

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
May 16, 2017
185 Spring Avenue**

I. Call to Order

President Nephew called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Wilson, Weber, Durham and President Nephew. Commissioner Stortz arrived at 7:07 p.m. and Commissioner Cornell arrived at 7:14 p.m.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

III. Pledge of Allegiance

President Nephew led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Wilson moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$654,451.41, the April 11, 2017 Regular Meeting minutes and the May 2, 2017 Workshop Meeting Minutes.

*Roll Call: Aye: Commissioners Wilson, Ward, Weber, Stortz, Durham and
President Nephew
Nay: None*

Motion Carried.

VII. New Business

A. Audit Presentation

Jamie Wilkey of Lauterbach & Amen presented the 2016 Comprehensive Annual Financial Report (CAFR) and Management letter. Ms. Wilkey explained the report in detail and provided general information to the Board of the yearly audit process for the Park District. The Park

Board had a brief discussion of the report, posed general questions to Ms. Wilkey and thanked Superintendent Cinquegrani for his time working on the Audit.

VIII. Unfinished Business

A. Glen Ellyn Platform Tennis Court Bid

Superintendent Esposito reviewed the information provided at the May 2, 2017 Workshop Meeting regarding the bid results for the proposed Platform Tennis Courts expansion project. After further discussion with Reilly Green Mountain, the low bidder for the base bid portion of the project, it was agreed in order to achieve some additional cost savings, the District would assume the responsibility to install the l.e.d. lights, Reilly would provide a cashier's check in lieu of a bid bond resulting in modest savings, and perform repairs and improvements on the existing courts for no cost (these repairs are included within the 2017 operational budget and will result in a \$5,000 saving). In regards to the lights, Esposito further explained that the lighting would be contracted out separately and would allow staff to further research and apply for various lighting grants in the upcoming months.

Staff recommended awarding the construction project for the expansion of two (2) new Platform Tennis Courts to Reilly Green Mountain. The Park Board had a brief discussion of the project as most of the information has been discussed on May 2, 2017. After their discussion, Commissioner Weber moved, seconded by Commissioner Ward, to award the construction of two (2) new Platform Tennis Courts adjacent to the current four (4) courts at Maryknoll Park to Reilly Green Mountain as the lowest responsible bidder not to exceed \$213,020. This includes the elimination of the lighting portion, cashier's check (in lieu of bid bond) of \$20,000 paid by Reilly Green Mountain to the Glen Ellyn Park District and the \$8,305 of in kind repairs and improvements to courts #1, #2, #3, #4. This also includes a \$10,000 contingency. All work is to be completed by September 1, 2017.

*Roll Call: Aye: Commissioners Weber, Ward, Stortz, Durham, President Nephew
Nay: Commissioners Cornell and Wilson*

Motion Carried

B. Parking Lot Improvements Bid

Superintendent Hopkins further reviewed the Parking Lot Improvement bid that was discussed previously at the May 2nd Workshop Meeting and is part of the 2017 Capital Improvement Plan. \$250,000 was budgeted for parking lot and asphalt improvements for the Spring Avenue Recreation Center and Newton Park and \$55,000 was allocated as an alternate for the Village Green tennis court replacement. The Bid Opening was conducted on May 1st with Chicagoland Paving Contractors having the low bid for the Base bid project as well as the alternate project.

Staff has since conducted a full scope review and checked references for Chicagoland Paving and has received favorable responses and has been highly recommended as they have performed comparable projects. Hopkins said Park District staff recommended awarding the Base Bid and Alternate Bid to Chicagoland Paving Contractors Inc., who will supply materials,

labor and equipment for the Spring Avenue Recreation Center, Newton Park and Village Green Parking Lot/Asphalt Improvements as it is within the 2017 budgeted allocation for the project.

The Park Board of Commissioners had a brief discussion of the project and inquired on the timing of the project, if there would be displacement of parking and whether some of the aprons would be included in the repairs. Following the discussion, Commissioner Durham moved seconded by Commissioner Stortz to award the “Spring Avenue Recreation Center and Newton Park Parking Lot/Asphalt Improvements (Base Bid) and the Village Green Tennis Court Resurfacing (Bid Alternate)” to Chicagoland Paving Contractors, Inc. as the lowest responsive and responsible bid for an amount not to exceed \$299,896.26.

Roll Call: Aye: Commissioners Durham, Stortz, Cornell, Ward, Wilson, Weber, and President Nephew
Nay: None

Motion Carried

C. Newton Park Athletic Lights

Executive Director Harris briefly reviewed the project regarding the installation of directional athletic lights at the upper athletic field within Newton Park. Harris stated discussion took place at the May 2, 2017 Workshop Meeting regarding the various proposed options for implementation of this project with direction to be provided at tonight’s meeting.

Commissioner Weber made a motion to proceed with the project as approved within the 2017 annual project and was seconded by Commissioner Nephew. Discussion ensued regarding the project and a roll call was taken.

Roll Call: Aye: Commissioners Weber President Nephew
Nay: Commissioners Cornell, Ward, Wilson, Stortz and Durham

Motion Failed

Commissioner Ward then motioned, seconded by Commissioner Wilson to formally remove the Newton Park athletic directional light project from the funds allocated within the Capital Projects of the 2017 annual budget.

Roll Call: Aye: Commissioners Ward, Wilson, Cornell, Stortz and Durham
Nay: Commissioners Weber and President Nephew

Motion Carried

D. Advisory Appointment Positions

Executive Harris stated that as discussed at the May 2, 2017 Workshop Meeting and to further engage the community and provide an opportunity for feedback, several advisory committees have been established and these included the Citizens’ Finance Committee, Citizens’ Environmental Committee, Ackerman Sports and Fitness Center Committee and a 501(c)3 Committee. Board liaisons are appointed by the Park Board President and each committee

requires one or two Commissioners to serve as co-chairmen. Fellow Commissioners stated their preferences at the May 2nd Board Meeting and after discussion with President Nephew the assignments have been provided. Commissioners Durham and Stortz will serve on the Ackerman Sports and Fitness Center Advisory Committee while Commissioner Weber and Wilson will serve on the Citizens' Finance Committee. The Environmental Advisory Committee will consist of Commissioners Cornell and Ward and Commissioner Cornell will continue to serve on the Foundation.

Harris said appointments are for one year and all meetings are publically noticed so a Park Board Commissioner is welcome to attend another advisory committee if so desired.

IX. Staff Reports

A. Finance Reports

B. Staff Reports

Executive Director Harris stated that Memorial Day weekend will be opening weekend for Sunset Pool and Maryknoll Splash Pad.

Superintendent Hopkins updated the Board on the Lake Ellyn Park Project stating that the main walk was complete, playground equipment should be erected by the end of next week, floating islands and amenities have arrived and the piers should be installed towards the end of June. It was also stated that the Village of Glen Ellyn will be resurfacing Lake Road on the east side of Lake Ellyn and should be completed by June 30th.

X. Commissioners' Reports

Commissioner Cornell looks forward to completion of the Lake Ellyn Park projects and spoke of her meeting regarding the preservation and fundraising for the McKee House. Commissioner Ward attended Touch a Truck and enjoyed the event with his family. Commissioner Wilson also discussed the preservation and fundraising of the McKee House and enjoyed her walk on the new sidewalk at Lake Ellyn Park. Commissioner Durham enjoyed the Touch a Truck event with his son and stated it was a great experience and very well organized. Commissioner Stortz commended the Parks department on their efforts of prepping the fields while Commissioner Weber congratulated Superintendent Cinquegrani on the 2016 Audit. President Nephew discussed the new features of Prairie Path Park and Commissioner Cornell inquired on interpretive signage for the rain garden once complete.

XI. Adjourn

There being no further business, Commissioner Cornell moved, seconded by Commissioner Ward to adjourn the Regular Meeting at 8:40 p.m.

Roll Call: Aye: Commissioners Cornell, Ward, Wilson, Weber, Stortz, Durham, and President Nephew

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary