

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting – September 21, 2021
185 Spring Avenue
7:00 p.m.
Agenda**

Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners are able to be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to join the conference. Please email Dave Harris at dharris@gepark.org for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at dharris@gepark.org by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

I. Call to Order

II. Roll Call of Commissioners

III. Pledge of Allegiance

IV. Changes to the Agenda

V. Public Participation

VI. Consent Agenda: All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. In which event the item will be Removed from the Agenda.

A. Voucher list of bills totaling \$350,646.56

B. Minutes from the July 13, 2021 Regular Meeting minutes, August 3, 2021 Workshop Meeting minutes, and the September 7, Workshop Meeting minutes.

VII. New Business

A. Sunset Parking Lot Bid Discussion

- B. Lake Ellyn North Shoreline Bid Discussion
- C. Goals and Objectives

VIII. Staff Reports

- A. Finance Report (For Information Only)
- B. Staff Reports

IX. Commissioners' Reports

X. Adjourn

Accounts Payable

Voucher Approval Document

Warrant Request Date: 9/21/2021



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	47,760.17
20	Recreation Fund		251,606.05
55	Special Recreation Fund		450.44
85	Asset Replacement Fund		4,585.00
94	Capital Improvements Fund		46,244.90
		Report Total:	<u>\$ 350,646.56</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 09/16/2021 - 10:47AM
 Batch: 00007.09.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200222 175108	Accurate Repro Inc. Pickleball Signs	193.00	09/21/2021	Check Sequence: 1 20-21-000-535500-1182	ACH Enabled: False
	Check Total:	193.00			
Vendor: 103170 181496	Alexander Equipment Company Trimmer Repairs	21.90	09/21/2021	Check Sequence: 2 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	21.90			
Vendor: 103965 84069	Ancel Glink, P.C. August 2021 Attorney Fees	350.00	09/21/2021	Check Sequence: 3 10-00-000-521100-0000	ACH Enabled: False
	Check Total:	350.00			
Vendor: 104993 137443/479	Aqua Pure Enterprises Inc. Chemicals	803.91	09/21/2021	Check Sequence: 4 20-30-500-530600-0000	ACH Enabled: False
	Check Total:	803.91			
Vendor: 105167 23975955	Armbrust Plumbing and Heating Water Fountain Installation	225.00	09/21/2021	Check Sequence: 5 20-30-200-550300-0000	ACH Enabled: False
	Check Total:	225.00			
Vendor: 109320 85486	Awarding You Memorial Plaque	181.00	09/21/2021	Check Sequence: 6 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	181.00			
Vendor: 202043	BIG3 Sports Summer Classes	4,336.50	09/21/2021	Check Sequence: 7 20-21-000-525500-1141	ACH Enabled: False
	Check Total:	4,336.50			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 135160 913480751	BSN Sports Nets	821.00	09/21/2021	Check Sequence: 8 20-21-000-535500-1182	ACH Enabled: False
	Check Total:	821.00			
Vendor: 200772 4898	Cage Engineering Inc. Engineering Services	12,425.00	09/21/2021	Check Sequence: 9 94-90-865-575110-0000	ACH Enabled: False
	Check Total:	12,425.00			
Vendor: 170268	Cash Fall Classic Bank	2,000.00	09/21/2021	Check Sequence: 10 20-00-000-100200-0000	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 113456 7667231	Central Turf & Irrigation Irrigation Repairs	158.48	09/21/2021	Check Sequence: 11 10-10-000-521315-0000	ACH Enabled: False
	Check Total:	158.48			
Vendor: 169850 3277314 3277314 3277314 3277314 3277314 3277314 3277314	Constellation New Energy - Gas LLC 7/2021 Gas 7/2021 Gas 7/2021 Gas 7/2021 Gas 7/2021 Gas 7/2021 Gas 7/2021 Gas	268.81 180.48 58.67 2,369.15 281.48 351.14 381.09	09/21/2021 09/21/2021 09/21/2021 09/21/2021 09/21/2021 09/21/2021 09/21/2021	Check Sequence: 12 20-30-200-570200-0000 10-00-000-570200-0000 20-30-150-570200-0000 20-30-500-570200-0000 20-30-450-570200-0000 20-30-300-570200-0000 20-30-100-570200-0000	ACH Enabled: False
	Check Total:	3,890.82			
Vendor: 115438 21087-1J	Cooling Equipment Service, Inc. Replace Condensor	4,585.00	09/21/2021	Check Sequence: 13 85-30-100-541300-0000	ACH Enabled: False
	Check Total:	4,585.00			
Vendor: 198882 16505	Crown Trophy #116 Fall Classic Awards	1,792.00	09/21/2021	Check Sequence: 14 20-21-000-535500-1125	ACH Enabled: False
	Check Total:	1,792.00			
Vendor: 199503	Mark Cunnington Supplies	59.97	09/21/2021	Check Sequence: 15 20-21-000-535500-1184	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	59.97			
Vendor: 200600 320	EMG Fundraising, LLC Fall Fete Event Planning	2,385.00	09/21/2021	Check Sequence: 16 20-26-000-525500-6845	ACH Enabled: False
	Check Total:	2,385.00			
Vendor: 200650 72100	Engineer Enterprises, Inc. Engineering Services	4,098.70	09/21/2021	Check Sequence: 17 94-90-930-575150-0000	ACH Enabled: False
	Check Total:	4,098.70			
Vendor: 200723 213214.01-2	FGM Architects FJC Engineering Services	20,700.00	09/21/2021	Check Sequence: 18 94-90-860-575110-0000	ACH Enabled: False
	Check Total:	20,700.00			
Vendor: 129093 463398 463399 463400 463401 463946	Fox Valley Fire & Safety Monitoring Monitoring Monitoring Monitoring Monitoring	300.00 150.00 300.00 150.00 105.00	09/21/2021 09/21/2021 09/21/2021 09/21/2021 09/21/2021	Check Sequence: 19 20-30-300-521630-0000 20-30-350-521600-0000 20-30-200-521630-0000 20-21-000-525500-1161 20-30-300-521630-0000	ACH Enabled: False
	Check Total:	1,005.00			
Vendor: 199110 142376	Frontline Technologies Group, LLC Employment Application Software	2,308.64	09/21/2021	Check Sequence: 20 20-00-000-521600-0000	ACH Enabled: True
	Check Total:	2,308.64			
Vendor: 131595	Glenbard South High School Summer Camps	7,779.23	09/21/2021	Check Sequence: 21 20-21-000-525500-1146	ACH Enabled: False
	Check Total:	7,779.23			
Vendor: 199001	Glenbard West High School Summer Camps	15,295.40	09/21/2021	Check Sequence: 22 20-21-000-525500-1145	ACH Enabled: False
	Check Total:	15,295.40			
Vendor: 202326 26749	Hitchcock Design, Inc. OSLAD Grant Assistance	4,800.00	09/21/2021	Check Sequence: 23 94-90-805-575110-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	4,800.00			
Vendor: 137160 1800	Holsteins Garage Fleet Inspections	1,000.00	09/21/2021	Check Sequence: 24 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	1,000.00			
Vendor: 198880 541	Illinois Shotokan Karate Summer Classes	3,585.60	09/21/2021	Check Sequence: 25 20-21-000-525500-1275	ACH Enabled: False
	Check Total:	3,585.60			
Vendor: 202327 920107452	Insight Direct USA, Inc. Monitor Replacement	2,072.24	09/21/2021	Check Sequence: 26 10-00-000-540700-0000	ACH Enabled: False
	Check Total:	2,072.24			
Vendor: 200461 121882	KBee Leotards Uniforms	280.00	09/21/2021	Check Sequence: 27 20-21-000-535500-1170	ACH Enabled: False
	Check Total:	280.00			
Vendor: 151470 48571	Landscape Material Black Dirt	528.00	09/21/2021	Check Sequence: 28 94-90-000-575160-0000	ACH Enabled: False
	Check Total:	528.00			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 29	ACH Enabled: False
	Supplies	62.33	09/21/2021	20-30-200-530300-0000	
	Supplies	26.58	09/21/2021	20-30-200-530300-0000	
	Supplies	10.50	09/21/2021	20-30-200-530300-0000	
	Supplies	16.17	09/21/2021	20-30-200-530300-0000	
	Supplies	20.65	09/21/2021	20-30-200-530310-0000	
	Supplies	10.32	09/21/2021	20-30-200-530310-0000	
	Supplies	35.97	09/21/2021	20-30-200-530310-0000	
	Supplies	26.57	09/21/2021	20-30-300-530300-0000	
	Chainsaw Oil	30.58	09/21/2021	10-10-000-521370-0000	
	Bolts/Nuts	24.04	09/21/2021	10-10-000-530300-0000	
	Bee Spray	25.16	09/21/2021	10-10-000-530300-0000	
	Irrigation Repairs	12.57	09/21/2021	10-10-000-521315-0000	
	Irrigation Repairs	21.58	09/21/2021	10-10-000-521315-0000	
	Check Total:	323.02			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200234 61042	Marathon Sportswear Uniforms	705.42	09/21/2021	Check Sequence: 30 20-21-000-535500-1124	ACH Enabled: False
	Check Total:	705.42			
Vendor: 156599 73942 74055 74588 74588	Menard's, Inc. Shop Supplies Tools Shop Supplies Plantings	30.07 54.40 5.96 26.88	09/21/2021 09/21/2021 09/21/2021 09/21/2021	Check Sequence: 31 10-10-000-530300-0000 10-10-000-530300-0000 10-10-000-530300-0000 10-10-000-550600-0000	ACH Enabled: False
	Check Total:	117.31			
Vendor: 200107 July/August	Ryan Miller July & August Mileage	92.29	09/21/2021	Check Sequence: 32 20-00-000-585270-0000	ACH Enabled: True
	Check Total:	92.29			
Vendor: 202186 854	MyPlate2Yours, LLC Summer Classes	242.00	09/21/2021	Check Sequence: 33 20-22-000-525500-2314	ACH Enabled: False
	Check Total:	242.00			
Vendor: 198916 267803	Nameplate & Panel Technology Plaques	110.00	09/21/2021	Check Sequence: 34 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	110.00			
Vendor: 202218	Napa Auto Parts Oil Filter	11.49	09/21/2021	Check Sequence: 35 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	11.49			
Vendor: 161590 51848	Nutoys Leisure Products Memorial Bench	1,297.00	09/21/2021	Check Sequence: 36 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	1,297.00			
Vendor: 163300	Office Depot Toner	393.87	09/21/2021	Check Sequence: 37 20-30-100-530100-0000	ACH Enabled: False
	Check Total:	393.87			
Vendor: 162999 4319	Official Finders Referee Fees	5,642.00	09/21/2021	Check Sequence: 38 20-21-000-525500-1120	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
4319	Umpire Fees	1,140.00	09/21/2021	20-21-000-525500-1111	
4319	Umpire Fees	5,128.00	09/21/2021	20-21-000-525500-1232	
	Check Total:	11,910.00			
Vendor: 202328 213412	Ozinga Ready Mix Concrete, Inc. Sidewalk Repair	442.50	09/21/2021	10-10-000-550300-0000	Check Sequence: 39 ACH Enabled: False
	Check Total:	442.50			
Vendor: 200150 1518858 1518859	Paddock Publications, Inc. Bid Notice Bid Notice	94.30 98.90	09/21/2021 09/21/2021	94-90-930-575150-0000 94-90-865-575110-0000	Check Sequence: 40 ACH Enabled: False
	Check Total:	193.20			
Vendor: 101134	PDRMA				Check Sequence: 41 ACH Enabled: False
	8/2021 Health Insurance	4,920.09	09/21/2021	10-00-000-565100-0000	
	8/2021 Health Insurance	11,143.52	09/21/2021	10-10-000-565100-0000	
	8/2021 Health Insurance	11,087.06	09/21/2021	20-00-000-565100-0000	
	8/2021 Health Insurance	1,883.34	09/21/2021	20-30-100-565100-0000	
	8/2021 Health Insurance	214.82	09/21/2021	20-30-150-565100-0000	
	8/2021 Health Insurance	267.12	09/21/2021	20-30-200-565100-0000	
	8/2021 Health Insurance	178.17	09/21/2021	20-30-300-565100-0000	
	8/2021 Health Insurance	194.37	09/21/2021	20-30-350-565100-0000	
	8/2021 Health Insurance	178.17	09/21/2021	20-30-400-565100-0000	
	8/2021 Health Insurance	1,130.28	09/21/2021	20-30-450-565100-0000	
	8/2021 Health Insurance	645.85	09/21/2021	20-30-500-565100-0000	
	8/2021 Health Insurance	450.44	09/21/2021	55-00-000-565100-0000	
	8/2021 Property Insurance	4,552.86	09/21/2021	10-00-000-560600-0000	
	8/2021 Liability Insurance	2,221.39	09/21/2021	10-00-000-560600-0000	
	8/2021 Workers Compensation	3,658.83	09/21/2021	10-00-000-560200-0000	
	8/2021 Employment Practice	974.61	09/21/2021	10-00-000-560600-0000	
	8/2021 Pollution Liability	135.06	09/21/2021	10-00-000-560600-0000	
	Check Total:	43,835.98			
Vendor: 200177 266068 266068	Performance Chemical & Supply, Inc. Supplies Supplies	251.52 648.98	09/21/2021 09/21/2021	20-30-500-530300-0000 20-30-100-530300-0000	Check Sequence: 42 ACH Enabled: False
	Check Total:	900.50			
Vendor: 171043	Plaques Plus, Inc.				Check Sequence: 43 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
G0726-61	Race Awards	96.82	09/21/2021	20-30-100-535500-0000	
	Check Total:	96.82			
Vendor: 173930	Reinders, Inc.			Check Sequence: 44	ACH Enabled: False
1898766	Mower Repair	26.22	09/21/2021	10-10-000-530210-0000	
	Check Total:	26.22			
Vendor: 200491	Safe Haven IT, Inc.			Check Sequence: 45	ACH Enabled: False
2020-274	September 2021 IT Maintenance	1,800.00	09/21/2021	10-00-000-521400-0000	
2020-274	September 2021 IT Maintenance	1,800.00	09/21/2021	20-00-000-521400-0000	
	Check Total:	3,600.00			
Vendor: 178125	Service Sanitation, Inc.			Check Sequence: 46	ACH Enabled: False
8186401	Port O Let Fees	325.00	09/21/2021	20-26-000-525500-6801	
	Check Total:	325.00			
Vendor: 178570	Sherwin Williams Co.			Check Sequence: 47	ACH Enabled: False
2371-3	Paint	179.84	09/21/2021	10-10-000-550200-0000	
9870-9	Paint	236.11	09/21/2021	10-10-000-550200-0000	
	Check Total:	415.95			
Vendor: 202208	The Home Depot Pro			Check Sequence: 48	ACH Enabled: False
Various	Maintenance Supplies	445.57	09/21/2021	20-30-450-530310-0000	
Various	Maintenance Supplies	25.02	09/21/2021	20-30-200-530310-0000	
	Check Total:	470.59			
Vendor: 200061	The Perfect Swing & TPS Sports			Check Sequence: 49	ACH Enabled: False
6209	Coaches Shirts	460.00	09/21/2021	20-21-000-535500-1161	
	Check Total:	460.00			
Vendor: 199517	Uline			Check Sequence: 50	ACH Enabled: False
138230593	Storage Bins	316.19	09/21/2021	20-21-000-535500-1232	
	Check Total:	316.19			
Vendor: 199106	USA Football			Check Sequence: 51	ACH Enabled: False
316640	Certification Fee	15.00	09/21/2021	20-21-000-525500-1161	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	15.00			
Vendor: 190008 66864	Vermeer Stump Grinder Repairs	607.86	09/21/2021	Check Sequence: 52 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	607.86			
Vendor: 199451 V1059820 V1059830 V105983C	Viking Sports, LLC Tennis Balls Equipment Ball Cart	4,158.00 3,720.79 165.23	09/21/2021 09/21/2021 09/21/2021	Check Sequence: 53 20-21-000-535500-1182 20-21-000-535500-1182 20-21-000-535500-1182	ACH Enabled: False
	Check Total:	8,044.02			
Vendor: 202015 4123/75	Village of Glen Ellyn Alarms False Alarms	150.00	09/21/2021	Check Sequence: 54 20-30-450-521630-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 200495	Village of Glen Ellyn-Fuel 8/2021 Fuel	3,399.18	09/21/2021	Check Sequence: 55 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	3,399.18			
Vendor: 200423 Permit	Village of Glen Ellyn-Special Event Permit	50.00	09/21/2021	Check Sequence: 56 20-21-000-525500-1201	ACH Enabled: False
	Check Total:	50.00			
Vendor: 190330	Village of Glen Ellyn-Water			Check Sequence: 57	ACH Enabled: False
	7/1-8/2/2021 Water	194.64	09/21/2021	20-30-200-570400-0000	
	7/1-8/2/2021 Water	42.01	09/21/2021	20-00-000-570400-0000	
	7/1-8/2/2021 Water	4,170.58	09/21/2021	20-00-000-570400-0000	
	7/1-8/2/2021 Water	80.00	09/21/2021	10-00-000-570400-0000	
	7/1-8/2/2021 Water	146.72	09/21/2021	20-30-150-570400-0000	
	7/1-8/2/2021 Water	9,851.92	09/21/2021	20-30-500-570400-0000	
	7/1-8/2/2021 Water	218.99	09/21/2021	20-30-350-570400-0000	
	7/1-8/2/2021 Water	293.87	09/21/2021	20-30-450-570400-0000	
	7/1-8/2/2021 Water	577.90	09/21/2021	20-30-100-570400-0000	
	7/1-8/2/2021 Water	712.48	09/21/2021	20-30-300-570400-0000	
	7/1-8/2/2021 Water	48.30	09/21/2021	20-00-000-570400-0000	
	7/1-8/2/2021 Water	3,699.24	09/21/2021	20-00-000-570400-0000	
	7/1-8/2/2021 Water	712.48	09/21/2021	20-30-400-570400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	20,749.13			
Vendor: 199264	Warehouse Direct			Check Sequence: 58	ACH Enabled: False
5038948	Maintenance Supplies	408.30	09/21/2021	20-30-100-530300-0000	
5038948-1	Face Masks	63.36	09/21/2021	10-00-000-585850-0000	
5038948-2	Face Masks	262.50	09/21/2021	10-00-000-585850-0000	
5044829	Maintenance Supplies	569.87	09/21/2021	20-30-100-530300-0000	
5044829	Maintenance Supplies	78.81	09/21/2021	20-30-500-530300-0000	
	Check Total:	1,382.84			
Vendor: 193195	West Side Tractor Sales			Check Sequence: 59	ACH Enabled: False
11865	Mower Repairs	1,823.11	09/21/2021	10-10-000-530210-0000	
11868	Mower Repairs	386.52	09/21/2021	10-10-000-530210-0000	
	Check Total:	2,209.63			
	Total for Check Run:	200,574.40			
	Total of Number of Checks:	59			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 09/15/2021 - 2:00PM
 Batch: 00005.09.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200222 172968	Accurate Repro Inc. Tennis Signs	25.00	09/14/2021	20-21-000-535500-1182	ACH Enabled: False
	Check Total:	25.00			
Vendor: 202129	AEP Energy			Check Sequence: 2	ACH Enabled: False
	7/12-8/10/2021 Electric	2,586.79	09/14/2021	20-30-200-570100-0000	
	7/12-8/10/2021 Electric	368.00	09/14/2021	10-00-000-570100-0000	
	7/12-8/10/2021 Electric	2,768.49	09/14/2021	20-30-450-570100-0000	
	7/12-8/10/2021 Electric	149.82	09/14/2021	20-30-150-570100-0000	
	7/12-8/10/2021 Electric	304.17	09/14/2021	10-00-000-570100-0000	
	7/12-8/10/2021 Electric	162.96	09/14/2021	10-00-000-570100-0000	
	7/12-8/10/2021 Electric	11,213.72	09/14/2021	20-30-100-570100-0000	
	7/12-8/10/2021 Electric	1,360.42	09/14/2021	20-30-300-570100-0000	
	7/12-8/10/2021 Electric	133.55	09/14/2021	20-30-350-570100-0000	
	7/12-8/10/2021 Electric	617.37	09/14/2021	20-00-000-570100-0000	
	7/12-8/10/2021 Electric	4,084.39	09/14/2021	20-30-500-570100-0000	
	7/12-8/10/2021 Electric	20.12	09/14/2021	20-00-000-570100-0000	
	7/12-8/10/2021 Electric	48.26	09/14/2021	20-00-000-570100-0000	
	7/12-8/10/2021 Electric	106.11	09/14/2021	20-00-000-570100-0000	
	7/12-8/10/2021 Electric	975.13	09/14/2021	20-00-000-570100-0000	
	7/12-8/10/2021 Electric	166.33	09/14/2021	10-00-000-570100-0000	
	7/12-8/10/2021 Electric	719.67	09/14/2021	20-30-350-570100-0000	
	Check Total:	25,785.30			
Vendor: 108315 P41022338	Batteries Plus Van Battery	134.95	09/14/2021	10-10-000-530340-0000	ACH Enabled: False
	Check Total:	134.95			
Vendor: 199573 Norman Norman	First Bankcard Sams-Tents Sams-Supplies	433.74 32.78	09/14/2021 09/14/2021	20-00-000-541250-0000 10-10-000-530300-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Norman	Staples-Supplies	33.76	09/14/2021	10-10-000-530100-0000	
Norman	J&R Auto-Repair #429	401.47	09/14/2021	10-10-000-530340-0000	
Norman	Staples-Supplies	22.47	09/14/2021	10-10-000-530100-0000	
Robinson	Amazon-Supplies	13.96	09/14/2021	20-24-000-535500-4610	
Robinson	Amazon-Event Supplies	520.09	09/14/2021	20-26-000-535500-6801	
Robinson	Dollar Tree-Supplies	37.00	09/14/2021	20-24-000-535500-4626	
Robinson	Aldi-Camp Supplies	41.88	09/14/2021	20-24-000-535500-4626	
Robinson	Jewel-Camp Supplies	80.00	09/14/2021	20-24-000-535500-4626	
Robinson	Jewel-Camp Supplies	40.00	09/14/2021	20-24-000-535500-4612	
Robinson	Jewel-Camp Supplies	40.00	09/14/2021	20-24-000-535500-4450	
Robinson	Jewel-Camp Supplies	120.00	09/14/2021	20-24-000-535500-4451	
Robinson	Dollar Tree-Event Supplies	70.00	09/14/2021	20-26-000-535500-6801	
Robinson	Amazon-Program Supplies	259.69	09/14/2021	20-24-000-535500-4643	
Robinson	Oriental-Supplies	19.73	09/14/2021	20-24-000-535500-4610	
Robinson	Fun Express-Supplies	178.01	09/14/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	62.75	09/14/2021	20-24-000-535500-4610	
Robinson	Lakeshore-Supplies	63.19	09/14/2021	20-24-000-535500-4610	
Robinson	Fun Express-Supplies	171.00	09/14/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	65.97	09/14/2021	20-24-000-535500-4610	
Robinson	Discount-Supplies	362.93	09/14/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	237.78	09/14/2021	20-24-000-535500-4610	
Robinson	Lakeshore-Supplies	92.80	09/14/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	49.38	09/14/2021	20-24-000-535500-4610	
Robinson	Oriental-Supplies	25.96	09/14/2021	20-24-000-535500-4610	
Robinson	Discount-Supplies	348.05	09/14/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	282.29	09/14/2021	20-24-000-535500-4610	
Robinson	Walmart-Supplies	301.90	09/14/2021	20-24-000-535500-4610	
Robinson	Discount-Supplies	126.89	09/14/2021	20-24-000-535500-4610	
Stirmell	Revolution-Dance Shoes	48.90	09/14/2021	20-23-000-535500-3510	
Stirmell	Barone's-Field Trip	89.25	09/14/2021	20-24-000-525500-4631	
Stirmell	Signorama-Signs	45.00	09/14/2021	20-00-000-530100-0000	
Stirmell	Andy's-Field Trip	42.06	09/14/2021	20-24-000-525500-4631	
Stirmell	Fancy Pants-Field Trip	550.00	09/14/2021	20-24-000-525500-4625	
Stirmell	Amazon-Supplies	129.48	09/14/2021	20-24-000-535500-4625	
Stirmell	Barone's-Field Trip	107.10	09/14/2021	20-24-000-525500-4631	
Stirmell	Fox Bowl-Field Trip	95.00	09/14/2021	20-24-000-525500-4631	
Stirmell	Dramanotebook.com-Notebook	9.95	09/14/2021	20-22-000-535500-2301	
Stirmell	Enchanted Castle-Field Trip	224.25	09/14/2021	20-24-000-525500-4631	
Stirmell	Fox Bowl-Field Trip	104.00	09/14/2021	20-24-000-525500-4631	
Stirmell	Giordanos-Staff Meeting	96.96	09/14/2021	20-24-000-535500-4625	
Stirmell	Rice Pool-Field Trip	165.00	09/14/2021	20-24-000-525500-4631	
Troia	FedEx-Newton Sign	12.42	09/14/2021	10-10-000-550250-0000	
Troia	Einstein-Charatte Meetings	45.48	09/14/2021	10-00-000-585250-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	6,300.32			
Vendor: 129900	Future Pros, Inc.			Check Sequence: 5	ACH Enabled: False
Fall	Payment #1	73,559.07	09/14/2021	20-21-000-525500-1127	
Fall	Payment #1	13,765.72	09/14/2021	20-21-000-525500-1123	
	Check Total:	87,324.79			
Vendor: 199763	Graf Tree Care			Check Sequence: 6	ACH Enabled: False
15024	Urban Forestry Plan	3,500.00	09/14/2021	94-90-000-575170-0000	
	Check Total:	3,500.00			
Vendor: 149595	Kiwanis Club of Central DuPage			Check Sequence: 7	ACH Enabled: False
	Annual Dues	70.00	09/14/2021	10-00-000-585250-0000	
	Annual Dues	70.00	09/14/2021	20-00-000-585250-0000	
	Check Total:	140.00			
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 8	ACH Enabled: False
264646	Maintenance Supplies	912.92	09/14/2021	20-30-100-530300-0000	
	Check Total:	912.92			
Vendor: 173930	Reinders, Inc.			Check Sequence: 9	ACH Enabled: False
1885397	Alternator	972.62	09/14/2021	10-10-000-530340-0000	
	Check Total:	972.62			
Vendor: 185380	TYCO Integrated Security			Check Sequence: 10	ACH Enabled: False
36377032	10/1-12/31/2021 Service	316.78	09/14/2021	20-30-100-570300-0000	
	Check Total:	316.78			
Vendor: 199264	Warehouse Direct			Check Sequence: 11	ACH Enabled: False
4995606	Maintenance Supplies	667.50	09/14/2021	20-30-100-530300-0000	
4995606	Maintenance Supplies	174.68	09/14/2021	20-30-500-530300-0000	
	Check Total:	842.18			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	126,254.86			
	Total of Number of Checks:	11			

Accounts Payable

Computer Check Proof List by Vendor



User: cyocum
 Printed: 09/13/2021 - 1:46PM
 Batch: 00004.09.2021

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200054	2cutebyhand			Check Sequence: 1	ACH Enabled: False
	Event Entertainment	550.00	09/13/2021	20-26-000-525500-6801	
	Check Total:	550.00			
Vendor: 200791	Advanced Disposal			Check Sequence: 2	ACH Enabled: False
	8/2021 Scavenger	1,474.80	09/13/2021	10-00-000-521300-0000	
	8/2021 Scavenger	124.70	09/13/2021	20-30-200-521300-0000	
	8/2021 Scavenger	124.70	09/13/2021	20-30-450-521300-0000	
	8/2021 Scavenger	116.91	09/13/2021	20-30-300-521300-0000	
	8/2021 Scavenger	763.81	09/13/2021	10-00-000-521300-0000	
	8/2021 Scavenger	498.82	09/13/2021	20-30-500-521300-0000	
	8/2021 Scavenger	240.75	09/13/2021	20-30-100-521300-0000	
	8/2021 Scavenger	120.38	09/13/2021	20-30-150-521300-0000	
	Check Total:	3,464.87			
Vendor: 199573	First Bankcard			Check Sequence: 3	ACH Enabled: False
Babicz	Sportstop.com-Equipment	20.90	09/13/2021	20-21-000-535500-1172	
Babicz	Amazon-Equipment	437.10	09/13/2021	20-21-000-535500-1172	
Babicz	Epic Sports-Equipment	204.39	09/13/2021	20-21-000-535500-1172	
Babicz	Adobe-Creative Cloud	28.15	09/13/2021	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	09/13/2021	20-21-000-525500-1161	
Babicz	Constant Contact-Bulk Email	45.00	09/13/2021	20-21-000-525500-1111	
Babicz	Constant Contact-Bulk Email	47.81	09/13/2021	20-21-000-525500-1130	
Babicz	Constant Contact-Bulk Email	47.81	09/13/2021	20-21-000-525500-1161	
Babicz	GoDaddy-Domain Renewal	44.32	09/13/2021	20-21-000-525500-1161	
Babicz	Amazon-Supplies	71.90	09/13/2021	20-21-000-535500-1112	
Babicz	Zoho-Tournaments	70.00	09/13/2021	20-21-000-525500-1130	
Cinquegrani	Indeed-Job Postings	115.99	09/13/2021	10-00-000-521150-0000	
Cinquegrani	Amazon-Monitor	139.99	09/13/2021	10-00-000-540550-0000	
Cinquegrani	WOW-Internet	90.99	09/13/2021	20-30-500-570300-0000	
Cinquegrani	Microsoft-Office 365	123.96	09/13/2021	10-00-000-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cinquegrani	Microsoft-Office 365	16.00	09/13/2021	10-10-000-521600-0000	
Cinquegrani	Microsoft-Office 365	127.96	09/13/2021	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	32.00	09/13/2021	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365	2.00	09/13/2021	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365	7.50	09/13/2021	20-22-000-525500-2301	
Cinquegrani	Microsoft-Office 365	7.50	09/13/2021	20-23-000-525500-3510	
Cinquegrani	Amazon-Supplies	92.23	09/13/2021	20-24-000-535500-4610	
Cinquegrani	Amazon-Supplies	61.60	09/13/2021	10-00-000-530100-0000	
Cinquegrani	Crash Plan-Off-Site Backup	9.99	09/13/2021	10-00-000-521600-0000	
Cinquegrani	Comcast-Internet	127.13	09/13/2021	10-00-000-570300-0000	
Cinquegrani	Comcast-Internet	127.13	09/13/2021	20-00-000-570300-0000	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	42.74	09/13/2021	10-00-000-570300-0000	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	41.42	09/13/2021	10-10-000-570300-0000	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	42.74	09/13/2021	20-00-000-570300-0000	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	38.01	09/13/2021	20-00-000-570300-0000	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	66.62	09/13/2021	20-24-000-535500-4625	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	203.76	09/13/2021	20-24-000-535500-4631	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	66.62	09/13/2021	20-24-000-535500-4643	
Cinquegrani	Verizon-7/21-8/20/2021 Cell Phone	38.01	09/13/2021	20-30-400-570300-0000	
Cinquegrani	Comcast-Internet	90.55	09/13/2021	20-30-350-570300-0000	
Cinquegrani	Comcast-Internet	146.53	09/13/2021	20-30-300-570300-0000	
Cinquegrani	IPRA-Job Postings	165.00	09/13/2021	10-00-000-521150-0000	
Cinquegrani	IPRA-Job Postings	165.00	09/13/2021	10-00-000-521150-0000	
Cinquegrani	PAX8-Data Archiving	42.04	09/13/2021	10-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	5.37	09/13/2021	10-10-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	43.39	09/13/2021	20-00-000-521600-0000	
Cinquegrani	PAX8-Data Archiving	10.74	09/13/2021	20-30-100-521600-0000	
Cinquegrani	PAX8-Data Archiving	0.67	09/13/2021	20-26-000-525500-6845	
Cinquegrani	PAX8-Data Archiving	5.04	09/13/2021	20-23-000-525500-3510	
Cinquegrani	Comcast-Internet	156.53	09/13/2021	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	790.93	09/13/2021	20-30-100-570300-0000	
Cinquegrani	ID Wholesaler-Ribbons	326.25	09/13/2021	20-00-000-530100-0000	
Cinquegrani	Amazon-Keyboards	36.99	09/13/2021	10-00-000-540550-0000	
Cinquegrani	Amazon-Monitor	151.98	09/13/2021	20-30-450-530102-0000	
Cinquegrani	Direct TV-Cable	160.99	09/13/2021	20-30-350-521600-0000	
Cinquegrani	Comcast-Internet	131.58	09/13/2021	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	287.32	09/13/2021	20-30-150-570300-0000	
Dikker	Target-Staff Recognition	200.00	09/13/2021	10-00-000-585290-0000	
Dikker	Jimmy Johns-Meeting	119.88	09/13/2021	10-00-000-585290-0000	
Hartnett	Walmart-Concessions	82.42	09/13/2021	20-30-300-530095-0000	
Hartnett	Pete's-Concessions	4.99	09/13/2021	20-30-300-530095-0000	
Hartnett	Walmart-Concessions	47.37	09/13/2021	20-30-300-530095-0000	
Hartnett	Pete's-Concessions	32.33	09/13/2021	20-30-300-530095-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Hartnett	Buona's-Staff Training	289.95	09/13/2021	20-30-300-530907-0000	
Hartnett	Walmart-Concessions	104.20	09/13/2021	20-30-300-530095-0000	
Hartnett	Walmart-Concessions	40.52	09/13/2021	20-30-300-530095-0000	
Hartnett	Pete's-Concessions	8.57	09/13/2021	20-30-300-530095-0000	
Hartnett	Walmart-Concessions	86.36	09/13/2021	20-30-300-530095-0000	
Miller	Adobe-Marketing App	44.60	09/13/2021	20-30-100-521650-0000	
Miller	Amazon-Maintenance Supplies	101.50	09/13/2021	20-30-100-530300-0000	
Miller	Amazon-Maintenance Supplies	29.99	09/13/2021	20-30-100-530300-0000	
Miller	Amazon-Program Supplies	134.82	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Maintenance Supplies	63.00	09/13/2021	20-30-100-530300-0000	
Miller	Amazon-First Aid Supplies	82.20	09/13/2021	20-30-100-530320-0000	
Miller	Dollar Tree-Program Supplies	103.00	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Sanitation Supplies	101.64	09/13/2021	10-00-000-585850-0000	
Miller	Les Mills-Bodyump	248.00	09/13/2021	20-30-100-521600-0000	
Miller	Go 4-Event Supplies	960.00	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Program Supplies	54.49	09/13/2021	20-30-100-535500-0000	
Miller	Survey Monkey-Survey	900.00	09/13/2021	20-30-100-521600-0000	
Miller	Papa Saverio's-Color Run	1,002.93	09/13/2021	20-30-100-530100-0000	
Miller	Amazon-Program Supplies	39.98	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Program Supplies	78.53	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Program Supplies	29.39	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Supplies	32.99	09/13/2021	20-30-100-530100-0000	
Miller	Amazon-Program Supplies	29.99	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Supplies	11.94	09/13/2021	20-30-100-530100-0000	
Miller	Amazon-Supplies	15.02	09/13/2021	20-30-100-530100-0000	
Miller	Walgreens-Member Retention	100.00	09/13/2021	20-30-100-521675-0000	
Miller	Dollar Tree-Program Supplies	7.00	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Program Supplies	33.26	09/13/2021	20-30-100-535500-0000	
Miller	Amazon-Safety Gloves	42.30	09/13/2021	10-00-000-585850-0000	
Miller	Amazon-Sanitation Supplies	101.64	09/13/2021	10-00-000-585850-0000	
Miller	Amazon-Supplies	26.98	09/13/2021	20-30-100-530100-0000	
Okray	Accurate Repro-Print Materials	179.04	09/13/2021	20-00-000-521650-0000	
Okray	Facebook-Social Media	278.83	09/13/2021	20-00-000-521650-0000	
Okray	Facebook-Social Media	76.05	09/13/2021	20-30-100-521650-0000	
Okray	Yelp-Digital Advertising	90.00	09/13/2021	20-30-100-521650-0000	
Okray	Amazon-Memory Card	43.99	09/13/2021	20-00-000-521650-0000	
Okray	N2-Advertising	500.00	09/13/2021	20-30-100-521650-0000	
Okray	iDrive-Backup	99.50	09/13/2021	20-00-000-521650-0000	
Okray	AMI-Print Materials	248.22	09/13/2021	20-00-000-521650-0000	
Okray	Fonts.com-Fonts	30.81	09/13/2021	20-00-000-521650-0000	
Okray	MyFonts-Fonts	42.50	09/13/2021	20-00-000-521650-0000	
Okray	MyFonts-Fonts	23.38	09/13/2021	20-00-000-521650-0000	
Okray	Mailchimp-Email Marketing	157.25	09/13/2021	20-00-000-521650-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Okray	iStock-Photography	64.50	09/13/2021	10-00-000-530450-0000	
Okray	iStock-Photography	64.50	09/13/2021	20-00-000-530450-0000	
Okray	Accurate Repro-Print Materials	137.25	09/13/2021	20-00-000-521650-0000	
Okray	Jordann Tomasek-Logo Design	175.00	09/13/2021	20-00-000-521650-0000	
Okray	AMI-Print Materials	96.56	09/13/2021	20-00-000-521650-0000	
Okray	Zoom-Virtual Meetings	61.59	09/13/2021	20-00-000-521650-0000	
Shingler	Amazon-Cable	42.62	09/13/2021	20-30-500-530401-0000	
Shingler	Amazon-Ice Packs	22.81	09/13/2021	20-30-500-530320-0000	
Shingler	Easy Ice-Concessions	85.00	09/13/2021	20-30-500-530095-0000	
Shingler	Amazon-Office Supplies	5.59	09/13/2021	20-30-500-530401-0000	
Shingler	Jewel-Lifeguard Appreciation	306.99	09/13/2021	20-30-500-530401-0000	
Shingler	Jewel-Lifeguard Appreciation	15.46	09/13/2021	20-30-500-530401-0000	
Shingler	Walmart-Lifeguard Appreciation	35.82	09/13/2021	20-30-500-530401-0000	
Shingler	Marathon-Staff Uniforms	208.19	09/13/2021	20-30-500-530401-0000	
Shingler	Marathon-Committee Jackets	648.85	09/13/2021	20-30-500-530910-0000	
Shingler	Marathon-Staff Shirts	657.26	09/13/2021	20-30-100-530250-0000	
Shingler	Amazon-Class Supplies	35.83	09/13/2021	20-30-100-535500-0000	
Shingler	Amazon-Ink	35.63	09/13/2021	20-30-500-530401-0000	
Shingler	Amazon-Class Supplies	152.34	09/13/2021	20-30-100-535500-0000	
Shingler	Oriental-Class Supplies	59.54	09/13/2021	20-30-100-535500-0000	
Shingler	Nanas Pizza-Audit Meeting	300.00	09/13/2021	20-30-500-530401-0000	
Shingler	Papa Saverios-Guard Appreciation	127.00	09/13/2021	20-30-500-530401-0000	
Shingler	Amazon-Supplies	12.99	09/13/2021	20-30-100-535500-0000	
Shingler	Marathon-Uniforms	262.80	09/13/2021	20-30-500-530401-0000	
Shingler	Marathaton-Gators Shirts	150.41	09/13/2021	20-30-500-530910-0000	
Thomas	Jewel-Supplies	27.57	09/13/2021	20-21-000-535500-1120	
Thomas	Ellyns-Meeting	58.29	09/13/2021	20-21-000-535500-1120	
Thomas	NCSI-Background Check	20.50	09/13/2021	20-21-000-535500-1127	
Thomas	Pickleball Central-Nets	509.97	09/13/2021	20-21-000-535500-1184	
Thomas	Gleagues-Registration	63.00	09/13/2021	20-21-000-535500-1290	
Thomas	Staples-Supplies	13.60	09/13/2021	20-21-000-535500-1120	
Thomas	Aldi-Water	23.30	09/13/2021	20-21-000-535500-1120	
Thomas	IWSL-Game Change	75.00	09/13/2021	20-21-000-525500-1127	
	Check Total:	17,101.43			
Vendor: 200422	Ben Jimenez			Check Sequence: 4	ACH Enabled: False
	Event Entertainment	350.00	09/13/2021	20-26-000-525500-6801	
	Check Total:	350.00			
Vendor: 202325	Naperville Trolley & Tours LTD			Check Sequence: 5	ACH Enabled: False
Deposit	Trolley Tour	400.00	09/13/2021	20-26-000-525500-6845	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	400.00			
Vendor: 178680	Shining Star Productions Summer Classes	1,176.00	09/08/2021	20-22-000-525500-2301	ACH Enabled: False
	Check Total:	1,176.00			
Vendor: 202221	Sparkles Entertainment, Inc. Event Entertainment	275.00	09/13/2021	20-26-000-525500-6801	ACH Enabled: False
	Check Total:	275.00			
Vendor: 200427	Tres Moustache, Inc. Event Entertainment	500.00	09/13/2021	20-26-000-525500-6801	ACH Enabled: False
	Check Total:	500.00			
	Total for Check Run:	23,817.30			
	Total of Number of Checks:	8			

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
July 13, 2021
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:00 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Weber, Stortz, Nephew, Bischoff and President Durham. Commissioner Cornell arrived at 7:18 p.m. and Commissioner Nephew departed at 7:55 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Project Manager Troia and Board Secretary & Executive Assistant Dikker.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Nephew moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$340,742.50 and the June 15, 2021 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Nephew, Ward, Weber, Stortz, Bischoff, and
President Durham*

Nay: None

Motion Carried.

