Call to Order
President Creech called the meeting to order at 7:01 p.m.

Roll Call of Commissioners
Upon roll, call those answering present were Commissioners Aubrey, Nephew, Kinzler, Mayo, Dunn, and President Creech. Commissioner Cornell arrived at 7:28 p.m.

Staff members present were Executive Director Harris, Superintendent of Parks & Planning Hopkins, and Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Marketing & Communications Supervisor Talenco, Executive Assistant Wendland, and Recreation Supervisor Babicz.

Pledge of Allegiance
President Creech led the Pledge of Allegiance.

Changes to the Agenda
President Creech announced that item ten will be moved to directly after public participation.

Public Participation
None

Ackerman Roof Overclad Pay Request #4
Director Harris provided an update on the roof overclad project. The project is near completion with only one item remaining - the final phase of the infrared scan which involves the confirming and drying of wet insulation.

Commissioner Mayo moved, seconded by Commissioner Dunn, to approve the Ackerman Sports and Fitness roof overclad pay out request #4 in the amount of $91,997.75 pending final resolution of the infra-red scan.

Roll Call:  
Aye: Commissioners Mayo, Dunn, Aubrey, Nephew, Kinzler, and President Creech.
Nay: None.

Motion Carried.
Voucher List of Bills Totaling $397,481.14
Commissioner Dunn moved, seconded by Commissioner Kinzler, to approve the voucher list of bills totaling $397,481.14.

Roll Call: Aye: Commissioner Dunn, Kinzler, Aubrey, Nephew, Mayo, and President Creech.
Nay: None.

Motion Carried.

2013 Baseball Uniform Bids
Commissioner Nephew moved, seconded by Commissioner Dunn, to approve awarding the youth baseball jerseys bid to Sports Supply Group BSN for the amount of $20,228.75 and approving youth baseball hat bid to Team Sports Pro for the amount of $6,048.90.

Roll Call: Aye: Commissioners Nephew, Dunn, Aubrey, Kinzler, Mayo, and President Creech.
Nay: None.

Motion Carried.

Lake Ellyn Hydrologic and Hydraulic Study
Director Harris reviewed the circumstances leading to the Park District and the Village retaining RHMG to conduct a study of the hydraulics and hydrology of Lake Ellyn. Two significant overtopping of the dam occurred in 2008 and 2010 causing flooding near Riford and Oak. The initial findings were presented to the Park Board in May of 2012. Several additional questions were raised and the engineering firm was requested to provide a follow up report.

Mr. Bill Rickert President of RHMG and Mr. Ben Metzler Project Manager presented the Board with its findings.

Mr. Rickert provided the Board with the results of the additional study including recommended modifications that could be made to Lake Ellyn to mitigate the flooding should similar storms that occurred in 2008 and 2010 happen again. Also included were suggested modifications that would reduce flooding should the dam be overtopped.

Mr. Joe Sinopoli, 725 Riford Road, inquired about the channel maximums and how much water can it actually take on. Sinopoli was concerned about the ability of the channel to withstand the increased volume and pressure of the water.

Mr. Rickert explained that the goal is to get as much water as possible through the yard channels however it would still be below the allowable amount and would not affect the stability of the channel.

Mr. Gary Fasules, 755 Chidester, stated that flooding goes directly across his back yard, and that four houses were affected by the last flooding event in addition to the two homes on Riford. Those additional homes did not have water penetrate into the houses but according to Fasules,
caused some life safety issues including limiting homeowners ability to safely leave their property. Fasules suggested lowering the elevation of the lake.

The Board thanked RHMG for their presentation and for the additional information that was presented. RHMG stated that a final report should be available in one month.

**Archiving Policy**
Commissioners Nephew and Aubrey presented the archiving policy.

The Board discussed and provided feedback regarding the Archives Policy, which is defined into six section which includes: (1) mission, (2) definition of roles for staff and Board, (3) scope of archives collection from contents to collection areas, (4) collection definitions with the donations and deaccession processes, (5) access and copyright, and (6) loan regulations.

Board suggestions included changing many of the decision making requirements from Board to staff. The recommendations will be made and reflected in the next draft which will be presented a Board meeting for further review.

**2013 Budget Amendments**
Superintendent Cinquegrani presented potential budget amendments for 2013. Of the five capital projects presented, three had been budgeted in 2012, but for a variety of reasons, were not completed by the end of the calendar year. These three projects (Spring Avenue Dog Park, Ackerman Field Usage Study, and Maryknoll Pond Repairs totaling $32,508) will require a budget amendment for 2013, should they be completed. Superintendent Cinquegrani noted these funds were budgeted in 2012 and is still available for use in 2013; however, a budget amendment would be required. In addition, two other capital projects were presented to the Board (Churchill Boardwalk Railings and Spring Avenue & Main Street Usage Study), both of which have not been budgeted, will be brought back to the Board at a future date when more information is made available. Superintendent Cinquegrani recommended approving the three carryover projects from 2012, totaling $32,508, and amending the 2013 Budget and Appropriation Ordinance at the end of the year since the expenses are less than the Capital Projects Fund appropriations in the original ordinance.

Commissioner Aubrey moved, seconded by Commissioner Cornell, to approve the capital projects in the amount of $50,508 to be completed and expensed during the 2013 budget year with the intent of formally amending the 2013 budget and appropriation ordinance at the conclusion of the 2013 fiscal year, if needed.

*Roll Call: Aye: Commissioners Aubrey, Cornell, Nephew, Kinzler, Mayo, Dunn, and President Creech.*

*Nay: None.*

*Motion Carried.*
Commissioner Kinzler moved, seconded by Commissioner Dunn to amend the deferred capital projects amount to $32,508.

Roll Call: Aye: Commissioners Kinzler, Dunn, Aubrey, Cornell, Nephew, Mayo, and President Creech.  
Nay: None.  

Motion Carried.

Director’s Report
Director Harris stated that staff did an excellent job removing the snow after the most recent storm.

Superintendent Hopkins reported that staff has applied for a re-forestation grant to help pay for the trees affected by the emerald ash borer.

Director Harris also thanked State Representative Pihos for a letter of recommendation for the permeable pavers grant that had been submitted for the reconstruction of the parking lot at Ackerman Sports and Fitness Center.

Superintendent Esposito announced that the annual Daddy Daughter dance will be this weekend and registration has surpassed 2012.

Commissioners Report
Commissioner Dunn thanked staff for all of their hard work.

Commissioner Kinzler thanked Director Harris and Superintendent Cinquegrani for the quarterly finance report.

Adjourn
There being no further business, Commissioner Dunn moved, seconded by Commissioner Kinzler, to adjourn the Workshop Meeting at 10:38 p.m.

Motion Carried.

Respectfully submitted,

Katherine Wendland  
Board Secretary