

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
November 12, 2019  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 7:00 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Durham, Bischoff and President Ward. Commissioner Nephew arrived at 7:02 p.m. and Commissioner Cornell and Weber were absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Project Manager Nate Troia, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

President Ward led the Pledge of Allegiance

**IV. Changes to the Agenda**

None.

**V. Volunteer Recognition – Denis Kania**

Manager of Natural Areas and Outdoor Education Frigo stated that for the past 10 years, Denis Kania has been contributing and volunteering behind the scenes of the Glen Ellyn Park District’s environmental efforts. He has selflessly expended hundreds of hours of his personal time and energy, has offered invaluable advice and guidance, while facilitating the donation of thousands of dollars of plant material.

Frigo discussed Denis Kania’s extensive background in Natural Areas while at the St. Charles Park District and said Denis has assisted with the District’s restoration efforts by cutting, hauling and stacking invasive trees and shrubs; planting trees and plugs; collecting and dispersing seeds; helping with burns and spreading woodchips; pulling weeds and inventorying plant communities.

Additionally, Denis has served as an environmental educator, volunteering to teach bird classes and to guide nature walks. He has worked with hundreds of St. Petronille and District 41 students who come to our parks for service projects and field trips.

While Denis was with the St. Charles Park District, the two Districts have worked collaboratively to purchase trees and swap native seeds on an annual basis. He has even contributed many seeds and plants from his personal property and this year has taken on the role of stewarding the oak restoration area of Lake Ellyn Park. He has volunteered over 100 hours on site and at home, completing restoration tasks and updating the area's survey records.

Frigo thanked Denis on behalf of the Glen Ellyn Park District Board of Commissioners and the Glen Ellyn Park District, for his volunteerism and contributions over the past 10 years. She said that he has been a loyal mentor, a true friend and the Glen Ellyn Park District's natural sites and outreach efforts would not be where they are today without his dedication, service, passion and efforts.

**VI. Public Participation**

None.

**VII. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$1,027,344.34 and the October 15, 2019 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Nephew, Bischoff, Stortz, Durham and President Ward.  
Nay: None*

*Motion Carried.*

**VIII. Unfinished Business**

**A. Approval of 2019 Tax Levy Ordinance 19-01**

Commissioner Stortz moved, seconded by Commissioner Durham, to approve the 2019 Tax Levy (Ordinance 19-01).

*Roll Call: Aye: Commissioners Stortz, Durham, Nephew, Bischoff and President Ward.  
Nay: None*

*Motion Carried.*

**B. 2020 Budget Discussion**

Director Harris stated that at the October 15<sup>th</sup> Board meeting a draft of the 2020 Budget & Appropriation Ordinance was placed on file, presented to the Park Board, and discussed. Since that time, a few 2019 budgeted projects will be deferred to 2020 due to scheduling challenges and inability to address in 2019. Harris discussed those projects, status and details. Harris also reviewed per Board direction, two new full-time positions and depending on Board approval could be included within the 2020 Budget. The positions, Human Resources / Safety Coordinator and the Community Events and Sponsorship Specialist were identified including job descriptions and financial impact. The Board held discussion and was supportive. However, Director Harris apprised the Board if there were further questions or comments, they can direct those to his

attention prior to the next Board meeting. Based on board consensus, the positions will be included in the final budget presented at the December 3 Board meeting with anticipation of approval following the public hearing also taking place at that meeting.

C. Ackerman Park Phase IV Improvement Project Payout Request #5

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #5 from Wight Construction and discussed the status of the project. Following a brief discussion, Commissioner Bischoff moved, seconded by Commissioner Stortz, to approve Wight Construction payout request #5 for the Ackerman Park Phase IV Improvements-Construction Management Services in the amount of \$468,812.10.

*Roll Call: Aye: Commissioners Bischoff, Stortz, Nephew, Durham and President Ward.  
Nay: None*

*Motion Carried.*

D. 2019 Asphalt Project(s) Payout Request #1

Project Manager Troia discussed the first payout request for the asphalt improvements at Safety Village and Sunset Park Tennis Courts from Accu-Paving and provided an update on the project. Troia stated that final details will be completed in the Spring and signage has been placed at the Tennis Courts notifying patrons. After a brief discussion Commissioner Bischoff moved, seconded by Commissioner Durham to approve Accu-Paving Co. payout request #1 for the Asphalt Improvements at Safety Village and Sunset Tennis Courts in the amount of \$80,257.50.

*Roll Call: Aye: Commissioners Bischoff, Durham, Stortz, Nephew and President Ward.  
Nay: None*

*Motion Carried.*

E. Walnut Glen Park Playground Replacement Payout Request #1

Project Manager Troia then presented Walnut Glen Park Playground payout request #1 from D & J Landscape Inc. Troia provided an update to the project and the Park Board held a brief discussion stating they were excited to see the completion as it was very complimentary to the Parks surroundings. Following discussion, Commissioner Durham moved, seconded by Commissioner Bischoff to approve D & J Landscape Inc. payout request #1 for Walnut Glen Playground Renovation project in the amount of \$53,403.84.

*Roll Call: Aye: Commissioners Durham, Bischoff, Stortz, Nephew, and President Ward.  
Nay: None*

*Motion Carried.*

**IX. New Business**

A. 2020 Proposed Meeting Schedule Discussion

Executive Director Harris presented the 2020 Proposed Meeting Schedule and stated that after input from some Commissioners an updated redlined schedule has been provided. The Park Board discussed and amended the updated schedule. The new 2020 Proposed Meeting Schedule

will be revised and placed in the Consent Agenda at the December 1, 2019 Regular Meeting for final approval. Harris stated that any further input or discussion can be directed to him if needed.

**B. Approval of Designate for IAPD Credentials for Annual Meeting**

Executive Director Harris stated that as a member of the Illinois Association of Park Districts, the Glen Ellyn Park District is required to formally designate a representative and an alternate to attend the association's annual Board meeting held in late January 2020. This enables the District representative to attend and participate in any action or matters of business that might be presented. Harris stated that should a Board member be interested in representing the District the Board may vote and approve either tonight or later if interested should a Board member's schedule allow. The Park Board held a brief discussion and following, Commissioner Nephew moved, seconded by Commissioner Stortz to appoint Executive Director Harris as the delegate and Superintendent Esposito as the alternate delegate to represent the Glen Ellyn Park District at the 2020 Illinois Association of Park District's annual meeting.

*Roll Call: Aye: Commissioners Nephew, Stortz, Durham, Bischoff and President Ward.  
Nay: None*

*Motion Carried.*

**X. Staff Reports**

**A. Finance Report (For Information Only)**

**B. Staff Reports**

Executive Director Harris thanked the Board for their attendance and support at the Fall Fete event on November 2<sup>nd</sup>. Harris thanked Commissioner Bischoff for his role in the event and commended Superintendent Esposito for her hard work, vision and dedication as it was a tremendous success. Superintendent Esposito stated that Winter registration goes live on Sunday, November 10<sup>th</sup> at 10pm and hoped all received and had a chance to peruse the Winter Brochure.

**XI. Commissioners' Reports**

Commissioner Nephew had a wonderful time at Fall Fete and thoroughly enjoyed the food. Commissioner Bischoff stated it was great to see the community at the event and said it was tremendous exposure for such a worthy cause. Commissioner Durham said it was an excellent event and President Ward echoed the sentiment stating the Boathouse looked wonderful that evening.

**XII. Adjourn to Executive Session**

At 8:13 p.m. Commissioner Durham moved, seconded by Commissioner Stortz, to convene into executive session under Section 2(c)6 for the purpose of setting a price for the sale or lease of property owned by the District.

**XIII. Reconvene to Open Session**

The Regular meeting reconvened at 9:40 p.m.

**XIV. Adjourn**

There being no further business, Commissioner Nephew moved, seconded by Commissioner Durham to adjourn the Regular Meeting at 9:40 p.m.

*Roll Call: Aye: Commissioners Nephew, Durham, Stortz, Bischoff and President Ward  
Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker