I. Call to Order
President Mayo called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners
Upon roll call, those answering present were Commissioners Pierce, Dunn, Nephew, Kinzler, Creech and President Mayo. Commissioner Cornell arrived at 7:10 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

III. Pledge of Allegiance
President Mayo led the Pledge of Allegiance.

IV. Changes to the Agenda
Executive Session will be dismissed from the agenda.

V. Public Participation
None.

VI. Voucher List of Bills Totaling $130,683.49
Commissioner Dunn moved, seconded by Commissioner Kinzler, to approve the Voucher List of Bills totaling $130,683.49.

Roll Call: Aye: Commissioners Dunn, Kinzler, Pierce, Nephew, Creech and President Mayo.
Nay: None.

Motion Carried.

VII. Introduction of Recreation Supervisor and Ackerman Sports & Fitness Center Manager
Superintendent of Recreation Esposito introduced the two new employees to the Glen Ellyn Park District, filling the vacant Facility Manager position at Ackerman Sports and Fitness Center and the vacant Recreation Supervisor position overseeing soccer and various athletic programs.
Jenny Clark was hired as the new Facility Manager at Ackerman Sports and Fitness Center. Jenny was previously employed with the Hoffman Estates Park District where she served as the Facility Manager of the Triphahn Center. Jenny has managed a variety of full-time and part-time staff and directly supervised the general operation of the fitness facility and its members. Jenny brings a passion for health and fitness, strong leadership skills, and an overall integrity to her work.

Brianne Henrichs has filled the Recreation Supervisor position. Brianne was previously employed with the St. Louis Arc, a non-profit, United Way agency that provides support and services to more than 3,500 adults and children with intellectual and developmental disabilities throughout the St. Louis metropolitan area. She was the Coordinator of Leisure Services and was a former collegiate soccer player and high school soccer coach. Along with her variety of experiences in recreation, athletics and sports, Brianne brings an infectious enthusiasm and strong work ethic.

The Park Board of Commissioners welcomed the new additional staff to the Glen Ellyn Park District.

VIII. McKee House presentation
The Glen Ellyn Park District has been approached by the McKee Preservation Group to support the group’s efforts to save and preserve the McKee House. The Robert L. McKee House and outbuildings are located at the Churchill Woods Forest Preserve and are presently inhabitable and in disrepair. Harris stated that the structures were originally constructed in 1936 and initially served as the forest preserve headquarters, the first superintendent’s residence and a meeting location for local groups interested in the natural environment. The house has been vacant since 2002 and was to be demolished in 2006. A group was then organized to advocate and encourage the Forest Preserve to preserve the structures and hold off on demolition as more research was done on the potential reuse of the facility. A study was conducted to review the viability of the renovation and the initial recommendation was to repair the roof to prevent further interior damage while determining the next course of action.

Members of the McKee Preservation Group spoke about advocating restoration of the facility along with providing a plan for management and future program and usage. DuPage County Forest Preserve Commissioner, Tim Whalen and McKee House Preservation Group representative Linda Gilbert, presented a slideshow of the McKee House and described the possible uses of the facility. Mr. Whalen stated that possible uses of the facility included an outdoor education/interpretive center, a banquet and special event location and/or a satellite location for a local college’s programs and classes.

Mr. Whalen then discussed the financial costs for stabilization of the building and the need to establish a proposed business plan. Mr. Whalen then discussed the structure of the McKee house along with the cost of stabilization and possible uses of the facility in more detail and answered questions from the Park Board of Commissioners. He did emphasize that the group is not seeking financial support or commitment to operate/program the facility should it be
preserved. The Park Board also stated that the District is not in a position to do so. After discussion from the Board it was recommended that this would be forwarded to the April 14 Regular Board meeting to allow for more discussion and possible action to formally support the McKee Preservation group’s effort to save the house.

IX. Glen Ellyn Titans Youth Basketball Donation
The Glen Ellyn Titans Youth Basketball organization has approached the Glen Ellyn Park District about contributing towards improvements for the outdoor basketball court located on the Main Street Recreation Center site. Director Harris gave an overview of the Titans organization and then discussed that Park District staff met with Titans representatives including club president, Joe Cardona and Scott Daniels, a Glen Ellyn resident, previous Titans coach and executive with SportCourt to discuss their ideas further. It was established that the ideas presented by the Titans were consistent with the needs identified by the Park District and while the courts are functional, they and the surrounding area could benefit with improvements.

Joe Cardona, Titans club president then provided an overview of the ideas, identified funding proposals and provided a preliminary timeline for implementation should the project receive Board approval.

Scott Daniels of SportCourt Midwest then discussed the product that would be used for the courts and the installation process in greater detail.

After Board discussion it was recommended that a final plan be drafted and be presented to the Board for approval at a subsequent meeting.

X. Turf Bid Results
Superintendent of Parks and Planning Hopkins presented the outcome of the bid results from the bid opening for the “Site Preparation Work for the Newton Park Synthetic Turf Athletic Field”. Hopkins stated that staff, along with Kevin Camino of Eriksson Engineering conducted the bid opening on Monday, March 2nd and received proposals from 10 contractors. Bids received varied in price but were competitive. After discussion from the Board, it was stated that staff will continue to research the proposals in greater detail to determine the lowest qualified bidder and be ready to make a formal recommendation to the Board at the March 17th meeting.

XI. Landscape Services Bid Results
Superintendent of Parks and Planning Hopkins presented the outcome of the bid results for the bid opening for Landscape Maintenance Services for 2015. Hopkins discussed the approved 2015 budget which includes $25,000 for contracting out a portion of the landscape maintenance within the Glen Ellyn Park District. Hopkins reiterated how these services in 2014 allowed Parks staff to expend additional time and effort towards areas requiring higher maintenance and care including athletic field preparation and maintenance, facility repairs, inspections, events, tournaments, and improved/increased weekend coverage during the
majority of spring, summer and fall seasons. Hopkins stated that utilizing non-prevailing wage, contracted services to attend to some of the lower profile, yet still important Park District properties is a responsible and efficient use of limited funds and resources that produces well maintained park districts while controlling expenses and diminishing long-term financial commitments.

Hopkins described the scope of work included in the proposals and the Board had a brief discussion over the seven (7) received proposals. Staff will review the proposals in greater detail and will determine the lowest qualified bidder and will make a recommendation to the Board at the March 17th meeting.

XII. Director’s Report
Executive Director Harris said today is the first day of distributing the 2014 Glen Ellyn Park District Annual Report. Harris commended Marketing & Communications Supervisor O’Kray on her efforts in compiling this list of facts and information and providing a wonderful example of transparency for the patrons of the Glen Ellyn Park District.

XIII. Commissioner’s Report
Commissioner Creech stated that she met with the design team for Lake Ellyn Park and was excited to review the progress. Commissioner Kinzler, while volunteering at the youth baseball evaluations, was impressed with the Ackerman Facility this past weekend during the many scheduled events. Commissioner Nephew and Pierce also expressed their appreciation of the Ackerman facility during these winter months. Commissioner Dunn was thankful that the District is now fully staffed after being shorthanded for the past three months. Commissioner Cornell complimented the District on producing its first Annual Report for the Glen Ellyn Park District and was complimentary of the transparency the Park District provides. President Mayo thanked Marketing & Communications Supervisor O’Kray for her efforts in distributing the Annual Report in an effective yet very economical and inexpensive manner.

XIV. Adjourn
There being no further business, Commissioner Creech moved, seconded by Commissioner Dunn to adjourn the Workshop Meeting at 9:12 p.m.

Roll Call:  
Aye: Commissioners Creech, Dunn, Cornell, Nephew, Kinzler, Creech and President Mayo.  
Nay: None.  
Motion Carried.

Respectfully submitted,

Dave Harris  
Board Secretary