Call to Order
President Creech called the meeting to order at 7:00 p.m.

Roll Call of Commissioners
Upon roll, call those answering present were Commissioners Aubrey, Nephew, Kinzler, Mayo, Dunn, and President Creech. Commissioner Cornell arrived at 7:23 p.m.

Staff members present were Executive Director Harris, Superintendent of Parks & Planning Hopkins, and Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Marketing & Communications Supervisor Talenco, Executive Assistant Wendland, and Assistant Superintendent of Recreation Defiglia.

Pledge of Allegiance
President Creech led the Pledge of Allegiance.

Changes to the Agenda
None.

Public Participation
None

Voucher List of Bills Totaling $99,732.47
Commissioner Dunn moved, seconded by Commissioner Kinzler, to approve the voucher list of bills totaling $99,732.47.

Roll Call: Aye: Commissioners Dunn, Kinzler, Aubrey, Nephew, Mayo, and President Creech.
Nay: None.

Motion Carried.

Platform Tennis Agreement
Director Harris presented the Platform Tennis Agreement, and reviewed the items that had been requested by the Glen Ellyn Platform Tennis Club (G.E.P.T.C.). The items that had been requested were;

A. Longer term agreement with identified costs for each year.
B. G.E.P.T.C. requested assurance that if the facility is able to satisfy the 25% contribution to the Park District, that further surplus revenue be dedicated to the platform tennis facility.

C. To continue to work with the Park District to help improve the program. The club spoke of adding two more courts to address the future challenges for court time.

The Board had a lengthy discussion regarding the allocation of funds for platform tennis. The Board was comfortable with a three year agreement with G.E.P.T.C. However, while they believe the facility should be self-sustaining, the Board was not in favor of dedicating any additional net revenue specifically to platform tennis.

The Board came to a consensus to place the Platform Tennis Agreement on the April 16, 2013 agenda pending review by counsel.

**ROCLAB Agreement**

Director Harris presented the feedback that was provided by the Bulls/Sox in response Board input after the previous Board meeting, he explained that staff is waiting for clarification on Bulls/Sox usage request for turf and gym space.

The Board came to a consensus to place the ROCLAB agreement on the April 16, 2013 consent agenda pending review by counsel.

**2012/2013 Athletic Field Improvements Summary**

Superintendent Hopkins presented the Board with an athletic field summary for 2012/2013 which included the following:

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**Athletic Field Improvement Summary**

**2012 Season**

**Village Green Park**

- Installed complete irrigation system on field # 4
- Installed in-ground water reel system for watering fields 5 and 6
- Directional boring was done to extend irrigation to fields 7 and 8. Quick couplers were installed behind both pitchers mounds
- New irrigation clock was installed. The new irrigation clock gives staff remote capability to the new irrigation on field 4 and with possibility for future expansion and improvements to the system
- Field #4 outfield lip was re-sodded, pitcher’s mound was reconfigured and new sod was installed where necessary, the outfield was overseeded and fertilized
- All fields were edged, lips were removed, and screenings were added to all warning tracks, dugouts and coaches boxes
- Ball field mix was added where needed on all infields
- Pitchers mounds were re-installed at the requested distances
- Dugout covers were installed on Fields #5 and 6 (more planned for this spring)
Low areas in the outfields were addressed with seed, starter fertilizer, and top-dressing.

Some of the wear areas from football practice in the outfields of Fields #2 and 3 were dormant sodded.

In-fields #5 & 8 were closed for the fall allowing us to apply an extra top dressing and overseed to the infield grasses. The outfields were still being used for football so nothing was done.

Bio-solids were applied to all turf areas in the fall.

**Ackerman Park**

- Re-wiring of several zones was needed due to poor conductivity.
- A faulty underground shut off valve was replaced on main line.
- Repairs to irrigation pump, repaired old diaphragms and installed new check valves.
- Staff was allowed to rest and repair a section of turf to the west of ASFC (overseed, topdress, bio-solids).
- Heavily used areas, such as goal mouths were dormant sodded.
- Bio-Solids were spread over all turf areas in the fall.

**Newton Park**

- 8 new zones were added to the existing irrigation to extend coverage to the east practice fields.
- The irrigation clock was updated to allow staff remote capability.
- Baseball fields #1 and 2 were completely removed along with fencing and the infields were restored to turf.
- The southeast corner drainage issue was addressed. Drain tile was installed to move water away from the area and into an existing storm sewer.
- The game football field was re-sodded from the 30yd to the 30yd (approx 8000sq.ft.).
- An ADA asphalt path was installed connecting the playground to the concession building. The area around the concession building was also paved at this time.
- Ball field #3 and 4 lips were removed and ball field mix was added as needed.
- Deep Tine Aeration was performed on both the practice and game field for football.
- Bio-Solids were spread on all turf areas.

**Athletic Field Maintenance Program 2013 Season**

- The Turf Maintenance Schedule will be followed at all the athletic field areas.
- Bio-Solids will be spread in the fall at all athletic field areas.
- Staff will work with athletic groups to discuss plans to repair and rest fields.
- Irrigation will be used as needed.

**Village Green**

- Make repairs to the high traffic area between fields #5 & 6. We are looking into the possibility of closing it to the public as a thoroughfare and turning it into a pitching warm up area as the two fields do not currently have an area for this.
- Dugout covers will be installed on Field #4,7 & 8
- Joxboxes will be installed behind home plate on Fields #3 & 4
- The base distance will be shortened on Fields #5 & 6 to accommodate 55’ base paths. This will eliminate the daily need to maintain the ball fields at Glencrest and Parkview Schools
- New Astroturf will be installed in the GEPD batting cages
- The unsightly storage POD will be moved to the open area next to the batting cages
- Field prep and cleanup will take place this spring. This consists of lip repairs, edging, re-bricking of pitchers mounds and batter boxes, warning tracks, infield mix, etc.
- Baseball has a GEYB work day scheduled for Saturday, April 13. This is a cooperative effort to improve field quality by GEPD parks staff and coaches from house and travel leagues

Newton
- Field prep and cleanup will take place this spring. This consists of lip repairs, edging, re-bricking of pitchers mounds and batter boxes, warning tracks, infield mix, etc.
- Staff is considering removing the pitchers mounds and converting to turf on Fields # 3 & 4
- A lacrosse storage shed is being built near of the east parking lot
- A second lacrosse field was added this year
- The press box, pavilion and concession building will be re-stained this spring
- Staff is looking at possibly upgrading the washrooms to meet ADA compliance

Ackerman
- Field prep and cleanup will take place this spring. This consists of lip repairs, edging, re-bricking of pitchers mounds and batter boxes, warning tracks, infield mix, etc. Also, staff will make needed turf repairs in the soccer areas
- New nets will be installed on the soccer goals and some of the goals were replaced
- Staff is working with Norris Design Group on a field study for this park

2013 Turf Maintenance Schedule

April
- Treat broadleaf weeds with a selective-postemergent herbicide
- Start up irrigation systems and make repairs where needed
- Conduct turf evaluations as part of the IPM program

May
- Aerify to a depth of 4” with Aera-Vator
- Overseed with a 50/50 Athletic Field Turf Mix at 2-3lbs./1000sq.ft
- Top-dress areas where needed
- Drag turf areas with drag mat to help incorporate the seed in the soil
- Fertilize with 13-25-12 (for newly seeded areas) at rate of 174lbs./acre
- Fertilize with 28-0-5 (50% PCU 35% Nutripel) at rate of 155lbs. per acre
July
- Make field repairs where necessary
- Test irrigation and make repairs where necessary
- Conduct turf evaluations as part of the IPM program

August
- Aerify to depth of 4” with Aera-Vator
- Overseed with a 50/50 Athletic Field Turf Mix at 2-3lbs./1000sq.ft
- Fertilize with 13-25-12 (for newly seeded areas) at rate of 174lbs./acre
- Fertilize with 28-0-5 (50% PCU 35% Nutripel) at rate of 155lbs. per acre
- Top-dress areas where needed
- Drag turf areas with drag mat to help incorporate the seed in the dirt

September
- Treat broadleaf weeds with a selective-postemergent

November
- Fertilize (late season) with 34-0-5 (50% PCU 35% Nutripel) at rate of 155lbs. per acre
- Aerify to depth of 4” with Aera-Vator
- Winterize irrigation systems and make repairs where necessary
- Conduct turf evaluations as part of the IPM program

The Board was happy with everything that has been accomplished by staff so far, and recommended placing this information on the Park District website, and passing the information along to all of the athletic committees.

Ackerman RFP
Director Harris provided a brief background on how staff came to a decision to develop a master plan for Ackerman Park and the ways that it could benefit the Park District.

He explained that the goal and outcome is for the Park District to have a working document which provides a template identifying the most efficient layout of athletic fields, offering immediate improvements while providing a long-term conceptual vision. Norris Design, with the leadership and direction of Keith Demchinski, was the best fit for the project, they are a full service planning and landscape architectural firm, and will be partnering with V3 Engineering.

Mr. Demchinski of Norris Design explained the approach that Norris Design will be taking regarding passive and active areas, along with the enhancement of environmental areas. Board comments including possible a public charrette and some editing of language within the agreement.

The Board came to a consensus to place the approval of the contract with Norris Design on the April 16, 2013 consent agenda.
Director’s Report
Director Harris highlighted all of the effort and attention that has been done to the athletic fields, especially the work that was completed in the fall. He also announced that lacrosse is starting this weekend along with house soccer which has approximately 800 kids signed up, travel soccer and softball.

Director Harris gave kudos to parks staff which currently is down to five full time staff, recreation staff is hiring summer help, there was also a great turn out for the egg hunts this past weekend. He also informed the Board that a second prescribed burn took place this past week at Ackerman wetland in the northwest corner of the property.

Director Harris thanked Superintendent Esposito for pulling double duty and overseeing Ackerman Sports and Fitness Center during this transition period. He also thanked Superintendent Hopkins and his staff for the work completed with the removal of several Ash trees.

Commissioners Report
Commissioner Aubrey stated that he had finally walked the Ackerman path and he really liked it, he also stated that there was a historical meeting, and said that they are looking into getting a new document scanner and discussed what to do with all of the paper content.

Commissioner Cornell thanked Director Harris for the nice newspaper article regarding Park District volunteers.

Commissioner Nephew attended the egg hunt with her daughters and they enjoyed it thoroughly.

Commissioner Dunn thanked staff for the environmental meeting, and he stated that he received a letter from the Illinois Association of Park Districts (IAPD) and he said he would like the President of IAPD to come speak to the Board.

Commissioner Kinzler thanked Director Harris also for the article in the newspaper, he also thanked parks staff for all of the work they are putting in to get fields ready.

President Creech announced that the Board meeting audio will be placed online since there is no video recording due to technical difficulties, and that there will be no executive session tonight. She announced that at the next Board meeting if the Board could consider their positions for the May 7 meeting when the Commissioners will be sworn in again.

Adjourn
There being no further business, Commissioner Dunn moved, seconded by Commissioner Kinzler, to adjourn the Workshop Meeting at 9:11 p.m.

Motion Carried.
Respectfully submitted,

Katherine Wendland
Board Secretary