

**Glen Ellyn Park District  
Board of Commissioners  
Special Meeting  
September 25, 2019  
185 Spring Avenue**

**I. Call to Order**

Executive Director Harris called the meeting to order at 6:34 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff, and President Ward. Commissioner Cornell arrived at 6:55 p.m.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, and Executive Assistant Dikker.

**III. Public Participation**

None.

**IV. 2020 District Forecasting Discussion**

A brief overview of the strategic agenda for the evening was provided. Topics included financial overview and forecast, capital projects updates from 2019 through 2025, and additional subjects including the following; Sunset Pool, Ackerman Sports and Fitness Center, Full Time Staff, Long Range Planning and Forecasting, and discussion on the Johnson Center.

**A. Financial Overview & Forecast**

Superintendent of Finance and Personnel Cinquegrani highlighted the financial planning calendar for the remainder of year while presenting the proposed 2020 annual budget and operating assumptions that were provided previously. Available funding sources, fund balances, annual operating surplus, and special recreation levy were highlighted.

Cinquegrani reviewed the non-referendum bonds and the continued need to issue that source of funding to support the ongoing asset replacements and other maintenance obligations that were identified. Cinquegrani discussed the available funding sources of the Park District. The Park Board of Commissioners had a discussion on the various topics presented and will continue review throughout the remaining 2020 budget process.

**B. Capital Projects**

Executive Director Harris presented an overview of the next five years regarding the various Capital Projects. Harris updated the Board on the status of the 2019 projects and then discussed the proposed projects for 2020. Lastly, Harris highlighted the proposed Capital Improvement projects for 2021-2025 detailing the outlined asset replacement projects that include asphalt, playgrounds, vehicles and equipment and other areas of the Park District . Harris discussed

information pertaining to PARC grants if one should be awarded. The Board inquired on the cost differential for an ADA playground should an OSLAD grant not be awarded and Commissioner Nephew inquired about Shoreline stabilization costs. Several Commissioners would like to escalate the implementation of security cameras and staff stated they would research the necessary information to prioritize that element with goal of installation by 2021.

### C. Other Topics

Executive Director Harris then identified additional topics that may warrant further discussion. Those topics included Sunset Pool, proposed improvements to Ackerman Sports & Fitness Center, Full Time Staffing, Long-term Planning and the Johnson Center.

Staff discussed the current challenges facing Sunset Pool regarding revenues and expenditures and had an open dialogue with Commissioners regarding possible scenarios. Staff will await the outcome of the Aquatic RFP study. Following, there should be additional information from which decisions can be made moving forward.

Staff then discussed Ackerman Sports and Fitness Center and look forward to the recommendations from the improvement study to further explore options for ASFC that will keep the Center competitive with the many other comparable operations that have opened in the area.

Executive Director Harris addressed previous inquiries regarding full-time staff and potential opportunities to add positions. Staff presented various positions where full time staff could be of benefit if added and an open discussion with the Park Board followed. The Park Board directed staff to prioritize the positions presented including an analysis of the financial impact each position would have. Staff will research and will bring discussion during the budget process.

Next, Harris presented various options for long-term planning including a Community Attitude and Interest Survey, Strategic Plans and Comprehensive Plans. The Park Board held a discussion and recommended to staff to further research budgeting for a Community Attitude and Interest Survey for 2020 with hopes to be completed by year end of 2020. Staff will include funding within the 2020 budget to engage a firm to prepare and conduct a scientifically valid community attitude and interest survey. An RFP will be compiled and publicized at the beginning of the new year to solicit consultant firms and present a recommendation to the Board in February/March.

Lastly, Harris discussed the Johnson Center, provided an overview of expenditures for future repairs and opened discussion for items to consider including relocation, renovation and other potential opportunities. Staff will keep the Board apprised of all possible scenarios and information.

### V. **Adjourn**

At 11:15 p.m. Executive Director Harris thanked the Park Board for their insight and open discussion regarding the matters of the District and following Commissioner Weber moved, seconded by Commissioner Bischoff to adjourn the Special Meeting.

*Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Stortz, Nephew, Durham and President Ward.*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary