

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
December 1, 2020
185 Spring Avenue**

I. Call to Order

Board Secretary, Kimberly Dikker, announced that the Park Board of Commissioners were participating in the December 1, 2020 Regular meeting remotely via Zoom. All verified that they were able to hear the discussion clearly. President Ward then called the Zoom meeting to order at 7:03 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Stortz, Nephew, Durham, Weber, Bischoff, and President Ward.

Staff members attending via Zoom but located at the Spring Avenue Recreation Center were Executive Director Harris and Executive Assistant/Board Secretary Dikker. Superintendent of Finance & Personnel Cinquegrani and Parks Project Manager Troia participated remotely.

Guests in attendance included Don St. Clair of the Citizens' Finance Committee and Gail Bernstein of the League of Women's Voters.

III. Changes to the Agenda

None.

IV. Public Participation

None.

V. Consent Agenda

Commissioner Nephew moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$56,563.10 and the minutes from the November 17, 2020 Regular Meeting.

Roll Call: Aye: Commissioners Nephew, Bischoff, Cornell, Stortz, Durham, Weber, and President Ward

Nay: None

Motion Carried.

VI. Public Hearing for the 2021 Budget and Appropriation Ordinance

Superintendent of Finance & Personnel Cinquegrani addressed the public hearing for the 2021 Budget and Appropriation Ordinance. Commissioner Stortz opened the public hearing, seconded by Commissioner Durham. There being no comments from the public, Commissioner Stortz

moved, seconded by Commissioner Nephew, to close the public hearing for the 2021 Budget and Appropriation Ordinance.

Roll Call: Aye: Commissioners Stortz, Nephew, Cornell, Durham, Weber, Bischoff and President Ward

Nay: None

Motion Carried.

VII. Unfinished Business

A. Approval of the 2021 Budget & Appropriation Ordinance 20-03

Superintendent of Finance & Personnel Cinquegrani presented the 2021 Combined Budget & Appropriation ordinance that was previously presented and discussed at the November 17, Regular Meeting. The Park Board had a brief discussion with Commissioner Stortz commending the District for being in a positive position despite the ongoing challenges of the pandemic. He commented on the District's ability to still fund capital improvements, maintain fund balances, and continue to offer outstanding services, programs, and events. Commissioner Bischoff appreciated the additional details specific to financial contingencies should further restrictions and limitations be implemented and that have been presented while Commissioner Weber added that the 2021 budget was well planned and thoughtfully and practically compiled. Commissioner Cornell commended the District on being well prepared through previous efforts and Commissioner Nephew expressed hope that 2021 will be a better year for all. Lastly, Don St. Clair, representing the Citizens' Finance Committee stated that the District has prepared over the years diligently for the unforeseen and unfortunately this was the year it was needed. Following the discussion Commissioner Stortz moved, seconded by Commissioner Weber, to approve Ordinance 20-03 "A combined annual budget and appropriation ordinance for the purposes of the Glen Ellyn Park District for the year beginning January 1, 2021 and ending December 31, 2021."

Roll Call: Aye: Commissioners Stortz, Weber, Cornell, Nephew, Durham, Bischoff and President Ward

Nay: None

Motion Carried.

B. Coronavirus (COVID-19) District Update

Executive Director Harris stated the Governor previously announced that Tier 3 resurgence mitigations would be implemented on November 20th. Since that time further guidelines have been provided and Staff has restructured its current programs and events to conform. Director Harris then provided an overview of the District's programs.

Tier 3 mitigations have had an impact on Health and Fitness centers as group exercise has been modified as well as capacity for the fitness center has been reduced to 25% capacity. Indoor sports and recreation have been paused as well as gatherings for Special Events. He then provided further details of the specific areas.

Currently, the Dance Academy has offered one on one lessons for families as well as some virtual programming for families to participate. Preschool and Kindergarten Enrichment will proceed as scheduled as current enrollment has a maximum of 10 students. All other recreation programs have been either paused, rescheduled or cancelled.

Several Special Events have been cancelled while others have been modified. Donuts with Santa has been modified to an outdoor timed event while Santa on the Stoop has been adjusted to a Day event and has added an additional date to accommodate the waitlist. Polar Express Pajama Party has been cancelled due to the restrictions within the Tier 3 resurgence mitigations but Staff has added a "You've Been Grinched Event" which has no interaction with families, allows all to participate and will provide some seasonal fun for the community.

Harris stated that the Lake Ellyn Boathouse will be closed to all gatherings and will not be open to the public should skating occur at Lake Ellyn. The remote restroom will remain open.

Harris reviewed the various Athletic programs with the Park Board providing that some programs have been suspended and will be reevaluated at a later time. All Star Sports (less Floor Hockey), and Martial Arts have moved to an online format. Harris provided a list of athletic programs that have been cancelled for the remainder of the season and said prorated refunds will be issued to their house accounts. Those programs consisted of All-Star Sports-Floor Hockey, Cyclones Volleyball classes and Thanksgiving camp, Gymnastics, Softball Pitching Clinic, Little Lakers, Winter House Soccer and House Basketball Clinics. Curling clinics have been postponed at this time. Some of the programs that have been modified are Gymnastics which have now offered one-on-one lessons in place of regular classes and Midwest FC Travel Soccer which will continue their training outside through December weather permitting.

Harris provided an update on Ackerman Sports & Fitness Center stating that group fitness continues to offer classes. Classes will be held on the indoor turf with doors open to the outdoors and limited to ten (10) patrons; masks worn always and thus meeting the regulations of the new mitigations. Virtual fitness classes will be offered by staff in December. The fitness center remains open limited to 25 patrons within the cardio area and 25 in the strength area. Open Gym, Open Turf and Pickleball continue with limited numbers and one-on-one training continues within the Center. Ackerman continues to serve the community as they have hosted a week-long food drive in lieu of the annual Glen Ellyn Turkey Trot.

Natural areas continue their ongoing restoration, burns and guided walks for the community abiding by the new mitigations. Trails continue to be open and volunteer workdays are still taking place with a 10-person limit and adhering to the current guidelines.

Harris stated that the Marketing department has shifted focus with the new guidelines promoting the revised programs and creating new programs for the community to enjoy including; Holiday lightmap, cookie decorating contests, and providing ongoing weekly social media tools for its community. The department will continue with its digital only Playbook and has extended the

release of the Winter playbook until December 16th to allow staff time to adjust should further restrictions be implemented.

Other areas that have been adjusted at this time include revised hours for the Spring Avenue and Main Street Recreation Centers, further restrictions implemented for the Paddle Tennis program and adjustments to the Parks department operations to further enhance the safety measures that are currently in place due to COVID-19. These items include a staggered work schedule for Park maintenance personnel, assigned vehicles to staff personnel and minimizing shared use of tools.

Lastly, Director Harris provided an update of the current projects within the District stating that Ackerman Phase IV Improvement project OSLAD grant audit has been completed and submitted to the IDNR for reimbursement. The final meeting with the pool consultant has taken place and the installation of the turf at the Sunset Pool playground will be taking place shortly. Memorial donation projects for 2020 have been completed as well as the Asphalt project at Newton Park. The District continues to work collaboratively with the Village of Glen Ellyn regarding ice skating within the downtown area and staff will meet with Nicor to conduct an energy audit of the District.

The Park Board thanked Director Harris for the thorough update and had a brief discussion of the various programs, guidelines and community events within the District and praised staff for its ongoing efforts to provide recreation and give back to the community.

VIII. New Business

A. Newton Park Asphalt Improvement Payout Request #1

Project Manager Troia stated that this is the first payout from Accu-Paving Co., who is the general contractor for this project. The project consisted of removing and replacing the asphalt surface of the basketball court, the small parking lot to the south and the entry aprons to the northeast parking lot of Newton Park. The asphalt work is complete, and the parking lots and basketball court are open for use. The remaining work, color coating of the basketball court, will be performed in the Spring when temperature and conditions allows.

The Park Board had a brief discussion and following Commissioner Durham moved, seconded by Commissioner Cornell to approve Newton Park Asphalt Improvement Payout Request #1 in the amount of \$45,576.00.

Roll Call: Aye: Commissioners Durham, Cornell, Stortz, Nephew, Weber, Bischoff and President Ward.

Nay: None

Motion Carried.

IX. Staff Reports

Executive Director Harris thanked the Park Board, Staff and Superintendent of Finance and Personnel Cinquegrani for their efforts to compile the 2021 budget.

X. Commissioners' Reports

Commissioner Durham shared a patron's appreciation of the new trails at Ackerman Park and providing more interconnectivity within the Community. Commissioner Cornell thanked staff for their diligent efforts and extended Happy Holidays to all at this time. President Ward shared that the Western DuPage Special Recreation Association (WDSRA) will be matching all contributions of \$175 that are donated to their foundation on this Giving Tuesday.

XI. Adjourn to Executive Session

At 8:08 p.m. Commissioner Cornell moved, seconded by Commissioner Bischoff, to convene into executive session under section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel of the District.

XII. Reconvene to Open Session

The Workshop meeting reconvened at 8:25 p.m.

XIII. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Nephew to adjourn the Workshop meeting at 8:26 p.m.

*Roll Call: Aye: Commissioners Bischoff, Nephew, Cornell, Stortz, Durham, Weber, and President Ward
Nay: None*

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary