required to act in accordance with the majority opinion.



A: 185 Spring Avenue  
Glen Ellyn, IL 60137  
P: (630) 858-2462  
E: support@gepark.org  
F: (630) 389-8527  
W: www.gepark.org

December 14, 2020

Mark Franz  
Village Manager  
Village of Glen Ellyn  
535 Duane Street  
Glen Ellyn, IL 60137

Village Manager Franz,

It has been brought to the Glen Ellyn Park District's attention that the Village will be discussing and voting whether recreational cannabis businesses should be permitted in the Village at tonight's Village Board meeting. Due to the limited notice, the Glen Ellyn Park District Board of Commissioners did not have the opportunity to discuss collectively the potential impact the decision could have on park properties.

The Park District recognizes and respects the Village's ability to determine whether to allow the sale of recreational cannabis. However, if the sales were to be permitted, the Park District would support the requirement that the dispensaries be located no closer than 1,500 feet from a school be expanded to include all Glen Ellyn parks. While understanding that the Village Planning Commission recommended the related rules and requirements and the "buffer" zone as presented is consistent with other comparable Village applications, the inclusion of parks would ensure greater separation between Park District properties (along with other parks) and the permitted sale of recreational cannabis. Realizing that not all 1,500 feet distance is the same, the Park District would support the Village having the ability to issue a variance regarding the "buffer" zone when appropriate.

The Park District recognizes the Village's attention and review over the past several months regarding the sale of recreational cannabis within Glen Ellyn including staging a non-binding advisory referendum. Your consideration to the Park District's recommendation is appreciated.

Respectfully,

Dave Harris  
Executive Director  
Glen Ellyn Park District

cc: Glen Ellyn Park District Board of Commissioners



# MEMO

July 8, 2021

**TO:** Park District Board of Commissioners

**FROM:** Nicholas Cinquegrani, Superintendent of Finance & Personnel  
Lynn Wiltfong, Human Resources Generalist & Safety Coordinator

**CC:** Dave Harris, Executive Director

**RE:** Park District Policy Manual Updates

Please find attached proposed updates to the Park District's Personnel Policy manual. Six (6) of these policies have been amended to primarily adjust for language to distinguish between the classification of employee they apply to (full-time or part-time). In addition, there is one (1) new policy being presented: Section 4.19 Job Abandonment.

To expedite the approval process, all policies presented have been reviewed and approved by legal counsel. All policies were based off a combination of previous Glen Ellyn Park District policies, recommendations from the Park District Risk Management Agency (PDRMA) and/or the Society for Human Resource Management (SHRM).

**Staff Recommendation:**

As many of the adjustments presented apply to part-time staff, staff recommends the Board approve the policies at the Regular Board meeting on Tuesday, July 13<sup>th</sup>.

**Motion:**

Motion to amend Chapter III, Section 2.03 Purpose and At-Will Disclaimer, Section 3.04 Interpretation, Section 4.11 Introductory Period, Section 4.13 Dual Jobs Within the District, Section 6.10 Education and Training Participation, Section 7.05 Merit Salary and Wage Increases and to approve Section 4.19 Job Abandonment policy, as presented.



### 2.03 Purpose and At-Will Disclaimer

This Personnel Policy Manual is not an employment contract. Nothing contained in this manual, or any written or oral statement contradicting, modifying, interpreting, explaining or clarifying any provision of this Manual, is intended to create nor shall create, any express or implied contractual obligations that are binding upon either the Park District or you. It further does not guarantee any fixed terms and conditions of your employment. Your employment is not for any specific time and may be terminated at will, with or without cause and without cause **for any lawful reason, and without** prior notice by the Park District, or you may resign for any reason at any time. ~~As an at-will employee of the Park District, you may terminate your employment at any time, with or without cause or notice, and the Park District retains the same right.~~ No supervisor, department head, Executive Director, or other representative of the District other than the Board of Commissioners or their designee, has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the above.

This manual is intended to provide you with information about Park District policies and practices that are currently in force. These policies and practices are subject to change by the Park District unilaterally at any time, without prior notice to you. This **Full-time** personnel policy manual as approved shall supersede all previous personnel policies and practices. ***This portion modified below.***

This manual is intended to provide you with information about Park District policies and practices that are currently in force **and apply to all employees, and specifically to part-time and seasonal employees. Other policies and practices are provided in the District's Administrative Policies and Full-time Personnel Policy Manuals.** These policies and practices are subject to change by the Park District unilaterally at any time, without prior notice to you.

This **Part-time and Seasonal** Personnel Policy Manual as approved shall supersede all previous **part-time and seasonal** personnel policies and practices.

### 3.04 Interpretation

For the purpose of this manual, unless specified otherwise, full-time employees shall be defined as those employees who work at least 40 hours per week on a year-round basis. Full-time employees may be salaried or hourly. **Part-time employees shall be defined as those employees who normally work less than 30 hours per week. Seasonal employees shall be defined as those employees who are employed for a specific function, working either a full-time or part-time schedule, for less than two consecutive calendar quarters during a calendar year.** Unless otherwise specified, the term "employees" as used throughout this manual shall ~~mean full-time employees as defined above~~ **apply to all employees, including full-time, part-time and seasonal employees as defined above.**

Additionally, for the purpose of this manual, words in the masculine gender shall include the feminine and non-binary employees and words in the singular number shall include the plural number and vice-versa. The descriptive headings of the various sections or parts of this Manual are for convenience only and shall not affect the meaning or construction, nor be used in the interpretation of this Manual or any of its provisions.

### 4.11 Introductory Period

Every new employee **undergoes** through an initial **introductory** period of adjustment in order to learn about the Park District and about his/her job. During this time the employee will have an opportunity to find out if they are suited to, and like, their new position.

Additionally, the initial employment period gives the employee's supervisor a reasonable period of time to evaluate the new employee's performance, including determining if he/she appears to

possess the aptitude and attitude necessary for them to meet the required standards and expectations of the position they have been offered. **The introductory employment period for part-time and seasonal staff is thirty (30) working days.**

The immediate supervisor will utilize the Introductory Period to conduct orientation, training and assist the new employee in adjusting to their new position. The employee may be discharged at any time during this period if his/her supervisor concludes that he/she is not progressing or performing satisfactorily. Under appropriate circumstances, the introductory period may be extended. Completion of the Introductory period does not change the at-will employment relationship and employment may be terminated for any lawful reason **with or without cause and without prior notice.** **Additionally, as is true at all times during an employee's employment with the Park District, employment is not for any specific time and may be terminated at will.**

**The portion below in blue is already in the Full-time policy and staff proposes omitting it for the PT policy except for the additional line in yellow below.**

- A. New employees of the District, promoted employees, and certain transferred employees shall be employed on an introductory basis for a period of at least 90 days. The introductory period may be extended by the department head to six (6) months when deemed necessary. Under unusual circumstances the introductory period may be extended beyond six (6) months by the Executive Director.
- B. During the introductory period employees accrue vacation and sick days. However, paid vacation or sick days may not be taken until after the introductory period is completed. Employees are not eligible to participate in the District's health or life insurance program until 30 days after employment commences.

**At the end of the introductory period, the supervisor may evaluate, review, and discuss the employee's performance, goals and future development going forward.** The supervisor may also recommend an increase in pay to be approved by the department head, Superintendent of Finance & Personnel and Executive Director at this time.

#### **4.13 Dual Jobs Within the District**

Full-time and part-time employees are usually hired for a specific position in a department. Provided that the employee's primary job is not compromised in any manner, it is permissible that an additional part-time or seasonal job can be undertaken at the Park District with pay. Dual positions with the Park District are subject to approval by the employee's supervisor and Department Head **and require that hours be closely monitored. Permission may be subsequently revoked, however, if the Park District determines in its sole discretion that such additional job adversely interferes with your primary job.**

#### **4.19 Job Abandonment (New policy to be added to both even though it probably won't happen with full-time staff)**

The Glen Ellyn Park District expects employees to report for work on time for every scheduled shift. An employee who is unable to report to work at the designated time is required to notify his or her supervisor as soon as practical but no later than the employee's scheduled start time in accordance with Park District policies. Absent a compelling reason accepted in the sole discretion of the Executive Director, employees who fail to report to work for three consecutive business days and/or scheduled shifts without notifying the District of the absence will be considered as having voluntarily resigned as a result of job abandonment.

If the employee is unable to contact the Park District for any absence, he or she should ask a representative (such as a family member or friend) to do so on the employee's behalf. If the employee or a representative is unable to contact the Park District due to extreme circumstances (such as a medical emergency or natural disaster that prohibits the employee or his or her representative from contacting the District within three days), the employee or his or her representative must contact the Park District as soon as feasible to explain the situation. In extreme circumstances, the employer will consider the explanation and its timing before determining if the voluntary resignation will be upheld.

#### **6.10 Education and Training Participation**

All employees are required to attend orientation meetings, staff meetings, and in-service training sessions that are designed to improve the overall job performance, communication, and efficiency of the Park District **at the discretion of their supervisor, Department Head or Executive Director.**

In the best interest of the Park District, employees may attend ~~professional~~ conferences and seminars ~~and belong to professional associations~~ as budgeted and approved by their department head and the Executive Director. Such activities should further the insight of staff into better ways to **ensure quality customer service**, operate, and provide recreational activities to the public.

You are encouraged to discuss advancement and professional development opportunities with your immediate supervisor. When possible, authorization may be given for attendance at conferences, seminars, workshops, ~~conventions~~ and technical meetings and participation in professional organizations that are related to your position within the Park District.

Attendance at conferences, seminars, workshops, ~~conventions and technical meetings and participation in professional organizations etc.~~ must be approved in advance. You should check with your immediate supervisor for applicable policies, procedures, and approvals.

***The remaining portion below in blue is in the Full-time policy and staff proposes omitting it for the PT policy except for the lines highlighted in yellow below.***

#### ***Conference Attendance***

Attendance at and participation in professional seminars, conferences, conventions, workshops, and technical meetings is considered part of the administrative and supervisory staff's normal duties. Conference and seminar attendance will be subject to budgetary limitations as established by the Board. The Executive Director shall approve all conference and seminar requests of department heads and department heads shall approve all supervisory requests on an annual basis.

***It is the responsibility of the attendee to keep all receipts and complete a Check Request Form for business related expenses. The Expense form and receipts should be submitted to the finance department within 4 weeks of the event/conference. Reimbursement for attendance expenses will be 100% of approved expenses.*** Please see section 6.13 for details on expense reimbursement.

If you attend professional seminars, conferences, conventions, workshops, and technical meetings outside the Park District, you may be required to submit a written report to your immediate supervisor within five days of attendance which summarizes the ideas or methods discussed at the meeting and possible implementation strategies if appropriate.

#### ***Education***

At the discretion of the Park District, you may be given the opportunity to take educational courses related to your position within the Park District. Interested employees should consult with their immediate supervisor. Park District resources are limited and the employee's immediate supervisor, department head and the Executive Director will evaluate individual requests. Please see section 4.11 for details on tuition reimbursement.

#### ***Professional Organization Membership***

Employees are encouraged to join and participate in professional associations that promote Park District goals, individual skill development, professional recognition, or relate to your job responsibilities. However, employee participation in such associations must not conflict with the Park District's interests. Depending upon the benefits derived from membership by the Park District, the Park District may pay all or part of the membership fees.

The District will consider the payment of both professional and service organizational dues for appointive, administrative, and supervisory personnel. Such payments will only be made if the employee has obtained authorization to incur the organization membership expense(s) in advance. Requests for reimbursement must be made within thirty (30) days of the date upon which the expense is incurred. Employees requesting reimbursement for organizational membership shall be required to provide documentation of the expenses incurred in order to obtain reimbursement. Failure to submit a request for reimbursement of an approved expense in a timely fashion may result in denial of the request for reimbursement.

Participation in association activities during normal working hours must be approved in advance by the employee's immediate supervisor, and approval is contingent upon the employee's ability to meet his work responsibilities.

1. Professional organizations are defined as a broadly accepted viable organization relative to the Parks and Recreation field such as the Illinois Park and Recreation Association, Midwest Institute of Park Executives, and Suburban Parks and Recreation Association, as well as Environmental and Conservation organizations. Other professional organizations not specifically related to recreation but associated with District operations may include but are not limited to, Government Finance Officer Association (GFOA), Society for Human Resources Management (SHRM), American Society of Landscape Architects (ASLA), etc.
2. Service and community related organizations are defined as a broadly accepted viable organization relative to state, local and community involvement such as the Chamber of Commerce, Rotary, United Way, etc. Administrative and supervisory staff may be appointed to serve as a District representative to any such organization as a way of collaborating with various other community organizations.

#### ***Holding of Organizational Office***

Before indicating a willingness to accept nomination or appointment to a non-work office requiring time during normal working hours, approval shall be secured from the employee's immediate supervisor and the Executive Director. The Executive Director shall have approval by the Board of Commissioners.

### **7.05 Merit Salary and Wage Increases (No change other than the removal of the last paragraph for the PT manual)**

#### ***Determination of Annual Increases***

The Executive Director and Superintendent of Finance & Personnel will present to the Board of Commissioners their recommendation for the salary pool for merit increases on an annual basis as part of the overall budget. The Board must then approve the merit pool prior to any action. All wage increases will go into effect during the first month of the new fiscal year. ~~Wage increases are given~~

~~upon successfully completing the introductory period and the availability of funding, or at the discretion of the Executive Director.~~

All employees, with the exception of the Executive Director, may be eligible for a merit salary or wage increase upon successful completion of the introductory period and subsequently in the first month of the fiscal year based on recommendation of the Department Head and approval of the Executive Director including written justification based on evaluation of job performance and other pertinent data and depending on the financial resources of the District. Merit salary and wage increases more often than specified may be granted by the Executive Director based on recommendation of the department head including detailed written justification.

***The portion below in blue is in the Full-time policy and I propose omitting it for the PT policy.***

***Addition of Temporary Duties***

As may be necessary to continue to fulfill the District's operational responsibilities, a temporary increase to the entry level of a higher salary range, or an interim salary/wage increase up to 10%, may be granted by the Executive Director, when an employee is assigned special duties, additional workload and responsibilities, or received a temporary promotion to fill a vacancy.

## **FINAL**

### **2.03 Purpose and At-Will Disclaimer**

This Personnel Policy Manual is not an employment contract. Nothing contained in this manual, or any written or oral statement contradicting, modifying, interpreting, explaining or clarifying any provision of this Manual, is intended to create nor shall create, any express or implied contractual obligations that are binding upon either the Park District or you. It further does not guarantee any fixed terms and conditions of your employment. Your employment is not for any specific time and may be terminated at will, with or without cause and without cause for any lawful reason, and without prior notice by the Park District, or you may resign for any reason at any time. No supervisor, department head, Executive Director, or other representative of the District other than the Board of Commissioners or their designee, has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the above.

This manual is intended to provide you with information about Park District policies and practices that are currently in force and apply to all employees, and specifically to part-time and seasonal employees. Other policies and practices are provided in the District's Administrative Policies and Full-time Personnel Policy Manuals. These policies and practices are subject to change by the Park District unilaterally at any time, without prior notice to you.

This Part-time and Seasonal Personnel Policy Manual as approved shall supersede all previous part-time and seasonal personnel policies and practices.

### **3.04 Interpretation**

For the purpose of this manual, unless specified otherwise, full-time employees shall be defined as those employees who work at least 40 hours per week on a year-round basis. Full-time employees may be salaried or hourly. Part-time employees shall be defined as those employees who normally work less than 30 hours per week. Seasonal employees shall be defined as those employees who are employed for a specific function, working either a full-time or part-time schedule, for less than two consecutive calendar quarters during a calendar year. Unless otherwise specified, the term "employees" as used throughout this manual shall apply to **all** employees, including full-time, part-time, and seasonal employees as defined above.

Additionally, for the purpose of this manual, words in the masculine gender shall include the feminine and non-binary employees and words in the singular number shall include the plural number and vice-versa. The descriptive headings of the various sections or parts of this Manual are for convenience only and shall not affect the meaning or construction, nor be used in the interpretation of this Manual or any of its provisions.

### **4.11 Introductory Period**

Every new employee undergoes an introductory period in order to learn about the Park District and about his/her job. During this time the employee will have an opportunity to find out if they are suited to, and like, their new position.

Additionally, the initial employment period gives the employee's supervisor a reasonable period of time to evaluate the new employee's performance, including determining if he/she appears to possess the aptitude and attitude necessary for them to meet the required standards and expectations of the position they have been offered. The introductory employment period for part-time and seasonal staff is thirty (30) working days.

The immediate supervisor will utilize the Introductory Period to conduct orientation, training and assist the new employee in adjusting to their new position. The employee may be discharged at any time during this period if his/her supervisor concludes that he/she is not progressing or performing satisfactorily. Under appropriate circumstances, the introductory period may be extended. Completion of the Introductory period does not change the at-will employment relationship and employment may be terminated for any lawful reason **with or without cause and without prior notice**. Additionally, as is true at all times during an employee's employment with the Park District, employment is not for any specific time and may be terminated at will.

At the end of the introductory period, the supervisor may evaluate, review, and discuss the employee's performance, goals and future development going forward.

#### **4.13 Dual Jobs Within the District**

Full-time and part-time employees are usually hired for a specific position in a department. Provided that the employee's primary job is not compromised in any manner, it is permissible that an additional part-time or seasonal job can be undertaken at the Park District with pay. Dual positions with the Park District are subject to approval by the employee's supervisor and Department Head and require that hours be closely monitored. Permission may be subsequently revoked, however, if the Park District determines in its sole discretion that such additional job adversely interferes with your primary job.

#### **4.19 Job Abandonment**

The Glen Ellyn Park District expects employees to report for work on time for every scheduled shift. An employee who is unable to report to work at the designated time is required to notify his or her supervisor as soon as practical but no later than the employee's scheduled start time in accordance with Park District policies. Absent a compelling reason accepted in the sole discretion of the Executive Director, employees who fail to report to work for three consecutive business days and/or scheduled shifts without notifying the District of the absence will be considered as having voluntarily resigned as a result of job abandonment.

If the employee is unable to contact the Park District for any absence, he or she should ask a representative (such as a family member or friend) to do so on the employee's behalf. If the employee or a representative is unable to contact the Park District due to extreme circumstances (such as a medical emergency or natural disaster that prohibits the employee or his or her representative from contacting the District within three days), the employee or his or her representative must contact the Park District as soon as feasible to explain the situation. In extreme circumstances, the employer will consider the explanation and its timing before determining if the voluntary resignation will be upheld.

#### **6.10 Education and Training Participation**

All employees are required to attend orientation meetings, staff meetings, and in-service training sessions that are designed to improve the overall job performance, communication, and efficiency of the Park District at the discretion of their supervisor, Department Head or Executive Director.

In the best interest of the Park District, employees may attend conferences and seminars as budgeted and approved by their department head and the Executive Director. Such activities should further the insight of staff into better ways to ensure quality customer service, operate, and provide recreational activities to the public.

You are encouraged to discuss advancement and professional development opportunities with your immediate supervisor. When possible, authorization may be given for attendance at conferences, seminars, workshops, and technical meetings and participation in professional-organizations that are related to your position within the Park District.

Attendance at conferences, seminars, workshops, etc. must be approved in advance. You should check with your immediate supervisor for applicable policies, procedures, and approvals.

It is the responsibility of the attendee to keep all receipts and complete a Check Request Form for business related expenses. The Expense form and receipts should be submitted to the finance department within 4 weeks of the event/conference. Reimbursement for attendance expenses will be 100% of approved expenses.

## **7.05 Merit Salary and Wage Increases**

### ***Determination of Annual Increases***

The Executive Director and Superintendent of Finance & Personnel will present to the Board of Commissioners their recommendation for the salary pool for merit increases on an annual basis as part of the overall budget. The Board must then approve the merit pool prior to any action. All wage increases will go into effect during the first month of the new fiscal year.

All employees, with the exception of the Executive Director, may be eligible for a merit salary or wage increase upon successful completion of the introductory period and subsequently in the first month of the fiscal year based on recommendation of the Department Head and approval of the Executive Director including written justification based on evaluation of job performance and other pertinent data and depending on the financial resources of the District. Merit salary and wage increases more often than specified may be granted by the Executive Director based on recommendation of the department head including detailed written justification.





# **MEMO**

July 8, 2021

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Coronavirus Update – Park District related**

An update regarding Park District related items to the ongoing COVID-19 situation will be presented. Discussion will include the status of programs, facilities, pool and marketing to date per the current guidelines that have been mandated by the State of Illinois. Staff will answer any questions regarding the restrictions and adjustments to programming and operations according to the mitigation requirements place at the time. Staff will also be presenting an updated financial forecast for the 2<sup>nd</sup> quarter.



# **MEMO**

**July 8, 2021**

**TO: Park District Board of Commissioners**  
**FROM: Nathan Troia, PLA, Parks Project Manager**  
**CC: Dave Harris, Executive Director**  
**RE: Newton Park Proposed Playground**

At the Board meeting, staff will present an update on the Newton Park OSLAD Improvements, primarily, on the design development of the playground. This includes the layout of the playground, amenities, and equipment selection.

A public open house was held on Thursday, June 17 including attendance by Board members. Considering feedback from the open house, staff has further refined the playground concept and will present an updated concept. Bid letting will tentatively occur in late August with construction starting in the fall.

This is intended to be a discussion and there is no formal staff recommendation, nor Board motion.



# MEMO

July 8, 2021

**TO: Park District Board of Commissioners**  
**FROM: Nathan Troia, PLA, Parks Project Manager**  
**CC: Dave Harris, Executive Director**  
**RE: Johnson Center Update**

The Glen Ellyn Park District (GEPD) is seeking proposals for architectural and site planning services for preliminary studies of the Frank Johnson Center (FJC). The Frank Johnson Center is the maintenance headquarters for the Park District. Situated on 2 acres of land, the building was formerly an ice manufacturing facility. Originally constructed in c.1930 and most recently renovated in 2001. FJC has served as a recreation, administration, and maintenance facility prior to becoming the maintenance headquarters.

To ensure the facility continues to remain capable of serving the demands and needs of the community for years to come, the Glen Ellyn Park District has engaged a professional consultant to establish schematic plans and preliminary cost estimates to maintain and improve the facility and site.

At the Board meeting, staff will present an update on the progress of master planning efforts, including a charette workshop scheduled at the end of July. Work performed will include architectural, land planning, building systems evaluation, life cycle analysis, and cost estimating services.

This is intended to be a discussion and there is no formal staff recommendation, nor Board motion.

# Glen Ellyn Park District

## Investment Report

June 30, 2021

	Prior Year <u>June 2020</u>	3rd Quarter <u>September 2020</u>	4th Quarter <u>December 2020</u>	1st Quarter <u>March 2021</u>	Current Year <u>June 2021</u>
<b>Bank Balances</b>					
Glen Ellyn Bank & Trust	\$ 214,813.65	\$ 415,927.07	\$ 285,070.96	\$ 981,945.50	\$ 699,907.83
Illinois Funds - 9347	3,835,261.87	3,877,380.29	3,906,378.59	3,943,908.33	4,048,730.76
Illinois Park District Liquid Asset Fund	210,726.99	210,744.77	210,756.39	210,768.20	210,778.87
Illinois Metropolitan Investment Fund	3,995,751.97	5,080,280.70	3,321,570.33	2,740,012.52	5,282,148.03
<b>Total Bank Balance</b>	<b>\$ 8,256,554.48</b>	<b>\$ 9,584,332.83</b>	<b>\$ 7,723,776.27</b>	<b>\$ 7,876,634.55</b>	<b>\$ 10,241,565.49</b>
<b>Interest Rates</b>					
Illinois Funds - 9347	0.45%	0.13%	0.09%	0.06%	0.02%
Illinois Park District Liquid Asset Fund	0.20%	0.02%	0.02%	0.02%	0.02%
Illinois Metropolitan Investment Fund	0.42%	0.03%	0.03%	0.02%	0.02%
<b>Interest (1)</b>					
Illinois Funds - 9347	\$ 1,420.76	\$ 405.19	\$ 310.13	\$ 199.43	\$ 78.15
Illinois Park District Liquid Asset Fund	34.52	3.54	4.32	3.59	3.57
Illinois Metropolitan Investment Fund	1,289.76	1,373.95	961.54	564.72	687.49
<b>Total Interest</b>	<b>\$ 2,745.04</b>	<b>\$ 1,782.68</b>	<b>\$ 1,275.99</b>	<b>\$ 767.74</b>	<b>\$ 769.21</b>

(1) Interest shown is for only the month stated.



General Ledger  
Consolidated Budget By  
Account Type



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Period 06 - 06  
Fiscal Year 2020 - 2021

Description	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
<b>Revenue</b>				
Property Tax Receipts	2,729,047.03	5,341,972.00	2,753,110.42	5,521,142.00
Other Taxes	88,714.55	167,600.00	141,305.57	135,900.00
Charges for Services	463,869.40	1,933,500.00	903,893.78	1,487,500.00
Program Fees	1,273,605.07	4,104,012.00	2,979,450.64	3,172,453.00
Rentals	219,074.34	713,650.00	468,663.05	621,564.00
Concessions	1,275.01	90,825.00	9,488.71	58,500.00
Interest Income	35,872.29	78,250.00	1,953.11	11,100.00
Licenses & Permits	3,005.00	15,785.00	11,725.00	8,450.00
Grants & Donations	4,823.00	82,660.00	7,427.00	61,660.00
Miscellaneous Income	34,946.00	33,500.00	62,510.51	30,450.00
Transfers Received	0.00	3,624,328.00	0.00	1,883,160.00
Chargeback Revenue	0.00	544,940.00	0.00	412,091.00
<b>Revenue</b>	<b>4,854,231.69</b>	<b>16,731,022.00</b>	<b>7,339,527.79</b>	<b>13,403,970.00</b>

General Ledger  
Consolidated Budget By  
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Fiscal Year 2020 - 2021

Description	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
<b>Expense</b>				
Salaries & Wages	1,236,529.96	3,511,553.00	1,342,921.71	3,276,149.00
Salaries & Wages - Programs	167,630.33	617,595.00	190,624.57	598,971.00
Contractual Labor	346.95	12,000.00	2,382.00	12,000.00
Contractual Services - Other	167,458.33	681,198.00	160,941.97	627,045.00
Contractual Services- Programs	289,329.12	1,216,459.00	510,665.67	1,075,787.50
Materials & Supplies	83,897.87	443,460.00	107,142.49	410,378.00
Materials & Supplies -Programs	135,576.28	453,892.00	71,559.26	288,968.00
Computer SoftHardware Equip.	5,350.54	35,500.00	5,964.52	37,500.00
Other Equipment	129,285.61	192,300.00	4,469.35	77,300.00
Building & Landscaping	17,111.20	122,675.00	27,218.87	113,175.00
Insurance Expenses (PCL)	69,825.95	196,250.00	60,713.80	197,500.00
Employment Expenses	382,027.40	1,195,151.00	408,109.70	1,159,245.00
Utilities	126,863.15	540,050.00	165,946.04	511,385.00
Capital	226,736.76	2,837,743.00	311,226.17	1,816,219.00
Debt Service	40,982.85	1,232,072.00	22,829.55	1,231,659.00
Miscellaneous Expenses	111,065.65	406,608.00	150,627.60	352,503.00
Transfers Out	0.00	3,624,328.00	0.00	1,883,160.00
Chargebacks & Indirect Expense	0.00	541,267.90	0.00	412,090.75
<b>Expense</b>	<b>3,190,017.95</b>	<b>17,860,101.90</b>	<b>3,543,343.27</b>	<b>14,081,035.25</b>

General Ledger  
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 Fiscal Year 2020 - 2021

Description	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
<b>Revenue Total</b>	4,854,231.69	16,731,022.00	7,339,527.79	13,403,970.00
<b>Expense Total</b>	3,190,017.95	17,860,101.90	3,543,343.27	14,081,035.25
<b>Grand Total</b>	1,664,213.74	-1,129,079.90	3,796,184.52	-677,065.25

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>10</b>	<b>Corporate Fund</b>				
<b>10</b>	<b>Revenue</b>				
10	Property Tax Receipts	1,048,934.16	2,033,000.00	1,041,991.00	2,088,000.00
10	Other Taxes	44,357.28	83,800.00	70,652.79	67,950.00
10	Interest Income	19,601.32	35,000.00	1,895.74	5,000.00
10	Miscellaneous Income	22,301.00	1,000.00	22,636.71	5,000.00
10	Transfers Received	<u>0.00</u>	<u>88,595.00</u>	<u>0.00</u>	<u>77,696.00</u>
<b>10</b>	<b>Revenue</b>	<b>1,135,193.76</b>	<b>2,241,395.00</b>	<b>1,137,176.24</b>	<b>2,243,646.00</b>
<b>10</b>	<b>Expense</b>				
10	Salaries & Wages	488,552.31	1,281,024.00	480,290.94	1,271,188.00
10	Contractual Labor	346.95	12,000.00	2,382.00	12,000.00
10	Contractual Services - Other	72,891.19	278,540.00	74,947.10	272,010.00
10	Materials & Supplies	44,944.83	192,200.00	51,390.71	181,754.00
10	Computer SoftHardware Equip.	1,933.96	20,000.00	740.98	20,500.00
10	Other Equipment	50.86	3,300.00	0.00	3,300.00
10	Building & Landscaping	15,609.78	109,000.00	25,735.59	102,000.00
10	Insurance Expenses (PCL)	69,825.95	196,250.00	60,713.80	197,500.00
10	Employment Expenses	166,924.25	520,714.00	169,613.40	509,000.00
10	Utilities	15,122.19	47,850.00	17,559.17	45,745.00
10	Miscellaneous Expenses	19,765.46	51,978.00	10,801.15	56,978.00
10	Transfers Out	<u>0.00</u>	<u>2,374.00</u>	<u>0.00</u>	<u>2,374.00</u>
<b>10</b>	<b>Expense</b>	<b>895,967.73</b>	<b>2,715,230.00</b>	<b>894,174.84</b>	<b>2,674,349.00</b>
<b>Revenue Total</b>		<b>1,135,193.76</b>	<b>2,241,395.00</b>	<b>1,137,176.24</b>	<b>2,243,646.00</b>
<b>Expense Total</b>		<b>895,967.73</b>	<b>2,715,230.00</b>	<b>894,174.84</b>	<b>2,674,349.00</b>
<b>Grand Total</b>		<b>239,226.03</b>	<b>-473,835.00</b>	<b>243,001.40</b>	<b>-430,703.00</b>
<b>10</b>	<b>Corporate Fund</b>	<b>239,226.03</b>	<b>-473,835.00</b>	<b>243,001.40</b>	<b>-430,703.00</b>



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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>20</b>	<b>Recreation Fund</b>				
<b>20</b>	<b>Revenue</b>				
20	Property Tax Receipts	700,895.04	1,389,900.00	734,838.73	1,484,900.00
20	Other Taxes	44,357.27	83,800.00	70,652.78	67,950.00
20	Charges for Services	463,869.40	1,933,500.00	903,893.78	1,487,500.00
20	Program Fees	1,273,605.07	4,104,012.00	2,979,450.64	3,172,453.00
20	Rentals	219,074.34	713,650.00	468,663.05	621,564.00
20	Concessions	1,275.01	90,825.00	9,488.71	58,500.00
20	Interest Income	16,270.97	40,000.00	57.37	5,000.00
20	Licenses & Permits	3,005.00	15,785.00	11,725.00	8,450.00
20	Grants & Donations	4,823.00	44,000.00	7,427.00	23,000.00
20	Miscellaneous Income	2,645.00	7,000.00	4,652.50	4,000.00
20	Chargeback Revenue	0.00	544,940.00	0.00	412,091.00
<b>20</b>	<b>Revenue</b>	<b>2,729,820.10</b>	<b>8,967,412.00</b>	<b>5,190,849.56</b>	<b>7,345,408.00</b>
<b>20</b>	<b>Expense</b>				
20	Salaries & Wages	725,199.12	2,178,529.00	845,650.45	1,955,561.00
20	Salaries & Wages - Programs	167,630.33	617,595.00	190,624.57	598,971.00
20	Contractual Services - Other	94,567.14	402,658.00	85,994.87	355,035.00
20	Contractual Services- Programs	289,329.12	1,216,459.00	510,665.67	1,075,787.50
20	Materials & Supplies	38,953.04	251,260.00	55,751.78	228,624.00
20	Materials & Supplies -Programs	135,576.28	453,892.00	71,559.26	288,968.00
20	Computer SoftHardware Equip.	3,416.58	15,500.00	5,223.54	17,000.00
20	Other Equipment	13,708.31	29,000.00	2,633.87	24,000.00
20	Building & Landscaping	1,501.42	13,675.00	1,483.28	11,175.00
20	Employment Expenses	209,293.77	656,437.00	234,278.08	633,445.00
20	Utilities	111,740.96	492,200.00	148,386.87	465,640.00
20	Miscellaneous Expenses	91,300.19	354,630.00	139,826.45	295,525.00
20	Transfers Out	0.00	1,637,050.00	0.00	879,696.00
20	Chargebacks & Indirect Expense	0.00	541,267.90	0.00	412,090.75
<b>20</b>	<b>Expense</b>	<b>1,882,216.26</b>	<b>8,860,152.90</b>	<b>2,292,078.69</b>	<b>7,241,518.25</b>
<b>Revenue Total</b>		<b>2,729,820.10</b>	<b>8,967,412.00</b>	<b>5,190,849.56</b>	<b>7,345,408.00</b>
<b>Expense Total</b>		<b>1,882,216.26</b>	<b>8,860,152.90</b>	<b>2,292,078.69</b>	<b>7,241,518.25</b>
<b>Grand Total</b>		<b>847,603.84</b>	<b>107,259.10</b>	<b>2,898,770.87</b>	<b>103,889.75</b>
<b>20</b>	<b>Recreation Fund</b>	<b>847,603.84</b>	<b>107,259.10</b>	<b>2,898,770.87</b>	<b>103,889.75</b>

General Ledger  
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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>45</b>	<b>Debt Service Fund</b>				
<b>45</b>	<b>Revenue</b>				
45	Property Tax Receipts	<b>622,164.84</b>	1,229,072.00	<b>614,396.47</b>	1,228,659.00
45	Interest Income	<u><b>0.00</b></u>	<u>3,000.00</u>	<u><b>0.00</b></u>	<u>1,000.00</u>
<b>45</b>	<b>Revenue</b>	<b>622,164.84</b>	<b>1,232,072.00</b>	<b>614,396.47</b>	<b>1,229,659.00</b>
<b>45</b>	<b>Expense</b>				
45	Debt Service	<b>40,982.85</b>	1,232,072.00	<b>22,829.55</b>	1,231,659.00
45	Transfers Out	<u><b>0.00</b></u>	<u>3,000.00</u>	<u><b>0.00</b></u>	<u>1,000.00</u>
<b>45</b>	<b>Expense</b>	<b>40,982.85</b>	<b>1,235,072.00</b>	<b>22,829.55</b>	<b>1,232,659.00</b>
<b>Revenue Total</b>		<b>622,164.84</b>	<b>1,232,072.00</b>	<b>614,396.47</b>	<b>1,229,659.00</b>
<b>Expense Total</b>		<b>40,982.85</b>	<b>1,235,072.00</b>	<b>22,829.55</b>	<b>1,232,659.00</b>
<b>Grand Total</b>		<b>581,181.99</b>	<b>-3,000.00</b>	<b>591,566.92</b>	<b>-3,000.00</b>
<b>45</b>	<b>Debt Service Fund</b>	<b>581,181.99</b>	<b>-3,000.00</b>	<b>591,566.92</b>	<b>-3,000.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>55</b>	<b>Special Recreation Fund</b>				
<b>55</b>	<b>Revenue</b>				
55	Property Tax Receipts	<u>357,052.99</u>	<u>690,000.00</u>	<u>361,884.22</u>	<u>719,583.00</u>
<b>55</b>	<b>Revenue</b>	<b>357,052.99</b>	<b>690,000.00</b>	<b>361,884.22</b>	<b>719,583.00</b>
<b>55</b>	<b>Expense</b>				
55	Salaries & Wages	22,778.53	52,000.00	16,980.32	49,400.00
55	Employment Expenses	5,809.38	18,000.00	4,218.22	16,800.00
55	Capital	<u>172,352.50</u>	<u>622,143.00</u>	<u>174,152.50</u>	<u>535,655.00</u>
<b>55</b>	<b>Expense</b>	<b>200,940.41</b>	<b>692,143.00</b>	<b>195,351.04</b>	<b>601,855.00</b>
<b>Revenue Total</b>		<b>357,052.99</b>	<b>690,000.00</b>	<b>361,884.22</b>	<b>719,583.00</b>
<b>Expense Total</b>		<b>200,940.41</b>	<b>692,143.00</b>	<b>195,351.04</b>	<b>601,855.00</b>
<b>Grand Total</b>		<b>156,112.58</b>	<b>-2,143.00</b>	<b>166,533.18</b>	<b>117,728.00</b>
<b>55</b>	<b>Special Recreation Fund</b>	<b>156,112.58</b>	<b>-2,143.00</b>	<b>166,533.18</b>	<b>117,728.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>85</b>	<b>Asset Replacement Fund</b>				
<b>85</b>	<b>Revenue</b>				
85	Grants & Donations	<b>0.00</b>	32,500.00	<b>0.00</b>	32,500.00
85	Miscellaneous Income	<b>0.00</b>	5,500.00	<b>0.00</b>	1,450.00
85	Transfers Received	<b>0.00</b>	<u>1,685,733.00</u>	<b>0.00</b>	<u>882,374.00</u>
<b>85</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,723,733.00</b>	<b>0.00</b>	<b>916,324.00</b>
<b>85</b>	<b>Expense</b>				
85	Other Equipment	<b>115,526.44</b>	160,000.00	<b>1,835.48</b>	50,000.00
85	Capital	<b>38,609.00</b>	146,300.00	<b>12,779.70</b>	126,000.00
85	Transfers Out	<b>0.00</b>	<u>1,850,000.00</u>	<b>0.00</b>	<u>923,090.00</u>
<b>85</b>	<b>Expense</b>	<b>154,135.44</b>	<b>2,156,300.00</b>	<b>14,615.18</b>	<b>1,099,090.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,723,733.00</b>	<b>0.00</b>	<b>916,324.00</b>
<b>Expense Total</b>		<b>154,135.44</b>	<b>2,156,300.00</b>	<b>14,615.18</b>	<b>1,099,090.00</b>
<b>Grand Total</b>		<b>-154,135.44</b>	<b>-432,567.00</b>	<b>-14,615.18</b>	<b>-182,766.00</b>
<b>85</b>	<b>Asset Replacement Fund</b>	<b>-154,135.44</b>	<b>-432,567.00</b>	<b>-14,615.18</b>	<b>-182,766.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>94</b>	<b>Capital Improvements Fund</b>				
<b>94</b>	<b>Revenue</b>				
94	Grants & Donations	<b>0.00</b>	6,160.00	<b>0.00</b>	6,160.00
94	Miscellaneous Income	<b>10,000.00</b>	0.00	<b>8,440.15</b>	0.00
94	Transfers Received	<b>0.00</b>	<u>1,850,000.00</u>	<b>0.00</b>	<u>923,090.00</u>
<b>94</b>	<b>Revenue</b>	<b>10,000.00</b>	<b>1,856,160.00</b>	<b>8,440.15</b>	<b>929,250.00</b>
<b>94</b>	<b>Expense</b>				
94	Capital	<b>8,936.26</b>	1,929,300.00	<b>119,653.92</b>	1,026,564.00
94	Transfers Out	<b>0.00</b>	<u>131,904.00</u>	<b>0.00</b>	<u>77,000.00</u>
<b>94</b>	<b>Expense</b>	<b>8,936.26</b>	<b>2,061,204.00</b>	<b>119,653.92</b>	<b>1,103,564.00</b>
<b>Revenue Total</b>		<b>10,000.00</b>	<b>1,856,160.00</b>	<b>8,440.15</b>	<b>929,250.00</b>
<b>Expense Total</b>		<b>8,936.26</b>	<b>2,061,204.00</b>	<b>119,653.92</b>	<b>1,103,564.00</b>
<b>Grand Total</b>		<b>1,063.74</b>	<b>-205,044.00</b>	<b>-111,213.77</b>	<b>-174,314.00</b>
<b>94</b>	<b>Capital Improvements Fund</b>	<b>1,063.74</b>	<b>-205,044.00</b>	<b>-111,213.77</b>	<b>-174,314.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>				
<b>96</b>	<b>Revenue</b>				
96	Interest Income	<b>0.00</b>	250.00	<b>0.00</b>	100.00
96	Miscellaneous Income	<b>0.00</b>	<u>20,000.00</u>	<b>26,781.15</b>	<u>20,000.00</u>
<b>96</b>	<b>Revenue</b>	<b>0.00</b>	<b>20,250.00</b>	<b>26,781.15</b>	<b>20,100.00</b>
<b>96</b>	<b>Expense</b>				
96	Capital	<b>6,839.00</b>	<u>140,000.00</u>	<b>4,640.05</b>	<u>128,000.00</u>
<b>96</b>	<b>Expense</b>	<b>6,839.00</b>	<b>140,000.00</b>	<b>4,640.05</b>	<b>128,000.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>20,250.00</b>	<b>26,781.15</b>	<b>20,100.00</b>
<b>Expense Total</b>		<b>6,839.00</b>	<b>140,000.00</b>	<b>4,640.05</b>	<b>128,000.00</b>
<b>Grand Total</b>		<b>-6,839.00</b>	<b>-119,750.00</b>	<b>22,141.10</b>	<b>-107,900.00</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>	<b>-6,839.00</b>	<b>-119,750.00</b>	<b>22,141.10</b>	<b>-107,900.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>Revenue Total</b>		4,854,231.69	16,731,022.00	7,339,527.79	13,403,970.00
<b>Expense Total</b>		3,190,017.95	17,860,101.90	3,543,343.27	14,081,035.25
<b>Grand Total</b>		1,664,213.74	-1,129,079.90	3,796,184.52	-677,065.25