

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
March 19, 2019
185 Spring Avenue**

I. Call to Order

President Weber called the meeting to order at 7:01 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Durham, Wilson, Stortz, Ward and President Weber. Commissioner Nephew was absent and Commissioner Cornell arrived at 7:08 p.m.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Superintendent of Parks & Planning Hopkins, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

III. Pledge of Allegiance

President Weber led the Pledge of Allegiance

IV. Changes to the Agenda

None.

V. Recognition – Lakers Trainers

The Glen Ellyn Park District Board of Commissioners recognized Ruben Stivan and the Future Pros Training staff for their hard work, dedication, loyalty and longevity providing training, leadership, mentoring and skill development for the Lakers Futbol Club and the Glen Ellyn Park District. Park Board President Weber stated that over the past 20 years, Future Pros has been instrumental in the establishment and expansion of the sport of youth soccer within the Glen Ellyn community. Along with Ruben and his trainers: Alberto Perez, Joel Cortes, Roberto Arciniega, Jacek Lechowicz, Jorge Perez, Martin Aparicio, Ginger Dilworth, Dante Espejo, and Brianne Henrichs; Future Pros has dedicated and expended countless hours working with players, volunteers, coaches, parents and staff to provide quality soccer experiences and life lessons for the girls and boys of Glen Ellyn. The trainers do so professionally, maturely, enthusiastically and passionately, always prepared and with a balance of competitiveness and fairness.

Currently the Glen Ellyn Lakers program consists of 21 teams along with the newly created Midwest FC program which currently has six (6) teams. Future Pros staff also conducts complimentary skills clinics for the District’s recreational house soccer program, assists with our WDSRA Soccer Play Day while providing training for the District’s summer camps. The collaborative partnership between Future Pros and the Park District has evolved over the years

to include learn to play soccer, house league, Laker Academy, youth and high school travel along with summer camps and specialty programs.

The Glen Ellyn Park District is proud and honored to partner with Ruben and the Future Pros Trainers in providing such a quality and unique community soccer program. The Park Board along with staff and past Laker Presidents spoke and thanked the Future Pros staff for their dedication and commitment to the Glen Ellyn Park District and Glen Ellyn community.

VI. Public Participation

None.

VII. Consent Agenda

Commissioner Durham moved, seconded by Commissioner Stortz, to approve the Consent Agenda including the Voucher List of Bills totaling \$156,209.31, the February 19, 2019 Regular Meeting minutes and the March 5, 2019 Workshop meeting minutes.

Roll Call: Aye: Commissioners Durham, Stortz, Cornell, Wilson, Ward and President Weber

Nay: None

Motion Carried.

VIII. New Business

A. Personnel Policy Update-Employee Expense Reimbursements

Superintendent of Finance & Personnel Cinquegrani stated that in 2018, former Governor Rauner approved an amendment to the Illinois Wage Payment Collection Act (IWPCA) which requires employers to reimburse employees for “all necessary expenditures or losses incurred by the employee within the employee’s scope of employment and directly related to services performed for the employer.” (820 ILCS 115/9.5). This amendment became effective in 2019.

Cinquegrani stated that while the Park District’s current policy is sufficient and meets the requirements, it was staff’s and counsel’s recommendation to state within the policy manual that the Park District is 1) not required to reimburse *unauthorized* employment-related expenses and 2) also has the ability to enforce a timeframe of 30 days after the date of the expense to submit request for reimbursements.

Cinquegrani presented the proposed changes (additions) that were recommended by Park District’s legal counsel to the above stated policies and the Park Board had a brief discussion. Following, Commissioner Cornell moved, seconded by Commissioner Ward to approve the revisions to the Park District Policy Manual, which include Chapter III Section 6.13 Reimbursements, Chapter III Section 6.14 Education and Training, and Chapter III Section 6.19 Reimbursement of Employee and Officer Travel, Meal and Lodging Expenses as presented.

Roll Call: Aye: Commissioners Stortz, Durham, Cornell, Wilson, Ward and President Weber
Nay: None

Motion Carried.

B. Program Survey Presentation

Superintendent of Recreation Esposito stated that one of the Recreation Department's goals and objectives that has been identified the past few years included the evaluation and review of athletic facilities, programs and services in order to measure use and demand as well as value to our constituents.

Esposito said one method to measure customer satisfaction is the distribution of surveys upon the conclusion of an event or program. Customer satisfaction surveys enables participants to provide their feedback regarding the program. Esposito presented summaries of various customer satisfaction surveys utilized by staff to the Park Board and following the Park Board had a brief discussion.

Esposito remarked that with over 2,400 programs and 115 special events every year, the surveys serve as an important component of planning and budgeting. In addition to programming surveys, facility use satisfaction surveys that are gathered from renters of our facilities to members who use our facilities, this allows us to address concerns on a regular basis.

The Park Board thanked staff for their dedicated work to their programs and the patrons of the District and suggested a brief review of the surveys be distributed at year end.

IX. Staff Reports

Superintendent of Recreation Esposito stated that registration for Spring and Summer programming took place this past weekend resulting in over 2800 registrations by 8:30 a.m. on the day after registration opened. Esposito explained a bit more about the registration process and the Park Board commended staff for their success.

X. Commissioners' Reports

Commissioner Cornell reminded all that April 2nd is Election Day and encouraged all to come out and vote. Commissioner Durham enthusiastically supports the trail expansion efforts along the East Branch of the DuPage river and encourages the District to assist where and when possible. Commissioner Wilson attended the Glen Ellyn League of Women Voters (GELWV) candidate forum and said it was a very positive experience and thanked GELWV for staging the event. Commissioner Ward attended the Environmental committee meeting which included plans for the Earth Day celebration on April 28th. President Weber concluded, commending the staff at Ackerman Sports and Fitness Center for their efforts during the basketball and indoor soccer season.

XI. Adjourn to Executive Session

At 8:00 p.m. Commissioner Wilson moved, seconded by Commissioner Ward, to convene into executive session under Section 2(c)5 for the discussion of the purchase or lease of real property for the use of the District including discussion of whether a particular parcel should be acquired.

XII. Reconvene to Executive Session

The Regular meeting reconvened at 9:14 p.m.

XIII. Adjourn

There being no further business, Commissioner Stortz moved, seconded by Commissioner Cornell to adjourn the Regular Meeting at 9:14 p.m.

*Roll Call: Aye: Commissioners Stortz, Cornell, Durham, Wilson, Ward, and
President Weber*

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary