I. Call to Order
President Nephew called the meeting to order at 7:08 p.m.

II. Roll Call of Commissioners
Upon roll call, those answering present were Commissioners Cornell, Pierce, Mayo, Kinzler, and President Nephew. Commissioners Creech and Wilson were absent.

Staff members present were Executive Director Harris, Superintendent of Parks & Planning Hopkins, Superintendent of Recreation Esposito, Marketing & Communications Supervisor O’Kray, and Executive Assistant Dikker.

III. Pledge of Allegiance
President Nephew led the Pledge of Allegiance.

IV. Changes to the Agenda
None.

V. Public Participation
Genell Scheurell, 454 Hill Avenue of Glen Ellyn, an employee at the National Trust for Historic Preservation, spoke to the Board regarding the Boathouse door located on the east side of the Boathouse. Ms. Scheurell would like to see the door to replicate that of the door in its original state. The Board had a brief discussion and stated that this topic will be forwarded to the next meeting as an agenda item to allow for additional discussion.

VI. Voucher List of Bills Totaling $371,259.10
Commissioner Mayo moved, seconded by Commissioner Kinzler, to approve the Voucher List of Bills totaling $371,259.10.

Roll Call: Aye: Commissioners Mayo, Kinzler, Cornell, Pierce, and President Nephew.
Nay: None.

Motion Carried.

VII. Patron Recognition – Ahalya Lettenberger
The Glen Ellyn Park District Board of Commissioners recognized Ahalya Lettenberger for her outstanding athletic accomplishments representing the USA at the Parapan American Games this past summer. President Nephew stated that the Parapan American Games offer athletes
with disabilities from North, South and Central America the chance to compete in various sports.

Ahalya, who attends Glenbard West High School, won a gold medal in the 100-meter backstroke, took fourth place in the 400-meter freestyle with a personal best time and achieved personal best times in the 200-meter individual medley and 100-meter breaststroke. Ahalya started her swimming career back in 2008 where she participated in the Park District swim lesson program along with various other sports including softball and soccer. At age 11, Ahalya joined Wheaton Swim Club where she honed her skill and love of competitive swimming.

President Nephew stated that Ahalya was born with Arthrogryposis Amyoplasia, a muscular skeletal disorder that affects her legs and causes chronic hip pain. On the Team USA web page, Ahalya was described as an athlete who has never let her disability affect her tenacity, determination and competitive spirit. At age 12, she competed in her first para-swimming event, the GTAC Disability Open and less than a year later, at age 13, she was named to the US Emerging Team roster and was also a member of the 2014 Pan-Pacific Team USA roster.

President Nephew, the Board of Commissioners and staff of the Glen Ellyn Park District presented a small token of recognition to Ahalya Lettenberger for her outstanding accomplishments and for the pride she has brought to the Glen Ellyn community.

VIII. Glen Ellyn Chamber of Commerce Special Event Presentation
Mike Formento, Director of the Glen Ellyn Chamber of Commerce, presented an overview of a new special event, “Chocolate, Cheese and Wine Tasting” that will be held Friday, November 20th from 4:30 to 8:30 p.m. at the Crowne Plaza Hotel in Glen Ellyn. The event which is co-sponsored with the Glen Ellyn Park District, will offer an evening of wine, chocolate and cheese samples along with appetizers from local restaurants to the public for a nominal fee of which a portion will be directed towards the Park District’s Scholarship program. Formento thanked the Glen Ellyn Park District for their relationship and teamwork on this event and looks forward to its success.

IX. 2016 Budget Assumptions Discussion
Superintendent of Finance & Personnel Cinquegrani discussed that in preparing for the annual operating budget for 2016 a tentative timeline for the tax levy and chart of “Budget Assumptions” has been compiled. The chart of “Budget Assumptions” is meant as a preliminary step for the Board to provide staff with direction on select vital components of the annual operating budget.

The Park Board of Commissioners discussed components of the chart and look forward to discussing the capital projects in greater detail at the Strategic Meeting planned on Saturday, October 24th. Commissioner Kinzler suggested that staff positions within the Park District be reviewed as well.

X. Place 2015 Tax Levy on File
Superintendent of Finance & Personnel stated that consistent with previous years, staff is recommending approving a tax levy ordinance for 2015 that encompasses the amount of tax dollars allowed under the Property Tax Extension Limitation Law (PTELL). Staff recommended levying an increase of 4.9% and after a brief Board discussion Commissioner Mayo moved, seconded by Commissioner Pierce, to approve Resolution 15-01 “Truth in Taxation Law”.

Roll Call: Aye: Commissioners Mayo, Pierce, Cornell, Kinzler and President Nephew  
Nay: None  
Motion Carried

Commissioner Mayo moved, seconded by Commissioner Pierce, to place the 2015 Tax Levy on file.

Roll Call: Aye: Commissioners Mayo, Pierce, Cornell, Kinzler and President Nephew  
Nay: None  
Motion Carried

XI. Upper Newton Field Turf Installation Payout Request #2
Superintendent of Parks & Planning Hopkins stated that upon completion of the Turf Installation, staff recommends the final payout of the remaining 10% retainer to FieldTurf. Commissioner Pierce then moved, seconded by Commissioner Mayo, to approve the Newton Park Synthetic Turf Payout Request #2 to FieldTurf for the Newton Park Synthetic Turf Product and Installation in the amount of $35,592.13.

Roll Call: Aye: Commissioners Pierce, Mayo, Cornell, Kinzler, and President Nephew.  
Nay: None  
Motion Carried.

XII. Upper Newton Field Site Preparation Payout Request #4
Superintendent of Parks & Planning Hopkins discussed that following the installation of the synthetic turf product a walkthrough of the site was conducted and punch list of outstanding items was created. Having addressed all items on the list, staff recommended approving the final payout request to Hoppy’s Landscaping in the amount of $91,202.60. Commissioner Kinzler then moved, seconded by Commissioner Mayo, to approve the Newton Park Synthetic Turf Field - Field Site Preparation Payout Request #4 to Hoppy’s Landscaping in the amount of $91,202.60.

Roll Call: Aye: Commissioners Kinzler, Mayo, Cornell, Pierce and President Nephew.  
Nay: None  
Motion Carried.

XIII. Tennis Courts Resurfacing Bid Results
Superintendent of Parks and Planning Hopkins stated that staff publically noticed invitations for bids asking contractors to provide pricing for goods and services for the resurfacing of the
Newton Park tennis courts. Hopkins said the project will consist of overlaying asphalt (slip sheeting) on top of the existing tennis court surface, raising the net posts and accompanying sleeves, providing new hardware, and applying the acrylic seal coating with the proper boundary lines.

Four (4) sealed bids were received, opened, and read aloud at the bid opening on September 24 of which all were extremely competitive and came in lower than anticipated. Allstar Asphalt Inc. was the lowest bidder with a lump sum total of $47,215.00.

After further research of the project and discussion with Allstar Asphalt it was discussed that this project would be best served for the construction to occur in the spring of 2016. After discussion with Allstar Asphalt Inc., they have agreed to hold/honor their bid price until next spring.

After meeting and checking references, staff recommended awarding the Newton Park Tennis Court Resurfacing Contract to Allstar Asphalt Inc. as the lowest responsive and responsible bid for an amount not to exceed $47,215.00 as it is within the 2015 budgeted allocation.

After a brief discussion, Commissioner Pierce moved, seconded by Commissioner Mayo to award Allstar Asphalt Inc. as the lowest responsive and responsible bid for an amount not to exceed $47,215.00 and to begin the project in the spring of 2016 when conditions are warranted.

Roll Call: Aye: Commissioners Pierce, Mayo, Cornell, Kinzler and President Nephew. Nay: None

Motion Carried.

XIV. Lake Ellyn Boathouse Windows Discussion
Executive Director Harris stated that after conversation with President Nephew it was determined to advance the decision regarding the window specification for the Boathouse renovation to be presented to the entire Board.

Harris reminded the Board that this component was approved within the Wight contract with a $70,000.00 allowance provided. Harris presented a document provided on behalf of Farr & Associates of their recommendation in the window selection. Farr & Associates based their recommendation off of a matrix of comparisons involving historic preservation, warranty, energy conservation, maintenance, durability, cost and visual appearance.

Four (4) window selections were discussed and compared and after a very lengthy discussion of the components of all selections it was decided by a majority to move ahead with Farr & Associates recommendation of a simulated divided lite window with an extended sill. This window selection is very close to the 1935 historic design, is more energy efficient, requires less maintenance, is a reasonable cost and visually reproduces the feel, scale and texture of the historic window system while satisfying Leed Certification Gold level.
Executive Director Harris thanked Commissioners Kinzler, Mayo, Pierce and President Nephew for attending the Newton Park Synthetic turf field dedication on Saturday. Harris recognized the Lakers tournament and thanked Recreation Supervisor Henrichs and all of the dedicated volunteers for their efforts and for a very successful event. Harris stated that there have been several Facebook postings of the many events that the Park District has hosted and also stated that information regarding the Lake Ellyn Project has been posted and an information kiosk is now set up at Lake Ellyn for the public.

Commissioner Cornell discussed her enrollment and enjoyment in the Swing and Ballroom dance class that is offered at the Park District. Commissioner Pierce thanked staff for the banners at Lake Ellyn regarding the project and reminded staff to make sure the Construction team is abiding by the Village Ordinances as to start times of work days. Commissioner Mayo thanked Marketing & Communications Supervisor O’Kray for her marketing efforts of Park District events. Commissioner Kinzler discussed the Glen Ellyn Park District’s membership within the Illinois Association of Park Districts (IAPD) in light of recent articles. Kinzler hopes to have further clarification from an IAPD representative at a future Board Meeting and would like additional discussion. Kinzler also commended staff and volunteers for all of their efforts as he visited several Park District events over the past weekend. President Nephew concluded the meeting discussing the IAPD organization and its involvement with the Glen Ellyn Park District. Nephew stated that Board Members are serious about their fiscal responsibility and looks forward to continued discussion of this situation.

There being no further business, Commissioner Kinzler moved, seconded by Commissioner Pierce to adjourn the Workshop Meeting at 9:40 p.m.

Roll Call: Aye: Commissioners Kinzler, Pierce, Cornell, Mayo and President Nephew
Nay: None.

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary