

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
February 21, 2017  
185 Spring Avenue**

**I. Call to Order**

President Kinzler called the meeting to order at 7:03 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Pierce, Creech, Nephew, Wilson and President Kinzler. Commissioner Cornell arrived at 7:18 p.m. and Commissioner Weber was absent.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

**III. Pledge of Allegiance**

President Kinzler led the Pledge of Allegiance.

**IV. Changes to the Agenda**

None.

**V. Employee(s) Recognition- Ackerman Sports and Fitness Center Staff**

The Glen Ellyn Park Board of Commissioners and staff recognized part time employees from Ackerman Sports & Fitness Center; Joan Bry, Beatriz Clark, Cheryl Conley, Stan Emmert, Pete Heinrich, Carlos Hernandez, Karen Johnson, Jen Karlson, Ken Karlson, Jessica Lang, Matt Larmore, Patti Lawler, Brett Love, Gerry Smith, Janet Vargas, Scott Watkins and full time employee, Myron Yocum for their hard work and outstanding dedication to the operation of the Ackerman Sports & Fitness Center.

Superintendent of Recreation Esposito stated that the Ackerman SFC has developed significantly over the past few years and continues to grow. With over 5000 members, 50 plus group fitness classes, personal training, nutrition counseling, programming, rentals and more the success of this facility could not have been achieved without the efforts and contributions of the Ackerman staff.

Esposito introduced some of the staff members that were present including full time employee Myron Yocum and his maintenance team, Carlos Hernandez and Gerry Smith. Esposito discussed how their work ethic and ownership mentality provides leadership and direction to ensure the patrons experience is enjoyable and productive. Esposito then introduced Scott Watkins and Matt Larmore, the managers on duty and explained how their roles are vital in

overseeing the facility operations and staff. Both were described as excellent role models and leaders. Beatriz Clark, Jessica Lang and Janet Vargas were described as gatekeepers to the facility providing outstanding customer service and general duties at the front desk. Joan Bry, Fitness Coordinator, and Karen Johnson, Group Fitness Instructor and Dietician, have provided excellent services and instruction for Ackerman members over the years. Also in attendance was Cheryl Conley, personal trainer, who Esposito stated has been with Ackerman since it opened and has exceeded their client's expectations. Those who were not able to attend included Pete Heinrich, Jen Karlson, Ken Karlson, Patti Lawler, Stan Emmert and Brett Love who all are an integral part of the Ackerman staff.

Superintendent Esposito commended Facility Manager Jenny Clark and Assistant Facility Manager Dustin Kleefisch and said the Glen Ellyn Park District is fortunate to have these truly extraordinary and devoted employees. The Glen Ellyn Park District and the Board of Commissioners then presented a small token of appreciation to Joan Bry, Beatriz Clark, Cheryl Conley, Stan Emmert, Pete Heinrich, Carlos Hernandez, Karen Johnson, Jen Karlson, Ken Karlson, Jessica Lang, Matt Larmore, Patti Lawler, Brett Love, Gerry Smith, Janet Vargas, Scott Watkins and Myron Yocum for their hard work, dedication and knowledge in making Ackerman SFC a wonderful community-based facility which enhances the quality of life for the Glen Ellyn community.

#### **VI. Public Participation**

None.

#### **VII. Consent Agenda**

Commissioner Creech moved, seconded by Commissioner Pierce, to approve the Consent Agenda including the Voucher List of Bills totaling \$151,436.26, the January 10, 2017 Regular Meeting minutes, the February 7, 2017 Workshop Meeting minutes and Ordinance #17-01, an "Ordinance Establishing a Travel Reimbursement Policy for the Glen Ellyn Park District, DuPage County, Illinois in Accordance with the Local Government Travel Expense Control Act (Public Act 099-0604)

*Roll Call: Aye: Commissioners Creech, Pierce, Cornell, Nephew, Wilson, and President Kinzler  
Nay: None.*

*Motion Carried.*

#### **VIII. Unfinished Business**

##### **A. Wight Construction Management Agreement**

As discussed at the February 7, 2017 Workshop Meeting various elements of the Lake Ellyn Park Improvement Project were deferred as a significant source of funding (\$400,000 O.S.L.A.D. matching grant) was suspended by Governor Rauner when he took office.

After completion of the Boathouse restoration, the Park District was notified that funding for the OSLAD grant was to be reinstated. The elements that were previously included within the

plan and are consistent with the master plan and grant requirements include; playground replacement, fishing pier, interpretive and landmark signage, reconfigured paths, park amenities, vegetative restorers and landscape.

It was noted that the project was publically noticed and sealed bids were submitted and later discussed at the February 7, 2017 Workshop meeting and will be up for approval tonight. At the last Board meeting staff recommended engaging Wight Construction, who executed construction management services for the Boathouse restoration, to further provide construction management services for the OSLAD project. President Kinzler recapped the discussion and reiterated that Wight Construction Inc. did indeed bid out the project to several vendors to gain competitive pricing for this project.

The Board held a brief discussion of the project and Commissioner Wilson made a motion seconded by Commissioner Creech to approve Wight Construction, Inc. to serve as the Construction Manager for the Lake Ellyn Park improvement project in relation to the OSLAD grant in the amount of \$57, 180 for preconstruction / construction services plus layout, mobilization, administrative expenses pending Park District counsel review.

*Roll Call: Aye: Commissioners Wilson, Creech, Cornell, Pierce, Nephew, and President Kinzler.*  
*Nay: None*

*Motion Carried*

**B. Lake Ellyn Park Improvement Bid Results**

Executive Director Harris stated that at the last Board Meeting on February 7, 2017 Superintendent of Parks and Planning Hopkins presented the preliminary bids for the Lake Ellyn Park Improvement Project (O.S.L.A.D.). Following ongoing discussion and refinement, the scope of work will be divided into five project bid packages. Eleven contractors submitted bids for the five project packages.

The construction management team led by Wight Construction Inc. and staff conducted a scope review of the recommended contractors and contacted references. After positive reviews staff recommended awarding the contractors listed below as the lowest responsive responsible bidder for each package.

The Board held a brief discussion regarding the various bids, timeline of the project, and donation of the existing playground. Harris stated that the playground equipment will be purchased through a cooperative purchasing program while the fishing dock, permeable pavers and the vegetative restorers will be bought directly from the manufacturer as the District will achieve cost savings and satisfy purchasing policies. After the discussion Commissioner Cornell motioned, seconded by Commissioner Creech to award contracts for the Lake Ellyn Park Improvement Project (O.S.L.A.D.) to the following:

Bid Package #1 Concrete for the Lake Ellyn Park Improvement (OSLAD) project to Linblad Construction in the amount of \$166,000

Bid Package #2a Electrical base bid for the Lake Ellyn Park Improvement project to Utility Dynamics Inc. in the amount of \$28,000

Bid Package #2b Electrical alternate bid for the Lake Ellyn Park Improvement project to Utility Dynamics Inc. in the amount of \$28,000

Bid Package #3 Landscaping for the Lake Ellyn Park Improvement project to Allied Landscaping Corporation in the amount of \$119,160

Bid Package #4 Playground Installation for the Lake Ellyn Park Improvement project to Clauss Brothers, Inc. in the amount of \$74,050

Bid Package #5 Signage for the Lake Ellyn Park Improvement project to Bluestone and Associates in the amount of \$78,885

*Roll Call: Aye: Commissioners Cornell, Creech, Pierce, Nephew, Wilson and President Kinzler.*

*Nay: None*

*Motion Carried*

**IX. Staff Reports**

A. Finance Reports

B. Staff Reports

Executive Director Harris stated that the Daddy daughter dances that took place previously were all sold out and a huge success. The gymnastics meet held the past weekend went well with nearly all qualifying for the next round. Harris reminded the Commissioners of the upcoming Community Awards breakfast held on March 4, 2017 where the Park District will recognize Don St. Clair as volunteer of the year. Harris thanked St. Clair for his continual leadership and direction provided to the Finance Committee and the District. Superintendent Esposito stated the Spring/Summer brochure will be delivered on March 4, 2017 and will include 108 pages of programming. Superintendent Hopkins said the Ackerman Park athletic field lighting project is now finished and ready to go for the spring season.

**X. Commissioners' Reports**

Commissioner Cornell along with Executive Director Harris stated that the Lake Ellyn Boathouse would be listed on the National Registry of Historic Places as well as receiving local landmark designation from the Village and is waiting on the Gold LEED Certification. The District will also will be applying for the Historic Preservation Award for Glen Ellyn. Cornell thanked fellow Board members and staff for all who worked so hard in achieving this status. Commissioner Creech was excited about the Landmark status and looks forward to the finalization of LEED

status. Commissioner Nephew discussed her meeting with members of the Village of Glen Ellyn regarding her discussion of Lake Ellyn and recent stormwater improvements. She was confident in the improvements and appreciative of the time extended by Village staff and Trustee Kenwood. President Kinzler inquired on the budget of the Park District and how much labor comprised of the budget while advocating for future Boards to continue to monitor and minimize labor expenses where applicable.

**XI. Adjourn**

There being no further business, Commissioner Creech moved, seconded by Commissioner Wilson to adjourn the Regular Meeting at 8:07 p.m.

*Roll Call: Aye: Commissioners Creech, Wilson, Cornell, Pierce, Nephew, and President Kinzler.*

*Nay: None.*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary