Glen Ellyn Park District
Board of Commissioners
Regular Meeting Minutes
185 Spring Avenue
January 22, 2008

Call to Order
President Taylor called the Regular Meeting to order at 7:00 p.m.

Roll Call of Commissioners
Upon roll call those answering present were President Taylor and Commissioners Jourdan, Minogue, and Schoen. Commissioner Aubrey arrived at 7:02 p.m. and Commissioner Hess at 7:04 p.m.

Staff members present were Executive Director Atwell, Executive Assistant Sesto, Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Woods and Communication & Marketing Supervisor Talenco.

Pledge of Allegiance
President Taylor led the Pledge of Allegiance

Changes to the Agenda
None

Consent Agenda
Commissioner Jourdan moved, seconded by Commissioner Dallman, to approve the Consent Agenda. Items on the Consent Agenda for approval were: Minutes of the December 18, 2007 Regular Meeting, January 8, 2007 Special Meeting and January 8, 2008 Workshop Meeting; Treasurer’s Report; Voucher List of Bills Totaling $156,686.95; Lauterbach Amen LLP Proposal for Auditing services and 2008 Sunset Pool Fee Recommendations.

Roll Call: Aye: Commissioners Jourdan, Dallman, Aubrey, Minogue, Schoen, Hess and President Taylor  Nay: None  Motion Carried

Public Participation
Mr. John Ruckstaetter, 348 Taylor Avenue, addressed the Board regarding the Park District not having a travel baseball program for 3rd and 4th grade children. The Park District offers a travel football program starting at 3rd grade and a travel soccer program starting at 2nd grade. He did not feel the Glen Ellyn Baseball Association wanted to provide a travel program for younger children so he and a group of adults were willing to create a travel baseball organization for 3rd and 4th grade children. He asked the proper procedure to develop an organization.

The Board thanked Mr. Ruckstaetter for his comments. President Taylor suggested he approach the Glen Ellyn Baseball Association about a travel program for younger children.

Director Atwell commented that Superintendent Esposito and Recreation Supervisor Kroger would discuss Mr. Ruckstaetter’s issue and get back to him.
Unfinished Business
Capital Improvement Program Policy
At their January 8 Workshop Meeting Commissioner Aubrey asked that staff clarify Section 6.03, Capital Improvement Program Guidelines, sub-sections E - H as far as prioritizing or ranking projects.

Director Atwell explained that the intent was not to rank projects but to show what issues would have priority over another aspect of a project. Staff added “Not listed in any order of priority” after the section title.

Commissioner Aubrey suggested the Board revisit the issue of how the interest generated from bonds is directed and for what purpose. He felt that if a bond is generated for a capital expenditure project the interest from that bond should be directed toward capital expenditures.

Board members asked if there were any stipulations as to how the interest could be used.

Superintendent Woods commented that with Board approval the interest can be put into any fund. Because of the amount of money invested from the referendum funds this was the first year the Board and staff discussed splitting the interest proceeds. Prior to this year the interest earned went directly into the capital projects fund and was rolled over into the fund balance. This year interest money was also put into the Corporate Fund. Money in the Corporate Fund can be used for any expense including capital projects.

Director Atwell explained that the Corporate Fund does not have a revenue generator like the Recreation Fund. A specific amount of money is allocated through taxes to the Corporate Fund so if there are any additional expenses there would be no funds to cover them including capital project expense. Staff will prepare a report and present it to the Board for discussion at their February Workshop Meeting.

Commissioner Dallman moved, seconded by Commissioner Schoen, to approve the Capital Improvement Program Policy.
Roll Call: Aye: Commissioners Dallman, Schoen, Minogue, Jourdan, Aubrey, Hess and President Taylor Nay: None Motion Carried

New Business
Board Policy and Procedure Manual
Director Atwell explained that the Joint Distinguished Park and Recreation Agency application process requires the Park District to have a “Board of Commissioners - Policy and Procedure Manual”. Each policy included in the manual has been previously approved by the Board and are included in the Park District’s Policy Manual. All Board related policies will now be in one manual.

Commissioner Schoen moved, seconded by Commissioner Dallman, to approved the Board of Commissioners - Policy and Procedure Manual.
Roll Call: Aye: Commissioners Schoen, Dallman, Hess, Aubrey, Jourdan, Minogue and President Taylor Nay: None Motion Carried

Portable Refrigerated Ice Rink
At the last Board meeting Commissioner Aubrey asked why staff had not investigated the installation of a portable refrigerated ice system for Newton Park. He felt the cost was not beyond means and staff time could be reduced making ice for surfaces that are lost as the weather changes.
Director Atwell presented a report to the Board showing the estimated cost to purchase a 100' x 200' refrigerated ice rink at $550,000 plus $32,000 for a small Zamboni or Bambini for grooming the ice. There would be additional costs to construct a building to house the Zamboni and refrigeration system as well as the cost to run the refrigeration system. The Board was also provided the cost for staff to prepare ice at Newton, Lake Foxcroft and Lake Ellyn. Staff felt the only way the Park District could afford to purchase a refrigerated ice rink was through a referendum.

The Board agreed the most affordable way to provide ice skating for residents was to continue with the current method of staff making ice at Newton Park.

Western DuPage Special Recreation Association - January 2008 Executive Summary
The executive summary is provided to WDSRA member park district boards to keep them up to date on association business.

Director Atwell asked the Board to let him know if they would like to attend the WDSRA dinner/auction on March 7.

Matters from Staff
Director Atwell reminded the Board that budget meetings would be held on March 4 and 18.

Superintendent Scarmardo updated the Board on the Plan Commission meeting for the Village Green Park project as well as discussions and meetings with Village staff.

Director Atwell encouraged the Board to attend the January 24 Plan Commission meeting where the project will again be presented.

Matters from Commissioners
Commissioner Dallman thanked staff for a great job in getting the Village Green project through the Village process.

Adjourn
There being no further business Commissioner Schoen moved, seconded by Commissioner Hess, to adjourn the Regular Meeting at 8:20 p.m. Motion Carried

Respectfully submitted,

Jeanine Sesto
Board Secretary