Call to Order
President Taylor called the Workshop Meeting to order at 7:00 p.m.

Roll Call of Commissioners
Upon roll call those answering present were Commissioners Hess, Dallman, Aubrey, Jourdan, Minogue and President Taylor. Absent: Commissioner Schoen

Changes to the Agenda
None

Public Participation
Prior to opening the meeting to Public Participation, President Taylor made the following statement:

Thank you for attending the Board of Commissioners Workshop meeting tonight to discuss Ackerman Park Regional Storm Water Detention basin. Ackerman Park is one of the District’s largest athletic complexes, housing eight softball fields and 14 soccer fields, depending on the season. In 2003 the Village approached the Park District asking to join them in an intergovernmental project allowing the Village to store storm water from the five corners at Ackerman Park. The Village is in need of storm water detention on the north side of town along with five corners. The Park District, in return for allowing to handle the overland storm water, will receive 2 soccer fields. The larger field will remain dry and the smaller field will have a portion of the field wet during a 10 year storm event. There appears to be some misunderstanding about the frequency of the smaller field’s stormwater event. The under drains in and around the construction area are perforated pipe. This will help tremendously; moreover, it will help alleviate extended periods of wet field conditions. There are approximately 20 contiguous acres of forested land on the westside of Ackerman Park. This project will use approximately 2 acres of land. The existing wetlands will remain untouched. Furthermore, the Park District will plant over 240 trees in this area in future years. The landscape plan will include additional trees, 2 to 3 inch in diameter, and 10' to 12' shrubs (which provide a better visual buffer than trees and are appropriate wetland plantings) between the development and St. Charles Road. The plan includes retention of a 250' tree/shrub buffer along St. Charles and a 30-50 foot tree line buffer along the Lenox Road Park District owned properties. The fields are approximately 4 feet below the elevation of St. Charles Road, and as a result vehicles will not likely see soccer field activity. The Glen Ellyn Park District is driven to foster diverse, community based leisure opportunities, through a harmonious blend of quality recreation programs, facilities and open space which will enhance the quality of life onto the future.

Mr. Randy Leland, 760 Wingate, Co-Chairman of the Glen Ellyn Park District house soccer league organization, addressed the Board saying there are 2000 players in the house league, 250 players in the Lakers travel league and 300 Raiders soccer players who use the fields. That represents 10% of the population of Glen Ellyn. The programs are always struggling for field access for house and travel teams and the two additional fields planned for Ackerman Park are needed.

President Taylor thanked Mr. Leland for his comments.
Mr. David Creech, 697 St. Charles Road, addressed the Board saying the plans for the fields do not show that the stumps from the trees will be dug out. If not, major roots will remain buried in the soil and eventually rot and leave an uneven surface on the fields. Unless fill is placed in shallow lifts and compacted to the density of the undisturbed soils, differential settlement will occur over time and distort the playing surface. The Park District has not done any field usage studies so does not know whether existing fields are being used optimally or how many new fields are needed. The Park District has not studied any other location for the fields and owns hundreds of acres of land. He asked that the Park District work with DuPage County Forest Preserve to protect the trees.

President Taylor thanked Mr. Creech for his comments.

Mr. Bill Hupp, 406 Dawn, addressed the Board saying for over 20 years he has been in charge of scheduling the soccer fields for the Park District’s programs. Each year it is getting more difficult and two additional fields in Ackerman Park are needed.

President Taylor thanked Mr. Hupp for his comments.

Mr. Jeff Dixon, 439 Bryant, chairman of the Park District’s travel soccer organization, addressed the Board saying he agreed with Mr. Leland and Huff that additional fields are needed at Ackerman Park.

President Taylor thanked Mr. Dixon for his comments.

**Corporate Construction Pay Request #6 for MSRC Project**
Superintendent Scarmardo reported the MSRC remodeling project has been completed for some time however, there are punch list issues yet to be taken care of. The major item on that list is the HVAC. The contractors are working diligently trying to balance the air flow throughout the facility. Recently it was discovered that the software in one of the rooftop units had malfunctioned however, that problem has since been taken care of. Several contractors will be working over the spring to address the remaining items on the punch list.

Staff reviewed Corporate Construction’s $119,472.44 pay request documentation and found it in order, including waiver of lien. A remaining balance of $264,678.68 is yet to be paid for the project.

Director Atwell assured the Board that final payment would not be made until all punch list items, most importantly the HVAC system, had been taken care of satisfactorily.

Discussion ensued after which time the Board agreed to place formal approval of Corporate Construction’s sixth pay request, in the amount of $119,472.55, on the April 22 Regular Meeting consent agenda.

**EarthWerks, Inc. Village Green Project Pay Request #1**
Superintendent Scarmardo updated the Board on the Village Green OSLAD project and reported the Park District received the first pay request from EarthWrks, Inc., for the project. The first pay request is for the purchase of materials for the pre-fabricated Cedar Forest open air shelter/concession building, in the amount of $81,000. That amount reflects the customary 10% retainage.

Superintendent Scarmardo went on to give a project update.
Having reviewed the pay request documentation and finding it in order, Superintendent Scarmardo recommended, and the Board agreed, to place approval of EarthWerks, Inc. Village Green Shelter/Concession project pay request #1, in the amount of $81,000, on the April 22, 2008 Regular Meeting consent agenda.

Steel Bid Results for Ackerman Park Sports Complex
As the Board may recall, the structural steel needed for the Ackerman Park Sports Complex was bid out in November and bids received were rejected by the Board at a meeting in December 2007. Superintendent Scarmardo explained Professional Building Service (PBS) and staff worked together to develop better bids specifications and drawings. The written specifications reflected the necessary work to be performed from the PBS drawings prepared for the project.

Five bids packets were distributed to various steel manufacturers. On Thursday, March 22, five bids were received and publicly opened. Two of the five bidders were automatically disqualified from the project for not submitting the required bid bond. T. A. Bowman Company submitted the lowest bid, in the amount of $959,000. T.A. Bowman met all the bidding specifications for the project. Staff and PBS checked references and all gave satisfactory comments.

Staff recommended, and the Board agreed, to award the structural steel bid for the Ackerman Park Sports Complex to the lowest qualified bidder, T.A. Bowman, in the amount of $959,000.00 and place formal approval on the April 22, 2008 Regular Meeting consent agenda.

Distinguished Agency Application
Amend Administrative Policy
Director Atwell presented an amendment to the Park District’s Administrative Policy. Although the current policy includes information regarding the access of official records, the Distinguished Agency program requires more detailed information.

Staff recommended, and the Board agreed, to place formal approval of amending the Administrative Policy on their April 22, 2008 Regular meeting consent agenda.

Mission Statement
Director Atwell explained that the Park District meets all the Distinguished Agency program requirements pertaining to the District’s Mission Statement, with the exception of it being formally reviewed by the Board within the last five years. Staff recommended not changing the Mission Statement.

Review and discussion ensued after which time the Board agreed by consensus to not change the Park District’s Mission Statement.

Matters from Staff
Director Atwell reminded the Board of the April 28 Legislative Awareness Breakfast and asked that they let Assistant Sesto know if they wished to attend.

Director Atwell informed the Board that the controlled burn at Churchill Park had to be cancelled due to moisture.
Superintendent Scarmardo reported a letter had been received from IDNR informing the Park District that all paperwork submitted for reimbursing costs associated with the Maryknoll Park project has been approved.

Superintendent Woods reported she had looked into refunding the District’s Bonds and found it would not be beneficial at this time.

**Matters from Commissioners**
Commissioner Jourdan complimented staff on the new grass at Village Green and the Touch-A-Truck special event.

Commissioner Hess commented that he recently enjoyed walking around the wetland area in Ackerman Park.

**Adjourn**
There being no further business Commissioner Dallman moved, seconded by Commissioner Minogue, to adjourn the Workshop Meeting at 7:45 p.m.  
*Motion Carried*

Respectfully submitted,

Jeanine Sesto  
Board Secretary