Glen Ellyn Park District
Board of Commissioners
Special Meeting
185 Spring Avenue
7:00 p.m.
February 2, 2010

Agenda

I. Call to Order
II. Roll Call of Commissioners
III. Resolution 10-03 A Resolution Authorizing Dedication of Right of Way to the Village of Glen Ellyn (.127 acres along St. Charles Road) in connection with The St. Charles Road Improvement Project
IV. Adjourn to Workshop Meeting

Workshop Meeting
Agenda

I. Call to Order
II. Roll Call of Commissioners
III. Changes to the Agenda
IV. Public Participation
V. Golden Eagles Football By-Laws Revision
VI. Matters from Staff
VII. Matters Commissioners
hereby authorized and empowered to sign and attest, respectively, to a Dedication of Right of Way conveying the Subject Property to the Village, and to execute such other documents, and take all other necessary and appropriate action in order to transfer and convey said real estate as aforesaid upon receipt of the consideration specified in the Dedication of Right of Way attached hereto as Exhibit B.

SECTION THREE: The Park District Board Secretary is hereby directed to prepare a certified copy of the Resolution and to cause it to be delivered to the Village Clerk of the Village of Glen Ellyn immediately upon approval and execution of this Resolution.

SECTION FOUR: The various provisions of this Resolution are to be considered as severable, and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FIVE. All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: This Resolution shall be in full force and effect immediately upon its passage and approval by a two-thirds vote of the Board of Park Commissioners.

ROLL CALL VOTE:

AYES: ___

NAYS: ___

ABSENT: ___

PASSED: _____________, 2010

APPROVED: _____________, 2010

President
Glen Ellyn Park District, Board of Park Commissioners

ATTEST:

Park District Secretary
CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Glen Ellyn Park District, DuPage County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution No. 10-03, approved on January 19, 2010, as the same appears from the official records of the Glen Ellyn Park District.

____________________________
Park District Secretary
EXHIBIT A

SUBJECT PROPERTY LEGAL DESCRIPTION
That part of lots 13, 14 and 15 of block 7, lots 13, 14, 15 and 16 of block 8, and vacated Goodridge Avenue in North Glen Ellyn Homesites, being a subdivision of part of section 2, township 39 north, range 10 east of the third principal meridian, according to the plat thereof recorded March 23, 1923 as document 163751, described as beginning at the intersection of the east line of North Glen Ellyn Homesites and the north line of St. Charles Road, as monumented, and running thence South 87°14'22" West (South 88°11' West record) along said north line, 366.92 feet; thence North 02°46'51" West, 9.98 feet; thence North 85°39'41" East, 367.86 feet, to a point on the aforesaid east line of North Glen Ellyn Homesites; thence South 00°29'08" East (South 00°27' West record), along said east line, 20.13 feet, more or less, to the point of beginning, all in DuPage county, Illinois.

Said parcel containing 0.127 acre, more or less, or 5,523.64 square feet, more or less.
EXHIBIT B
DEDICATION OF RIGHT OF WAY
DEDICATION OF RIGHT OF WAY

THIS INDENTURE WITNESSETH, this ____ day of ______________________, 20___, that the Grantor, Glen Ellyn Park District, a body politic organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, in consideration of the sum of Thirty Three Thousand and No/100 Dollars ($33,000.00), in hand paid by the Village of Glen Ellyn (the "Village"), or on its behalf, the receipt whereof is hereby acknowledged, does, by these presents, hereby grant, convey and dedicate to the Village, a perpetual easement over the property described herein for the purpose of a highway right of way. The Grantor further grants the Village the right to permit others to use or operate, install, maintain, alter, repair, replace, renew, improve and remove other facilities and structures, including, but not limited to, underground communication lines, fiber optics, wire, or other means of electricity, voice data, video, digitized information, pipes and conduits, upon and beneath the surface of the said premises, and overhead wires, cables, and poles or other structures for the support of such facilities and structures, said premises, situated in DuPage County, Illinois, to-wit:

See attached Exhibit

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Village or its agents which may cause damage to the Grantor’s remaining property.

EXEMPT FROM ILLINOIS TRANSFER TAX PURSUANT TO 35ILCS 200/31-45(b)
In witness whereof, the party of the first part has caused its corporate name to be hereunto subscribed by the __________________________, the day and year first above written.

Glen Ellyn Park District

____________________________
By: __________________________
Its: __________________________

STATE OF __________________________ )
COUNTY OF __________________________ ) ss

I, ____________________________, a Notary Public in and for said County in the State aforesaid, do hereby certify that ____________________________, who is personally known to me as the __________________________ of Glen Ellyn Park District (the “District”) and to be the same person whose name is subscribed to the foregoing instrument as such, appeared before me this day in person and acknowledged that he/she signed, sealed, and delivered the said instrument of writing as his/her free and voluntary act, and as the free and voluntary act of said for the uses and purposes therein set forth, pursuant to authority given by the Board of said District.

Given under my hand and Notarial Seal on: ____________________________

____________________________
Notary Public

This instrument was prepared by: J. Steve Santacruz, Santacruz Associates, 2340 South River Road, Suite 111, Des Plaines, IL 60018.

Mail to and Grantee: Santacruz Associates, Ltd., 2340 S. River Rd., Suite 111, Des Plaines, IL 60018
That part of lots 13, 14 and 15 of block 7, lots 13, 14, 15 and 16 of block 8, and vacated Goodridge Avenue in North Glen Ellyn Homesites, being a subdivision of part of section 2, township 39 north, range 10 east of the third principal meridian, according to the plat thereof recorded March 23, 1923 as document 163751, described as beginning at the intersection of the east line of North Glen Ellyn Homesites and the north line of St. Charles Road, as monumented, and running thence South 87°14'22" West (South 88°11' West record) along said north line, 366.92 feet; thence North 02°46'51" West, 9.98 feet; thence North 85°39'41" East, 367.86 feet, to a point on the aforesaid east line of North Glen Ellyn Homesites; thence South 00°29'08" East (South 00°27' West record), along said east line, 20.13 feet, more or less, to the point of beginning, all in DuPage county, Illinois.

Said parcel containing 0.127 acre, more or less, or 5,523.64 square feet, more or less.
BOARD MEMORANDUM

DATE: January 27, 2010

TO: Cory Atwell, Executive Director

FROM: Kathleen Esposito, Superintendent of Recreation
       Clint Babicz, Recreation Supervisor

SUBJECT: Golden Eagles Football By-law Revisions

Attached is a copy of the By-laws for the Glen Ellyn Golden Eagles Youth Football Association. They are requesting approval of two changes: 1) the addition of 2 coaches to the Coaches Committee (2.03); and 2) rewording the terms of office for the Executive Committee positions (2.04). The changes are shown in italics.

Staff is requesting approval for the changes by the Board at the February 16, 2010 Regular meeting.
GLEN ELLYN PARK DISTRICT
GLEN ELLYN GOLDEN EAGLE YOUTH FOOTBALL ASSOCIATION
BY-LAWS

1.00 Purpose
The following by-laws set forth the rules by which the Glen Ellyn Golden Eagle Youth Football Association ("Association") will govern itself and conduct its affairs. The purpose of the association is to provide direction under and pursuant to the policies of the Glen Ellyn Park District ("Park District") Glen Ellyn Golden Eagles Youth Football and Cheer program (the "Program"). The goals of the Program are to provide recreation and an opportunity for youth participants to learn sportsmanship and the fundamentals of football and cheer competition. Notwithstanding anything to the contrary contained herein, all association members, officers, committee members, coaches, team parents, and other volunteers providing services to the Program are agents for and under the supervision and control of the Park District. These Association By-Laws shall comply with the Glen Ellyn Park District's Program Advisory Committee Policy.

1.01 Association
The Association may create such standing committees, as it deems necessary to fulfill the purposes and goals of the Program. The Association shall consist of those members elected at a meeting held each calendar year.

1.02 Election of Association Members
The Executive Committee will solicit names for nomination as Association Members ("Members") for the upcoming hear after completion of the Program season. The nominations will thereafter be presented for a vote. Any person present at that meeting who is a current Association Member, Program coach, or parent of a youth who participated in the Program in the immediately preceding season ("Voters") will be allowed to vote. Each nominee approved by a majority vote shall become an Association Member.

1.03 Removal of Association Member
An Association Member may be removed for any reason by a two-thirds (2/3rds)-majority vote of the Association Members.

1.04 Association Vacancy
If Association Membership shall fall below nine (9) members, (excluding the Park District liaison, hereinafter Park District Staff Person), then the Executive Committee Chairperson will nominate a person to fill the vacancy. When that nomination is approved by a majority of the Association Members, that person will become an Association Member for the balance of the term.

2.00 Committees
The direction and affairs of the Association shall be administered by three standing committees: an Executive Committee, a Ways and Means Committee and a Coaches Committee. An Association Member may serve on more than one Committee, provided that fewer than one-half (1/2) of each of the Ways and Means and the
Coaches Committees shall be members of the Executive Committee; and further provided that no more than one non resident (as defined in the Program Advisory Committee Policy) shall be a voting Member of any Committee. Any person elected to be a Chairperson, Vice Chairperson, or member of the Executive Committee pursuant to Article 2.04 shall become an Association Member by virtue of such election, notwithstanding such person was not elected a Member under Article 1.02 or Article 1.04.

2.01 Executive Committee
The Executive Committee shall be comprised of no more than nine (9) and no fewer than five (5) Members (excluding the Park District staff person) and shall be elected by the Association Members. All members of the Executive Committee must be a Glen Ellyn Park District resident and a parent/guardian of a youth in the program. The Executive Committee shall be responsible for overall supervision of all association affairs, review, ratification and coordination of Ways and Means and Coaches Committee decisions, plans and activities, financial matters and procedures, representation of the Association before the Bill George Youth Tackle Football/Cheer Leagues (and similar affiliations), fields, registration, resolution of any and all activity cases and controversies and related matters. The Executive Committee shall constitute the “Committee” for purposes of the Program Advisory Committee Policy.

2.02 Ways and Means Committee
The Ways and Means Committee shall be comprised of no more than seven (7) and no fewer than five (5) persons and shall be elected by the Association Members. The Ways and Means Committee shall be responsible for concessions, fund raising, homecoming, team/player pictures, banquets, family volunteers, programs, yearbooks and similar matters.

2.03 Coaches Committee
The Coaches Committee shall be comprised of no more than nine (9) eleven (11) and no fewer than five (5) persons and shall be elected by Association Members. The Coaches Committee shall be responsible for the scope and feasibility of football programs, field and player equipment, coach certification and training, coach background checks, coach assignments and related matters.

2.04 Committee Assignments, Officers
As soon as practicable after election of Association Members for the upcoming year, the new Association shall nominate and elect (i) Association Members and/or others for positions on the Ways and Means Committee, Coaches Committee, and (ii) Association Members for positions on the Executive Committee. The Committees shall have the following officers:

Executive Committee: Volunteer Co-Chairperson, Park District Staff Co-Chairperson, Vice Chairperson, Cheer Director (non-voting member), Flag Director, BGYFL Representative, Ways & Means Chairperson, Coordinating Secretary and Treasurer

Ways and Means Committee: Chairperson, Vice Chairperson, Secretary and Team Parents

Coach Committee: Chairperson, Vice Chairperson, Secretary and Certifications
Ways and Means and Coach Chairpersons shall be members of the Executive Committee. All Chairpersons and Secretaries, together with the Cheer Director, Flag Director and Coordinating Secretary shall be elected for two (2) year terms. The remaining officers shall be elected for one (1) year terms for the 2003 season, and for two (2) year terms thereafter. All Executive Committee Positions will have a 2-year term. Chairperson, Coordinating Secretary, Ways and Means Chairmen and Flag Director will be elected to serve beginning in odd numbered years. Co-Chairpersons, Treasurer, BGYFL Representative, and Coaches Committee Chairperson will be elected to serve beginning in even numbered years. Except as provided at 2.00 above, the same individual may hold more than one office hereunder. Committee officers shall be elected by a majority of the Voters present at the meeting designated therefore.

Committee members may be removed from office by two-thirds (2/3rds) of all Association Members. The Executive Committee shall act as the Committee representative in dealings with the Park District.

2.05 Chairpersons
A. Chairpersons shall (1) preside over all committee meetings, (2) rule on pending matters, as appropriate, (3) bring before the Executive Committee or Association any business that requires decision by either body, (4) appoint meeting secretaries (5) establish any temporary subcommittees as appropriate and arrange for chairpersons or co-chairpersons thereof, (6) coordinate all subcommittee activity as necessary and (7) make sub-committee appointments or other appointments or assignments.

B. The person so designated by the Glen Ellyn Park District shall act as Co-Chairperson of the Executive Committee.

2.06 Vice Chairperson
Committee Vice-Chairperson shall assume the duties of the Chairperson in his or her absence.

2.07 Secretaries
Secretaries shall record the minutes of the Committee meetings to prepare a record of such minutes for presentation to the Committee at the succeeding meeting. The Secretary shall notify all absent Committee Members of the next Committee meeting, and other actions as needed. The Secretary shall also take roll and record the attendance of Committee members. The Secretary shall record for presentation to the Executive Committee Coordinating Secretary meeting attendance and minutes.

2.08 Coordinating Secretary of the Executive Committee
The Coordinating Secretary of the Executive Committee shall maintain the records of the Program, including, without limitation, Standing Committee minutes and names and addresses for Association members, coaches, participants and vendors.

2.09 Treasurer of the Executive Committee
The Treasurer of the Executive Committee ("Treasurer") will account for all revenues and expenditures incurred
in the operation of the Program. A report shall be prepared by the Treasurer detailing all such receipts and expenditures and shall be submitted to the Executive Committee on a monthly basis, or as needed. Within budgetary guidelines promulgated by the Executive Committee and pursuant to Park District procedures, the Treasurer shall be authorized to request such expenditures as may be necessary to fulfill the purposes of the Program.

3.00 Procedures

A. Executive Committee and Association Meetings

As a Committee of the Board of Commissioners of the Glen Ellyn Park District, the Association is required to abide by the State of Illinois “Open Meetings Act”. Regular meetings of the Executive Committee on behalf of this organization shall be held on a monthly basis unless otherwise provided for by the Executive Committee. Special Executive Committee meetings may be called by a Co-Chairperson, three (3) day notice having been given. Association special meetings may be called by a Executive Committee Co-Chairperson, three Committee members, or one-third (1/3) of the Association Members at any time during the year. No items may be added to the agenda of a Special Meeting once it has been noticed.

B. Ways and Means and Coaches Committee Meetings

Ways and Means and Coaches Committee meetings will be held monthly, or as needed, at a place and time determined by the Committee Chairperson. The Chairpersons shall notify the Coordinating Secretary of the time and place of meetings.

C. Quorum

A majority of the members of the Committees constitute a quorum. Decisions may be made at official meetings with a quorum of committee members present by a majority of such members, provided that the Park District Staff Person shall have the right to veto any such decisions.

D. Public Notice

The Committee must give public notice of the schedule of regular meetings at the beginning of each fiscal year. The notice shall contain the regular dates, times and places of such meetings. If a change is made in regular meetings dates, at least ten (10) days’ notice of the change shall be given by publication in a newspaper of general circulation in the District. Notice of the change shall also be posted at Glen Ellyn Park District facilities. Notice of such change shall be supplied to any news media that has filed an annual request for notice with the Park Board Secretary.

E. Public Attendance

All meetings are open to the public except for purposes wherein the Committee may legally adjourn to Closed Session. The Coordinating Secretary will notify the Glen Ellyn Park District of the time and place of all meetings. The notice will be posted at Glen Ellyn Park District facilities and provided by the Park District to any news media that has filed an annual request for notice with the Park Board.
Secretary. No items may be added to the agenda of a Special Meeting once it has been noticed.

F. Closed Session
In the event the Committee moves to close its session, a motion declaring the statutory reason must be made and a roll call vote of the Committee taken in open session before the meeting may be closed. Proper notice of the Closed Session must be made at least 48 hours prior to the meeting date.
1. No votes on substantive matters may be taken in closed session, but must be made in open session.
2. The Committee must return to open session before adjourning its meeting.
3. If there is a question as to whether the Committee may go into closed session, its designee shall first consult with the Glen Ellyn Park District Executive Director or Board Secretary.

G. Voting
1. No member of any committee shall have more than one vote when deciding issues related to the Glen Ellyn Golden Eagle Youth Football program.
2. The position of Cheer Director shall be the only non-voting member of the Executive Committee.
3. The Park District Co-Chairperson of the Executive Committee shall be the deciding factor in all tie votes.

4.00 Responsibility and Oversight
The Ways and Means Committee and the Coaches Committee shall have responsibility for their program areas and shall develop a consensus with respect to issues coming before them. Such consensus or deadlock for a proposed action shall be brought to the Executive Committee by the Chairperson of such committee. The Executive Committee shall review and vote on the proposed action for consistency with the overall program and guidelines and objectives, present confirmed resolutions for approval to the Park District, and coordinate implementation thereof with the Park District.

5.00 Amendments
These by-laws may be amended by a two-thirds (2/3rds) vote of the Association. A proposed by-law amendment must be submitted in writing to the Secretary of the Executive Committee, together with the relevant provision(s) proposed and amended, at a meeting of the Executive Committee at least one month prior to calling for a vote. Amendments to the By-Laws must be approved by the Glen Ellyn Park District Board of Commissioners.

6.00 Safety
The Association will support the Park District's loss control program by promptly reporting in writing all unsafe actions, practices or conditions to the Recreation Supervisor and cooperate and assist in the investigation of accidents to identify causes and corrective measures to prevent their recurrence.