

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
May 1, 2018
185 Spring Avenue
7:00 p.m.**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Voucher List of Bills Totaling \$138,378.97**
- VII. Election of Officers**
 - a. President (Election)
 - b. Vice President (Election)
 - c. Treasurer (Election)
 - d. Executive Director (Appoint)
 - e. Board Secretary (Appoint)
 - f. WDSRA Representative (Appoint)
 - g. Law Firm (Appoint)
 - h. GEPD Citizens' Finance Committee Liaison(s)
 - i. Ackerman Sports and Fitness Center Advisory Committee Co-Chair(s)
 - j. GEPD Athletic Advisory Committee Co-Chair(s)
 - k. GEPD Citizens' Environmental Advisory Committee Co-Chair(s)
 - l. Friends of GEPD Foundation Liaison(s)
- VIII. Showmobile Joint Purchasing Proposal**
- IX. Ackerman Sports & Fitness Parking Lot Bid Results**
- X. Ackerman Improvement Project Recommendations**
- XI. Staff Reports**
- XII. Commissioners' Reports**
- XIII. Adjourn**

Accounts Payable

Voucher Approval Document

Warrant Request Date: 5/1/2018



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	20,636.56
20	Recreation Fund	96,308.81
85	Asset Replacement Fund	12,639.00
94	Capital Improvements Fund	6,093.60
96	Cash In Lieu of Land Fund	<u>2,701.00</u>
	Report Total:	138,378.97

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/26/2018 - 9:33AM
 Batch: 00009.04.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199534	AARP Spring Classes	245.00	05/02/2018	Check Sequence: 1 20-25-000-525500-5728	ACH Enabled: False
	Check Total:	245.00			
Vendor: 200222	Accurate Repro Inc.			Check Sequence: 2	ACH Enabled: False
136173	Signs	49.87	05/02/2018	20-00-000-521650-0000	
136420	Signs	75.00	05/02/2018	20-30-500-530095-0000	
136420	Signs	17.86	05/02/2018	20-00-000-585175-0000	
	Check Total:	142.73			
Vendor: 199108	AAP Financial Services Advance Auto Parts			Check Sequence: 3	ACH Enabled: False
	Equipment Repairs	205.55	05/02/2018	10-10-000-530210-0000	
	Vehicle Repairs	24.98	05/02/2018	10-10-000-530340-0000	
	Check Total:	230.53			
Vendor: 199265	Alphagraphics/Wheaton			Check Sequence: 4	ACH Enabled: False
153182	Raffle Tickets	539.37	05/02/2018	20-21-000-535500-1116	
	Check Total:	539.37			
Vendor: 103689	American Soccer Company, Inc.			Check Sequence: 5	ACH Enabled: False
	Uniforms	29.48	05/02/2018	20-21-000-535500-1120	
	Check Total:	29.48			
Vendor: 100182	AMI Graphics, LLC			Check Sequence: 6	ACH Enabled: False
839354	Banners	128.77	05/02/2018	20-00-000-521650-0000	
839354	Banners	75.78	05/02/2018	20-30-100-521650-0000	
839480	Banners	305.83	05/02/2018	20-00-000-521650-0000	
839480	Banners	80.83	05/02/2018	20-30-100-521650-0000	
839480	Banners	72.00	05/02/2018	20-21-000-535500-1281	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
839480	Banners	144.00	05/02/2018	20-21-000-535500-1173	
	Check Total:	807.21			
Vendor: 103965	Ancel, Glink, Diamond, Bush			Check Sequence: 7	ACH Enabled: False
58637	7/17 Attorney Fees	102.50	05/02/2018	10-00-000-521100-0000	
62482	2/18 Attorney Fees	1,256.25	05/02/2018	10-00-000-521100-0000	
	Check Total:	1,358.75			
Vendor: 105167	Armbrust Plumbing and Heating			Check Sequence: 8	ACH Enabled: False
103875	Install 16 Thermostats	2,049.00	05/02/2018	20-30-100-521600-0000	
104119	Plumbing Repairs	2,701.00	05/02/2018	96-00-880-575110-0000	
104202	Replace Circuit Breaker	1,090.21	05/02/2018	20-30-100-521600-0000	
104203	Install Remote Thermostat	385.00	05/02/2018	20-30-100-521600-0000	
104381	Install Drinking Fountain	1,680.00	05/02/2018	94-90-930-575110-0000	
	Check Total:	7,905.21			
Vendor: 198946	AT&T Long Distance			Check Sequence: 9	ACH Enabled: False
	3/18 Long Distance	10.27	05/02/2018	10-00-000-570300-0000	
	3/18 Long Distance	10.26	05/02/2018	20-00-000-570300-0000	
	Check Total:	20.53			
Vendor: 108315	Batteries Plus			Check Sequence: 10	ACH Enabled: False
487108307	Lightbulbs	264.95	05/02/2018	20-30-100-530300-0000	
487108687	Batteries	36.94	05/02/2018	20-30-100-530300-0000	
487108855	LED Lights	239.85	05/02/2018	20-30-100-530300-0000	
487291581	Lightbulbs	57.25	05/02/2018	20-30-100-530300-0000	
	Check Total:	598.99			
Vendor: 108508	Beacon Athletics			Check Sequence: 11	ACH Enabled: False
489083	Field Supplies	995.00	05/02/2018	20-21-000-535500-1232	
	Check Total:	995.00			
Vendor: 108550	Bear Metal Welding			Check Sequence: 12	ACH Enabled: False
15996/6003	Repair Strainer Basket	500.00	05/02/2018	94-90-930-575110-0000	
	Check Total:	500.00			
Vendor: 199882	Biltmore Refrigeration			Check Sequence: 13	ACH Enabled: False
49823	Freezer Repairs	887.68	05/02/2018	20-30-300-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
50046	Ice Machine Repairs	400.00	05/02/2018	20-30-300-530210-0000	
	Check Total:	1,287.68			
Vendor: 199883	Aaron Bobroff			Check Sequence: 14	ACH Enabled: False
	Softball Supplies	285.75	05/02/2018	20-21-000-535500-1111	
	Check Total:	285.75			
Vendor: 135160	BSN Sports			Check Sequence: 15	ACH Enabled: False
90180741	Equipment	71.88	05/02/2018	20-21-000-535500-1111	
902006751	Uniform Add Ons	447.50	05/02/2018	20-21-000-535500-1232	
Various	Uniforms	18,748.50	05/02/2018	20-21-000-535500-1232	
	Check Total:	19,267.88			
Vendor: 198956	Carlson Paint & Glass			Check Sequence: 16	ACH Enabled: False
G141855	Window Repairs	69.41	05/02/2018	10-10-000-550220-0000	
	Check Total:	69.41			
Vendor: 170268	Cash			Check Sequence: 17	ACH Enabled: False
	Touch-A-Truck	510.00	05/02/2018	20-00-000-100200-0000	
	Check Total:	510.00			
Vendor: 113456	Central Turf & Irrigation			Check Sequence: 18	ACH Enabled: False
7642046	Irrigation Covers	182.60	05/02/2018	10-10-000-521315-0000	
	Check Total:	182.60			
Vendor: 199291	Steve Cevaal			Check Sequence: 19	ACH Enabled: False
	League Awards	75.00	05/02/2018	20-21-000-525500-1140	
	Check Total:	75.00			
Vendor: 113916	Chicago Fire & Burglar Inc.			Check Sequence: 20	ACH Enabled: False
48041	5/18-7/18 Monitoring	80.85	05/02/2018	20-30-200-521600-0000	
	Check Total:	80.85			
Vendor: 106040	Cintas Corporation No. 2			Check Sequence: 21	ACH Enabled: False
94024990	4/1-7/31/18 Monitoring	232.76	05/02/2018	20-30-200-521600-0000	
94024990	4/1-7/31/18 Monitoring	232.76	05/02/2018	20-30-450-521600-0000	
94024990	4/1-7/31/18 Monitoring	71.43	05/02/2018	20-30-300-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
94024990	4/1-7/31/18 Monitoring	232.76	05/02/2018	20-30-350-521600-0000	
94024990	4/1-7/31/18 Monitoring	232.76	05/02/2018	20-30-150-521600-0000	
94024990	4/1-7/31/18 Monitoring	232.76	05/02/2018	20-30-500-521600-0000	
94024990	4/1-7/31/18 Monitoring	232.77	05/02/2018	10-00-000-521600-0000	
	Check Total:	1,468.00			
Vendor: 115186 2220047233	Commercial Tire Service Inc Dump Trailer Tires	474.00	05/02/2018	Check Sequence: 22 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	474.00			
Vendor: 200230	Terry Corcoran League Awards	50.00	05/02/2018	Check Sequence: 23 20-21-000-525500-1140	ACH Enabled: False
	Check Total:	50.00			
Vendor: 199398	Ryan Curi League Awards	50.00	05/02/2018	Check Sequence: 24 20-21-000-525500-1140	ACH Enabled: False
	Check Total:	50.00			
Vendor: 119250 18024	D & R Trucking Company Dirt/Screenings	1,064.38	05/02/2018	Check Sequence: 25 10-10-000-550500-0000	ACH Enabled: False
	Check Total:	1,064.38			
Vendor: 199508 309470	Discount Fence Company Fence Ties	150.00	05/02/2018	Check Sequence: 26 10-10-000-550850-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 119687 1003	Dunham Woods Farm, Inc. Winter Classes	80.00	05/02/2018	Check Sequence: 27 20-22-000-525500-2301	ACH Enabled: False
	Check Total:	80.00			
