

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
May 2, 2017  
185 Spring Avenue**

**I. Call to Order**

President Kinzler called the meeting to order at 7:03 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Pierce, Creech, Nephew, Weber, Wilson and President Kinzler. Commissioner Cornell arrived at 7:07 p.m.

Staff members present were Executive Director Harris, Superintendent of Parks & Planning Hopkins, and Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Marketing & Communications Supervisor O’Kray, and Executive Assistant Dikker.

**III. Pledge of Allegiance**

President Kinzler led the Pledge of Allegiance.

**IV. Changes to the Agenda**

None

**V. Recognition – Glenbard West Bass Fishing Club**

**A. Glenbard West Bass Fishing Club**

The Park Board of Commissioners and staff recognized the Glenbard West Bass Fishing Club for their recent efforts in jointly contributing to the fish population at Lake Ellyn. President Kinzler stated that the Glenbard West Bass Fishing Team, led by club President Riley Piszcek, recently contacted the Glen Ellyn Park District advocating for the increase in population of the Largemouth Bass. The club is comprised of nine students and their advisor, Neil Eckman. The Park District had budgeted significant funds to restock Lake Ellyn with fish and after further discussion with the Bass Fishing Club it was mutually agreed upon to include Bass within the fish order. The Glenbard West Bass Fishing Club agreed to contribute \$500 towards the order and volunteered to assist in the fish release.

As a result of the Club’s efforts and initiative the Largemouth Bass population will increase creating a better practice site for the team and improving the overall fishing experience for the community. The Park Board of Commissioners and Staff praised the team’s efforts and generous donation in improving a community asset.

**B. Commissioner Recognition (President Kinzler)**

Commissioner Nephew stated that at the last Board Meeting on April 11<sup>th</sup> Commissioners Creech and Pierce were recognized for their efforts yet President Kinzler was unable to attend due to a work commitment. Commissioner Nephew, the Park Board and staff then recognized President Kinzler for his service over the past eight years along with his dedication to the Glen Ellyn Community. Nephew stated that President Kinzler was elected in 2009 and re-elected in 2013. He was instrumental in many successful and positive outcomes regarding the financials of the Park District including the creation and participation with the Citizens Finance Committee, achieving an operating budget that generates greater revenue than expenses and the refinancing of existing bonds at a lower rate saving taxpayers money along with many other accomplishments. Nephew discussed some of the many achievements including the creations of advisory committees, preserving and restoring Ackerman Woods, improved athletic fields, attaining a revised and combined I.G. A. with District 87 that mutually benefits the Glen Ellyn community, along with a host of other items that have improved the experience and lives of the Community.

Nephew stated that while achieving and contributing to many significant accomplishments, Jay's dedication and desire to do what was in the best interest of the District was his most lasting achievement.

#### **VI. Public Participation**

None.

#### **VII. Voucher List of Bills Totaling \$177,718.05**

Commissioner Wilson moved, seconded by Commissioner Cornell, to approve the Voucher List of Bills totaling \$177,718.05

*Roll Call: Aye: Commissioners Wilson, Cornell, Pierce, Creech, Nephew, Weber, and President Kinzler.*

*Nay: None.*

*Motion Carried.*

#### **VIII. Oath of Office – Inauguration of Commissioners**

Executive Assistant & Board Secretary Dikker administered the Oath of Office for newly elected Commissioners Ben Stortz, Alex Durham and Michael Ward as well a re-elected Commissioners Robert Weber and Julia Nephew.

Following the Oath of Office, Commissioners Stortz, Durham, Ward, Weber and Nephew took their seats on the panel and Commissioners Kinzler, Pierce and Creech departed from their positions as Park Board Commissioners.

#### **IX. Election of Officers**

##### President

Commissioner Weber nominated Commissioner Nephew for the Office of President. Commissioner Cornell seconded the nomination.

Commissioner Stortz moved, seconded by Commissioner Wilson, to close the nominations.

*Motion Carried.*

*Vote to elect Commissioner Nephew as President of the Board.*

*Roll Call: Aye: Commissioners Cornell, Ward, Durham, Stortz, Weber, Wilson, and Nephew.*

*Nay: None.*

*Motion Carried.*

#### Vice President

Commissioner Nephew nominated Commissioner Weber for the Office of Vice President. Commissioner Cornell seconded the nomination.

Commissioner Nephew moved, seconded by Commissioner Stortz, to close the nominations.

*Motion Carried.*

*Vote to Elect Commissioner Weber as Vice President of the Board.*

*Roll Call: Aye: Commissioners Cornell, Ward, Durham, Stortz, Weber, Wilson, and President Nephew.*

*Nay: None.*

*Motion Carried.*

#### Treasurer

Commissioner Cornell nominated Commissioner Wilson for the Office of Treasurer. Commissioner Nephew seconded the nomination.

Commissioner Weber moved, seconded by Commissioner Nephew, to close the nominations.

*Motion Carried.*

*Vote to Elect Commissioner Wilson as Treasurer of the Board.*

*Roll Call: Aye: Commissioners Cornell, Ward, Durham, Stortz, Weber, Wilson, and President Nephew.*

*Nay: None.*

*Motion Carried.*

#### Executive Director

Commissioner Durham moved, seconded by Commissioner Cornell to appoint Dave Harris as Executive Director.

*Motion Carried.*

#### Board Secretary

Commissioner Cornell moved, seconded by Commissioner Weber, to appoint Kimberly Dikker as Board Secretary.

*Motion Carried.*

WDSRA Representative

Commissioner Weber moved, seconded by Commissioner Durham, to appoint Dave Harris as the WDSRA representative.

*Motion Carried.*

Law Firm

Commissioner Weber moved, seconded by Commissioner Cornell, to appoint Ancel Glink as the Park District law firm.

*Motion Carried.*

**X. Discussion of Advisory Positions**

Executive Director Harris provided a brief overview of the Advisory Committees that comprise the Glen Ellyn Park District; Citizens' Finance Committee (CFC), Environmental Advisory Committee, Ackerman Sports and Fitness Center Advisory Committee and the Friends of Glen Ellyn Parks Foundation. Harris stated that each year the President appoints Commissioners to the various Committees and asked that discussion take place as to the various Commissioners' interests.

Commissioner Stortz stated he would be interested in participating on the CFC Committee or the ASFC Committee. Commissioner Weber currently sits on the CFC Committee and would like to continue on that committee if possible. Commissioner Ward would have an interest in the Environmental Advisory Committee. Commissioner Cornell currently sits on the Environmental Committee and the Foundation and would like to remain with those committees. Commissioner Durham and Wilson would be happy to serve on any of the committees and President Nephew stated she currently serves on the Ackerman and Environmental Committees.

The Commissioners' interests will be taken under advisement and the Park Board President will be appointing positions within the near future.

**XI. Glen Ellyn Platform Tennis Court Bid Results**

Executive Director Harris stated that Superintendent of Recreation Esposito would be presenting and discussing the Platform Tennis Courts Bid Results as well as leading a visual discussion of the proposed project which includes the construction of two additional platform tennis courts. The project was included in the 2017 Budget which was approved at the December 13, 2016 Regular Meeting. Superintendent Esposito stated that staff publically noticed invitations for bids on April 7, 2017 seeking contractors to construct two (2) new Platform Tennis Courts adjacent to the existing four (4) courts that currently exist at Maryknoll Park. The Base bid work was to include: court fencing, surfacing, striping, gates, court lighting, court heating, railings, skirting, stairs and foundations. Three (3) alternates were also included in the bid packet separate from the base bid and those included re-lighting existing courts with LED lights, constructing an additional deck expansion and creating an outdoor viewing area. Of the eleven (11) bid packets mailed out, two (2) sealed bids were received which was

anticipated. The two bidders have constructed most of the courts throughout the Chicagoland area and in the United States. Of the bids received, Reilly Green Mountain was the low bid, \$230,020.00 base bid and also had previously constructed the courts that are currently in use within the District. While the District was pleased to have received two (2) bids, the low bid was higher than anticipated and projected both in the budget and in the 10-year business model developed collaboratively with the Glen Ellyn Platform Tennis (GEPTC) and reviewed by the Citizens' Finance Committee (CFC).

Superintendent Esposito led an overview of the proposed project and provided a revised 10-year business model using the base bid price of \$230,020.00 with a contingency of \$10,000.00. The \$55,000.00 difference between the budgeted amount for the project and the new submitted bid price for the project would be secured through an additional \$25,000 supplied by the GEPTC and \$30,000 funded by the Park District utilizing greater than anticipated 2016 operating surplus funds. It was stated that the additional Park District capital funds required would not have an adverse impact on existing or planned capital projects. Esposito explained that in the previous 10-year business model the Park District contribution would be recouped by the 7<sup>th</sup> year while in the updated 10-year business model reflecting the submitted bid of \$230,020 plus the \$10,000 contingency, the Park District contribution would be paid back in year nine based on the same revenue and expense projections. Following year 9, the facility would generate increased operating surplus contributing to the facility and Park District general fund.

Esposito along with GEPTC President Mike Graham led an overview of the funding, the program details and other various aspects of the Platform Tennis Courts and its expansion proposal.

The Park Board had a very lengthy discussion on the project, the funding of the increased cost amount of the proposed project; the demographics of the current participants within the sport, the funding proposal of the GEPTC, other potential expenditures related to the court expansion, history of the program, environmental topics, cost to participate, long-term maintenance costs and general background on the sport of Platform Tennis.

Following the presentation, discussion and question and answer session, staff recommended the Board consider at the May 16<sup>th</sup> Board meeting the revised option of funding to enable the project to continue to move forward in order to be constructed by October, 2017.

## **XII. Parking Lot Improvements Discussion**

Superintendent of Parks and Planning Hopkins stated that the bid opening for the Spring Avenue Recreation Center & Newton Park Parking Lot/Asphalt Improvements was conducted on Monday, May 1<sup>st</sup>. The proposed work would consist of providing the necessary materials, labor and equipment to remove and replace existing parking lot areas, reconstruct curb and sidewalk and replace the existing wood chip path leading to the Dog Park all at Spring Avenue Recreation Center. The work also included constructing an asphalt path and turnaround at Newton Park along with an alternate bid to resurface the Village Green tennis courts.

Staff along with Eric Wilde (ERA Engineering) conducted the bid opening which consisted of five (5) contractor proposals, four (4) of which came in with very competitive ranges. Chicagoland Paving Contractors, Inc. provided the low bid for Spring Avenue Recreation Center and the Newton Park portions of the project with a base bid of \$249,996.26 which was below the budgeted amount of \$250,000. Chicagoland also had the low bid alternate for the Village Green tennis court resurfacing in the amount of \$49,900 which was below the \$55,000 budgeted amount. Hopkins stated that staff would continue to research the proposals and will make a formal recommendation to the Board at the May 16<sup>th</sup> Regular Meeting.

The Park Board had a brief discussion of the project and will await staff's recommendation at the upcoming Regular Meeting on May 16, 2017.

### **XIII. Newton Park Lights Discussion**

Executive Director Harris provided a brief overview of the Newton Park Lights project from fruition up to the current date, discussing the current user groups and agreements, the creation and current status of the neighborhood parking plan committee and elements implemented, as well as the decision of the past Board to put the project on hold until the newly elected Board has taken office. Harris stated that with the newly elected Board in place, discussion should ensue to provide staff with direction for the Newton Park Lights project. Harris said possible options to consider would be to proceed with the project as it has been approved within the 2017 annual budget, defer a decision until the parking plan and procedures have been fully implemented and can be further evaluated or formally remove the Newton Park athletic lights from the Glen Ellyn Park District 2017 annual budget.

The Park Board discussed the various options. Commissioner Wilson stated she is still opposed to the lights. Commissioner Weber discussed the various user groups of the Turf Field at Upper Newton Park and believes the broader community is still supportive of the lights and stated he is still an advocate for the lights. Commissioner Stortz thanked Harris and staff for following through on their commitment and implementing a parking and traffic plan and would like to wait and evaluate the plan after the various seasons have ended. He would also like to review the field usage as well and address if this was a need or a want and if there is a better use for these funds. Commissioner Durham reiterated Commissioner Stortz's sentiments and would also like to wait before addressing this project. Durham felt it was too soon to evaluate the parking plan and at this time is still opposed to the lights. Commissioner Ward appreciated the A frame signs and would like to see how the parking plan works without the temporary fencing. Ward stated he is not for the lights with respect to the Glenbard School District 87 and their potential usage of the field with respect to lights. Commissioner Cornell would like to see the effects of the parking plan but would probably still not be in favor of the lights. President Nephew thanked staff for addressing these concerns and has supported the lights. Nephew feels the District will be able to address these concerns and believes the lights would be minimally invasive on the neighborhood.

Harris stated the Newton Park Athletic Lights project will be formally addressed at the May 16<sup>th</sup> Regular Board Meeting.

#### **XIV. Staff Reports**

Executive Director Harris stated that he along with CDF Design attended the American Society of Landscape Architects Award Banquet last week in which Lake Ellyn Park and the Boathouse were recognized with the “Honor” Award. The project was among an impressive array of organizations being recognized ranging from the Chicago Botanical Gardens to the Field Museum of Chicago. Harris stated that the award reinforces the efforts that were made to restore the Boathouse and improve the Lake Ellyn Park area. Harris reminded all that Touch – a-Truck takes place this Saturday at Maryknoll Park and the first Sunday of boating activities will occur at Lake Ellyn. A peddle boat along with kayaks and canoe will be available on Sundays at Lake Ellyn between 12-4 p.m. for \$5.00 for 20 minutes. Lastly, Harris discussed the newly updated Prairie Path Park and stated that the Glen Ellyn Rotary Club will be holding a work day this Sunday on the Park. The improved Park has added an outdoor Ping Pong table, two (2) Chess tables, a Storybook walk and a rain garden. The Rotary Club contributed \$10,000 and the project was a collaborative effort between the Park District, Library, Village and the Rotary Club.

#### **XV. Commissioners’ Reports**

Commissioner Cornell inquired about hammock use in Lake Ellyn and staff referenced the information included in the Governing Ordinances regarding the guidelines. Cornell provided information on the recent agreement between the Village of Glen Ellyn and the DuPage County Forest Preserve in respect to the McKee House and thanked Executive Director Harris for initiating a dialogue between the Village and Forest Preserve. Commissioner Ward and Commissioner Durham expressed their appreciation to be attending their first meeting. Commissioner Stortz appreciated the Park District in working with District 41 on High Interest Day and thanked the Parks staff for their efforts with the fields during the difficult weather. Stortz also wanted to thank Assistant Superintendent Babicz for his efforts in all of the sports coordinating and his hard work in the athletic programs. Commissioner Weber welcomed the newly elected Commissioners and inquired on the various playground pieces that will be included in the new Lake Ellyn playground. Weber also congratulated Commissioner Cornell on her efforts in working with the McKee House. Commissioner Wilson enjoyed the Earth Day celebration and the native plant sale. Commissioner Nephew thanked fellow Commissioners for their support in electing her President of the Park Board and looks forward to a busy year. Nephew also thanked the countless volunteers for their efforts.

#### **XVI. Adjourn**

There being no further business, Commissioner Durham moved, seconded by Commissioner Weber to adjourn the Workshop Meeting at 10:22 p.m.

*Roll Call: Aye: Commissioners Durham, Weber, Cornell, Ward, Stortz, Wilson and President Nephew*

*Nay: None.*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary