

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
January 16, 2018
185 Spring Avenue**

I. Call to Order

President Nephew called the meeting to order at 7:06 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Wilson, Weber, Stortz, Durham and President Nephew. Commissioner Cornell was absent.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

III. Pledge of Allegiance

President Nephew led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Wilson moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$566,973.60 and the December 12, 2017 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Wilson, Ward, Weber, Stortz, Durham and President Nephew
Nay: None.*

Motion Carried.

VII. New Business

A. WDSRA Review & Update / Sandy Gbur, Executive Director

Executive Director Harris welcomed the Western DuPage Special Recreation (WDSRA) Executive Director Sandy Gbur and stated that W.D.S.R.A. is a recreation agency serving those with special needs. They provide support and assistance to people with special needs who reside in nine park districts including Glen Ellyn and services well over 4500 children and adults. W.D.S.R.A. Executive Director, Sandy Gbur, gave a brief overview and update regarding the organization. Ms. Gbur

described the four strategic plan visions that will be put into place over the next few years including partnerships, sustainability, talent management and culture. Gbur provided an update to its collaborative adaptive sports program that was implemented and its significance to those involved were highlighted. Ms. Gbur emphasized the importance of the program and the benefits of working with other S.R.A. organizations to be able to fund this program. She then discussed the Rec and Roll Adult program that occurs at five sites including the Ackerman Sports and Fitness Center and all are at full service capacity. This program services high school through adulthood and takes place 50 weeks out of the year. Lastly, Ms. Gbur discussed the financial status as she stated they have earned GFOA award for the 11th year in a row. Through their foundation they have also received a grant to revamp their website and encouraged all to visit the site as it is more user friendly. Ms. Gbur thanked the Glen Ellyn Park District for the facilities and space that they provide the organization and for their help with the inclusion process in various programs.

The Park Board of Commissioners thanked Ms. Gbur for her dedication to the program, highlighting the past year and look forward to the continued partnership.

B. Approve Resolution 18-01 – A Resolution establishing an updated sexual harassment policy for the Glen Ellyn Park District in order to comply with Public Act 100-0554

Superintendent of Finance and Personnel discussed Public Act 100-0554 that was signed by Governor Rauner and enacted back in November of 2017. The new law expands traditional protections against sexual harassment by extending the scope of the law’s prohibitions and imposes new obligations on units of local government.

The new law requires each entity to adopt a resolution establishing a policy and while most units of government already have personnel policies in place, many were not formally adopted by a resolution nor have all the protections or definitions required by the new statute. Cinquegrani stated that the updated policy has been reviewed by counsel and complies with the new law. Commissioner Ward motioned, seconded by Commissioner Weber to approve Resolution 18-01 – A Resolution establishing an updated sexual harassment policy for the Glen Ellyn Park District complying with Public Act 100-0554.

Roll Call: Aye: Commissioners Ward, Weber, Wilson, Stortz, Durham, and President Nephew.

Nay: None.

Motion Carried.

C. IMET Tolling Agreement

Superintendent of Finance & Personnel stated that in October 2014, the Illinois Metropolitan Investment Fund (IMET) informed participants of defaults on certain investments within the IMET Convenience Fund (CF). On behalf of several member participants affected by this possible fraudulent activity, a Tolling Agreement was negotiated between attorneys representing participants and IMET. The primary purpose of the agreement was to preserve all potential claims that may be available to all parties, notwithstanding the passage of time, including

applicable statutes of limitation. Thus, on February 17, 2015 the Glen Ellyn Park District Board approved a tolling agreement extending the timeline to file a claim to June 30, 2016 and then further extended the agreement until January 31, 2018 at the January 10, 2017 Regular meeting.

Cinquegrani stated that the District has recovered \$14,372.81 to date and while additional dollars have been recovered through the legal process they have yet to be disbursed to any IMET participants. Negotiations continue as the case ensues and Counsel's recommendation at the present time is to extend the tolling agreement with IMET through January 31, 2019 at which time all parties should have more information on additional disbursement of assets.

After a brief discussion of the status of the case Commissioner Weber moved, seconded by Commissioner Ward to approve the extension of the Tolling Agreement between the Illinois Metropolitan Investment Fund and the Glen Ellyn Park District through January 31, 2019.

*Roll Call: Aye: Commissioners Weber, Ward, Wilson, Stortz, Durham and President Nephew.
Nay: None*

Motion Carried

D. Professional Service Agreement for Ackerman Park Improvements

Executive Director Harris stated that in 2013, the Glen Ellyn Park District recognized that Ackerman Park, while a tremendous resource for open space and athletics, needed improvements and renovations. Minor improvements have been completed over the years and the District determined that it was in the best interest to develop an overall master plan for the property which was completed in 2014. The outcome was the development of a working document which provides a template and long term conceptual vision of the property. Several recommendations have already been completed.

Harris said to take the next steps towards implementation, and achieve a timeline to improve Ackerman Park over the next two years, staff should engage the professional services of a landscape architectural firm. This would allow the District to maximize cost savings through a strategically scheduled bid process with the consultant providing the expertise, experience and leadership to specify and develop the scope of the project and eventually prepare the necessary documents for bidding and implementation.

Harris discussed the process for selection of proposals to complete the Master Plan process for Ackerman Park and stated that staff is now recommending engaging Keith Demchinski, who was previously employed by Norris Design, the firm selected to compile the Ackerman Park Master Plan. Since the completion of that report, Norris has closed and Keith Demchinski now works at Kimley-Horn as a principle landscape architect and project manager. Based on his previous involvement and leadership with the Ackerman Park Master Plan and with his applicable knowledge, experience and commitment to the Glen Ellyn community, it makes Mr. Demchinski a qualified candidate and is in the best interest of the District to engage his services for the next step of the process.

The Park Board of Commissioners held discussion regarding the project timeline and the project cost. Harris stated that in order to achieve the cost savings that typically occurs with early winter bids, document preparation needs to be expedited. Harris explained that the scope of the project will be discussed within a yet to be named committee made up of Board representatives, stakeholders and staff in the upcoming months. The Board discussed Kimley Horn’s proposal and Commissioner Stortz motioned, seconded by Commissioner Weber to approve the professional service agreement with Kimley Horn and Keith Demchinski as the lead professional to provide landscape architectural services for the Ackerman Park improvement project in the amount of \$61,400. This would include concept development and design leading to bid documents.

*Roll Call: Aye: Commissioners Stortz, Weber, Ward, Wilson, Durham, and President Nephew.
Nay: None.*

Motion Carried.

VIII. Staff Reports

A. Finance Reports

Superintendent of Finance and Personnel presented the Finance Report.

B. Staff Reports

Executive Director Harris stated that from now until March, Ackerman Sports and Fitness Center will be a hub of activity both on weekends and after school. Harris also stated that an Athletic Advisory committee will be presented to the Board in February with the Ackerman Advisory committee meeting within the next two months. Harris also reviewed the conditions of outdoor ice at the various locations within the District.

Superintendent of Recreation Esposito reminded the Board of the upcoming Chocolate, Cheese and wine event that is in collaboration with the Chamber of Glen Ellyn on February 2nd at Reserve 22 and hoped all could attend.

IX. Commissioners’ Reports

Commissioner Stortz stated he is happy that the District will be doing the improvements at Ackerman Park and commended the lighting that was improved within Ackerman Sports and Fitness Center. Stortz also commended Sandy Gbur on her dedication to WDSRA and making a difference in so many lives. He also praised the District as he has had positive feedback on all the outdoor activities that they provide. Commissioner Wilson was happy to see ice skating at Lake Ellyn and Commissioner Ward and Nephew enjoyed their time sledding at Newton Park.

X. Adjourn to Executive Session

At 8:26 p.m. Commissioner Durham moved, seconded by Commissioner Ward, to convene into executive session under Section 2 (c) 5 of the Open Meetings Act for the purpose of discussion of the purchase, lease or sale of real property for the use of the district, including discussion of whether a particular parcel should be acquired and/or sold and Section 2 (c) 1 of the Open

Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

Roll Call: Aye: Commissioners Durham, Ward, Wilson, Weber, Stortz, and President Nephew.
Nay: None.

Motion Carried.

XI. Reconvene to Open Session

The Regular Meeting reconvened at 9:32 p.m.

XII. Adjourn

There being no further business, Commissioner Ward moved, seconded by Commissioner Stortz to adjourn the Regular Meeting at 9:33 p.m.

Roll Call: Aye: Commissioners Ward, Stortz, Wilson, Weber, Durham, and President Nephew
Nay: None.

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary