I. Call to Order
President Kinzler called the Meeting to order at 7:00 p.m.

II. Roll Call of Commissioners
Upon roll, call those answering present were Commissioners Nephew, Creech, Mayo, Dunn, and President Kinzler. Commissioner Pierce arrived at 7:06 p.m. Commissioner Cornell arrived at 7:35 p.m.

Staff members present were Executive Director Harris, Superintendent of Parks Hopkins, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Marketing & Communications Supervisor O’Kray, and Executive Assistant Wendland.

II. Pledge of Allegiance
President Kinzler led the Pledge of Allegiance.

IV. Changes to the Agenda
None.

V. Public Participation
None.

VI. Consent Agenda
Commissioner Dunn moved, seconded by Commissioner Creech, to approve the consent agenda.

Roll Call: Aye: Commissioners Dunn, Creech, Nephew, Mayo, and President Kinzler.
Nay: None.

Motion Carried.

VII. Unfinished Business
A. Approve 2013 Tax Levy – Ordinance 13-02
Commissioner Mayo moved, seconded by Commissioner Dunn, to approve Ordinance 13-02 “An Ordinance for the levy and assessment of taxes for the year 2013.”
Roll Call:  Aye:  Commissioners Mayo, Dunn, Nephew, Creech, Pierce, and President Kinzler.

Nay: None.

Motion Carried.

B. 2014 Budget Discussion
Superintendent Esposito began the budget discussion reviewing the Sunset Pool fund center, highlighting the reallocation of salaries and the decrease in revenue due to less than conducive swimming weather this year. Following discussion of the pool budget, Esposito reviewed Main Street Recreation Center, Spring Avenue Recreation Center and Maryknoll budgets.

Superintendent Esposito reviewed the Ackerman Sports and Fitness Center budget highlights, along with specific discussion regarding transfers and the re-allocation of staffing. The final facility reviewed was the Lake Ellyn Boathouse.

Following staff presentation of the various facilities proposed budgets, the Board reviewed each of the facilities. Focus was on bank services charges that will be associated with the new software. Also, discussion regarding improvements that could be made to the Ackerman Sports and Fitness Center website along with increasing the expectations that each facility should have the goal of producing increased revenue from the previous year.

Superintendent Cinquegrani presented the Board the “small” funds which include the police, paving and lighting, IMRF/FICA, debt service, liability insurance, and special recreation. Cinquegrani also reviewed the asset replacement fund for the various fund centers that have established those accounts.

The Board discussed “Cash In Lieu of Land” along with the possibility of acquiring land in the neighborhoods off Route 53 near North Avenue with the intention of constructing a park. Board directed staff to determine if there is any available land that would be appropriate for a small playground.

Superintendent Cinquegrani went on to review the operating surplus along with proposed merit / cola increases for the full-time labor pool. He concluded by discussing the charges to the indirect fees based on the new registration software.

Superintendent Hopkins presented the equipment replacement fund; summarizing the truck inventory and which vehicles and equipment are being recommended for replacement.

The Board discussed the current fleet of vehicles and equipment with several expressing concern about purchasing two new trucks.

Superintendent Hopkins continued the budget discussion with the review of capital improvements. Items discussed include; asphalt repairs, Johnson Center roof repairs, master plan recommendations at Lake Ellyn and the Maryknoll walking path. Some commissioners
raised concern about the proposed Maryknoll Path which had been recommended to be deferred to 2014 due to some delays and resistance from the home owner association(s). After discussion, the consensus of the board was not to install a path at Maryknoll and reallocate the funds towards a similar project elsewhere.

Superintendent Hopkins reviewed the skate park renovations that are needed at Newton Park, Sunset Park along with pool repairs, playground resurfacing at Village Green, 100 tree program and athletic field upgrades.

The Board discussed if Newton turf would / should be included within the 2014 budget and directed staff to include it within the proposed budget. The Board also talked about reallocating the money that was set aside for the Maryknoll path possible using it for additional improvements at Lake Ellyn Park.

VIII. New Business
A. Approval of Ordinance 13-04 Sale of Surplus Property
Superintendent Hopkins is recommending selling an underutilized production mower. Unit #303 is a John Deere 1600 Turbo rotary mower that is used almost exclusively as a backup mower. This mower is due for replacement in 2016 at an estimated cost of $48,000. Staff would like to remove it from its inventory by selling thru a bid process to ensure that the Park District receives the highest price for the sale of this unit. The proceeds would then be used to purchase a stump grinder and a blower, considerable less expensive equipment and will be utilized much more.

Staff advertised the sale of the 2005 John Deere mower for a public bid for a period of ten days. The public bid opening will be on December 4th, 2013, at 11:00 a.m. The advertised minimum bid is $13,000.

Commissioner Nephew moved, seconded by Commissioner Dunn, to approve Ordinance 13-04, sale of surplus property of the Glen Ellyn Park District.

Roll Call: Aye: Commissioners Nephew, Dunn, Cornell, Creech, Mayo, Pierce, and President Kinzler.
Nay: None.
Motion Carried.

IX. Director’s Report
Director Harris announced the free week at Ackerman turn out has been outstanding and that he plans to have the District #87 agreement delivered to the Board on Friday to allow plenty of opportunity for review in anticipation for discussion at the next Board meeting.

Superintendent Hopkins announced that he had attended the Urban Tree Conference at the Morton Arboretum.
Superintendent Esposito announced that Turkey Trot is coming up taking place on Thanksgiving morning.

X. Commissioner’s Report
Commissioner Mayo stated that Citizens Finance Committee has been discussing and reviewing the 2014 proposed budget

Commissioner Pierce thanked staff for publishing the open gym times, and to possibly look at coordinating with the school days out for open gym and turf times possible distributing the holiday schedule to the local schools.

Commissioner Dunn thanked Superintendent Esposito for attending the Glen Ellyn Chamber of Conference Board Meeting this morning, and that he appreciates the efforts and accomplishments of the Citizens’ Finance Committee.

President Kinzler thanked staff and Commissioners for all of their work on the Budget.

XI. Adjourn
There being no further business, Commissioner Dunn moved, seconded by Commissioner Creech, to adjourn the Regular Meeting at 10:18 p.m.

Motion Carried.

Respectfully submitted,

Katherine Wendland
Board Secretary