Call to Order
President Minogue called the Special Meeting to order at 7:05 p.m.

Roll Call of Commissioners
Upon roll call those answering present were President Minogue and Commissioners Aubrey, Taylor, Jourdan, Dallman and Schoen. Absent: Commissioner Hess

Staff members present were Executive Director Atwell, Superintendent of Finance & Personnel Woods, Superintendent of Recreation Esposito, Communications & Marketing Supervisor Talenco, Executive Assistant Sesto and Superintendent of Parks Scarmardo. Attorney Adams was also present.

Changes to the Agenda
None

Public Participation
Mr. John Houston, 588 N. Ellyn Avenue, addressed the Board regarding the Glenbard West issue for artificial turf and lights. He was under the impression there was an agenda item on tonight’s meeting that had to do with turf and lights at Glenbard West fields and would involve an intergovernmental agreement that may exist between the School District, the Park District and the Village.

Mr. Houston asked if there were discussions being carried on between School District 87 and the Park District relative to the issue of lights and synthetic turf at Duchon or Memorial Field.

Commissioners explained that it had been on a Board agenda approximately six months ago when Gain Ground made a presentation.

Mr. Houston commented that there is a group that is very much opposed to lights and turf anywhere at Glenbard West and he is one of the members of that group. They would like to get involved with the Park District, be it with staff or the Board, to discuss why their opposition.

President Minogue suggested Mr. Houston address the school board since he is against having lights and turf at Glenbard West.

Mr. Houston commented that school board has passed a resolution in regard to Memorial Field and part of the resolution requires that before they proceed they must receive funding from other sources, something in the range of $600,000. He believed one of the sources they would like to get funding from was the Park District. They have discussed the issue with the School District on many occasions and if in fact the project not proceeding is based on not getting the funding from another source, the group would like to be involved in discussing possible funding from whatever sources there are that would consider providing them money and that may include the Park District.

Director Atwell suggested Mr. Houston meet with him to talk about his concerns. He explained that the issue is not at a Board level other than having discussed that the Park District does not have funds for the project.
Mr. Houston thanked the Board for their time and said he would contact Director Atwell to set up a meeting.

**Village of Glen Ellyn Riford/St. Charles Road Improvement Project**
Superintendent Scarmardo introduced Mr. Bob Minix, Village Engineer, who will be giving the Board a summary of the project.

Mr. Bob Minix thanked the Board for providing him the opportunity to appear before them again and also thanked the staff that has been helping him through the course of the project. About three years ago he came to the Board with an outline of the project and wanted to give the Board a status report.

Reconstruction of Riford Road is a Village of Glen Ellyn project and they have been fortunate to secure federal funding from the Surface Transportation Program. That particular funding pays for 70% of the construction costs. They are also involved with the County of DuPage because the limits of the project run from Crescent Boulevard up to St. Charles Road and includes some improvements on St. Charles Road such as the widening of the roadway to accommodate left turn lanes. The northerly leg of that intersection is the westerly entrance into Ackerman Park. One of the highlights of the project will be the construction of new left turn lanes and construction of signals at that area which they believe is a very profound and significant safety improvement. There will also be changes with the grade particularly as Riford Road transitions into St. Charles Road.

To implement the improvements the Village needs additional land and one of the pieces of land involves Ackerman Park. The Village would need a 5500 sq. ft. trapezoidal shaped sliver of land to the west of the entrance, about 370’ long, 10’ wide on one end and 20’ on the other to accommodate the widening. The Village is also looking at a second piece of property on the southwest corner of St. Charles and Riford involving a private owner. He was before the Board to request their favorable consideration of the Village’s request for the land take

As for the project schedule, the village is well along with the design of the project. Final plans have been submitted to IDOT and the Village is trying to wrap up the land acquisition process. They are hoping to let the bids in mid-June and anticipate a 5 to 6 month project timeframe.

When asked when construction would begin Mr. Minix explained that with a mid-June letting the project could get started around August 1. If that were the case the project could not be completed before winter because the engineer is estimating 100 construction days. The project would have to be phased and they are currently working toward how that phasing would work so that they would be able to get as much done as possible this calendar year.

Commissioner Taylor asked if the engineer had determined if there would be any closures to the western entrance to the park during construction or would there be at least one lane open.

Mr. Minix explained there would be temporary signals placed at the intersection with the intent to keep the entrance open to the greatest extent they can. There are improvements that involve that section so as those are constructed there may be temporary closures. The basic traffic control plan for the overall project is to have a detour sign so people will be discouraged turning onto Riford Road from St. Charles Road. They will be looking at a hard closure at Crescent and Riford as well. St. Charles Road should be business as usual and during the first part of the project there will be a temporary left-turn lane to allow movement into and out of the park. The formal route will take people to Main Street and around to St. Charles Road.

They are very aware of the construction going on in Ackerman Park and the Village Public Works Director has talked with Park District staff about issues at both the east and west entrances to the park. They will work with Park District staff to make sure the Village can accommodate the Park District’s needs and be sensitive to the time of the year in which they are doing the project.

Commissioner Schoen asked if the Village had IDOT approval on the project.
Mr. Minix explained that the Village has design approval and there are various phases involved with an IDOT project. Phase one is preliminary engineering and that has been approved. Pre-final plans were delivered to IDOT for review and they are working with IDOT on a few minor changes. The Village has received approval to go ahead and bid the project.

Commissioner Jourdan asked if sidewalks would be constructed.

Mr. Minix explained that sidewalks would be put in along the north side of St. Charles Road west of the entrance to the park and up to the southern leg of Lenox Road. A sidewalk beyond Lenox Road would be a future County project.

Commissioner Dallman asked if trees or vegetation would be cleared along the area the Village needs to purchase from the Park District.

Mr. Minix explained that no trees would be removed however, to accommodate the construction of the sidewalk, utility poles would need to be relocated. CommEd is responsible for doing that because it is in an area of public right-of-way. In his talks with CommEd they have mentioned the need for some tree trimming associated with relocating the poles and also to accommodate the configuration of the utility poles.

Regarding the mitigation of wetlands along St. Charles Road, Attorney Adams asked where the Village was with the County and the status of the mitigation buffers.

Mr. Minix explained that the area of construction does not immediately abut any of the wetland areas. There is an area 50' away from the edge of the wetland called the wetland fringe that does get into the construction area and a portion of the wetland fringe will be in the pavement. To deal with that issue the engineer has been working with the Village’s consultant to protect the area during construction and restoration when the work is completed. The restoration they are proposing in the fringe area is a proper seed mix because the original plan to come up with just turf was not satisfactory.

President Minogue explained to the Board that Director Atwell was not looking for action on this item at this time.

Director Atwell asked the Board to review the documents provided by Mr. Minix and call him should they have any questions or concerns. Staff will bring the issue back to the next meeting for Board discussion.

Ms. Melissa Creech, 697 St. Charles Road, asked if the Village would be doing anything with the culverts under Riford Road directly north of St. Charles Road, what kind of stormwater detention work was required and whether the project had any connection to the Village’s plans for the five-corner regional stormwater project.

Mr. Minix said the project has no involvement with the culverts, stormwater detention is not required for the project and the Riford/St. Charles Road project had no correlation to the five-corner stormwater project.

The Board thanked Mr. Minix for the presentation.

Pay Requests for Ackerman Sports Complex Project

Superintendent Scarmardo presented Pay Request #4 for labor and materials for a portion of the site work including excavation, concrete work, electrical design, HVAC design, steel fabrication, steel erection and professional services for Professional Building Services which include construction management fees and reimbursable expenses.

Superintendent Scarmardo gave a project update and recommended the Board place approval of Pay Request #4 in the amount of $793,175.31 on the March 17 Regular Meeting consent agenda for approval.
The Board agreed to place formal approval of the Ackerman Sports Complex project Pay Request #4, in the amount of $793,175.31, on the March 17 Regular Meeting consent agenda.

**Disposal of Property**
Superintendent Scarmardo explained that at the February 20 Regular Meeting the Board had agreed staff could dispose of a 1993 Jeep Wrangler and a 2003 Beefco Flex Wing Mower. A formal Ordinance must be approved by the Board prior to staff disposing of the equipment.

The Board agreed to place Ordinance 09-03, Declaring Certain Park District Personal Property as Surplus and Authorizing Sale or Disposal, on the March 17 Regular Meeting consent agenda for approval.

**Adjourn to Closed Session**
At 7:40 p.m. Commissioner Schoen moved, seconded by Commissioner Dallman, to convene into Executive Session under Section 2(c)(1) of the Open Meetings Act, “discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of or legal counsel for the District” and Section 2(c)(5) “discussion of the purchase or lease of real property for the use of the District, including discussion of whether a particular parcel should be acquired.”

Roll Call: Aye: Commissioners Schoen, Dallman, Jourdan, Taylor, Aubrey and President Minogue
Nay: None
Motion Carried

**Reconvene the Workshop Meeting**
The Workshop Meeting reconvened at 9:21 p.m.

The Park District’s Youth Baseball program would like to name a field in honor of a former Co-Chairperson of the Association. President Minogue asked if Commissioners had any problem with the request.

It was the consensus of the Board to ask the Youth Baseball Association to bring forward a proposal.

Discussion ensued on establishing the dates to hold a public hearing for a possible non-referendum bond sale. Dave Phillips of Speer Financial will be making a presentation to the Board at their meeting on April 7.

**Adjourn**
There being no further business Commissioner Jourdan moved, seconded by Commissioner Schoen, to adjourn the Workshop Meeting at 9:24 p.m. Motion Carried

Respectfully submitted,

Jeanine Sesto
Board Secretary