

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
March 21, 2017  
185 Spring Avenue**

**I. Call to Order**

Vice President Nephew called the meeting to order at 7:05 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Pierce, Creech, Weber, Wilson and Vice President Nephew. Commissioner Cornell arrived at 7:20 p.m. and President Kinzler was absent due to his military commitment.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

**III. Pledge of Allegiance**

Vice President Nephew led the Pledge of Allegiance.

**IV. Changes to the Agenda**

None.

**V. Volunteer Recognition- Volunteer of the Year**

The Park Board of Commissioners recognized Don St. Clair as the Glen Ellyn Park District Volunteer of the Year. Don St. Clair was recognized at the annual Glen Ellyn Community Awards Breakfast on Saturday, March 4, 2017.

Vice President Nephew stated that St. Clair was an original member of the Park District’s Citizens’ Finance Committee (CFC), serving over the past six years. He has been instrumental in providing guidance and direction for the Park Board of Commissioners helping to develop a financial template which has resulted in saving the community money while maximizing financial resources.

St. Clair has committed hundreds of hours over the years working on long-term capital replacement programs, comparative analyses of other park districts and financial analyses of various projects. St. Clair has provided tremendous guidance to staff allowing the District to maintain its current assets and complete several large scale projects utilizing available financial resources.

The Park Board of Commissioners commended Don St. Clair on his efforts, direction and leadership over the years contributing to the Park District’s achievement in attaining an

operating budget that generates greater revenue than expenses, an AA+ bond rating and an annual operating surplus of \$800,000.

The Park Board of Commissioners and staff thanked Don St. Clair for his volunteerism and guidance extended to the betterment of the Park District and the entire community of Glen Ellyn over the past years and presented him with a token of their appreciation.

**VI. Public Participation**

None.

**VII. Consent Agenda**

Commissioner Creech moved, seconded by Commissioner Pierce, to approve the Consent Agenda including the Voucher List of Bills totaling \$397,836.95 and the February 21, 2017 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Creech, Pierce, Weber, Wilson, and Vice President Nephew  
Nay: None*

*Motion Carried.*

**VIII. New Business**

**A. Glen Ellyn Park District Governing Ordinances**

Executive Director Harris stated as the Glen Ellyn Park District is duly organized and exists under the laws of the State of Illinois, it is given the authority to pass all necessary Ordinances, rules and regulations for the proper management and conduct of the business of the Park Board and District. While an existing set of Governing Ordinances exists, Harris stated it is in the best interest of the residents and the Park District to update and revise the uniform standards governing the use of the Parks, facilities and properties as the last such revisions were done a while ago.

Harris shared the revised Ordinances stating that the changes made were reflected in red and were identified based on extensive staff review which included internal discussion, comparison to other Park Districts, changes in state law and general counsel direction.

The Park Board had a lengthy discussion of the Ordinances presented and provided direction for staff. Commissioner Creech inquired on the Ordinances pertaining to large park gatherings, motorized model boat usage and the commercial use of property particularly in relation to commercial photography. Commissioner Weber discussed various rules and regulations he felt were potentially too restrictive and provided constructive feedback. The Board offered further suggestions and comments and Harris stated that those suggestions and concerns will be incorporated into the Ordinances presented at the April 11<sup>th</sup> Regular Board Meeting for possible approval.

**B. Sunset Pool Painting Bid**

Superintendent of Recreation Esposito stated that staff publically noticed bid invitations for the sandblasting and painting of Sunset pools on February 22, 2017. Sixteen (16) bid packets were emailed to various contractors. The bid prices were divided into four options; a spring and fall option for the Main pool and a spring and fall option for the Lap Pool. Esposito stated this would allow staff the ability to make decisions on completing the project at the same time or splitting the project out between the spring and fall of 2017.

The bid opening was conducted on Wednesday, March 15, 2017, at which time four (4) sealed bids were received, opened and read aloud. The prices received were competitive and the low bids fell within the budget of \$50,000 for the project. As the new filter will be installed in the Main pool this year in early May, staff is proposing to complete the Lap pool project in the Spring and awarding the bid to the low bidder, Pecover Decorating Services of Aurora for a cost of \$10,300 and then awarding the Main pool project to the low bidder, Muscat Painting and Decorating Services, Inc. for a cost of \$36,878 for completion in the fall. This would allow time to ensure the Main pool and new filter is stabilized for the Memorial Day opening.

The Park Board had a brief discussion of the bids submitted along with an option of plastering vs. painting. Following discussion, Commissioner Pierce moved, seconded by Commissioner Creech to award the Sunset Pool, medium depth lap pool painting contract to Pecover Decorating Services as the lowest responsible bidder to be completed in Spring, 2017 not to exceed \$10,300; and to award the Sunset Pool, zero depth main pool painting contract to Muscat Painting and Decorating Services as the lowest responsible bidder to be completed in Fall, 2017 not to exceed \$36,878.

*Roll Call: Aye: Commissioners Pierce, Creech, Cornell, Weber, Wilson and Vice President Nephew  
Nay: None*

*Motion Carried*

**C. Capital Projects Update**

Superintendent of Parks & Planning Hopkins reviewed the current status of the 2017 Capital Improvement Projects. Hopkins provided the Board with a presentation of the various projects and the timeline until their completion. The projects included digitizing blue prints, Ackerman Parking Lot status updates, Babcock House demolition, Lake Ellyn Park OSLAD Improvements, Maryknoll Holes & Knolls Carpet Replacement, Maryknoll Platform Tennis Courts, various parking lot improvements, Prairie Path Park improvements, and Sunset Pool filter replacement and pool painting.

The Park Board of Commissioners had a brief conversation and posed questions regarding some of the projects and thanked Superintendent Hopkins for the update and looks forward to the upcoming projects.

**IX. Staff Reports**

**A. Finance Reports**

**B. Staff Reports**

Superintendent of Recreation Esposito discussed the strong opening of registrations for the spring and summer activities and stated that the recently delivered Spring/Summer brochure is one of the largest to date. Executive Director Harris said the weeks leading up to the Monday after Spring break involves the transition to spring activities within the District. Hiring of staff is ongoing and Harris remarked that the Park District employs approximately 250 young people and employment is a competitive process with many more applicants than positions. Superintendent of Finance and Personnel Cinquegrani has received the first draft of the Park District audit and expects the final version to be presented in late May.

**X. Commissioners' Reports**

Commissioner Weber thanked Don St. Clair again for his time with the Citizens' Finance Committee and urged future newly elected Commissioners to attend a CFC meeting and have them review their financial presentation of the Park District. Commissioner Creech stated that Election Day is April 4<sup>th</sup> and urged all to go out and vote. Creech also wanted to share that President Kinzler was not able to attend the meeting this evening due to his service of the United States military. Commissioner Pierce enjoyed her time this weekend at the Paddle Hut and commented that Rugby has begun this past week. Commissioner Cornell was pleased to have attended Glen Ellyn Chamber's Community Award Breakfast as well as the League of Women Voters Forum with the candidates. Vice President Nephew discussed her attendance at the Western DuPage Special Recreation Association (W.D.S.R. A.) fundraiser that took place on March 4<sup>th</sup>. She stated it was a wonderful event and was pleased to hear of its success in fundraising.

**XI. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Creech to adjourn the Regular Meeting at 9:08 p.m.

*Roll Call: Aye: Commissioners Weber, Creech, Cornell, Pierce, Wilson, and Vice President Nephew*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary