Call to Order
President Taylor called the Regular Meeting to order at 7:00 p.m.

Roll Call of Commissioners
Upon roll call those answering present were President Taylor and Commissioners Hess, Dallman, Aubrey, Jourdan, Minogue and Schoen.

Staff members present were Executive Director Atwell, Executive Assistant Sesto, Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito and Marketing & Communication Supervisor Talenco.

Pledge of Allegiance
President Taylor led the Pledge of Allegiance.

Changes to the Agenda
None

Consent Agenda
Commissioner Dallman moved, seconded by Commissioner Hess, to approve the Consent Agenda. Items for approval on the Consent Agenda were: Minutes of the October 28, 2008 Regular Meeting; Treasurer’s Report and Voucher List of Bills Totaling $807,791.90.

Roll Call: Aye: Commissioners Dallman, Hess, Schoen, Minogue, Jourdan, Aubrey and President Taylor
Nay: None
Motion Carried

Public Participation
Ms. Melissa Creech, 697 St. Charles Road, thank the Park District for helping with the cleanup of the wooded area in Ackerman Park.

Unfinished Business
None

New Business
EarthWerks, Inc. Village Green Park Phase II Construction - 5th Pay Request
Superintendent Scarmardo presented EarthWerks, Inc. fifth pay request for work completed on the Village Green Park OSLAD project and reported that approximately 95% of the work has been completed. Work yet to be completed included hydro-seeding, pathways and fencing.

Pay Request #5, in the amount of $357,588.55, was for excavation work and materials. Staff reviewed all documentation submitted and found it to be complete and satisfactory.

Staff recommended the Board approved EarthWerks, Inc. pay request #5 in the amount of $357,588.55 for work completed on the Village Green Park project.
Board members commented on how great the project is coming along and how much the community will enjoy the park.

Commissioner Dallman moved, seconded by Commissioner Hess, to approve EarthWerks, Inc. Village Green Park Phase II construction project pay request #5 in the amount of $357,588.55.

Roll Call: Aye: Commissioners Dallman, Hess, Schoen, Minogue, Jourdan, Aubrey and President Taylor
Nay: None
Motion Carried

Barton Electric, Inc. Village Green Park Phase II Project 1st Pay Request
Superintendent Scarmardo presented the first and second pay requests from Barton Electric, Inc. for their work related to the Village Green Park OSLAD project. To date Barton Electric has installed all of the concrete light bases and light poles. All of the electrical wiring has been pulled through the underground piping. Barton is currently working on wiring the new lights into the control box located near the concession stand. Once this work is completed the lights will be ready to be energize.

The first and second pay requests are for lighting materials and installation and total $195,301.80. All documentation submitted was found to be complete and satisfactory. Staff recommended the Board approve Barton Electric, Inc.’s pay requests totaling $195,301.80.

Commissioner Schoen moved, seconded by Commissioner Dallman, to approve Barton Electric, Inc.’s pay requests #’s 1 and 2 totaling $195,301.80.

Commissioner Hess asked if was possible to have a “warning buzzer” installed on the athletic field lights to warn people that the lights would be turned off in five minutes.

Superintendent Scarmardo will check with the light manufacturer and report back to the Board.

Roll Call: Aye: Commissioners Schoen, Dallman, Aubrey, Jourdan, Minogue, Hess and President Taylor
Nay: None
Motion Carried

Holes & Knolls/Splash Park - End of Season Report
Superintendent Esposito presented the end-of-season report for the facilities in Maryknoll Park. For Holes & Knolls Miniature Golf Course the daily golf admission revenue increased from 2007 by $6,102 however, the number of party golf rounds, party rentals, concession sales and sponsorships experienced a decrease. The Splash Park had a increase in revenue of over $3,000.

The Platform Tennis season recently began. For 2008 staff changed the format of the lesson program to meet the needs of the players. Lessons will be taught on a as-needed basis. Approximately 25 people attended a free clinic held in September.

The current Platform Tennis membership is 53 versus 74 in 2007. Members indicated they were no longer interested in having leagues as many belong to a travel program. This change will decrease the revenue by approximately $2,000. Staff will continue to rent paddles and sell balls.

Commissioner Dallman commented that for league play four courts are needed and there are two at Maryknoll. There has been discussion among members to form the Glen Ellyn Platform Tennis Association, with the idea of raising money to contribute to additional courts.
Superintendent Esposito commented that overall, Maryknoll Park had a great season with a projected net income of $103,206. Staff recommended not increasing the fees for Holes & Knolls, the Splash Park or Platform Tennis.

Commissioner Aubrey asked why, with the increase in the number of people visiting the park due to the Splash Park, why there wasn’t an increase in the number of people playing miniature golf.

Superintendent Esposito felt it was because many of the people who use the splash park have children under the age of 3 and 4 so do not play miniature golf.

Commissioner Hess suggested having a “movie in the park” in Maryknoll Park to draw people to miniature golf and holding a dance night at the golf course for teenagers.

Superintendent Esposito felt those were both good suggestions and will discuss them with her staff when planning events for the summer.

Commissioner Dallman commented that he and Commissioner Aubrey are with the Glen Ellyn Youth Center and suggested that perhaps one of their dances, such as their South/West Dance for Glenbard South and Glenbard West students, could be held at Holes & Knolls. He will discuss this with their committee and get back to Superintendent Esposito.

Western DuPage Special Recreation Association - November 2008 Executive Summary
The executive summary is provided to WDSRA member park district boards to keep them up to date on association business.

Matters from Staff
Director Atwell reminded the Board there was still time to order citrus from Glen Ellyn Rotary.

Superintendent Scarmardo reported only minor work was remaining to complete the installation of a new playground in Surrey Park. Many of the trees will be transplanted. The playground in Ackerman Park had to be removed because the sewer and water lines running underneath had to be accessed due to the construction of the sports complex.

Communication & Marketing Supervisor Talenco reported the Chicago Tribune would be running a story on Glen Ellyn Rotary and the Park District recognizing Commissioner Schoen.

Matters from Commissioners
Commissioner Aubrey reported the Glen Ellyn Library would be holding their book sale in the basement of the Library this year and not Main Street Recreation Center.

Commissioner Aubrey commented that when the economy is bad it typically impacts government the next year. He raised his concerns with Director Atwell and requested information such as what impact there would be to the Park District’s budget if assessed values decreased and would that impact the Park District’s budget for next year. He was also concerned with what is going on in the market place that is impacting consumer behavior, which could impact how they choose or not choose to use Park District programs. He felt the information staff provided was exceptional.

Staff explained that any impact to the assessed value of a home will not impact the Park District’s budget. The Park District receives either the CPI or 5%, whichever is lowest. The County is obligated to pay the
Park District a certain amount of dollars, whatever the Park District’s levy is. If the assessed does go down the tax rate increases so that the appropriate amount of tax dollars are captured are all taxing bodies. Once the assessed values start to increase the tax rate will decrease.

As far as programming, Director Atwell felt people would be doing more local programming and not taking vacations. No one can predict what programs will be popular but as long as there are good quality programs offered the budget should not be affected. Superintendent Esposito does a great job with knowing the market and talks to many of the park districts to check the market and prices.

Commissioner Jourdan cautioned that if the programs are priced too high the Park District could see an increase in scholarship requests.

Commissioner Minogue commented that home sales are starting to move in the $400,000 to $700,000 range. She also works part-time for a local retailer and one would not know it is a difficult economic time when you see what people are spending.

Commissioner Minogue also commented that she felt any directive for information from staff should come from the Board and not one Commissioner. It concerns her when she sees reports from staff that were requested by one Commissioner and felt the Board should talk about an issue first and then decide as a Board if they want staff to gather the information.

Commissioner Dallman felt Commissioner Minogue had a valid point.

Commissioner Jourdan commented that people he has talked to are very anxious to use Village Green Park.

President Taylor complimented Communications & Marketing Supervisor Talenco on the design and printing of the recent program brochure.

Adjourn to Closed Session
At 8:20 p.m. Commissioner Schoen moved, seconded by Commissioner Dallman, to convene into executive session under Section 2(c)(1) of the Open Meetings Act, “discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District”, Section 2(c)(5) “discussion of the purchase or lease of real property for the use of the District, including discussion of whether a particular parcel should be acquired” and 2(C)(11) “discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the executive session minutes”.

Roll Call: Aye: Commissioners Schoen, Dallman, Aubrey, Jourdan, Minogue, Hess and President Taylor Nay: None Motion Carried

Reconvene the Regular Meeting
The Regular Meeting reconvened at 8:30 p.m.

Adjourn
There being no further business, at 8:30 p.m. Commissioner Hess moved, seconded by Commissioner Dallman, to adjourn the Regular Meeting. Motion Carried

Respectfully submitted,

Jeanine Sesto
Board Secretary