

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
September 17, 2019  
185 Spring Avenue**

**I. Call to Order**

Commissioner Durham called the meeting to order at 7:08 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Bischoff and Durham. Commissioner Weber arrived at 7:12 p.m., President Ward arrived at 7:18 p.m. and Commissioner Cornell arrived at 7:35 p.m. Commissioner Nephew was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

Commissioner Durham led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Recognition – Glen Ellyn Public Library**

The Glen Ellyn Park District Board of Commissioners recognized the Glen Ellyn Public Library, the Glen Ellyn Library Foundation and the Friends of the Library for their generous \$2,000 donation to the Glen Ellyn Park District Scholarship program.

Commissioner Durham stated that each year a summer reading program is offered at the Library to promote and advocate summer reading while also collaborating with a local philanthropic cause who embraces the volunteer spirit in the community. This past summer, the Park District’s scholarship program was selected and was the fortunate recipient of the \$2,000 donation.

Commissioner Durham thanked Katie Scherer, President of the Friends of the Library (FOL) and Kelley Kalinich, President of the Glen Ellyn Library Foundation for the funds provided from these organizations which will help support the hundreds of families who receive scholarship funding in order to participate in recreation classes and athletic programs.

The Board of Commissioners also recognized Dawn Bussey, Executive Director of the Glen Ellyn Public Library and her programming staff for the excellent partnership this summer. Durham stated the two agencies were able to provide unique and creative programming in the parks

and library this summer including Goat Yoga, Pete the Cat *StoryWalk*®, Summer Reading Ice Cream Social, Storytime in the Park and Community Game Night.

This was an excellent example of collaboration and use of community assets for the betterment and enjoyment of all. The Glen Ellyn Park District Board of Commissioners and staff extended a heartfelt thank you to the Glen Ellyn Public Library, the Glen Ellyn Library Foundation and the Friends of the Library for their generous contribution and outstanding partnership.

#### **VI. Recognition – Former Commissioners, Tom Lawson, Carrie Burrows and Bill Taylor**

Commissioner Stortz stated as part of the Park District 100-year Anniversary celebration, the Glen Ellyn Park District extended invitations to all previous Commissioners to attend a Board meeting as well as various other 100-year celebrations throughout the year. Stortz welcomed three (3) past Park Board Commissioners who served the community for the latter portion of the 100 years. Those in attendance were Tom Lawson who served for six (6) years from 1971 to 1977; Carrie Burrows who served for six (6) years from 1993-1999; and Bill Taylor who served for four (4) years from 2005-2009. Prior to 1997, Commissioner terms were for six (6) years.

Commissioner Stortz stated the District was honored to have these past Commissioners in attendance.

Stortz provided an overview of Tom Lawson’s tenure, stating two significant and impactful achievements were accomplished. The first being the implementation of the recreation tax enabling the Park District to fund and provide community recreation in 1971 and the second major accomplishment was the 1974 open space/land acquisition and improvement referendum. With that referendum additional acreage at Ackerman Park, Newton Park, Babcock Park, Co-op Park, Danby Park, Manor Park, Panfish Park, President’s Park and Lake Foxcroft were acquired and developed. During Tom’s tenure, the first joint co-operative agreement was made with the school districts to share use of both taxing bodies’ facilities and properties and a logo was developed depicting “two children jumping for a ball, or an oak leaf”. Tom was involved in the initial formation of the Western DuPage Special Recreation Association along with three (3) other Park Districts to provide recreation services to community members with special needs and funded by a special tax levy. In 1973 Tom was honored with a Citizen of the Year award and in 1996 was instrumental in requesting that President’s Park be renamed Marie Ulhorn/President’s Park after a former Commissioner that was also instrumental to the development of the Glen Ellyn Park District. Tom holds the community dear to his heart and was honored to be recognized.

Commissioner Stortz stated former Commissioner Carrie Burrows brought many changes to the Park District including the grand re-opening of Sunset Pool in the summer of 1994 and the re-location of the War Memorial to Lake Ellyn Park. Carrie also was involved with the renovation of the Spring Avenue Recreation Center which was purchased from the DuPage County Forest Preserve and the development of the Park District’s first Strategic Plan and Mission Statement in 1995. Other events during her tenure included an agreement with School District #41 to share in the cost of renovating and expanding the gyms at Churchill and Ben Franklin schools in

exchange for shared use, the purchase of Maryknoll property and the construction of Main Street Recreation Center Playground in 1999. Carrie is still very active in the community where she volunteers her time and experience with the Glen Ellyn League of Women Voters Organization.

Lastly, Commissioner Bill Taylor was honored as he served for four very active years on the Board of Commissioners. During his term the Park District received its first AA Bond rating for sound financial operations with adequate reserves and limited debt needs as well as securing a matching OSLAD grant for the development of Village Green Park. Other projects included in his tenure were the Lake Ellyn water quality improvement project, the Phase III Maryknoll Park Development project which consisted of two platform tennis courts, an adventure playground and a splash park, the renovation of the Main Street Recreation Center and the addition of a new indoor sports complex at Ackerman Park and the acquisition of land. Bill achieved much during his four years and still comes back every Christmas to serve as a Santa at our very popular Santa Visits program.

Hundreds of thousands of people have benefitted from the improved amenities and many capital projects that were completed over the past 48 years and the words passion, respect, dedication, commitment, vision, leadership, service and selflessness most accurately describe the characteristics of these three (3) Commissioners. They were enthusiastic about the mission, passionate about their beliefs, respectful to the constituents while always prioritizing what was in the best interest of the community.

The Glen Ellyn Park District and the Park Board of Commissioners were honored to recognize Tom Lawson, Carrie Burrows and Bill Taylor for their years of service and commitment to the community as past Park District Commissioners and presented a small token of their appreciation.

**VII. Public Participation**

None.

**VIII. Consent Agenda**

Commissioner Durham moved, seconded by Commissioner Stortz, to approve the Consent Agenda including the Voucher List of Bills totaling \$616,000.05, the August 20, 2019 Regular Meeting minutes and the September 3, 2019 Workshop Meeting minutes.

*Roll Call: Aye: Commissioners Durham, Stortz, Cornell, Weber, Bischoff and President Ward.*

*Nay: None*

*Motion Carried.*

**IX. Unfinished Business**

A. Ackerman Payout Request #3

Director Harris presented payout request #3 for Ackerman Park Phase IV improvement project- Construction Management Services in the amount of \$386,468.14 stating that this is a revised amount from the original Board Packet that was distributed due to an error in reporting. This is the third payout request from Wight Construction, who is overseeing construction for Ackerman Park improvements. Wight’s services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension of Park District staff. Harris provided details of what has been completed to date and stated the third payout request includes continued grading and earthwork, irrigation, concrete and fencing.

Following a brief update of the project with the Park Board, Commissioner Stortz moved seconded by Commissioner Bischoff to approve Wight Construction payout request #3 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$386,468.14.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Durham, Weber and President Ward.*

*Nay: None*

*Motion Carried.*

**B. Ackerman OSLAD Related Elements**

Director Harris discussed the OSLAD grant that was awarded in early 2019 for improvements to Ackerman Park and the elements that were to be included in that grant. As the additional Ackerman Park OSLAD items were not included within the 2019 annual budget and the outcome of the grant submittal was unknown at the time of approval of the 2019 budget, these elements will be reimbursed through the OSLAD grant. After being informed of the grant award, efforts were made to implement these components which included the trail and the outdoor fitness area during this critical time when construction was ongoing and it was the most cost effective.

Harris reminded the Park Board that at the August 20, 2019 Board meeting, the purchase of the outdoor fitness equipment was approved and since that date, pricing for the installation of the equipment along with other related OSLAD elements including site work, concrete and sidewalk have been presented by contractors currently doing work at the site. Harris presented the costs of these services and stated they have been reviewed by Wight Construction and Park District staff and are being recommended as a change order to the Ackerman Park Phase IV Improvement Project.

Commissioner Cornell then motioned seconded by Commissioner Stortz to authorize the change order as listed above in the amount of \$99,675.00 for the Ackerman Park Phase IV Improvement Project. These items were not a 2019 budgeted item but were included in the OSLAD grant that was awarded in February 2019 and the District will be reimbursed for these expenses.

Roll Call: Aye: Commissioners Cornell, Stortz, Durham, Weber, Bischoff, and President Ward.  
Nay: None

*Motion Carried.*

**C. Ackerman Park Outdoor Fitness Surface**

Executive Director Harris discussed the outdoor fitness equipment that was approved at the August 20, 2019 Board meeting. At that time, it was also mentioned that other associated costs would be brought to the Board’s attention later including the “Poured in Place” surface. Harris said in order to complete the outdoor fitness area, the fitness equipment must be installed in coordination with a specific surface – “Poured in Place” (PIP) which is dictated by the playground code and is the most practical, effective and safe surface for this type of activity. After research, it was recommended that the District purchase PIP surface and installation through Kompan and the Cooperative Purchasing Network which the District has used prior for other purchases.

Harris provided the purchase price for the PIP surface including installation was \$29,626.44 and installation should occur in the fall of 2019. The Park Board held a brief discussion of the product including durability and installation. Commissioner Stortz stated, while he approves of the product, he would abstain from the vote due to a conflict of interest within the Kompan Company. Commissioner Weber then moved seconded by Commissioner Durham to approve the purchase of the Kompan Poured in Place surface and installation for \$29,626.44 stating that this was not a 2019 budgeted item but was included in the OSLAD grant that was awarded in February 2019 and the District will be reimbursed for the purchase.

Roll Call: Aye: Commissioners Weber, Durham, Cornell, Bischoff and President Ward  
Nay: None  
Abstain: Commissioner Stortz

*Motion Carried.*

**X. New Business**

**A. Asphalt Projects – Bid Recommendations**

Director Harris provided the Asphalt projects that were budgeted for 2019 that included Sunset Park tennis court(s), Newton Park outdoor basketball court and small east parking lot and Spring Avenue Recreation Center Safety Village. Also, as an alternate, a small area within Ackerman Park was included. \$160,000 was allocated and Harris reminded the Park Board that this continues the ongoing effort for the Park District in maintaining their existing assets and by doing so, the District can plan and budget accordingly.

Harris reviewed that with the engagement of Wight Construction in preparing construction documents, bid and support; that the bid was publicly noticed on Thursday, August 29 and bids were received on September 12<sup>th</sup>. Harris stated that three (3) bids were received and all three bids exceeded the budgeted amount. Harris provided that after review staff would recommend rejecting the bids and have the Sunset Tennis Courts and the Spring Avenue Recreation Center

Safety Village project rebid separately as one project. Harris stated that programming for those two (2) areas has been modified in anticipation of a fall installation and this project should be completed this year to remain within the current timeline and not further affect programs at those sites. Harris suggested that the Newton basketball courts and small east parking lot be included within the 2020 budget and the small project at Ackerman Park would be reevaluated.

The Park Board reviewed the information provided, discussed the proposed recommendation and commended staff on their fiscal responsibility of the proposed recommendation and following, Commissioner Bischoff moved seconded by Commissioner Weber to reject the “2019 Glen Ellyn Park District Asphalt Projects” bids at this time. The Park Board will discuss the projects further during the upcoming budget process.

*Roll Call: Aye: Commissioners Bischoff, Weber, Cornell, Durham, Stortz and President Ward.*

*Nay: None*

*Motion Carried.*

**B. Goals & Objective 2020 (Proposed)/ 2019 (Update)**

Executive Director Harris discussed that staff would be reviewing the status of the 2019 Goals and Objectives that were presented last year and are established each fiscal year as part of the annual budget process. A list of the proposed Goals and Objectives for 2020 will be presented as well and will be discussed further during the budget process.

Harris stated that in the past the Goals and Objectives have been presented following the Strategic Meeting and this year the presented items are proposed items and will be discussed further at the upcoming Strategic Meeting. The Park Board held an open discussion. Commissioner Bischoff asked how programs were developed and enacted. Superintendent of Recreation provided a recap of an agenda item that was provided to the Board on March 19, 2019 regarding Program Surveys and evaluations. Commissioner Stortz inquired on adding programming and if additional staffing would be needed and looks forward to furthering discussion. Commissioner Weber inquired on the RFP’s for Sunset and Ackerman and their possible project timelines. He also inquired on the details of the IGA with School District #87 regarding the new turf field at Ackerman as well as possibly extending concussion protocol to all sports in the future. Lastly, Weber discussed the part time/seasonal position for a staff person dedicated to Lake Ellyn Park. Commissioner Cornell inquired on the College of DuPage (COD) collaboration and its continued efforts. Commissioner Ward discussed the topic of security cameras within the District and concluded by stating the Park Board looks forward to further discussions during its Strategic Meeting next Wednesday, September 25<sup>th</sup>. Executive Director Harris thanked the Park Board for their open discussion and said any further questions can be directed to staff during the Strategic Meeting.

**XI. Staff Reports**

**A. Finance Report (For Information Only)**

**B. Staff Reports**

Executive Director Harris stated that the 3<sup>rd</sup> annual Glow in the Park event occurred last Sunday and was very well attended. Harris commended staff and the Cavanaugh Family stating that this event was a product of patrons working with staff to create something for the community. Harris said the turf at Ackerman opened on Monday at 4:30pm and was very well received by both players and coaches. Harris provided an update regarding the Lakers tournament and the ulterior plans to use lower Newton fields due to continuing construction at lower Ackerman Park. Harris relayed that the parking plan would be implemented and procedures and signage would be provided. He commended Recreation Supervisor Thomas and the Parks department for their efforts.

Superintendent of Recreation Esposito stated that the Flotilla special event will occur on October 20<sup>th</sup> and that this Friday and Saturday there will be Open Houses for Platform Tennis and Pickleball respectively.

**XII. Commissioners' Reports**

Commissioner Cornell inquired about the sold-out Fall Fete event in early November and asked that staff provide information to the public on Volcano mulching and the correct way to mulch trees. Commissioner Durham stated that his family recently used the climbing wall at Ackerman Sports and Fitness Center and his children truly enjoyed that activity.

**XIII. Adjourn**

There being no further business, President Ward moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 9:02 p.m.

*Roll Call: Aye: President Ward, Commissioners Bischoff, Cornell, Stortz, Durham and Weber.*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker