Call to Order
Vice President Aubrey called the Meeting to order at 7:02 p.m.

Roll Call of Commissioners
Upon roll call those answering present were Commissioners Creech, Aubrey, Dallman, Kinzler, and Nephew. Commissioner Minogue and President Hess were absent.

Staff members present were Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Communication & Marketing Supervisor Talenco, Executive Assistant Wendland, and Assistant Superintendent of Recreation Defiglia. Attorney Karas was also present.

Pledge of Allegiance
Vice President Aubrey led the Pledge of Allegiance.

Changes to the Agenda
None.

Public Participation
Steve Vondrak, District #41 Board Member, addressed the Board about how District #41 records their meetings and places the recordings online, along with the necessary slide shows that were used at the meeting.

Mr. Vondrak explained that he spoke with Dr. Ann Reibock District #41 Superintendent, who came from a district were meetings were previously recorded, and she had told him that it is less theatrical not to record meetings because people tend to play to the camera.

Oath of Office – Inauguration of Commissioners
Vice President Aubrey addressed the Board regarding the issue of acceptance and confirmation of results from the recent election.

The Board went into a lengthy discussion regarding the procedure of approving the election results.

Commissioner Creech moved, seconded by Commissioner Kinzler, to move that the Glen Ellyn Board of Commissioners accept the certified election results from the DuPage Board of Commission and act tonight to swear in our newly elected Commissioners tonight.

Roll Call:  Aye:  Commissioners Creech, Kinzler, Nephew and Dallman.
            Nay:  Commissioner Aubrey.
Commissioner Creech went on to list the DuPage Election Commission certified results from their website.

The Board went on to discuss the legal ramifications for not taking the additional steps.

Commissioner Creech moved, seconded by Commissioner Kinzler that the Glen Ellyn Park District Board of Commissioners administers the Oath of Office to the three newly elected Commissioners.

Roll Call: Aye: Commissioners Creech, Kinzler Nephew, and Dallman.  
Nay: Commissioner Aubrey.  

Motion Carried.

Secretary Wendland administered the Oath of Office to newly elected Commissioners Kathy Cornell, Richard Dunn and Gary Mayo.

Amend Board Policy for Election of Officers
Executive Assistant Wendland presented the Board with a redlined version of the amended Board Policy with changes to the election date of Board Officers from January to May.

Commissioner Dunn moved, seconded by Commissioner Kinzler, to approve the Amended Board policy for election of officers, be amended as attached.

Roll Call: Aye: Commissioners Dunn, Kinzler, Cornell, Nephew, Mayo, and Creech.  
Nay: Commissioner Aubrey.  

Motion Carried.

Election of Officers
President
Commissioner Mayo nominated Commissioner Creech for the Office of President. Commissioner Nephew seconded the nomination.

Commissioner Dunn moved, seconded by Commissioner Mayo, to close the nominations.  

Motion Carried.

Vote to Elect Commissioner Creech as President of the Board.
Roll Call: Aye: Commissioners Dunn, Mayo, Cornell, Nephew, Kinzler, Creech and Aubrey.  
Nay: None  

Motion Carried.
Vice President
Commissioner Dunn nominated Commissioner Kinzler for the office of Vice President. Commissioner Creech seconded the nomination.

Commissioner Dunn moved, seconded by Commissioner Cornell, to close the nominations. **Motion Carried.**

**Vote to Elect Commissioner Kinzler as Vice President of the Board.**
**Roll Call:**  
Aye: Commissioners Dunn, Cornell, Kinzler, Aubrey, Mayo, Nephew, and President Creech.  
Nay: None.  
**Motion Carried.**

Treasurer
Commissioner Cornell nominated Commissioner Nephew for the office of Treasurer. Commissioner Mayo seconded the nominations.

Commissioner Dunn moved, seconded by Commissioner Kinzler to close the nominations. **Motion Carried.**

**Roll Call:**  
Aye: Commissioner Dunn, Kinzler, Aubrey, Nephew, Cornell, Mayo, and President Creech.  
Nay: None.  
**Motion Carried.**

Executive Director
Commissioner Nephew moved, seconded by Commissioner Kinzler to appoint Co-Interim Executive Directors Kathleen Esposito, and David Scarmardo.

**Roll Call:**  
Aye: Commissioner Nephew, Kinzler, Aubrey, Cornell, Mayo, Dunn and President Creech.  
Nay: None.  
**Motion Carried.**

Board Secretary
Commissioner Mayo moved, seconded by Commissioner Kinzler, to appoint Katherine Wendland as Board Secretary.

**Roll Call:**  
Aye: Commissioners Mayo, Kinzler, Aubrey, Dunn, Nephew, Cornell, and President Creech.  
Nay: None.  
**Motion Carried.**
WDSRA Representative
Commissioner Kinzler moved, seconded by Commissioner Dunn to appoint Kathleen Esposito as the WDSRA representative.

Roll Call: Aye: Commissioners Kinzler, Dunn, Mayo, Cornell, Nephew, Aubrey, and President Creech.
Nay: None.

Motion Carried.

Law Firm
Commissioner Dunn moved, seconded by Commissioner Cornell to appoint Tressler LLP as the law firm.

Roll Call: Aye: Commissioners Dunn, Cornell, Nephew, Aubrey, Mayo and President Creech.
Nay: Commissioner Kinzler.

Motion Carried.

Amend Board Policy for Payables and Account Receivables
Superintendent Cinquegrani presented the Board with a revised Board Policy, and explained that the Voucher List will be given at both Workshop and Regular Meetings, and it will also include lengthening of descriptions on the Voucher List of bills.

Commissioner Dunn moved, seconded by Commissioner Kinzler, to take the recommendation from staff to amend the policies as distributed be approved. With the amendment to include all payments must be approved by the Board prior to disbursement.

Roll Call: Aye: Commissioners Dunn, Kinzler, Nephew, Aubrey, Cornell, Mayo, and President Creech.
Nay: None.

Motion Carried.

Commissioner Dunn moved, seconded by Commissioner Mayo, to have the voucher list descriptions be expanded, to include, vendor names and or more detailed descriptions as per the recommendations.

Roll Call: Aye: Commissioners, Dunn, Mayo, Aubrey, Cornell, Nephew, Kinzler, and President Creech.
Nay: None.

Motion Carried.
Voucher List of Bills Totaling $150,369.50
Commissioner Dunn moved, seconded by Commissioner Mayo to approve the list of bills totaling $150,369.50.

Roll Call:  Aye:  Commissioners Dunn, Mayo, Aubrey, Cornell, Nephew, Kinzler, and President Creech.
           Nay:  None.

Motion Carried.

Early Retirement Incentive Review
Superintendent Cinquegrani gave an update on the Early Retirement Incentive; he reviewed with the Board the payment options.

The Board had a lengthy discussion regarding the pay date of the ERI, and the cost of $522,966.87 for the ERI.

Commissioner Mayo moved, seconded by Commissioner Dunn to table this discussion until the Board receives more information about some other potential liabilities on the horizon here as it could be significant. Once the Board knows more about other outlays that may need to happen in 2011, then we can decide whether we have the money to pay it off. With the amendment to take Superintendent Cinquegrani’s recommendation under advisement and table discussion until the first meeting in August.

Roll Call:  Aye:  Commissioners Mayo, Dunn, Aubrey, Cornell, Nephew, Kinzler, and President Creech.
           Nay:  None.

Motion Carried.

2011 Amended Budget Discussion
Superintendent Cinquegrani presented the Board with the $360,000 in non-essential spending that staff cut from the 2011 Budget. He explained that staff is looking for feedback on these items.

The Board had a lengthy discussion over each item that was listed by staff.

Commissioner Nephew moved, seconded by Commissioner Kinzler, to Board directs staff to reduce the 2011 Budget by a further $332,895, that makes a total if you add to the reductions on page 24 of the Board Packet, makes a total reduction of $694,450.15

Roll Call:  Aye:  Commissioners Nephew, Kinzler, Aubrey, Cornell, Mayo, Dunn and President Creech.
           Nay:  None.

Motion Carried.
Safety Village Project Overview
Superintendent Scarmardo provided the Board with information about what would be constructed for Phase I.

Bonnie Gahris, 520 Longfellow, asked the Board about the building at Maryknoll. Ms. Gahris was unclear where the Safety Village is going to be located at Maryknoll, and where the building for platform tennis was located.

Superintendent Scarmardo, explained where the projects are located at Maryknoll.

Staff explained to the Board how Safety Village is run, and how the dual use facility would work.

Commissioner Kinzler moved, seconded by Commissioner Mayo to direct staff to immediately inform Copenhaver Construction to halt all work on the Safety Village Project. Staff shall determine the amount spent to date and report this amount to the Board as soon as possible. The Board will then direct staff to research options for the use of the Safety Village grant.

Roll Call: Aye: Commissioners Kinzler, Mayo, Cornell, Nephew, Dunn, and President Creech.
Nay: Commissioner Aubrey.
Motion Carried.

The Board explained to staff that it meant to terminate the project and place a fence around what has been completed so far.

Commissioner Aubrey read the following information regarding Safety Village:
Safety Village is a long-running, popular program developed and run by the Glen Ellyn Park District. Curriculum-based, it is designed to build a foundation of safety awareness in young children, age four through seven. Key lesson components include personal, pedestrian, passenger, home and play safety incorporated into a fun atmosphere that helps develop a child’s confidence, self-reliance and sound decision making abilities.

A permanent Safety Village would include: railroad safety, stranger danger, electrical safety, bicycle safety, animal safety, basic first aid practices, home and personal safety, fire safety, water safety, recognizing safety signs, safe passenger and pedestrian practices, child restraint safety, role of police officers, firefighters and paramedics, appropriate use of 911.

The projected budget revenue for a permanent Safety Village, would be $19,332, with total expenses $12,845 with a net program income $6,487. With new programs and special events such as, bike rodeo, Halloween pedestrian safety awareness, international walk to school day, back to school safety day, drop in Fridays, night and weekend program, safety seat install/technical inspection, internet safety class, school field trips, boy and girl scout badge programs, child abduction prevention.
Possible additions to current curriculum: healthy eating, internet safety, chemical safety, first aid, wheeled sports safety, home alone safety.

Discussion among the Board and counsel about what would happen if the contract is cancelled, and the Termination of Convenience clause for the AIA contract.

Counsel advised staff that the park district needs to give a seven day notice to the contractors to terminate.

Commissioner Kinzler moved, seconded by Commissioner Dunn to direct staff to halt all planning for Safety Village and not spend any further funds of the Park District nor spend any more staff time on the Safety Village project at the new location at Maryknoll. With the amendment to exempt Dave's time for terminating the contract.

Roll Call:  Aye: Commissioners Kinzler, Dunn, Cornell, Nephew, Mayo, and President Creech.
Nay: Commissioner Aubrey.  
Motion Carried.

Maryknoll Safety and Recreation Center Project Budget
Superintendent Cinquegrani explained the updated cost analysis for the Maryknoll Safety and Recreation Center project.

The Board discussed the amount of money needed to finish the project, and when will the Board know the final total in change order reductions from Mc Building.

Commissioner Nephew moved, seconded by Commissioner Kinzler, whereas the current Glen Ellyn Park District Board of Commissioners finds the Park District to be in a precarious financial position in light of the revelation of certain unexpected expenses which the Board has only just made aware of since the last meeting of the Board; and

Whereas the current Board deems it irresponsible to incur any further discretionary expense prior to an absolute determination of the total cost of the repairs to the roof of the Ackerman Sports and Fitness Center;

Therefore, staff is instructed to cause all work to be stopped immediately and incur no further expense of the Maryknoll Safety and Recreation Center. Counsel is directed to renegotiate the agreement for construction of the platform tennis courts and the Maryknoll Safety and Recreation Center with the goal of the total Park District expense not to exceed $200,000. Any donation from the Glen Ellyn Parks Foundation for this project will be used to offset Glen Ellyn Park District's expenses.

Roll Call:  Aye: Commissioners Nephew, Kinzler, Cornell, Mayo, Dunn, and President Creech.
Nay: Commissioner Aubrey.  
Motion Carried.
Marty Engel, 744 Kenilworth Avenue addressed the Board regarding his connection to the APTA (American Platform Tennis Association) and there is a possible donation that the Park District may be able to get for the construction of the Maryknoll Safety and Recreation Center.

Commissioner Aubrey read a projected budget report that was presented by the Glen Ellyn Platform Tennis Club the fall of 2010, which gave the net revenue for year one as $6,855, year two $17,052, year three $25,371, year four $34,203 and year five $43,575.

**Matters from Staff**

None.

**Matters from Commissioners**

Commissioner Aubrey informed the Board about his trip to the Wheaton Park District, and met horticultural students from College of DuPage who are looking to volunteer their time in the Parks Department.

Commissioner Nephew informed the Board about going to the historical society to learn how to organize information, and use the new scanner.

Commissioner Kinzler let staff know how happy he has been with staff’s creativity for finding money to be cut from the budget, and how Mary and Kathleen have done so well with concessions at their facilities.

**Adjourn to Executive Session**

At 9:40 p.m. Commissioner Dunn moved, seconded by Commissioner Kinzler, to convene into Executive Session under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

*Roll Call: Aye: Commissioner Dunn, Kinzler, Aubrey, Cornell, Nephew, Mayo, and President Creech.*

*Nay: None.*

*Motion Carried.*

**Reconvene Workshop Meeting**

The Workshop Meeting reconvened at 9:50 p.m.

Commissioner Kinzler moved, seconded by Commissioner Nephew, to approve the abstract of the election for the Park Commission Election, dated April 5th, 2011 for the Glen Ellyn Park District.

*Roll Call: Aye: Commissioners Kinzler, Nephew, and President Creech.*

*Nay: Commissioner Aubrey.*

*Abstain: Commissioners Cornell, Mayo and Dunn.*

*Motion Carried.*
Adjourn to Executive Session
At 9:58 p.m. Commissioner Dunn moved, seconded by Commissioner Kinzler, convene into Executive Session under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district, and Section 2 (c) 11 of the Open Meetings Act for the purpose of discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the Executive Session Minutes.

Roll Call: Aye: Commissioners Dunn, Kinzler, Aubrey, Cornell, Nephew, Mayo, and President Creech.
Nay: None.
Motion Carried.

Reconvene Workshop Meeting
The Workshop Meeting reconvened at 11:20 p.m.

Executive Leadership Profile Report
Commissioner Kinzler moved, seconded by Commissioner Dunn to accept the Glen Ellyn Park District Leadership Profile Report, which has the date on it of May 3rd, 2011.

Roll Call: Aye: Commissioners Kinzler, Dunn, Aubrey, Cornell, Nephew, Mayo, and President Creech.
Nay: None.
Motion Carried.

Director Search Requirement Characteristics
Commissioner Kinzler moved, seconded by Commissioner Cornell, to accept the Glen Ellyn Park District Executive Director Search Characteristics desired, as discussed dated on the top May 3rd, 2011.

Roll Call: Aye: Commissioners Kinzler, Cornell, Dunn, Aubrey, Mayo, Nephew, and President Creech.
Nay: None.
Motion Carried.

Adjourn
There being no further business Commissioner Dunn moved, seconded by Commissioner Kinzler to adjourn the Workshop Meeting at 11:25 p.m.

Motion Carried.

Respectfully submitted,

Katherine Wendland
Board Secretary