Call to Order
President Minogue called the Regular Meeting to order at 7:02 p.m.

Roll Call of Commissioners
Upon roll call those answering present were Commissioner Dallman, Creech, Hess, Aubrey, Nephew, Kinzler, and President Minogue.

Staff members present were Executive Director Atwell, Superintendent of Parks Scarmardo, Superintendent of Finance & Personnel Woods, Superintendent of Recreation Esposito, Communication & Marketing Supervisor Talenco, Assistant Superintendent of Recreation Defiglia, and Recreation Supervisor Kroger. Attorney Adams was also present.

Pledge of Allegiance
President Minogue led the Pledge of Allegiance.

Changes to the Agenda
President Minogue stated that there was a change to the Agenda, item XII. Western DuPage Special Recreation Association - Resolution 09-10 would be removed from the Agenda.

Consent Agenda
President Minogue stated that Board Minutes should be a general overview of the meeting, and contain the actions of the Board, and that the Board should agree upon the way in which the minutes should be prepared with a new Board Secretary that will be coming on soon.

Commissioner Hess proposed that minutes should only reflect the actions and motions placed in the minutes and take out certain verbiage.

Commissioner Nephew read section 120/2.06 of the Open Meetings Act. Commissioner Nephew commented that some items were not always specifically included in the minutes. President Minogue commented that is what she had previously stated in the beginning concerning the Open Meetings Act. Attorney Adams stated that the Park District’s risk management agency PDRMA along with counsel would recommend that the Park District not be over inclusive for obvious risk management reasons. Commissioner Kinzler would like to see the minutes shortened but certain items should be expanded upon and also that the wording plays an important role. Commissioner Hess stated that there was material brought in on how a Board Meeting should be conducted. Attorney Adams stated that the Park District has always been very public and open and the minutes reflect what has happened during the meeting, there is no secrecy.

Commissioner Dallman moved that the October 27th minutes be removed from the Consent Agenda with all other Items being approved, seconded by Commissioner Aubrey.
Public Participation
None

Unfinished Business
ROCLAB Resolution 09-06
Dan Kroger Recreation Supervisor was present to answer any questions concerning ROCLAB Resolution 09-06. Director Atwell talked about the concern over 7E and 7G and stated that counsel had made changes, so that there would be no exchange of money, just the exchange of facility usage. He also mentioned that Park District plans to use the cages only on weekends January-March. Attorney Adams commented that there is still a termination clause and both parties have the option to terminate the agreement for convenience on 120 days’ notice.

The Board discussed whether the lease should be expected to recoup the entire cost of constructing the batting cages.

Commissioner Hess moved to approve the authorizing execution of lease agreement of the recreation facility at Ackerman Park in Glen Ellyn to ROCLAB Athletic Institution. Commissioner Dallman seconded the motion to approve the ROCLAB Resolution 09-06.

Commissioner Dallman seconded the motion. Commissioner Nephew stated that she could not support this.

Roll Call: Aye: Commissioner Hess, Dallman, Aubrey, Creech, Kinzler, and President Minogue
Nay: Commissioner Creech, and Commissioner Nephew
Motion Carried

Budget Review - Recreation Fund
Superintendent of Finance Woods presented a power point budget program, describing revenue and expenses for each major fund including Capital Projects, Corporate Fund, and Recreation Fund, fund balances and what the total projected revenue will be for 2009 and 2010.

The Board and staff discussed how monies are moved between funds, and the capital budget process. Further discussion ensued regarding the timing of repayment of various debt obligations, non-referendum debt capacity, and debt service process and scheduling.

Superintendent Woods advised the current ASC cost is estimated at $10.4 million, fund balances are adequate and typical, the WDSRA agreement is still under review and must be approved by the Boards of all members and the Special Recreation Funds have been used for ADA projects.

Discussion ensued regarding Ackerman expenses, the progress of construction, the budget process, and the expense reporting request.
Superintendent Woods discussed the possibility of issuing additional low cost, non-referendum debt through BAB – Build America Bonds, which are taxable bonds where the issuer receives a 35% rebate on its interest obligation from the federal government. BAB are open to more people who are only interested in investing in bonds.

Superintendent Woods discussed the audited expense and revenue numbers and the Recreation Budget.

Superintendent of Recreation Esposito explained that the Recreation Budget is divided into activity areas, ending the year in the positive range for administrative accounts, salaries and wages. She reminded the Board that 2008 budget year was only for eight months, and she explained the Recreation Budget expenses.

The goal every year is to make twenty percent on our programs. The biggest area in the recreation fund is athletics. Superintendent Esposito further presented budget details on arts and crafts, dance, preschool, special events, seniors, Sunset pool, MSRC, Maryknoll and Lake Ellyn.

Superintendent Esposito described the process for pricing its programs.

**A Recess was taken at 9:20 p.m. the Board reconvened at 9:27 p.m.**

Superintendent Woods stated with regards to Western DuPage Special Recreation Association, and the revenue funds and program fees there will always be unexpected costs that occur such as the federally mandated Virginia Grahame Baker issue, where if the corrections are not made the facility will not be able to open.

The Board discussed capitals.

Superintendent Woods stated that a portion of salaries, Safety Village (cost of materials), Ackerman, Churchill Park, Lake Ellyn stewardship (shoreline) and land acquisition at Maryknoll are allocated as capital expenses.

Board and staff discussed the IDNR conversion process. Director Atwell commented that the Park District has 5 years to replace the land that was used for the Ackerman Complex, and currently the Park District has 4 years left. The Park District cannot use land already owned by the Park District or by the Village of Glen Ellyn. 1.6 acres is required and needs to be appraised for equal value and equal size, to make up for Ackerman land.

Superintendent Woods requested direction from the Board to prepare the budget and appropriation ordinance.

Superintendent Woods was directed to proceed with the budget and appropriation ordinance.
New Business

Pay Request #12 for Ackerman Sports Complex
Superintendent Scarmardo said that staff was recommending approval of pay request 12 in the amount of $578,161.79 for payment to Cosgrove Construction, Manusos Concrete, Associated Electrical, Earthwerks, Tysonkrupt, Bailey's Flooring, McHenry County Glass, Mechanical Concepts, M.G. Mechanical Plumbing, T.A. Bowman, and Professional Building Services.

Commissioner Hess moved, while Commissioner Dallman seconded the motion to approve Pay Request #12 for Ackerman Sports Complex.

Roll Call: Aye: Commissioner Hess, Dallman, Creech, Aubrey, Nephew, Kinzler, and President Minogue
Nay: None Motion Carried

Western DuPage Special Recreation Association - November 2009 Executive Summary
The Executive Summary is provided to WDSRA member Park District Boards to keep them up to date on Association Business.

Appoint Acting Secretary
Executive Director Atwell recommended to the Board that Laurie Woods be appointed to Acting Board Secretary until a permanent replacement is found.

Commissioner Dallman moved, and Commissioner Creech seconded the motion to approve Laurie Woods as Acting Board Secretary.

Roll Call: Aye: Commissioner Dallman, Creech, Hess, Aubrey, Nephew, Kinzler, President Minogue
Nay: None Motion Carried

Matters from Staff
Superintendent Esposito reminded the Board to let her know as soon as possible if they are going to be attending the Holiday Party.

Matters from Commissioners
Commissioner Aubrey proposed a function be held at Ackerman Sport Complex for the Parkview Church for all of the nice things they have done.

Executive Director Atwell thought it was a good idea and stated that staff could look into doing something for the church.
Also Commissioner Aubrey wanted to give Kudos to Dan Kroger for all of the rentals that are already filing into the new Ackerman Sports Complex.

Commissioner Dallman just wanted to thank and compliment staff on their preparation for this meeting, he knows that it took a lot of time and effort and it really has paid off.

**Adjourn to Executive Session**
There being no further business, at 10:02 p.m. Commissioner Dallman moved, seconded by Commissioner Hess, to adjourn the Regular Meeting.

*Roll Call: Aye: Commissioner Dallman, Hess, Creech, Aubrey, Nephew, Kinzler, President Minogue*

Respectfully Submitted,

Laurelyn Woods  
Board Secretary