VII. New Business

A. Cannabis Discussion

Executive Director Harris stated since the State of Illinois legalized the sale, possession and use of cannabis for recreational purposes in limited quantities by persons 21 years and older beginning January 2020, the Village of Glen Ellyn has been considering accepting or approving applications for recreational cannabis dispensaries within Glen Ellyn. Discussions by the Village trustees have been ongoing for the past few years and just recently, the current Village trustees

have extended the Moratorium Ordinance on accepting or approving applications for recreational cannabis dispensaries in Glen Ellyn until September 28, 2021.

The Glen Ellyn Park District has again been approached by concerned citizens regarding an opinion on the matter and potential impact allowing the sale of recreational cannabis could have on park properties. The Park District originally submitted a letter of opinion to Village Manager Franz supporting the requirement that the dispensaries be located no closer than 1,500 feet from a school be expanded to include all Glen Ellyn parks but supported the Village in having the ability to issue a variance when deemed necessary. Director Harris led a discussion on the subject and provided a timeline of the events surrounding the legislation of the Cannabis Regulation and Tax Act (CRTA). Village of Glen Ellyn Village Manager, Mark Franz, was present to answer any questions regarding the subject.

The Park Board of Commissioners discussed the subject at length and inquired on a “buffer” recommendation by the Illinois Municipal League (IML), possible locations should a license be granted, financial impact if license is granted and reasons for opposition by the “OPT out” organization. Manager Franz stated that the distance recommended for alcohol sales was 100 feet while the IML recommended 1500 feet for cannabis sales. He stated that while they have not been approached by a vendor for a cannabis license yet, most likely the only suitable location would be along the Roosevelt Road corridor. If a 1500-foot buffer included Park District property, the Roosevelt Road corridor location would be eliminated therefore essentially not allowing the Village the ability to grant a license should it be decided upon in September of 2021. Manager Franz discussed the possible financial impact and stated he did not have definitive reasons for the oppositions from the “OPT out” organization.

Following the discussion, the Park Board relayed their sentiments requiring a recommended distance between a cannabis dispensary and a Park. Commissioner Cornell and Bischoff support a buffer zone including Park District property of some distance be required. Commissioners Weber, Durham, Nephew, Ward and Stortz would defer to the Village for a final decision as it is not within the Park District’s purview.

Executive Director Harris thanked Village Manager Franz for his time in answering the Park Board’s questions and discussing this topic.

B. Policy Manual Updates

Superintendent of Finance & Personnel Cinquegrani discussed the proposed updates to the Park District’s Personnel Policy manual. He stated six (6) of these policies have been amended to primarily adjust for language to distinguish between the classification of employee they apply to (full-time or part-time) and one (1) new policy is being presented: Section 4.19 Job Abandonment.

Cinquegrani provided that all policies presented have been reviewed and approved by legal counsel and were based off a combination of previous Glen Ellyn Park District policies, recommendations from the Park District Risk Management Agency (PDRMA) and/or the Society

for Human Resource Management (SHRM). The Park Board had a brief discussion on the policy updates and following Commissioner Stortz moved, seconded by Commissioner Weber to approve amended Chapter III, Section 2.03 Purpose and At-Will Disclaimer, Section 3.04 Interpretation, Section 4.11 Introductory Period, Section 4.13 Dual Jobs Within the District, Section 6.10 Education and Training Participation, Section 7.05 Merit Salary and Wage Increases and to approve Section 4.19 Job Abandonment policy, as presented.

Roll Call: Aye: Commissioners Stortz, Weber, Cornell, Ward, Bischoff, Nephew and President Durham

Nay: None

Motion Carried.

VIII. Unfinished Business

A. Coronavirus (COVID-19) District Update

Executive Director Harris provided an update on the District's programs and activities. Harris stated the Freedom Four run was a success with over 700 entries running in various waves. The District supported the Fireworks efforts at Lake Ellyn, prepping the area, maintaining the site and providing the cleanup of the park following the event. The District continues to provide many free events to the community including Jazz in the Park, Family Fun nights in various neighborhoods, movies in the park, Unplug Illinois while providing support and assistance for the Tour of Lake Ellyn Bike Race which will take place this weekend. Harris said the District has hosted several baseball and softball tournaments and stated that Boathouse rentals are back to normal along with program registrations that are at pre-pandemic levels. Ackerman memberships are increasing as well as an increase in facility rentals and programs. Despite the inconsistent weather, Sunset pool has been busy while Fall Fete awareness events have taken place with great success.

Harris relayed that College of DuPage, the school districts, county, and Village of Glen Ellyn have all received funding from the Federal government for COVID-19 stimulus relief. Staff is communicating with some of these agencies, seeking possible funding for COVID-19 related expenses.

Superintendent of Finance Cinquegrani then provided an update on 2nd quarter financials. Cinquegrani updated the Board on the facility and programs budgeted surplus and deficits followed by reviewing the main revenue sources of the District stating there was no change since 1st quarter in property taxes or employment expenses. He reviewed the Ackerman Facility saying that the estimated forecast of revenue has increased since the 1st quarter while Sunset Pools net deficit has increased as well from the start of the year. Several athletic programs have increased since 1st quarter including All Star Sports, Tennis lessons, Youth Football and Youth gymnastics. All other programs are targeted to be on budget. General recreation camps and registration fee revenues have all increased over 1st quarter budgeted estimates as well as the operating surplus of the District.

Cinquegrani said all indicators have showed a positive trend and Executive Director Harris relayed that staff will be revising their 5-year capital budget and 10-year plan and will provide an update to the Park Board later in the year. Harris said staff will possibly stage a Strategic meeting following the outcome of the Community Attitude and Interest Survey that will be received sometime in November. At that time staff will have more information and more time to assess the survey, evaluate the financial status of the District, the staffing levels and the feedback from the residents of the District.

B. Newton Park proposed playground

Project Manager Troia presented an update on the Newton Park OSLAD Improvements, primarily, on the design development of the playground. Troia discussed the public open house that was held on Thursday, June 17 and provided an updated graphic presentation of the Playground and surrounding area following the feedback from the public that attended the open house. Troia stated that while the attendance was light insight was provided on new recommendations. Troia discussed the new and revised elements of the playground and stated that bid letting will tentatively occur in late August with construction starting in the fall. Staff would bid the playground with the engineered wood chip base while also obtaining an estimate on providing artificial turf for a portion of the playground area. If the bids are favorable, there could be available funds to support the installation of the turf rather than install engineered wood chips. Commissioners agreed that the artificial turf area would be beneficial and provide improved accessibility. The Park Board had a discussion of the recommended and revised features of the playground and were appreciative of the revisions based on community input and ongoing research.

C. Johnson Center Update

Project Manager Troia stated the Glen Ellyn Park District (GEPD) sought proposals for architectural and site planning services for preliminary studies of the Frank Johnson Center (FJC). Troia provided information on the facility and relayed that to ensure the facility continues to remain capable of providing maintenance support for the entire Park District, the Glen Ellyn Park District solicited bids from three firms and has engaged FGM consultants to establish schematic plans and preliminary cost estimates to renovate and improve the facility and site.

The firm has begun taking photos and measurements of the site and will be on hand in late July to solicit input from the maintenance staff. FGM will be working in cooperation with Featherstone to analyze the site, provide a lifecycle analysis of all equipment and systems and develop conceptual recommendations for improvement.

IX. Staff Reports

A. Finance Report (For Information Only)

B. Staff Reports

Harris reminded staff of the Bike Race this weekend at Lake Ellyn Park and thanked Commissioner Durham and staff for their input in the Community Attitude and Interest Survey development.

He provided information on the upcoming Advisory meetings and shared information on the two Fall Fete sign up parties that were held that provided awareness of our Scholarship Fund while raising funds.

Board Secretary and Executive Assistant Dikker discussed the two Fall Fete sign up parties in detail stating that a private concert was held at Two Hound Red and sold out within five days. Fun was held by all and proceeds of the event were directed to the Park District's Scholarship Fund. The Fireworks from the Pier Raffle was held and generated over \$3100. The Felter Family was the winner of the raffle and enjoyed their time on the pier and were very pleased that the proceeds went to a great cause.

XI. Commissioners' Reports

Commissioner Cornell commended all on a quintessential Fourth of July celebration within Glen Ellyn. Commissioner Bischoff appreciated Supervisor of Finance and Personnel Cinquegrani's financial update of the District and thanked Executive Assistant Dikker for her help with the Fall Fete events while creating awareness of our Scholarship program. Commissioner Ward was impressed by Project Manager Troia's ability to provide the project updates in house to the Park District and Board. President Durham commended staff on contributing to very special and well run Fourth of July within Glen Ellyn.

XII. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Weber to adjourn the Regular Meeting at 9:00 p.m.

Roll Call: Aye: Commissioners Cornell, Ward, Weber, Stortz, Bischoff and President Durham

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
August 3, 2021
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:01p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Weber, Nephew and President Durham. Commissioner Cornell and Bischoff participated remotely and Commissioner Stortz was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Parks Project Manager Troia and Executive Assistant and Board Secretary Dikker.

Guests in attendance included Don St. Clair and John Vitalis of the Citizens' Finance Committee.

III. Changes to the Agenda

None

IV. Recognition – Pool Management Staff

Park Board President Alex Durham stated that the Glen Ellyn Park District Board of Commissioners would like to recognize the following management staff at Sunset Pool: Christine Giunta-Mayer, Russell Monahan, Madeline Motz, Quinn Spiech and Luke Farnum along with the following Head Guard staff: Cameron Benes, Riley Krudop and Eliza Kochert. The management staff works together throughout the season to oversee the day-to-day operations which includes all staff training, safety operations, scheduling, programming, and special events.

President Durham relayed that in addition to overseeing the day-to-day operations, pool managers Christine Giunta-Mayer and Russell Monahan are also responsible for other areas and aspects of the facility including staff scheduling, learn-to-swim program, overseeing training sessions and lifeguard mentoring as well as mechanical and chemical operations. Madeline Motz has displayed excellent leadership and enhanced staff training through coordination of having the Glen Ellyn Fire Department Paramedics participate in the lifeguard in-service training. Durham said Managers Spiech and Farnum are both veterans of Sunset Pool beginning as lifeguards and moving on to leadership positions.

Sunset Pool Headguards also have been an integral part of 2021, managing the on-duty guards including rotation, scanning, first aid and other issues that could arise. They also plan staff events to encourage retention. This year they have held several fun events with more coming up including the Lifeguard Olympics all which create camaraderie and cohesiveness while providing a positive outlet away from their responsibility as a lifeguard.

President Durham stated that Sunset Pool management staff is critical to the safety and operation of the facility and the District is fortunate and appreciative to have such a highly qualified, motivated and engaged leadership team. The Park Board and staff thanked the team for their efforts, commitment and dedication to Sunset Pool and along with Sunset Pool Manager Chad Shingler, presented a small token of appreciation.

Pool Manager Shingler praised the aquatic leadership team for their dedication, professionalism and passion. Those in attendance included Christine Giunta-Mayer and Madeline Motz. Both of whom expressed their appreciation to the District.

V. Public Participation

None

VI. Voucher List of Bills

Commissioner Weber moved, seconded by Commissioner Bischoff to approve the Voucher List of Bills totaling \$347,852.79.

Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Ward, Nephew and President Durham
Nay: None

Motion Carried.

VII. Auditing Services RFP

Superintendent of Finance & Personnel Cinquegrani discussed that Illinois statutes require an annual financial audit of the Glen Ellyn Park District be completed, reported and filed with the Illinois Comptroller within six months after the close of each fiscal year. Lauterbach & Amen completed the previous audit agreement ending fiscal year 2020. In anticipation of the 2021 financial audit, the District issued a “Request for Proposal” (RFP) for accounting firms. Four (4) firms responded and three (3) submitted a proposal.

Prior to the Board meeting, the RFP information and proposals were presented to the Glen Ellyn Park District’s Citizens’ Finance Committee (CFC). The members discussed the process and proposals and supported the proposal of Lauterbach and Amen. The firm was the lowest bidder, specialized exclusively in servicing the local government sector, provided training and educational opportunities at no additional cost, provided year-round support and would adjust key engagement personnel to provide a fresh perspective of the District’s financials. Their previous experience with the Park District was positive including never charging additional fees due to changes in auditing services.

The Park Board had a brief discussion of the recommendation and practices of Lauterbach & Amen as well as discussed the other two (2) submitted RFPs and following, Commissioner Weber moved, seconded by Commissioner Ward to approve the proposal from Lauterbach & Amen for auditing services for fiscal years 2021, 2022 and 2023 with the Park District’s option to renew the contract for fiscal years 2024 and 2025.

Roll Call: Aye: Commissioners Weber, Ward, Cornell, Bischoff, Nephew and President Durham
Nay: None

Motion Carried.

VIII. Citizens’ Finance Committee Membership

Superintendent of Finance & Personnel Cinquegrani discussed that pursuant to the Citizens’ Finance Committee (CFC) bylaws, the Park Board of Commissioners shall approve annually, by a majority vote, the members of the Citizens’ Finance Committee. Cinquegrani stated that previously, there have been eight (8) members of the CFC consisting of staggered two-year terms. Seven (7) of the members expressed interest in remaining on the committee.

The CFC bylaws allow for a committee to consist of a minimum of five (5) members and a maximum of nine (9) members. After discussing internally amongst staff and current members of the CFC, the recommendation was to renew those seven (7) members’ terms, as detailed below and possibly expand memberships to nine (9) members which is in accordance with the CFC bylaws. Any additions or changes to the committee’s membership would be brought before the Board for further approval. Below were the recommended new terms being presented.

1-Year Terms (concluding June 2022)

John Vitalis (Chairman)
Tom Lettenberger
Charlie Prisco
Don St. Clair

2-Year Terms (concluding June 2023)

Leo Lanzillo
Michael Graham
Mike Hoban

Newly elected CFC Chairman John Vitalis thanked the Park Board while Executive Director Harris commended the past Chairman, Leo Lanzillo and veteran members Don St. Clair and Tom Lettenberger for their service. Following Commissioner Ward motioned, seconded by Commissioner Weber to approve membership in the Citizens’ Finance Committee as presented.

Roll Call: Aye: Commissioners Ward, Weber, Cornell, Bischoff, Nephew, and President Durham
Nay: None

Motion Carried.

Commissioner Bischoff left the Zoom call at 7:50 p.m. and arrived in person to the meeting at 8:00 p.m.

IX. OSLAD Application Resolution

Parks Project Manager Troia stated that in anticipation of the Glen Ellyn Park District potentially implementing significant improvements to Lenox Road beginning in 2022, the District will be submitting an OSLAD grant application for elements with the project. The elements are consistent with the Ackerman Master Plan; adding garden plots, dog park, pickleball courts,

shelter, trail improvements and interpretive signage and the District will seek out the maximum matching amount of \$400,000. Troia stated that this is a competitive process, but the Lenox Road project has many excellent qualities and elements that are encouraged by the OSLAD grant.

As part of the requirement for the OSLAD grant, the District must approve a “Resolution of Authorization” including approval that the District has the necessary funds required for the project and the District will comply with the terms and regulations of the OSLAD program should a grant be received.

The Park Board discussed various elements of the Lenox Road OSLAD project including the shelter, garden plots and surrounding neighborhood. The Board also discussed the proposed Churchill Park improvements that were shared in earlier discussions and questioned the comparison of the two projects in regard to which was more appropriate for an OSLAD grant submittal. Troia relayed that the Lenox Road project has more OSLAD suitable elements and would have a greater chance of receiving a grant. Following discussion, Commissioner Ward moved, seconded by Commissioner Weber for approval of the “Resolution of Authorization” specific to the OSLAD grant application for improvements to Lenox Road.

*Roll Call: Aye: Commissioners Ward, Weber, Cornel, Nephew, and President Durham
Nay: None*

Motion Carried.

X. 2013 Comprehensive Plan Amendment

Parks Project Manager Troia discussed the 2013 Comprehensive Plan of the Park District stating that this Plan guides the District’s operation including land acquisitions, park development, programs, budget, and personnel to maximize existing resources.

As this plan has not been updated since 2013, the recommendation is to update the Comprehensive Plan in 2022 following the Community Attitude and Interest Survey that will be conducted this fall. Prior to that effort, Troia stated, several amendments reflecting master planning efforts should be formally adopted and integrated into the Comprehensive plan. Those include Sunset Pool Master Plan, Ackerman Park & Lenox Road Master Plan, Lake Ellyn 5 Year Improvement Plan, Newton Park Master Plan Improvements and the 2014 Glen Ellyn Park District Dual Facility study (Main Street Recreation Center, Spring Avenue Recreation Center).

Following a brief discussion among the Board, Commissioner Weber motioned, seconded by Commissioner Ward to approve the proposed 2009-2013 Comprehensive Plan Amendments as presented.

*Roll Call: Aye: Commissioners Weber, Ward, Cornell, Bischoff, Nephew, and President Durham
Nay: None*

Motion Carried.

XI. Newton Playground Equipment Purchase

Parks Project Manager Troia discussed that the playground replacement at Newton Park is part of the OSLAD improvement project for Newton Park. He reviewed the playground selection that has been finalized and discussed at previous Board Meetings and as a result of Community input from the Public Meeting held at Newton Park, and stated staff recommended purchasing directly through the qualified HGAC Cooperative Purchasing program to maximize savings. In August, bid documents will be developed for installation of the playground equipment and performing site work with hopes of completion in the Spring of 2022.

The Park District recommended approving the purchase of the equipment from Landscape Structures c/o NuToys and following a brief discussion, Commissioner Weber moved, seconded by Commissioner Ward to approve the purchase of Newton Park Playground Equipment from Landscape Structures c/o NuToys through the Cooperative Purchase for the price of \$157,357.00.

Roll Call: Aye: Commissioners Weber, Ward, Cornell, Bischoff, Nephew, and President Durham
Nay: None

Motion Carried.

XII. Community Attitude & Interest Survey Draft Review

Executive Director Harris discussed the Community-Wide Attitude and Interest Survey that was approved and slated to begin in 2020 but was deferred due to the pandemic. Harris said as the District begins the 2022 budget process, the consensus of the Board was to move forward with the Community Attitude and Interest Survey with the goal of distribution in September and receipt of results in November. A draft of the survey was developed through Staff, Board liaison Durham and aQity staff collaboration.

aQity President, Jeff Andreasen, was in attendance and presented the survey to the Park Board for further discussion and to answer any questions while most importantly gathering Board feedback. Andreasen described the process and timeline of the survey stating that it would be distributed to a randomly select number of community members via mail allowing them to participate either via mail, phone or online completion with the goal 400 responses.

Andreasen discussed the process of getting a sample survey that is representative of the District in further detail then led the Park Board through a review of each question that will be posed to the community. The Park Board reviewed each question thoroughly and offered guidance and suggestions. President Durham suggested including the addition of park trails and open space within one of the questions regarding need or interest in outdoor park amenities or facilities but after further discussion it was omitted. Andreasen added that in a majority of Park District surveys trails and open space almost always are the top two priorities of the community. Several Park Board members stated they would rather see what other items might be a priority of the community rather than being overshadowed by a known popular response of trails and/or open

space. Next the Park Board discussed the question regarding indoor amenities and agreed to add “indoor pool” as a suggested amenity. Lastly potential Park District initiatives were discussed and changes were made to this question as well.

Following the lengthy discussion of the draft survey aQity President, Jeff Andreasen, stated that the survey would be amended within the next week with final completion of the survey being available by mid-August with a distribution date to the community in early September. Once the required amount of randomly selected surveys is received, the survey would be available to the entire District but would be analytically tabulated separately from the primary randomly distributed survey. Results of the survey would be brought before the Board in early November.

Staff and the Park Board thanked Andreasen for his time and guidance in this discussion and they look forward to a presentation of the results later in the year.

XIII. Staff Reports

No Reports

XIV. Commissioners’ Reports

Commissioner Cornell hopes the District continues to offer the hybrid version for attendance of Board Meetings. Executive Director Harris said hybrid meetings would continue and will be monitored as the situation evolves. President Durham stated he has enjoyed the pool this season and was very appreciative that the District provided this asset for the community.

XV. Adjourn to Executive Session

At 10:03 p.m. Commissioner Nephew moved, seconded by Commissioner Ward, to convene into executive session under Section 2(c)1 for the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel for the District.

XVI. Reconvene to Executive Session

The Workshop meeting reconvened at 10:36 p.m.

XVII. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Weber to adjourn the Workshop meeting at 10:37 p.m.

Roll Call: Aye: Commissioners Bischoff, Weber, Cornell, Ward, Nephew, and President Durham
Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
September 7, 2021
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:02p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Stortz, Nephew, Ward, Weber, Bischoff and President Durham.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Parks Project Manager Troia and Executive Assistant and Board Secretary Dikker.

Guests in attendance included Gail Bernstein of the League of Women Voters.

III. Changes to the Agenda

None

IV. Public Participation

None

V. Voucher List of Bills

Commissioner Cornell moved, seconded by Commissioner Bischoff to approve the Voucher List of Bills totaling \$394,692.21

*Roll Call: Aye: Commissioners Cornell, Bischoff, Ward, Weber, Stortz, Nephew
and President Durham*

Nay: None

Motion Carried.

VI. Fall Fete Update – Eileen Mullin-Gasteier

Eileen Mullin-Gasteier, Principal and Owner of EMG Consulting, provided an update on the Park District's Fall Fete Event that is to take place on Saturday, November 6, 2021. Fall Fete serves as our signature fundraiser/awareness opportunity for the Glen Ellyn Park District Scholarship program.

Eileen provided an update to the Fall Fete event stating that currently approximately 80 tickets have been sold. Due to the evolving COVID guidelines and potential for mask requirements and other restrictions in November, contingency plans have been established including rescheduling in the spring, 2022 or modifying the November event.

Additionally, an overview of Fall Fete “Sign-up parties” that have already occurred at Two Hound Red and the Fourth of July fishing pier raffle was presented. The update concluded with a preview of upcoming Fall Fete “Sign-up parties” that will be taking place, Mixed Paddles Tournament in October and Trolley Lights Tour through Naperville in December.

The Park Board had several questions including funds raised to date, how much 2019 Fall Fete generated and COVID challenges. All were appreciative of the efforts and thanked Eileen Mullin-Gasteier for her time, creativity, resourcefulness and commitment.

VII. 2022 Budget Assumption

Superintendent of Finance & Personnel Cinquegrani discussed that preparation for the annual operating budget for the 2022 calendar year is currently underway. A chart of “2022 Budget Assumptions” was distributed and discussed providing key components of the annual operating budget including full time staffing recommendations, salary pay scales, and capital projects. Cinquegrani then discussed the financial calendar for process and stated that the Assumptions are to serve as guidelines during the 2022 budget process.

Park Board members also discussed other elements of the operational budget including compensation, impact of minimum wage increases, employee benefits and overall budget financial goals. The Park Board inquired about the impact of COVID restrictions on the budgeting process and requested staff investigate the impact of user fee increases to offset the financial impact of the pandemic. As a reminder the Park District lost over \$3.5 million in revenue and has not received any federal or state assistance. While tax supported, tax revenue amounts to less than 50% of the District’s total revenue. 55% of the District’s revenue is generated through user fees. Cinquegrani concluded by stating the budget process will continue to be discussed throughout the fall and into winter and a preliminary draft of the budget should be presented to the Board in mid-October.

VIII. Prairie Path Park Discussion

Executive Director Harris stated that he, along with Project Manager Troia and Commissioner Ward, attended a progress meeting with representatives of REVA, the former US Bank site owner and developer. REVA presented updated conceptual plans of the project including potential park improvements and impact on Prairie Path Park. They in turn are seeking Park Board feedback.

Project Manager Troia presented the three (3) conceptual plans to the Park Board for their review, input and discussion. The Park Board discussed in detail various questions including setback requirements, variances to the development, responsibility of ongoing and long-term maintenance of the area particularly the proposed hardscape patio which would serve largely the retail space, liability of elements constructed on Park District property (stairs) and responsibility of the improvement costs. The Park Board was excited about the potential improvements and agreed to continue conversation on these concepts with attention to the questions raised.

IX. Staff Reports

Executive Director Harris stated the several items are out to bid currently with bid openings in the next week. He stated they include Sunset Parking lot, Lake Ellyn Park North Shoreline improvements, Newton Park playground and Sunset Pool shade structure. To date, there has been considerable interest with fourteen (14) packet pickups, so staff is hoping for a competitive bidding process.

X. Commissioners’ Reports

Commissioner Nephew stated that September 1st was the 10-year anniversary of Dave Harris’ hire date with the Glen Ellyn Park District. She expressed her happiness to have Dave representing the community and said they were lucky to have someone who also resides in the community. Commissioner Cornell attended a neighborhood gathering and said many compliments and appreciation of the Park District were shared. Lastly, President Durham expressed his thanks for Sunset Pool this summer during such a challenging time and received positive feedback on the recent children’s color run that was held at Ackerman Park.

XI. Adjourn to Executive Session

At 9:03 p.m. Commissioner Stortz moved, seconded by Commissioner Ward, to convene into executive session under Section 2(c)21 for the discussion of minutes of prior executive session meetings, for the purpose of review, approval or release of such minutes.

XII. Reconvene to Executive Session

The Workshop meeting reconvened at 9:12 p.m.

XIII. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by President Durham to adjourn the Workshop meeting at 9:13 p.m.

Roll Call: Aye: Commissioners Bischoff, Durham, Cornell, Ward, Weber, Stortz and Nephew

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary



MEMO

September 16, 2021

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Sunset Parking Lot Asphalt Improvements

For 2021, staff budgeted to repair the parking lot at Village Green Park. However, after seeing the amount of disrepair after the winter, it was determined that addressing the parking lot at Sunset Pool was a higher priority.

During due diligence on this project pavement soil core samples were performed. It was determined that the failures and disrepair were due to inconsistent pavement courses throughout, and total removal and replacement is warranted. Additionally, a portion of the sidewalk ramp to the front entry is currently non-compliant with ADA requirements and will have to be replaced.

On August 27th, staff publicly noticed invitations for bid, requesting contractors to provide proposals for asphalt improvements at Sunset Pool. The scope of work focused on removal and replacement of all asphalt surfaces, aggregate base amendment, and restriping.

The bid opening for the Newton Park Asphalt Improvements was conducted on Wednesday, September 15th, at which time eight (8) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates.

Geneva Construction Co. submitted the lowest lump sum bid of \$105,668. The submitted bid was vetted and found to be complete. This contractor completed the improvements to Safety Village and Sunset Tennis Courts last year. Both projects involved color coating. Accu-Paving not only performed well but provided excellent communication throughout the project. The approved budget for Village Green Parking Lot improvements is \$85,000. However, staff feels that the bids were competitive, and maintaining this asset is important. The excess from the operating budget will account for the difference.

Recommendations: Park District staff recommends awarding the Sunset Parking Lot Asphalt Improvements bid to Geneva Construction Co. for the amount of \$105,668.

Motion: I make the motion to award the Sunset Parking Lot Asphalt Improvements to Geneva Construction Co. as the lowest responsive and responsible bid for the amount of \$105,668.



GLEN ELLYN PARK DISTRICT

BID TABULATION FORM

Project: Sunset Parking Lot

Date: 9/15/21, 10:00 am

Bidders Name	Bidders Location	Adnd. 1	Bid Bond	Base Bid	Alt 1. (Concrete Near Dumpster)
Geneva Construction Co.	Aurora, IL	X	X	\$105,668.00	\$17,500.00
Track McNeil Paving	Elk Grove V., IL	X	X	\$105,970.00	\$18,585.00
Accu Paving	Broadview, IL	X	X	\$107,200.00	\$18,400.00
Champion Paving Corporation	Hampshire, IL	n/a	X	\$108,482.00	\$12,500.00
Evans & Son	West Chicago, IL	X	X	\$111,903.34	\$24,902.00
Chicagoland Paving	Lake Zurich, IL	X	X	\$115,000.00	\$20,500.00
Abbey Paving	Aurora, IL	X	X	\$122,395.25	n/a
A Lamp Construction	Schaumburg, IL	X	X	\$127,495.00	\$15,000.00

Addendum 1: Issued Sept. 9, publicly on the GEPD website. Included details about concrete inlet collar.

Opened By: NT

Witnessed By: KD







MEMO

September 16, 2021

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Lake Ellyn Park North Shoreline Improvements Bid

In 2013 a Master Plan for Lake Ellyn was developed as a comprehensive long-term vision. The plan included possible repair, replacement, and improvements to existing park elements based upon community feedback to help prioritize resources.

Staff has continued to utilize this plan to help develop near-term capital projects. Along with continued observation, evaluation, and internal discussions, staff has developed a 5-year capital improvement plan for Lake Ellyn consistent with the 2013 Master Plan.

The North Shoreline concept connects the boathouse to the existing floating pier with a wide permeable paver walkway. Providing access and additional seating opportunities directly adjacent to the lake edge. Improvements would be made to the existing concrete boat ramp, making it more functional.

Overall, this conceptual improvement plan would be an attractive addition to the park and provide another opportunity for the public to enjoy Lake Ellyn.

On August 27th, staff publicly noticed an invitation for bids, requesting contractors to provide proposals for site improvements at Lake Ellyn Park.

The bid opening for the Lake Ellyn Park Site Improvements was conducted on Tuesday, September 14, at which time nine (9) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates.

Integral Construction, Incorporated submitted the lowest lump sum bid of \$323,000. With an Add Alternate for pricing of an additional course of wall of \$47,000. The submitted bid was thoroughly vetted and references were checked. Integral does much of their work with public agencies, including Naperville and Butterfield Park Districts as well as many municipalities in DuPage County. Additionally, the concrete sub-contractor is a Glen Ellyn contractor. Although their current workload is high, the Principal Chris Osinski has committed completing this project on schedule, ahead of the summer activity at Lake Ellyn.

Recommendations: Park District staff recommends awarding the Lake Ellyn Park Site Improvements base bid and Alternate 1 to Integral Construction, Incorporated for the total amount of \$370,000.

Motion: I make the motion to award the Lake Ellyn Park Site Improvements to Integral Construction as the lowest responsive and responsible bid for the amount of \$370,000.



BID TABULATION FORM

Project: Lake Ellyn North Shoreline

Date: 9-14-21, 10:00 am

Bidders Name	Bidders Location	Adnd. 1	Bid Bond	Base Bid	Alt. 1 (Additional Course of Wall)
Integral Construction, Inc.	Romeoville, IL	X	X	\$323,000.00	\$47,000.00
V3 Construction	Woodridge, IL	X	X	\$359,500.00	\$38,500.00
Wilkinson Excavating	Somonauk, IL	X	X	\$391,600.00	\$36,000.00
Semper Fi Land Inc.	Yorkville, IL	X	X	\$393,772.00	\$38,333.00
Schaeffges Brothers, Inc.	Wheeling, IL	X	X	\$450,000.00	\$42,700.00
Copenhaver Construction	Gilberts, IL	X	X	\$454,000.00	\$40,000.00
Landworks Limited	Bolingbrook, IL	X	X	\$454,558.00	\$33,800.00
Innovation Landscape, Inc.	Plainfield, IL	X	X	\$464,433.00	\$37,824.00
Earthwerks Land Improvement	Batavia, IL	X	X	\$559,500.00	\$25,000.00

Addendum 1: Issued Sep. 9, publicly on the GEPD website. Included revisions to paver extents and clarifications on lake lowering.

Opened By: NT

Witnessed By: KD



MEMO

September 17, 2021

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Goals and Objectives 2021 (update) / 2022 (proposed)

As part of the annual budget process, the Glen Ellyn Park District establishes goals and objectives for the fiscal year. Critical goals were developed several years ago with the plan to repeat annually while adjusting and creating updated objectives. As a result, the Glen Ellyn Park District has shown excellent progress in those identified areas including community relations, expanded recreation opportunities, collaboration, marketing, economic stability, and park operations. A list of the 2021 Goals and Objectives along with a status of each and a proposed list of 2022 recommendations are attached.

Recommendation: Staff will present an update for 2021 and a proposed list of goals and objectives for 2022. Following, staff will be available for questions and comments.

2021 Goals and Objectives (status)

Provide opportunities for community outreach and relations

- The Park District will continue to partner and leverage its ability to collaborate and expand opportunities with other organizations without incurring additional expenses. For 2021, the District will continue to publish its brochure content digitally. This will decrease expenses, allow for greater flexibility of programming, and be more efficient in productivity. (Ongoing)
- Continue involvement and membership with community organizations including: Glen Ellyn Chamber of Commerce, Kiwanis Club of Central DuPage, Glen Ellyn Lions Club and Rotary Club of Glen Ellyn. Assistant Superintendent Babicz will serve as the District representative for Rotary, Marketing Supervisor O’Kray will be the District representative on the Chamber, Assistant Superintendent Robinson will continue to be the liaison with the Lion’s Club, and Executive Director Harris will remain as the representative on the Central DuPage Kiwanis. The College of DuPage Frida exhibit has been rescheduled for 2021 and the District will maintain a presence with that effort. (Ongoing)
- Continue collaboration with the District’s Advisory Committees including: the Ackerman SFC Advisory Committee, Citizens’ Finance Committee, Environmental Committee, and Youth Sports Advisory Committee. Consider the addition of another advisory committee by possibly creating a Capital Improvements Committee. The group could include different park and facility constituents, VGE representatives and other government agencies. The goal would be to understand what the community needs/desires of the Park District with the caveat that there are no guarantees of implementation. (The District did not add any additional advisory committees)
- Continue to work with the local School Districts 41, 87 and 89 to improve communication of Park District programs to students and their families while also maximizing community assets. Park District has an excellent partnership with District 87. District 41 is a work in progress while District 89 needs to be reviewed and expanded if possible. Establish a regular meeting schedule with District 41 representatives to improve communication and ensure that the relationship is mutually beneficial. With D89, the goal would be to establish a greater Park District presence south of Roosevelt. (Ongoing)

- Continue to solidify the Friends of Glen Ellyn Parks Foundation with the goal of expanding District awareness, increasing scholarship opportunities and contributing towards specifically identified projects in partnership with the Park District. Actively seek additional members and Board liaison involvement. The Foundation still needs to expand the committee and will continue those efforts into 2021. Focus on community education, fundraising and development of additional events which would both provide awareness and raise funds. (Ongoing)

Enhance Recreation program portfolio and opportunities

- Continue to develop new in-house athletic programs and improve existing programs to include expanded youth basketball leagues (including kindergarten) and instructional programs (including a boys' basketball academy component), build upon the girls' basketball academy, add a new girl's lacrosse program and an adult softball tournament. Continue to expand Monday Miles and youth volleyball program opportunities. Add age group specific winter indoor and summer outdoor soccer tournaments. Add summer dodgeball tournament. Develop one day programs such as Frosty 3-on-3 soccer tournament, parent/child basketball 2-2 event, etc. (Many items completed)
- Research locating t-ball program at the Hub softball complex to establish a convenient location while providing an improved first-time experience for t-ball participants. The program has lacked a true home, having been situated over the past several years at a variety of locations. If possible, the ability to stage at one convenient location would create a more positive experience for the participant. Usage would have to be coordinated with the girls' softball schedule. (Completed)
- Evaluate restructuring/enhancing the house soccer and youth basketball programs to include the addition of professional training staff for practices to improve quality of instruction and overall program. (Completed)
- Explore the feasibility of adding a compulsory/optional gymnastics team. Work with high schools to find available practice time in their facilities. (Deferred due to inability to access high school gymnastics area)
- Engage Glenbard West and Glenbard South coaching staffs to explore increased collaboration and opportunities/support for Park District and School District programming. (Completed)

- Create a plan of action to utilize the outdoor fitness equipment and incorporate classes to use this facility. Also, utilize the new trail for advanced programming. (completed)
- Create an annual spook trail through the forest area at Ackerman. Allow for people of all ages to enjoy this event. Add holiday festive events for each holiday in and around the facility. (Completed)
- Continue to expand Cultural Arts by adding a variety of new Dance Academy classes, a competitive dance team, and an assortment of new theater programs. Staff will create and market classes to begin in the Spring of 2021. (Ongoing)
- Develop and implement revised processes for Preschool and Adventure Time Program registration to include new technology available. Update to offer online registration for respective programs and incorporate online forms for gathering emergency and general student information. (Ongoing)
- Explore alternative Preschool program/class offerings including enrichment programs targeting specific areas such as science and technology. (Deferred)
- Continue to expand platform tennis programs, events, leagues, and tournaments for local high school tennis players including doubles tournaments. (Deferred)
- Continue to offer and expand special events at various parks and neighborhoods throughout the Park District including the return of Thirsty Thursdays on the Deck, Adult Egg Hunt, and cooperative events with the Glen Ellyn Public Library. (Completed)
- Continue to improve/expand senior and adult programming by evaluating current offerings to produce a new line of trend setting classes and events. Initiate marketing efforts to further promote existing opportunities including pickleball, exercise programs, silver sneakers, dance, nature, trips, swimming, etc. (Ongoing)
- Continue to offer successful ASFC youth programs while developing and offering new and innovative programs including Sports and Science Camp, and Youth Dance Fit. (Completed)
- Evaluate contractual activities offered and develop plans for possible move to in-house offerings for youth programming. Hiring staff internally will reduce the cost of some

activities and allow the Park District to manage the types of programs offered more efficiently. (Ongoing)

- Evaluate and develop a subset of Camp Caravan to create small groups (15-20 campers) for Summer 2021 to generate an environment that is inclusive of all campers and allow for each camper to succeed. (Deferred)

Seek additional opportunities for intergovernmental initiatives to maximize services and minimize taxpayer's expenditures

- Continue to develop and expand partnerships with COD facilities and athletic team coaches to offer increased programming and recreational space for Park District programs. (Ongoing)
- Explore and further develop partnerships with District 89, Parkview Community Church, First Presbyterian Church, and the Village of Glen Ellyn (Civic Center/Village Links) for additional programming opportunities and facility usage. (Deferred)

Improve overall efficiency and effectiveness of the Park District

- Create a transition plan to recruit, hire and train replacement for the retiring Assistant Superintendent of Facilities (Completed)
- Go live with redesigned youth sports and adult leagues websites and volunteer coach's intranet to include electronic access of volunteer forms/training materials. (Completed)
- Continue to research options for closed-circuit parent viewing for drop-off activities such as gymnastics and dance. Include surveying parents and gathering feedback as to preference. (Deferred)
- Develop Preschool furniture replacement plan. Evaluate classroom furniture needs and schedule replacement by classroom size, amount of use and age of the current fixtures in each room. (Deferred)
- Perform and document spring storm drills, fall fire drills and intruder safety drills at Main Street Recreation Center, Spring Avenue Recreation Center, and Ackerman Sports and Fitness Center. Hire safety consultant to analyze facility safety issues and coordinate training in all areas. (Ongoing and deferred)

- Research an efficient and effective way to store the boats for the popular boating program at Lake Ellyn. Pursue purchase of additional pedal boats when storage is available. (Deferred)
- Research and develop short- and long-term plans for the purchase and installation of security cameras where needed throughout the District for future installation. (Deferred)
- Update and revise strategic plan for Sunset Pool to include: production of analysis report at conclusion of season; the addition of new programs and special events including more adult programs; continue improvements to the swim lesson program with upper tiered instructors; review registration numbers for the 7 through 10 year old age groups for Gators swim team to eliminate the long wait lists; add another junior high splash event continue to offer and improve programs and TGIF events; continue to improve operational policies and procedures for better personnel management, streamlining customer service procedures, and offering staff incentives and teamwork activities to improve staff morale; continue to provide member specials throughout the season with some pop up events. Research addition of push bar on gates for safety options in the future. Include concessions and front desk in CPR training before the start of the season. Continue to assess needed furniture upgrades including the re-strapping of the chairs, additional concession tables and replacement of the shade canopies. Finally develop a five-year capital improvement plan incorporating recommendation from the recently completed improvement recommendations. (Ongoing and deferred)

Increase Glen Ellyn Park District exposure to the community

- Create and/or gather footage for 10 short promotional videos focused on softball, football, travel soccer, field hockey, summer camps, restoration workdays, Holes & Knolls, Ackerman SFC, Sunset Pool, and the Maryknoll Splash Park. (Completed)
- Create a fitness member highlight series and promote internally and externally to draw in new business and/or drive interest in personal training. (Deferred)
- Work with Invox Design to restructure and modernize the backend architecture of gepark.org to move away from pre-defined templates to a CMS which will allow greater control and flexibility when modifying or creating webpages. (Completed)

- Launch SMS marketing platform for Sunset Pool, Holes & Knolls, and the Maryknoll Splash Park (Restore Illinois Phase 5 only). (Deferred)
- Create 25 new Facebook and Instagram stories in 2021. (Completed)
- Complete project to convert all webpages (gepark.org and ackermansfc.com) to Wordpress block format and rewrite copy to align with the 7th Grade Standard reading level. (Completed)
- Restructure the sitemap for gepark.org to reduce the size of the mega menus, better highlight popular pages, and make the website easier to navigate. (Completed)
- Marketing Coordinator to take an online InDesign Level 1 class through LinkedIn Learning. (Completed)
- At ASFC host more community events. Attend local health and wellness events and fairs whether virtual or in person. Host free open houses at ASFC. (Completed)

Improve and strengthen overall short- and long-term economic stability of the Park District

- As the District likely will remain challenged with the effects of COVID-19, continue to develop, and implement strategy that will address restrictions and financial hardships. This includes minimizing staffing where able, maximizing the use of full-time staff, contracting out services if more economical and efficient, evaluating programs that requires subsidizing, be ambitious, creative, and resourceful with programming while adhering to guidelines in place. (Ongoing)
- Evaluate ASFC memberships and incentives for the upcoming 2021 year and implement a recruitment and retention program (Ongoing)

Maintain and improve Glen Ellyn Park District Properties and Parks

- While budgeting Newton Park Playground replacement and skate park improvements for 2021, continue to pursue the FY 2020 OSAD grant in which the Newton Park project was selected as an alternate project. If unsuccessful, the two elements would be completed by the end of 2021. (Completed)

- Apply for a FY2021 OSLAD if available for Churchill Park Improvements. If successful, the improvements would occur in the 2022 budget year. (Applied for OSLAD but for a different project)
- As mentioned previously, develop a 5-Year Master Plan for Sunset Pool. (Deferred)
- Establish a 5-Year Master Plan for Lake Ellyn Park utilizing the 2012 master plan and addressing items yet to be implemented and other needs that have emerged since the plan was approved. (Ongoing)
- Update ADA Audit (internally). (Deferred)
- As memorial donations continue to be in high demand while opportunities become less, create an overall plan with remaining bench and tree opportunities. In addition, develop other potential forms of respectful and practical recognition opportunities. (Ongoing)
- Develop fundamental GIS Layers including: Parks, Playgrounds, Mowing Areas and Memorial Benches. (Ongoing)
- As the District refines its Board meeting setup, research changes to the Board Conference Room. Create a room that can be more easily used for multiple purposes. (Completed)
- After inspection and evaluation of the roofs at Spring Ave. and Main Street in 2020, develop plans for repairs/replacement in 2022 and 2023. (Ongoing)
- Update the expired comprehensive plan incorporating many of the recent studies and facility plans into a District wide plan. (Ongoing)

2022 Goals and Objectives (proposed)

Provide opportunities for community outreach and relations

- The Park District will continue to partner and leverage its ability to collaborate and expand opportunities with other organizations without incurring additional expenses.
- Continue involvement and membership with community organizations including Glen Ellyn Chamber of Commerce, Kiwanis Club of Central DuPage, Glen Ellyn Lions Club and Rotary Club of Glen Ellyn.
- Continue collaboration with the District's Advisory Committees including: the Ackerman SFC Advisory Committee, Citizens' Finance Committee, Environmental Committee, and Youth Sports Advisory Committee. Consider the addition of another advisory committee by possibly creating a Capital Improvements Committee.
- Continue to work with local School Districts 41, 87 and 89 to improve communication of Park District programs to students and their families while also maximizing community assets. Set up quarterly meetings with each agency to ensure communication and shared use to maximize public benefit.
- Advocate on behalf of the Park District for funding and assistance from other public agencies the Park District provides services and assistance to and who have received COVID-19 relief assistance and/or are in a more favorable financial position. Agencies could include DuPage County, D87, and the Village of Glen Ellyn. As a reminder the Park District has not been directly eligible for any funding assistance to date.
- Continue to solidify the Friends of Glen Ellyn Parks Foundation with the goal of expanding District awareness, increasing scholarship opportunities and contributing towards specifically identified projects in partnership with the Park District. Determine practical and realistic scope and direction of foundation.

Enhance Recreation program portfolio and opportunities

- Continue to develop and expand youth athletic programs and activities including leagues for kindergarten age participants, skills-based classes, private instruction, new in-house athletic programs and improve existing programs.

- Maximize use and programming of athletic amenities including the renovated softball hub.
- Develop and implement programming and general usage of the former HGA room at ASFC.
- Pandemic related outcomes including an alternative food service for Sunset Pool, reuse of the ASFC childcare room with an alternative program for those members needing childcare assistance and repurposing of the climbing wall area.
- Continue to expand Cultural Arts by building upon Dance Academy classes, a competitive dance team, and theater programs.
- Develop and implement DEI programming.
- Develop and implement revised processes for Preschool and Adventure Time Program registration to include new technology available. Update to offer online registration for respective programs and incorporate online forms for gathering emergency and general student information.
- Explore alternative Preschool program/class offerings including enrichment programs targeting specific areas such as science and technology while expanding environmental opportunities.
- Continue to expand racquet sports programs including researching indoor opportunities.
- Continue to offer and expand special events at various parks and neighborhoods throughout the Park District including the return of Thirsty Thursdays on the Deck, Adult Egg Hunt, and cooperative events with the Glen Ellyn Public Library.
- Continue to improve/expand senior and adult programming by evaluating current offerings to produce a new line of trend setting classes and events. Initiate marketing efforts to further promote existing opportunities including pickleball, exercise programs, silver sneakers, dance, nature, trips, swimming, etc.
- Establish a teen summer camp which is more age appropriate than previous camp opportunities.

Improve overall efficiency and effectiveness of the Park District

- Implement organizational changes including elevating full-time staffing back to 2019 level. Also includes the realignment of duties and responsibilities to maintain efficiencies and maximize resources while being economically sustainable.
- Develop Preschool room improvement plan. Evaluate classroom furniture needs and schedule replacement by classroom size, amount of use and age of the current fixtures in each room.
- Perform and document spring storm drills, fall fire drills and intruder safety drills at Main Street Recreation Center, Spring Avenue Recreation Center, and Ackerman Sports and Fitness Center.
- Research and develop short- and long-term plans for the purchase and installation of security cameras where needed throughout the Park District for future installation.
- Following completion and outcomes from the 2021 Community Attitude and Interest Survey, update, and revise Park District strategic plan.

Increase Glen Ellyn Park District exposure to the community

- Begin design of a Glen Ellyn Park District app which would allow for push notifications, additional advertising of our programs, and more. Alternately, launch SMS marketing platform for Sunset Pool, Holes & Knolls, and the Maryknoll Splash Park. (May 2022)
- Create 12 short promotional videos focused on athletics, fitness, and select events. Specific areas will be dependent on ability to capture more “evergreen” footage. (September 2022)
- Develop a fitness member highlight series and promote internally and externally to draw in new business and/or drive interest in personal training. (December 2022)
- Continue to refine marketing strategies due to the switch to a digital-only brochure format with a specific focus on reaching undeserved communities. Includes launching a monthly video series highlighting upcoming activities throughout the Park District, a senior-focused print newsletter, and researching translation options. (December 2022)

- Use photos and graphics to create a more visually appealing and welcoming environment at Main Street Recreation Center, Spring Avenue Recreation Center, and the Maryknoll Clubhouse. (May 2022)
- Implement use of geofencing for targeted advertising at specific locations. (July 2022)
- Research and determine feasibility and logistics of augmented reality apps like TaleBlazer and PocketSights for guided park activities/self-guided tours. (July 2022)
- Marketing Coordinator 2 to take an online InDesign Level 1 class through LinkedIn Learning. (April 2022)

Improve and strengthen overall short- and long-term economic stability of the Park District

- As the District likely will remain challenged with the effects of COVID-19, the District will continue to develop, and implement strategy that will address restrictions and financial hardships. This includes minimizing staffing where able, maximizing the use of full-time staff, contracting out services if more economical and efficient, evaluating programs that requires subsidizing, be ambitious, creative, and resourceful with programming while adhering to guidelines in place. (Ongoing)

Maintain and improve Glen Ellyn Park District Properties and Parks

- Complete Newton Park OSLAD improvements while also continuing to pursue additional grant funding through OSLAD for future projects.
- Implement significant improvements to Churchill Park
- Develop five-year capital plan from 2023 – 2027 adjusting according to revised priorities and needs and based on financial projections as affected by the pandemic.
- Determine strategy, if possible, to address outdated maintenance garage, Sunset pool improvements and ASFC renovation
- Complete Lake Ellyn North Shoreline improvements
- Update ADA Audit (internally).
- Further develop fundamental GIS Layers including Parks, Playgrounds, Mowing Areas and Memorial Benches.

- After inspection and evaluation of the roofs in 2020, develop plans for repairs/replacement to Spring Avenue and Main Street roofs and remaining HVAC equipment in 2022 and 2023.
- Update the expired comprehensive plan incorporating many of the recent studies and facility plans into a District wide plan.

Glen Ellyn Park District

Investment Report

August 31, 2021

Bank Balances	Prior Year August 2020	3rd Quarter September 2020	4th Quarter December 2020	1st Quarter March 2021	2nd Quarter June 2021	Current Year August 2021
Glen Ellyn Bank & Trust	\$ 371,506.51	\$ 415,927.07	\$ 285,070.96	\$ 981,945.50	\$ 699,907.83	\$ 487,088.81
Illinois Funds - 9347	3,877,380.29	3,877,380.29	3,906,378.59	3,943,908.33	4,048,730.76	4,097,196.15
Illinois Park District Liquid Asset Fund	210,741.23	210,744.77	210,756.39	210,768.20	210,778.87	210,786.36
Illinois Metropolitan Investment Fund	3,900,262.39	5,080,280.70	3,321,570.33	2,740,012.52	5,282,148.03	5,574,756.16
Total Bank Balance	\$ 8,359,890.42	\$ 9,584,332.83	\$ 7,723,776.27	\$ 7,876,634.55	\$ 10,241,565.49	\$ 10,369,827.48
Interest Rates						
Illinois Funds - 9347	0.16%	0.13%	0.09%	0.06%	0.02%	0.02%
Illinois Park District Liquid Asset Fund	0.02%	0.02%	0.02%	0.02%	0.02%	0.02%
Illinois Metropolitan Investment Fund	0.34%	0.12%	0.28%	0.24%	0.18%	0.17%
Interest (1)						
Illinois Funds - 9347	\$ 524.40	\$ 405.19	\$ 310.13	\$ 199.43	\$ 78.15	\$ 69.93
Illinois Park District Liquid Asset Fund	3.89	3.54	4.32	3.59	3.57	3.75
Illinois Metropolitan Investment Fund	980.05	1,373.95	961.54	564.72	687.49	765.24
Total Interest	\$ 1,508.34	\$ 1,782.68	\$ 1,275.99	\$ 767.74	\$ 769.21	\$ 838.92

(1) Interest shown is for only the month stated.



General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 9/9/2021 10:48:42 AM
Period 08 - 08
Fiscal Year 2019 - 2021

Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
Revenue						
Property Tax Receipts	3,721,339.87	5,153,450.00	3,331,404.88	5,341,972.00	3,444,131.04	5,521,142.00
Other Taxes	126,447.37	127,500.00	129,497.76	167,600.00	189,631.22	135,900.00
Charges for Services	1,531,266.11	2,063,700.00	638,837.44	1,933,500.00	1,250,139.83	1,487,500.00
Program Fees	3,557,690.98	3,987,137.00	1,576,501.90	4,104,012.00	3,414,835.68	3,172,453.00
Rentals	494,856.53	636,100.00	256,915.10	718,650.00	526,568.99	621,564.00
Concessions	73,803.74	83,200.00	11,024.51	90,825.00	26,181.82	58,500.00
Interest Income	111,748.62	59,500.00	38,556.90	78,250.00	2,518.60	11,100.00
Licenses & Permits	14,470.00	14,745.00	2,810.00	15,785.00	14,160.00	8,450.00
Grants & Donations	61,079.30	58,660.00	12,778.30	82,660.00	16,919.30	61,660.00
Miscellaneous Income	85,298.64	55,800.00	51,295.35	33,500.00	89,506.71	30,450.00
Transfers Received	2,623,158.00	3,223,158.00	0.00	3,624,328.00	0.00	1,883,160.00
Chargeback Revenue	518,734.00	518,733.00	0.00	544,940.00	0.00	412,091.00
Revenue	12,919,893.16	15,981,683.00	6,049,622.14	16,736,022.00	8,974,593.19	13,403,970.00

General Ledger
Consolidated Budget By
Account Type



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Period 08 - 08
Fiscal Year 2019 - 2021

Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
Expense						
Salaries & Wages	2,118,171.99	3,285,230.00	1,683,943.59	3,511,553.00	1,956,339.44	3,276,149.00
Salaries & Wages - Programs	448,344.36	666,490.75	233,327.31	667,595.00	340,975.40	598,971.00
Contractual Labor	14,726.77	10,000.00	346.95	12,000.00	2,382.00	12,000.00
Contractual Services - Other	301,645.96	629,063.00	210,462.83	681,198.00	227,551.84	627,045.00
Contractual Services- Programs	836,200.98	1,294,550.00	348,965.43	1,216,559.00	834,536.97	1,075,787.50
Materials & Supplies	289,270.00	430,903.00	118,791.00	443,460.00	195,640.27	410,378.00
Materials & Supplies -Programs	331,875.62	382,546.50	158,732.87	464,892.00	131,459.72	288,968.00
Computer SoftHardware Equip.	18,692.13	35,500.00	10,555.90	35,500.00	10,078.72	37,500.00
Other Equipment	75,562.56	120,800.00	130,970.58	192,300.00	14,392.27	77,300.00
Building & Landscaping	56,800.37	120,175.00	36,880.45	122,675.00	36,433.39	113,175.00
Insurance Expenses (PCL)	93,666.62	193,140.00	99,256.33	196,250.00	81,176.23	197,500.00
Employment Expenses	571,994.26	1,050,500.00	522,075.73	1,195,151.00	566,998.32	1,159,245.00
Utilities	266,468.10	595,850.00	183,583.60	540,050.00	249,372.28	511,385.00
Capital	590,325.00	1,639,987.00	292,753.10	2,837,743.00	406,995.97	1,816,219.00
Debt Service	30,292.50	1,155,950.00	41,862.85	1,232,072.00	22,829.55	1,231,659.00
Miscellaneous Expenses	256,951.00	389,050.00	150,245.90	406,608.00	198,296.53	352,503.00
Transfers Out	2,623,158.00	3,223,158.00	0.00	3,624,328.00	0.00	1,883,160.00
Chargebacks & Indirect Expense	513,960.39	513,921.40	0.00	541,267.90	0.00	412,090.75
Expense	9,438,106.61	15,736,814.65	4,222,754.42	17,921,201.90	5,275,458.90	14,081,035.25

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
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 Period 08 - 08
 Fiscal Year 2019 - 2021

Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
Revenue Total	12,919,893.16	15,981,683.00	6,049,622.14	16,736,022.00	8,974,593.19	13,403,970.00
Expense Total	9,438,106.61	15,736,814.65	4,222,754.42	17,921,201.90	5,275,458.90	14,081,035.25
Grand Total	3,481,786.55	244,868.35	1,826,867.72	-1,185,179.90	3,699,134.29	-677,065.25

General Ledger
Consolidated Budget By
Account Type



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Period 08 - 08
Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
10	Corporate Fund						
10	Revenue						
10	Property Tax Receipts	1,431,814.61	2,093,000.00	1,280,430.56	2,033,000.00	1,303,502.46	2,088,000.00
10	Other Taxes	63,223.69	63,750.00	64,748.89	83,800.00	94,815.61	67,950.00
10	Interest Income	53,525.37	22,000.00	21,359.45	35,000.00	1,597.62	5,000.00
10	Miscellaneous Income	7,794.69	1,000.00	22,301.00	1,000.00	22,662.81	5,000.00
10	Transfers Received	83,657.00	83,657.00	0.00	88,595.00	0.00	77,696.00
10	Revenue	1,640,015.36	2,263,407.00	1,388,839.90	2,241,395.00	1,422,578.50	2,243,646.00
10	Expense						
10	Salaries & Wages	710,089.01	1,226,439.00	664,399.63	1,281,024.00	662,818.28	1,271,188.00
10	Contractual Labor	14,726.77	10,000.00	346.95	12,000.00	2,382.00	12,000.00
10	Contractual Services - Other	112,462.30	246,215.00	96,834.83	278,540.00	99,773.61	272,010.00
10	Materials & Supplies	85,657.18	180,200.00	62,612.93	192,200.00	73,912.41	181,754.00
10	Computer SoftHardware Equip.	8,824.33	20,000.00	6,566.33	20,000.00	4,750.35	20,500.00
10	Other Equipment	1,104.91	3,300.00	50.86	3,300.00	0.00	3,300.00
10	Building & Landscaping	47,064.49	108,500.00	33,056.85	109,000.00	34,525.36	102,000.00
10	Insurance Expenses (PCL)	93,666.62	193,140.00	99,256.33	196,250.00	81,176.23	197,500.00
10	Employment Expenses	231,894.31	464,000.00	227,377.05	520,714.00	230,119.32	509,000.00
10	Utilities	22,604.01	50,700.00	21,706.55	47,850.00	20,770.88	45,745.00
10	Miscellaneous Expenses	18,518.29	45,850.00	32,703.48	51,978.00	12,765.69	56,978.00
10	Transfers Out	127,374.00	127,374.00	0.00	2,374.00	0.00	2,374.00
10	Expense	1,473,986.22	2,675,718.00	1,244,911.79	2,715,230.00	1,222,994.13	2,674,349.00
	Revenue Total	1,640,015.36	2,263,407.00	1,388,839.90	2,241,395.00	1,422,578.50	2,243,646.00
	Expense Total	1,473,986.22	2,675,718.00	1,244,911.79	2,715,230.00	1,222,994.13	2,674,349.00
	Grand Total	166,029.14	-412,311.00	143,928.11	-473,835.00	199,584.37	-430,703.00
10	Corporate Fund	166,029.14	-412,311.00	143,928.11	-473,835.00	199,584.37	-430,703.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 9/9/2021 10:48:22 AM
Period 08 - 08
Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
20	Recreation Fund						
20	Revenue						
20	Property Tax Receipts	973,423.40	1,243,500.00	855,607.83	1,389,900.00	919,322.83	1,484,900.00
20	Other Taxes	63,223.68	63,750.00	64,748.87	83,800.00	94,815.61	67,950.00
20	Charges for Services	1,531,266.11	2,063,700.00	638,837.44	1,933,500.00	1,250,139.83	1,487,500.00
20	Program Fees	3,557,690.98	3,987,137.00	1,576,501.90	4,104,012.00	3,414,835.68	3,172,453.00
20	Rentals	494,856.53	636,100.00	256,915.10	718,650.00	526,568.99	621,564.00
20	Concessions	73,803.74	83,200.00	11,024.51	90,825.00	26,181.82	58,500.00
20	Interest Income	58,223.25	35,000.00	17,197.45	40,000.00	920.98	5,000.00
20	Licenses & Permits	14,470.00	14,745.00	2,810.00	15,785.00	14,160.00	8,450.00
20	Grants & Donations	22,419.00	20,000.00	6,618.00	44,000.00	10,759.00	23,000.00
20	Miscellaneous Income	3,436.50	10,500.00	2,205.00	7,000.00	6,410.00	4,000.00
20	Chargeback Revenue	518,734.00	518,733.00	0.00	544,940.00	0.00	412,091.00
20	Revenue	7,311,547.19	8,676,365.00	3,432,466.10	8,972,412.00	6,264,114.74	7,345,408.00
20	Expense						
20	Salaries & Wages	1,375,144.86	2,006,791.00	987,513.37	2,178,529.00	1,272,167.34	1,955,561.00
20	Salaries & Wages - Programs	448,344.36	666,490.75	233,327.31	667,595.00	340,975.40	598,971.00
20	Contractual Services - Other	189,183.66	382,848.00	113,628.00	402,658.00	127,778.23	355,035.00
20	Contractual Services- Programs	836,200.98	1,294,550.00	348,965.43	1,216,559.00	834,536.97	1,075,787.50
20	Materials & Supplies	203,612.82	250,703.00	56,178.07	251,260.00	121,727.86	228,624.00
20	Materials & Supplies -Programs	331,875.62	382,546.50	158,732.87	464,892.00	131,459.72	288,968.00
20	Computer SoftHardware Equip.	9,867.80	15,500.00	3,989.57	15,500.00	5,328.37	17,000.00
20	Other Equipment	14,625.40	22,500.00	14,193.28	29,000.00	2,996.79	24,000.00
20	Building & Landscaping	9,735.88	11,675.00	3,823.60	13,675.00	1,908.03	11,175.00
20	Employment Expenses	331,828.22	569,200.00	286,543.97	656,437.00	331,362.03	633,445.00
20	Utilities	243,864.09	545,150.00	161,877.05	492,200.00	228,601.40	465,640.00
20	Miscellaneous Expenses	238,432.71	343,200.00	117,542.42	354,630.00	185,530.84	295,525.00
20	Transfers Out	1,587,345.00	1,587,345.00	0.00	1,637,050.00	0.00	879,696.00
20	Chargebacks & Indirect Expense	513,960.39	513,921.40	0.00	541,267.90	0.00	412,090.75
20	Expense	6,334,021.79	8,592,420.65	2,486,314.94	8,921,252.90	3,584,372.98	7,241,518.25
Revenue Total		7,311,547.19	8,676,365.00	3,432,466.10	8,972,412.00	6,264,114.74	7,345,408.00
Expense Total		6,334,021.79	8,592,420.65	2,486,314.94	8,921,252.90	3,584,372.98	7,241,518.25
Grand Total		977,525.40	83,944.35	946,151.16	51,159.10	2,679,741.76	103,889.75
20	Recreation Fund	977,525.40	83,944.35	946,151.16	51,159.10	2,679,741.76	103,889.75

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 9/9/2021 10:48:22 AM
Period 08 - 08
Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
45	Debt Service Fund						
45	Revenue						
45	Property Tax Receipts	824,101.17	1,153,950.00	759,499.04	1,229,072.00	768,587.40	1,228,659.00
45	Interest Income	0.00	<u>2,000.00</u>	0.00	<u>3,000.00</u>	0.00	<u>1,000.00</u>
45	Revenue	824,101.17	1,155,950.00	759,499.04	1,232,072.00	768,587.40	1,229,659.00
45	Expense						
45	Debt Service	30,292.50	1,155,950.00	41,862.85	1,232,072.00	22,829.55	1,231,659.00
45	Transfers Out	2,000.00	<u>2,000.00</u>	0.00	<u>3,000.00</u>	0.00	<u>1,000.00</u>
45	Expense	32,292.50	1,157,950.00	41,862.85	1,235,072.00	22,829.55	1,232,659.00
Revenue Total		824,101.17	1,155,950.00	759,499.04	1,232,072.00	768,587.40	1,229,659.00
Expense Total		32,292.50	1,157,950.00	41,862.85	1,235,072.00	22,829.55	1,232,659.00
Grand Total		791,808.67	-2,000.00	717,636.19	-3,000.00	745,757.85	-3,000.00
45	Debt Service Fund	791,808.67	-2,000.00	717,636.19	-3,000.00	745,757.85	-3,000.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 9/9/2021 10:48:22 AM
Period 08 - 08
Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
55	Special Recreation Fund						
55	Revenue						
55	Property Tax Receipts	492,000.69	663,000.00	435,867.45	690,000.00	452,718.35	719,583.00
55	Miscellaneous Income	11,982.00	<u>0.00</u>	11,506.00	<u>0.00</u>	19,002.00	<u>0.00</u>
55	Revenue	503,982.69	663,000.00	447,373.45	690,000.00	471,720.35	719,583.00
55	Expense						
55	Salaries & Wages	32,938.12	52,000.00	32,030.59	52,000.00	21,353.82	49,400.00
55	Employment Expenses	8,271.73	17,300.00	8,154.71	18,000.00	5,516.97	16,800.00
55	Capital	169,145.00	<u>945,902.00</u>	180,352.50	<u>622,143.00</u>	174,677.50	<u>535,655.00</u>
55	Expense	210,354.85	1,015,202.00	220,537.80	692,143.00	201,548.29	601,855.00
Revenue Total		503,982.69	663,000.00	447,373.45	690,000.00	471,720.35	719,583.00
Expense Total		210,354.85	1,015,202.00	220,537.80	692,143.00	201,548.29	601,855.00
Grand Total		293,627.84	-352,202.00	226,835.65	-2,143.00	270,172.06	117,728.00
55	Special Recreation Fund	293,627.84	-352,202.00	226,835.65	-2,143.00	270,172.06	117,728.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 9/9/2021 10:48:22 AM
Period 08 - 08
Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
85	Asset Replacement Fund						
85	Revenue						
85	Grants & Donations	32,500.00	32,500.00	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	11,600.00	24,300.00	500.00	5,500.00	0.00	1,450.00
85	Transfers Received	1,739,501.00	1,739,501.00	0.00	1,685,733.00	0.00	882,374.00
85	Revenue	1,783,601.00	1,796,301.00	500.00	1,723,733.00	0.00	916,324.00
85	Expense						
85	Other Equipment	59,832.25	95,000.00	116,726.44	160,000.00	11,395.48	50,000.00
85	Capital	293,738.10	301,000.00	51,286.44	146,300.00	45,377.70	126,000.00
85	Transfers Out	800,000.00	1,400,000.00	0.00	1,850,000.00	0.00	923,090.00
85	Expense	1,153,570.35	1,796,000.00	168,012.88	2,156,300.00	56,773.18	1,099,090.00
Revenue Total		1,783,601.00	1,796,301.00	500.00	1,723,733.00	0.00	916,324.00
Expense Total		1,153,570.35	1,796,000.00	168,012.88	2,156,300.00	56,773.18	1,099,090.00
Grand Total		630,030.65	301.00	-167,512.88	-432,567.00	-56,773.18	-182,766.00
85	Asset Replacement Fund	630,030.65	301.00	-167,512.88	-432,567.00	-56,773.18	-182,766.00

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 9/9/2021 10:48:22 AM
 Period 08 - 08
 Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
94	Capital Improvements Fund						
94	Revenue						
94	Grants & Donations	6,160.30	6,160.00	6,160.30	6,160.00	6,160.30	6,160.00
94	Miscellaneous Income	770.95	0.00	10,000.00	0.00	8,440.15	0.00
94	Transfers Received	800,000.00	<u>1,400,000.00</u>	0.00	<u>1,850,000.00</u>	0.00	<u>923,090.00</u>
94	Revenue	806,931.25	1,406,160.00	16,160.30	1,856,160.00	14,600.45	929,250.00
94	Expense						
94	Capital	101,000.49	253,085.00	54,275.16	1,929,300.00	182,300.72	1,026,564.00
94	Transfers Out	106,439.00	<u>106,439.00</u>	0.00	<u>131,904.00</u>	0.00	<u>77,000.00</u>
94	Expense	207,439.49	359,524.00	54,275.16	2,061,204.00	182,300.72	1,103,564.00
Revenue Total		806,931.25	1,406,160.00	16,160.30	1,856,160.00	14,600.45	929,250.00
Expense Total		207,439.49	359,524.00	54,275.16	2,061,204.00	182,300.72	1,103,564.00
Grand Total		599,491.76	1,046,636.00	-38,114.86	-205,044.00	-167,700.27	-174,314.00
94	Capital Improvements Fund	599,491.76	1,046,636.00	-38,114.86	-205,044.00	-167,700.27	-174,314.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 9/9/2021 10:48:22 AM
Period 08 - 08
Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
96	Cash In Lieu of Land Fund						
96	Revenue						
96	Interest Income	0.00	500.00	0.00	250.00	0.00	100.00
96	Miscellaneous Income	49,714.50	20,000.00	4,783.35	20,000.00	32,991.75	20,000.00
96	Revenue	49,714.50	20,500.00	4,783.35	20,250.00	32,991.75	20,100.00
96	Expense						
96	Capital	26,441.41	140,000.00	6,839.00	140,000.00	4,640.05	128,000.00
96	Expense	26,441.41	140,000.00	6,839.00	140,000.00	4,640.05	128,000.00
Revenue Total		49,714.50	20,500.00	4,783.35	20,250.00	32,991.75	20,100.00
Expense Total		26,441.41	140,000.00	6,839.00	140,000.00	4,640.05	128,000.00
Grand Total		23,273.09	-119,500.00	-2,055.65	-119,750.00	28,351.70	-107,900.00
96	Cash In Lieu of Land Fund	23,273.09	-119,500.00	-2,055.65	-119,750.00	28,351.70	-107,900.00

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 9/9/2021 10:48:22 AM
 Period 08 - 08
 Fiscal Year 2019 - 2021

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
Revenue Total		12,919,893.16	15,981,683.00	6,049,622.14	16,736,022.00	8,974,593.19	13,403,970.00
Expense Total		9,438,106.61	15,736,814.65	4,222,754.42	17,921,201.90	5,275,458.90	14,081,035.25
Grand Total		3,481,786.55	244,868.35	1,826,867.72	-1,185,179.90	3,699,134.29	-677,065.25