

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
May 21, 2019
185 Spring Avenue**

I. Call to Order

President Weber called the meeting to order at 7:07 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Nephew, Durham, Wilson, Stortz, Ward and President Weber.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

III. Pledge of Allegiance

President Weber led the Pledge of Allegiance

IV. Changes to the Agenda

None.

V. Recognition – Past Park Board Commissioners- Ron Aubrey, Melissa Creech, Bill Dallman, Marty Durkin, and Jay Kinzler

As part of the Park District 100-year Anniversary celebration, the Park Board of Commissioners was honored to acknowledge four (4) past Park Board Commissioners who served the community for the latter portion of the 100 years. Those in attendance this evening were Bill Dallman who served for twelve (12) years from 1999 to 2011; Ron Aubrey who served for nine (9) years from 2004 to 2013; Melissa Creech who served for eight (8) years from 2009 to 2017, Jay Kinzler who also served for eight (8) years from 2009 to 2017 and Marty Durkin, who unfortunately was called out of town at the last minute, but served for four (4) years from 2001 to 2005.

President Weber stated that during their terms as Park Board Commissioners, the Park District experienced significant growth while remaining fiscally sound as reflected in the District’s AA+ Bond rating and positive fund balances. Some of the significant capital improvements achieved under their tenure included:

- Purchase and renovation of the Spring Avenue Recreation Center and dog park
- Addition of medium depth lap pool at Sunset
- Purchase of the Maryknoll property and development of the Park
- Purchase and development of Churchill Park as a nature area
- Partnered in gymnasium expansion at Churchill and Ben Franklin Schools

- Redevelopment of Village Green Park
- Renovation of Newton Park including the installation of an artificial turf field
- Replacement of ten (10) playgrounds
- Acquisition of open space
- Construction and development of Ackerman Sports and Fitness Center
- Restoration of the Boathouse and the improvements to Lake Ellyn Park

Weber said while impossible to calculate, hundreds of thousands of people have benefitted from the improved amenities and many capital projects, both large and small, that were completed over the past twenty years. The participation is extraordinary and continues to increase every year.

The four (4) Board members present this evening along with those that served prior and at the same time, were instrumental in many successful and positive outcomes in other areas within the District as well. These included securing over \$5 million in grants and alternative funding; development of a capital asset management plan; refinancing bonds at lower rates saving taxpayers hundreds and thousands of dollars; stabilizing and solidifying the financial condition and overall operations including the reduction of the tax levy; establishment of volunteer advisory committees in finance, environmental, facility and athletics; recipients of several awards including the Sunshine Award for governmental transparency and two-time Gold Medal finalist for the National Parks and Recreation Association; redevelopment of Intergovernmental Agreements with community groups and governmental agencies resulting in benefits for our mutual constituents; and the development of the District's first history website, just to name a few.

President Weber described the many characteristics of these four (4) Commissioners, stating that their passion, respect, dedication, commitment, vision, leadership, service and selflessness improved the quality of life within Glen Ellyn creating lifelong memories, establishing a greater sense of community and providing resources and opportunity for residents to recreate and socialize. They were present at ribbon cuttings, open houses, meet and greets, community-wide special events, planning sessions, volunteer days, strategic meetings and hundreds of evening board meetings. They were enthusiastic about the mission, passionate about their beliefs, respectful to the constituents while always prioritizing what was in the best interest of the community.

President Weber, on behalf of the Glen Ellyn Park District and the Park Board of Commissioners, thanked Bill Dallman, Ron Aubrey, Melissa Creech and Jay Kinzler for their years of service and commitment to the community as past Park District Commissioners. The Park Board expressed their gratitude then presented the Commissioners with a small token of appreciation.

VI. Public Participation

None.

VII. Consent Agenda

Commissioner Durham moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$537,969.94 and the April 16, 2019 Regular Meeting minutes.

Roll Call: Aye: Commissioners Durham, Ward, Cornell, Nephew, Wilson, Stortz, and President Weber
Nay: None

Motion Carried.

VIII. Oath of Office – Inauguration of Commissioners

Executive Assistant & Board Secretary Dikker administered the Oath of Office for newly elected Commissioner Paul Bischoff Jr. as well as re-elected Commissioners Kathy Cornell and Ben Stortz.

Following the Oath of Office, Commissioners Stortz, Cornell and Bischoff took their seats on the panel and Commissioner Wilson departed from her position as Park Board Commissioner.

IX. Election of Officers

President

Commissioner Nephew nominated Commissioner Ward for the Office of President. Commissioner Durham seconded the nomination.

Commissioner Weber moved, seconded by Commissioner Cornell, to close the nominations.
Motion Carried.

Vote to elect Commissioner Ward as President of the Board.

Roll Call: Aye: Commissioners Nephew, Durham, Cornell, Ward, Stortz, Bischoff and Weber
Nay: None.

Motion Carried.

Vice President

Commissioner Ward nominated Commissioner Durham for the Office of Vice President. Commissioner Stortz seconded the nomination.

Commissioner Cornell moved, seconded by Commissioner Ward, to close the nominations.
Motion Carried.

Vote to Elect Commissioner Durham as Vice President of the Board.

Roll Call: Aye: President Ward, Commissioners Stortz, Cornell, Nephew, Durham, Weber, and Bischoff
Nay: None.

Motion Carried.

Treasurer

Commissioner Weber nominated Commissioner Nephew for the Office of Treasurer.
Commissioner Cornell seconded the nomination.

Commissioner Weber moved, seconded by Commissioner Stortz, to close the nominations.
Motion Carried.

Vote to Elect Commissioner Nephew as Treasurer of the Board.

*Roll Call: Aye: Commissioners Weber, Cornell, Nephew, Durham, Stortz, Bischoff, and
President Ward*

Nay: None.

Motion Carried.

Executive Director

Commissioner Nephew moved, seconded by Commissioner Cornell to appoint Dave Harris as
Executive Director.

Motion Carried.

Board Secretary

Commissioner Nephew moved, seconded by Commissioner Weber, to appoint Kimberly Dikker
as Board Secretary.

Motion Carried.

WDSRA Representative

Commissioner Durham moved, seconded by Commissioner Stortz, to appoint Dave Harris as the
WDSRA representative.

Motion Carried.

Law Firm

Commissioner Weber moved, seconded by Commissioner Nephew, to appoint Ancel Glink as
the Park District law firm.

Motion Carried.

GEPD Citizens' Finance Committee Liaisons (Commissioner Nephew & Commissioner Wilson-
current)

Following discussion, Commissioners Nephew and Durham will be serving on the Citizens'
Finance Committee.

Ackerman Sports & Fitness Center Advisory Committee Co-Chairs (Commissioner Stortz &
Commissioner Durham)

Commissioners Stortz would remain on the Ackerman Sports & Fitness Center Advisory
Committee and Commissioner Weber would also serve as a Co-Chair.

GEPD Athletic Advisory Committee Co-Chairs (Commissioner Stortz & Commissioner Weber)

Commissioners Stortz and Weber will remain as Co-Chairs on the GEPD Athletic Advisory Committee and will be joined by Commissioner Bischoff.

GEPD Citizens' Environmental Advisory Committee Co-Chairs (Commissioner Cornell & Commissioner Ward)

Commissioners Cornell and Nephew will serve as Co-Chairs on the GEPD Citizen's Environmental Advisory Committee.

Friends of GEPD Foundation Liaison(s) (Commissioner Cornell)

Commissioner Cornell will remain as a liaison of the Friends of Glen Ellyn Parks Foundation and will be joined by Commissioner Bischoff.

X. New Business

A. East Branch DuPage River Trails Group

Friends of the East Branch DuPage River Trail (FEBRT) provided an informational presentation regarding efforts to implement previously developed plans by DuPage County to construct a north/south bike and pedestrian trail between the Great Western trail and eventually connecting to the Morton Arboretum.

Steve Miller and Steve Johnson, FEBRT volunteer representatives discussed the proposed location of the north/south trail that would run through the center of DuPage County connecting various east/west trails and the potential challenges of implementation. Johnson stated that this is a grass roots organization advocating for the implementation of a previously established County north/south trail plan. Johnson discussed the financial contributions of the DuPage County Forest Preserve (75K), the DuPage County Board of Transportation (75K), and the Village of Glen Ellyn (10K) towards a preliminary engineering study. The group is presenting to those entities near the trail seeking support and possible financial assistance.

The Park Board of Commissioners posed various questions to the advocacy group regarding materials for the trail, connectivity, and funding. Executive Director Harris stated that this could further be discussed by the Board during the budget process for 2020 or at an earlier time if desired as an agenda item. The Park Board thanked Mr. Miller and Mr. Johnson for their time and informational presentation.

B. Ackerman Sports and Fitness Center Improvement Project-Architect recommendation

Executive Director Harris stated in 2018, the Glen Ellyn Park District identified the need to review and develop a plan to maintain and improve Ackerman Sports and Fitness Center (ASFC) in the coming years. He said the facility is enormously popular, well used and extensively programmed while being a significant revenue generator for the Park District that not only supports its operations but contributes and supports many other areas within the District and it is vital to ensure the operation and facility remains up to date and competitive. Harris provided that while the facility is well maintained and operated efficiently, there seems to be opportunities to expand the programming capabilities while enhancing the patrons experience.

However, to do so, likely would involve physical improvements and renovation of the existing facility.

The Glen Ellyn Park District solicited proposals for architectural services for the redesign and renovation of the Ackerman Sports and Fitness Center development to research the potential ideas to ensure the facility continues to meet community demand and expectation while remaining competitive and vibrant. The intention is for the Park District to select a consultant team to provide professional and technical services to redesign and improve the existing facility with the goal to increase program opportunities while maximizing existing space.

Harris discussed the fruition of the Ackerman Sports & Fitness Center that was opened in January 2010 and described its many elements and offerings stating that it not only serves as a major resource for athletic related activities but is a social center particularly during the winter months.

Harris said the Park District compiled a Request for Proposal (RFP) seeking Architectural Services to develop plans for ASFC improvements and the RFP was publicly noticed as well as distributed directly to several potential consultants. Eleven (11) submittals were received and after review by the selection team, six (6) top rated firms were interviewed. All the candidates were qualified and had relevant experience and the process was extremely competitive. Following the interview and check of references, Wight Construction, of Darien, IL., was unanimously selected. With 70+ years of experience, Wight is uniquely qualified and able to provide both architectural and construction services. As a result, the review, planning and design process is anticipated to be more complete, practical and realistic with an outcome that can be efficiently transitioned to design development, construction documents and the bid process if the Park District so chooses.

Harris briefed the Board on Wight's portfolio which included many comparable projects and stated the consultant team would include the services and outcomes including; develop design concepts, prepare construction costs and develop an implementation and phasing strategy so as to have the facility remain open during the renovation.

Harris said upon completion, which is projected to be done by the end of 2019, a conceptual plan will be provided with cost estimates and potential phasing. The plan could then be transitioned to design and development documents, construction documents and bidding should the Park District decide to move forward with implementation.

The Park Board then held a brief discussion of the proposal and asked that the proposal itself be sent electronically for further insight. Following discussion Commissioner Stortz motioned, seconded by Commissioner Weber to approve the agreement as presented with Wight Construction for Architectural Services to develop proposed improvements for Ackerman Sports and Fitness Center not to exceed \$32,500 for scope and services and a fixed amount of \$1,200 for reimbursable expenses per counsel review.

Roll Call: Aye: Commissioners Stortz, Weber, Cornell, Nephew, Durham, Bischoff, and President Ward
Nay: None

Motion Carried.

C. Sunset Pool Improvement Project-Architect recommendation

Director Harris stated in 2018, the Glen Ellyn Park District recognized the need to review and develop a plan to maintain and improve Sunset Pool in the coming years. It was reminded that the outdoor aquatic facility was first constructed in the 1940's and has since been renovated and expanded several times. Harris reviewed the various elements and components that comprised the Sunset Pool facility.

Harris said the facility is opened Memorial Day weekend through Labor Day, is extremely well attended and is used for a variety of programming. Additionally, the facility employs over 150 seasonal staff and is often the first employment opportunity for many Glen Ellyn teenagers. The pool is situated within an established neighborhood with its operations and activities respectfully integrated within the area.

To ensure the facility continues to remain capable of serving the aquatic demands and needs of the community for the years to come, the Park Board of Commissioners and staff determined that it was in the best interest of the Park District to engage a professional consultant to review the existing facility, involve staff and others and develop and establish plans to maintain and improve the aquatic park in the next several years depending on the outcome and recommendation. In anticipation of this process, funds were allocated in the 2019 Annual Budget in the amount of \$40,000 for a consultant to provide a conceptual plan and recommendations.

The Park District compiled a Request for Proposal (RFP) seeking Architectural Services to develop plans for Sunset Pool improvements and the RFP was publicly noticed as well as distributed directly to several potential consultants. Seven (7) submittals were received and after review by the selection team, the two top rated firms were interviewed. Following the interview and check of references, FGM Architects, of Oak Brook, IL., was unanimously selected. With 70+ years of experience, FGM offers the ideal blend of specialized knowledge and experience in aquatic recreation projects. Harris reviewed their portfolio of experiences and past projects with the Park Board stating they closely align with Sunset Pool.

FGM's team includes Counsilman – Hunsaker and Associates who will serve as the design team's aquatic consultant and the team will include the following services; development of the planning process, collection of existing documentation, programming, program refinement and conceptual plan development, cost estimating and final concept design documents.

Upon completion, which is projected to be done by the end of 2019, a conceptual plan will be provided with cost estimates and potential phasing. The plan could then be transitioned to

design and development, documents, construction documents and bidding should the Park District decide to move forward with implementation.

Following a brief discussion Commissioner Durham made the motion, seconded by Commissioner Cornell, to approve the agreement as presented with FGM Architects for Architectural Services to develop proposed improvements for Sunset Pool for an amount not to exceed \$27,000 subject to counsel review.

*Roll Call: Aye: Commissioners Durham, Cornell, Nephew, Weber, Stortz, Bischoff and President Ward
Nay: None*

Motion Carried.

XI. Staff Reports

A. Finance Report (For Information Only)

B. Staff Reports

Executive Director Harris commented regarding the challenges over the last few weeks with the significant precipitation, but staff, volunteers and patrons have been patient and accommodating. He reminded all that the Pool opens Saturday and the Splashpad as well.

Superintendent of Recreation Esposito reminded everyone of the Meet & Greet at Main Street Playground on June 20th from 5:30-7pm. She also welcomed all Commissioners and their families to join the District on the Park District float as the Glen Ellyn Park District are the Grand Marshals of the 4th of July parade. Commissioner Stortz and family along with Commissioner Cornell thought they would be available to participate. Esposito also briefed the Commissioners on the Thirsty Thursday event at the Boathouse which is an adult oriented event including music and libations on the deck. Lastly, Esposito discussed the November 2nd Fall Fete' at the Boathouse which will conclude the last of the 100-year celebrations in the District and benefit the Friends of Glen Ellyn Parks Foundation.

XII. Commissioners' Reports

Commissioner Cornell commended staff on a wonderful post prom event at ASFC and thanked staff for their work during the inclement weather. Commissioner Nephew is looking forward to attending the pool this summer. Commissioner Durham said his son won the 4th/5th grade volleyball championship and said soccer has been challenging with the weather lately. Durham commended Commissioner Stortz on his coaching abilities as his child is currently playing tee ball for a team coached by Commissioner Stortz. Commissioner Weber's wife is a member of West Nation which runs Glenbard West's post prom and thanked the ASFC staff. Weber stated that the CFC has met twice to discuss the minimum wage impact and said they will be presenting to the Board the ramifications. Weber was thankful for serving as President this past year and was honored to throw out the first pitch at opening day of softball. Commissioner Bischoff stated it was an honor to be here and to be a part of a great organization. He discussed that people were very happy with the sense of community the Park District creates and the diverse age group that

the District affects giving great testimony to what the Glen Ellyn Park District brings to its patrons. Commissioner Stortz applauded the efforts of staff in maintaining the fields and was impressed at the attendance of Maryknoll Holes & Knolls on opening day. Commissioner Ward said his seven (7) year old is enjoying softball and truly enjoys Holes & Knolls.

Lastly Director Harris along with the Park Board again thanked former Commissioner Wilson for her time, dedication and efforts in serving on the Park Board for Glen Ellyn.

XIII. Adjourn

There being no further business, Commissioner Stortz moved, seconded by Commissioner Nephew to adjourn the Regular Meeting at 9:20 p.m.

Roll Call: Aye: Commissioners Stortz, Nephew, Cornell, Durham, Weber, Bischoff and President Ward.

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary