I. Call to Order
President Kinzler called the meeting to order at 7:02 p.m.

II. Roll Call of Commissioners
Upon roll, call those answering present were Commissioners Nephew, Creech, Mayo, Dunn, and President Kinzler. Commissioner Pierce arrived at 7:10 p.m. Commissioner Cornell arrived at 7:29 p.m.

Staff members present were Executive Director Harris, Superintendent of Parks & Planning Hopkins, and Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Marketing & Communications Supervisor O’Kray, and Executive Assistant Wendland.

III. Pledge of Allegiance
President Kinzler led the Pledge of Allegiance.

IV. Changes to the Agenda
None.

V. Public Participation
None.

VI. Voucher List of Bills Totaling $147,782.63
Commissioner Dunn moved, seconded by Commissioner Nephew, to approve the voucher list of bills totaling $147,782.63.

Roll Call: Aye: Commissioners Dunn, Nephew, Creech, Mayo, and President Kinzler.
Nay: None.

Motion Carried.

VII. Transparency Award Presentation
Director Harris explained how the Park District has improved transparency within the District based on Board direction over the past year, thanked staff for their efforts, and then introduced Mr. Brian Costin, Director of Government Reform for the Illinois Policy Institute who was here to present the Park District with the Sunshine Award. The Illinois Policy Institute, a nonpartisan and nonprofit research organization promoting economic freedom and good government, audits and grades government agencies within Illinois based on availability to the public of vital
community information. They recently evaluated the Glen Ellyn Park District and had worked closely with staff to achieve a passing grade.

Mr. Costin expressed how happy he was to be at the Board Meeting to present the Park District with the Sunshine Award. He explained that only 45 other governmental entities have received this award, and that the Glen Ellyn Park District was one of the first Park Districts to accomplish this achievement.

The Board stated how excited they were to receive this award and thanked Mr. Costin for his time and for presenting the Park District with the award

**VIII. 2014 Proposed Board Meeting Schedule**
The Board reviewed the 2014 proposed Board meeting schedule. After review, the Board agreed to have one meeting in April and one in November due to conflicts with spring break and election night, and to place the 2014 Board meeting schedule on the November 19th consent agenda.

**IX. Village Green Amendment Approval**
Director Harris provided a brief history of the Village Green agreement, and explained that the Park District had installed a detention basin on Village property during the Village Green improvements several years ago. An amendment was drafted at the time of the original agreement adding that area to the lease agreement between the Village and Park District but it was never executed.

Commissioner Mayo moved, seconded by Commissioner Dunn, to approve the second amendment adding the additional land for the Park District to construct a detention basin due to other field and park improvements to the lease agreement for Village Green Park located at 130 South Lambert Road, Glen Ellyn, Illinois 60137.

*Roll Call: Aye: Commissioners Mayo, Dunn, Nephew, Creech, Pierce, and President Kinzler.*

*Nay: None.*

*Motion Carried.*

**X. Registration Software Expense Recovery Discussion**
Director Harris presented some of the guidelines that have been put into place to help with the expense recovery of the new registration software, and the recommendation for recouping the added cost. The two options provided by staff included adding a not-to-exceed cost for online transactions or to incorporate the added costs in the program indirect costs beginning in 2014 while memberships would be adjusted beginning in 2015.

The Board had a lengthy discussion on the options presented by staff and which option each Board member preferred.
The Board's consensus supported the option to include the additional registration cost in the program fees beginning in 2014 (April) at the same time ActiveNet begins while membership fees will be adjusted beginning in 2015.

**XI. 2014 Goals and Objectives**
Director Harris presented the goals and objectives and explained staff is looking for Board direction and input. He also said the Citizen’s Finance Committee has provided input recommending having key performance indicators, along with quarterly projections, included in the goals and objectives.

The Board reviewed the goals and objectives, and stated they would like to see more measurable objectives and to have target dates for completion for the goals and objectives. Also with the recreation goals, the Board would like to see the goals and objectives clearly defined while possible reducing the overall number of objectives.

**XII. 2014 Budget Discussion**
Superintendent Hopkins presented the parks department budget. He reviewed some challenges the department faced during the past year. Superintendent Hopkins explained the need for the added contractual services that the parks department is recommending along with the creation of a full-time naturalist position. He further explained additional budget changes such as an increase in irrigation repair and a decrease in various supplies and equipment.

The Board discussed the trend of increasing salaries, creating a full-time naturalist position and overall department expenses. There was concern raised regarding the need for a full-time naturalist but the majority of the board supported the recommendation.

**The Board took a short recess at 9:15 p.m. and reconvened at 9:20 p.m.**

Superintendent Cinquegrani reviewed the recreation-administration fund, explaining some of the increases that occurred in the fund due to the reallocation of salaries. Superintendent Cinquegrani also reviewed the fund transfers out of the recreation fund.

Superintendent Esposito reviewed some key points of the recreation budget, which included scholarships, possible hiring of a recreation intern, and how the marketing budget has been adjusted.

Superintendent Esposito then reviewed program budgets. Superintendent Esposito stated preschool still brings in the highest net revenue with approximately $90,000, while camps continue to generate increased revenue since offering more of a menu style for families. Esposito indicated the 2014 proposed budget shows approximately a $655,000 net surplus an increase from the previous year’s projection.
XIII. Director’s Report
Director Harris acknowledged the Glen Ellyn Lightning Running club who came in 3rd place this year at the state cross-country meet in Elgin, and also that one of the Golden Eagles cheerleading squads recently had advanced to the state championships after finishing first at a qualifying meet.

Superintendent Hopkins stated that the Village has started the root pruning along Lenox Road in anticipation of the road reconstruction. Hopkins is confident the roots will recover over the winter, and that everything has went well so far.

Director Harris also encouraged the Board to review the recent marketing material and how it is noticeably different and improved. Marketing & Communications Supervisor O’Kray has been very effective in her efforts during her first couple of months.

XIV. Commissioner’s Report
Commissioner Nephew stated how happy she was to hear about the root pruning along Lenox Road, and how happy she is to see all of the people in the recent fitness classes at Ackerman.

Commissioner Cornell stated she is pleased that the Village is following up with Superintendent Hopkins regarding the trees at Lake Ellyn in relation to the Lenox Road reconstruction.

Commissioner Creech stated how happy she was about the Park District receiving the Sunshine Award as she was an advocate of the District becoming more open and public in how it conducted itself.

Commissioner Mayo said he was also thrilled about the Park District receiving the Sunshine Award, and would like to see a press release about the District achieving this award.

Commissioner Pierce stated that she had a great time coaching soccer and that her son’s 83# football team made the B.G.Y.F.L. Super Bowl this year and that their team was the only Golden Eagles football team to advance that far. She was also excited to see the new turning lanes and revised traffic configuration at the Riford Road and St. Charles Road intersection at the west entrance of Ackerman Park.

Commissioner Dunn also stated how happy he was the District received the Sunshine Award.

XV. Adjourn
There being no further business, Commissioner Dunn moved, seconded by Commissioner Creech, to adjourn the Workshop Meeting at 10:03 p.m.

Motion Carried.
Respectfully submitted,
Katherine Wendland
Board Secretary