

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting Minutes  
August 22, 2023  
185 Spring Avenue**

**I. Call to Order**

President Stortz called the meeting to order at 7:04 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Cornell, Crickmore, Ward, Durham, Nephew, and President Stortz. Commissioner Cornell participated via Zoom and Commissioner Weber was absent.

Commissioner Durham moved, seconded by Commissioner Nephew and voted unanimously by the Park Board Commissioners who were physically present at the Spring Avenue location, to allow Commissioner Cornell to vote via Zoom for tonight's meeting.

*Roll Call: Aye: Commissioners Durham, Nephew, Crickmore, Ward, Durham and President Stortz.*

*Nay: None*

*Motion Carried.*

Staff members present were Executive Director Dave Thommes, Executive Deputy Director Cinquegrani, Director of Planning and Natural Resources Troia, Director of Recreation & Facilities Lim and Administration & Special Services Supervisor Blanco and Directors' Assistant Dikker.

**III. Pledge of Allegiance**

President Stortz led the pledge of allegiance.

**IV. Changes to the Agenda**

None.

**V. Public Participation**

None.

**VI. Consent Agenda**

Commissioner Ward moved, seconded by Commissioner Durham, to approve the Consent Agenda including the Voucher List of Bills totaling \$1,218,799.78 and minutes from the July 18, 2023, Regular Meeting.

*Roll Call: Aye: Commissioners Ward, Durham, Cornell, Crickmore, Nephew, and President Stortz.*

*Nay: None*

*Motion Carried.*

**VII. Appointments**

**A. Board Secretary (Appointment)**

Commissioner Durham moved, seconded by Commissioner Ward, to appoint Kimberly Dikker as the new Park Board Secretary.

*Roll Call: Aye: Commissioners Durham, Ward, Cornell, Crickmore, Nephew, and President Stortz.*

*Nay: None*

*Motion Carried.*

**B. WDSRA Representative (Appointment)**

Commissioner Crickmore moved, seconded by Commissioner Nephew, to appoint Executive Director Dave Thommes as the WDSRA Representative.

*Roll Call: Aye: Commissioners Crickmore, Nephew, Cornell, Ward, Durham and President Stortz.*

*Nay: None*

*Motion Carried.*

Following Executive Deputy Director Cinquegrani thanked Administration & Special Services Supervisor Blanco for her time and services serving as Park Board Secretary.

**VIII. New Business**

**A. Ackerman SFC Bid Results**

Director Troia stated as part of the approved 2022 referendum, planned expansion and improvements for ASFC include: New 6,000 square-foot gymnastics center, new first and second floor exercise and multipurpose studio, an improved customer service center and expanded parking.

Director Troia said that over the last several months, staff and Construction Manager Wight & Co., publicly noticed invitations for bid and conducted several bid openings for different bid packages, totaling (72) sealed bids. Overall, the bids were competitive and are comparable to project estimates. All due diligence has been performed and staff presented the Bids to the Park Board.

The Park Board had a brief discussion on the project regarding permits, various details of the project and final bids received. Following the discussion, Commissioner Ward moved, seconded by Commissioner Nephew, to award the bids as presented to Wight & Company for the amount of \$7,343,867.

*Roll Call: Aye: Commissioners Ward, Nephew, Cornell, Crickmore, Durham, and President Stortz.*

*Nay: None*

*Motion Carried.*

B. Lake Ellyn Clay Court Resurfacing Bid Results

Director Troia stated that per the 2023 Budget, \$158,000 has been budgeted for renovations of the Clay tennis courts that are located at Lake Ellyn Park. Troia briefly discussed the history, membership, and status of these courts. Troia said staff publicly noticed invitations for bids on July 17<sup>th</sup> and discussed the scope of the project. The bid opening was conducted on August 8<sup>th</sup> at which time (1) sealed bid was received, opened and read aloud. Troia said this is a specialty project and contractors/installers are limited in numbers in this field of work. Midwest Sport Surface submitted the lowest lump sum bid and was vetted and found to be complete.

The Park Board discussed the project in detail and inquired on programming, membership fees, timing of project and scope. The Board discussed the fencing of the courts that would be discussed later in the meeting and asked to review this item again in 2024 for possible rebid.

Following their discussion Commissioner Nephew moved, seconded by Commissioner Durham to award the Lake Ellyn Clay Courts bid to Midwest Sport Surface in the amount of \$136,000.

*Roll Call: Aye: Commissioners Nephew, Durham, Cornell, Crickmore, Ward, and President Stortz.*  
*Nay: None*

*Motion Carried.*

C. Lake Ellyn Clay Court Fencing Bid Results

Director Troia relayed that fence renovations were bid separately from the renovations of the Clay courts at Lake Ellyn Park. Staff publicly noticed invitations for bids on July 17<sup>th</sup> for the fencing renovations including posts, and gates. The bid opening was conducted on August 11<sup>th</sup> at which time (3) sealed bids were received, opened and read aloud. Pro Fence II submitted the lowest lump sum bid of \$53,460.

Troia stated that the total project renovation including the fencing and courts totaled \$209,460. This was over budget and staff is recommending rejecting all bids for fencing as that would be placed as a future year capital improvement. Troia stated the fencing can currently be repaired and would last for a few more years.

The Park Board had a brief discussion and recommended rebidding the project in the Spring of 2024 to possibly complete the entire project at one time. Staff agreed to do so and will do that in the Spring of 2024. Following, Commissioner Ward moved, seconded by Commissioner Nephew to reject all bids for the Lake Ellyn Fencing Project.

*Roll Call: Aye: Commissioners Ward, Nephew, Cornell, Crickmore, Durham, and President Stortz.*

*Motion Carried.*

D. Village Green OSLAD Resolution and Presentation

In anticipation of the Glen Ellyn Park District possibly implementing significant improvements to Village Green beginning in 2024, the Park District will be submitting an OSLAD grant application for elements within the proposed project. Funds have been appropriated for the Open Space Land Acquisition and Development Grant (OSLAD) during the next state budget. Director Troia reviewed the scope of the project at Village Green discussing the status of the fields, fencing, restrooms, shade seating and walking path. He then fielded questions from the Park Board regarding the various elements. The Park Board discussed several other projects as possible contenders for an OSLAD grant and Director Troia suggested at this time, Village Green held many of the components that were to be sought after in awarding an OSLAD grant.

Director Troia stated that as a formality a Resolution must be passed authorizing the submission of an OSLAD Grant Application. Following this discussion, Commissioner Nephew moved, seconded by Commissioner Crickmore to approve Resolution #23-04 authorizing the submission of an OSLAD Grant Application on behalf of the Glen Ellyn Park District.

*Roll Call:     Aye:   Commissioners Nephew, Crickmore, Ward, Durham, and  
  President Stortz.  
                        Nay:   None*

*Motion Carried.*

E. Ackerman A/V Repairs

Director of Recreation & Facilities Lim shared the struggles that Ackerman Sports & Fitness center has been having this past year with their audio and video equipment. Lim stated that many of the treadmills no longer have TV access and are not displaying channels properly. Staff stated the current equipment is antiquated and not repairable.

Staff reached out to various vendors and Pentegra, who the district is currently engaged with on another project, has provided a viable solution to fix the issue and to update the current technology as well. While the repairs to the audio and video equipment were not budgeted in FY2023 staff is recommending funding the repairs from unused capital projects within the Ackerman Sports & Fitness Asset Replacement Fund as well as funds from other capital projects that have been reduced or eliminated in 2023.

The Park Board had a brief discussion on the situation and agreed it would make sense to approve the technology as they move into renovations of the facility itself. Following Commissioner Durham moved, seconded by Commissioner Crickmore, to approve the quote from Pentegra in the amount of \$49,359 for the Audio/Video repairs and upgrades to the Ackerman Sports & Fitness Center.

*Roll Call: Aye: Commissioners Durham, Ward, Crickmore, Nephew, and President Stortz.*  
*Nay: None*

*Motion Carried.*

**F. 2024 Budget Discussion**

The Director of Finance & Personnel stated that preparation is underway for the annual operating budget for calendar year 2024. Staff have begun compiling the first draft with the hope of presenting it to Board in mid-November.

Director Cinquegrani shared the tentative timeline of the 2023 tax levy and the 2024 budget process and also the proposed non-referendum bond issues. The Park Board discussed the budget process and suggested a more streamlined approach to the process highlighting necessary areas and changes to the budget. Director Thommes inquired about the Goals & Assumptions and said he and staff would work on a more simplified approach to presenting the 2024 Budget.

**IX. Unfinished Business**

**A. 2023-2025 Project Update(s)**

Director Troia provided an update on the Frank Johnson Center stating that a Permit has been issued, the project is moving along nicely, and all is on track currently with no delays with materials. Troia then provided an update to Sunset pool sharing that work is pending permitting approval and explained some of the feedback received regarding permits within the pool area.

**X. Staff Reports**

**A. Finance Report (For information only)**

**B. Staff Reports**

Director Lim shared that Ackerman Sports & Fitness Center will be holding a fire drill on Wednesday, August 23<sup>rd</sup> and ones will follow at Main Street Recreation Center and Spring Avenue Recreation Center in the next few weeks. Executive Director Thommes shared that the District will keep an eye on the various programs over the next two days in regard to the expected Heat Advisory and take measures if necessary.

**XI. Commissioners' Reports**

Commissioner Cornell inquired about cooling centers in the District and Director Lim stated that Ackerman Sports & Fitness Center does serve as a cooling center and a public statement is sent out. Commissioner Crickmore said she attended the groundbreaking of the Frank Johnson Center and commented on how well done that event was and that it truly made staff feel appreciated and honored as they recognized staff longevity and had some fun sharing stories of the facility. She also raved about the well-attended Family Fun night at Surrey Park. Commissioner Durham enjoyed closing down Sunset Pool and looks forward to its updates. Commissioner Nephew

attended the National night out and also looks forward to the pool renovations. Commissioner Ward participated in golf at Holes and Knolls with his family and enjoyed his time there. Lastly President Stortz thanked staff for their continued hard work and efforts.

**XII. Adjourn to Executive Session**

At 8:27 p.m., Commissioner Nephew moved, seconded by Commissioner Ward, to convene into Executive Session under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired.

*Roll Call: Aye: Commissioners Nephew, Ward, Crickmore, Durham and President Stortz  
Nay: None*

*Motion Carried.*

**XIII. Reconvene to Open Session**

The regular meeting reconvened at 8:38 p.m.

**XIVN. Adjourn**

There being no further business, Commissioner Ward moved, seconded by Commissioner Durham to adjourn the Meeting at 8:39 p.m.

*Roll Call: Aye: Commissioners Ward, Durham, Crickmore, Nephew, and President Stortz  
Nay: None*

*Motion Carried.*