I. **Call to Order**  
President Nephew called the meeting to order at 7:07 p.m.

II. **Roll Call of Commissioners**  
Upon roll call, those answering present were Commissioners Cornell, Pierce, Creech, Wilson and President Nephew. Commissioner Kinzler arrived at 7:13 p.m. and Commissioner Mayo was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Superintendent of Recreation Esposito, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

III. **Pledge of Allegiance**  
President Nephew led the Pledge of Allegiance.

IV. **Changes to the Agenda**  
None

V. **Public Participation**  
None

VI. **Voucher List of Bills Totaling $83,134.57**  
Commissioner Creech moved, seconded by Commissioner Pierce, to approve the Voucher List of Bills totaling $83,134.57

*Roll Call: Aye: Commissioners Creech, Pierce, Cornell, Wilson and President Nephew.  
Nay: None.  
Motion Carried.*

VII. **Lake Ellyn Park Improvements – Construction Management Payout Request #6**  
Superintendent of Parks and Planning Hopkins briefly discussed payout request #6 for Lake Ellyn Park Improvements – Construction Management Services and then updated the Board on the progress of the Boathouse renovation. Hopkins stated that the renovation is progressing steadily and the interior paneling has been reinstalled and drywall is being hung. Hopkins said we are currently on track for completion for the July 4th festivities barring any unforeseen circumstances.
Hopkins stated that staff recommends placing payout request #6 for the Lake Ellyn Park Improvements- Construction Management Services in the amount of $191,607.40 on the consent agenda for the Regular Board meeting on March 22, 2016 and the Board concurred.

VIII. Garbage Contract
Superintendent of Parks and Planning Hopkins stated on February 3rd, staff publically noticed invitations for bid, requesting contractors to provide pricing for Waste Disposal and Recycling Services. The bid opening was conducted on Tuesday, February 23rd, at which time four (4) sealed bids were received, opened and read aloud. Hopkins stated that while the bids were all competitive and came in lower than anticipated; Allied Waste Services of North America was the low bidder for the Waste Disposal and Recycling Services with a monthly service fee of $1432.00.

Hopkins said that Allied Waste Services was awarded this contract in 2012 and their service has been excellent. The contract would remain the same as in the past, a three year term, and Allied Waste Services would hold their price throughout the life of the contract.

Hopkins stated that staff believes awarding the Waste Disposal and Recycling Services Contract to Allied Waste Services of North America would be the best use of the available funds and in the best interest of the Glen Ellyn Park District and would recommend placing the request on the consent agenda for the March 22, 2016 Regular Meeting and the Board concurred.

IX. Lake Ellyn Park Improvements – Irrigation Bid Results
Executive Director Harris stated that originally an Irrigation System project was included in the Lake Ellyn Master Plan but was deferred due to cost and priorities. Recently, an anonymous donor has come forward and has graciously offered to pay for the irrigation system. On February 9th, staff publically noticed invitations for bids, seeking contractors to provide pricing for the installation of the Lake Ellyn Boathouse Irrigation System which would provide service to the landscape around the perimeter of the boathouse and just beyond the flood control wall.

The bid opening for the project was conducted on Tuesday, February 23rd at which time three (3) sealed bids were received, opened and read aloud. Muellermist Irrigation, Inc. was the lowest bidder with a base bid of $41,500.00 for an irrigation system that utilizes lake water that is pumped directly from Lake Ellyn. Aqua Designs, Inc. was the lowest alternate bidder with a lump sum of $43,206.00 that included an irrigation system that utilizes Village of Glen Ellyn water instead of lake water. After further research into the permitting process with the Illinois Department of Public Health for utilizing lake water and in the best interest of the Park District to not incur any delays in the project staff recommended awarding the Lake Ellyn Boathouse Irrigation System Contract to Aqua Designs, Inc. and utilize the Village of Glen Ellyn water while continuing to work through the permitting process with the Illinois Department of Public Health (IDPH) to enable the use of lake water in the future.
Commissioner Cornell then moved, seconded by Commissioner Creech, to award the Lake Ellyn Boathouse Irrigation System Contract to Aqua Designs, Inc. as the lowest responsive and responsible alternate bid for an amount not to exceed $43,206.00. After discussion amongst the Board it was recommended that the motion be removed and amended to include acceptance of the donation as well as awarding of the bid.

Commissioner Cornell then moved, seconded by Commissioner Creech, to accept the anonymous donation of funds allocated to the Lake Ellyn Irrigation System and award the Lake Ellyn Boathouse Irrigation System Contract to Aqua Designs, Inc. as the lowest responsive and responsible alternate bid for an amount not to exceed $43,206.00.

Roll Call: Aye: Commissioners Cornell, Creech, Pierce, Kinzler, Wilson and President Nephew.
Nay: None.

Motion Carried.

X. Glen Ellyn Platform Tennis (GEPTC) Agreement
Superintendent of Recreation Esposito stated that the Glen Ellyn Platform Tennis Club’s (GEPTC) three year Agreement for Usage of the Platform Tennis Courts and Facility expires on March 31, 2016 and has prepared a one year extension agreement beginning April 1, 2016 and continuing through March 31, 2017. This would allow the club an opportunity to continue their efforts to advocate for two additional courts as well as for the park district to evaluate the membership growth and future needs for the entire program. Esposito presented the Agreement to the Board and upon Board consensus staff recommends placing the Glen Ellyn Platform Tennis Club (GEPTC) usage agreement on the consent agenda at the Regular Board meeting on March 22, 2016. Commissioner Creech stated her philosophical concerns with allowing alcohol at the facility and encouraging court availability during GEPTC court rentals for women should there be demand while Commissioners Cornell and Wilson also questioned the alcohol allowance as it pertains to liability. Executive Director Harris addressed the Board’s questions and after a brief discussion the agreement will be forwarded to the Consent Agenda at the March 22, 2016 Regular Meeting.

XI. Staff Reports
Executive Director Harris shared an email addressed to the Park Board of Commissioners and the Glen Ellyn Park District from Chris Isaacson, President of the Maryknoll Townhomes Association. Ms. Isaacson expressed her appreciation of the recent efforts completed in clearing the undergrowth along the path near the pond thus resulting in a more inviting and beautiful space. Ms. Isaacson also praised the Park District on the many activities held at Maryknoll Park allowing the residents to enjoy and utilize the location.

Superintendent of Parks and Planning Hopkins discussed a recent seminar he attended upon recommendation from Commissioner Creech; Big Tree Registry Seminar. He stated that currently there is a State Champion American Elm located in Glen Ellyn on Elm Street near Riford that is located on private property.
XII. Commissioners’ Reports
Commissioner Cornell stated that volcano mulching has increased in the Village of Glen Ellyn and inquired if Park District staff could display on the website the correct steps to properly mulching one’s trees stating that this would improve care for all trees.

XIII. Adjourn to Executive Session
At 8:00 p.m. Commissioner Creech moved, seconded by Commissioner Kinzler to convene into executive session under Section 2 (c) 11 of the Open Meetings Act for the purpose of discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the Executive Session Minutes and under Section 2 (c) 3 of the Open Meetings Act for the purpose of discussion of selection of a person to fill a vacancy in public office, or in discussion of the discipline, performance or removal of the occupant of a public office.

Roll Call:  Aye: Commissioner Creech, Kinzler, Cornell, Pierce, Wilson and President Nephew
Nay: None.

Motion Carried.

XIV. Return to Open Session
The Workshop Meeting reconvened at 8:55 p.m.

XV. Adjourn
There being no further business, Commissioner Creech moved, seconded by Commissioner Kinzler to adjourn the Workshop Meeting at 8:56 p.m.

Roll Call:  Aye: Commissioner Creech, Kinzler, Cornell, Pierce, Wilson and President Nephew
Nay: None.

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary