

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
April 3, 2018
185 Spring Avenue**

I. Call to Order

President Nephew called the meeting to order at 7:01 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Wilson, Weber, Stortz and President Nephew. Commissioner Cornell arrived at 7:18p.m. and Commissioner Durham was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray, and Executive Assistant Dikker.

III. Pledge of Allegiance

President Nephew led the Pledge of Allegiance.

IV. Changes to the Agenda

None

V. Public Participation

None.

VI. Voucher List of Bills Totaling \$138,256.82

Commissioner Wilson moved, seconded by Commissioner Ward, to approve the Voucher List of Bills totaling \$138,256.82

*Roll Call: Aye: Commissioners Wilson, Ward, Weber, Stortz, and President Nephew.
Nay: None.*

Motion Carried.

VII. Intergovernmental Agreement-Glenbard Township High School District 87/Lake Ellyn Paths

Executive Director Harris stated that at the March 13, 2018 Regular Board meeting, a proposed intergovernmental agreement (i.g.a.) between Glenbard Township High School District 87 and the Glen Ellyn Park District was presented to the Park Board of Commissioners. The agreement is to enable the Park District to make improvements to an existing path that is currently situated on school district property. It was agreed at that time that further review, discussion and action

regarding the agreement would be advanced to the April 3rd Workshop meeting to allow for the Commissioners to further review and for staff to answer any questions that may arise.

Since that meeting Harris stated the map of the area in question has been more clearly delineated to define property ownership specific to the area being discussed. Additionally, the agreement was presented and discussed at a District 87 Facilities and Grounds committee with a recommendation to approve said agreement.

Harris commented that since the last meeting all questions that were raised have been addressed and the intergovernmental agreement remains the same as proposed at the March 13, 2018 Regular meeting. Counsel from both the Glen Ellyn Park District and Glenbard Township High School 87 have reviewed the agreement. Harris reminded the Board that the renovation of the existing path around the south perimeter of Lake Ellyn is included in the 2018 Capital improvement budget and would allow for continuous connectivity around the entire perimeter of Lake Ellyn and would improve the trail from its current condition.

The Park Board had a brief discussion and following, Commissioner Stortz moved, seconded by Commissioner Ward to approve the Intergovernmental Agreement as presented granting a license for the Lake Ellyn Shoreline trail between Glenbard High School Township 87 and the Glen Ellyn Park District.

*Roll Call: Aye: Commissioners Stortz, Ward, Wilson, Weber and President Nephew.
Nay: None.*

Motion Carried.

VIII. Main Street Recreation Center Playground Bid Installation Discussion

Superintendent of Parks & Planning Hopkins discussed the outcome of the legal bid for the “Main Street Recreation Center (MSRC) Playground Installation” that was publicly noticed on Thursday, March 8th. Hopkins updated the Board regarding existing conditions of MSRC playground including the age of the equipment and provided the scope of work that composed the Base Bid. Hopkins also provided details of an alternate bid that was comprised of a Global Motion Spinner. This piece of equipment was pulled from the base bid due to the expense and when combined with the installation for the Spinner it likely would exceed the allocated budget of the project. Additionally, the Spinner is geared for older children and the MSRC playground tends to serve younger children.

Staff conducted the bid opening on March 20, 2018 and received five (5) contractor proposals of which four (4) were competitively priced. Hopkins discussed the outcomes of the bids and the references that were completed. After a thorough review staff will be recommending awarding the project to D & J Landscape with the low bid of \$63,138 and to not proceed with the Global Motion Spinner as it exceeds project budget and is an item that is geared towards older age groups.

The Park Board of Commissioners discussed the various bids and the project details, posed questions to staff on the Global Motion Spinner as well as the timeline to the project. Following discussion, Executive Director Harris stated that any further questions can be addressed to staff during the next few weeks if needed and formal approval will be held at the April 17th Regular Board Meeting.

IX. Main Street Recreation Center Playground Equipment Discussion

Superintendent of Parks & Planning Hopkins reviewed that as part of the approved 2018 Capital Improvement Plan, funds were budgeted for the ongoing implementation of the Park District's Playground Replacement Plan. The Main Street Recreation Center (MSRC) playground was originally to be replaced in 2017 but was deferred to allow use of the Lake Ellyn Park OSRAD Grant towards replacement of Lake Ellyn playground.

Staff researched various amenities that would meet the needs of the many user groups of the MSRC playground and provided the information to several leading playground manufacturers. Four (4) playground designs were submitted to the Park District and after deliberation and feedback Staff determined that Landscape Structures, Inc. would best serve the preschool classes, Park District programs, local neighborhood and community members that frequent the playground. Hopkins discussed the costs with and without the Global Motion Spinner and recommended proceeding with Playground Option #2, which does not include the Global Motion Spinner, at a cost of \$113,961.

The Park Board discussed the various elements of the playground and posed questions to staff regarding timeline and possibility of including President's Park playground equipment within this project for better pricing. Hopkins said the MSRC playground is under a stricter timeline due to summer camp schedules, so it was not possible to jointly purchase equipment. Executive Director Harris reiterated that if the Board should have any further questions they can reach out to staff otherwise the equipment bid will be placed for approval on the April 17th Regular meeting.

X. Staff Reports

Executive Director Harris stated the weather has been a challenge and discussed some of the sports that have been able to begin practicing outdoors. Harris said Ackerman has been well used over the last few weeks due to the weather. Superintendent of Parks & Planning Hopkins stated that the Ackerman Parking lot project has been progressing and work has begun on preliminary elements needed for bidding which should tentatively take place next week. The entrance road to Ackerman Park and Churchill bridge will be included in the project and preliminary planning work is continuing on these items.

XI. Commissioners' Reports

Commissioner Cornell complimented Ackerman staff and stated she is enjoying the use of the walking track at Ackerman Sports & Fitness Center and viewing the activities that take place. Cornell suggested adding Mahjong to the senior activities and then reminded everyone of the Earth Day events that will take place on April 22nd at Lake Ellyn Park. Several events and activities will be offered including resident and local historian Dan Anderson leading guided tours and

providing a lecture regarding the property. President Nephew suggested to Commissioners that they consider Board positions for the next year as Board positions will change at the May 1, 2018 Workshop meeting. Executive Director Harris said advisory positions can change as well but suggested Commissioners may want to continue serving on their current Advisory Boards as many have only been on their respective committees for a year. It may be more beneficial to continue for a longer duration.

XII. Adjourn to Executive Session

At 7:51 p.m. Commissioner Cornell moved, seconded by Commissioner Weber, to convene into executive session under Section 2 (c) 1 for discussion of the appointment, employment, compensation, discipline, dismissal, performance or personal status of employees, officers and legal counsel for the park district.

Roll Call: Aye: Commissioners Cornell, Weber, Ward, Wilson, Stortz and President Nephew
Nay: None.

Motion Carried.

XI. Reconvene to Open Session

The Workshop Meeting reconvened at 8:54 p.m.

XII. Adjourn

There being no further business, Commissioner Ward moved, seconded by Commissioner Wilson to adjourn the Workshop Meeting at 8:55 p.m.

Roll Call: Aye: Commissioners Ward, Wilson, Cornell, Stortz, Weber, and President Nephew
Nay: None.

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary