

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
October 15, 2019  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 7:05 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Durham, Weber, Bischoff and President Ward. Commissioner Nephew arrived at 7:06 p.m. and Commissioner Cornell was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

President Ward led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Public Participation**

None.

**VI. Consent Agenda**

Commissioner Stortz moved, seconded by Commissioner Weber, to approve the Consent Agenda including the Voucher List of Bills totaling \$301,483.06, the September 17, 2019 Regular Meeting minutes, the September 25, 2019 Special Meeting minutes, the October 1, 2019 Workshop Meeting minutes and the October 2, 2019 Special Meeting minutes.

*Roll Call: Aye: Commissioners Stortz, Weber, Nephew, Durham, Bischoff and President Ward.*

*Nay: None*

*Motion Carried.*

**VII. Unfinished Business**

**A. Approval of the Non-Referendum Bond Ordinance**

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Michael Ward, the President, and the following Park Commissioners were physically present at said location: Stortz, Nephew, Durham, Weber and Bischoff

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: None

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Cornell

The President announced that a proposal had been received from JPMorgan Chase Bank, N.A. (the "Bank"), for the purchase of \$2,673,000 non-referendum general obligation limited park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Commissioner Alex Durham explained that he has a relationship with the Bank. Commissioner Durham explained that he is an employee of the Bank and is a holder of less than 7-1/2% of the total ownership of the Bank. The Bank proposes to enter into an agreement with the District to purchase the Bonds. Commissioner Durham publicly stated that he had not participated and would not participate as a representative of the Bank in the negotiation of said agreement or the performance of such services, would not participate in Board deliberations regarding said agreement or this Ordinance and that he would abstain from voting on this Ordinance.

Whereupon Park Commissioner Stortz presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy.

Park Commissioner Stortz moved and Park Commissioner Bischoff seconded the motion that said Ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll call be called for a vote upon the motion to adopt said Ordinance.

Upon roll being called, the following Park Commissioners voted AYE: Commissioners Stortz, Bischoff, Nephew, Weber and President Ward.

The following Park Commissioners voted NAY: None

Whereupon the President declared the motion carried and said Ordinance adopted, approved and signed in the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Glen Ellyn Park District, DuPage County, Illinois, which was done.

B. Ackerman Payout Request #4

Director Harris presented payout request #4 for Ackerman Park Phase IV improvement project- Construction Management Services in the amount of \$684,591.80 stating that this request includes continued grading and earthwork, drainage irrigation, concrete paths, landscape, restoration and fencing. This payout request also included previously approved change orders for relocation of southeast athletic light, re-aiming of all athletic lights and adjustments to irrigation as well as some drainage and earthwork. Harris reminded the Board that Wight's services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension of Park District staff. Harris provided the Board with an update of the project and a brief discussion of the remaining payments. Following, Commissioner Weber moved seconded by Commissioner Stortz, to approve Wight Construction payout request #4 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$684,591.80.

*Roll Call: Aye: Commissioners Weber, Stortz, Nephew, Durham, Bischoff, and President Ward.*

*Nay: None*

*Motion Carried.*

C. 2020 Budget Discussion

Executive Director Harris stated the first draft of the proposed 2020 budget would be presented this evening and could if needed, continue into the November 12<sup>th</sup> meeting with the intention that it is approved and adopted at the December 3, 2019 Regular Meeting. Harris thanked the Commissioners for their direction and input over the past several months.

Superintendent of Finance and Personnel Cinquegrani discussed the timeline of the 2020 budget. Cinquegrani briefed the Board on the status of the 2019 budget then presented the financials and operations of the proposed 2020 budget referencing various pages and highlights with the Park Board. Cinquegrani also highlighted the discussion of staffing budgeting, IMRF financing and transfers within funds.

Executive Director Harris discussed the components of the Parks & Maintenance area and highlighted the staffing of the department. Superintendent of Recreation Esposito reviewed the

recreation, programming and special events areas of the budget. Esposito highlighted Scholarship Sponsorships, Marketing Sponsorships and provided an update on the recreational programs. Esposito explained the determination of fees for programming and the indirect costs involved within programming. Esposito reviewed several of the programming areas including active adults, athletics, arts, fitness, adults and Special Events. Discussion of the various facilities were reviewed including Ackerman Sports and Fitness Center, Lake Ellyn Boathouse, Main Street Recreation Center, Maryknoll Park, Spring Avenue Recreation Center and Sunset Pool. Discussion ensued regarding Ackerman memberships and potential updates to the facility as well as details regarding rentals to the Lake Ellyn Boathouse and the programming that occurs at Maryknoll Park. Lastly, Esposito discussed membership, programming and financials regarding Sunset Pool.

Superintendent of Finance and Personnel Cinquegrani and Director Harris then reviewed the Capital Projects that were discussed at the Strategic Planning Session. Harris discussed vehicles and equipment that will be replaced per the asset replacement program followed by providing a timeline of the Ackerman Park project and the Ackerman facility improvement project. Harris reviewed other Capital projects including engaging an engineer regarding roof replacement as well as miscellaneous repairs to the Sunset Pool facility. Lastly, Harris provided information regarding Newton Park improvements and the possibility of receiving OSLAD funds toward that project and then discussed the paving project planned for Maryknoll parking lot. Cinquegrani then reminded the Board that budget discussions could continue at next month's Board meeting followed by a public hearing held at the December meeting with the goal that budget approval will follow the hearing.

**D. Place 2020 Budget & Appropriation Ordinance on File**

Superintendent of Finance and Personnel Cinquegrani presented the 2020 Budget and Appropriation Ordinance 19-02 to the Board to be placed on file for public inspection.

Commissioner Nephew moved, seconded by Commissioner Bischoff, to place on file a tentative draft of the 2020 Budget and Appropriation Ordinance (B&A Ordinance 19-02), a Combined Annual Budget and Appropriation Ordinance for Purposes of the Glen Ellyn Park District for the year beginning January 1, 2020 and ending December 31, 2020.

*Roll Call: Aye: Commissioners Nephew, Bischoff, Stortz, Durham, Weber, and President Ward.*

*Nay: None*

*Motion Carried.*

**VIII. Staff Reports**

**A. Finance Report (For Information Only)**

**B. Staff Reports**

Director Harris reminded all that Pumpkin Flotilla will be taking place on Sunday late afternoon and commended staff on a successful BooBash last weekend. Harris provided an update on the Ackerman Park construction and on the Walnut Glen playground replacement. Harris addressed

questions regarding the turf field and field usage for soccer as well as questions regarding the Ackerman Park construction project.

**IX. Commissioners' Reports**

Commissioner Stortz thanked Superintendent Cinquegrani on providing all the budget information to the Commissioners. Commissioner Nephew also thanked staff for the budget updates. Commissioner Durham, echoed by Commissioner Ward, praised staff for their hard work during the budget process.

**X. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 9:15 p.m.

*Roll Call: Aye: Commissioners Weber, Bischoff, Stortz, Nephew, Durham and President Weber*  
*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker