

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
May 1, 2018
185 Spring Avenue**

I. Call to Order

President Nephew called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Ward, Wilson, Weber, Durham and President Nephew. Commissioner Stortz was absent.

Staff members present were Executive Director Harris, Superintendent of Parks & Planning Hopkins, and Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Marketing & Communications Supervisor O’Kray, and Executive Assistant Dikker.

III. Pledge of Allegiance

President Nephew led the Pledge of Allegiance.

IV. Changes to the Agenda

None

V. Public Participation

None.

VI. Voucher List of Bills Totaling \$

Commissioner Wilson moved, seconded by Commissioner Ward, to approve the Voucher List of Bills totaling \$138,378.97

*Roll Call: Aye: Commissioners Wilson, Ward, Cornell, Weber, Durham and President Nephew.
Nay: None.*

Motion Carried.

VII. Election of Officers

President

Commissioner Nephew nominated Commissioner Weber for the Office of President. Commissioner Cornell seconded the nomination.

Commissioner Nephew moved, seconded by Commissioner Cornell, to close the nominations.

Motion Carried.

Vote to elect Commissioner Weber as President of the Board.

Roll Call: Aye: Commissioners Nephew, Cornell, Ward, Wilson, Durham, Weber, and Nephew

Nay: None.

Motion Carried.

Vice President

Commissioner Durham nominated Commissioner Ward for the Office of Vice President. Commissioner Cornell seconded the nomination.

Commissioner Durham moved, seconded by Commissioner Weber, to close the nominations.
Motion Carried.

Vote to Elect Commissioner Ward as Vice President of the Board.

Roll Call: Aye: Commissioners Durham, Cornell, Ward, Wilson, Nephew and President Weber.

Nay: None.

Motion Carried.

Treasurer

Commissioner Ward nominated Commissioner Durham for the Office of Treasurer. Commissioner Wilson seconded the nomination.

Commissioner Wilson moved, seconded by Commissioner Cornell, to close the nominations.
Motion Carried.

Vote to Elect Commissioner Durham as Treasurer of the Board.

Roll Call: Aye: Commissioners Ward, Wilson, Cornell, Durham, Nephew and President Weber.

Nay: None.

Motion Carried.

Executive Director

Commissioner Ward moved, seconded by Commissioner Cornell to appoint Dave Harris as Executive Director.

Motion Carried.

Board Secretary

Commissioner Cornell moved, seconded by Commissioner Nephew, to appoint Kimberly Dikker as Board Secretary.

Motion Carried.

WDSRA Representative

Commissioner Nephew moved, seconded by Commissioner Cornell, to appoint Dave Harris as the WDSRA representative.

Motion Carried.

Law Firm

Commissioner Nephew moved, seconded by Commissioner Ward, to appoint Ancel Glink as the Park District law firm.

Motion Carried.

GEPD Citizens' Finance Committee Liaisons (Commissioner Weber & Commissioner Wilson-current)

Following discussion, Commissioner Weber stated he would step down from the CFC Committee and Commissioner Nephew would take his place dependent on her schedule. Commissioner Wilson would remain on the committee.

Ackerman Sports & Fitness Center Advisory Committee Co-Chairs (Commissioner Stortz & Commissioner Durham)

Commissioners Stortz and Durham would remain on the Ackerman Sports & Fitness Center Advisory Committee as Co-Chairs.

GEPD Athletic Advisory Committee Co-Chairs (Commissioner Stortz & Commissioner Weber)
Commissioners Stortz and Weber will remain as Co-Chairs on the GEPD Athletic Advisory Committee.

GEPD Citizens' Environmental Advisory Committee Co-Chairs (Commissioner Cornell & Commissioner Ward)

Commissioners Ward and Cornell will remain as Co-Chairs on the GEPD Citizen's Environmental Advisory Committee.

Friends of GEPD Foundation Liaison(s) (Commissioner Cornell)

Commissioner Cornell will remain as the liaison of the Friends of Glen Ellyn Parks Foundation.

VIII. Showmobile Joint Purchasing Proposal

Superintendent of Parks & Planning Hopkins stated that within the Vehicle & Equipment program of the Asset Replacement Fund (ARF), the "Bandshell" has been designated to be replaced from the fleet in 2018. This vehicle has exceeded its useful life and recent inspections have revealed significant repairs will be required in the near future. Annual contributions have been made to the ARF and the replacement Bandshell or Showmobile is fully funded by these contributions.

Hopkins stated staff has researched five (5) different portable stages to compare pricing, ease of operation, functionality, appearance and durability. After significant research, staff has recommended the Wegner Showmobile as its price quote of \$134,296.00 falls within the

budgeted purchase price of \$150,000.00 and offers many of the amenities that staff requires. Hopkins stated that the Wegner Corporation is a member of The Cooperative Purchasing Network (TCPN) which allows public agencies and non-profits to reap the benefits of nationally leveraged pricing.

The Board had a discussion on the current Bandshell and features of the new Bandshell as well as discussion on the branding of the new Showmobile. Executive Director Harris discussed the advertising and sponsorship potentials of the new Showmobile while Superintendent Hopkins discussed the value of the current Bandshell once the new Showmobile is in possession and staff moves forward with the sale of surplus property. Following discussion, Executive Director Harris asked that further questions can be directed to staff, and formal approval will be included within the consent agenda at the regular Board Meeting on May 15th.

IX. Ackerman Sports & Fitness Parking Lot Bid Results

Superintendent of Parks & Planning Hopkins stated the legal bid for the Ackerman & Churchill Park Parking Lot & Maintenance Drive Improvements was publicly noticed on Thursday, April 3 and was opened on Monday, April 30th with eleven (11) bids being received. Hopkins discussed the details of the Base Bid for the project including materials, labor, and equipment to remove the existing parking lot and replace with asphalt and permeable pavers as well as new lighting and using best management practice elements. Also discussed was Bid Alternate #1 which consists of removal and reconstruction of Ackerman Road, curbing and sidewalk and Bid Alternate #2 which is the reconstruction of the bridge and service drive at Churchill Park. Hopkins said eleven (11) bids were received and identified that Chicagoland Paving was the lowest Bid total of Base plus Alternatives in the amount of \$487,710.25.

Hopkins then discussed the amount, dollars budgeted, and other money included in the funding. Hopkins said that the final amount is overbudget in the amount of \$51,342. Hopkins discussed in detail the changes that were required by the Village and addition of permeable paver and bioswales to the plan that led to the increase in final cost. The Board had a discussion regarding the various aspects of the project, materials used, landscaping items and cost cutting potentials. Executive Director Harris stated that staff would get answers to the various questions regarding tree removal and potentially replanting and bid estimates on using pavers instead of paint to delineate lines. Harris said this agenda item will be listed separately on the agenda at the May 15 regular meeting, so further discussion if needed can take place and approval if so decided.

X. Ackerman Improvement Project Recommendations

Executive Director Harris discussed that in 2018, the Glen Ellyn Park District has begun the process to improve Ackerman Park with the goal of construction initiating in mid-summer 2019. Harris said that Kimley-Horn, a landscape architectural firm, has been secured and a planning committee consisting of stakeholders, Board and staff has been organized. Harris discussed that the primary task is to determine priorities of Phase IV as the master plan as a whole, exceeds the amount of allocated/assigned funds in 2019 so it will be necessary to prioritize elements that can be included in the 2019/2020 Phase IV.

Harris presented a brief overview of the masterplan that was approved in 2014, project overview and proposed timeline to the Board. Harris said some of the recommendations of the masterplan have been implemented to date including new and realigned athletic lights and increased green space. The planning committee has met on two occasions and the outcome of their efforts would be presented this evening to the Board for discussion. Harris presented the conditions and challenges of Ackerman Park and displayed some of the potential features and elements of surrounding Parks that could be incorporated.

Committee recommendations were then presented to the Board along with preliminary cost estimates of \$3.4 million along with a proposed schedule. Committee recommendations included improvements to the softball Hub, new restroom, storage and shelter structure within the hub center, replacing softball field #5 and #6 backstops and fencing, installing an oversize synthetic turf field under the existing lights, improving the natural grass areas, installing walking and running paths within lower Ackerman and including Best Management Practices (BMP) within lower Ackerman including bioswales, permeable pavement within public areas and tree additions.

Following the presentation, the Park Board had a lengthy discussion on the various elements that were proposed. Discussion ensued regarding field quality, rotation of fields and ability to play during inclement weather. Board also discussed the proposed synthetic turf field including the costs and maintenance, benefits versus deficiencies, environmental effects and user distribution. Director Harris asked for direction from the Board to move forward with a Public Meeting to further discuss proposed elements of the Ackerman Park Project as reflected in the overall Ackerman Masterplan and as discussed within the planning committee. Commissioner Cornell said she would approve of opening discussion with the community but is concerned about costs of the turf and the environmental effects. Commissioner Ward would like to move forward with the public meeting and Commissioner Wilson agreed that Ackerman Park needs improvement but is opposed to synthetic turf. Commissioner Nephew would also like to move forward with the public meeting but would like the CFC to look at the long-term maintenance costs for funding. Commissioner Durham stated the Chicago climate is not always conducive to grass and would like to move forward with the public meeting. President Weber would also like to move forward with the public meeting and would like to see a detailed document with breakdown of costs. Director Harris stated that staff would answer the presented questions and begin preparing for public meeting to take place within the next six (6) weeks or so.

XI. Staff Reports

Executive Director Harris discussed the successful turnout at the Earth Day celebration this past week. Harris reminded all that Lakers tryouts are tomorrow and stated that patrons were thankful for the decrease in taxes of the Park District that were reflected on this past tax bill that was recently disbursed. Superintendent of Recreation Esposito said Touch A Truck will be held this Saturday from 10am-1pm with quiet hour from 10am-11am. Also taking place this weekend is the Bike rodeo from 12-2pm on Sunday.

XII. Commissioners' Reports

Commissioner Cornell had a wonderful time at the afternoon dance party that was held at the Spring Avenue Recreation Center. Commissioner Ward thoroughly enjoyed his time playing miniature golf at Holes and Knolls over the weekend. Commissioner Wilson also noted the tax decrease as did Commissioner Durham. Commissioner Durham looks forward to the Touch A Truck event. Commissioners Nephew and Weber praised the current Board and past Board for their efforts to reduce Park District taxes and President Weber concluded by stating this is something we should continue to be cognizant of moving forward.

XIII. Adjourn

There being no further business, Commissioner Ward moved, seconded by Commissioner Wilson to adjourn the Workshop Meeting at 10:10 p.m.

Roll Call: Aye: Commissioners Ward, Wilson, Cornell, Weber, Durham and President Nephew
Nay: None.

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary