

# BOARD OF COMMISSIONERS

## Regular Meeting Highlights December 3, 2019



### **STATE OF ILLINOIS PROCLAMATION 100-YEAR RECOGNITION**

State Representative Terra Costa Howard presented the Glen Ellyn Park District with House Resolution No. 476 on behalf of the State of Illinois House of Representatives 101<sup>st</sup> General Assembly, congratulating the District on its 100<sup>th</sup> anniversary on November 3<sup>rd</sup>, 2019. Representative Costa Howard read the Resolution and commended the District for its tremendous efforts over the years on not only providing recreation to the community but doing so in a fiscally responsive manner. The Park Board of Commissioners thanked Representative Costa Howard for her efforts in supporting the District and for the distinguished recognition.

### **RECOGNITION/REPORT – EILEEN MULLIN-GASTEIER, FALL FETE RECAP**

The Glen Ellyn Board of Commissioners recognized Eileen Mullin-Gasteier for her outstanding efforts in planning, organizing and staging the inaugural Fall Fête, *Whiskey, Wine and Whimsy* event held on Saturday, November 2, 2019.

President Ward stated that the Fall Fete event was to create a fun and celebratory evening for our community while also promoting the District's 100-year anniversary as well as raise funds and awareness for the District's scholarship program through the Friends of Glen Ellyn Parks Foundation. Ward said 175 people attended the event and enjoyed an evening of excellent food and beverages, socializing with neighbors and friends in the beautifully decorated Lake Ellyn Boathouse and generously donated over \$30,000 throughout the evening. Ward praised Ms. Mullin-Gasteier's efforts in securing generous sponsors and creative raffle and auction items and was very grateful to Eileen for understanding the vision and achieving both the financial and scholarship awareness goals of the event.

The Park Board of Commissioners and staff thanked Eileen Mullin-Gasteier for her passion and hard work in helping to provide the first Friends of the Glen Ellyn Parks Foundation Fall Fête fundraising event to the community.

### **PUBLIC HEARING FOR THE 2020 BUDGET & APPROPRIATION ORDINANCE (ORDINANCE 19-02)**

Commissioner Stortz motioned to open discussion for the public hearing for the 2020 Budget and Appropriation Ordinance. President Ward invited those with comments to address the Park Board. There being no comments from the public, Commissioner Stortz moved to close the public hearing for the 2020 budget and appropriation ordinance.

### **2020 BUDGET & APPROPRIATION ORDINANCE 19-02**

The Park Board of Commissioners had a brief discussion of the 2020 Budget & Appropriation Ordinance. After this discussion, the Glen Ellyn Park Board of Commissioners approved the 2020 Budget & Appropriation Ordinance 19-02 as presented and published in the December 3, 2019 Board Packet.

### **ACKERMAN PARK PHASE IV IMPROVEMENT PROJECT PAYOUT REQUEST #6**

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #6 from Wight Construction and discussed the status of the project. Following a brief discussion, the Park

Board of Commissioners approved Wight Construction payout request #6 for the Ackerman Park Phase IV Improvements-Construction Management Services in the amount of \$111,895.12

### **WALNUT GLEN PARK PLAYGROUND REPLACEMENT PAYOUT REQUEST #2**

Project Manager Troia presented Walnut Glen Park Playground payout request #2 from D & J Landscape Inc. Troia provided an update to the project and following, the Park Board of Commissioners approved D & J Landscape Inc. payout request #2 for Walnut Glen Playground Renovation project in the amount of \$34,619.76.

### **PARK DISTRICT POLICY MANUAL UPDATES**

Superintendent of Finance and Personnel Cinquegrani presented several policies to the Glen Ellyn Park District Policy Manual that have been added, amended and revised. The policies pertained to the Financial Policy Manual and the Personnel Policy Manual and reflect changes needed per the direction of counsel and our Park District Risk Management Agency as well as for best practices. Following a brief discussion the Park Board approved to amend Chapter II, Section 2.00, Investment Policy, amend Chapter III, Section 6.05, Victims' Economic Security and Safety Act (VESSA) Policy, approve Chapter III, Section 8.32, Pregnancy Discrimination Policy, amend Chapter III, Section 11, Disciplinary Action Policy, remove Chapter III, Section 14, Drug-Free Workplace Policy, Chapter III, Section 15, Alcohol and Drug Abuse Policy, and Section 16, Alcohol and Drug Procedure for CDL Employees and approve Chapter III, Section 12, Alcohol and Drug Free Workplace Policy, as presented.

### **PARC GRANT RESOLUTION 19-04**

Project Manager Troia stated that the Park District will be submitting a PARC (Parks and Recreational Facilities Construction Program) grant application for elements of possibly implementing significant improvements to Ackerman Sports and Fitness Center beginning in 2020. Funds have been appropriated for the PARC grant during the next application cycle and applications are due January 1, 2020. As part of the grant requirement, the Glen Ellyn Park District must approve a "Resolution of Authorization" including affirming that the Park District has the necessary funds for the project and that the Park District must comply with the conditions, terms and regulations of the PARC program should the District be fortunate to be selected as a grant recipient. The Park Board had a brief discussion of the parameters of the grant and the process involved and following approved Resolution 19-04, a "Resolution of Authorization" specific to the PARC grant application for improvements to Ackerman Sports & Fitness Center.

### **ASFC IMPROVEMENT RECOMMENDATIONS**

Executive Director Harris reminded the Board that in 2018, the Glen Ellyn Park District identified the need to review and develop a plan to maintain and improve Ackerman Sports and Fitness Center (ASFC) in the coming years. The Glen Ellyn Park District solicited proposals for architectural services for the redesign and renovation of the Ackerman Sports and Fitness Center development, an 88,000 square foot, sports and fitness facility. Following a Request for Proposal (RFP) process seeking Architectural Services, Wight Construction of Darien, IL was selected.

Representatives of Wight Construction Inc. presented a preliminary conceptual plan with cost estimates to the Park Board. They discussed the core areas and how they are currently being used and proposed changes to vestibule, fitness center area, studios and configuration layout. The Park Board held a lengthy discussion of the proposed changes and provided feedback on the various changes.

The Park Board and Wight Construction discussed the timeline, elements, competitiveness of the PARC Grant and the deadline of the application. The Board also discussed at length the hard cost estimates of the various proposed elements as well as the estimate of soft costs involved in the overall project. Staff discussed the upcoming Public Meeting that will be held on December 10<sup>th</sup> of 2019 at ASFC. Wight representatives stated they would take the current direction from staff and the Park Board under review in revising various elements and suggested revisiting the plan prior to year-end of 2019 to allow for enough time to fully complete an application for the PARC grant submittal in January of 2020. The Park Board agreed and will hold a Special Meeting on Tuesday, December 17<sup>th</sup> to review ideas and suggestions received from Wight Construction and from the December 10<sup>th</sup> Public Meeting with hopes to achieve concise direction on various elements to be included within the application to the PARC grant for Improvements to ASFC.