

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
September 5, 2017
185 Spring Avenue**

I. Call to Order

President Nephew called the meeting to order at 7:03 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Wilson, Weber, Stortz, Durham and President Nephew. Commissioner Cornell arrived at 7:23 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray, and Executive Assistant Dikker.

III. Pledge of Allegiance

President Nephew led the Pledge of Allegiance.

IV. Changes to the Agenda

None

V. Public Participation

None

VI. Voucher List of Bills Totaling \$388,941.36

Commissioner Wilson moved, seconded by Commissioner Ward, to approve the Voucher List of Bills totaling \$388,941.36

*Roll Call: Aye: Commissioners Wilson, Ward, Stortz, Weber, Durham and President Nephew.
Nay: None.*

Motion Carried.

VII. Citizen Finance Committee Appointment Recommendations

Superintendent of Finance and Personnel discussed that pursuant to the Citizens’ Finance Committee bylaws, the Park Board of Commissioners shall annually approve by a majority vote the members of the Citizens’ Finance Committee. Six current committee members and one new applicant for the vacant position were presented to the Board. Commissioner Weber moved, seconded by Commissioner Stortz, to approve the membership as presented of Don St. Clair, Charlie Prisco, Tom Lettenberger and Fred Bachman to serve one-year terms through June of

2018 and Leo Lanzillo, Michael Graham and newly appointed Tony Saguto whose terms will run through June of 2019.

Roll Call: *Aye:* *Commissioners Weber, Stortz, Cornell, Ward, Wilson, Durham and President Nephew*
Nay: *None.*

Motion Carried.

VIII. 2018 Budget Assumption Discussion

Superintendent of Finance & Personnel Cinquegrani discussed that preparation for the annual operating budget for the 2018 calendar year is currently underway. A chart of “2018 Budget Assumptions” was distributed and discussed providing key components of the annual operating budget. Cinquegrani then discussed the financial calendar and stated that the Assumptions are to serve as guidelines during the 2018 budget process.

Key discussions amongst Board members involved the staffing changes proposed for Park personnel and the proposed 2017 tax levy. Commissioners posed questions regarding the elements of the operational budget including merit increases, employee insurance costs and overall budget financial goals, requesting that a spreadsheet be provided of the various funds at the upcoming Strategic meeting on September 19th. Cinquegrani concluded by stating the budget process will continue to be discussed throughout the fall and into winter and a rough draft of the budget should be presented to the Board in mid-October.

IX. Staff Reports

Executive Director Harris stated that the Glow in the Park Lantern Walk will take place on Sunday, September 17th at Lake Ellyn Park. The event is a family event for the community and is a joint fundraiser for Lurie Children’s Hospital which will feature various kid friendly amusements culminating in a Lantern Walk at 7:30pm around Lake Ellyn. Harris also reminded all that the Pumpkin Flotilla is at the end of October and that the pool and splash pad officially have closed on Monday. The zero-depth pool will be painted this fall as planned and budgeted. Other items currently taking place are the beginning of preschool and the Village Green courts renovation and conversion of one court into four Pickle Ball tennis courts. The other court will remain tennis. They should be playable mid-October.

Superintendent of Recreation Esposito said the Platform Tennis open house will take place on Friday, September 15th from 5-8 p.m. for various age levels with an exhibition following. She welcomed all to attend.

X. Commissioners’ Reports

Commissioner Cornell thanked staff for a successful summer. Cornell relayed to staff that a patron has suggested bocce ball or pickle ball to be added to Babcock Park as well as adding more picnic tables to Lake Ellyn Park playground. Another suggested program for seniors was Mahjonge. Commissioner Wilson has visited several playgrounds with her grandchildren and thoroughly enjoyed Lake Ellyn Park playground. Commissioner Weber echoed Commissioner

Cornell in thanking staff and requested staff consider a shade structure when Main Street Recreation Center playground is updated in the future. Commissioner Stortz said soccer season is off to a great start and stated Newton Park looks nice with the new addition of the walking path, resurfaced parking lot and added turn around. Commissioner Durham enjoyed time with his family at the fishing pier and commented on the large bass that was caught. Durham also thanked staff for a great summer. President Nephew stated that her children are enjoying their third season in house soccer and are looking forward to future seasons. Nephew inquired about the various poured in place surfaces within our Park District playgrounds.

XI. Adjourn

There being no further business, Commissioner Nephew moved, seconded by Commissioner Cornell to adjourn the Workshop Meeting at 8:10 p.m.

Roll Call: Aye: Commissioners Cornell, Ward, Wilson, Weber, Stortz, Durham, and President Nephew

Nay: None.

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary