Glen Ellyn Park District
Board of Commissioners
Special Meeting
April 5, 2011
185 Spring Avenue
7:00 p.m.

I. Call to Order

II. Roll Call of Commissioners

III. Public Participation

IV. Review and Approve Maryknoll Safety and Recreation Center Contract

V. Adjourn to Workshop Meeting
April 1, 2011

BOARD SUMMARY

TO:        Board of Commissioners
FROM:      Dave Scarmardo, Superintendent of Parks/Co-Interim Director
RE:        Maryknoll Safety & Recreation Center Contract

As you are aware at the March 22, 2011 regular meeting MC Building was selected as the lowest qualified, most responsive bidder for the dual use facility by the Board of Commissioners. PPK has been working with the Park District and MC Building to complete contract negotiations for the Maryknoll Safety & Recreation Center project.

The Board directed PPK/staff to negotiate a lower base bid for the project to include in-kind services for work specified. MC Building has agreed to a reduction in the plumbing cost related to the in-kind donation received by the Park District, and is seeking to reduce the electrical bid portion of the work based on the work specified in the plans. MC Building has agreed to pass this savings on to the Owner resulting is a lower contract amount for the same scope of work. The Board approved original base bid amount of $220,000 which was to be negotiated down.

PPK Architects also recommended the Board vote not to accept any of the alternate items included in the bid, which the Board also approved.

The final contract amount including in-kind services is $204,400, reflecting a total savings of $15,600 from the original bid amount.
Site utilities were bid as an alternate item and therefore were not a factor in determining the lowest qualified responsible bidder for the project. PPK has prepared a Supplemental Instruction document which requests specifically that the contractor seek at least 3 bids for the utility work to present to the Park District for consideration as a change order to the base contract as long as the work fits within the $30,000 donation from the Foundation.

Staff also commits to bring any such change order requests to the approved contract amount to the Board prior to approval of such change orders.

PPK Architects has also been working with the Village Planning department to update the project information related to the 2006 Storm Water Management Plan for Maryknoll Park, and specifically, detention basin 001 in which this facility and Safety Village is located. This information has been submitted as part of the building permit application for the project. Permit review is anticipated to be completed within 2 weeks at which time construction shall be allowed to commence.

**Recommendation**

Based on the information presented, PPK states the contract between the Glen Ellyn Park District and MC Builders is acceptable, and they recommend the Board approve the contract as presented.