Call to Order
President Taylor called the Workshop Meeting to order at 7:25 p.m., immediately following the 7:00 p.m. Special Meeting.

Roll Call
Upon roll call those answering present were President Taylor and Commissioners Dallman, Aubrey, Jourdan, Schoen and Taylor. Absent: Commissioners Minogue and Hess

Staff members present were Executive Director Atwell, Superintendent of Finance & Personnel Woods, Marketing & Communications Supervisor Talenco, Executive Assistant Sesto, Superintendent of Recreation Esposito and Superintendent of Parks Scarmardo. Attorney Adams was also present.

Changes to the Agenda
None

Public Participation
None

EarthWerks, Inc. Pay Request #’s 3 & 4 for Village Green Park Phase II
Superintendent Scarmardo reported the Village Green project is going very well and more than 80% complete. He gave a project update and felt EarthWerks was doing a fantabulous job. The third and fourth pay requests are for excavation and materials in the amount of $368,766.10, which reflects a 10% retention. Staff reviewed the pay request documentation and found it in order.

Staff recommended, and the Board agreed, to place formal approval of EarthWerks, Inc. third and fourth pay requests, totaling $383,766.10, on the October 28 Regular Meeting consent agenda.

Review Bids for Printing Program Brochure
Superintendent Esposito reported staff advertised the bid for printing the Park District’s Winter 2009, Spring/Summer 2009 and Fall 2009 program brochures. Three bids were received.

The bid specifications called for the entire brochure to be printed on a half-web press and heat set. One printer made a note on the bid that they could sheet feed the cover paper and doing so would cost less than the half-web press process.

Due to the large discrepancy in bid prices staff would like to research differences in the printing process and quality of the work. Staff would then seek quotes for printing the upcoming Winter brochure which, is due to be delivered to residents in mid November, and rebid printing the Spring/Summer 2009, Fall 2009 and Winter 2010 brochures.
Superintendent Esposito reported 70% of registration is now done online. A recent Chamber of Commerce survey found that the number one way people find out what is going on in the community is through the Park District’s brochure.

Staff recommended the Board reject all bids received for printing the Winter 2009, Spring/Summer 2009 and Fall 2009 Fall brochures.

Commissioner Dallman asked if there were any thoughts to make the online registration process a little cleaner. He felt it difficult to find a program number.

Superintendent Esposito explained that there was no easy solution to make the process smoother because the Park District has to rely on what the software is capabilities. Many do not have live registration.

President Taylor commented that the fact that the brochure is hand delivered and not mailed was a positive as he finds himself recycling 95% of his mail because it is junk. Hand delivering the brochure gives it more significance and draws people’s attention to it.

Superintendent Esposito agreed and commented that hand delivering the brochure also costs less.

After discussion the Board agreed to place formal approval of rejecting all bids received for printing the Winter 2009, Spring/Summer 2009 and Fall 2009 brochures on the October 28, 2008 Regular Meeting consent agenda.

**Budget Review Meeting Schedule for Fiscal Year 2009**
Superintendent Woods presented a tentative schedule for this year’s budget review by the Board. With the Park District operations changing to a calendar year the Budget & Appropriation Ordinance must be filed with the County by March 31, 2009.

**Proposed 2008 Levy**
Superintendent Woods presented the proposed 2008 Tax Levy. Because it is a 5.8% increase over the current tax receipts a Truth in Taxation Hearing is required and will be held on October 28, 2008. In accordance with the Truth in Taxation Law, a notice will be published in a newspaper no less than seven days and no more than fourteen days prior to the Hearing.

Commissioner Jourdan asked if the economy would have an impact on the Levy.

Superintendent Woods did not feel the Park District would see any effect on the 2008 Levy but did anticipate it would for 2009 if the market value of homes is decreased.

After reviewing the proposed 2008 Tax Levy the Board agreed to hold a Truth in Taxation Hearing on Tuesday, October 28, 2008.

**Matters from Staff**
None

**Matters from Commissioners**
Commissioner Dallman thanked staff for all their hard work and efforts saying he hears people talk about different programs and knows they take for granted what gorgeous facilities the Park District has.
Commissioner Aubrey commented that he was in awe with the progress of the Village Green project over the last two weeks. The Park District has added value to the park for generations to come.

President Taylor commented that he went to the recent soccer tournament and it ran very well. There was a massive amount of people in the park with every field being used. Staff is to be commended for running a great tournament as well as the clean up work.

President Taylor reminded the Board that Saturday, October 11, 10:00 a.m. to noon, is Eco Restoration Work Day at Churchill Park. The event is an opportunity for residents to help cut and stack brush, pull weeds and take advantage of educational games and park tours. The event will give residents the chance to get deeply into the park and see what it is all about in terms of the native species and wetlands. It is a great opportunity for families and service groups to participate. Staff has also planned an Eco Restoration Work Day for Ackerman Park on Saturday, March 14, 2009.

**Adjourn to Executive Session**
At 7:45 p.m. Commissioner Schoen moved, seconded by Commissioner Jourdan, to adjourn to Executive Session pursuant to Section 2(c)5 of the Open Meetings Act, “discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired.”

**Roll Call:**
- **Aye:** Commissioners Schoen, Jourdan, Aubrey, Dallman and President Taylor
- **Nay:** None

**Motion Carried**

**Reconvene the Workshop Meeting**
The Workshop Meeting reconvened at 7:55 p.m.

**Adjourn**
There being no further business Commissioner Dallman moved, seconded by Commissioner Aubrey, to adjourn the Workshop Meeting at 7:55 p.m. **Motion Carried**

Respectfully submitted,

Jeanine Sesto  
Board Secretary