Vendor: 119696 10623	DuPage County Health Dept Health Permits Health Permit Food Permit	530.00 233.00 233.00	05/02/2018 05/02/2018 05/02/2018	Check Sequence: 28 20-30-500-521600-0000 20-30-500-521600-0000 20-00-000-530095-0000	ACH Enabled: False
	Check Total:	996.00			
Vendor: 119710	DuPage Training Academy			Check Sequence: 29	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
40240	Winter Training	8,000.00	05/02/2018	20-21-000-525500-1233	
	Check Total:	8,000.00			
Vendor: 200163	Dynegy Energy Services			Check Sequence: 30	ACH Enabled: False
	3/12-4/9/18 Electricity	1,965.18	05/02/2018	20-30-200-570100-0000	
	3/12-4/9/18 Electricity	403.17	05/02/2018	10-00-000-570100-0000	
	3/12-4/9/18 Electricity	1,319.02	05/02/2018	20-30-450-570100-0000	
	3/12-4/9/18 Electricity	87.09	05/02/2018	20-30-150-570100-0000	
	3/12-4/9/18 Electricity	176.83	05/02/2018	10-00-000-570100-0000	
	3/12-4/9/18 Electricity	42.02	05/02/2018	10-00-000-570100-0000	
	3/12-4/9/18 Electricity	152.56	05/02/2018	20-30-300-570100-0000	
	3/12-4/9/18 Electricity	356.02	05/02/2018	20-30-350-570100-0000	
	3/12-4/9/18 Electricity	1,367.40	05/02/2018	20-00-000-570100-0000	
	3/12-4/9/18 Electricity	617.83	05/02/2018	20-30-350-570100-0000	
	3/12-4/9/18 Electricity	23.56	05/02/2018	20-00-000-570100-0000	
	3/12-4/9/18 Electricity	78.31	05/02/2018	20-00-000-570100-0000	
	3/12-4/9/18 Electricity	33.14	05/02/2018	20-00-000-570100-0000	
	3/12-4/9/18 Electricity	142.44	05/02/2018	20-00-000-570100-0000	
	3/12-4/9/18 Electricity	32.55	05/02/2018	10-00-000-570100-0000	
	3/12-4/9/18 Electricity	41.96	05/02/2018	20-30-350-570100-0000	
	Check Total:	6,839.08			
Vendor: 198980	First Student Inc.			Check Sequence: 31	ACH Enabled: False
Various	Tournament Transportation	865.50	05/02/2018	20-21-000-525500-1280	
	Check Total:	865.50			
Vendor: 200083	Denise Freese			Check Sequence: 32	ACH Enabled: False
	Brochure Content Writing	258.00	05/02/2018	20-00-000-521650-0000	
	Brochure Content Writing	157.30	05/02/2018	20-30-100-521650-0000	
	Check Total:	415.30			
Vendor: 129640	Fullife Safety Center			Check Sequence: 33	ACH Enabled: False
38935	Gloves	58.50	05/02/2018	10-10-000-530300-0000	
	Check Total:	58.50			
Vendor: 199512	Future Environmental, Inc.			Check Sequence: 34	ACH Enabled: False
114552	Oil/Filter Disposal	17.50	05/02/2018	10-10-000-530500-0000	
	Check Total:	17.50			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199261	George Gelfer Soccer Supplies	243.42	05/02/2018	Check Sequence: 35 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	243.42			
Vendor: 199289	Kevin German League Awards	75.00	05/02/2018	Check Sequence: 36 20-21-000-525500-1140	ACH Enabled: False
	Check Total:	75.00			
Vendor: 132080 337749 338188	Gold Medal-Chicago, Inc. Concessions Concessions	927.51 610.29	05/02/2018 05/02/2018	Check Sequence: 37 20-30-300-530095-0000 20-21-000-535500-1236	ACH Enabled: False
	Check Total:	1,537.80			
Vendor: 132271 9753842252	Grainger, Inc. Corrugated Tubing	14.43	05/02/2018	Check Sequence: 38 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	14.43			
Vendor: 132690	Greater MidWest Baseball Tournament Fees	425.00	05/02/2018	Check Sequence: 39 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	425.00			
Vendor: 135308 HS335514 HS335835 HS335835 HS335835	Heart Smart Technology AED Pads AED Cabinets AED Cabinets AED Cabinets	422.00 192.00 192.00 192.00	05/02/2018 05/02/2018 05/02/2018 05/02/2018	Check Sequence: 40 10-00-000-585815-0000 20-30-300-541300-0000 20-30-200-541300-0000 20-30-450-541300-0000	ACH Enabled: False
	Check Total:	998.00			
Vendor: 200078 5316	Holmgren Electric Inc. Replace Transformer	1,022.32	05/02/2018	Check Sequence: 41 10-10-000-550300-0000	ACH Enabled: False
	Check Total:	1,022.32			
Vendor: 200043 707	Hot Shots Sports-Chicago Winter Classes	539.00	05/02/2018	Check Sequence: 42 20-30-100-525500-0000	ACH Enabled: False
	Check Total:	539.00			
Vendor: 141750	Illinois Dept of Agriculture			Check Sequence: 43	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Herbicide License	60.00	05/02/2018	10-10-000-585250-0000	
	Check Total:	60.00			
Vendor: 198911	Imagetec LP Supplies			Check Sequence: 44	ACH Enabled: False
520417	5/20-8/19/18 Maintenance Contract	704.20	05/02/2018	10-00-000-521520-0000	
520417	5/20-8/19/18 Maintenance Contract	1,408.40	05/02/2018	20-00-000-521520-0000	
	Check Total:	2,112.60			
Vendor: 199564	JUGS Sports, Inc.			Check Sequence: 45	ACH Enabled: False
661589	Equipment Parts	365.79	05/02/2018	20-21-000-535500-1111	
	Check Total:	365.79			
Vendor: 199594	Kimley-Horn And Associates, Inc.			Check Sequence: 46	ACH Enabled: False
168462002	Engineering Ackerman Park	3,436.10	05/02/2018	94-90-805-575110-0000	
	Check Total:	3,436.10			
Vendor: 151470	Landscape Material			Check Sequence: 47	ACH Enabled: False
27855	Mulch	1,440.00	05/02/2018	10-10-000-550200-0000	
28031	Gravel	93.00	05/02/2018	10-10-000-550500-0000	
	Check Total:	1,533.00			
Vendor: 199105	Longstreth Sporting Goods,LLC			Check Sequence: 48	ACH Enabled: False
1306090	Mouthguards	114.95	05/02/2018	20-21-000-535500-1171	
	Check Total:	114.95			
Vendor: 200234	Marathon Sportswear			Check Sequence: 49	ACH Enabled: False
21514	Gator Tshirts	1,211.88	05/02/2018	20-30-500-530910-0000	
	Check Total:	1,211.88			
Vendor: 199887	Kevin McNulty			Check Sequence: 50	ACH Enabled: False
	League Awards	50.00	05/02/2018	20-21-000-525500-1140	
	Check Total:	50.00			
Vendor: 156599	Menard's			Check Sequence: 51	ACH Enabled: False
81113	Cable Clamp	24.11	05/02/2018	10-10-000-550300-0000	
81963	Caulk	7.98	05/02/2018	10-10-000-530300-0000	
82157	Saw Blades/Hex Set	74.93	05/02/2018	20-30-100-530300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
82341	Garbage Cans/Cart	105.17	05/02/2018	10-10-000-550300-0000	
82344	Tape/Cable	13.61	05/02/2018	20-00-000-540550-0000	
82614	Pothole Patch	41.70	05/02/2018	10-10-000-550500-0000	
82649	Pothole Patch	41.70	05/02/2018	10-10-000-550500-0000	
82999	Velcro/Tape	18.13	05/02/2018	20-30-150-541300-0000	
83118	Tarp	44.96	05/02/2018	20-21-000-535500-1111	
83186	Bolt/Clamp	25.21	05/02/2018	10-10-000-530300-0000	
83197	Cables	51.82	05/02/2018	20-00-000-540550-0000	
	Check Total:	449.32			
Vendor: 199782	Midwest Commercial Fitness			Check Sequence: 52	ACH Enabled: False
121501	TV Volume Application	2,049.00	05/02/2018	85-30-100-541300-0000	
	Check Total:	2,049.00			
Vendor: 199037	MidWest Trading			Check Sequence: 53	ACH Enabled: False
440860	Mulch	255.00	05/02/2018	10-10-000-550600-0000	
	Check Total:	255.00			
Vendor: 159801	National Seed			Check Sequence: 54	ACH Enabled: False
576516	Grass Seed/Fertilizer	1,742.50	05/02/2018	10-10-000-550400-0000	
576581/15/26	Oat Seed	227.50	05/02/2018	94-90-000-575170-0000	
	Check Total:	1,970.00			
Vendor: 161205	Nicor Gas			Check Sequence: 55	ACH Enabled: False
	3/27-4/18/18 Gas	93.73	05/02/2018	10-00-000-570200-0000	
	Check Total:	93.73			
Vendor: 106590	Nite Lite Signs & Balloons			Check Sequence: 56	ACH Enabled: False
	Touch-A-Truck Activities	347.50	05/02/2018	20-26-000-525500-6813	
	Check Total:	347.50			
Vendor: 161590	Nutoys Leisure Products			Check Sequence: 57	ACH Enabled: False
47426	Playground Repairs	169.90	05/02/2018	10-10-000-550301-0000	
	Check Total:	169.90			
Vendor: 163300	Office Depot			Check Sequence: 58	ACH Enabled: False
	Toner	136.98	05/02/2018	10-10-000-530100-0000	
	Office Supplies	17.49	05/02/2018	10-00-000-530100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Office Supplies	17.49	05/02/2018	20-00-000-530100-0000	
	Office Supplies	71.57	05/02/2018	20-00-000-530100-0000	
	Office Supplies	71.56	05/02/2018	10-00-000-530100-0000	
	Office Supplies	65.59	05/02/2018	10-00-000-530100-0000	
	Office Supplies	65.59	05/02/2018	20-00-000-530100-0000	
	Office Supplies	39.32	05/02/2018	10-00-000-530100-0000	
	Office Supplies	39.33	05/02/2018	20-00-000-530100-0000	
	Office Supplies	54.83	05/02/2018	20-30-100-530100-0000	
	Check Total:	579.75			
Vendor: 162999	Official Finders			Check Sequence: 59	ACH Enabled: False
	Referee Fees	694.00	05/02/2018	20-21-000-525500-1120	
	Check Total:	694.00			
Vendor: 167080	PACHS II/Northwestern Med Occ Health			Check Sequence: 60	ACH Enabled: False
218506	Pre-Employment Physical	206.49	05/02/2018	10-00-000-585820-0000	
	Check Total:	206.49			
Vendor: 200150	Paddock Publications, Inc.			Check Sequence: 61	ACH Enabled: False
	Bid Notification	98.90	05/02/2018	10-00-000-521150-0000	
	Check Total:	98.90			
Vendor: 170852	Pioneer Manufacturing Company			Check Sequence: 62	ACH Enabled: False
674318	Field Paint	288.00	05/02/2018	20-21-000-535500-1130	
	Check Total:	288.00			
Vendor: 171395	Porter Pipe and Supply Co.			Check Sequence: 63	ACH Enabled: False
11728237	Irrigation Parts	13.83	05/02/2018	10-10-000-521315-0000	
	Check Total:	13.83			
Vendor: 174009	Rental Max			Check Sequence: 64	ACH Enabled: False
286725-8	Augur Rental	112.35	05/02/2018	10-10-000-530220-0000	
	Check Total:	112.35			
Vendor: 176093	Russo Power Equipment			Check Sequence: 65	ACH Enabled: False
4862191	Ignitor Module	56.47	05/02/2018	10-10-000-530210-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	56.47			
Vendor: 176971	Sam's Club Direct			Check Sequence: 66	ACH Enabled: False
	Concessions	176.54	05/02/2018	20-21-000-535500-1172	
	Concessions	450.70	05/02/2018	20-21-000-535500-1281	
	Supplies	42.18	05/02/2018	20-24-000-535500-4610	
	Supplies	26.52	05/02/2018	20-30-150-530300-0000	
	Concessions	282.05	05/02/2018	20-30-300-530095-0000	
	Snacks	26.04	05/02/2018	20-24-000-535500-4610	
	Supplies	226.14	05/02/2018	20-30-100-530300-0000	
	Supplies	49.94	05/02/2018	20-21-000-535500-1170	
	Batteries	38.56	05/02/2018	20-30-500-530300-0000	
	Supplies	67.94	05/02/2018	20-30-100-530300-0000	
	Check Total:	1,386.61			
Vendor: 178058	Seminole Sports, LLC			Check Sequence: 67	ACH Enabled: False
	Tournament Fees	555.00	05/02/2018	20-21-000-525500-1112	
	Check Total:	555.00			
Vendor: 178120	Service Providers, Inc.			Check Sequence: 68	ACH Enabled: False
	Player Cards	50.00	05/02/2018	20-21-000-535500-1127	
	Check Total:	50.00			
Vendor: 178125	Service Sanitations			Check Sequence: 69	ACH Enabled: False
7501745/2/3/4	Port O Let Fees	168.91	05/02/2018	20-21-000-535500-1127	
7501745/2/3/4	Port O Let Fees	168.91	05/02/2018	20-21-000-535500-1120	
7501745/2/3/4	Port O Let Fees	463.23	05/02/2018	20-21-000-525500-1232	
7501746	Port O Let Fees	80.00	05/02/2018	10-10-000-521600-0000	
	Check Total:	881.05			
Vendor: 199260	Single Path, LLC			Check Sequence: 70	ACH Enabled: False
20656326	4/18 Anti-Virus Software	233.50	05/02/2018	20-00-000-521400-0000	
20656326	4/18 Anti-Virus Software	233.50	05/02/2018	10-00-000-521400-0000	
20656327	4/18 Office 365 Licensing	229.00	05/02/2018	10-00-000-521400-0000	
20656327	4/18 Office 365 Licensing	229.00	05/02/2018	20-00-000-521400-0000	
20656328	4/18 IT Support	1,217.80	05/02/2018	10-00-000-521400-0000	
20656328	4/18 IT Support	1,217.80	05/02/2018	20-00-000-521400-0000	
	Check Total:	3,360.60			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199567	Site One Landscape Supply, LLC			Check Sequence: 71	ACH Enabled: False
84896243	Districtwide Plantings	1,185.10	05/02/2018	10-10-000-550600-0000	
84908071	Districtwide Plantings	1,247.76	05/02/2018	10-10-000-550600-0000	
	Check Total:	2,432.86			
Vendor: 154660	Sodexho, Inc. & Affiliates			Check Sequence: 72	ACH Enabled: False
211213	3/18 Senior Lunch	95.60	05/02/2018	20-25-000-525500-5728	
	Check Total:	95.60			
Vendor: 200231	Special T Unlimited			Check Sequence: 73	ACH Enabled: False
26463	Shirts	1,333.00	05/02/2018	20-21-000-535500-1280	
	Check Total:	1,333.00			
Vendor: 181118	Staples Advantage			Check Sequence: 74	ACH Enabled: False
	Office Supplies	21.42	05/02/2018	10-10-000-530100-0000	
	Check Total:	21.42			
Vendor: 199693	Suburban Elevator Company			Check Sequence: 75	ACH Enabled: False
165298	Quarterly Inspection	364.24	05/02/2018	20-30-200-521300-0000	
	Check Total:	364.24			
Vendor: 182096	Sunburst Sportswear Inc.			Check Sequence: 76	ACH Enabled: False
117714/5/6	Coaches Shirts	1,696.75	05/02/2018	20-21-000-535500-1111	
117773/1/2	Uniforms	98.95	05/02/2018	20-21-000-535500-1111	
Various	Uniforms	5,936.75	05/02/2018	20-21-000-535500-1111	
	Check Total:	7,732.45			
Vendor: 199341	Team 6 Soccer			Check Sequence: 77	ACH Enabled: False
	April Referee Fees	578.00	05/02/2018	20-21-000-525500-1127	
	Check Total:	578.00			
Vendor: 152534	The Lifeguard Store			Check Sequence: 78	ACH Enabled: False
666467	Lifeguard Suits	2,300.62	05/02/2018	20-30-500-530401-0000	
	Check Total:	2,300.62			
Vendor: 183005	T-Rexplorers LLC			Check Sequence: 79	ACH Enabled: False
201833003	Spring Classes	775.00	05/02/2018	20-22-000-525500-2311	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	775.00			
Vendor: 199344	TruGreen Vegetation Control	1,431.00	05/02/2018	Check Sequence: 80 10-10-000-521600-0000	ACH Enabled: False
	Check Total:	1,431.00			
Vendor: 200218	Craig Turner Lacrosse Equipment	132.09	05/02/2018	Check Sequence: 81 20-21-000-535500-1172	ACH Enabled: False
	Check Total:	132.09			
Vendor: 188120	Unique Products & Service Corporation			Check Sequence: 82	ACH Enabled: False
34157/2347	Maintenance Supplies	174.10	05/02/2018	20-30-150-530300-0000	
344113/080	Maintenance Supplies	412.81	05/02/2018	20-30-200-530310-0000	
344113/080	Maintenance Supplies	448.05	05/02/2018	20-30-450-530310-0000	
	Check Total:	1,034.96			
Vendor: 200197	Veritiv			Check Sequence: 83	ACH Enabled: False
6007017268	Report Paper	87.34	05/02/2018	10-00-000-530100-0000	
6007017268	Report Paper	87.34	05/02/2018	20-00-000-530100-0000	
6007017268	Report Paper	28.83	05/02/2018	20-24-000-535500-4610	
	Check Total:	203.51			
Vendor: 199264	Warehouse Direct			Check Sequence: 84	ACH Enabled: False
376453	Maintenance Supplies	31.22	05/02/2018	20-30-100-530300-0000	
3765934	Maintenance Supplies	96.00	05/02/2018	20-30-100-530300-0000	
3791724	Maintenance Supplies	413.28	05/02/2018	20-30-100-530300-0000	
3799460	Maintenance Supplies	273.92	05/02/2018	20-30-100-530300-0000	
3862373	Maintenance Supplies	112.16	05/02/2018	20-30-100-530300-0000	
	Check Total:	926.58			
Vendor: 199353	Wheaton PD			Check Sequence: 85	ACH Enabled: False
	Tournament Fees	495.00	05/02/2018	20-21-000-525500-1233	
	Check Total:	495.00			
Vendor: 200229	Michael White			Check Sequence: 86	ACH Enabled: False
	League Awards	75.00	05/02/2018	20-21-000-525500-1140	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	75.00			
Vendor: 197710 1551/0	Young Rembrandts Winter Classes	416.00	05/02/2018	Check Sequence: 87 20-22-000-525500-2315	ACH Enabled: False
	Check Total:	416.00			
	Total for Check Run:	103,364.35			
	Total of Number of Checks:	87			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/17/2018 - 5:00PM
 Batch: 00005.04.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 115180	Comcast Cable			Check Sequence: 1	ACH Enabled: False
	4/18-5/17/18 Service	119.93	04/18/2018	10-00-000-570300-0000	
	4/18-5/17/18 Service	119.92	04/18/2018	20-00-000-570300-0000	
	Check Total:	239.85			
Vendor: 115285	ComEd			Check Sequence: 2	ACH Enabled: False
	3/9-4/9/18 Electricity	35.05	04/18/2018	10-00-000-570100-0000	
	Check Total:	35.05			
Vendor: 200066	Walmart Community/SYNCB			Check Sequence: 3	ACH Enabled: False
	Adventuretime Supplies	60.94	04/18/2018	20-24-000-535500-4643	
	Check Total:	60.94			
	Total for Check Run:	335.84			
	Total of Number of Checks:	3			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/13/2018 - 12:13PM
 Batch: 00004.04.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 105807	AT&T			Check Sequence: 1	ACH Enabled: False
	3/23-4/22/18 Service	160.09	04/05/2018	20-30-150-570300-0000	
	3/23-4/22/18 Service	160.11	04/05/2018	20-00-000-570300-0000	
	Check Total:	320.20			
Vendor: 200219	Border Wars Lacrosse			Check Sequence: 2	ACH Enabled: False
	Tournament Fees	1,800.00	04/05/2018	20-21-000-525500-1172	
	Check Total:	1,800.00			
Vendor: 112510	Call One			Check Sequence: 3	ACH Enabled: False
	4/15-5/14/18 Facility Lines	309.87	04/05/2018	10-00-000-570300-0000	
	4/15-5/14/18 Facility Lines	309.86	04/05/2018	20-00-000-570300-0000	
	4/15-5/14/18 Facility Lines	130.66	04/05/2018	20-30-100-570300-0000	
	Check Total:	750.39			
Vendor: 112920	Carol Stream Park District			Check Sequence: 4	ACH Enabled: False
	Tournament Fees	450.00	04/05/2018	20-21-000-525500-1112	
	Check Total:	450.00			
Vendor: 199414 18851	Divine Signs and Graphics			Check Sequence: 5	ACH Enabled: False
	Deposit Wall Graphics	10,590.00	04/05/2018	85-30-100-541300-0000	
	Check Total:	10,590.00			
Vendor: 199573	First Bankcard			Check Sequence: 6	ACH Enabled: False
Babicz	Signs Direct-Frame Signs	507.89	04/05/2018	20-21-000-535500-1130	
Babicz	Amazon-Baseball Equipment	25.38	04/05/2018	20-21-000-535500-1232	
Babicz	Adobe-Creative Cloud	26.56	04/05/2018	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	26.55	04/05/2018	20-21-000-525500-1161	
Babicz	Amazon-Supplies	60.89	04/05/2018	20-21-000-535500-1232	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Babicz	Uline-Boxes	126.87	04/05/2018	20-21-000-535500-1232	
Babicz	Uline-Boxes	126.86	04/05/2018	20-21-000-535500-1120	
Babicz	Epic Sports-Equipment	89.12	04/05/2018	20-21-000-535500-1232	
Babicz	Team Athletic-Equipment	416.55	04/05/2018	20-21-000-535500-1232	
Babicz	Uline-Buckets	145.26	04/05/2018	20-21-000-535500-1232	
Babicz	Epic Sports-Equipment	116.22	04/05/2018	20-21-000-535500-1232	
Babicz	Amazon-External Drive	104.83	04/05/2018	20-21-000-535500-1232	
Babicz	Amazon-External Drive	104.83	04/05/2018	20-21-000-535500-1111	
Babicz	Stereotype-Fonts	39.00	04/05/2018	20-21-000-535500-1234	
Cinquegrani	IGFOA-Membership	300.00	04/05/2018	10-00-000-585250-0000	
Cinquegrani	Fedex-Brochure Proof	24.66	04/05/2018	20-00-000-521750-0000	
Cinquegrani	Amazon-Office Supplies	36.54	04/05/2018	10-00-000-540550-0000	
Cinquegrani	WOW-Internet Service	96.95	04/05/2018	20-30-500-570300-0000	
Cinquegrani	WOW-Internet Service	99.11	04/05/2018	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable Service	450.72	04/05/2018	20-30-100-570300-0000	
Cinquegrani	Block & Co.-Deposit Bags	360.84	04/05/2018	10-00-000-521700-0000	
Defiglia	Leslies-Pond Scraper	94.05	04/05/2018	20-30-300-530345-0000	
Defiglia	Direct TV-Cable	277.96	04/05/2018	20-30-350-521600-0000	
Hartnett	Litania-Volleyball Net	31.00	04/05/2018	20-21-000-535500-1230	
Hartnett	Notre Dame-Lacrosse Tickets	250.00	04/05/2018	20-21-000-535500-1172	
Marquez	Walmart-Storage Boxes	17.68	04/05/2018	20-25-000-535500-5728	
Marquez	Broadway In Chicago-Senior Trip	795.00	04/05/2018	20-25-000-525500-5702	
Marquez	Walmart-Senior Luncheon	16.17	04/05/2018	20-25-000-535500-5728	
Marquez	Walmart-Supplies	24.71	04/05/2018	20-21-000-535500-1170	
Marquez	Costume Gallery-Costumes	67.00	04/05/2018	20-26-000-535500-6817	
Marquez	Revolution-Costumes	1,226.20	04/05/2018	20-26-000-535500-6817	
Marquez	Walgreens-Supplies	24.42	04/05/2018	20-21-000-535500-1170	
Marquez	Walmart-Supplies	51.87	04/05/2018	20-21-000-535500-1170	
Marquez	Barones-End Of Year Party	156.00	04/05/2018	20-21-000-535500-1170	
Marquez	SciTech-Field Trip Deposit	160.00	04/05/2018	20-24-000-525500-4625	
Marquez	Paramount-Senior Trip	112.00	04/05/2018	20-25-000-525500-5702	
Marquez	Elk Grove PD-Field Trip Deposit	180.00	04/05/2018	20-24-000-525500-4625	
Marquez	Weissman-Costumes	39.95	04/05/2018	20-26-000-535500-6817	
Marquez	Walmart-Bingo Snack	2.97	04/05/2018	20-25-000-535500-5728	
Marquez	USPS-Costume Return	7.15	04/05/2018	20-26-000-535500-6817	
Marquez	Lincoln Marsh-Field Trip Deposit	780.00	04/05/2018	20-24-000-525500-4631	
Marquez	Revolution-Costumes	57.99	04/05/2018	20-26-000-535500-6817	
Marquez	Fun Express-Touch-A-Truck	223.60	04/05/2018	20-26-000-535500-6813	
Miller	Dicks-Prizes March Challenge	180.00	04/05/2018	20-30-100-530102-0000	
Miller	Walmart-Tickets March Challenge	7.76	04/05/2018	20-30-100-530102-0000	
Norman	Hines-Handrails	745.69	04/05/2018	10-10-000-550850-0000	
Norman	Indeed-Job Posting	26.62	04/05/2018	10-10-000-585250-0000	
Okray	Adobe-Stock Photography	184.44	04/05/2018	20-00-000-530450-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Okray	Snapchat-Geofilter	12.27	04/05/2018	20-30-100-521650-0000	
Okray	Sproutsocial-Social Media	53.00	04/05/2018	20-00-000-521650-0000	
Okray	WSPN-Sponsorship	50.00	04/05/2018	20-00-000-521650-0000	
Okray	Adobe-Creative Cloud	79.98	04/05/2018	20-00-000-521650-0000	
Okray	UPrinting-Trifolds	257.13	04/05/2018	20-30-100-521650-0000	
Okray	Zoho-Sponsorship	149.46	04/05/2018	20-00-000-585175-0000	
Okray	UPrinting-Trifolds	220.61	04/05/2018	20-30-100-521650-0000	
Okray	DropBox-File Sharing	9.99	04/05/2018	20-00-000-521650-0000	
Okray	Mailchimp-Email Marketing	97.50	04/05/2018	20-00-000-521650-0000	
Okray	Mailchimp-Email Marketing	30.00	04/05/2018	20-30-100-521650-0000	
Okray	UPrinting-Business Cards	18.28	04/05/2018	20-00-000-521700-0000	
Okray	UPrinting-Business Cards	18.28	04/05/2018	10-00-000-521700-0000	
Okray	Etsy-Graphics	2.80	04/05/2018	20-00-000-521650-0000	
Okray	Etsy-Graphics	3.00	04/05/2018	20-00-000-521650-0000	
Okray	Vanilla Video-Videography	335.00	04/05/2018	20-00-000-521650-0000	
Okray	Vanilla Video-Videography	606.00	04/05/2018	20-00-000-585175-0000	
Okray	UPrinting-Postcards	245.25	04/05/2018	20-00-000-585175-0000	
Okray	Amazon-Magazine Holders	73.98	04/05/2018	20-00-000-521650-0000	
Robinson	Disc School-Supplies	67.40	04/05/2018	20-24-000-535500-4610	
Robinson	Fun Express-Supplies	204.94	04/05/2018	20-24-000-535500-4610	
Robinson	Fun Express-Egg Fillers	513.12	04/05/2018	20-26-000-535500-6820	
Robinson	Amazon-Epi-Pen Trainers	31.95	04/05/2018	20-24-000-535500-4626	
Robinson	Amazon-Class Supplies	117.79	04/05/2018	20-22-000-535500-2375	
Robinson	Hobby Lobby-Baskets	155.81	04/05/2018	20-26-000-535500-6820	
Robinson	Disc School-Paper/Glue	97.22	04/05/2018	20-24-000-535500-4610	
Robinson	Amazon-Resistance Bands	24.95	04/05/2018	20-30-450-530102-0000	
Robinson	Amazon-Cables	8.99	04/05/2018	20-24-000-535500-4610	
Robinson	Fun Express-Foam Shapes	77.82	04/05/2018	20-24-000-535500-4610	
Robinson	Walmart-Egg Fillers	62.58	04/05/2018	20-26-000-535500-6820	
Robinson	Amazon-Corsage Bands	12.98	04/05/2018	20-24-000-535500-4610	
Robinson	Lakeshore-Flowers	31.98	04/05/2018	20-24-000-535500-4610	
Robinson	Displays2Go-Easels	54.38	04/05/2018	20-24-000-535500-4610	
Robinson	Amazon-Fans	154.06	04/05/2018	20-24-000-535500-4610	
Robinson	Fun Express-Crafts	164.97	04/05/2018	20-24-000-535500-4610	
Robinson	Amazon-Canvas Panels	14.49	04/05/2018	20-24-000-535500-4610	
Robinson	Amazon-Doilies/Glue Sticks	30.28	04/05/2018	20-24-000-535500-4610	
Robinson	Walmart-Egg Fillers	27.50	04/05/2018	20-26-000-535500-6820	
Robinson	Walmart-Tool Kit	91.99	04/05/2018	20-24-000-535500-4643	
Robinson	Fun Express-Balls	38.72	04/05/2018	20-24-000-535500-4610	
Robinson	Insect Lore-Catepillars	25.94	04/05/2018	20-24-000-535500-4610	
Shingler	Auto Ice-Concessions	85.00	04/05/2018	20-30-500-530095-0000	
Shingler	Team Unify-Gators Website	299.00	04/05/2018	20-30-500-530910-0000	
Shingler	Les Mills-BodyPump	203.00	04/05/2018	20-30-100-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Shingler	Amazon-Stall Door Latch	59.38	04/05/2018	20-30-100-530300-0000	
Shingler	Amazon-Charger	73.97	04/05/2018	20-30-100-530300-0000	
Shingler	Amazon-Batteries	48.80	04/05/2018	20-30-100-530300-0000	
Shingler	Amazon-Cables	19.02	04/05/2018	20-30-100-530300-0000	
Shingler	Amazon-Fire Alarm Cover	57.02	04/05/2018	20-30-100-530300-0000	
Shingler	Amazon-Thermostat Covers	374.37	04/05/2018	20-30-100-530300-0000	
Shingler	Amazon-Childcare Toys	369.09	04/05/2018	20-30-100-530260-0000	
Thomas	Toasty Cheese-Food Truck	300.00	04/05/2018	20-21-000-525500-1120	
Thomas	Toasty Cheese-Ice Cream Truck	300.00	04/05/2018	20-21-000-525500-1120	
	Check Total:	15,486.90			
Vendor: 200221	Grant Township Athletic Assoc. Tournament Fees	585.00	04/05/2018	20-21-000-525500-1233	Check Sequence: 7 ACH Enabled: False
	Check Total:	585.00			
Vendor: 200113	Groot, Inc. 4/18 Scavenger Services 4/18 Scavenger Services 4/18 Scavenger Services 4/18 Scavenger Services 4/18 Scavenger Services 4/18 Scavenger Services 4/18 Scavenger Services 4/18 Scavenger Services	887.50 68.00 87.00 164.36 379.00 191.00 173.00 188.00	04/05/2018 04/05/2018 04/05/2018 04/05/2018 04/05/2018 04/05/2018 04/05/2018 04/05/2018	10-00-000-521300-0000 20-30-200-521300-0000 20-30-450-521300-0000 20-30-300-521300-0000 10-00-000-521300-0000 20-30-500-521300-0000 20-30-100-521300-0000 20-30-150-521300-0000	Check Sequence: 8 ACH Enabled: False
	Check Total:	2,137.86			
Vendor: 200210	Illinois Environmental Protection Agency IEPA Permit	250.00	04/05/2018	94-90-805-575150-0000	Check Sequence: 9 ACH Enabled: False
	Check Total:	250.00			
Vendor: 200182	Orland Youth Association Tournament Fees	475.00	04/05/2018	20-21-000-525500-1112	Check Sequence: 10 ACH Enabled: False
	Check Total:	475.00			
Vendor: 178058	Seminole Sports, LLC Tournament Fees	390.00	04/05/2018	20-21-000-525500-1233	Check Sequence: 11 ACH Enabled: False
	Check Total:	390.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 168768	Windstream 4/8-5/7/18 Facility Lines	548.43	04/05/2018	Check Sequence: 12 20-30-100-570300-0000	ACH Enabled: False
	Check Total:	548.43			
Vendor: 194647	Winfield Wolverines Tournament Fees	495.00	04/05/2018	Check Sequence: 13 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	495.00			
Vendor: 200220	Wisconsin Fastpitch Tournament Fees	400.00	04/05/2018	Check Sequence: 14 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	400.00			
	Total for Check Run:	34,678.78			
	Total of Number of Checks:	14			



MEMO

May 1, 2018

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Appointment of Officers and Committee chair positions

At the May 1st Glen Ellyn Park District Annual Meeting, the election of Board officers and appointment of Chair/Liaison positions to the advisory committees will take place. In anticipation of that process, consideration and discussion occurred at the previous Board meeting. On May 1st further discussion and action will be taken on each position.

The Board positions are as follows:

- President (Election)
- Vice-President (Election)
- Treasurer (Election)
- Executive Director (appoint)
- Secretary (appoint)
- WDSRA (appoint)
- Legal Firm (appoint)

The Advisory positions are as follows:

- Glen Ellyn Park District Citizens' Finance Committee Liaison (1-2)
- Ackerman Sports and Fitness Center Advisory Committee Co-Chair (1-2)
- Glen Ellyn Park District Athletic Advisory Committee Co-Chair (1-2)

- Glen Ellyn Park District Citizens' Environmental Advisory Committee Co-Chair (1-2)
- Friends of Glen Ellyn Park District Foundation Liaison (1-2)

Recommendation: The Board shall make nominations and recommendations for the positions listed above. Following the nominations and recommendations, action shall take place to formally vote and approve.

Motion: See attached for specific instructions.



MEMO

April 26, 2018

TO: Park District Board of Commissioners
FROM: Dan Hopkins, Superintendent of Parks & Planning
CC: Dave Harris, Executive Director
RE: Purchase of Budgeted Portable Stage “Bandshell”

The Vehicle & Equipment program was established within the Asset Replacement Fund (ARF) to accumulate reserves in order to have future funds available for the replacement of vehicles and equipment. The ARF has designated the portable stage or “Bandshell” to be replaced from the fleet in 2018 and the old Bandshell will be auctioned off or sold outright depending on the market trend. This decision is based on a number of factors including hours of use, age, life expectancy, condition, safety, operating cost, and the vehicle’s ability to meet the needs of the Park District. The goal of the Vehicle & Equipment program is to determine the optimum point in time to replace the vehicle and recoup its residual value through a public sale or trade in. Staff estimates the Bandshell, in its current condition would receive between \$15,000 to \$20,000 at public auction.

The Bandshell is a model year 1995 vehicle and with an estimated 4,000 hours of use. It has lasted 3 years longer than originally planned and has reached the end of its useful life. Annual contributions have been made to the Asset Replacement Fund and the replacement vehicle is fully funded. Recent vehicle inspections have revealed the main door is bent and the seals are broken, all hydraulic hoses, electrical wiring, and the lighting system needs to be replaced in the near future (approx. \$35,000 repair), the self-leveling system no longer functions, the suspension struts are weak, and there is rust and rot forming throughout the vehicle body and frame.

As part of our due diligence, staff researched five (5) different portable stages to compare pricing, ease of operation, functionality, appearance, and durability. The Wegner Showmobile is the portable stage that the Park District currently owns, and staff has been very happy with how well it has performed over the last 23 years. After researching Wegner’s latest model, as well as other comparable portable stages, it is staff’s opinion that the 2018 Wegner Showmobile has all the features that we are looking for and the price is well within the budgeted amount. There is \$150,000 budgeted for the purchase of the new Bandshell and the Showmobile’s price quote is \$134,296.00. The Showmobile offers a retractable stage, positional roof, overhead canopy, ADA approved wheelchair lift, and is easily transported. The main feature that sets the Showmobile apart from the competition is its ease of operation. Of all the portable stages that staff researched it is the only one that can be operated by one (1) person, and it only takes a half an hour to set up or disassemble. The other portable stages require a minimum of two (2) or more people for assembly and the time required is generally more significant. This is important because the Bandshell is

used for many community events that require street closures, and the faster the portable stage can be removed after an event the better. Additionally, the Wegner Showmobile is made in the USA (Minnesota) and their customer service is excellent.

Cooperative Purchasing

The Wegner Corporation is a member of The Cooperative Purchasing Network (TCPN), which assists public agencies and non-profits reap the benefits of national leveraged pricing, with no cost to the member. TCPN leverages one of the largest pools of purchasing potential. This is accomplished by competitively soliciting proposals and awarding contracts for commonly purchased products and services.

Purchasing Through TCPN

In pursuing the most cost-effective method of purchasing the new Bandshell, the Park District joined TCPN to achieve the predetermined preferential pricing on the Wegner Showmobile which is the portable stage determined by staff to be the best suited for the Park District and its many special events. This process of purchase provides both a substantial cost and time savings.

Recommendation: Staff researched and developed specifications that will allow the Park District to obtain the equipment that best meets the needs of the Community at the most competitive price. Staff would like to discuss the purchase of the 2018 Wegner Showmobile in the amount of \$134,296.00 at the May 1st Workshop Meeting and will be ready to answer any questions. If the Board concurs, then staff recommends placing the purchase of the Wegner Showmobile on the Consent Agenda for the May 15th Regular Meeting.



MEMO

April 26, 2018

TO: Park District Board of Commissioners
FROM: Dan Hopkins, Superintendent of Parks & Planning
CC: Dave Harris, Executive Director
RE: Ackerman & Churchill Park Parking Lot & Maintenance Drive Improvements

The legal bid for the “Ackerman & Churchill Park Parking Lot & Maintenance Drive Improvements” was publicly noticed on Thursday, April 3, distributed to potential contractors and posted on the Park District website. The Base Bid for this project consists of providing materials, labor, and equipment to remove the existing parking lot at Ackerman Sports & Fitness Center and replace with sections of asphalt, permeable pavers, new lighting, and will include best management practice elements (bioswales). The project also includes two (2) bid alternates. Bid Alternate #1 consists of the removal and reconstruction of Ackerman Road (St. Charles Road to ASFC Parking Lot) in asphalt and to replace sections of concrete curbing along the drive. Additionally, the asphalt sidewalk that runs parallel to Ackerman Road will be removed and replaced with a concrete sidewalk. Bid Alternate # 2 consists of the removal and reconstruction of the bridge and sections of the service drive at Churchill Park. Staff has enlisted the services of Engineering Resource Associates (ERA) to help facilitate the project and they will be present at the Bid Opening on Monday, April 30 at which time the bid results will be compiled and vetted.

Recommendation: Staff will present the bid results at the May 1st Workshop Meeting and will be prepared to answer any questions. After further review of the bids and barring any unforeseen issues, a recommendation will be presented before the Board on May 15th to approve the lowest competitive and responsible bid.



MEMO

April 25, 2018

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
CC: Dan Hopkins, Superintendent of Parks and Planning
RE: Ackerman Park Athletic Field Improvement Project

In 2018, the Glen Ellyn Park District has begun the process to improve Ackerman Park with the goal of construction initiating in mid-summer 2019. To achieve that timeline while maximizing costs saving through a strategically scheduled bid process, the District is undertaking several preliminary steps. Kimley-Horn, a landscape architectural firm has been engaged. The consultant provides the expertise, experience and leadership to refine, specify and develop the scope of the project and eventually prepare the necessary documents for bidding and implementation. A planning committee has since been created, comprised of stakeholders, Board members and staff. Their primary task is to determine priorities of Phase IV as the master plan as a whole, exceeds the amount of allocated/assigned funds in 2019 so it is necessary to prioritize elements that can be included in the 2019/2020 (Phase IV).

As a reminder, the Glen Ellyn Park District recognized in 2013 that Ackerman Park, while a tremendous resource for open space and athletics, needed improvements and renovation. Over the past 30+ years, the District has performed “band-aid” improvements to the property without an overall goal or long-term plan. While functional, the property has not been improved and remains in almost the same condition that it was in the 1980’s. Although not having available funds at the time to perform any significant changes, the Park District determined that it was in the best interest to develop an overall master plan for the property and hopefully in due time, generate financial resources in the future that could fund some or all the recommendations.

The outcome of the masterplan process was the development of a working document which provides a template identifying the most efficient usage and layout of athletic fields, offering immediate improvements, while providing a long term conceptual vision. The master plan provides a functional and practical plan enabling the District to implement some recommendations almost immediately while also developing a vision of how the property can be improved in future years. In fact, several recommendations have already been implemented including the removal of two softball fields creating additional green space, the replacement and realignment of the athletic lighting for the lower open grass area and connection to the Great Western Trail.

The planning committee has met on two occasions and the outcome of their efforts are provided in the attached powerpoint. The report and recommendations will be presented at the Board meeting. Following, the committee will be available for questions and comments.

Recommendation: Staff recommends that it is in the best interest of the Glen Ellyn Park District for the Board to support the recommendations of the Ackerman Park Committee as presented. The recommendations are consistent with the masterplan and represent the priorities of those who most use the property. Please note the project will be bid out as required. Those results will then be presented to the Board of Commissioners for formal approval. Also, the project will also be included in the 2019 budget discussion and subject to approval within that process as well.