

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
October 16, 2018  
185 Spring Avenue**

**I. Call to Order**

Vice President Ward called the meeting to order at 7:05 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Nephew, Wilson, Stortz, and Vice President Ward. Commissioner Cornell arrived at 7:21 p.m. and departed at 7:45 p.m. while Commissioner Durham and President Weber were absent.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, and Marketing & Communications Supervisor O’Kray. Attorney Derke Price was also in attendance but departed the meeting at 7:35 p.m.

**III. Pledge of Allegiance**

President Ward led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Recognition – Spring Avenue and Main Street Recreation Center Fitness Staff**

The Park Board of Commissioners recognized Julie Miller and Kathleen Hokenson for their long-time service and dedication to the Glen Ellyn Park District. Each has worked for the Park District for many years serving in the position of Group Fitness Instructor.

Vice President Ward stated that Julie Miller began her career with the Park District in 1987 and for over 31 years, Julie has taught various fitness classes at the Main Street Recreation Center to hundreds of Park District fitness enthusiasts. Julie has a loyal and dedicated following of Glen Ellyn Park District patrons and she continues to teach classes on Monday and Wednesday mornings at the Main Street Recreation Center. Julie owns a business called Dishwashing Divas and resides in Naperville.

Kathleen Hokenson began her career with the Park District in 1999 teaching Low Impact Aerobics at Main Street Recreation Center after taking classes with Julie Miller. When the Spring Avenue Recreation Center opened in 2000, Kathleen changed locations and has taught, for over 18 years, a variety of fitness classes to hundreds of people. Kathleen has brought her love of fitness and people-friendly skills to a very loyal and dedicated group of patrons and still teaches Get Fit classes every Tuesday evening and Saturday morning at the Spring Avenue

Recreation Center. Kathleen also works as a Library Media Aide at Forest Glen Elementary School and resides in Glen Ellyn.

On behalf of the Park Board of Commissioners and staff, Vice President Ward extended their thanks to Julie Miller and Kathleen Hokenson for their dedication, commitment, passion and service to the Glen Ellyn community as their efforts have positively impacted thousands of patrons.

**VI. Public Participation**

Alison Rausch of 720 Duane St. in Glen Ellyn inquired regarding the proposed Ackerman Park improvement project and information regarding synthetic turf field(s). She inquired as to the timeline of the proposed turf field and when the final vote will take place. Executive Director Harris discussed briefly the Ackerman Park project along with planning process including the 2014 master plan, the planning committee and public meetings that have occurred. Additional relevant information would be sent the following day.

**VII. Adjourn to Executive Session**

At 7:12 p.m. Commissioner Ward moved, seconded by Commissioner Stortz, to convene into executive session under Section 2 (c) 5 of the Open Meetings Act for the purpose of discussion of the purchase, lease or sale of real property for the use of the District, including discussion of whether a particular parcel should be acquired and/or sold.

**VIII. Reconvene to Open Session**

The Regular Meeting reconvened at 7:36 p.m.

**IX. Consent Agenda**

Commissioner Wilson moved, seconded by Commissioner Stortz, to approve the Consent Agenda including the Voucher List of Bills totaling \$598,015.27, the August 21, 2018 Regular Meeting minutes, and the September 4, 2018 and the October 2, 2018 Workshop Meeting minutes.

*Roll Call: Aye: Commissioners Wilson, Stortz, Cornell, Nephew and Vice President Ward  
Nay: None*

*Motion Carried.*

**X. Unfinished Business**

**A. Place the 2019 Budget & Appropriation Ordinance on File**

Superintendent of Finance and Personnel Cinquegrani presented the 2019 Budget and Appropriation Ordinance 18-04 to the Board to be placed on file for public inspection.

Commissioner Cornell moved, seconded by Commissioner Stortz, to place on file a tentative draft of the 2019 Budget and Appropriation Ordinance (B&A Ordinance 18-04), a Combined Annual Budget and Appropriation Ordinance for Purposes of the Glen Ellyn Park District for the year beginning January 1, 2019 and ending December 31, 2019.

Roll Call: Aye: Commissioners Cornell, Stortz, Nephew, Wilson and Vice President  
Ward  
Nay: None

*Motion Carried*

**B. 2019 Budget Discussion**

Executive Director Harris stated the first draft of the proposed 2019 budget would be presented this evening and continue into the November 13<sup>th</sup> meeting if required with the intention that it is approved and adopted at the December 4, 2018 Regular Meeting. Harris thanked the Commissioners for their direction and input over the past several months.

Superintendent of Finance and Personnel Cinquegrani discussed the timeline of the 2019 budget process and stated that there is a possibility that they would be amending the 2018 Budget due to various changes in Capital projects, costs associated with those changes and unexpected repairs. He then explained the process for those appropriations and amendment process. Superintendent of Finance and Personnel Cinquegrani presented the financials and operations of the proposed 2019 budget. Cinquegrani highlighted and discussed the information and technology sector of the budget. Superintendent of Parks & Planning Hopkins discussed the components of the Parks & Maintenance area. Superintendent of Recreation Esposito reviewed the recreation, programming and special events areas of the budget. Esposito explained the determination of fees for programming and the indirect costs involved within programming. The Marketing and Sponsorship areas of the Park District were highlighted with details of social media, sponsorship and initiatives for the 100 Year Anniversary discussed. Discussion of the various facilities were reviewed including Ackerman Sports and Fitness Center, Lake Ellyn Boathouse, Main Street Recreation Center, Maryknoll Park, Spring Avenue Recreation Center and Sunset Pool. Esposito highlighted various programs, special events and details of the Ackerman Sports & Fitness Center as well as the Lake Ellyn Boathouse rentals.

Superintendent of Parks and Planning Hopkins then reviewed the Capital Projects that were previously discussed at the August 2018 Strategic Meeting. Hopkins discussed vehicles and equipment that will be replaced per the asset replacement program and then discussed the proposed various Capital projects. The Park Board posed questions on the timeline of the Ackerman Park project. Capital projects including landscape and shoreline improvements at Lake Ellyn, repairs and replacement of certain items at Maryknoll Park, resurfacing the basketball court at Newton Park and a variety of repairs and improvements within Sunset Park and Sunset Pool were discussed. Lastly, Hopkins then identified improvements that were deferred to 2019 including Village Green Park stormwater improvements and the replacement of Walnut Glen Park per our playground replacement program. Cinquegrani discussed that budget discussions will continue, and a public hearing will be held at the December meeting with plans that budget approval will follow the hearing.

**XI. New Business**

**A. Payout Request-Chicagoland Paving**

Commissioner Nephew moved, seconded by Commissioner Wilson to approve Payout request #1 from Chicagoland Paving Contractors, Inc. in the amount of \$221,397.61 for the Ackerman & Churchill Park Parking Lot & Maintenance Drive Improvements project.

*Roll Call: Aye: Commissioners Nephew, Wilson, Stortz, and d Vice President Ward  
Nay: None*

*Motion Carried.*

**XII. Staff Reports**

A. Finance Report

B. Staff Reports

Executive Director Harris stated that the ASFC entrance road was striped today and all work except for the punch list is done. Since completion, the District has received many compliments as well as positive reviews on the new playgrounds at Main Street Recreation Center and President's Park. Boo Bash and Flotilla will be occurring this coming weekend. Superintendent of Recreation Esposito said the Winter Brochure will be coming out soon with wonderful pictures to celebrate the beginning of the 100-year anniversary.

**XIII. Commissioners' Reports**

Commissioner Nephew hopes for good weather for the Pumpkin Flotilla and Commissioner Wilson noted all of the children that have been using the new playground at Main Street Recreation Center.

**XIV. Adjourn**

There being no further business, Commissioner Stortz moved, seconded by Commissioner Nephew to adjourn the Regular Meeting at 9:35 p.m.

*Roll Call: Aye: Commissioners Stortz, Nephew, Wilson and Vice President Ward  
Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary