

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
December 4, 2018
185 Spring Avenue
7:00 p.m.**

Agenda

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Consent Agenda:** All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
 - A. Voucher List of Bills Totaling \$396,589.96
 - B. Minutes: November 13, 2018 Regular Meeting minutes
- VII. Public Hearing for the 2019 Budget and Appropriation Ordinance**
- VIII. Unfinished Business**
 - A. Approval of the 2019 Budget & Appropriation Ordinance 18-04
 - B. Payout Request #2 – Chicagoland Paving
- IX. New Business**
 - A. Land Purchase
 - B. Executive Director Agreement
- X. Staff Reports**
 - A. Finance Report
- XI. Commissioners' Reports**
- XII. Adjourn**

Accounts Payable

Voucher Approval Document

Warrant Request Date: 12/4/2018



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	27,229.29
20	Recreation Fund		180,750.97
94	Capital Improvements Fund		188,609.70
		Report Total:	<u>\$ 396,589.96</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 11/29/2018 - 11:12AM
 Batch: 00012.11.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 100003 PS0003910-1	1st Choice Equipment. LLC Kabota Tires	761.08	12/05/2018	10-10-000-530340-0000	ACH Enabled: False
	Check Total:	761.08			
Vendor: 199154	A.C.B. Masonry, LLC Brick Work Bathhouse Door	2,814.00	12/05/2018	94-90-930-575110-0000	ACH Enabled: False
	Check Total:	2,814.00			
Vendor: 199534	AARP Smart Driver Course 11/18	45.00	12/05/2018	20-25-000-525500-5728	ACH Enabled: False
	Check Total:	45.00			
Vendor: 200222	Accurate Repro Inc. Posters	92.00	12/05/2018	20-00-000-521650-0000	ACH Enabled: False
143704	Posters	168.80	12/05/2018	20-30-100-521650-0000	
143704	Posters	11.90	12/05/2018	94-90-000-575170-0000	
143704	Posters	71.44	12/05/2018	10-00-000-585990-0000	
	Check Total:	344.14			
Vendor: 100182	AMI Graphics, LLC Banners	142.53	12/05/2018	20-00-000-585175-0000	ACH Enabled: False
847291	Banners	510.00	12/05/2018	20-00-000-521650-0000	
847291	Banners	247.50	12/05/2018	20-30-100-521650-0000	
847462	Banners	147.28	12/05/2018	20-00-000-585175-0000	
847462	Banners	204.78	12/05/2018	20-00-000-521650-0000	
847462	Banners	44.78	12/05/2018	20-30-100-521650-0000	
	Check Total:	1,296.87			
Vendor: 103965	Ancel, Glink, Diamond, Bush				ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
67106	10/18 Attorney Fees	1,398.75	12/05/2018	10-00-000-521100-0000	
	Check Total:	1,398.75			
Vendor: 198894	AT&T			Check Sequence: 7	ACH Enabled: False
	11/19-12/18/18 Alarm Lines	45.63	12/05/2018	10-00-000-570300-0000	
	11/19-12/18/18 Alarm Lines	45.63	12/05/2018	20-00-000-570300-0000	
	11/19-12/18/18 Alarm Lines	136.86	12/05/2018	20-30-450-570300-0000	
	11/19-12/18/18 Alarm Lines	45.63	12/05/2018	20-30-300-570300-0000	
	Check Total:	273.75			
Vendor: 199130	Athletico Management, LLC			Check Sequence: 8	ACH Enabled: False
816526	Athletic Trainers10/7/18-11/3/18	540.00	12/05/2018	20-21-000-525500-1161	
	Check Total:	540.00			
Vendor: 106034	Aubuchon Electrical			Check Sequence: 9	ACH Enabled: False
2	Repair Driveway Lights	550.00	12/05/2018	10-10-000-550300-0000	
	Check Total:	550.00			
Vendor: 107285	Clint Babicz			Check Sequence: 10	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 108175	Barn Owl Feed & Garden			Check Sequence: 11	ACH Enabled: False
32397	Straw Bales Sled Hill	139.80	12/05/2018	10-10-000-550600-0000	
	Check Total:	139.80			
Vendor: 108315	Batteries Plus			Check Sequence: 12	ACH Enabled: False
P7404295	Batteries	5.95	12/05/2018	20-30-350-541300-0000	
P8066443	Skid Steer Battery	84.95	12/05/2018	10-10-000-530210-0000	
P8440591	Light Tower Battery	98.95	12/05/2018	10-10-000-530210-0000	
	Check Total:	189.85			
Vendor: 199280	Beary Landscape Management			Check Sequence: 13	ACH Enabled: False
111861	11/18 Landscape Services	1,816.66	12/05/2018	10-10-000-521600-0000	
	Check Total:	1,816.66			
Vendor: 110054	Gary Blum			Check Sequence: 14	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cell Reimb	Qtrly Cell Reimbursement	150.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 110210 234	Caryn Borgetti Fall Classes	359.00	12/05/2018	20-22-000-525500-2351	ACH Enabled: False
	Check Total:	359.00			
Vendor: 135160 902848551/79110 903626621 903626621	BSN Sports Uniforms Equipment Equipment	172.00 645.10 259.95	12/05/2018 12/05/2018 12/05/2018	20-21-000-535500-1232 20-21-000-535500-1141 20-21-000-535500-1140	ACH Enabled: False
	Check Total:	1,077.05			
Vendor: 113050 5363	Case Lots Inc. Maintenance Supplies	124.60	12/05/2018	20-30-100-541300-0000	ACH Enabled: False
	Check Total:	124.60			
Vendor: 113916 49403	Chicago Fire & Burglar Inc. Monitoring 12/1-2/28/18	89.85	12/05/2018	20-30-500-521600-0000	ACH Enabled: False
	Check Total:	89.85			
Vendor: 200028 #2	Chicagoland Paving Contractors, Inc. Ackerman Parking Lot Improvements	161,093.30	12/05/2018	94-90-805-575150-0000	ACH Enabled: False
	Check Total:	161,093.30			
Vendor: 114260 Cell Reimb Cell Reimb	Nicholas Cinquegrani Qtrly Phone Reimbursement Qtrly Phone Reimbursement	75.00 75.00	12/05/2018 12/05/2018	10-00-000-570300-0000 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 115285	ComEd 10/16-11/14/18 Electricity	29.93	12/05/2018	10-00-000-570100-0000	ACH Enabled: False
	Check Total:	29.93			
Vendor: 115186 2220051957 2220052066	Commercial Tire Service Inc Valve Repair Tires #465	26.50 465.50	12/05/2018 12/05/2018	10-10-000-530340-0000 10-10-000-530340-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	492.00			
Vendor: 115438	Cooling Equipment Service, Inc.			Check Sequence: 23	ACH Enabled: False
67914	Thermostat Repairs	355.00	12/05/2018	20-30-450-521600-0000	
68788	Thermostat Repairs	217.50	12/05/2018	20-30-450-521600-0000	
C1879	4/18-3/19 Maintenance	1,400.00	12/05/2018	20-30-450-521600-0000	
	Check Total:	1,972.50			
Vendor: 200084	Cyclones Volleyball			Check Sequence: 24	ACH Enabled: False
1234	Fall Classes	3,442.50	12/05/2018	20-21-000-525500-1230	
1235	Fall Camp	1,080.00	12/05/2018	20-21-000-525500-1230	
	Check Total:	4,522.50			
Vendor: 200467	D & J Landscape, Inc.			Check Sequence: 25	ACH Enabled: False
1421	Landscape Installation	5,000.00	12/05/2018	94-90-875-575110-0000	
	Check Total:	5,000.00			
Vendor: 200460	Dawsons Tree Service			Check Sequence: 26	ACH Enabled: False
34478	Damaged Trees Pruning	2,380.00	12/05/2018	10-10-000-550700-0000	
	Check Total:	2,380.00			
Vendor: 117920	Mary Defiglia			Check Sequence: 27	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200163	Dynegy Energy Services			Check Sequence: 28	ACH Enabled: False
	10/5-11/4/18 Electric	2,108.22	12/05/2018	20-30-200-570100-0000	
	10/5-11/4/18 Electric	341.29	12/05/2018	10-00-000-570100-0000	
	10/5-11/4/18 Electric	1,628.63	12/05/2018	20-30-450-570100-0000	
	10/5-11/4/18 Electric	112.10	12/05/2018	20-30-150-570100-0000	
	10/5-11/4/18 Electric	227.60	12/05/2018	10-00-000-570100-0000	
	10/5-11/4/18 Electric	68.62	12/05/2018	10-00-000-570100-0000	
	10/5-11/4/18 Electric	8,929.17	12/05/2018	20-30-100-570100-0000	
	10/5-11/4/18 Electric	720.15	12/05/2018	20-30-300-570100-0000	
	10/5-11/4/18 Electric	143.50	12/05/2018	20-30-350-570100-0000	
	10/5-11/4/18 Electric	1,094.25	12/05/2018	20-00-000-570100-0000	
	10/5-11/4/18 Electric	441.54	12/05/2018	20-30-500-570100-0000	
	10/5-11/4/18 Electric	16.52	12/05/2018	20-00-000-570100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	10/5-11/4/18 Electric	87.25	12/05/2018	20-00-000-570100-0000	
	10/5-11/4/18 Electric	49.80	12/05/2018	20-00-000-570100-0000	
	10/5-11/4/18 Electric	564.22	12/05/2018	20-00-000-570100-0000	
	10/5-11/4/18 Electric	149.57	12/05/2018	20-30-350-570100-0000	
	10/5-11/4/18 Electric	32.55	12/05/2018	10-00-000-570100-0000	
	Check Total:	16,714.98			
Vendor: 125133	Kathleen Esposito			Check Sequence: 29	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 125150	Esscoe, LLC			Check Sequence: 30	ACH Enabled: False
	Monitoring 11/1/18-1/31/19	90.00	12/05/2018	20-30-100-550300-0000	
	Check Total:	90.00			
Vendor: 198982	Fox Valley Filter			Check Sequence: 31	ACH Enabled: False
1003436	Filters	26.66	12/05/2018	20-30-100-550300-0000	
	Check Total:	26.66			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 32	ACH Enabled: False
00201102	Repair Ansul System	104.50	12/05/2018	20-30-100-550300-0000	
218441	Quarterly Monitoring	150.00	12/05/2018	20-30-350-521600-0000	
218442	Quarterly Monitoring	150.00	12/05/2018	20-30-200-521630-0000	
	Check Total:	404.50			
Vendor: 199283	Stephanie Frantz			Check Sequence: 33	ACH Enabled: False
111918GE	Fall Classes	350.00	12/05/2018	20-22-000-525500-2364	
	Check Total:	350.00			
Vendor: 129187	Rena Frigo			Check Sequence: 34	ACH Enabled: False
Cell reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 129640	Fullife Safety Center			Check Sequence: 35	ACH Enabled: False
40169	Gloves/Raincoats	737.00	12/05/2018	10-10-000-530300-0000	
	Check Total:	737.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 129900	Future Pros Fall Classes	5,992.00	12/05/2018	Check Sequence: 36 20-21-000-525500-1126	ACH Enabled: False
	Check Total:	5,992.00			
Vendor: 132271	Grainger, Inc.			Check Sequence: 37	ACH Enabled: False
Various	Air Filters/Belts	505.67	12/05/2018	20-30-200-530300-0000	
Various	Air Filters/Belts	191.22	12/05/2018	20-30-450-530210-0000	
Various	Air Filters/Belts	98.94	12/05/2018	20-30-350-530210-0000	
Various	Air Filters/Belts	647.56	12/05/2018	10-10-000-530300-0000	
	Check Total:	1,443.39			
Vendor: 199895	Christine Hartnett			Check Sequence: 38	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 198800	Hawk Ford			Check Sequence: 39	ACH Enabled: False
10005	Brake Repairs #428	495.52	12/05/2018	10-10-000-530210-0000	
10016/CM10016	Brake Repairs #428	321.02	12/05/2018	10-10-000-530210-0000	
112763	Truck #426 Repairs	643.17	12/05/2018	10-10-000-530340-0000	
	Check Total:	1,459.71			
Vendor: 200232	Sean Henry			Check Sequence: 40	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 135825	Heritage FS Inc.			Check Sequence: 41	ACH Enabled: False
73819	Diesel Fuel	975.66	12/05/2018	10-10-000-530500-0000	
	Check Total:	975.66			
Vendor: 137280	Dan Hopkins			Check Sequence: 42	ACH Enabled: False
	Playground Permit	60.00	12/05/2018	94-90-875-575120-0000	
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	210.00			
Vendor: 200492	Tara Hoster			Check Sequence: 43	ACH Enabled: False
	League Award	50.00	12/05/2018	20-21-000-525500-1230	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	50.00			
Vendor: 141774	Illinois Recreational Cheer State Competition Fees	7,005.00	12/05/2018	Check Sequence: 44 20-21-000-525500-1241	ACH Enabled: False
	Check Total:	7,005.00			
Vendor: 198911	Imagetec LP Supplies			Check Sequence: 45	ACH Enabled: False
544030	11/20/18-2/19/19 Maintenance	612.60	12/05/2018	10-00-000-521520-0000	
544030	11/20/18-2/19/19 Maintenance	1,500.00	12/05/2018	20-00-000-521520-0000	
	Check Total:	2,112.60			
Vendor: 199968	Hugh Johnson			Check Sequence: 46	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 199575	Johnson Health Tech NA Inc.			Check Sequence: 47	ACH Enabled: False
9002275538	Washers/Screws	82.25	12/05/2018	20-30-100-550300-0000	
	Check Total:	82.25			
Vendor: 199594	Kimley-Horn And Associates, Inc.			Check Sequence: 48	ACH Enabled: False
168462002	Ackerman Park Master Plan	6,675.00	12/05/2018	94-90-805-575110-0000	
	Check Total:	6,675.00			
Vendor: 151470	Landscape Material			Check Sequence: 49	ACH Enabled: False
31353	Mulch	54.00	12/05/2018	10-10-000-550600-0000	
	Check Total:	54.00			
Vendor: 154399	Magic of Gary Kantor			Check Sequence: 50	ACH Enabled: False
	Fall Classes	162.00	12/05/2018	20-22-000-525500-2310	
	Check Total:	162.00			
Vendor: 200234	Marathon Sportswear			Check Sequence: 51	ACH Enabled: False
30428	Staff Uniforms	483.07	12/05/2018	10-00-000-585290-0000	
30428	Staff Uniforms	483.08	12/05/2018	20-00-000-585290-0000	
	Check Total:	966.15			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 154770	Jessica Marquez			Check Sequence: 52	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 198983	Stacey Martinez			Check Sequence: 53	ACH Enabled: False
234	Fall Classes	180.00	12/05/2018	20-22-000-525500-2351	
	Check Total:	180.00			
Vendor: 156220	McMaster Carr Supply			Check Sequence: 54	ACH Enabled: False
77621351	Air Regulators	19.51	12/05/2018	10-10-000-530210-0000	
77875096	Skidsteer Repairs	30.15	12/05/2018	10-10-000-530210-0000	
78826098	Lighttower Repairs	111.09	12/05/2018	10-10-000-530210-0000	
78833383	Cleaning Solvent	247.16	12/05/2018	10-10-000-530500-0000	
78926561	Light Tower Repairs	109.13	12/05/2018	10-10-000-530210-0000	
	Check Total:	517.04			
Vendor: 156599	Menard's			Check Sequence: 55	ACH Enabled: False
1098	Electric Tester/Chair Wheels	34.78	12/05/2018	10-10-000-530300-0000	
1307	Dog Park Fountain Repair	24.08	12/05/2018	10-10-000-550300-0000	
1428	Water Filter	29.96	12/05/2018	20-30-450-530300-0000	
1966	Wreaths Park Signs	79.92	12/05/2018	10-10-000-550600-0000	
2151	Office Supplies	24.43	12/05/2018	10-10-000-530100-0000	
819	Screws/Hasp	23.31	12/05/2018	20-30-100-550300-0000	
892	Winterize Pool Bathrooms	158.76	12/05/2018	10-10-000-550300-0000	
	Check Total:	375.24			
Vendor: 200131	Theresa Miceli			Check Sequence: 56	ACH Enabled: False
	Tumbling Meet Judge Fee	115.00	12/05/2018	20-21-000-525500-1170	
	Check Total:	115.00			
Vendor: 200107	Ryan Miller			Check Sequence: 57	ACH Enabled: False
	10/18 Mileage	67.36	12/05/2018	20-00-000-585270-0000	
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	217.36			
Vendor: 198805	Molitor Athletic Fields			Check Sequence: 58	ACH Enabled: False
809204621	Field Renovations VG #6	10,000.00	12/05/2018	20-21-000-525500-1232	
809204621	Field Renovations VG #6	3,500.00	12/05/2018	94-90-000-575160-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
810194672	Irrigation Repairs	1,100.00	12/05/2018	10-10-000-521315-0000	
	Check Total:	14,600.00			
Vendor: 200132	Jackie Moravik			Check Sequence: 59	ACH Enabled: False
	Tumbling Meet Judges Fee	135.00	12/05/2018	20-21-000-525500-1170	
	Check Total:	135.00			
Vendor: 159801	National Seed			Check Sequence: 60	ACH Enabled: False
582618	Fertilizer	4,005.00	12/05/2018	10-10-000-550400-0000	
582755	Fertilizer	140.00	12/05/2018	10-10-000-550400-0000	
	Check Total:	4,145.00			
Vendor: 200130	Kevin Neubert			Check Sequence: 61	ACH Enabled: False
	Santa Polar Express	550.00	12/05/2018	20-26-000-525500-6835	
	Check Total:	550.00			
Vendor: 198902	Nice Rink-Sto-Cote			Check Sequence: 62	ACH Enabled: False
98789	Liner Newton Skate Rink	2,308.50	12/05/2018	94-90-000-575160-0000	
	Check Total:	2,308.50			
Vendor: 161204	Scott Norman			Check Sequence: 63	ACH Enabled: False
	Boot Reimbursement	50.00	12/05/2018	10-00-000-585815-0000	
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	200.00			
Vendor: 163300	Office Depot			Check Sequence: 64	ACH Enabled: False
	Office Supplies	90.90	12/05/2018	10-00-000-530100-0000	
	Office Supplies	90.90	12/05/2018	20-00-000-530100-0000	
	Toner	163.64	12/05/2018	10-10-000-530100-0000	
	Office Supplies	7.76	12/05/2018	20-24-000-535500-4610	
	Office Supplies	39.96	12/05/2018	20-21-000-535500-1141	
	Office Supplies	73.01	12/05/2018	10-10-000-530100-0000	
	Check Total:	466.17			
Vendor: 162999	Official Finders			Check Sequence: 65	ACH Enabled: False
6058	Referee Fees	120.00	12/05/2018	20-21-000-525500-1120	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	120.00			
Vendor: 163593	Courtney Okray			Check Sequence: 66	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200410	Orbis Solutions			Check Sequence: 67	ACH Enabled: False
5568339	Repair Video Connection	90.00	12/05/2018	20-30-100-550300-0000	
	Check Total:	90.00			
Vendor: 169537	Paulson Press, Inc.			Check Sequence: 68	ACH Enabled: False
18-0819	Winter Guide Printing	10,400.00	12/05/2018	20-00-000-521650-0000	
	Check Total:	10,400.00			
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 69	ACH Enabled: False
227435	Soap	157.41	12/05/2018	20-30-100-541300-0000	
	Check Total:	157.41			
Vendor: 199468	Pitney Bowes Reserve Account			Check Sequence: 70	ACH Enabled: False
	Refill Meter	800.00	12/05/2018	10-00-000-521800-0000	
	Refill Meter	1,500.00	12/05/2018	20-00-000-521800-0000	
	Check Total:	2,300.00			
Vendor: 173290	Dave Rajeck			Check Sequence: 71	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 173350	Randall Pressure Systems Inc.			Check Sequence: 72	ACH Enabled: False
22840	Hose Repair	20.40	12/05/2018	10-10-000-530210-0000	
	Check Total:	20.40			
Vendor: 173885	Regional Truck Equipment			Check Sequence: 73	ACH Enabled: False
212283	Salt Spreader Repairs	351.90	12/05/2018	10-10-000-530210-0000	
	Check Total:	351.90			
Vendor: 174978	Jeannie Robinson			Check Sequence: 74	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200491	Safe Haven IT, Inc.			Check Sequence: 75	ACH Enabled: False
2017-486	11/18 IT Support	85.00	12/05/2018	10-00-000-521400-0000	
2017-486	11/18 IT Support	85.00	12/05/2018	20-00-000-521400-0000	
	Check Total:	170.00			
Vendor: 176971	Sam's Club Direct			Check Sequence: 76	ACH Enabled: False
	Preschool Supplies	370.37	12/05/2018	20-24-000-535500-4610	
	Mom/Son Prom	29.94	12/05/2018	20-26-000-535500-6816	
	Office Supplies	178.14	12/05/2018	20-30-100-530100-0000	
	Mom/Son Prom	31.52	12/05/2018	20-26-000-535500-6816	
	Check Total:	609.97			
Vendor: 200067	Scholastic Inc.			Check Sequence: 77	ACH Enabled: False
	Preschool Magazines	145.20	12/05/2018	20-24-000-525500-4610	
	Check Total:	145.20			
Vendor: 200038	Chad Shingler			Check Sequence: 78	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200493	Claire Simeo			Check Sequence: 79	ACH Enabled: False
	League Award	75.00	12/05/2018	20-21-000-525500-1230	
	Check Total:	75.00			
Vendor: 199260	Single Path, LLC			Check Sequence: 80	ACH Enabled: False
20657021-R	Phone Mounts	204.00	12/05/2018	94-90-000-575110-0000	
20657829	10/18 District-Wide Phone Service	731.14	12/05/2018	10-00-000-570300-0000	
20657829	10/18 District-Wide Phone Service	162.48	12/05/2018	10-10-000-570300-0000	
20657829	10/18 District-Wide Phone Service	731.14	12/05/2018	20-00-000-570300-0000	
20657829	10/18 District-Wide Phone Service	634.95	12/05/2018	20-30-100-570300-0000	
20657829	10/18 District-Wide Phone Service	32.50	12/05/2018	20-30-150-570300-0000	
20657829	10/18 District-Wide Phone Service	129.98	12/05/2018	20-30-300-570300-0000	
20657829	10/18 District-Wide Phone Service	97.47	12/05/2018	20-30-500-570300-0000	
20658031	11/18 District-Wide Phone Service	731.12	12/05/2018	10-00-000-570300-0000	
20658031	11/18 District-Wide Phone Service	162.48	12/05/2018	10-10-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
20658031	11/18 District-Wide Phone Service	731.14	12/05/2018	20-00-000-570300-0000	
20658031	11/18 District-Wide Phone Service	634.95	12/05/2018	20-30-100-570300-0000	
20658031	11/18 District-Wide Phone Service	32.50	12/05/2018	20-30-150-570300-0000	
20658031	11/18 District-Wide Phone Service	129.98	12/05/2018	20-30-300-570300-0000	
20658031	11/18 District-Wide Phone Service	97.49	12/05/2018	20-30-500-570300-0000	
20658075	11/18 Anti-Virus	247.51	12/05/2018	20-00-000-521400-0000	
20658075	11/18 Anti-Virus	247.51	12/05/2018	10-00-000-521400-0000	
20658076	11/18 Office 365	168.25	12/05/2018	10-00-000-521600-0000	
20658076	11/18 Office 365	45.00	12/05/2018	10-10-000-521600-0000	
20658076	11/18 Office 365	168.25	12/05/2018	20-00-000-521600-0000	
20658076	11/18 Office 365	71.50	12/05/2018	20-30-100-521600-0000	
20658077	11/18 IT Support	1,217.80	12/05/2018	10-00-000-521400-0000	
20658077	11/18 IT Support	1,217.80	12/05/2018	20-00-000-521400-0000	
	Check Total:	8,626.94			
Vendor: 181118	Staples Advantage Office Supplies	65.97	12/05/2018	Check Sequence: 81 20-24-000-535500-4610	ACH Enabled: False
	Check Total:	65.97			
Vendor: 199963 4621	Sticky Fingers Cooking Fall Classes	864.00	12/05/2018	Check Sequence: 82 20-22-000-525500-2314	ACH Enabled: False
	Check Total:	864.00			
Vendor: 182050 506829 506829	Suburban Door Check & Lock Door Repairs Door Repairs	133.00 70.50	12/05/2018 12/05/2018	Check Sequence: 83 20-30-200-530210-0000 10-10-000-550300-0000	ACH Enabled: False
	Check Total:	203.50			
Vendor: 199693 171246	Suburban Elevator Company Repair Door	297.00	12/05/2018	Check Sequence: 84 20-30-200-521600-0000	ACH Enabled: False
	Check Total:	297.00			
Vendor: 182096 118394 Various	Sunburst Sportswear Inc. Staff Uniforms Uniforms	1,322.00 7,895.00	12/05/2018 12/05/2018	Check Sequence: 85 20-00-000-541250-0000 20-21-000-535500-1141	ACH Enabled: False
	Check Total:	9,217.00			
Vendor: 200426	Sweet P. Doll Studio			Check Sequence: 86	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
0030	Fall Classes	345.80	12/05/2018	20-22-000-525500-2310	
	Check Total:	345.80			
Vendor: 199341	Team 6 Soccer			Check Sequence: 87	ACH Enabled: False
18111101	Referee Fees	2,362.00	12/05/2018	20-21-000-525500-1127	
	Check Total:	2,362.00			
Vendor: 183785	Testing Service Corporation			Check Sequence: 88	ACH Enabled: False
111473	Soil Testing Ackerman Park	5,200.00	12/05/2018	94-90-805-575110-0000	
	Check Total:	5,200.00			
Vendor: 199807	Michael Thomas Jr.			Check Sequence: 89	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 199084	Javier Vargas			Check Sequence: 90	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199127	Luis Vargas			Check Sequence: 91	ACH Enabled: False
	Boot Reimbursement	50.00	12/05/2018	10-00-000-585815-0000	
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	110.00			
Vendor: 199451	Viking Sports, LLC			Check Sequence: 92	ACH Enabled: False
8005500	Platform Racquets	5,401.44	12/05/2018	20-30-350-541300-0000	
Various	Tennis Racquets	4,701.43	12/05/2018	20-30-350-521600-0000	
	Check Total:	10,102.87			
Vendor: 199264	Warehouse Direct			Check Sequence: 93	ACH Enabled: False
4096059	Building Supplies	200.95	12/05/2018	20-30-100-550300-0000	
4096059-1	Blade Kit	82.00	12/05/2018	20-30-100-550300-0000	
4103611	Building Supplies	80.02	12/05/2018	20-30-100-550300-0000	
	Check Total:	362.97			
Vendor: 200233	Brandon Wassell			Check Sequence: 94	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	60.00			
Vendor: 192415	Eric Wassell			Check Sequence: 95	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 200128	Brian Wright			Check Sequence: 96	ACH Enabled: False
	National Meet Expenses	143.93	12/05/2018	20-21-000-525500-1222	
	Check Total:	143.93			
Vendor: 197576	Myron Yocum			Check Sequence: 97	ACH Enabled: False
Cell Reimb	Qtrly Cell Reimbursement	150.00	12/05/2018	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 197710	Young Rembrandts			Check Sequence: 98	ACH Enabled: False
1633	Fall Classes	160.00	12/05/2018	20-22-000-525500-2315	
	Check Total:	160.00			
Vendor: 200441	Jared Zaino			Check Sequence: 99	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/05/2018	10-10-000-570300-0000	
	Check Total:	60.00			
	Total for Check Run:	311,502.70			
	Total of Number of Checks:	99			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 11/27/2018 - 11:31AM
 Batch: 00010.11.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 119690	DuPage Co. Public Works 7/31-10/1/18 Water	153.90	11/27/2018	Check Sequence: 1 20-00-000-570400-0000	ACH Enabled: False
	Check Total:	153.90			
Vendor: 129900	Future Pros			Check Sequence: 2	ACH Enabled: False
#2	MFC Payments	7,912.88	11/27/2018	20-21-000-525500-1123	
	2nd Lakers Payment	63,084.99	11/27/2018	20-21-000-525500-1127	
	Check Total:	70,997.87			
Vendor: 161205	Nicor Gas			Check Sequence: 3	ACH Enabled: False
	10/17-11/14/18 Gas	86.81	11/27/2018	10-00-000-570200-0000	
	Check Total:	86.81			
Vendor: 137161	The Home Depot CRC/GEFCF			Check Sequence: 4	ACH Enabled: False
	Thermometers	15.85	11/27/2018	10-00-000-530100-0000	
	Thermometers	15.86	11/27/2018	20-00-000-530100-0000	
	Battery Charger	128.97	11/27/2018	20-30-100-541300-0000	
	Stakes Sled Hill	73.78	11/27/2018	10-10-000-530300-0000	
	Check Total:	234.46			
Vendor: 200066	Walmart Community/SYNCB			Check Sequence: 5	ACH Enabled: False
	Adventuretime Supplies	73.53	11/27/2018	20-24-000-535500-4643	
	Check Total:	73.53			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	71,546.57			
	Total of Number of Checks:	5			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 11/15/2018 - 11:24AM
 Batch: 00007.11.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 146213	Albertsons/Safeway Sympathy Card	5.99	11/15/2018	Check Sequence: 1 10-00-000-585290-0000	ACH Enabled: False
	Check Total:	5.99			
Vendor: 200151 95621	ASAP Garage Door Repair, Inc. Install Pool Bathouse Door	1,735.00	11/15/2018	Check Sequence: 2 94-90-930-575110-0000	ACH Enabled: False
	Check Total:	1,735.00			
Vendor: 105807	AT&T 10/21-11/20/18 Service	135.95	11/15/2018	Check Sequence: 3 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	135.95			
Vendor: 108315 P4387742	Batteries Plus Batteries	111.80	11/15/2018	Check Sequence: 4 20-30-100-550300-0000	ACH Enabled: False
	Check Total:	111.80			
Vendor: 198982 1003338	Fox Valley Filter Filters	286.42	11/15/2018	Check Sequence: 5 20-30-100-550300-0000	ACH Enabled: False
	Check Total:	286.42			
Vendor: 200490	Kathy Quaid/Maureen Rooney Sponsorship Return	500.00	11/15/2018	Check Sequence: 6 20-21-000-425100-1128	ACH Enabled: False
	Check Total:	500.00			
Vendor: 198972	Metra Group Travel Polar Express Tickets	1,953.64	11/15/2018	Check Sequence: 7 20-26-000-525500-6835	ACH Enabled: False
	Check Total:	1,953.64			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 161205	Nicor Gas			Check Sequence: 8	ACH Enabled: False
	10/8-11/6/18 Gas	63.43	11/15/2018	10-00-000-570200-0000	
	Check Total:	<u>63.43</u>			
	Total for Check Run:	<u>4,792.23</u>			
	Total of Number of Checks:	<u>8</u>			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 11/14/2018 - 10:42AM
 Batch: 00006.11.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199108	AAP Financial Services Advance Auto Parts			Check Sequence: 1	ACH Enabled: False
	Fleet Repairs	93.69	11/14/2018	10-10-000-530340-0000	
	Equipment Repairs	27.77	11/14/2018	10-10-000-530210-0000	
	Check Total:	121.46			
Vendor: 115285	ComEd			Check Sequence: 2	ACH Enabled: False
	10/5-11/5/18 Electricity	35.16	11/14/2018	10-00-000-570100-0000	
	Check Total:	35.16			
Vendor: 199573	First Bankcard			Check Sequence: 3	ACH Enabled: False
Babicz	Adobe-Creative Cloud	28.15	11/14/2018	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	11/14/2018	20-21-000-525500-1161	
Babicz	Amazon-Soccer Net	105.64	11/14/2018	20-21-000-535500-1120	
Babicz	Barone's-Flag Football	352.50	11/14/2018	20-21-000-535500-1161	
Babicz	Constant Contact-Bulk Email	357.00	11/14/2018	20-21-000-525500-1232	
Defiglia	Direct TV-Cable	138.98	11/14/2018	20-30-350-521600-0000	
Defiglia	Indentatronics-Key Card	476.99	11/14/2018	20-30-350-541300-0000	
Defiglia	Aldi-Pumpkins	16.42	11/14/2018	20-30-300-530300-0000	
Defiglia	PDRMA-Risk Management	75.00	11/14/2018	20-00-000-585202-0000	
Defiglia	Direct TV-Cable	138.98	11/14/2018	20-30-350-521600-0000	
Hopkins	Dupage County-Ackerman Deed	8.00	11/14/2018	94-90-805-575110-0000	
Norman	Mail'n"Stuff-Postage	22.86	11/14/2018	20-22-000-535500-2375	
Norman	IPRA-Job Posting	220.00	11/14/2018	10-10-000-585250-0000	
Norman	Mariano's-Staff Luncheon	110.48	11/14/2018	10-00-000-585290-0000	
Norman	Mariano's-Staff Luncheon	110.48	11/14/2018	20-00-000-585290-0000	
Robinson	Disc School-Supplies	356.22	11/14/2018	20-24-000-535500-4610	
Robinson	Fun Express-Supplies	59.14	11/14/2018	20-24-000-535500-4450	
Robinson	Fun Express-Supplies	402.93	11/14/2018	20-26-000-535500-6801	
Robinson	Fun Express-Supplies	31.96	11/14/2018	20-24-000-535500-4610	
Robinson	IPRA-Workshop	84.00	11/14/2018	20-24-000-535500-4610	
Robinson	Walmart-Supplies	71.68	11/14/2018	20-24-000-535500-4610	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Robinson	COD-MAC-Play Deposit	400.00	11/14/2018	20-24-000-535500-4610	
Robinson	Walmart-Snacks	90.58	11/14/2018	20-24-000-535500-4610	
Robinson	Amazon-Event Supplies	186.06	11/14/2018	20-26-000-535500-6801	
Robinson	Amazon-Event Supplies	279.88	11/14/2018	20-00-000-585175-0000	
Robinson	Fun Express-Crafts	134.20	11/14/2018	20-24-000-535500-4610	
Robinson	Fun Express-Event Supplies	148.17	11/14/2018	20-26-000-535500-6801	
Robinson	Cosley Zoo-Field Trip	266.00	11/14/2018	20-24-000-535500-4610	
Robinson	Dollar Tree-Halloween Supplies	115.00	11/14/2018	20-24-000-535500-4610	
Robinson	Home Depot-PVC	44.64	11/14/2018	20-26-000-535500-6801	
Robinson	COD-MAC-Play Payment	352.00	11/14/2018	20-24-000-535500-4610	
Robinson	Walmart-Snacks	60.08	11/14/2018	20-24-000-535500-4610	
Robinson	Sonny Acres-Pumpkins	344.00	11/14/2018	20-24-000-535500-4610	
Robinson	Fun Express-Supplies	105.32	11/14/2018	20-24-000-535500-4610	
Robinson	Container Store-Shelving	322.70	11/14/2018	10-00-000-530100-0000	
Robinson	Container Store-Shelving	332.70	11/14/2018	20-00-000-530100-0000	
Robinson	Walmart-Snacks	86.84	11/14/2018	20-24-000-535500-4610	
Shingler	Amazon-Sound System	219.98	11/14/2018	20-30-100-530102-0000	
Shingler	Amazon-Anti Slip Tape	14.59	11/14/2018	20-30-100-530300-0000	
Shingler	Les Mills-BodyPump	203.00	11/14/2018	20-30-100-521600-0000	
Shingler	Auto Ice-Concessions	85.00	11/14/2018	20-30-500-530095-0000	
Shingler	Mariano's-Member Appreciation	65.00	11/14/2018	20-30-100-521650-0000	
Shingler	Amazon-Supplies	12.99	11/14/2018	20-30-100-535500-0000	
Shingler	Barones-Tween Night	217.00	11/14/2018	20-30-100-535500-0000	
Shingler	Amazon-Cushion	21.99	11/14/2018	20-30-100-530300-0000	
Shingler	Pace-Mini Mod	98.82	11/14/2018	20-30-100-530300-0000	
Shingler	Chicago Parking-Seminar Parking	60.00	11/14/2018	20-30-100-585202-0000	
Shingler	Moes-Seminar Lunch	133.50	11/14/2018	20-30-100-585202-0000	
	Check Total:	7,595.60			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 4	ACH Enabled: False
1003338	Filters	286.42	11/14/2018	20-30-100-550300-0000	
	Check Total:	286.42			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 5	ACH Enabled: False
	Batteries	5.99	11/14/2018	10-10-000-530300-0000	
	Screws	1.13	11/14/2018	20-30-100-541300-0000	
	Screws	9.18	11/14/2018	20-30-200-550300-0000	
	PVC/GFI	26.62	11/14/2018	20-30-300-530300-0000	
	Thermostat	17.99	11/14/2018	20-30-500-530300-0000	
	Key Duplication	18.41	11/14/2018	10-10-000-530300-0000	
	Event Supplies	91.42	11/14/2018	20-26-000-535500-6801	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Gloves/Flares	26.08	11/14/2018	10-10-000-530300-0000	
	Wasp/Hornet Spray	10.78	11/14/2018	10-10-000-530300-0000	
	Garbage Can	26.99	11/14/2018	20-30-350-541300-0000	
	Key Duplication	2.24	11/14/2018	10-10-000-530900-0000	
	GFI Cover	33.28	11/14/2018	10-10-000-550300-0000	
	Screws	10.77	11/14/2018	10-10-000-530300-0000	
	Cleaning Supplies	9.88	11/14/2018	10-10-000-530300-0000	
	Saw/Safety Glasses	36.88	11/14/2018	10-10-000-530300-0000	
	Gloves/Supplies	11.68	11/14/2018	10-10-000-530300-0000	
	Marking Paint	18.97	11/14/2018	10-10-000-530300-0000	
	Paint/Zip Ties	19.68	11/14/2018	10-10-000-530300-0000	
	Cleaning Supplies	48.57	11/14/2018	20-30-350-530310-0000	
	Velcro/Towels	13.18	11/14/2018	20-30-350-530310-0000	
	Check Total:	439.72			
Vendor: 199264	Warehouse Direct			Check Sequence: 6	ACH Enabled: False
4023997-0	Maintenance Supplies	270.10	11/14/2018	20-30-100-541300-0000	
	Check Total:	270.10			
	Total for Check Run:	8,748.46			
	Total of Number of Checks:	6			

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
November 13, 2018
185 Spring Avenue**

I. Call to Order

President Weber called the meeting to order at 7:02 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Nephew, Durham, Ward, Stortz and President Weber. Commissioner Cornell and Commissioner Wilson were absent.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Parks & Planning Hopkins, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

III. Pledge of Allegiance

President Weber led the Pledge of Allegiance

IV. Changes to the Agenda

None.

V. Recognition – Golden Eagles Cheerleading

The Glen Ellyn Park District Board of Commissioners recognized Deborah Cernich for her volunteer efforts and dedication to the Glen Ellyn Park District serving as the Golden Eagles Cheerleading Fundraising Committee Chair and as head coach of the Junior High cheer squad.

President Weber stated that Debby stepped in to coach the Junior High squad when the previous year’s coaches did not return. Debby demonstrated her enthusiasm immediately with her eagerness to attend Illinois Recreational Cheer Association (IRCA) coach’s training, participate in the committee meetings while being involved in the cheerleading camps. Debby willingly accepted the position and has tirelessly worked with the team during practices and football games to prepare the squad for competition. Weber remarked that at the November 4th Operation Cheer competition, the squad earned a bid to the IRCA State Championship to be held December 7th, 8th and 9th at the Sears Centre Arena.

In addition to Debby serving the Golden Eagles Cheerleading program as a coach, she has also taken on the long vacant role of Fundraising Committee Chair. Through Debby’s creativity, perseverance and hard work, she was instrumental behind fundraising campaigns that raised more than \$15,000 in 2018 and helped make the purchase of the new cheer floor mats a reality. Debby also took it upon herself to construct a ramp to easily transport the mats in and out of the storage unit at the Ackerman Sports and Fitness Center.

The Park Board of Commissioners and staff again thanked, acknowledged, and recognized Deborah Cernich for her dedication, volunteerism and going above and beyond expectations in serving the Golden Eagles Cheerleading program.

VI. Public Participation

None.

VII. Consent Agenda

Commissioner Durham moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$271,573.15 and the October 16, 2018 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Durham, Ward, Nephew, Stortz and President Weber
Nay: None*

Motion Carried.

VIII. Unfinished Business

A. Approve 2018 Tax Levy Ordinance 18-03

Commissioner Nephew moved, seconded by Commissioner Ward, to approve the 2018 Tax Levy (Ordinance 18-03).

*Roll Call: Aye: Commissioners Nephew, Ward, Durham, Stortz, and President Weber
Nay: None*

Motion Carried

B. 2019 Budget Discussion

Superintendent of Finance and Personnel Cinquegrani stated that at the October 16th Board meeting a draft of the 2019 Budget & Appropriation Ordinance was placed on file, presented to the Park Board, and discussed. The Park Board had a very brief discussion of the timeline of the non-referendum debt and amounts received in 2019 as well as a brief discussion on the job descriptions of some pending part-time employment positions.

IX. New Business

A. 2019 Proposed Meeting Schedule Discussion

Executive Director Harris presented the 2019 Proposed Meeting Schedule and after a brief discussion, one revision was requested - June 25th instead of June 18th. All were in agreement. Commissioner Stortz moved, seconded by Commissioner Durham to approve the 2019 Meeting Schedule as amended and presented. Executive Director Harris stated that if changes would need to be made at a later time they can be discussed and directed by the Board.

*Roll Call: Aye: Commissioners Stortz, Durham, Nephew, Ward President Weber
Nay: None*

Motion Carried.

B. Illinois Association of Park Districts Credentials Certificate

Executive Director Harris stated that as a member of the Illinois Association of Park Districts, the Glen Ellyn Park District is required to formally designate a representative and an alternate to attend the association's annual Board meeting held in late January 2019. This enables the District representative to attend and participate in any action or matters of business that might be presented. Harris stated that should a Board member be interested in representing the District the Board may vote and approve either tonight or at a later time if interested or a Board member's schedule should allow. The Park Board held a brief discussion and following, Commissioner Stortz moved, seconded by Commissioner Nephew to appoint Executive Director Harris as the delegate and Superintendent Esposito as the alternate delegate to represent the Glen Ellyn Park District at the 2019 Illinois Association of Park District's annual meeting.

*Roll Call: Aye: Commissioners Stortz, Nephew, Durham, Ward and President Weber
Nay: None*

Motion Carried

X. Staff Reports

A. Finance Report

B. Staff Reports

Director Harris stated that the Mom/Son Jammin' Fun was a huge success with capacity attendance on both evenings. Harris also stated that this event was created as a result of a patron's suggestion after having attended the Father/Daughter dance. Harris reminded all that the Turkey Trot will take place beginning at Lake Ellyn on Thanksgiving Day at 8 a.m. along with many other active programs being held at Ackerman Sports & Fitness Center that morning.

Superintendent of Recreation Esposito hoped all have looked through the Winter Activity Guide and the beginning of many of our 100-year celebration events. Esposito said there has been a lot of positive feedback regarding the guide.

XI. Commissioners' Reports

Commissioner Stortz stated it was nice to see other Commissioners within the community, at school functions, outside of Park District events. Commissioner Nephew enjoyed Lake Ellyn on the first snowy morning and complimented the signage. Commissioner Durham is excited for the Turkey Trot that is coming up and appreciates the effort of Superintendent Cinquegrani that he expends on the budget as well as staff. President Weber also complimented staff regarding the budget process as well as Superintendent Cinquegrani on the detailed explanation of the various elements.

XII. Adjourn to Executive Session

At 7:55 p.m. Commissioner Ward moved, seconded by Commissioner Stortz, to convene into executive session under section 2 (c) 1 of the Open Meetings Act for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district and under section 2 (c) 5 for the purpose of discussion

of the purchase, lease or sale of real property for the use of the District, including discussion of whether a particular parcel should be acquired and/or sold.

XIII. Reconvene to Open Session

The Regular Meeting reconvened at 8:35 p.m.

XIV. Adjourn

There being no further business, Commissioner Stortz moved, seconded by Commissioner Ward to adjourn the Regular Meeting at 8:36 p.m.

*Roll Call: Aye: Commissioners Stortz, Ward, Nephew, Durham and Vice President Weber
Nay: None*

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary



MEMO

November 29, 2018

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
CC: Dave Harris, Executive Director
RE: Public Hearing for the 2019 Budget and Appropriation Ordinance

The Park District will hold a public hearing prior to formal adoption of the 2019 budget and appropriation ordinance Tuesday evening. The purpose of the public hearing is to allow any members of the public to comment on the proposed budget and appropriation ordinance placed on file on October 16th and any Board discussion that has taken place since.

Recommendation and Motions

The Board will need to make two motions:

- 1) Motion to open the public hearing for the 2019 budget and appropriation ordinance.
- 2) Motion to close the public hearing for the 2019 budget and appropriation ordinance.



MEMO

November 29, 2018

TO: Park District Board of Commissioners
 FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
 CC: Dave Harris, Executive Director
 RE: 2019 Budget and Appropriation Ordinance

Please find attached an updated version of the 2019 Combined Budget and Appropriation Ordinance. Since the ordinance was originally placed on file October 16th, only minor adjustments have been made through Board and staff discussions, resulting in an increase in budgeted expenditures of \$750,000. Below is a summary of the proposed changes to the 2019 budget:

	<u>Account #</u>	<u>Proposed</u>	<u>Revised</u>	<u>Change</u>	
Revenues:					
Fund Transfer Received	94-00-000-490900-0000	\$ 450,000	\$ 800,000	\$ 350,000	
Total Change in Revenues:				\$ 350,000	←
Expenditures:					
Fund Transfer Out	85-00-000-590900-0000	\$ 450,000	\$ 800,000	\$ (350,000)	
Land Acquisition	94-90-000-575900-0000	80,000	480,000	(400,000)	
Total Changes in Expenditures:				\$ (750,000)	←
Net Change in Total Funds Expensed by the Park District:				\$ (400,000)	←

Motion

Motion to approve Ordinance 18-04 "A combined annual budget & appropriation ordinance for purposes of the Glen Ellyn Park District for the year beginning January 1, 2019 and ending December 31, 2019"



Expanded Fund Balance Recap Report

PROPOSED 2019 Budget

Fund #	FUND NAME	Estimated 12/31/2018 Fund Balance	Revenues	Transfers & Chargebacks	Revenues Net of Transfers & Chargebacks	Expenditures	Transfers & Chargebacks	Expenditures Net of Transfers & Chargebacks	Estimated 12/31/2019 Fund Balance	2019 Estimated Net Income/Loss
<i>Operating Budgets</i>										
10	Corporate Restricted - Working Cash	1,098,527 200,000	2,263,407 -	(83,657) -	2,179,750 -	2,698,218 -	(127,374) -	2,570,844 -	663,716 200,000	(434,811) -
20	Recreation Assigned - Sports Programs	1,762,741 513,354	8,704,865 -	(518,733) -	8,186,132 -	8,779,806 -	(2,106,078) -	6,673,727 -	1,687,801 513,354	(74,940) -
<i>Total Operating Budgets</i>		3,574,622	10,968,272	(602,390)	10,365,882	11,478,024	(2,233,452)	9,244,571	3,064,871	(509,751)
Operating Transfers to Capital Funds										1,633,062
Operating Expenditures in Capital Funds										(90,884)
Change in Operating Funds Net of Transfers to Capital Budgets										1,032,427
<i>Capital Budgets</i>										
45	Debt Service	2,000	1,155,950	-	1,155,950	1,157,950	(2,000)	1,155,950	-	(2,000)
55	Special Recreation	485,664	663,000	-	663,000	917,174	-	917,174	231,490	(254,174)
85-00-000	Asset Replacement Fund	826,562	1,435,500	(1,403,000)	32,500	450,000	(450,000)	-	1,812,062	985,500
85-10-000	Assigned - Vehicles & Equipment	423,287	205,801	(181,501)	24,300	301,000	-	301,000	328,088	(95,199)
85-30-100	Assigned - Ackerman	196,242	125,000	(125,000)	-	95,000	-	95,000	226,242	30,000
85-30-300	Assigned - Maryknoll	60,467	25,000	(25,000)	-	-	-	-	85,467	25,000
85-30-350	Assigned - Platform Facility	15,000	5,000	(5,000)	-	-	-	-	20,000	5,000
94	Capital Improvements - Non-Referendum	13,841	3,091,160	(450,000)	2,641,160	3,030,039	(106,439)	2,923,600	74,962	61,121
96	Cash in Lieu of Land	258,136	20,500	-	20,500	155,000	-	155,000	123,636	(134,500)
<i>Total Capital Budgets</i>		\$ 2,281,199	\$ 6,726,911	\$ (2,189,501)	\$ 4,537,410	\$ 6,106,163	\$ (558,439)	\$ 5,547,724	\$ 2,901,947	\$ 620,748
Grand Totals		5,855,822	17,695,183	(2,791,891)	14,903,292	17,584,187	(2,791,891)	14,792,295	5,966,818	110,997



Expanded Fund Balance Recap Report

FINAL 2019 Budget

Fund #	FUND NAME	Estimated 12/31/2018 Fund Balance	Revenues	Transfers & Chargebacks	Revenues Net of Transfers & Chargebacks	Expenditures	Transfers & Chargebacks	Expenditures Net of Transfers & Chargebacks	Estimated 12/31/2019 Fund Balance	2019 Estimated Net Income/Loss
<i>Operating Budgets</i>										
10	Corporate	1,098,527	2,263,407	(83,657)	2,179,750	2,698,218	(127,374)	2,570,844	663,716	(434,811)
	Restricted - Working Cash	200,000	-	-	-	-	-	-	200,000	-
20	Recreation	1,762,741	8,704,865	(518,733)	8,186,132	8,779,806	(2,106,078)	6,673,727	1,687,801	(74,940)
	Assigned - Sports Programs	513,354	-	-	-	-	-	-	513,354	-
	<i>Total Operating Budgets</i>	3,574,622	10,968,272	(602,390)	10,365,882	11,478,024	(2,233,452)	9,244,571	3,064,871	(509,751)
										1,633,062
										(90,884)
										1,032,427
<i>Capital Budgets</i>										
45	Debt Service	2,000	1,155,950	-	1,155,950	1,157,950	(2,000)	1,155,950	-	(2,000)
55	Special Recreation	485,664	663,000	-	663,000	917,174	-	917,174	231,490	(254,174)
85-00-000	Asset Replacement Fund	826,562	1,435,500	(1,403,000)	32,500	800,000	(800,000)	-	1,462,062	635,500
85-10-000	Assigned - Vehicles & Equipment	423,287	205,801	(181,501)	24,300	301,000	-	301,000	328,088	(95,199)
85-30-100	Assigned - Ackerman	196,242	125,000	(125,000)	-	95,000	-	95,000	226,242	30,000
85-30-300	Assigned - Maryknoll	60,467	25,000	(25,000)	-	-	-	-	85,467	25,000
85-30-350	Assigned - Platform Facility	15,000	5,000	(5,000)	-	-	-	-	20,000	5,000
94	Capital Improvements - Non-Referendum	13,841	3,441,160	(800,000)	2,641,160	3,430,039	(106,439)	3,323,600	24,962	11,121
96	Cash in Lieu of Land	258,136	20,500	-	20,500	155,000	-	155,000	123,636	(134,500)
	<i>Total Capital Budgets</i>	\$ 2,281,199	\$ 7,076,911	\$ (2,539,501)	\$ 4,537,410	\$ 6,856,163	\$ (908,439)	\$ 5,947,724	\$ 2,501,947	\$ 220,748
	Grand Totals	5,855,822	18,045,183	(3,141,891)	14,903,292	18,334,187	(3,141,891)	15,192,295	5,566,818	(289,003)

ORDINANCE 18-04
A COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR
PURPOSES OF THE GLEN ELLYN PARK DISTRICT FOR THE YEAR
BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019

WHEREAS, the Combined Budget and Appropriation Ordinance for the Glen Ellyn Park District for its 2019 fiscal year has been prepared in tentative form and has been conveniently made available to public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a public hearing on said Ordinance was held at 7:00 p.m. at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn, Illinois, on Tuesday, December 4, 2018, pursuant to a notice which was published in the Daily Herald, a paper having a general circulation in this District, and all other legal requirements having been complied with.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT OF THE COUNTY OF DU PAGE AND STATE OF ILLINOIS:

Section 1. That the following sums of money in the total amount of TWENTY ONE MILLION EIGHTY FOUR THOUSAND THREE HUNDRED FIFTEEN DOLLARS (\$21,084,315) so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the purposes of the Glen Ellyn Park District, as hereinafter specified for the year beginning January 1, 2019 and ending December 31, 2019.

Section 2.

I. The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
Salaries & Wages	\$ 1,246,439	\$ 1,433,405
Contractual Services	256,215	294,647
Materials & Supplies	180,200	207,230
Equipment	23,300	26,795
Building & Landscaping	108,500	124,775
Insurance	193,140	222,111
Employment Expenses	464,000	533,600
Utilities	50,700	58,305
Miscellaneous	175,724	202,083
Total amount Budgeted-Corporate Fund	<hr/> 2,698,218	
Total amount Appropriated-Corporate Fund		3,102,951

II. The amount Budgeted and Appropriated for Recreation Purposes:

	<u>Budget</u>	<u>Appropriation</u>
Salaries & Wages	\$ 2,807,762	\$ 3,228,926
Contractual Services	1,695,735	1,950,095
Materials & Supplies	659,006	757,856
Equipment	38,000	43,700
Building & Landscaping	12,675	14,576
Employment Expenses	569,200	654,580
Utilities	548,150	630,373
Miscellaneous	2,449,278	2,816,670
Total amount Budgeted-Recreation Fund	8,779,806	
Total amount Appropriated-Recreation Fund		10,096,776

III. The amount Budgeted and Appropriated for Bond and Interest Expense:

	<u>Budget</u>	<u>Appropriation</u>
Principal, Interest, Registrar Fees	\$ 1,157,950	\$ 1,331,643
Total amount Budgeted-Bond and Interest Fund	1,157,950	
Total amount Appropriated-Bond and Interest Fund		1,331,643

IV. The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:

	<u>Budget</u>	<u>Appropriation</u>
Special Recreation Programs for the Disabled W.D.S.R.A. Contribution and Accessibility Improvements	\$ 917,174	\$ 1,054,750
Total amount Budgeted-Special Rec. Fund	917,174	
Total amount Appropriated-Special Rec. Fund		1,054,750

V. The amount Budgeted and Appropriated for Asset Replacement Fund Expense:

	<u>Budget</u>	<u>Appropriation</u>
Equipment	\$ 396,000	\$ 455,400
Miscellaneous	800,000	920,000
Total amount Budgeted Asset Replacement Fund	1,196,000	
Total amount Appropriated Asset Replacement Fund		1,375,400

VI. The amount Budgeted and Appropriated for Capital Projects Fund Expense:	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	\$ 3,323,600	\$ 3,822,140
Miscellaneous	106,439	122,405
Total amount Budgeted Capital Improvement Fund	3,430,039	
Total amount Appropriated Capital Improvement Fund		3,944,545
VII The amount Budgeted and Appropriated for Cash in Lieu of Land Fund Expense:	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	\$ 155,000	\$ 178,250
Total amount Budgeted Capital Improvement. Fund	155,000	
Total amount Appropriated Capital Improvement. Fund		178,250
<u>SUMMARY</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
Corporate Fund	\$ 2,698,218	\$ 3,102,951
Recreation Fund	8,779,806	10,096,776
Bond and Interest Fund	1,157,950	1,331,643
Special Recreation Fund	917,174	1,054,750
Asset Replacement Fund	1,196,000	1,375,400
Capital Projects Fund	3,430,039	3,944,545
Cash in Lieu of Land	155,000	178,250
Total Estimated Expenditures	\$ 18,334,187	\$ 21,084,315

As part of the annual budget and appropriations, it is stated:

- | | |
|---|---------------|
| (a) That the estimated funds on hand at the beginning of the fiscal year are: | \$ 5,855,822 |
| (b) That the estimated cash expected to be received during the fiscal year from all sources is: | \$ 18,045,183 |
| (c) That the estimated expenditures contemplated for the fiscal year are: | \$ 21,084,315 |
| (d) That the estimated GROSS cash expected to be on hand at the end of the fiscal year is: | \$ 2,816,690 |
| Less \$200,000 Working Cash Fund established per law | \$ (200,000) |
| Estimated NET cash to be on hand at the end of the fiscal year is: | \$ 2,616,690 |
| (e) That the estimated amount of taxes, including Personal Property Replacement Tax and prior year taxes, to be received by the Glen Ellyn Park District during the fiscal year is: | \$ 5,280,950 |

Section 3.

That all unexpended balances of any item or items or any general appropriations made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriations and for the same general purpose of any like appropriations for this ordinance.

Section 4.

That all unexpended balances from annual appropriations of previous years are hereby re-appropriated.

**Certificate of Estimate of
Revenues for Fiscal Year 2019**

**CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE
FOR THE GLEN ELLYN PARK DISTRICT, DU PAGE COUNTY, ILLINOIS**

I, Alex Durham, do hereby certify as follows:

1. I am the **CHIEF FISCAL OFFICER** of the Glen Ellyn Park District, DuPage County, Illinois.

2. I estimate the revenue, by source, of said district for the fiscal year beginning January 1, 2018 and ending December 31, 2018 to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Tax Receipts	\$ 5,280,950
Interest	\$ 71,500
Fees & Miscellaneous Sources	\$ 10,069,733
Bond Proceeds	\$ 2,623,000
Grant Proceeds	\$ -

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said park district this 4th day of December, 2018.

Treasurer and Chief Fiscal Officer
Glen Ellyn Park District

(SEAL)

STATE OF ILLINOIS)

)

COUNTY OF DU PAGE)

I, Kimberly Dikker, do hereby certify that I am the duly qualified Secretary of the Glen Ellyn Park District, in the County of State aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Park Commissioners of said park district. I do further certify that the attached and foregoing is a full, true and correct copy of the Combined Annual Budget and Appropriation Ordinance of the Glen Ellyn Park District, DuPage County, Illinois, for the Fiscal Year Beginning January 1, 2019 and Ending December 31, 2019, as adopted by said Board of Park Commissioners at its properly convened meeting held on the 4th day of December, 2018, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Glen Ellyn Park District, at Glen Ellyn, Illinois, on this 4th day of December, 2018.

Secretary, Glen Ellyn Park District

(SEAL)



MEMO

November 29, 2018

TO: Park District Board of Commissioners
FROM: Dan Hopkins, Superintendent of Parks & Planning
CC: Dave Harris, Executive Director
RE: Payout Request #2 – Chicagoland Paving

Attached is the payout request #2 for the Ackerman & Churchill Park Parking Lot & Maintenance Drive Improvements in the amount of \$161,097.00. This is the second payout request from Chicagoland Paving Contractors, Inc., who is the general contractor for the project. To date, the ASFC parking lot and Ackerman Drive improvements have been completed. The Churchill Park portion of the project has been halted due to unfavorable weather conditions, but staff is hopeful that the weather will cooperate, and this portion of the project will be completed before the onset of winter.

Staff, along with the consulting engineer conducted a full inspection of the Ackerman project site and noted errors in the punch list. The items that were noted are relatively minor and they will be addressed in spring 2019. Additionally, a 10% retainage will be held until all errors and irregularities have been remediated. The payout request has been reviewed by the Park District's consulting engineer and they recommend proceeding with the payout request.

Payout Summary:

Full Contract Price	\$487,710.00
Payout Request #1	(\$221,397.00)
Payout Request #2	(\$161,097.00)
Remaining Balance	\$105,216.00 (includes 10% retainage)

Recommendation: The application and certification for Payout Request #2 presented by Chicagoland Paving Contractors, Inc. is complete. Staff recommends Board approval for the payout request.

Motion: I make the motion to approve Payout Request #2 from Chicagoland Paving Contractors, Inc. in the amount of \$161,097.00

CHICAGOLAND PAVING CONTRACTORS, INC.
225 TELSER ROAD
LAKE ZURICH, IL 60047
TEL: 847-550-9681 FAX: 847-550-9684

GLEN ELLYN PARK DISTRICT
ACKERMAN & CHURCHILL PARKS (CPC 18-51)

November 15, 2018

PAY REQUEST #2

Item No.	Item Description	Unit	Quantity	Unit Price	Total Price	To Date Quantity	Total This Payment
1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	30 28	\$ 50.00	\$1,500.00	30-0028	\$1,500.00
2	TEMPORARY FENCE	FOOT	70	\$ 2.50	\$175.00		\$0.00
3	EARTH EXCAVATION, SPECIAL	CUYD	175	\$ 30.00	\$5,250.00		\$0.00
4	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CUYD	950	\$ 25.00	\$23,750.00	686.70	\$17,167.50
5	POROUS GRANULAR EMBANKMENT	CUYD	950	\$ 30.00	\$28,500.00	686.70	\$20,601.00
6	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQYD	4452	\$ 0.75	\$3,339.00	4,000.00	\$3,000.00
7	SEEDING, CLASS 1A, SPECIAL	SQYD	825	\$ 9.50	\$7,837.50	1,190.80	\$11,312.60
8	SUPPLEMENTAL WATERING	UNIT	4	\$ 0.01	\$0.04		\$0.00
9	PERIMETER EROSION BARRIER	FOOT	700	\$ 2.75	\$1,925.00	725.00	\$1,993.75
10	INLET FILTERS	EACH	3 0	\$ 170.00	\$510.00	3-00 0	\$510.00
11	AGGREGATE BASE COURSE, TYPE B, 9"	SQYD	4452	\$ 9.50	\$42,294.00	4,452.00	\$42,294.00
12	BITUMINOUS MATERIAL (PRIME COAT)	POUND	1113	\$ 0.01	\$11.13		\$0.00
13	BITUMINOUS MATERIAL (TACK COAT)	POUND	111	\$ 0.01	\$1.11		\$0.00
14	HOT MIX ASPHALT BINDER COURSE, IL-19, N50	TON	625	\$ 70.00	\$43,750.00	337.34	\$23,613.80
15	HOT MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	375	\$ 85.00	\$31,875.00	337.06	\$28,650.10
16	CONCRETE WHEEL STOPS	EACH	3	\$ 100.00	\$300.00		\$0.00
17	DETECTABLE WARNINGS	SF	225	\$ 36.50	\$8,212.50	214.80	\$7,840.20
18	PAVEMENT REMOVAL	SQYD	5536	\$ 7.50	\$41,520.00	5,536.00	\$41,520.00
19	COMBINATION CURB AND GUTTER REMOVAL	FOOT	1600	\$ 4.00	\$6,400.00	1,594.80	\$6,379.20
20	SIDEWALK REMOVAL	SF	3810	\$ 1.00	\$3,810.00	4,334.70	\$4,334.70
21	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	1555	\$ 21.85	\$33,976.75	1,828.30	\$39,948.36
22	PAINT PAVEMENT MARKING - LETTERS AND SYMBOLS	SF	45	\$ 6.15	\$276.75	138.80	\$853.62
23	PAINT PAVEMENT MARKING - LINE 4"	FOOT	3020	\$ 0.50	\$1,510.00	2,971.10	\$1,485.55
24	PAINT PAVEMENT MARKING - LINE 6"	FOOT	50	\$ 0.55	\$27.50	228.10	\$125.46
25	PAINT PAVEMENT MARKING - LINE 24"	FOOT	50	\$ 3.10	\$155.00	44.60	\$138.26
26	PORTLAND CEMENT CONCRETE SIDEWALK, 5"	SF	3800	\$ 7.05	\$26,790.00	4,375.00	\$30,843.75
27	LIGHT POLE FOUNDATION, 24" DIAMETER	EACH	2	\$ 1,600.00	\$3,200.00	2.00	\$3,200.00
28	REMOVE EXISTING FIXTURE AND INSTALL NEW FIXTURE, LED	EACH	14	\$ 1,300.00	\$18,200.00	14.00	\$18,200.00
29	UNDERGROUND CONDUIT, PVC, 1 1/2" DIAMETER	FOOT	345	\$ 10.40	\$3,588.00	345.00	\$3,588.00
30	UNDERGROUND CONDUIT, PVC, 1" DIAMETER	FOOT	45	\$ 10.25	\$461.25	45.00	\$461.25
31	HANDHOLE COMPOSITE CONCRETE, 12"X18"	EACH	1 0	\$ 405.00	\$405.00	1-00 0	\$405.00
32	ELECTRICAL CABLE IN CONDUIT, 600V (XLP-TY USE) 4-1/C #6, 1/C #8G	EACH	365	\$ 6.50	\$2,372.50	365.00	\$2,372.50
33	RELOCATE EXISTING LIGHT POLE	EACH	2	\$ 640.00	\$1,280.00	2.00	\$1,280.00
34	REMOVE POLE FOUNDATION	EACH	2	\$ 350.00	\$700.00	2.00	\$700.00
35	CONCRETE RIBBON, 12"	FOOT	610	\$ 17.20	\$10,492.00	570.20	\$9,807.44
36	PERMEABLE PAVER PAVEMENT	SF	10820	\$ 4.45	\$48,149.00	10,833.80	\$48,210.41
37	PERFORATED PVC UNDERDRAIN, 6"	FOOT	338	\$ 46.65	\$15,767.70	340.80	\$15,898.32
38	DRAIN BASIN, 12", LIGHT DUTY OPEN GRATE, ADS	EACH	2	\$ 890.00	\$1,780.00	2.00	\$1,780.00

39	CONNECTION TO EXISTING DRAINAGE STRUCTURE	EACH	1	\$ 390.00	\$390.00	1.00	\$390.00
40	NATIVE PLANT PLUGS (OF THE TYPE SPECIFIED)	EACH	912	\$ 7.00	\$6,384.00		\$0.00
41	TOPSOIL, FURNISH AND PLACE, SPECIAL	CUYD	78	\$ 55.00	\$4,290.00	80.90	\$4,449.50
42	CA-7 WAGED AGGREGATE, 12"	SQYD	235	\$ 19.00	\$4,465.00	245.00	\$4,655.00
43	NON-WOVEN GEOTEXTILE FILTER FABRIC	SQYD	577	\$ 1.50	\$865.50	526.00	\$789.00
44	REMOVE AND RELOCATE SIGN	EACH	2	\$ 370.00	\$740.00		\$0.00
45	CONTAMINATED WASTE DISPOSAL	CUYD	18	\$ 35.00	\$630.00		\$0.00
46	CONSTRUCTION LAYOUT AND STAKING	LSUM	1	\$ 2,500.00	\$2,500.00	1.00	\$2,500.00
47	TRAFFIC CONTROL AND PROTECTION	LSUM	1	\$ 11,793.77	\$11,793.77	0.25	\$2,948.44
48	JUNCTION BOX, 12"X18"	EACH	1	\$ 750.00	\$750.00	1.00	\$750.00
ALTERNATE 1							
13	BITUMINOUS MATERIAL (TACK COAT)	POUND	45	\$ 0.01	\$0.45		\$0.00
15	HOT MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	145	\$ 86.00	\$12,470.00		\$0.00
1.1	HOT MIX ASPHALT SURFACE REMOVAL, 1 1/2"	CUYD	1720	\$ 2.85	\$4,902.00	2,621.20	\$7,470.42
23	PAINT PAVEMENT MARKING - LINE 4"	FOOT	35.3	\$ 1.00	\$35.30		\$0.00
24	PAINT PAVEMENT MARKING - LINE 6"	FOOT	670	\$ 0.75	\$502.50		\$0.00
ALTERNATE 2							
5	POROUS GRANULAR EMBANKMENT	CUYD	120	\$ 30.00	\$3,600.00		\$0.00
2.1	AGGREGATE BASE COURSE, TYPE B, 4"	TON	361	\$ 5.00	\$1,805.00		\$0.00
15	HOT MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	41	\$ 80.00	\$3,280.00		\$0.00
18	PAVEMENT REMOVAL	SQYD	361	\$ 12.50	\$4,512.50		\$0.00
2.2	WOVEN GEOTEXTILE FABRIC	SQYD	390	\$ 5.00	\$1,950.00		\$0.00
2.3	DEWATERING	LSUM	1	\$ 1,752.50	\$1,752.50		\$0.00
EXTRA WORK							
	PAVER STRIPING	FT	0	\$ 8.50	\$0.00	1,430.00	\$12,155.00
Original Contract Value					\$487,710.25		\$425,107.12

VALUE OF COMPLETED WORK

	\$426,122.12
LESS 10% RETENTION	(\$42,612.21)
LESS PAYMENTS OF	(\$221,397.61)
NET AMOUNT DUE	\$162,112.30
	\$161,097.30



MEMO

December 4, 2018

TO: Park Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Land Purchase

As reminder, the YMCA approached the Glen Ellyn Park District in spring, 2018 regarding the possible purchase or trade of property near Manor Park. Since that time, the Park Board met on several occasions within executive session as well as three (3) in person meeting(s) between Park District and Y representatives. Throughout the process, the Park Board was unanimous in support of the preservation of open space and the value of available property contiguous to existing park property. After the ongoing discussions and meetings, a consensus of the Park Board agreed in principle to purchase four (4) parcels of property as detailed in the attachment from the B.R. Ryall Y.M.C.A. Following is the outcome of the agreement:

- Agreed upon price for the four (4) parcels is \$475,000.
- Contingent on the Village of Glen Ellyn vacating the Hillcrest Avenue cul de sac that currently divides Manor Park.
- Contingent on property being void of any environmental issues and passing a “Phase I” study.
- Transaction will be completed in full by the end of the first quarter in 2019 should the above requirements be satisfied.
- Acquired property will remain in its current natural condition. The Park District has been maintaining the property for the most part over the years in effort to manage invasive species within the entire area.
- If the property is purchased and Hillcrest Avenue is vacated, in the near future, the Park District will likely remove the existing Hillcrest Avenue cul de sac. The dead-end road currently divides the public space creating a physical barrier as well as allowing vehicle traffic between the park. Once removed, the hard surface will be converted to additional green space creating one undivided Manor Park south of Illinois Street.
- The Park District will explore the possibility of creating a small parallel parking lane along Illinois Street in front of the park to accommodate a few vehicles. This will require Village approval and support.

By purchasing the open space, contiguous to an existing park, the District will improve and expand a current asset while preserving limited green space within the Glen Ellyn Park District. The acquisition of open space is consistent and compatible with the mission of the District:

The Park District's mission is driven to foster diverse, community-based leisure opportunities, through a harmonious blend of quality recreation programs, facilities and open space which will enhance the quality of life into the future.

Recommendation: Staff recommends approving the agreement to purchase the four (4) Y parcels as the property will enhance an existing park while preserving valuable and limited green space within the Glen Ellyn community. The agreement was compiled by Park District counsel and agreed upon by legal representatives of the B.R. Ryall Y.M.C.A. and the Glen Ellyn Park District.

Motion: I make the motion to approve the Real Estate Purchase Agreement with the YMCA in the form and on the terms as presented.

REAL ESTATE SALES CONTRACT

This Real Estate Sales Contract ("Contract") is entered into on _____, 2018 (the "Effective Date") between the GLEN ELLYN PARK DISTRICT, an Illinois municipal corporation ("Purchaser") and YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHWESTERN DUPAGE COUNTY, an Illinois not-for-profit corporation, as Owner of Record ("Seller") of the property commonly known as 4 Vacant Lots on Hillcrest Avenue, Glen Ellyn, Illinois and legally described in **Exhibit A** hereto.

1. **Offer to Purchase.** Purchaser agrees to purchase from Seller at a price of \$475,000.00 on the terms set forth herein, that certain real estate in DuPage County, Illinois, together with any improvements thereon, the legal description of which is attached hereto as **Exhibit A**, which is commonly known as 4 Vacant Lots on Hillcrest Avenue, Glen Ellyn, Illinois (the "Property").

2. **Contingency involving Village of Glen Ellyn.** The Purchaser's offer to purchase the Property is contingent upon the Village of Glen Ellyn vacating, prior to Closing (as defined in Section 4 below), the public right of way known as the Hillcrest cul-de-sac that is adjacent to the Property and the Village conveying fee simple ownership of the vacated cul-de-sac to the Purchaser.

3. **Contingency involving Seller.** The Seller's obligation to sell the Property is contingent upon the Seller obtaining a release, prior to Closing, of the Mortgage, Security Agreement and Assignment of Rents dated April 1, 2004, and recorded April 29, 2004 as Document R2004-111747 related to the Seller's existing bond financing that encumbers the Property.

4. Conditions on Conveyance. Seller agrees to sell and Purchaser agrees to buy the Property described above, at the price and terms set forth herein, and Seller agrees to convey or cause to be conveyed to Purchaser or its nominee, title thereto by a Special Warranty Deed in a form acceptable to the County Recorder, subject only to: a) covenants, conditions and restrictions of record reasonably acceptable to the Purchaser; b) public and utility easements and roads and highways, if any; c) special taxes or easements for improvements not yet completed; d) installments not due at the date hereof of any special tax or easement for improvements heretofore completed; and e) general taxes for the year 2018 and subsequent years, including taxes which may accrue by reason of new or additional improvements to the Property.

5. Closing. The closing or settlement (“Closing”) of the transaction contemplated by this Contract shall be held at the office of Seller’s designated Chicago Title Insurance Company office in Lisle, Illinois office (the “Title Company”) during regular business hours at a time that is mutually agreeable to Purchaser and Seller but not later than thirty (30) days from formal action of the Village of Glen Ellyn to vacate and convey the Hillcrest cul-de-sac to the District.

6. Title. Seller shall cooperate with Purchaser in arranging, at Purchaser’s expense, title insurance from the Title Company and the preparation and execution of the documents necessary to close the transaction. The title commitment shall be conclusive evidence of good title as shown therein as to all matters insured by the policy, subject only to the exceptions stated therein. Seller also shall furnish Purchaser with an affidavit of title in customary form

covering the date of Closing and showing title in Seller subject only to the exceptions permitted herein.

If the title commitment discloses unacceptable exceptions, Purchaser shall give notice of same to Seller and Seller shall have twenty-one (21) days from the date of notice of the objectionable exception to have such exceptions removed from the commitment or to have the title insurer commit to insure against loss or damage that may be occasioned by such exceptions. If Seller fails to have the exceptions removed, or in the alternative, to obtain the commitment for title insurance specified above as to such exceptions within the specified time, Purchaser may within ten (10) business days thereafter either terminate this Contract or elect to take title as it then is. If Purchaser does not so elect, then any such exceptions shall be deemed permitted exceptions.

7. Representations. Pursuant to the provisions of this Contract, Seller hereby represents for the benefit of Purchaser, that:

a) Seller has no actual knowledge, nor has Seller received any notice, of any actual or pending litigation or proceeding by third parties against Seller or the Property which may affect the Property.

b) Seller, to its actual knowledge, has not received, prior to or at the date of this Contract, from any governmental authority, any notice of zoning, building, environmental protection, safety, fire or health code violations in respect to the Property that has not been corrected by Seller prior to the date of this Contract. No notice has been received, at or prior to the date of this Contract, from any insurance company which has issued a policy with respect to any portion of the Property or from

any board of fire underwriters (or other body exercising similar functions) requesting the performance of any repairs, alteration or other work on the Property which has not been complied with by Seller. Seller shall, from and after the date of this Contract, give promptly to Purchaser notice of receipt by Seller, together with a copy thereof, of any such notices from governmental authority or any such notice from insurance companies or board of fire underwriters (or other bodies exercising similar functions).

c) There are no written or oral leases, licenses or tenancies affecting the Property nor are there any contracts, easements, rights, privileges or options affecting the Property other than as disclosed to Purchaser in writing.

d) To Seller's actual knowledge, the Property is not now, and at Closing will not be, in violation of any environmental protection law, regulation rule, ordinance statute order, or governmental direction relating to environmental conditions or hazardous substances.

e) To Seller's actual knowledge, there has never been any dumping, treatment, burial, handling, incineration, storing, depositing or spreading of garbage, trash, dirt, soil, ash, rubbish, debris, materials, waste, or any other tangible item or thing of any kind or nature, on or before the date of Closing at the Property including, but not limited to, radioactive materials, pesticides, untreated sewage, hazardous waste, special waste, septic tank plumbing, explosives, industrial process sludge or any other materials constituting a governmentally regulated hazard, peril or threat to the health of persons or other animals or to property (regardless of whether or not such material is not now

or heretofore has not been viewed as hazardous) or any violation of any environmental protection law arising from any event occurring prior to Closing.

7. Further Covenants. Seller further covenants for the benefit of and agrees with Purchaser that where representations refer to Seller's knowledge, the knowledge is limited to the knowledge of Tammy Lemke, CEO, upon reasonable investigation and inquiry regarding the subject matter of Seller's representations and warranties, provided that Tammy Lemke is CEO at the time of Closing. All of the representations contained in this Agreement shall survive the Closing for a period of six (6) months from the date of Closing.

AS A MATERIAL PART OF THE CONSIDERATION FOR THIS CONTRACT, AND THE SELLER'S PERFORMANCE OF ITS OBLIGATIONS HEREUNDER, AND EXCEPT FOR THE SELLER'S REPRESENTATIONS SET FORTH IN THIS SECTION 7, PURCHASER ACKNOWLEDGES THAT IT IS PURCHASING THE PROPERTY, AND ACCEPTING TITLE AND POSSESSION THEREOF, ON AN "AS IS" AND "WHERE IS" BASIS, WITH ALL FAULTS, AND SUBJECT TO NO OTHER REPRESENTATIONS OR WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, INCLUDING HABITABILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, DESIGN, CONDITION, OR QUALITY, ABSENCE OR PRESENCE OF HAZARDOUS SUBSTANCES, ABSENCE OR PRESENCE OF WETLANDS OR FLOOD PLAINS, ABSENCE OR PRESENCE OF DEFECTS OR OTHER FAULTS, FLOODING AND/OR COMPLIANCE WITH ANY APPLICABLE LAWS OR ENVIRONMENTAL LAWS. PURCHASER FURTHER ACKNOWLEDGES THAT IT IS RELYING SOLELY ON ITS OWN INVESTIGATIONS IN RESPECT OF THE PROPERTY CONCERNING THE CONDITION, ENVIRONMENTAL OR OTHERWISE, OF THE PROPERTY. Accordingly, Purchaser's obligation to purchase the Property is contingent upon the

condition of the Property, as set forth in the Phase 1 investigation, is reasonably acceptable to the Purchaser based upon the intended use of the Property as a public park.

8. Covenants. Seller covenants for the benefit of and agrees with Purchaser that pending Closing, Seller shall not enter into any new leases or agreements or modify any existing lease or agreement or otherwise engage in or permit any activity affecting or damaging the Property without the prior written consent of the Purchaser.

9. Survey. Prior to Closing, Seller shall deliver, at its expense, to Purchaser a plat of survey prepared by a licensed surveyor in the State of Illinois depicting the Property, recorded easements and building set backs, and all improvements thereto.

10. Prorations. Rents, premiums under assignable insurance policies, water and other utility charges, fuels, prepaid service contracts, general taxes, accrued interest on mortgage indebtedness, if any, and other similar items shall be adjusted ratably as of the date of Closing. There shall be no real estate tax proration at Closing as the Property and Seller are exempt from the payment of real estate taxes.

Seller shall pay the amount of any transfer tax, if any, imposed by State law on the transfer of title, and shall furnish a completed Real Estate Transfer Declaration in the form required pursuant to the Real Estate Transfer Tax Act of the State of Illinois and shall furnish any declaration signed by the Seller or the Seller's agent or meet other requirements as established by local ordinance with regard to a transfer or transaction tax.

11. Brokers. Seller and Purchaser represent that no broker has been involved in the formation of this Contract.

12. Default. If either Party fails or refuses to convey the Property in accordance with the terms of this Contract, then the other Party may sue for specific performance of this Contract together with reasonable attorneys' fees.

13. Escrow Closing. This sale shall be closed through an escrow as mutually decided upon by the parties with such special provisions inserted in the escrow agreement as may be required to conform with this Contract. Upon the creation of such an escrow, anything herein to the contrary notwithstanding, payment of the purchase price and delivery of the deed shall be made through the escrow. The cost of the escrow shall be paid equally by the parties hereto.

14. Time of Essence. Time is of the essence of this Contract. In the computation of any period of time provided for in this Contract or by law, the day of the act or event from which the period of time runs shall be excluded, and the last day of such period shall be included, unless it is not a Business Day, in which case it shall run to the next day which is Business Day. For the purpose of this Contract, the term "Business Day" means any day other than (A) Saturday, (B) Sunday, or (C) any other day when federally insured banks in Chicago, Illinois are not required or authorized to be closed.

15. Notices. Each notice provided for under this Contract shall comply with the requirements of this paragraph. Each notice shall be via facsimile, in writing, and shall also be sent by (i) depositing it with the U.S. Postal Service via certified or registered mail, return receipt requested, with adequate postage prepaid, or (ii) via messenger or other courier properly addressed, or (iii) by overnight express delivery service. Each notice shall be effective upon being transmitted by fax and either deposited in the mail or delivered to courier or

overnight service, but the time period in which a response from any notice must be given or any action taken with respect thereto shall commence to run from the date of receipt of the notice by the addressee thereof, as evidenced by confirmation of the fax transmission or the return receipt or other written acknowledgment of delivery. The addresses are as follows:

Notice to Seller:

B. R. Ryall YMCA of Northwestern DuPage County
Attention: Chief Executive Officer
49 Deicke Dr.
Glen Ellyn, IL 60137
Phone: 630.547.2004

with a copy to:

Jodi L. Henninger
Clingen Callow & McLean LLC
2300 Cabot Drive, Suite 500
Lisle, Illinois 60532
Phone: 630-871-8550
Fax: (630) 871-9869
Email: Henninger@ccmlawyer.com

Notice to Purchaser:

Glen Ellyn Park District
Attention: Executive Director
185 Spring Avenue
Glen Ellyn, IL 60137

with a copy to:

Ancel, Glink
140 South Dearborn Street, Sixth Floor
Chicago, Illinois 60603
Attention: Derke Price
Phone: (312) 782-7606
Facsimile: (312) 782-0943
Email: dprice@ancelglink.com

16. RESPA Disclosures. Purchaser and Seller hereby agree to make all disclosures and do all things necessary to comply with the applicable provisions of the Real Estate Settlement Procedures Act of 1974. In the event that either party shall fail to make appropriate disclosure when asked, such failure shall be considered a breach on the part of said party.

17. Withholding. Seller represents that it is not a “foreign person” as defined in Section 1445 of the Internal Revenue Code and is therefore exempt from the withholding requirements of said section. Seller will furnish Purchaser at Closing the Exemption Certification set forth in said section.

18. Exhibits. The exhibits referred to herein and attached to this Contract are incorporated herein by reference.

19. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least one counterpart even though no one counterpart contains the signatures of all the parties.

20. Governing Law. This Agreement shall be governed in all respects by the internal laws of the State of Illinois without regard to the laws regarding conflicts of laws.

[SIGNATURE PAGE FOLLOWS]

The parties executing this document on behalf of the parties do so only in their official capacity and shall incur no personal obligation or liability.

PURCHASER:

GLEN ELLYN PARK DISTRICT

President

ATTEST:

Secretary

SELLER:

YOUNG MEN'S CHRISTIAN ASSOCIATION OF
NORTHWESTERN DUPAGE COUNTY, an Illinois not-
for-profit corporation

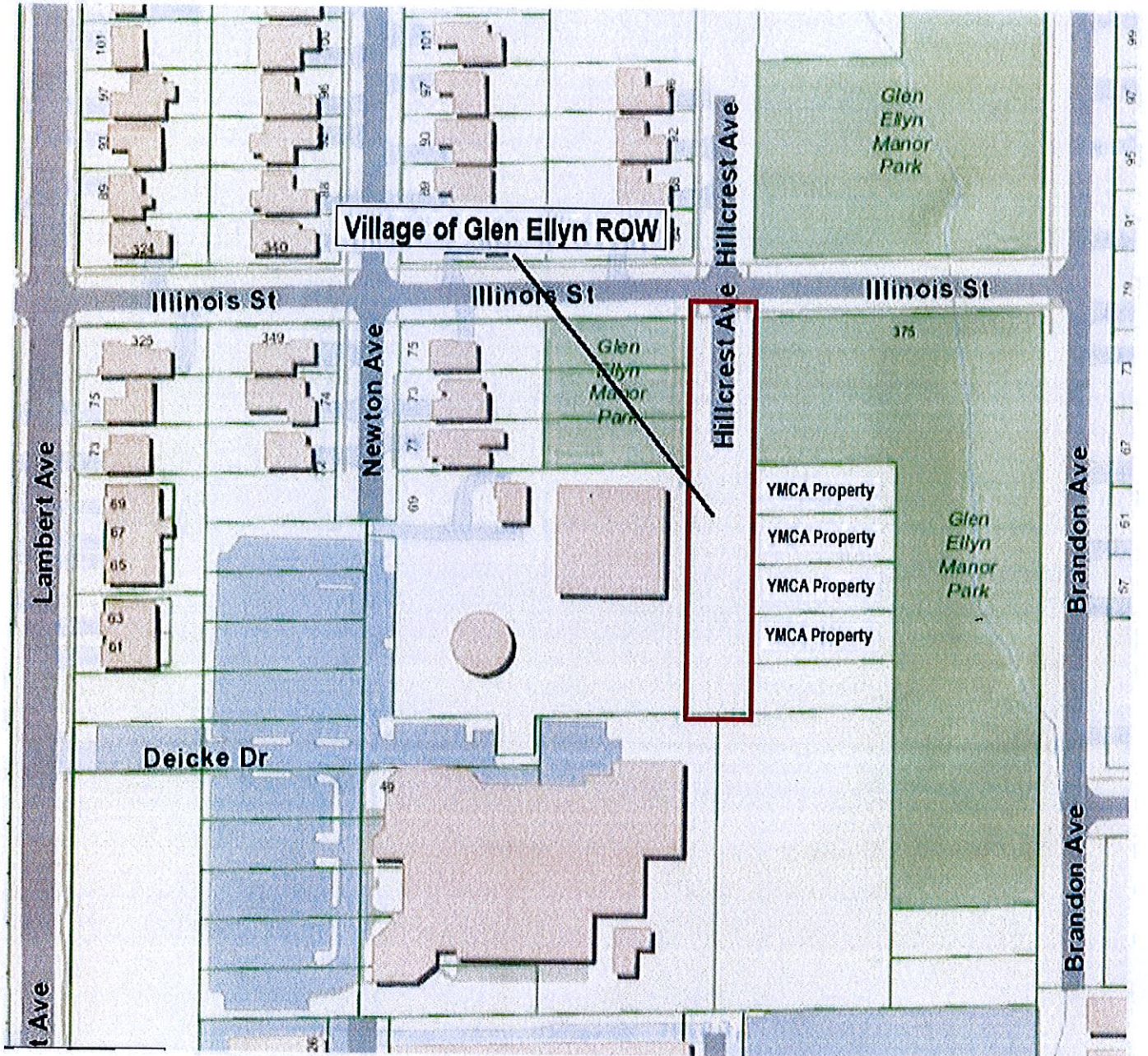
For Owner of Record

EXHIBIT A
LEGAL DESCRIPTION

LOTS 36, 37, 38 AND 39 IN BLOCK 11 IN GLEN ELLYN MANOR, A SUBDIVISION OF THE SOUTHEAST QUARTER (EXCEPT THE WEST 13.15 CHAINS THEREOF) IN SECTION 15, TOWNSHIP39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 16, 1922, AS DOCUMENT NO. 153289, IN DUPAGE COUNTY, ILLINOIS.

ADDRESS: 4 VACANT LOTS ON HILLCREST AVE., GLEN ELLYN, IL

PINS: 05-15-422-004-0000; 05-15-422-005-0000; 05-15-422-006-0000; 05-15-422-007-0000





MEMO

December 4 , 2018

TO: Park District Board of Commissioners
FROM: Rob Weber, President
C.c.: Dave Harris, Executive Director
RE: Executive Director Contract

Executive Director Harris' previous contract is due to expire December 31, 2018. In anticipation, the Park Board of Commissioners met on several occasions the past few months to discuss renewal and extension of the agreement. The proposed contract was then presented to Director Harris and agreed upon. The agreement has since been reviewed and revised by Park District counsel and is included.

Recommendation: It is the recommendation that the Park Board enter into a three-year agreement with Dave Harris which will continue his employment as the Executive Director of the Glen Ellyn Park District.

Motion: I make the motion to approve the attached resolution and contract as presented between Dave Harris and the Glen Ellyn Park District.

**RESOLUTION 18-04
GLEN ELLYN PARK DISTRICT**

A Resolution Approving and Employment Agreement with David Harris

WHEREAS, the Glen Ellyn Park District currently employs David Harris as its Executive Director pursuant to the terms of a written contract that extends by its terms into 2019; and

WHEREAS, as a consequence of the performance of David Harris as Executive Director, the Park District desires to enter into a new contract prior to the end of 2018 with Harris and the parties have negotiated the same in the form attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT that the attached Employment Agreement with David Harris is approved as of the date of passage.

PASSED this ___ day of _____, 2018

AYES: ___ NAYS: ___ ABSENT: ___ PASS: ___

GLEN ELLYN PARK DISTRICT

President

ATTEST:

Secretary

**EMPLOYMENT AGREEMENT BETWEEN
THE GLEN ELLYN PARK DISTRICT
AND DAVID HARRIS**

This agreement is made and entered into as of this _____ day of _____, 2018 by and between the Glen Ellyn Park District, DuPage, Illinois ("the District"), and David Harris, DuPage County, Illinois ("HARRIS") and effective January 1, 2019. The District and HARRIS are hereinafter sometimes jointly referred to as the "parties." In consideration of the mutual promises hereinafter contained and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Term of Employment

1. On its effective date, the District hereby employs HARRIS as the Executive Director of the District, and HARRIS hereby accepts employment with the District as its Executive Director, commencing on the effective date of this Agreement and, subject to all of the terms and conditions contained in this Agreement, HARRIS's employment and this Agreement shall continue until December 31, 2021, unless sooner renewed or terminated in accordance with this Agreement.

Renewal of Contract

2. The parties may renew this Contract at such time as they shall mutually agree. If the District chooses not to renew or extend this Contract, it shall notify HARRIS in writing of the District's decision not to renew or extend this Contract by July 1, 2021. In the event that the District so notifies HARRIS in writing that the District has not decided to renew the Contract, this Contract will then lapse at the end of its term. After July 1, 2021, the District may still serve a notice of non-renewal and this Contract shall then be extended so as to terminate 6 months after the date of delivery of said notice to HARRIS.

Executive Director's Duties

3. a. Responsibilities.

As Executive Director, HARRIS will be the District's chief administrative and executive officer having all of the responsibilities, duties, powers and authority normally associated with that position in the State of Illinois, including but not limited those described in Exhibit A, which is attached to and made part of this Agreement, as well as the duly adopted Ordinances and Policies of the Park District. HARRIS shall be responsible for directing all operations of the District as authorized by and in accordance with the directions of the District's Board of Park Commissioners ("the Board").

- b. Communication.

HARRIS shall report to and communicate with the entire Board of Commissioners, Where circumstances are such that obtaining corporate direction is impractical, HARRIS shall communicate with and seek advice and direction from the President of the Board, or her or his designee, and then give a full report as soon as is reasonably practical, to the entire Board.

c. Confidential Information.

HARRIS shall not disclose or appropriate Confidential Information, whether for his own use or the unauthorized use of others. "Confidential Information" means any and all information (including but not limited to media, records, or documents) disclosed to or coming into HARRIS's possession or known to HARRIS as a consequence of or through his employment, that is not generally known by others not the employees, agents, contractors, managers, officials or Commissioners of the District.

Compensation

As compensation for services rendered under this Agreement, HARRIS shall be entitled to receive from the District:

- a. Base Salary: A base salary at the rate of \$141,898.65 per year payable in accordance with the District's usual and customary payroll practices, less applicable withholding for taxes and other deductions required by law or court order or requested in writing by HARRIS. At no time during the term of this Agreement may HARRIS's salary be reduced to a rate below the base salary rate. HARRIS will be eligible to receive merit rate increases or annual bonuses each year based upon his job performance as determined in the sole discretion of the Board.
- b. Annual Increase in Base Salary: Each year commencing on January 1, 2020 and thereafter, HARRIS's base salary shall be increased by 3.0% or the immediately preceding CPI (as determined by the State of Illinois for purposes of calculation of the annual increase in funds available under the Property Tax Extension Law Limit), whichever is greater.
- c. Merit Bonuses: HARRIS may be eligible to receive merit-based bonuses each year based upon his job performance, and the District's financial condition, as determined by reference to the duties described in Exhibit A and HARRIS's achievement of certain performance targets, goals and objectives. Within the first sixty (60) days of the first year of this Agreement, the Board shall establish general performance targets and/or goals and objectives to be achieved by HARRIS by the end of the contract year. Thereafter, the Board shall establish and deliver, prior to December 15, the general performance targets and/or goals and objectives for the following year. The determination of HARRIS's job performance for purposes of merit bonuses shall be measured in part on HARRIS's achievement of these performance targets and goals and objectives and subject to the District's own assessment of its financial condition and other staff salary increases.
- d. Expense Reimbursement: The District shall reimburse HARRIS for reasonable and customary expenses while performing services on behalf of the District upon presentation to the District of the usual and customary proof of such expenditures within internal policies.

Benefits

5, a. Insurance:

HARRIS shall be entitled to participate, on the same terms and conditions as apply to District employees generally, in any qualified pension plan, medical or dental insurance plan, group life insurance plan, disability plan, or any other employee benefit plan which is presently existing or which may be established in the future by the District. Such right to participation shall be in accordance with the terms and conditions of the particular plans in force and effect at the time and in accordance with federal and state law pertaining to the subject matter thereof.

b. Vacation:

HARRIS shall be entitled to 20 days paid vacation in accordance with the District's personnel policies. Accrual and carry-over of vacation time shall be as per the District's personnel policies. HARRIS will schedule his vacation days when it is least disruptive to the District and will notify the Board President in advance of his scheduled vacation days.

c. Automobile:

The District will pay HARRIS a monthly automobile allowance in the amount of Five Hundred dollars (\$500.00) in lieu of any other expense reimbursement related to HARRIS's use of his personal vehicle for District business, and in lieu of providing HARRIS with an automobile provided to him by the District. HARRIS shall be responsible for paying for liability, property damage and comprehensive insurance and for the purchase, operation, maintenance, repair and regular replacement of any automobile he uses for District business.

d. Other Benefits and Benefit Plans:

HARRIS shall be entitled to receive all other benefits and participate in all other benefit plans provided generally to all full-time employees of the District on the same terms as other full-time senior management employees of the District.

Cell Phone and Technological Devices

The District shall provide HARRIS a cell phone and other portable information technology hardware as the Board may approve for the purpose of business communications, text messaging and, e-mails in accordance with the District's policies for such devices and technology, as said policy exists at the time of execution and may be amended from time to time.

The District shall provide HARRIS with complementary family membership at the District's facilities and complementary participation for HARRIS and his

immediate family in the District's programs, subject to and in accordance with all other District policies.

Professional Development

6. HARRIS may avail himself of continuing education opportunities and participate in professional and community service organizations in order to further develop his expertise, acquire new skills and ideas, and establish a community presence, which will assist him in successfully carrying out his duties as the Executive Director. Accordingly, subject to prior Board authorization and approval in the budget, the District will provide payment of reasonable reimbursement for transportation, lodging, meals and registration fees for the following activities upon presentation of the usual and customary proof of such expenditures:
 - a. HARRIS' s attendance at the National Park and Recreation Association National Congress and the Illinois Park and Recreation Association State Conference in order to maintain his national and state professional certifications;
 - b. HARRIS's enrollment in and attendance at such workshops, seminars and meetings where the knowledge he obtains will benefit the District;
 - c. HARRIS's membership in professional and service organizations.

Termination of Employment

5. a. Termination for Just Cause.

The District may terminate HARRIS's employment for just cause. As used in this Agreement, just cause shall include, but is not limited to, any one or more of the following:

- Conviction of a felony under State or Federal Law, or conviction of a misdemeanor involving moral turpitude or official misconduct defined under State Law.
- Violating any ordinance, regulation, order, policy or rule of the District, or failing to obey any lawful direction given to him by the District's Board of Park Commissioners when such violation or failure to obey amounts to insubordination or serious breach of discipline that may reasonably be expected to result in lower morale in the organization or to result in loss, inconvenience, or injury to the District or the public.
- Deliberately and improperly using, destroying or damaging District, public or employee property.
- Falsifying personnel or other District records, including employment applications, accident records, work records, purchase orders, time sheets, or any other report, record or application required in connection with ones employment.
- Providing information to the Board of Park Commissioners that HARRIS knows to be false or misleading.

- Intentionally furnishing false information to the District in relation to District records or a request for leave.
- Making false claims or misrepresentations in an attempt to obtain accident benefits, worker's compensation, or unemployment insurance benefits.
- Possessing or using firearms, explosives or weapons on District property without prior authorization or in violation of State law or District policy.
- Stealing District or employee property.
- Unlawful, immoral, indecent or otherwise clearly inappropriate conduct or behavior, either on or off the job, which is of such a nature that a reasonable person would conclude that it would have the effect of materially adversely affecting HARRIS' s ability to perform the essential functions of his position, or his relationship with fellow workers, or his or the District's reputation or good will in the community.
- Taking for personal use a fee, gift or other thing of value in the course of his duties or in connection with performing such duties, if unlawful under the State Officials and Employees Ethics Act, or, if not unlawful, without reporting its receipt to the President of the Park Board.
- Using, possessing or selling illegal drugs and/or illegal controlled substances.
- Reporting to work or being on District property while legally intoxicated by alcoholic beverages or under the influence of illegal drugs and/or illegal controlled substances.
- The persistent failure to properly perform the essential responsibilities and duties of his position despite notice from the Park Board of such deficiencies and a reasonable opportunity to correct same.
- Failing to return from an authorized leave of absence on the scheduled return date without prior notice to and approval from the Park Board or for other valid reason authorized by law.
- Violating the District's Political Activity Policy contained in its Personnel Policy Handbook.
- Violating the District's Equal Opportunity or Sexual Harassment Policies as set forth in the Personnel Policy Handbook.
- Death or any disability that prevents HARRIS from performing the essential functions of his job with reasonable accommodation following the expiration of any disability leave, or any other applicable leave, required or permitted to be given to District employees under the District's Personnel Policy Handbook or under applicable law.

Notwithstanding the foregoing, except for termination as the result of a conviction of a felony under State or Federal Law, conviction of a misdemeanor involving moral turpitude or official misconduct defined under State Law, death, (but not disability that prevents HARRIS from performing the essential functions of his job with reasonable accommodation following the expiration of any disability leave required to be given to District employees under the District's Personnel Policy Handbook or under applicable law), the Park Board shall not terminate the employment of HARRIS without having first given him a written statement of the reasons for the termination of his employment and affording him a reasonable opportunity to respond in writing, or in person at a closed session of the Park Board, to the reasons given for the termination of his employment.

HARRIS will have no right of appeal from any such termination, but reserves all other rights and remedies available to him under law not inconsistent with the terms of this Agreement.

b. Resignation.

HARRIS may terminate his employment with the District upon not less than ninety (90) days' prior written notice. In such event, unless the Park Board agrees to waive the ninety (90) day notice requirement, or unless otherwise determined by the Park Board, he will continue to render his services in accordance with this Agreement and receive his normal compensation until the date of his cessation of employment.

c. Payment on Termination.

Upon termination of HARRIS's employment pursuant to any subparagraph of this Paragraph 7, the District shall pay HARRIS for all earned and accrued but unused and unpaid vacation days to which he is entitled by State law or District policy and all other or additional amounts to which any other full time employee of the District would generally be entitled upon termination of employment by State law or District policy, on terms no less favorable than those provided to such employees. Such payments shall be made within the time required by law.

d. Severance for Termination without cause.

The District may terminate HARRIS's employment without cause and without prior notice effective at any time during the term of this Agreement, provided that, in the event of such termination the District shall pay HARRIS the equivalent of six (6) months of the salary for which Subparagraph 4(a) of this Agreement provides. HARRIS shall have no right of appeal from any such termination. HARRIS's right to receive the six (6) months of salary as severance is conditioned upon HARRIS's execution of a severance agreement and complete release of any possible claims against the District, in such form as the District shall reasonably require. HARRIS shall not be entitled to receive severance pay if he is terminated for just cause as defined in Subparagraph 7(a) of this Agreement or if he resigns or otherwise initiates the termination of his employment relationship with the Park District, or if this Agreement expires and is not renewed in accordance with Paragraph 2 of this Agreement.

Evaluation

8. a. The Board shall review and evaluate HARRIS's annual performance and salary not less than once a year, and ideally, in November of each year, but in no event later than December 15th of each year.
- b. HARRIS shall provide to the Board a written self-evaluation of his own performance each year by October 31, which shall include without limitation a review of his previous year's performance targets and goals and objectives and his

performance targets and goals and objectives for the upcoming year. HARRIS shall also notify the Board President by October 31st of each year of the Board's obligation to evaluate HARRIS by December 15th.

- c. The Board and/or the President of the Board will conduct an evaluation meeting with HARRIS during which the President and/or the Board and HARRIS will review and discuss his self-assessment and his job performance, and determine whether previously established performance targets and goals and objectives have been met. HARRIS may provide a written response to his evaluation which will be made a part of his personnel file. HARRIS and the Board may also establish new performance targets and/or goals and objectives for the next review period, The Board may also conduct periodic reviews of HARRIS's performance, which may be used to determine his continuation in his position.
- d. The failure of the Park Board to meet the timelines established in this Paragraph 8 shall not constitute a breach of this Agreement.

Miscellaneous

- 9. Assignment. The parties agree that this Agreement is personal to the District and HARRIS and cannot be assigned by either party without the prior written consent of the other.
- 10. Amendment and Waiver. This writing represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings either oral or written of the parties; it may not be altered or amended except by a subsequent agreement in writing signed by both parties. The District and HARRIS agree that the failure to enforce any provision or obligation under this Agreement shall not constitute a waiver thereof or serve as a bar to the subsequent enforcement of such provision or obligation or any other provision or obligation under this Agreement.
- 11. Severability. If any provision of this Agreement is held invalid by any court of law, or shall be or become illegal or unenforceable in whole or in part for any reason, such provision shall be deemed eliminated from this Agreement or shall be so modified. The invalidity of any provision of this Agreement shall not affect the force and effect of the remaining provisions.
- 12. Notices and Written Consents. Any notice or written consent required to be given under this Agreement shall be deemed properly given if in writing and delivered by hand or sent by registered or certified mail, return receipt requested if to HARRIS, to his last known residence address and, if to the District, to the address of the District's principal administrative office, to the attention of the President of the Board of Park Commissioners. Notice shall be considered communicated, and consent shall be considered given, as of the date it is actually received in the case of personal delivery, and five business days after mailing in the case of delivery by registered or certified mail.

13. Binding Effect. This Agreement shall be deemed binding on any successor members of the Board or their agents, for the purposes stated herein.
14. Construction. The headings and paragraph numbers in this Agreement are for convenience only. They form no part of this Agreement and shall not affect interpretation.
15. Waiver. The waiver by either Party of a breach or violation of any provision of this Agreement shall not operate or be construed as a waiver or any subsequent breach or violation thereof.
16. Entire Agreement. This writing represents the entire agreement and understanding of the Parties with respect to the subject matter hereof; it may not be altered or amended except by a subsequent agreement in writing signed by both Parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

GLEN ELLYN PARK DISTRICT

DAVID HARRIS

By: _____
President
Board of Park Commissioners

By: _____
David Harris

EXHIBIT A
EXECUTIVE DIRECTOR DUTIES

W. Powers and Duties of the Executive Director

A. During the term of this Agreement, Employee shall at all times faithfully and to the best of his ability, skill and talents perform the duties that may at any time be required of and from him. Employee shall perform the following duties, subject to the approval of the Board:

1. To plan and cause to be provided the leisure programs and required facilities necessary to provide for the park and recreational needs of the District;
2. To keep the Board informed of progress and problems in the District;
3. To develop and recommend District operational policies for consideration and action by the Board; to advise the Board on policy matters as requested; to put into effect and administer Board-approved policies;
4. To provide professional leadership in the District; to study, keep informed of, and stimulate interest of the staff in new developments in park and recreation thought and practice through visits to other communities, attendance at educational conferences and encouragement of park and recreation innovation and exploration by the staff;
5. To supervise the general operations and business affairs of the District;
6. To direct the administrative operations of all District divisions, programs, and services; to supervise administrative operations relative to personnel, fiscal, capital developments, public relations and other business functions;
7. To administer all policies, rules, and regulations enacted by the Board and to develop enabling procedures to ensure their timely and efficient implementation;
8. To assign and direct research and special studies on issues impacting matters of policy, fiscal concern, planning, and/or development; to apprise the Board of findings and to make subsequent recommendations;
9. To attend all meetings of the Board except for meetings held during the Employee's vacation or other approved absence, to respond to Board inquiries regarding policy execution, personnel issues, programs and facilities, and other concerns relating to the efficiency, effectiveness, and development of the District; and advise the Board with respect to the interests and concerns of the District staff;

10. To direct the preparation and submittal of annual budget recommendations for Board consideration; to administer the budget as enacted by the Board in accordance with the Board's requirements and adopted policies; to monitor fiscal activities to ensure compliance with policies and budgetary limitations;
11. With the advice, assistance and counsel of legal counsel to the District, to monitor District conformance with all statutory laws and regulations governing park district programs and operations; to review pertinent legislation and to remain abreast of statutory amendments pertaining to the responsibilities and authorities vested in the park district;
12. To promote park and recreation programs, facilities and services through involvement with professional and civic organizations, public speaking engagements and the maintenance of an effective media liaison;
13. To prepare, or cause to be prepared, requisite records, files and reports of District operations and activities;
14. To represent the District in negotiations and agreements between the District and vendors, school districts, local governmental agencies and State and Federal Governmental agencies;
15. To have responsibility and authority for the hiring and termination of park district employees, consistent with the policies of the District; and
16. To perform other duties as required or assigned to him by the Board which are reasonably within the scope of the duties enumerated. The Employee expressly acknowledges and agrees that the Board may from time to time, in its sole discretion, amend the Employee's duties hereunder. The parties expressly acknowledge and agree that the duties and responsibilities established in the current Position Description for Executive Director are within the scope of the duties enumerated herein.