

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
May 15, 2018
185 Spring Avenue**

I. Call to Order

President Weber called the meeting to order at 7:06 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Durham, Nephew, Stortz, and President Weber. Commissioner Cornell arrived at 7:09 p.m. and Commissioner Ward and Commissioner Wilson were absent.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Marketing & Communications Supervisor O’Kray and Executive Assistant Dikker.

III. Pledge of Allegiance

President Weber led the Pledge of Allegiance.

IV. Changes to the Agenda

Executive Director Harris stated that New Business would precede Unfinished Business this evening per direction from the Board, to allow for further participation in discussion of the ASFC Park Lot Bid Approval.

V. Recognition – Earth Day Volunteers

President Weber and the Park Board of Commissioners recognized several individuals for their dedication and volunteerism for this year’s Earth Day event that was hosted on Sunday, April 22nd. Weber stated that members of the Glen Ellyn Park District Environmental Advisory Committee collaborated to plan and organize an Earth Day event that was fun, inspiring and attracted a wide range of patrons. The committee’s ideas included Park historical tours, a landscape architectural seminar and a District 41 PBL showcase. After much planning, the event came to fruition and attendance exceeded all prior Earth Day celebrations within Glen Ellyn. The Board acknowledged John Bower, Gail & Amber Bode, Board Liaison-Kathy Cornell, Adam Kreuzer, Carrie O’Halloran and Diane Padilla for their dedication and tremendous help in making this event such a success. The Board also thanked Annie Kane of School District 41 for her coordination with the event and the Hadley Builders Club for educating the community on their efforts. Praise was also given to the Glenbard West High School Eco Club who volunteered at the event.

Small tokens of appreciation were given to those present at the meeting which included Adam Kreuzer and Gail and Amber Bode. Naturalist Frigo praised the volunteers and discussed the tremendous success of the Earth Day Celebration at Lake Ellyn.

VI. Public Participation

None.

VII. Consent Agenda

Commissioner Durham moved, seconded by President Weber, to approve the Consent Agenda including the Voucher List of Bills totaling \$126,283.94, the April 17, 2018 Regular Meeting minutes, the May 1, 2018 Workshop Meeting Minutes and the Showmobile Joint Purchase Approval of the 2018 Wegner Showmobile for the amount of \$134,296.00

Roll Call: Aye: Commissioner Durham, President Weber, Commissioners Cornell, Nephew and Stortz.

Nay: None.

Motion Carried.

IX. New Business (moved ahead of unfinished business)

A. Audit Presentation

Jamie Wilkey of Lauterbach & Amen presented the 2017 Comprehensive Annual Financial Report (CAFR) and Management letter. Ms. Wilkey explained the report in detail and provided general information to the Board of the yearly audit process for the Park District. The Park Board had a brief discussion of the report, posed general questions to Ms. Wilkey and thanked Superintendent Cinquegrani for his time working on the Audit and success in achieving the Certification of Achievement Award for 2016.

B. President's Park Playground Equipment Bid

Superintendent of Parks & Planning Hopkins stated that per our Asset Replacement program and as budgeted for 2018, Marie Ulhorn/President's Park Playground is to be replaced this year. Hopkins discussed that after a neighbor's survey on elements to be included within the playground, four (4) designs were received and were then presented to neighbors who were able to attend a meeting regarding the playground selection. After much dialogue and deliberation, it was determined that Landscape Structures, Inc. provided a playground design that was most consistent with the needs of the neighborhood.

Hopkins said the purchase price for the playground equipment is \$63,065 and staff has received price quotes for installation in the amount of \$23,900. Other incidental costs of \$8,000 will be added to the total project cost but the total will be within the \$100,000 allocated budgeted amount. Staff recommended proceeding with the purchase of the Landscape Structures, Inc. playground equipment and the Park Board had a brief discussion of the installation timing and various quotes received. Following discussion, Commissioner Cornell moved, seconded by Commissioner Stortz to authorize the purchase of the Landscape Structures, Inc. playground

equipment for President's Park in the amount of \$63,065 as it is within the 2018 budgeted allocation for the project.

*Roll Call: Aye: Commissioners Cornell, Stortz, Nephew, Durham and President Weber.
Nay: None.*

Motion Carried.

C. Summer Program Preview

Superintendent of Recreation Esposito, Marketing & Communications Supervisor O'Kray and Assistant Superintendent of Recreation Services Robinson provided an overview of the Summer Programs offered by the Park District. Esposito discussed the new marketing efforts to publicize the many upcoming events within the District. Programs at Sunset Pool, Maryknoll Park and Ackerman Park were then highlighted. Robinson provided a review of the many summer camp programs that are offered for kids of all ages and topics of all interests. Additionally, some of the all-day camps, nature programs, sports camps, adult programs and senior programs were presented. O'Kray provided an update of the marketing and social media efforts to educate the community on sustainability practices while Robinson provided an overview of the many Special Events that will take place this summer. Finally, Esposito briefly mentioned the planning efforts for the District's 100th year anniversary.

The Park Board of Commissioners discussed the programs and commended the staff for their efforts to provide such fun, educational and recreational activities and opportunities to so many people.

VIII. Unfinished Business

A. ASFC Parking Lot Bid Approval

Superintendent of Parks & Planning Hopkins stated that as discussed at the May 1st Workshop meeting and as part of the 2018 Capital Improvement Plan, \$370,000 was allocated for the parking lot and asphalt improvements for the Ackerman Sport & Fitness Center (parking lot & entrance drive) and the Churchill Park (maintenance drive). At that time, Hopkins reviewed the eleven (11) bids and alternate bids and discussed that Chicagoland Paving had submitted the lowest Base Bid proposal and Alternate Bids in the amount of \$487,710.25. Hopkins discussed the various changes that led to the increase in costs and stated that additional funds are available due to a higher than anticipated 2017 Operating Surplus while no planned capital projects will have to be deferred. Chicagoland Paving was the contractor on last year's asphalt project which included SARC parking lot, Newton parking lot and walking path and the VG Tennis and Pickleball court. The project was completed on time and on budget. Additionally, their other references including the Village of Glen Ellyn were favorable.

The Park Board inquired about the costs of using embedded colored pavers to delineate parking spaces versus painting lines on the pavers. Superintendent Hopkins said the increase in costs was estimated to be \$8,000. Executive Director Harris stated it would be better served to move forward with a motion on the project as presented and if approved, research firm quotes for a possible change order to incorporate embedded colored pavers to delineate the parking spaces

within the interior area of the parking lot at Ackerman Sports & Fitness Center. After further discussion, Commissioner Nephew moved, seconded by Commissioner Stortz to award the “Ackerman & Churchill Park Parking Lot & Maintenance Drive Improvements Base Bid + Bid Alternates” to Chicagoland Paving Contractors, Inc. as the lowest responsive and responsible bid for an amount not to exceed \$487,710.

*Roll Call: Aye: Commissioners Nephew, Stortz, Cornell, Durham, and President Weber
Nay: None.*

Motion Carried.

X. Staff Reports

A. Finance Reports- (For information only)

B. Staff Reports

Executive Director Harris thanked staff for an excellent report on the Summer Programs and reminded the Board that it is only a portion of the yearly offerings of the Park District. Harris also stated that the District is excited about the Ackerman Parking Lot project and its components as it is a collaboration with the District, Parkview Church and County that will have an environmental and visual impact on the facility and property. Superintendent of Parks and Planning Hopkins relayed that two locations, Sunset Pool and Maryknoll Park, now have electric charging stations available. Two more stations will be installed soon at Spring Avenue Recreation Center and at Ackerman Sports & Fitness Center.

XI. Commissioners’ Reports

Commissioner Cornell praised staff on the fabulous programs for the upcoming summer. Commissioner Nephew looks forward to enrolling her children in the summer camps. Commissioner Durham thanked Superintendent of Finance & Personnel Cinquegrani for his work regarding the audit process. President Weber also thanked Cinquegrani for his time spent on the audit process and the Recreation staff for the Summer program presentation.

XII. Adjourn

There being no further business, Commissioner Stortz moved, seconded by Commissioner Cornell, to adjourn the Regular Meeting at 9:03 p.m.

*Roll Call: Aye: Commissioners Stortz, Cornell, Nephew, Durham and President Weber
Nay: None.*

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary