

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
September 17, 2019  
185 Spring Avenue  
7:00 p.m.  
Agenda**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Recognition – Glen Ellyn Public Library**
- VI. Recognition – Former Commissioners, Tom Lawson, Carrie Burrows and Bill Taylor**
- VII. Public Participation**
- VIII. Consent Agenda:** All items in Section VIII are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
  - A. Voucher List of Bills Totaling \$616,000.05
  - B. Minutes: August 20, 2019 Regular Meeting minutes and September 3, 2019 Workshop Meeting minutes
- IX. Unfinished Business**
  - A. Ackerman Park Payout Request #3
  - B. Ackerman OSLAD Related Elements
  - C. Ackerman Park Outdoor Fitness Surface
- X. New Business**
  - A. Asphalt Projects – Bid Recommendations
  - B. Goals & Objectives 2020 (Proposed)/2019 (Update)
- XI. Staff Reports**
  - A. Finance Report (for information only)
  - B. Staff Reports
- XII. Commissioners' Reports**
- XIII. Adjourn**



# MEMO

September 12, 2019

**TO: Park District Board of Commissioners**  
**FROM: Kathleen Esposito, Superintendent of Recreation**  
**CC: Dave Harris, Executive Director**  
**RE: Recognition – Glen Ellyn Public Library**

The Glen Ellyn Park District Board of Commissioners would like to recognize the Glen Ellyn Public Library, the Glen Ellyn Library Foundation and the Friends of the Library for their generous \$2,000 donation to the Glen Ellyn Park District Scholarship program.

Each year, the Glen Ellyn Public Library with financial support from the Glen Ellyn Library Foundation and the Friends of the Library, offers a summer reading program. The goal is to promote and advocate youth and adult summer reading creating incentives through a point and rewards program. Additionally, the summer reading program collaborates with a local philanthropic cause who embraces the volunteer spirit of the community. This past summer, the Park District's scholarship program was selected and was the fortunate recipient of the \$2,000 donation.

The Park District is extremely grateful for being considered for this program. Special thanks to Katie Scherer, President of the Friends (FOL) who is here tonight and Kelley Kalinich, President of the Glen Ellyn Library Foundation who is also here tonight. The funds provided from these organizations will help support the hundreds of families who receive scholarship funding in order to participate in recreation classes and athletic programs. The Park District was proud to partner with the Library and its "friends" this summer and is well appreciative of the commitment to the Glen Ellyn community by these dedicated volunteer groups.

The Board of Commissioners would also like to recognize Dawn Bussey, Executive Director of the Glen Ellyn Public Library and her programming staff for the excellent partnership this summer. In coordination with the Park District, the two agencies were able to provide unique and creative programming in the parks and library this summer. Through this partnership some very exciting programs and events were offered including:

- *Goat Yoga – On a ninety-degree day, under the shelter at Maryknoll Park, two sessions of 40 people came out for a free one-hour session of yoga while goats roamed freely around and on top of the participants. It was great experience for everyone who participated and all the spectators watching the event.*
- *Pete the Cat StoryWalk® – Every year, the Library puts a book on display at the walkway of Prairie Path Park. This summer, the book was Pete the Cat and the Park District provided the Pete the Cat Costume for the event while also providing ping pong paddles and chess/checker pieces to use on the recreational tables at the Park. Although the weather was cold and damp, the event was well attended by the community.*
- *Summer Reading Ice Cream Social – Hundreds of people attended the June Kick off for the start of the summer reading program. Ice cream sundaes, ice pops and fresh fruit was provided to the event goers. Staff assisted with the ice cream and the mobile stage was used for the entertainment.*
- *Storytime in the Park - On seven nights throughout the summer, different parks were the setting for people to enjoy stories, music and movement. It was a great way to bring the library to our parks.*
- *Community Game Night – The end of the summer book challenge was celebrated at Sunset Park with giant games like Connect 4, Jenga, checkers and more. The event was well attended by kids and families.*

The Park District thoroughly enjoyed planning and strategizing with the Library in the months prior and then staging the programs during the summer. It was an excellent example of collaboration and use of community assets for the betterment and enjoyment of all. On behalf of the Glen Ellyn Park District and the Board of Commissioners, we would like to recognize the Glen Ellyn Public Library, the Glen Ellyn Library Foundation and the Friends of the Library for their generous contribution and outstanding partnership.





# Try Goat Yoga!

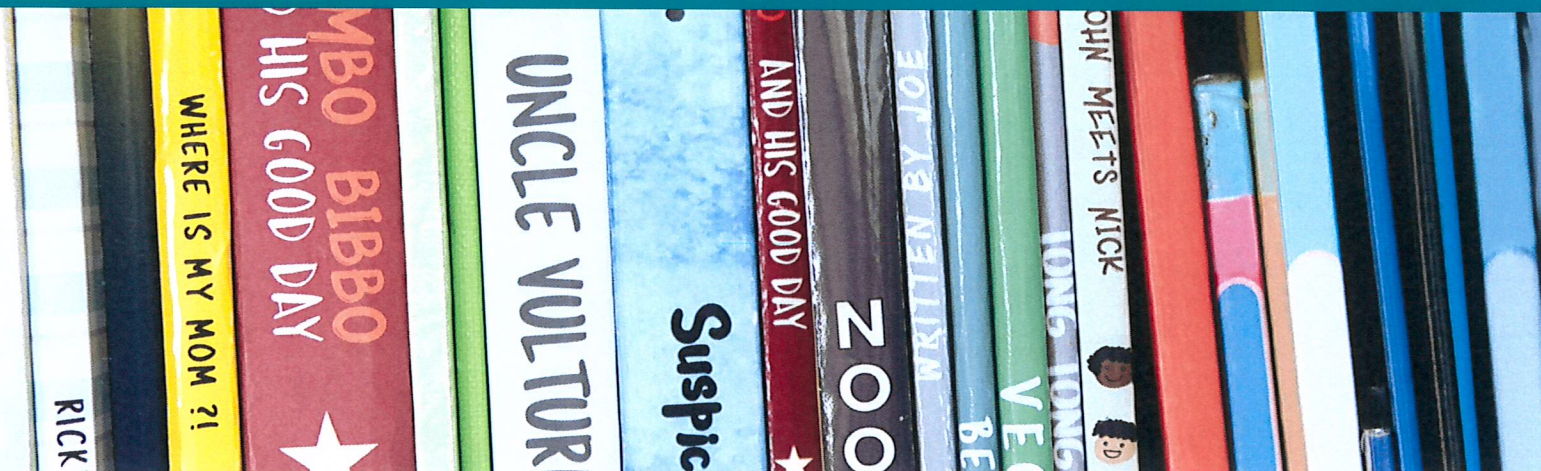
**Saturday, July 13 from 10am-11:30pm • Ages 16+  
Maryknoll Park • Free, but pre-registration required**

Blue Sky Farm Goat Yoga from Sugar Grove is bringing their popular class (and goats!) on the road. Participants will improve their focus and tune in to the present moment as goats roam freely around them during this hour-long session with instructor Danielle Reuterskoild from OM Matters in Plano. It is a perfect mixture of animal-assisted therapy and peaceful yoga that will leave you with a joyful feeling in your heart. Bring your own yoga mat and calm your mind with a new furry friend.



**Register through the Glen Ellyn  
Public Library at [gepl.org/goatyoga](http://gepl.org/goatyoga)**





# Events with the Library!

Free Events in Partnership with the Glen Ellyn Public Library

## Pete the Cat StoryWalk®

**May 11 • 10:30am-11:30am**

Held at Prairie Path Park

Age: All. Help Pete the Cat unveil the new StoryWalk® book! There will be giveaways, cute photo ops, and lots of cat hugs! If it rains, the event will take place in the Youth Department of the Glen Ellyn Public Library. StoryWalk® at Prairie Path Park is an interactive and exciting way for children – and adults – to enjoy reading and the outdoors at the same time. Pages from the children's book are placed on permanent signs along the walkway. Books are changed out periodically. (jm)

## Storytime in the Park

Age: All. Come out to your favorite neighborhood parks for stories, music and movement with the Glen Ellyn Public Library. Don't forget to bring a blanket and bug spray! These events will run weather permitting. (jm)

**JOIN US AT 7PM ON THE FOLLOWING DATES:**

**Tuesday, June 18 • Surrey Park**

**Tuesday, June 25 • Stacy Park**

**Tuesday, July 2 • Newton Park**

**Tuesday, July 9 • Glen Ellyn Manor Park**

**Tuesday, July 16 • Spalding Park**

**Tuesday, July 23 • Lake Foxcroft Park**

## Summer Reading Ice Cream Social

**June 10 • 7pm-8:30pm**

Held at Glen Ellyn Public Library

Age: All. Kick off the start of summer and Glen Ellyn Public Library's 'Game On: Summer Challenge' with ice cream sundaes, ice pops, and fresh fruit at the library's 13th annual ice cream social. There will also be games and entertainment for everyone. (jm)

## Community Game Night

**August 7 • 6:30pm-8pm**

Held at Sunset Park

Celebrate the end of summer and the Glen Ellyn Public Library's 'Game On: Summer Challenge' with giant games like Connect 4, Jenga, checkers and more! This event is open to all ages, from kids who love games to adults that are kids at heart. (jm)





# MEMO

September 12, 2019

**TO:** Park District Board of Commissioners

**FROM:** Kathleen Esposito, Superintendent of Recreation

**CC:** Dave Harris, Executive Director

**RE:** Recognition – Former Commissioners, Tom Lawson, Carrie Burrows & Bill Taylor

As part of the Park District 100-year Anniversary celebration, the Glen Ellyn Park District extended invitations to all previous Commissioners to attend a Board meeting as well as various other 100-year celebrations throughout the year. Tonight, the Glen Ellyn Park District is extremely proud and honored to acknowledge three (3) past Park Board Commissioners who served the community for the latter portion of the 100 years. Those in attendance this evening are Tom Lawson who served for six (6) years from 1971 to 1977; Carrie Burrows who served for six (6) years from 1993-1999; and Bill Taylor who served for four (4) years from 2005-2009. Prior to 1997, Commissioner terms were for six (6) years.

During their terms as Park Board Commissioners, the Park District experienced significant growth and changes.

During Tom Lawson's tenure, two significant and impactful achievements were accomplished. The first being the implementation of the recreation tax enabling the Park District to fund and provide community recreation in 1971. The second major accomplishment with long-term implications was the 1974 open space/land acquisition and improvement referendum overwhelmingly approved by the community. Additional acreage at Ackerman Park, Newton Park, Babcock Park, Co-op Park, Danby Park, Manor Park, Panfish Park, President Park and Lake Foxcroft were acquired and developed. In 1975, the Jefferson Icehouse property was bought and became the Dr. Frank Johnson Center. During Tom's tenure, the first joint co-operative agreement was made with the school districts to share use of both taxing bodies facilities and properties. The Park District logo was developed by a local graphic designer depicting "two children jumping for a ball, or an oak leaf". The logo has stood the test of time with variations along the way, but the core of the logo remains to this day. Tom was involved in the initial formation of the Western DuPage Special Recreation Association along with three (3) other Park Districts to provide recreation services to community members with special needs and

funded by a special tax levy. Tom and his fellow Board members hired the first full time Director for the Park District. In 1973, the Glen Ellyn Chamber of Commerce and Village Fair Committee honored Tom with Citizen of the Year, an award that recognizes individuals who best represent the spirit of volunteer service to the community and who have made a continuing positive impact on the quality of life in Glen Ellyn. The award is still given out today. In 1996, Tom approached the Park Board requesting a park be renamed in honor of one his fellow Commissioners, Marie Ulhorn who had passed away and was an instrumental and influential Park Commissioner. Presidents Park was formally renamed Marie Ulhorn/Presidents Park. Tom no longer resides in Glen Ellyn but holds the community and the Glen Ellyn Park District very dear to his heart as he remains in contact and always visits when in the Chicagoland area.

Carrie Burrows tenure brought many changes to the Park District including the grand re-opening of Sunset Pool in the summer of 1994. Hundreds of people lined up for hours to get into the pool on opening day and it was a huge hit with the community. Carrie was part of the year long process of planning and building of the pool prior to the exciting day. Sunset Pool still stands today with many of the same features that were showcased that summer to the residents. In 1994, the War Memorial was re-located from Memorial Park to Lake Ellyn Park where it still stands today and enjoyed by many veterans at special ceremonies twice each year. In 1999, the Park District Board purchased the DuPage County Forest Preserve headquarters which was renovated and is now the Spring Avenue Recreation Center. Over 1,000 people came through the doors at the Open House. In 1995, the Park District's first Strategic Plan was developed which included the adoption of a Mission Statement that is still used now almost 25 years later. In 1998, the Park District Board entered into an agreement with School District #41 to share in the cost of renovating and expanding the gyms at Churchill and Ben Franklin schools in exchange for shared use. During Carrie's tenure, discussions and negotiations took place for the purchase of the Maryknoll property with the final purchase completed just shortly after her term ended. The Park Board built the large Main Street Recreation Center Playground in 1999, while also receiving cash in lieu funds for the Newton Park projects which in turn funded the basketball court, sled hill, in-line skating rink and additional parking lot. Carrie is still very active in the community where she volunteers her time and experience with the Glen Ellyn League of Women Voters Organization.

Bill Taylor served for four very active years on the Board of Commissioners including two years as the Board President. During Bill's first year on the Board, the Park District received its first AA Bond rating for sound financial operations with adequate reserves and limited debt needs. The Park Board also secured a matching OSLAD grant for the development of Village Green Park which included the installation of the playground that is fondly known today as "Rocket Ship Park". In the winter of 2005, the final scope of the Lake Ellyn water quality improvement project (funded by an anonymous donor in 2001) which consisted of two elements, the construction of low flow bypass pipe and the installation of a Vortex Separators, was completed. In 2006, another matching grant was received for the Phase III Maryknoll Park Development project which consisted of two platform tennis courts, an adventure playground and a splash park. Over 700 people came out for the grand opening in 2007. Maryknoll Park remains a destination park for many residents as well as non-residents. After a successful



referendum to renovate the Main Street Recreation Center, build a new indoor sports complex at Ackerman Park and the acquisition of land was approved by the community, the real work began for the Board. Four (4) properties were purchased on Lenox Road, the Main Street Recreation Center was renovated and opened to the public and the construction of Ackerman Sports and Fitness Center was built and opened in 2010 with over 4,000 people attending the Open House. Nine years later, the facility is used by thousands of people and families in the community. Bill still comes back every Christmas to serve as a Santa at our very popular Santa Visits program.

While impossible to calculate, hundreds of thousands of people have benefitted from the improved amenities and many capital projects, both large and small, that were completed over the past 48 years. As evident by the large number of program registrations, facility memberships and community wide attendance at special events, the participation is extraordinary and continues to increase every year.

The words passion, respect, dedication, commitment, vision, leadership, service and selflessness most accurately describe the characteristics of these three (3) Commissioners. During their tenure, the Park District improved the quality of life within Glen Ellyn creating lifelong memories, establishing a greater sense of community and providing resources and opportunity for residents to recreate and socialize. They were present at ribbon cuttings, open houses, community-wide special events, planning sessions, volunteer days, strategic meetings and hundreds of evening board meetings. They were enthusiastic about the mission, passionate about their beliefs, respectful to the constituents while always prioritizing what was in the best interest of the community. It is impressive that all who are here tonight can look back on their years of service and witness their accomplishments and achievements well after their terms have expired.

The definition of volunteerism is described as “the principle of donating time and energy for the benefit of the other people in the community as a social responsibility rather than for any financial reward”. Your time and energy for the good of our community is and will forever be appreciated by the community you sought out to serve.

On behalf of the Glen Ellyn Park District and the Park Board of Commissioners and in honor of our 100-year Anniversary recognition, thank you to Tom Lawson, Carrie Burrows and Bill Taylor for their years of service and commitment to the community as past Park District Commissioners.



# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 9/17/2019



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	56,711.14
20	Recreation Fund		109,674.78
55	Special Recreation Fund		409.36
94	Capital Improvements Fund		449,204.77
	<b>Report Total:</b>	\$	<u>616,000.05</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 09/12/2019 - 11:16AM  
 Batch: 00004.09.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199108	AAP Financial Services Advance Auto Parts			Check Sequence: 1	ACH Enabled: False
	Fleet Repairs	375.30	09/18/2019	10-10-000-530340-0000	
	Equipment Repairs	42.29	09/18/2019	10-10-000-530210-0000	
	Check Total:	417.59			
Vendor: 200434 8-2019	Advocate Occupational Health			Check Sequence: 2	ACH Enabled: False
	DOT Screening	62.00	09/18/2019	10-00-000-585820-0000	
	Check Total:	62.00			
Vendor: 103201	All Star Sports Instruction			Check Sequence: 3	ACH Enabled: False
	Summer Camps	5,332.00	09/18/2019	20-21-000-525500-1261	
	Check Total:	5,332.00			
Vendor: 100182 868497	AMI Graphics, LLC			Check Sequence: 4	ACH Enabled: False
	Banners	473.80	09/18/2019	20-00-000-521650-0000	
	Check Total:	473.80			
Vendor: 103977	Anderson Pest Control			Check Sequence: 5	ACH Enabled: False
5318284	9/19 Pest Control	32.67	09/18/2019	10-10-000-521600-0000	
5318284	9/19 Pest Control	26.08	09/18/2019	20-30-150-521600-0000	
5318284	9/19 Pest Control	75.01	09/18/2019	20-30-200-521600-0000	
5318284	9/19 Pest Control	27.74	09/18/2019	20-00-000-521600-0000	
5318284	9/19 Pest Control	59.36	09/18/2019	20-30-100-521600-0000	
5318284	9/19 Pest Control	34.86	09/18/2019	20-30-500-521600-0000	
5318284	9/19 Pest Control	109.14	09/18/2019	20-30-450-521600-0000	
5318284	9/19 Pest Control	38.81	09/18/2019	20-30-300-521600-0000	
5318284	9/19 Pest Control	15.36	09/18/2019	20-21-000-525500-1236	
	Check Total:	419.03			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 104993 121359/374	Aqua Pure Enterprises Inc. Chemicals	1,984.27	09/18/2019	Check Sequence: 6 20-30-500-530600-0000	ACH Enabled: False
	Check Total:	1,984.27			
Vendor: 105167 121558	Armbrust Plumbing and Heating Drain Repairs	387.05	09/18/2019	Check Sequence: 7 20-30-200-550300-0000	ACH Enabled: False
	Check Total:	387.05			
Vendor: 199130 818331	Athletico Management, LLC 8/19 Trainers	225.00	09/18/2019	Check Sequence: 8 20-21-000-525500-1161	ACH Enabled: False
	Check Total:	225.00			
Vendor: 109320 72566	B Gunther & Company Inc. Memorial Plaque	180.00	09/18/2019	Check Sequence: 9 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	180.00			
Vendor: 107285 Cell Reimb	Clint Babicz Qtrly Phone Reimbursement	150.00	09/18/2019	Check Sequence: 10 20-00-000-570300-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: 108315 P18083504 P18083523 P18124657 P18124715	Batteries Plus Ballasts Ballasts Lightbulbs Lightbulbs	26.90 34.50 244.15 427.60	09/18/2019 09/18/2019 09/18/2019 09/18/2019	Check Sequence: 11 20-30-350-530210-0000 20-30-350-530300-0000 20-30-100-530300-0000 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	733.15			
Vendor: 199280 142581	Beary Landscape Management 8/19 Mowing Services	4,895.00	09/18/2019	Check Sequence: 12 10-10-000-521600-0000	ACH Enabled: False
	Check Total:	4,895.00			
Vendor: 200001	Joe Bochenski Supplies	65.64	09/18/2019	Check Sequence: 13 20-21-000-535500-1112	ACH Enabled: False
	Check Total:	65.64			
Vendor: 135160 905932006	BSN Sports Coaches Shirts	1,199.00	09/18/2019	Check Sequence: 14 20-21-000-535500-1161	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Various	Uniforms	5,700.00	09/18/2019	20-21-000-535500-1161	
	Check Total:	6,899.00			
Vendor: 113050	Case Lots Inc.			Check Sequence: 15	ACH Enabled: False
11681	Maintenance Supplies	203.30	09/18/2019	20-30-100-530300-0000	
11709	Maintenance Supplies	1,607.50	09/18/2019	10-10-000-530300-0000	
	Check Total:	1,810.80			
Vendor: 170268	Cash			Check Sequence: 16	ACH Enabled: False
	Title Insurance Newton Park	2,478.00	09/18/2019	20-00-000-585990-0000	
	Check Total:	2,478.00			
Vendor: 200548	Chicago White Sox			Check Sequence: 17	ACH Enabled: False
	Evaluations	480.00	09/18/2019	20-21-000-525500-1112	
	Evaluations	150.00	09/18/2019	20-21-000-525500-1112	
	Check Total:	630.00			
Vendor: 114260	Nicholas Cinquegrani			Check Sequence: 18	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	75.00	09/18/2019	10-00-000-570300-0000	
Cell Reimb	Qtrly Phone Reimbursement	75.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 19	ACH Enabled: False
	7/19 Gas	210.46	09/18/2019	20-30-200-570200-0000	
	7/19 Gas	159.38	09/18/2019	10-00-000-570200-0000	
	7/19 Gas	72.46	09/18/2019	20-30-150-570200-0000	
	7/19 Gas	1,710.24	09/18/2019	20-30-500-570200-0000	
	7/19 Gas	213.60	09/18/2019	20-30-450-570200-0000	
	7/19 Gas	244.53	09/18/2019	20-30-300-570200-0000	
	7/19 Gas	323.76	09/18/2019	20-30-100-570200-0000	
	7/19 Gas	160.86	09/18/2019	20-30-350-570200-0000	
	Check Total:	3,095.29			
Vendor: 115438	Cooling Equipment Service, Inc.			Check Sequence: 20	ACH Enabled: False
71362/95/458	HVAC Repairs	2,192.11	09/18/2019	20-30-450-521600-0000	
	Check Total:	2,192.11			
Vendor: 200460	Dawsons Tree Service			Check Sequence: 21	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
36137	Tree Removal	2,960.00	09/18/2019	10-10-000-550700-0000	
	Check Total:	2,960.00			
Vendor: 117920	Mary Defiglia			Check Sequence: 22	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 119710	DuPage Training Academy			Check Sequence: 23	ACH Enabled: False
	2/19-5/19 Cage Rentals	900.00	09/18/2019	20-21-000-525500-1233	
	Check Total:	900.00			
Vendor: 200600	EMG Consultants, LLC			Check Sequence: 24	ACH Enabled: False
253	Fall Fete Consulting	1,422.30	09/18/2019	20-26-000-525500-6845	
	Check Total:	1,422.30			
Vendor: 125133	Kathleen Esposito			Check Sequence: 25	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 198979	Ferguson Enterprises, Inc.			Check Sequence: 26	ACH Enabled: False
5167026	Repair Toilet	51.20	09/18/2019	10-10-000-550300-0000	
	Check Total:	51.20			
Vendor: 199400	Fieldturf			Check Sequence: 27	ACH Enabled: False
	Turf Field Installation/Materials	416,460.42	09/18/2019	94-90-805-575160-0000	
	Check Total:	416,460.42			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 28	ACH Enabled: False
295457	Sprinkler System Repairs	219.00	09/18/2019	20-30-100-530300-0000	
	Check Total:	219.00			
Vendor: 129187	Rena Frigo			Check Sequence: 29	ACH Enabled: False
Cell reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 132080	Gold Medal-Chicago, Inc.			Check Sequence: 30	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
357350/816/8108	Concessions	1,036.07	09/18/2019	20-30-300-530095-0000	
357440/7623	Concessions	289.33	09/18/2019	20-21-000-535500-1236	
	Check Total:	1,325.40			
Vendor: 132271	Grainger, Inc.			Check Sequence: 31	ACH Enabled: False
9263926389	Water Fountain Repairs	169.93	09/18/2019	20-30-450-541300-0000	
9271382799	Light Bulbs	45.23	09/18/2019	20-30-200-530310-0000	
9275600402	Control Switch	47.79	09/18/2019	10-10-000-550300-0000	
	Check Total:	262.95			
Vendor: 200113	Groot, Inc.			Check Sequence: 32	ACH Enabled: False
	9/19 Scavenger Services	1,125.00	09/18/2019	10-00-000-521300-0000	
	9/19 Scavenger Services	94.18	09/18/2019	20-30-200-521300-0000	
	9/19 Scavenger Services	114.70	09/18/2019	20-30-450-521300-0000	
	9/19 Scavenger Services	253.97	09/18/2019	20-30-300-521300-0000	
	9/19 Scavenger Services	495.23	09/18/2019	10-00-000-521300-0000	
	9/19 Scavenger Services	439.40	09/18/2019	20-30-500-521300-0000	
	9/19 Scavenger Services	227.87	09/18/2019	20-30-100-521300-0000	
	9/19 Scavenger Services	242.41	09/18/2019	20-30-150-521300-0000	
	Check Total:	2,992.76			
Vendor: 199895	Christine Hartnett			Check Sequence: 33	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 135825	Heritage FS Inc.			Check Sequence: 34	ACH Enabled: False
37001659	Diesel Fuel	1,017.93	09/18/2019	10-10-000-530500-0000	
	Check Total:	1,017.93			
Vendor: 137160	Holsteins Garage			Check Sequence: 35	ACH Enabled: False
995	Fleet Safety Inspections	945.00	09/18/2019	10-10-000-530340-0000	
	Check Total:	945.00			
Vendor: 198880	Illinois Shotokan Karate			Check Sequence: 36	ACH Enabled: False
619	Summer Classes	5,876.80	09/18/2019	20-21-000-525500-1275	
	Check Total:	5,876.80			
Vendor: 199680	J&J Pool Equipment Services			Check Sequence: 37	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
9519	Pool Vacuum Repair	606.00	09/18/2019	20-30-500-530210-0000	
	Check Total:	606.00			
Vendor: 199968	Hugh Johnson			Check Sequence: 38	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 148305	Rebecca Karales			Check Sequence: 39	ACH Enabled: False
	7/19 & 8/19 Mileage	23.20	09/18/2019	20-00-000-585270-0000	
	Check Total:	23.20			
Vendor: 199594	Kimley-Horn And Associates, Inc.			Check Sequence: 40	ACH Enabled: False
168462002/2005	Engineering Services	11,222.91	09/18/2019	94-90-805-575160-0000	
	Check Total:	11,222.91			
Vendor: 151470	Landscape Material			Check Sequence: 41	ACH Enabled: False
36014	Mulch	536.50	09/18/2019	10-10-000-550600-0000	
36115	Mulch	166.50	09/18/2019	10-10-000-550600-0000	
	Check Total:	703.00			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 42	ACH Enabled: False
	Supplies	13.48	09/18/2019	20-30-500-530300-0000	
	Boler Repair	26.97	09/18/2019	10-10-000-530300-0000	
	Cleaner/Epoxy	37.76	09/18/2019	20-30-100-530300-0000	
	Clips	0.88	09/18/2019	10-10-000-530300-0000	
	Chain Saw Chains	73.69	09/18/2019	10-10-000-530300-0000	
	Valves	21.57	09/18/2019	10-10-000-550300-0000	
	Bee Spray	3.99	09/18/2019	10-10-000-530300-0000	
	Toilet Repairs	11.68	09/18/2019	10-10-000-550300-0000	
	Nuts/Bolts	19.92	09/18/2019	10-10-000-530300-0000	
	Chain Saw Chain	31.45	09/18/2019	10-10-000-530300-0000	
	Check Total:	241.39			
Vendor: 200658	Dominic Logalbo			Check Sequence: 43	ACH Enabled: False
	Tournamanet Fees	550.00	09/18/2019	20-21-000-525500-1233	
	Check Total:	550.00			
Vendor: 154610	Market Access Corporation			Check Sequence: 44	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
6300	8/19 Specal Permits	1,710.00	09/18/2019	20-30-150-521205-0000	
	Check Total:	1,710.00			
Vendor: 154770	Jessica Marquez			Check Sequence: 45	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	100.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	100.00			
Vendor: 156599	Menard's			Check Sequence: 46	ACH Enabled: False
23692	Paint	42.78	09/18/2019	20-30-200-530600-0000	
24619	Brackets/Screws	55.54	09/18/2019	20-30-100-530300-0000	
24715	Shop Supplies	94.73	09/18/2019	10-10-000-530300-0000	
25142	Door Replacement	112.00	09/18/2019	10-10-000-550300-0000	
25145	Maintenance Supplies	86.93	09/18/2019	10-10-000-530300-0000	
25180	Floor Mats	45.47	09/18/2019	10-10-000-530100-0000	
25225	Supplies	5.87	09/18/2019	10-10-000-530300-0000	
	Check Total:	443.32			
Vendor: 200107	Ryan Miller			Check Sequence: 47	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 198916	Nameplate & Panel Technology			Check Sequence: 48	ACH Enabled: False
249542	Memorial Tag	27.40	09/18/2019	20-00-000-530213-0000	
	Check Total:	27.40			
Vendor: 159801	National Seed			Check Sequence: 49	ACH Enabled: False
588722	Turface/Chalk	1,075.00	09/18/2019	10-10-000-550800-0000	
	Check Total:	1,075.00			
Vendor: 161204	Scott Norman			Check Sequence: 50	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 163300	Office Depot			Check Sequence: 51	ACH Enabled: False
	Office Supplies	116.96	09/18/2019	10-00-000-530100-0000	
	Office Supplies	116.95	09/18/2019	20-00-000-530100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	233.91			
Vendor: 162999	Official Finders			Check Sequence: 52	ACH Enabled: False
9317/26	8/19 Umpires	1,663.00	09/18/2019	20-21-000-525500-1232	
9317/26	8/19 Umpires	174.00	09/18/2019	20-21-000-525500-1111	
	Check Total:	1,837.00			
Vendor: 163593	Courtney Okray			Check Sequence: 53	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200561	PCM			Check Sequence: 54	ACH Enabled: False
900628339	PC Replacement Program	1,225.33	09/18/2019	10-00-000-540700-0000	
900628339	PC Replacement Program	1,225.32	09/18/2019	20-00-000-540700-0000	
	Check Total:	2,450.65			
Vendor: 101134	PDRMA			Check Sequence: 55	ACH Enabled: False
	8/19 Health Insurance	3,423.57	09/18/2019	10-00-000-565100-0000	
	8/19 Health Insurance	12,696.79	09/18/2019	10-10-000-565100-0000	
	8/19 Health Insurance	11,171.30	09/18/2019	20-00-000-565100-0000	
	8/19 Health Insurance	2,772.88	09/18/2019	20-30-100-565100-0000	
	8/19 Health Insurance	213.52	09/18/2019	20-30-150-565100-0000	
	8/19 Health Insurance	372.97	09/18/2019	20-30-200-565100-0000	
	8/19 Health Insurance	216.79	09/18/2019	20-30-300-565100-0000	
	8/19 Health Insurance	239.10	09/18/2019	20-30-350-565100-0000	
	8/19 Health Insurance	216.79	09/18/2019	20-30-400-565100-0000	
	8/19 Health Insurance	1,249.93	09/18/2019	20-30-450-565100-0000	
	8/19 Health Insurance	570.50	09/18/2019	20-30-500-565100-0000	
	8/19 Health Insurance	409.36	09/18/2019	55-00-000-565100-0000	
	8/19 Property Insurance	5,410.23	09/18/2019	10-00-000-560600-0000	
	8/19 Liability Insurance	2,644.77	09/18/2019	10-00-000-560600-0000	
	8/19 Workers Compensation	4,062.90	09/18/2019	10-00-000-560200-0000	
	8/19 Employment Practice	885.30	09/18/2019	10-00-000-560600-0000	
	8/19 Pollution Liability	163.46	09/18/2019	10-00-000-560600-0000	
	Check Total:	46,720.16			
Vendor: 200569	Sean Phenegar			Check Sequence: 56	ACH Enabled: False
Cell Reimb	Qtrly Cell Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	60.00			
Vendor: 199121	Pitney Bowes Global			Check Sequence: 57	ACH Enabled: False
	6/30-9/29/19 Lease	196.23	09/18/2019	10-00-000-521400-0000	
	6/30-9/29/19 Lease	196.23	09/18/2019	20-00-000-521400-0000	
	Check Total:	392.46			
Vendor: 199468	Pitney Bowes Reserve Account			Check Sequence: 58	ACH Enabled: False
22876643	Replenish Meter	500.00	09/18/2019	10-00-000-521800-0000	
22876643	Replenish Meter	1,000.00	09/18/2019	20-00-000-521800-0000	
	Check Total:	1,500.00			
Vendor: 171043	Plaques Plus, Inc.			Check Sequence: 59	ACH Enabled: False
E0820-108	Fall Awards	855.00	09/18/2019	20-21-000-535500-1232	
	Check Total:	855.00			
Vendor: 173290	Dave Rajeck			Check Sequence: 60	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 173885	Regional Truck Equipment			Check Sequence: 61	ACH Enabled: False
217409	Chipper Repairs	46.75	09/18/2019	10-10-000-530210-0000	
	Check Total:	46.75			
Vendor: 174978	Jeannie Robinson			Check Sequence: 62	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 199058	Rotary Club of Glen Ellyn			Check Sequence: 63	ACH Enabled: False
7272	Monthly Dues	73.50	09/18/2019	20-00-000-585250-0000	
7272	Monthly Dues	73.50	09/18/2019	10-00-000-585250-0000	
	Check Total:	147.00			
Vendor: 176093	Russo Power Equipment			Check Sequence: 64	ACH Enabled: False
6375359	Weed Whip Repairs	235.61	09/18/2019	10-10-000-530210-0000	
	Check Total:	235.61			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200491	Safe Haven IT, Inc.			Check Sequence: 65	ACH Enabled: False
2019-160	9/19 IT Maintenance	1,800.00	09/18/2019	10-00-000-521400-0000	
2019-160	9/19 IT Maintenance	1,800.00	09/18/2019	20-00-000-521400-0000	
	Check Total:	3,600.00			
Vendor: 200527	Raul Salto			Check Sequence: 66	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 178125	Service Sanitations			Check Sequence: 67	ACH Enabled: False
7724781	Port O Lets	748.00	09/18/2019	20-21-000-525500-1161	
7789989/87/88	Port O Lets	480.30	09/18/2019	20-21-000-525500-1232	
7789990	Port O Lets	325.90	09/18/2019	20-21-000-535500-1120	
Various	Port O Lets	432.50	09/18/2019	10-10-000-521600-0000	
	Check Total:	1,986.70			
Vendor: 178275	Shaw Media			Check Sequence: 68	ACH Enabled: False
	Advertising	300.00	09/18/2019	20-00-000-521650-0000	
	Check Total:	300.00			
Vendor: 178570	Sherwin Williams Co.			Check Sequence: 69	ACH Enabled: False
8633	Gloss Remover	9.33	09/18/2019	10-10-000-530600-0000	
	Check Total:	9.33			
Vendor: 200038	Chad Shingler			Check Sequence: 70	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 199941	Suburban Family Magazine			Check Sequence: 71	ACH Enabled: False
8989	Advertising	366.00	09/18/2019	20-00-000-521650-0000	
8989	Advertising	366.00	09/18/2019	20-30-100-521650-0000	
	Check Total:	732.00			
Vendor: 199341	Team 6 Soccer			Check Sequence: 72	ACH Enabled: False
19090919	Referee Fees	506.00	09/18/2019	20-21-000-525500-1127	
	Check Total:	506.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 183781	Terrace Supply Company			Check Sequence: 73	ACH Enabled: True
1003357/58	CO2	113.50	09/18/2019	20-30-500-530600-0000	
70450200/0132	CO2	392.11	09/18/2019	20-30-500-530600-0000	
	Check Total:	505.61			
Vendor: 200061	The Perfect Swing & TPS Sports			Check Sequence: 74	ACH Enabled: False
4031	Uniforms	2,440.00	09/18/2019	20-21-000-535500-1161	
4178/54	Uniforms	1,210.00	09/18/2019	20-21-000-535500-1161	
4233	Softshell Caps	9,800.00	09/18/2019	20-21-000-535500-1161	
	Check Total:	13,450.00			
Vendor: 199807	Michael Thomas Jr.			Check Sequence: 75	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200610	Nathan Troia			Check Sequence: 76	ACH Enabled: False
	Qtrly Phone Reimbursement	100.00	09/18/2019	10-00-000-570300-0000	
	Check Total:	100.00			
Vendor: 198840	True LaCrosse LLC			Check Sequence: 77	ACH Enabled: False
952019	League Fees	3,000.00	09/18/2019	20-21-000-525500-1172	
	Check Total:	3,000.00			
Vendor: 199344	TruGreen			Check Sequence: 78	ACH Enabled: False
Various	Weed Control	807.00	09/18/2019	10-10-000-521600-0000	
Various	Weed Control	624.00	09/18/2019	10-10-000-521600-0000	
	Check Total:	1,431.00			
Vendor: 200218	Craig Turner			Check Sequence: 79	ACH Enabled: False
	Coaches Training	91.31	09/18/2019	20-21-000-525500-1172	
	Check Total:	91.31			
Vendor: 199161	Twin Supplies, LTD			Check Sequence: 80	ACH Enabled: False
19269A	Court Lights Sunset	21,521.44	09/18/2019	94-90-930-575130-0000	
	Check Total:	21,521.44			
Vendor: 188120	Unique Products & Service Corporation			Check Sequence: 81	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
372749	Cleaning Supplies	456.84	09/18/2019	20-30-200-530310-0000	
	Check Total:	456.84			
Vendor: 199785	Valley View Industries			Check Sequence: 82	ACH Enabled: False
58149	Ball Field Mix	858.37	09/18/2019	10-10-000-550500-0000	
	Check Total:	858.37			
Vendor: 200659	Francisco Vargas			Check Sequence: 83	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199084	Javier Vargas			Check Sequence: 84	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199127	Luis Vargas			Check Sequence: 85	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 200197	Veritiv Operating Company			Check Sequence: 86	ACH Enabled: False
007-30058105	Report Paper	66.79	09/18/2019	10-00-000-530100-0000	
007-30058105	Report Paper	66.78	09/18/2019	20-00-000-530100-0000	
007-30058105	Report Paper	12.80	09/18/2019	20-24-000-535500-4610	
	Check Total:	146.37			
Vendor: 200495	Village of Glen Ellyn-Fuel			Check Sequence: 87	ACH Enabled: False
	8/19 Fuel	48.12	09/18/2019	20-00-000-530500-0000	
	8/19 Fuel	3,014.54	09/18/2019	10-10-000-530500-0000	
	Check Total:	3,062.66			
Vendor: 190330	Village of Glen Ellyn-Water			Check Sequence: 88	ACH Enabled: False
	7/1-8/1/19 Water	165.55	09/18/2019	20-30-200-570400-0000	
	7/1-8/1/19 Water	97.11	09/18/2019	20-00-000-570400-0000	
	7/1-8/1/19 Water	47.75	09/18/2019	20-00-000-570400-0000	
	7/1-8/1/19 Water	122.77	09/18/2019	10-00-000-570400-0000	
	7/1-8/1/19 Water	143.31	09/18/2019	20-30-150-570400-0000	
	7/1-8/1/19 Water	13,003.98	09/18/2019	20-30-500-570400-0000	
	7/1-8/1/19 Water	27.53	09/18/2019	20-30-350-570400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	7/1-8/1/19 Water	165.55	09/18/2019	20-30-450-570400-0000	
	7/1-8/1/19 Water	776.38	09/18/2019	20-30-100-570400-0000	
	7/1-8/1/19 Water	879.64	09/18/2019	20-30-300-570400-0000	
	7/1-8/1/19 Water	48.30	09/18/2019	20-00-000-570400-0000	
	7/1-8/1/19 Water	3,776.21	09/18/2019	20-00-000-570400-0000	
	7/1-8/1/19 Water	3,076.03	09/18/2019	20-30-400-570400-0000	
	Check Total:	22,330.11			
Vendor: 200233	Brandon Wassell			Check Sequence: 89	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 192415	Eric Wassell			Check Sequence: 90	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199095	Wheaton Park District			Check Sequence: 91	ACH Enabled: False
201226	B Conference Swim Meet	350.00	09/18/2019	20-30-500-530910-0000	
	Check Total:	350.00			
Vendor: 200412	Wheaton Park District			Check Sequence: 92	ACH Enabled: False
	League Fees	522.06	09/18/2019	20-21-000-525500-1111	
	Check Total:	522.06			
Vendor: 199097	Tammie Yabuta-Brodrick			Check Sequence: 93	ACH Enabled: False
	Camp Supplies	191.00	09/18/2019	20-22-000-535500-2375	
	Check Total:	191.00			
Vendor: 197576	Myron Yocum			Check Sequence: 94	ACH Enabled: False
Cell Reimb	Qtrly Cell Reimbursement	150.00	09/18/2019	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200441	Jared Zaino			Check Sequence: 95	ACH Enabled: False
Cell Reimb	Qtrly Phone Reimbursement	60.00	09/18/2019	10-10-000-570300-0000	
	Check Total:	60.00			



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	615,625.05			
	Total of Number of Checks:	95			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
Printed: 09/12/2019 - 8:56AM  
Batch: 00002.09.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200054	2cutebyhand			Check Sequence: 1	ACH Enabled: False
	Event Entertainment	375.00	09/12/2019	20-26-000-525500-6801	
	Check Total:	<u>375.00</u>			
	Total for Check Run:	<u>375.00</u>			
	Total of Number of Checks:	<u>1</u>			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
August 20, 2019  
185 Spring Avenue**

**I. Call to Order**

Commissioner Nephew called the meeting to order at 7:08 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Cornell, Stortz, Nephew and Bischoff. Commissioners Durham, Weber and President Ward were absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Executive Assistant Dikker and Marketing & Communications Supervisor O’Kray.

**III. Pledge of Allegiance**

Commissioner Nephew led the Pledge of Allegiance

**IV. Changes to the Agenda**

No changes were made to the agenda.

**V. Public Participation**

None.

**VI. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$273,357.14, the July 16, 2019 Regular Meeting minutes and the August 6, 2019 Workshop Meeting minutes.

*Roll Call:       Aye:               Commissioners Nephew, Bischoff, Stortz, and Cornell.  
                  Nay:               None*

*Motion Carried.*

**VII. Ackerman Park Payout Request #2**

Director Harris presented payout request #2 for Ackerman Park Phase IV improvement project- Construction Management Services in the amount of \$851,607.85 stating that this is the second payout request from Wight Construction, who is overseeing construction for Ackerman Park improvements. Wight’s services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension of Park District staff. Harris provided details of what has been completed to date and stated the second payout request includes

continued grading and earthwork, demolition, irrigation and concrete curbing around exterior of turf field. It also includes a change order of \$139,900 for installation of the paths within Upper Ackerman Park. This element was identified in the Ackerman Park 2014 master plan, was a significant component of the 2018 OSLAD grant application which was awarded in 2019 and will be used for reimbursement to the District for the Upper Ackerman Park paths and outdoor fitness equipment.

Following a brief discussion of the project with the Park Board, Commissioner Stortz moved seconded by Commissioner Bischoff to approve Wight Construction payout request #2 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$851,607.85.

*Roll Call:       Aye:               Commissioners Stortz, Bischoff, Cornell, and Nephew  
                  Nay:               None*

*Motion Carried.*

**VIII.   Outdoor Fitness Equipment Purchase**

Director Harris discussed the OSLAD grant that was awarded in early 2019 for improvements to Ackerman Park. The OSLAD related elements included walking/running paths within the Upper Ackerman area and outdoor fitness equipment to be located just west of the Ackerman Sports and Fitness Center main parking lot. The matching grant was for \$400,000. As a reminder, the District’s matching portion of \$400,000 were items already previously budgeted within the Park’s Phase IV improvements.

Harris reviewed that the additional Ackerman Park OSLAD items were not included within the 2019 annual budget as the outcome of the grant submittal was unknown at the time of approval in December 2018. However, these are elements that the District will be reimbursed for through the OSLAD grant.

Harris said staff researched various equipment suppliers, toured various sites and engaged relevant staff and patrons. After much research, the unanimous choice was Kompan. Harris relayed that the product is innovative, progressive, and will allows users of all ages, fitness levels and abilities to make optimal use of the equipment.

The purchase price for the Kompan outdoor fitness equipment is \$47,784.80 and other associated costs will be brought to the Board’s attention later which will include “Poured in Place” surface, equipment installation, drainage and concrete.

The Park Board of Commissioners had a brief discussion of the equipment including the use and timeline of installation and following Commissioner Bischoff moved, seconded by Commissioner Cornell to approve the purchase of the Kompan Outdoor fitness equipment for Ackerman Park in the amount of \$47,784.80. Commissioner Stortz abstained from the motion due to a conflict of interest as a relative works within the Kompan company.

Roll Call:     Aye:           Commissioners Bischoff, Cornell, and Nephew  
                  Nay:           None  
                  Abstain:       Commissioner Stortz

*Motion Carried.*

**IX.     Additional Ackerman Park Elements Based on State Capital Funding (proposed)**

Harris reviewed the timeline of the improvements to Ackerman Park over last year and for the upcoming improvements through 2020 (Phase IV). Harris also reviewed the priorities that have been previously recommended.

Harris then reviewed the various funding resources for this project, including capital funds from the 2019 and 2020 operating budget along with an OSLAD grant.

Additionally, the Glen Ellyn Park District recently was awarded funds from the State of Illinois through an approved State Capital Bill in June 2019. The total funds awarded to the District was \$991,000 loosely aligned with a variety of Park District assets and resources. Included was \$420,690 for Ackerman Park. Since announcement of the awards, specific information regarding the grant including appropriation of funds, requirements and process is not yet available.

As the Ackerman Park Phase IV improvement project is ongoing, staff met both internally and with the Park planning committee to identify potential use of the funds aligned with Ackerman Park. After much discussion, it was agreed that the priority should continue to be improved playability. Staff is recommending implementing a few of the recommendations at this time due to the ongoing work and cost savings that would be incurred

Harris reviewed the proposed improvements including improving the drainage of the four (4) Hub softball fields which includes a slight decline of the subbase from Homeplate to just beyond the infield/outfield edge, installation of a perforated drain along the infield/outfield edge, reduction of the infields by an average of 15 feet, addition of irrigation coverage in that area and replacement of the infield mix.

The Park Board had a discussion of the additional items proposed to be implemented at this time as a change order and will be funded through the State Capital Bill and Superintendent of Finance Cinquegrani briefly reviewed and answered questions regarding financials. Following, Commissioner Cornell moved, seconded by Commissioner Bischoff, to approve the change order for the Ackerman Park Phase IV Improvement Project not to exceed \$200,000 for further upgrades to the overall drainage and playability of the four (4) Hub softball fields in anticipation and confidence that the State of Illinois will fulfill its recent award of funds to the Glen Ellyn Park District through the State Capital Bill.

**X.     Staff Reports**

A.     Finance Report (For Information Only)

B.     Staff Reports



Superintendent of Recreation Esposito briefed the Commissioners on the final weeks of summer programming. Director Harris discussed the difficulty of not having the school calendars of Glen Ellyn School Districts 41 and 87 aligned. Harris also shared that Recreation Supervisor Marquez will be leaving the District to pursue another opportunity within the Elmhurst Park District and commended her achievements and efforts during her six (6) years with the Glen Ellyn Park District. The Park Board of Commissioners further complimented Supervisor Marquez and wished her well.

**XI. Commissioners' Reports**

Commissioner Cornell congratulated Jessica on her new position and stated she was wonderful to work with as she always provided great support to her staff and she will be missed. Commissioner Bischoff stated that as he has grown up within the community it makes him proud to see all the improvements within the District particularly within Ackerman Park. Commissioner Nephew inquired on the Fall Fete celebration in November and looks forward to the event.

**XII. Adjourn**

There being no further business, Commissioner Stortz moved, seconded by Bischoff to adjourn the Regular Meeting at 7:50 p.m.

*Roll Call: Aye: Commissioners Stortz, Bischoff, and Nephew.  
Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
September 3, 2019  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 6:35 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Durham, Nephew, Weber, Bischoff and President Ward. Commissioner Cornell was absent.

Staff members present were Executive Director Harris, Superintendent of Recreation Esposito, and Executive Assistant Dikker.

**III. Changes to the Agenda**

None.

**IV. Public Participation**

None.

**V. Voucher List of Bills Totaling \$1,021,983.85**

Commissioner Weber moved, seconded by Commissioner Durham, to approve the Voucher List of Bills totaling \$1,021,983.85

*Roll Call: Aye: Commissioners Weber, Durham, Stortz, Nephew, Bischoff, and President Ward.*

*Nay: None.*

*Motion Carried.*

**VI. Site Tour of Ackerman Park**

The Park Board of Commissioners and staff present, walked the site of Ackerman Park viewing the areas that are included in the Ackerman Park Phase IV Improvements project. Those areas included lower Ackerman, softball hub, the newly installed turf field, upper Ackerman and the pathway system. Craig Polte from Wight Construction was on site and answered questions from the Park Board and staff during the site tour.

**VII. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Durham to adjourn the Site Tour and Workshop Meeting at 7:56 p.m.

*Roll Call: Aye: Commissioners Weber, Durham, Stortz, Nephew, Bischoff and  
President Ward  
Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary



# MEMO

September 14, 2019

**TO:** Park District Board of Commissioners  
**FROM:** Dave Harris, Executive Director  
**RE:** Ackerman Park Phase IV Improvements – Construction Management Payout Request #3

Attached is payout request #3 for Ackerman Park Phase IV Improvement Project- Construction Management Services in the amount of \$309,778. This is the third payout request from Wight Construction, who is overseeing construction for Ackerman Park improvements. Wight's services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension Park District staff. The third payout requests include continued grading and earthwork, irrigation, concrete and fencing.

**Recommendations:** As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

**Motion:** Motion to approve Wight Construction payout request #3 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$309,778.

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Glen Ellyn Park District  
185 Spring Avenue  
Glen Ellyn, IL 60137

PROJECT: Glen Ellyn Park District-Ackermann Park  
800 St. Charles Road  
Glen Ellyn, IL 60137

APPLICATION NO.: 3  
PERIOD TO : Sep 15, 2019  
PROJECT NOS.: 180002

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR: Wight Construction Services, Inc.  
2500 North Frontage Road  
Darien, IL 60561

CONTRACT DATE : Jun 19, 2019

CONTRACT FOR: Glen Ellyn Park District-Ackermann Park

## APPLICATION AND CERTIFICATE FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM .....	\$	3,456,919.00
2. Net change by change orders .....	\$	-309,778.00
3. CONTRACT SUM TO DATE ( Line1 +/- 2 ) .....	\$	3,147,141.00
4. TOTAL COMPLETED & STORED TO DATE .....	\$	1,758,262.40
(Column G on G703)		
5. RETAINAGE:		
(Total retainage Column I of G703) .....	\$	154,702.80
6. TOTAL EARNED LESS RETAINAGE .....	\$	1,603,559.60
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
(Line 6 from prior Certificate) .....	\$	1,217,091.46
8. CURRENT PAYMENT DUE .....	\$	386,468.14
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)	\$	1,543,581.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Wight Construction Services, Inc.

By: Paul Rogge cto Date: September 9, 2019

State of: Illinois

County of: Will

Subscribed and sworn to before

me this 9th day of September 2019

Notary Public: Emily J. Clough

My Commission expires: January 2, 2023



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ \_\_\_\_\_

(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		144,050.00	-453,828.00
APPROVED THIS MONTH			
Number	Date Approved		
Current Total:		0.00	0.00
Net Change by Change Orders			-309,778.00



Wight Construction Services, Inc.

CONTINUATION SHEET		Page: 2
Project:	Glen Ellyn Park District-Ackermann Park 800 St. Charles Road Glen Ellyn, IL 60137	APPLICATION NUMBER: 3 APPLICATION DATE: Sep 04, 2019 PERIOD TO: Sep 15, 2019

A ITEM NO.	B DESCRIPTION OF WORK		C SCHEDULED VALUE			D E WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	PER- %(G/C)	H BALANCE TO FINISH	I RETAINAGE	J NET AMOUNT DUE
			ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD						
010200	CM Fee & General Conditions	Wight Construction Services, Inc.	358,253.61	0.00	358,253.61	161,822.64	38,331.31	0.00	200,153.95	55.87	158,099.66	0.00	38,331.31
030000	Site Concrete	Lindblad Construction Company of Joliet, Inc.	399,900.00	0.00	399,900.00	44,925.00	70,750.00	0.00	115,675.00	28.93	284,225.00	11,567.50	63,675.00
265600	Exterior Lighting	Musco Sports Lighting, LLC	0.00	4,150.00	4,150.00	4,150.00	0.00	0.00	4,150.00	100.00	0.00	0.00	0.00
310000	Earthwork	Elgin Augering, Inc.	1,250.00	0.00	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	0.00	0.00
310000-01	Earthwork	S&J Construction Co., Inc.	5,680.39	0.00	5,680.39	0.00	5,680.39	0.00	5,680.39	100.00	0.00	0.00	5,680.39
312000	Excavation and Site Utilities	Hoppy's Landscaping, Inc.	941,441.00	0.00	941,441.00	766,075.75	135,196.15	0.00	901,271.90	95.73	40,169.10	90,127.19	121,676.54
320000	New Pathways	CPMH Construction	0.00	139,900.00	139,900.00	52,865.23	0.00	0.00	52,865.23	37.79	87,034.77	5,286.52	0.00
321800	Synthetic Turf	.	453,828.00	-453,828.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323100	Fencing	Action Fence Contractors, Inc.	546,780.00	0.00	546,780.00	149,608.00	65,383.00	0.00	214,991.00	39.32	331,789.00	21,499.10	58,844.70
328000	Irrigation	Aqua Designs, Inc.	356,386.00	0.00	356,386.00	153,046.93	109,178.00	0.00	262,224.93	73.58	94,161.07	26,222.49	98,260.20
329000	Landscaping	Breezy Hill Nursery, Inc.	393,400.00	0.00	393,400.00	0.00	0.00	0.00	0.00	0.00	393,400.00	0.00	0.00
<b>Project Total:</b>			<b>3,456,919.00</b>	<b>-309,778.00</b>	<b>3,147,141.00</b>	<b>1,333,743.55</b>	<b>424,518.85</b>	<b>0.00</b>	<b>1,759,262.40</b>	<b>55.87</b>	<b>1,388,878.60</b>	<b>154,702.80</b>	<b>386,468.14</b>

WAIVER OF LIEN

STATE OF ILLINOIS } SS  
COUNTY OF WILL

Whereas, the undersigned has been employed by **Glen Ellyn Park District** to provide Design Build Services for the premises known as **Ackermann Park** of which **Glen Ellyn Park District** is Owner.


The undersigned, for and in consideration of **\$386,468.14** for good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the the status of the State of Illinois, relating to mechanics liens, with respect to and on said above described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due from the owner, on account of labor, services, material, fixtures, apparatus or machinery furnished to this date by the undersigned for the above described premises.

Given under my hand and my seal on this **9-Sep-19**

Subscribed and sworn before me on

**September 9, 2019**

**Wight Construction Services, Inc.**

  
\_\_\_\_\_  
NOTARY PUBLIC 1/2/2023

  
\_\_\_\_\_  
Carol Roglin, Chief Financial Officer

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO Wight Construction Services, Inc.  
2500 North Frontage Road  
Darien, IL 60561

PROJECT: ACKERMAN PARK

APPLICATION NUMBER : 2  
PERIOD TO: 9/30/2019  
PROJECT NUMBER: 180002  
CONTRACT DATE: 2/27/2019

FROM CONTRACTOR: Lindblad Construction Company of Joliet, Inc.  
717 East Cass St. Joliet, IL 60432

VIA ARCHITECT:

CONTRACT FOR:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the contract  
Continuation sheet, AIA Document G703, is attached

1	ORIGINAL CONTRACT SUM .....	<u>\$399,900.00</u>
2	Net change by Change Order .....	<u>\$0.00</u>
3	CONTRACT SUM TO DATE (line1+2) .....	<u>\$399,900.00</u>
4	TOTAL COMPLETED & STORED TO DATE .....	<u>\$115,675.00</u>
	(Column G on G703)	
5	RETAINAGE:	
	a. 10% of Completed Work .....	<u>(\$11,567.50)</u>
	(Columns D + E on G703)	
	b. 10% of Stored Material .....	<u>\$0.00</u>
	(Column F on G703)	
	Total Retainage (line 5a + 5b or	
	Total in Column I of G703) .....	<u>(\$11,567.50)</u>
6	TOTAL EARNED LESS RETAINAGE .....	<u>\$104,107.50</u>
	(line 4 less Line 5 Total)	
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT	
	(Line 6 from prior Certificate) .....	<u>(\$40,432.50)</u>
8	CURRENT PAYMENT DUE .....	<u>\$63,675.00</u>
9	BALANCE TO FINISH, INCLUDING RETAINAGE	
	(Line 3 less line 6) .....	<u>\$295,792.50</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES BY CHANGE ORDER</b>	<b>\$0.00</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: 9/3/2019

State of: Illinois  
County of: Will  
Subscribed and sworn to before me this 3rd day of September 2019



Notary Public: Mrs. Bianchetta  
My Commission expires: 3/5/2022

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED .....

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation sheet that are changed to conform to the amount certified.)

ARCHITECT By \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



S & J	CONSTRUCTION CO., INC. 4245 166TH STREET OAK FOREST, IL 60452
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DRILL RENTAL

WIGHT CONSTRUCTION SERVICES INC.  
2500 Frontage Rd.  
Darien, IL 60561

Date: 08/22/2019

Invoice #: 32686

Attn: Mary Judge

Location: ACKERMAN  
FIELD

S & J Job #: 1922

DESCRIPTION:	QNTY	UNIT	PRICE	TOTAL PRICE
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DRILL DATES:

July 31, 2019

Drill Rig - WATSON 1100 Includes Casing, Drill Rig , Grapple Truck, Service Truck and Trailer all drilling tools.	1	day	\$5,650.00	\$5,650.00
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Supermud	3	lbs	\$10.13	\$30.39
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<b>Total Invoice</b>	<b>\$5,680.39</b>
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NET 30 DAYS FROM INVOICE DATE  
1 1/2 % PER MONTH 30 DAYS AFTER INVOICE DATE



**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER: Glen Ellyn Park District  
185 Spring Avenue  
Glen Ellyn, IL 60137

PROJECT:  
Ackerman Park  
800 St. Charles Road  
Glen Ellyn, IL 60137

APPLICATION NO: 3

PERIOD FROM: 8/15/219  
TO: 9/15/219

- Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR: Hoppy's Landscaping, Inc.  
15041 New Ave.  
Lockport, IL 60441

VIA ARCHITECT: Wight & Company  
2500 North frontage Road  
Dairen, IL 60561

PROJECT NO: 180002

CONTRACT FOR: Ackerman Park - Excavation / Site Utilities

CONTRACT DATE: 2/26/2019

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

ORIGINAL CONTRACT SUM .....	<u>\$941,441.00</u>
Net change by Change Orders .....	<u>\$0.00</u>
CONTRACT SUM TO DATE .....	<u>\$941,441.00</u>
TOTAL COMPLETED & STORED TO DATE .....	<u>\$901,271.90</u>
(Column G on G703)	
RETAINAGE <u>10</u> % .....	<u>\$90,127.19</u>
or total in Column 1 on G703	
<u>0</u> % of Stored Material (Column F)	<u>\$0.00</u>
TOTAL EARNED LESS RETAINAGE .....	<u>\$811,144.71</u>
LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	<u>\$689,468.17</u>
<b>CURRENT PAYMENT DUE</b> .....	<b><u>\$121,676.54</u></b>
Balance to Finish, Including Retainage	<u>\$130,296.29</u>

(Contract to date less Total Earned less Retainage)

CHANGE ORDER SUMMARY		
	ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
Number	Date Approved	
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>
Net change by Change Orders	0.00	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hoppy's Landscaping, Inc.

BY: [Signature] Date: 09/03/19  
State of: Illinois

County of: Will  
Subscribed and sworn to before  
me this 3rd day of September, 2019

Notary Public [Signature]  
My Commission expires March 28, 2020



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

**Hoppy's Landscaping, Inc.**

Ackerman Park - Excavation / Site Utilities

APPLICATION NUMBER: 3

APPLICATION DATE: 09/03/19

PERIOD FROM: 08/15/19

TO: 09/15/19

ARCHITECT'S PROJECT NO: 180002

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D E F WORK COMPLETED			G TOTAL COMPLETED		H BALANCE TO FINISH (C-G)	I RETAINAGE
			Previous Applications	This Application		AND STORED TO DATE (D + E + F)	% (G ÷ C)		
				Work in Place	Stored Materials (NOT IN D OR E)				
	Bond	14750.00	14750.00	0.00		14750.00	100%	0.00	1,475.00
	Mobilization	14350.00	14350.00	0.00		14350.00	100%	0.00	1,435.00
	Excavation	250141.00	187605.75	37521.15		225126.90	90%	25,014.10	22,512.69
	CA-7 Aggregate	124650.00	124650.00	0.00		124650.00	100%	0.00	12,465.00
	McCook P210 Aggregate	151550.00	136395.00	0.00		136395.00	90%	15,155.00	13,639.50
	Allowance	100000.00	100000.00	0.00		100000.00	100%	0.00	10,000.00
	Erosion Control	13500.00	13500.00	0.00		13500.00	100%	0.00	1,350.00
	Tree Removal	6500.00	6500.00	0.00		6500.00	100%	0.00	650.00
	RE-Spread	30500.00	15250.00	15250.00		30500.00	100%	0.00	3,050.00
	Site Utilities	235500.00	153075.00	82425.00		235500.00	100%	0.00	23,550.00
		941441.00	766075.75	135196.15	0.00	901271.90	96%	40,169.10	90,127.19

**APPLICATION AND CERTIFICATE FOR PAYMENT**  
**AIA DOCUMENT G702**

TO OWNER: Glen Ellyn Park District  
 185 Spring Ave.  
 Glen Ellyn, IL 60137

Ackerman Park  
 800 St. Charles Road  
 Glen Ellyn, IL 60137

APPLICATION NO:  
 PERIOD TO:  
 PROJECT NO:

2 Distribution to:  
 9/15/2019  OWNER  
 CONSTRUCTION  
 MANAGER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR:  
 Action Fence Contractors, Inc  
 945 Tower Rd. Mundelein, IL 60060

CONTRACT DATE:

VIA CONSTRUCTION MANAGER: Wight Construction Services, Inc.  
 VIA ARCHITECT:

CONTRACT FOR: Fencing

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	546,780.00
2. Net change by Change Orders	
3. CONTRACT SUM TO DATE (Line 1 ± 2)	546,780.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G702)	214,991.00
5. RETAINAGE:	
a. 10% of Completed Work	\$21,449.10
b. 10% of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	21,499.10
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	193,491.90
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	134,647.20
8. CURRENT PAYMENT DUE	58,844.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	353,288.10

CONTRACTOR Action Fence Contractors, Inc.

By: Dyan A. Ables Date: 9/3/2019

State of: Illinois County of: Lake  
 Subscribed and sworn to before me this 3rd day of September, 2019  
 Notary Public:  
 My Commission expires: K. K. K.



CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b> by Change Order		<b>\$0.00</b>

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance or payment are without prejudice to any rights of the Owner or Contractor under this Contract.

## SCHEDULE OF VALUES

CONTINUATION SHEET

PAGES 2 OF 2 PAGES

<u>Glen Ellyn Park District</u> <u>185 Spring Ave.</u> <u>Glen Ellyn, IL 60137</u>	<u>Ackerman Park</u> <u>800 St. Charles Road</u> <u>Glen Ellyn, IL 60137</u>	Application Number: <u>2</u> Application Date: <u>9/3/19</u> Period to: <u>9/15/19</u> Architect's Project No: _____
Application and Certificate for Payment, containing contractor's signed certificate (attached). In tabulation below, amounts are stated to the nearest dollar. Use Column I on contracts where variable retainage for line items may apply.		Contractor: <u>Action Fence Contractors, Inc.</u> <u>945 Tower Road</u> <u>Mundelein, IL 60060</u>

Item No.	Description of Work	Scheduled Value	WORK COMPLETED		Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance to Finish (C-G)	Retainage
			Previous Applications	This Application					
A	B	C	D	E	F	G	H	I	
1	Arched backstops	\$134,660.00	\$48,477.00	\$0.00	\$0.00	\$48,477.00	36%	\$86,183.00	\$4,847.70
2	Chain link fencing	\$89,770.00	\$0.00	\$0.00	\$0.00	\$0.00		\$89,770.00	\$0.00
3	Flag pole	\$7,760.00	\$0.00	\$0.00	\$0.00	\$0.00		\$7,760.00	\$0.00
4	Dugout structure	\$161,600.00	\$21,795.00	\$65,383.00	\$0.00	\$87,178.00	54%	\$74,422.00	\$8,717.80
5	Shade structure	\$120,960.00	\$75,236.00	\$0.00	\$0.00	\$75,236.00	62%	\$45,724.00	\$7,523.60
6	12' Helmet combo rack	\$9,200.00	\$0.00	\$0.00	\$0.00	\$0.00		\$9,200.00	\$0.00
7	6' Screen fence at maintenance building	\$13,730.00	\$0.00	\$0.00	\$0.00	\$0.00		\$13,730.00	\$0.00
8	Performance & payment bond	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$4,100.00	100%	\$0.00	\$410.00
9	Allowance	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,000.00	\$0.00
10		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
11		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
12		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
13		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
14		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
15		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
<b>Total This Page 2</b>		<b>\$546,780.00</b>	<b>\$149,608.00</b>	<b>\$65,383.00</b>	<b>\$0.00</b>	<b>\$214,991.00</b>	<b>39%</b>	<b>\$331,789.00</b>	<b>\$21,499.10</b>

\_\_\_\_\_ CONTRACTOR  
 \_\_\_\_\_ SUBCONTRACTOR

**APPLICATION AND CERTIFICATE FOR PAYMENT  
AIA DOCUMENT G702**

PAGE ONE OF TWO PAGES

TO: Wight Construction  
2500 North Frontage Rd  
Darien IL 60561

PROJECT: Ackerman Park  
800 St Charles Rd  
Glen Ellyn IL 60137

APPLICATION NO: 2  
APPLICATION DATE: 09/03/19  
PERIOD TO: 09/15/19  
PROJECT NO: 180002

**FROM CONTRACTOR:**

Aqua Designs Inc  
2133 Gould Ct  
Rockdale IL 60436

CONTRACT DATE: 03/04/19

CONTRACT FOR: irrigation

OWNER: Glen Ellyn Park Dist

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now

1. ORIGINAL CONTRACT SUM	\$356,386.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$356,386.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 262,224.93
5. RETAINAGE:	
a. 10% of Completed Work (Column D + E on G703)	\$ 26,222.49
b. 10% of Stored Material (Column F on G703)	
<b>TOTAL RETAINAGE</b>	<b>\$26,222.49</b>
(Lines 5a + 5b or Total in Column I of G703)	
6. TOTAL EARNED LESS RETAINAGE	\$236,002.44
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$137,742.24
8. CURRENT PAYMENT DUE	\$98,260.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$120,383.56

CONTRACTOR: Aqua Designs Inc

By: Brian McCute

Date: 9-3-19

State of: IL County of: Will  
Subscribed and sworn to before me this 3 day of Sept  
Notary Public: Christine M Ackerson



**GENERAL CONTRACTOR'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

**GENERAL CONTRACTOR:**

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Owner: (If applicable)**

By: \_\_\_\_\_ Date: \_\_\_\_\_

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this Month		
<b>TOTALS:</b>	<b>\$0.00</b>	
<b>NET CHANGES by Change Order:</b>	<b>\$0.00</b>	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2  
 APPLICATION DATE: 09/03/19  
 PERIOD TO: 09/15/19  
 PROJECT NO: 180002

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
	Irrigation Installation	\$ 352,242.00	\$ 153,048.93	\$ 109,178.00		\$ 262,224.93	74%	\$ 90,017.07	\$ 28,222.49
	allowance	\$ 4,144.00	\$ -	\$ -		\$ -	0%	\$ 4,144.00	\$ -
3		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
4		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
5		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
6		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
7		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
8		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
9		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
10		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
11		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
12		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
13		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
14		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
15		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
16		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
17		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
18		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
19		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
20		\$ -	\$ -	\$ -		\$ -	#DIV/0!	\$ -	\$ -
	<b>Grand Total</b>	<b>\$ 356,386.00</b>	<b>\$ 153,048.93</b>	<b>\$ 109,178.00</b>	<b>\$ -</b>	<b>\$ 262,224.93</b>	<b>74%</b>	<b>\$ 94,161.07</b>	<b>\$ 28,222.49</b>

Pending Change Orders - Do not add to schedule of values above until properly executed change order is issued.

1	Description of PCO	\$ -
2	Description of PCO	\$ -
3	Description of PCO	\$ -
4	Description of PCO	\$ -
5	Description of PCO	\$ -
6	Description of PCO	\$ -
7	Description of PCO	\$ -
8	Description of PCO	\$ -
	<b>TOTAL PCO'S</b>	<b>\$ -</b>



# MEMO

September 14, 2019

**TO:** Park District Board of Commissioners  
**FROM:** Dave Harris, Executive Director  
**CC:** Nate Troia, Parks Project Manager  
**RE:** Ackerman Park OSLAD Related Elements

In early 2019, the Glen Ellyn Park District was awarded an OSLAD grant for improvements to Ackerman Park. The OSLAD related elements included walking/running paths within the Upper Ackerman area and outdoor fitness equipment to be located just west of the Ackerman Sports and Fitness Center main parking lot. The matching grant was for \$400,000. As a reminder, the District's matching portion of \$400,000 were items already previously budgeted within the Park's Phase IV improvements.

The additional Ackerman Park OSLAD items were not included within the 2019 annual budget as the outcome of the grant submittal was unknown at the time of approval in December 2018. However, these are elements that the District will be reimbursed for through the OSLAD grant.

Once the Park District was informed of the grant award, efforts to research and plan implementation of the major grant components including the trail and the outdoor fitness area were initiated. It was critical and cost effective to integrate these items while construction was ongoing for the Ackerman Park Phase IV Improvement Project. As mentioned previously, the trails were put out to bid and awarded to the lowest responsible bidder.

At the August 20, 2019 Board meeting, the purchase of the outdoor fitness equipment was approved. Since that date, pricing for the installation of the equipment along with other related OSLAD elements including site work, concrete and sidewalk have been presented by contractors currently doing work at the site and previously approved through a public bid process. Below are the costs to perform the work:

- Hoppy's / playground install, storm sewer, concrete prep - \$65,175
- Lindblad / concrete – \$34,500

These prices have been reviewed by Wight Construction and Park District staff and have been confirmed to be fair and competitive.

**Recommendation:** Park District staff recommends approving the services above as a change order to the Ackerman Park Phase IV Improvement Project.



**Motion:** I make the motion to authorize the change order as listed above in the amount of \$99,675.00 for the Ackerman Park Phase IV Improvement Project. These items were not a 2019 budgeted item but were included in the OSLAD grant that was awarded in February 2019 and the District will be reimbursed for these expenses.



# MEMO

September 14, 2019

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**CC: Nate Troia, Parks Project Manager**  
**RE: Ackerman Park Outdoor Fitness Surface**

As a reminder, the Glen Ellyn Park District was awarded an OSLAD grant for improvements to Ackerman Park in February 2019. The OSLAD related elements included walking/running paths within the Upper Ackerman area and outdoor fitness equipment to be located just west of the Ackerman Sports and Fitness Center main parking lot. The matching grant was for \$400,000. As a reminder, the District's matching portion of \$400,000 were items already previously budgeted within the Park's Phase IV improvements.

The additional Ackerman Park OSLAD items were not included within the 2019 annual budget as the outcome of the grant submittal was unknown at the time of approval in December 2018. However, these are elements that the District will be reimbursed for through the OSLAD grant.

Once the Park District was informed of the grant award, efforts to research and plan implementation of the major grant components including the trail and the outdoor fitness area were initiated. It was critical and cost effective to integrate these items while construction was ongoing for the Ackerman Park Phase IV Improvement Project. As mentioned previously, the trails were put out to bid and awarded to the lowest responsible bidder.

The outdoor fitness equipment was approved at the August 20, 2019 Board meeting. At that time, it was also mentioned that other associated costs would be brought to the Board's attention later including the "Poured in Place" surface. In order to complete the outdoor fitness area, the fitness equipment must be installed in coordination with a specific surface – "Poured in Place" (PIP). This is dictated by playground code and is the most practical, effective and safe surface for this type of activity. After research, it is recommended that the District purchase PIP surface and installation through Kompan and the Cooperative Purchasing Network. This process has been used by the District to purchase many items including playground equipment, vehicles and equipment and synthetic turf. This process provides a competitive price, ensures quick and efficient delivery of goods and services, creates greater purchasing ability and satisfies purchasing practices and state statute.

The purchase price for the PIP surface including installation is - \$29,626.44. The outdoor fitness equipment and related elements including the surface are tentatively scheduled for installation in fall, 2019.

**Recommendation:** Park District staff recommends proceeding with the purchase of the Kompan Poured in Place surface and installation for Ackerman Park through the Cooperative Purchasing Network for the price of \$29,626.44.

**Motion:** I make the motion to authorize the purchase of the Kompan Poured in Place surface and installation for \$29,626.44. This was not a 2019 budgeted item but was included in the OSLAD grant that was awarded in February 2019 and the District will be reimbursed for the purchase.



# MEMO

September 14, 2019

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Glen Ellyn Park District 2019 Asphalt Projects**

The Glen Ellyn Park District 2019 Annual Budget includes several asphalt related projects. They are comprised of Sunset Park tennis court(s), Newton Park outdoor basketball court and small east parking lot and Spring Avenue Recreation Center Safety Village. Also, as an alternate, a small area within Ackerman Park was included. \$160,000 was allocated. As a reminder, this continues the ongoing effort for the Park District to maintain existing assets such as parking lots, roofs, and playgrounds on an annual basis. By doing so, the District can plan and budget to ensure the Park District's assets remain in good condition.

The Park District engaged Wight Construction to prepare construction documents, bid and support for the asphalt related projects. The bid was publicly noticed in the Daily Herald on Thursday, August 29<sup>th</sup> as well as posted and distributed to several relevant contractors. The bids are due Thursday, September 12<sup>th</sup> at 2:00 p.m. Due to the date and time of the bid opening, the results and recommendation will not be available until the Board meeting on September 17<sup>th</sup>. Following the bid opening and prior to the meeting, Wight and staff will review bid results and check references of the lowest, responsible bidder.

**Recommendation:** As mentioned, the construction management team will have conducted a scope review with the lowest responsible bidder and contacted references prior to the Tuesday evening board meeting. Based on those findings, a recommendation will be presented at the Tuesday, September 17<sup>th</sup> Regular Board meeting.

**Motion:** I make the motion to award the "2019 Glen Ellyn Park District Asphalt Projects to \_\_\_\_\_ as the lowest responsive and responsible bid for an amount not to exceed \$ \_\_\_\_\_.



# MEMO

September 14, 2019

**TO:** Park District Board of Commissioners  
**FROM:** Dave Harris, Executive Director  
**RE:** Goals and Objectives 2019 (update) / 2020 (proposed)

As part of the annual budget process, the Glen Ellyn Park District establishes goals and objectives for the fiscal year. Critical goals were developed several years ago with the plan to repeat annually while adjusting and creating updated objectives. As a result, the Glen Ellyn Park District has shown excellent progress in those identified areas including community relations, expanded recreation opportunities, collaboration, marketing, economic stability and park operations. Attached is a list of the 2019 Goals and Objectives along with a status of each. Additionally, there is a proposed list of 2020 recommendations as well.

**Recommendation:** Staff will present an update for 2019 and a proposed list of goals and objectives for 2020. Following, staff will be available for questions and comments.

## 2019 Goals and Objectives - Updated

### Provide opportunities for community outreach and relations

- In anticipation of future capital improvements to Sunset Pool and Ackerman Sports and Fitness Center to ensure both facilities remain in excellent condition while providing relevant and maximum recreation opportunity, the District will engage planning consultant(s) thru an RFP process. The goal will be to develop plans to address mechanical, infrastructure and operational challenges and implement those recommendations in an efficient, economical and effective process over the next 3 – 6 years. (October, 2019) **The District has engaged consultants for both Sunset Pool and ASFC. Staff has been working with both teams on developing plans and recommendations. It is anticipated that the outcome(s) should be available prior to the end of 2019.**
- Continue to explore additional opportunities for reciprocal marketing within the community to increase outreach and awareness. Ensure the District is listed as a sponsor when space or equipment is donated/rented at a reduced cost, i.e. bandshell use at local non-Park District events. Research additional drop locations for the Park District's Seasonal Activity Guides, and other marketing materials. (Ongoing, 2019) **Ongoing. Partnered with the Glen Ellyn Public Library on Storytime in the Park series, Community Game Night, Ice Cream Social, Goat Yoga, and Pete the Cat StoryWalk®. Partnered with Tour of Lake Ellyn Bike Race to promote event and raise funds for the Park District Scholarship program. Continued partnership with Glen Ellyn Chamber of Commerce on Chocolate, Cheese, and Wine Tasting. Partnered with SCARCE on the 2019 Earth Day Fair, which was unfortunately canceled due to weather. Partnered with local event organization on new Christmas Sweater Run in December. Many businesses were approached throughout Glen Ellyn as possible Activity Guide drop locations, with a few that were receptive to the idea.**
- Continue involvement and membership with community organizations including: Glen Ellyn Chamber of Commerce, Kiwanis Club of Central DuPage, Glen Ellyn Lions Club and Rotary Club of Glen Ellyn. This further establishes a community presence and enables the District to partner with other community members (Ongoing, 2019) **The District continues participating and being an active member with the many local service groups. GEPD is often looked to as a resource and an asset by these organizations.**

- Continue collaboration with the District’s Advisory Committees including: the Ackerman SFC Advisory Committee, Citizens’ Finance Committee, Environmental Committee, and Youth Sports Advisory Committee. (Ongoing, 2019) **These committees remain important and critical to the District’s planning and forecasting. The Ackerman Park Phase IV Improvement Project received significant insight and leadership by the planning subcommittee which helped provide further direction for phase IV.**
- Continue to work with the local School Districts 41, 87 and 89 to improve communication of Park District programs to students and their families while also maximizing community assets. (Ongoing, 2019) **Efforts are ongoing. The District 87 I.G.A. was amended to include GBW use of the new Ackerman Park turf field while increasing the school’s financial commitment.**
- Solidify the Friends of Glen Ellyn Parks Foundation with the goal of increasing District awareness, increasing scholarship opportunities and contributing towards specifically identified projects in partnership with the Park District. (Ongoing, 2019) **Small steps have been made including the establishment of the Soccer Scholarship fund, the contribution of funds by the Tour of Lake Ellyn Bike Race and the addition of a dedicated event, Fall Fete, whose goal is to promote and educate the community in regards to the foundation and scholarship program.**

### **Enhance Recreation program portfolio and opportunities**

- Continue to develop new in-house athletic programs and improve existing programs to include dodgeball, high school basketball leagues (3 v 3 and traditional), expanded youth volleyball leagues and instructional classes, girl’s lacrosse, flag football beyond 4<sup>th</sup> grade, and implementation of pre-season house league basketball clinics. Expand successful Monday Miles program by increasing participation through special nights such as ice cream social, Glen Ellyn Gators day, and/or a Lightning Running Club day. (July 2019) **Ongoing. New programs added for 2019 included Fall High School Rugby, Fall Youth Basketball League, an Arm Care Clinic for youth baseball coaches, a seminar hosted by the Golden Eagles Football program with keynote address by former Chicago Bear Israel Idonije, expansion of the flag football program to include a 5<sup>th</sup>/6<sup>th</sup> grade league, parent/tot Lakers soccer program, and new summer Lacrosse clinics. Improvements to existing program included the introduction of theme nights for the Monday Miles program, restructuring of the youth baseball fall program from age-based**



to grade-based to more closely align with the spring program's goals and objectives, additional free clinics for softball, basketball, baseball, lacrosse, rugby and soccer. High school basketball leagues and dodgeball leagues were offered but a lack of interest precluded them from running. Changes to the indoor soccer leagues include transitioning the administration of the leagues to Chicagoland Indoor Soccer (CISL) in exchange for renting the indoor turf at Ackerman SFC. Benefits of operating the leagues under the CISL umbrella are their excellent reputation, following of approximately 350 clubs participating in their winter leagues and their use of multiple facilities which allows for better pairing of teams of comparable skill levels.

- Evaluate and review existing athletic facilities, programs and services to measure use and demand to determine value to constituents. Add, remove or enhance facilities, programs and services to best meet the needs of the community. Identify programs with consistently low enrollment and consolidate, eliminate or replace as needed. (February 2019) Ongoing. Developed survey evaluation summary tool which is produced at the conclusion of every event and program with analysis of future changes. Presented to the Board in May.
- Develop district-wide concussion protocol expanding on current practices used in the Park District youth football program. (April 2019) Ongoing. Youth football continues to require all tackle players in the 104 lb., 119 lb. and Varsity levels (ages 11-14) to complete ImPact Baseline concussion testing prior to the season. All tackle coaches also need to complete USA Football certification which includes training reading concussion protocols. The Rugby program completed the USA Rugby certification which also includes training regarding concussion protocol. All other athletic programs make NFHS concussion protocol handouts available to coaches and participants.
- Expand outdoor Pickleball program to include special clinics, leagues and social events at Village Green Courts. Research portable court fencing. (July 2019) Ongoing. Several outdoor Pickleball Clinics were held in the spring and fall at the Village Green Courts. A Saturday morning league was offered with 10 participants. Wind screens were installed on the fencing by the Parks department staff with volunteer pickleball players from the community. A portable net was purchased and can be placed between courts as needed. Staff has reserved the courts on various Sundays throughout the year for tournaments run by local players.
- Update and refine strategic plan for the Ackerman Sports and Fitness Center including: upgrade of fitness center design to enlarge stretch and warm up area; expand reach to

increase rentals; improve vending machine procedures to keep up with demand; continue to increase popular daytime winter sports classes including rock wall classes as well as Friday night Tween events; expand fitness programming to include outdoor yoga classes in the parks, boxing/kickboxing, and membership re-orientation program; purchase matching, aesthetically-pleasing garbage/recycling cans throughout the building; continue to upgrade cardio equipment; install new dropdown volleyball nets on middle court; and implement community safety courses such as CPR and first aid classes. Work with recreation department staff with installation of recognition display case in hallway to highlight and promote the athletic programs. (September 2019)

Ongoing. Stretching area was remodeled creating a spacious, clean area for the members. A new vending machine operator was brought in to increase the potential in revenue. The vending machines are very popular especially with all the sports camps. Introduced and promoted new athletic programs throughout the year with an emphasis on summer morning and afternoon sessions bringing in hundreds of participants. Tween nights continue to be very successful and are offered once each season. Monthly group orientations have been offered on Tuesday evenings with good numbers. New Body Pump equipment was purchased to enhance the experience for the members. Cardio equipment will be purchased in the fourth quarter. The drop-down volleyball net was installed on Court 2. The swing arm soccer goals were installed in the turf area. A new trophy case was built and on display in the lobby. New athletic banners were installed in the turf area. CPR and First Aid classes have been offered every other month for members of the community with good numbers. An ASFC personal trainer conducted outdoor drop in yoga classes at Sunset Park in the summer.

- Continue the effort to offer special events at various parks and neighborhoods throughout the Park District. This includes Movies in the Park, Jazz in the Park, Boo Bash and “Meet and Greet’s” during the summer months. (August 2019) Completed. Additional movies were staged for 2019 and included costume contests for each movie. The movies took place in five different parks and Jazz in the Park took place at three different parks. Several new “community events” were planned and staged in partnership with the Glen Ellyn Public Library in the summer of 2019. Pete the Cat StoryWalk® took place at Prairie Path Park; Storytime in the Park took place at Surrey, Stacy, Newton, Glen Ellyn Manor, Spalding and Lake Foxcroft parks; and Community Game Night was held at Sunset Park.
- Continue to plan and coordinate events, activities and budgets for the 100 Year Anniversary of the Park District in 2019. (November 2019) Coordinated seven new special events which incorporated the theme of the 100 -Year Anniversary including:

Lunar Eclipse, Winter Gym Jam, Summer Swim Jam, Thirsty Thursdays, Adult only Easter Egg Hunt, Fall Fete and Bloody Mary Fest. The 100-Anniversary year theme was also incorporated into current events and programs including First 100 people at Splash and the opening of Sunset Pool for the summer received special year towels, special 100-year eggs at the Easter egg hunts and many more. Some of the new events were so successful, they will be carried out again in the next year without the 100-year theme.

- Develop Preschool “after-care” program for Park District preschool students requiring extended care. (September 2019) **Completed.** New fall Preschool after-care program was offered with the 2019/2020 school year registration for students. Initial interest in the program appeared to be strong, but actual registration did not meet the minimum numbers to conduct the program. Research will continue in this area.
- Explore the feasibility of adding a compulsory/optional gymnastics team. Work with high schools to find available practice time in their facilities. (September 2019) **Deferred.**
- Continue to improve/expand senior and adult programming by surveying neighboring districts and working with local assisted living homes. Continue to offer, promote and expand group trips using the Glen Ellyn Park District bus. (Ongoing, 2019) **Ongoing.** Staff works with neighboring Park Districts (Carol Stream and Elmhurst) to offer activities all year including adult and senior trips. The addition of the new bus has enabled more trips to go due to lower costs and lower numbers needed to run the trip.

#### **Seek additional opportunities for intergovernmental initiatives to maximize services and minimize taxpayer’s expenditures**

- Continue programming discussions and cross marketing of events with College of DuPage; Evaluate any changes needed for the ASFC lap swimming membership program and discuss further any additional aquatic opportunities. (April 2019) **Ongoing.** There are currently 16 ASFC members who joined the lap swim program at College of DuPage.
- Continue to develop programming of the Platform Tennis Facility including expanded house league, increased opportunities for women and formulation of youth programs. Negotiate a renewed agreement with Glen Ellyn Platform Tennis Club. (September 2019) **Ongoing.** The Men’s House League program formats were changed this fall to include advanced players in one division and new players in the regular division. Although there are quite a few women in the Men’s House League, a separate women’s evening league was offered and is slowly getting bigger. A new daytime league is now

also offered to the women. The Platform programs showed a big jump in the numbers in the Junior Pizza and Paddle classes offered in late fall and winter. The Agreement with the Glen Ellyn Platform Tennis Club was renewed for the 2019/2020 season.

- Update and review Agreement with Anima Glen Ellyn Children's Chorus, up for renewal in August 2019. Re-evaluate rental fees for office and rehearsal space. Also review opportunities for collaborative programming. (June 2019) **Complete.** The 2019/2020 Anima Contract has been renewed with no fee increases and changes in the rehearsal times and dates. Anima moved one of their rehearsal days from Tuesdays to Sundays. GEPD staff will need to be brought in from 3:00 to 6:30 pm. The additional staff costs are included in the contract.

### **Improve overall efficiency and effectiveness of the Park District**

- Evaluate, update and possibly redesign youth sports and adult leagues websites using [gepark.org](http://gepark.org)/[ackermansfc.com](http://ackermansfc.com) as a template. (August 2019) **Ongoing.** Internet Imagineering has been engaged to provide the redesign of the youth sports and adult sports websites. Initial meetings have been conducted and the sitemap has been developed. Phase I includes the website layout and design and is in progress with an expected completion date of December 1. Phase II includes populating the site with information and development of the back-end Content Management System (CMS). Completion date for the project is March 1, 2020.
- Research and review requirements, guidelines, and funding sources for providing AED's at Ackerman, Newton and Village Green Parks to be available during athletic programs and events. Research volunteer coach training in CPR and AED certifications. (April 2019) **Ongoing.** Staff has received a quote for the purchase of AED'S and cabinets scheduled to be placed at Ackerman, Newton and Village Green Parks. Funding is to be included in the 2020 budget and is expected to be completed by April 1, 2020 for spring sports programs. Voluntary CPR and AED certification classes will be offered in 2020 and advertised beginning with the Winter 2020 Activity Guide.
- Implement advanced use of technology for full day camps by using iPad/tablet for camp emergency forms and documents including individual photo storage. (May 2019) **Deferred.** Online forms through apps require that the technology used on site will also need access to Wi-Fi/internet to be beneficial for emergency use.

- Research options for closed-circuit parent viewing for drop-off activities such as gymnastics and dance. Include surveying parents and gathering feedback as to preference. (April 2019) **Deferred. Staff is researching technology to use for the viewing options.**
- Implement new fees for rental opportunities at Ackerman Sports and Fitness Center keeping track of increase/decrease comparisons from previous year. (Ongoing, 2019) **Ongoing. Staff has researched surrounding area competitors for their rental rates. ASFC rates are slightly below the average for basketball courts and right in line for the turf. Staff will be increasing fees in the 2020 budget.**
- Review and update Athletic Committee By-laws. (October 2019) **Deferred to 2020. Staff has begun reviewing by-laws for consistency and updating as needed with final approval in 2020.**
- Increase special events at Maryknoll Park to include entertainment/music at the Splash Pad and \$5 days at Holes & Knolls Miniature Golf. (June 2019) **Completed. Three Early riser musical program were held at the Splash pad prior to its opening time of 10:00 am. Inclement weather for all three events drew a small number of people. There were also three, \$5 days at Holes & Knolls this summer. All were well attended. A youth and parent/child mini golf tournament was held with the winners receiving a free 2019 season family pass. A new special event is being offered this fall, Bloody Mary's on the Green. Malloy Liquors will be providing the Bloody Mary's for the event.**
- Update and revise strategic plan for Sunset Pool to include: the addition of new programs and special events, streamlining swim lesson program to improve transition to Gators swim team, increasing junior high programming, adding a mother/son event similar to Daddy/Daughter Luau, improving operational policies and procedures for better personnel management, streamlining customer service procedures, and offering staff incentives and teamwork activities to improve staff morale. Coordinate West Suburban Swim Conference managing schedules for eight teams and coordinating any conference meet needs. (June 2019) **Partially Completed. New programs and events were conducted this summer incorporating the 100-year Anniversary theme and logo including towels to the first 100 people on opening day and the TGIF giveaways were included in the theme this summer. A Mother/son event was offered for the first time with success. Swim lessons continue to be successful with positive evaluations and increased participation. The Gator team program continues to remain strong with high numbers in all the different levels and first place finishes in Conference. Staff oversaw**

the West Suburban Swim Conference this season. Improvements were made to the overall training and onboarding process to ensure all staff have the proper tools to be successful. Pay rate adjustments this summer was met with great appreciation. Bi-weekly team building events were held off site at ASFC and Maryknoll Park with great participation numbers.

### **Increase Glen Ellyn Park District exposure to the community**

- Continue to promote the Park District through a multi-media based public information program including but not limited to e-blasts, website, signage/information centers, social media, article writing/storytelling, free calendar listings, paid advertising, video marketing, sponsorships, reciprocal marketing, etc. (Ongoing, 2019) **Ongoing. New large-format signage, a-frame signage, and posters introduced at Maryknoll Park. Restructured the social media marketing plan to increase views and post interaction. Redesigned the email newsletter structure. Continued to increase use of articles as a means of promoting events/programs, with well over 100 releases/articles/website posts produced in 2019. Continued submitting listings to local and digital publications and worked with Glen Ellyn Neighbors, Glen Ellyn Living and Focus Glen Ellyn for free event inclusion in their publications, including promotion for “Fall Fete: Whiskey, Wine and Whimsy” and “Glow in the Park”. Introduced use of photo advisories for Suburban Life newspaper, resulting in multiple cover stories in 2019.**
- Expand sponsorship and advertising opportunities to include Gators swim team, mobile stage, and new 100 Year Anniversary events. Increase the use of sponsorship reminders to the park district database. (July 2019) **Ongoing. In 2019, 32 events/activities were made available for sponsorship, representing 50 individual event dates. This included sponsorship programs for 100-year anniversary events such as the Winter Gym Jam, Thirsty Thursday, Adults-only Egg Hunt, Movies in the Parks Throwback Edition, and Bloody Mary Fest. A new sponsorship program was also created for the mobile stage. Sponsorship mailers were sent out over 40 businesses, and opportunities were included in multiple email blasts through the Glen Ellyn Chamber of Commerce. Reminder emails were sent to past sponsors and reminder letters were sent to boost sponsorship of specific events. A sponsorship program for the Gators Swim Team will be introduced with the 2020 sponsorship kit.**
- Implement campaigns for the Glen Ellyn Park District’s 100 Year Anniversary including marketing several new District events, a Park District timeline, Throwback Thursday posts, Monday Trivia posts, articles/videos and community outreach at events/facilities.

(November 2019) Complete. New history timeline was created at [www.gepark.org/timeline](http://www.gepark.org/timeline) and promoted via email, Activity Guide, social media, and facility signage. Throwback Thursdays posted weekly to Facebook, Twitter and Instagram. New graphics, logos, and campaigns were created for 100-year events including winter Gym Jam, Thirsty Thursdays, Summer Swim Jam, Movies in the Parks, Throwback Edition, and Fall Fete: Whisky, Wine and Whimsy. Giveaways promoting the anniversary were designed and ordered for Glen Ellyn Park District events and activities. 100-year logo was incorporated into Activity guide, sports uniforms/t-shirts, various promotional artwork. Installation of historic photos were placed at Glen Ellyn Public Library in October and November. Two-page spreads were placed in Suburban Life magazine regarding the anniversary. Tables were setup at Lake Ellyn Cardboard Regatta and Foxcroft HOA Picnic. Monday Trivia was removed from the plan upon re-evaluation overall social media marketing strategy.

- Introduce new volunteer opportunities campaign to include promotion via email, web, and social media. Work with staff to develop 2019 timelines and sign-up information. Research a volunteer database management tool. (February 2019) Ongoing. The volunteer opportunities page was expanded at [www.gepark.org](http://www.gepark.org) to include specific information on each volunteer opportunity. A campaign was created to drive volunteers to the DuPage County River Sweep including a press release, flyers at facilities, rotating slider on website and email/social media inclusion. Facebook events were created for Restoration Workdays.
- Work with Recreation Staff to improve descriptions of programs for print and online. Focus on improving activity descriptions within ActiveNet, making forms and information easily available, consistent use of program titles, and branded information packets. (July 2019) Ongoing. Marketing worked with staff on improving the Active Net listings, including an audit of a percentage of programs with examples on how they could be improved, where forms should be added, etc. Staff discussed starting with fresh entries beginning with the Winter 2020 Activity Guide, the first in the 2020 series.
- Expand upon the “A Greener Glen Ellyn” campaign in collaboration with the Park District Naturalist to further promote green initiatives. (December 2019) Completed. Naturalist Frigo determined native plants, water quality, and fruit guilds to be the topics for 2019. A new “Greener Glen Ellyn” Facebook page was created to promote and share environmental news from around the community. Continued use of large format signage at facilities and native plant/plant sale information. Materials were developed in anticipation of a complete transition to paperless straws at Holes& Knolls and Sunset



Pool. Partnered with SCARCE on Earth Day Fair and offered a Bee Blitz at Churchill Park in partnership with Honey and the Bee.

- Increase the use of digital marketing to include targeted eblasts, videos, Boomerangs, paid advertising on social media, and engaging content. Develop a branded video template. Continue to evaluate social media strategy and reduce/increase number of posts in alignment with best practices and algorithms. (December 2019) **Ongoing.** **As of September 2019, the Marketing Department has sent over 44 emails, including blasts targeted at Ackerman SFC fitness members and Sunset Pool members. Social media strategy was re-evaluated to create a more fun and friendly voice, with a focus on following best practices in terms of quantity of posts and content posted, though challenging with the number of programs and events offered. Interns were charged with creating videos relating to each of our athletic programs and staff continued to capture both photos and video at programs/events to expand the photo library and increase online engagement.**
- Research digital advertising options for Spring Avenue Recreation Center, Main Street Recreation Center, Ackerman Sports & Fitness Center and Holes & Knolls. (May 2019) **Ongoing**
- Work with Recreation Staff on creating a photo and video strategy to stay current in the social environment. (September 2019) **Ongoing.** **A photography calendar was created for internal use by the Marketing Department each season with classes assigned to either the Marketing Supervisor or Marketing Assistant. In addition, a list was crafted of the most needed photos each year and shared with the Recreation Department. The Marketing Department is also working with Elan Photography on a possible trade agreement relating to photographing District programs and events.**
- Implement a park-specific sponsorship signage program for youth sports activities to include fencing, scoreboards, buildings, bleachers and light poles. (April 2019) **Deferred to 2020.**
- Research the costs and options for new park signage for Maryknoll Park and Ackerman Park to increase marketing and promotional opportunities for the entire District. Both locations have exposure to significant vehicle traffic (May 2019) **Deferred.** **A signage program is being developed on a District-wide basis.**

## **Improve and strengthen overall short- and long-term economic stability of the Park District**

- Survey surrounding Park Districts and rental facilities for comparison rates, venue amenities, rental packages and plans in preparation for the development of the Lake Ellyn Boathouse report. Prepare report prior to 2019 budget process to be implemented with 2020 rental season. Update facility and ice-skating manuals and training opportunities. (September 2019) **Ongoing. Staff will make recommendations for fee increases in the 2020 budget, as well as additional equipment and amenity needs. Ice skating manuals and training will be developed and ready for the 2019/2020 season.**

## **Maintain and improve Glen Ellyn Park District Properties and Parks**

- Continue to implement the neighborhood park improvement plan that identifies the needs of the local community, while addressing maintenance and park equipment deficiencies. Walnut Glen Park will be receiving a new playground next year and it will be an applicable opportunity to initiate a GEPD Neighborhood Park Survey. (September, 2019) **Walnut Glen Park is scheduled to be renovated in fall, 2019. The scope of the improvement project will include the replacement of the playground, signage and other park amenities. The perimeter of the playground will be changed from timbers to concrete curbing.**
- Expand and develop environmental best management practices (BMP's) throughout the Park District that encourages stewardship and conservation. For example: The new permeable pavers and bioswales within the ASFC parking lot. (October 2019) **The District continues to improve and refine existing areas of BMP's including Maryknoll Park which has several natural areas, Ackerman Park which converted its main lot to permeable pavers while also creating bioswales and adding LED parking lot lights. Additional bioswales are being constructed along the east side of lower Ackerman Park. These will serve to further filter the stormwater as it makes its way towards the East branch of the DuPage River.**
- Continue with the cooperative purchasing and bidding of contracted services with the Village of Glen Ellyn. Combining Park District and Village projects will expand the overall scope of projects, which will be more appealing to contractors and will lead to greater cost savings. (April 2019) **The Park District continues to communicate on an ongoing basis with the Village on mutually beneficial opportunities. Staff is still hopeful to complete a stormwater improvement at Village Green which is being done in partnership with the Village Public Works Department.**

- Create and implement an exit plan for the replacement of the Facilities Technician. The current Facilities Technician is planning on retiring in 2019 and it is important to document his wealth of knowledge while passing it on to his successor. Hiring a replacement prior to his leaving enables job shadowing and on the job mentoring. Additionally, outsource the opening and closing pool (mechanical) responsibility to further ensure a smooth transition and successful pool season (June 2019) **The District successfully created a transition plan for the anticipated retirement of the facility technician. A successor was hired several months prior to the departure and was able to work together including the opening of Sunset Pool and the Splash Pad. The need to outsource the opening and closing of the pool was not needed due to the ability of the new hire.**
- Develop an action plan to suppress or irradiate an invasive aquatic plant that was recently discovered in Lake Ellyn. Brazilian elodea was discovered in August and it is believed to have been introduced into the lake when someone dumped their fish tank into Lake Ellyn. This is a new invasive species to the area and staff is working with a local lake management company to keep it contained. (October 2019) **A fluid plan has been developed and has been in place since the beginning of summer. As the plan is just becoming more noticeable, a more significant treatment of diquat will be applied. Staff and the lake treatment contractor will continue to monitor and adjust accordingly.**
- Explore new marketing strategies to encourage people to join the Parks maintenance team. Staffing, particularly seasonal and part-time staff, has become increasingly challenging to fill. Incentives such as bonuses and paid internships could be utilized to encourage candidates to join our team and/or to extend their length of employment. (2019) **Recruiting and attracting staff continues to remain challenging and likely will remain that way based on low unemployment and a competitive job market. The Maintenance Department was able to hire two interns that were invaluable and was able to retain some seasonal staff from the previous summer. The department will continue to be proactive and resourceful in the recruitment and retention of seasonal and summer labor.**
- Update the Lake Ellyn Operating Procedure Manual. This manual was created in 2014 and serves as a guide for all staff to follow in case of a power outage, inclement weather/flooding events, alarm system malfunction, etc. and includes emergency contact numbers. There have been many changes to the Boathouse and Lake Ellyn Park since the creation of this manual. Once revised, the Lake Ellyn Operating Procedure

Manual can be used as a template for all Park District facilities as issues arise. (May 2019) The Park District initiated a meeting with Village representatives and the engineering consultant. A revised operational manual should be forthcoming.

- Create a part-time maintenance staff position that is devoted primarily to Lake Ellyn Park during the peak season. Lake Ellyn Park is one of Glen Ellyn's most visited and beloved parks and with the many improvements that have occurred in the last few years it is important to keep up with the maintenance and care. Additionally, this position would be available to assist patrons when needed and enforce the park rules if the need should arise. (2019) While the position was filled it was with a candidate that did not possess all the desired skills and experience. Staff will continue to pursue a qualified candidate prior to next summer to fulfill the duties desired and meet/exceed the expectations of the position.
- Work with the Recreation Department on the planning and implementation of the Park District's 100<sup>th</sup> Anniversary events. There are already plans to plant 100 trees throughout the Park District and staff is developing a plan to create a new landscape bed within the circle in front of the Boathouse. (October 2019) The efforts are ongoing. They have been creative, resourceful and ambitious. 75 trees are to be planted in the fall as well as the landscaping of the circle area in front of the Boathouse.

## 2020 Goals and Objectives (proposed)

### Provide opportunities for community outreach and relations

- Continue to explore additional opportunities for reciprocal marketing within the community to increase outreach and awareness. Ensure the District is listed as a sponsor when space or equipment is donated/rented at a reduced cost, i.e. bandshell use at local non-Park District events. Research additional drop locations for the Park District's Seasonal Activity Guides, and other marketing materials. (Ongoing, 2020)
- Continue involvement and membership with community organizations including: Glen Ellyn Chamber of Commerce, Kiwanis Club of Central DuPage, Glen Ellyn Lions Club and Rotary Club of Glen Ellyn. Continue involvement with the Glen Ellyn Non-Profit Connection networking committee and the College of DuPage Frida Exhibit 2020 Committee. This further establishes a community presence and enables the District to partner with other community members (Ongoing, 2020)
- Continue collaboration with the District's Advisory Committees including: the Ackerman SFC Advisory Committee, Citizens' Finance Committee, Environmental Committee, and Youth Sports Advisory Committee. Give consideration to the addition of another advisory committee. (Ongoing, 2020)
- Continue to work with the local School Districts 41, 87 and 89 to improve communication of Park District programs to students and their families while also maximizing community assets. (Ongoing, 2020)
- Continue to solidify the Friends of Glen Ellyn Parks Foundation with the goal of increasing District awareness, increasing scholarship opportunities and contributing towards specifically identified projects in partnership with the Park District. Actively seek additional memberships and Board liaison involvement. Evaluate success of the 2019 Fall Fete Event to continue into 2020. (Ongoing, 2020)

### Enhance Recreation program portfolio and opportunities

- Continue to develop new in-house athletic programs and improve existing programs to include: expanded youth basketball leagues and instructional programs (including an

academy component and possible partnership with Wheaton Park District in the fall), expanded youth volleyball leagues (starting at 3<sup>rd</sup> grade) and instructional classes, new curling classes, girl's lacrosse and adult softball tournament. Continue to expand Monday Miles program opportunities. Add age group specific winter indoor and summer outdoor soccer tournaments. Restructure/reschedule Frosty 3v3 tournament to increase enrollment. (Ongoing, 2020)

- Continue to evaluate, summarize and make future decisions on all programs and events based on surveys, enrollment numbers and general feedback in order to identify and measure the value and continued need of the programs on a seasonal basis. (Ongoing 2020)
- Strive to maintain and preferably increase participation in athletic programs including field hockey and cheerleading by offering revised and update programs, free trial days and expanding to new age groups. Evaluate the practice and commitment of fundraising on a program basis. (July 2020)
- Explore the feasibility of adding a compulsory /optional gymnastics team. Work with high schools to find available practice time in their facilities. (September 2020)
- Create and implement a 10-year Anniversary celebration for Ackerman Sports and Fitness Center. Create a winter event and summer barbeque for members. (Ongoing 2020)
- Continue to expand outdoor Pickleball program to include special clinics, leagues and social events at Village Green Courts. Research converting Village Green tennis court into two pickleball courts. (Ongoing 2020)
- Update and refine strategic plan for the Ackerman Sports and Fitness Center including: replacing the existing turf field; expanding reach to increase rentals; creating a concession operation for weekend sporting event; continue to increase popular daytime sports classes; expand fitness programming to include children's fitness classes and outdoor fitness equipment; research and implement trending programs within the facility during downtimes in the fitness studio; increase offerings of holiday themed programs and events. Revamp the childcare operation including policies and procedures, hours of operation and staff trainings. Create and implement a partnership with local medical facilities to create programs to assist patients/members during their

recovery programs. Actively and progressively monitor increasing competition and adjust accordingly (Ongoing 2020)

- Continue to expand platform tennis programs, events, leagues and tournaments for local high school tennis teams including doubles tournaments. (Ongoing 2020)
- Continue to offer and expand special events at various parks and neighborhoods throughout the Park District including the return of Thirsty Thursdays on the Deck, Adult Egg Hunt, and cooperative events with the Glen Ellyn Public Library. (Ongoing 2020)
- Explore alternative Preschool program/class offerings including enrichment programs targeting specific areas such as science and technology. (Ongoing 2020)
- Continue to improve/expand senior and adult programming by evaluating current offerings to produce a new line of trend setting classes and events. Also initiate marketing efforts to further promote existing opportunities including pickleball, exercise programs, silver sneakers, dance, nature, trips, swimming, etc. (Ongoing 2020)

**Seek additional opportunities for intergovernmental initiatives to maximize services and minimize taxpayer's expenditures**

- Continue programming discussions and cross marketing of events with College of DuPage. Superintendent will serve on Frida Exhibit Committee and work with Recreation Department staff to provide trips to the exhibit and Frida themed art activities creating awareness of the Exhibit which takes place June through August 2020. (Ongoing 2020).
- Update and renew Agreement with Glen Ellyn Platform Tennis Club for the upcoming season. Develop plan and timeline for repairs to deck and inside hut painting improvements. Develop long term capital improvement plan for the platform tennis program. (Ongoing 2020)
- Update and review Agreement with Anima Glen Ellyn Children's Chorus, up for renewal in August 2020. Evaluate the new Sunday rehearsal time as well as rental fees for office and rehearsal space. (Ongoing 2020)
- Develop and expand partnerships with COD facilities and athletic team coaches to offer increased programming and recreational space for Park District programs. (June 2020)

- Create a Health and Wellness Partnership with local school district faculty to increase memberships at ASFC. (Ongoing 2020)

### **Improve overall efficiency and effectiveness of the Park District**

- Go live with redesigned youth sports and adult leagues' websites and volunteer coach's intranet to include electronic access of volunteer forms/training materials. (March 2020)
- Develop guidelines and installation timeline of AEDs and cabinets at Ackerman, Newton and Village Green Parks to be available during athletic programs and events. (April 2020)
- Continue to research options for closed-circuit parent viewing for drop-off activities such as gymnastics and dance. Include surveying parents and gathering feedback as to preference. (April 2020)
- Implement new fees for rental opportunities at Ackerman Sports and Fitness Center basketball courts. Continue to keep track of increase/decrease comparisons from previous year. (Ongoing 2020)
- Review and update Athletic Committee By-laws. (June 2020)
- Evaluate fees for volunteer based athletic programs to determine impact of eliminating non-resident fees to promote program growth. (April 2020)
- Develop Preschool furniture replacement plan. Evaluate classroom furniture needs and schedule replacement by classroom size, amount of use and age of the current fixtures in each room. (Fall 2020)
- Perform and document spring storm drills, fall fire drills and intruder safety drills at Main Street Recreation Center, Spring Avenue Recreation Center, and Ackerman Sports and Fitness Center. Hire safety consultant to analyze facility safety issues and coordinate training in all areas. (Ongoing 2020)
- Research an efficient and effective way to store the boats for the popular Boating program at Lake Ellyn. Pursue additional purchase of pedal boats when storage is available. (Ongoing 2020)



- Research and develop short and long-term plans for the purchase and installation of security cameras where needed throughout the District. (Ongoing 2020)
- Update and revise strategic plan for Sunset Pool to include: production of analysis report at conclusion of season; the addition of new programs and special events including more adult programs; continue improvements to the swim lesson program with upper tiered instructors; review registration numbers for the 7 through 10 year old age groups for Gators swim team to eliminate the long wait lists; add another junior high splash blast; continue to offer and improve programs and TGIF events; continue to improve operational policies and procedures for better personnel management, streamlining customer service procedures, and offering staff incentives and teamwork activities to improve staff morale; continue to provide member specials throughout the season with some pop up events. Research addition of push bar on gates for safety options in the future. Include concessions and front desk in CPR training before the start of the season. Continue to assess needed furniture upgrades including the re-strapping of the chairs, additional concession tables and replacement of the shade canopies. (Summer 2020)

#### **Increase Glen Ellyn Park District exposure to the community**

- Re-evaluate sponsorship/advertising opportunities to include more tabling opportunities and additional athletic programs such as Gators Swim Team, Grasshoppers Tumbling Team, and Lightning Running Club. (January 2020).
- Work with staff to create additional promotional/recognition graphics for the Grasshoppers Tumbling Team in the Spring Avenue Recreation Center Gymnasium like the Gators signage at Sunset Pool. (January 2020)
- Research and evaluate adding SMS marketing and digital customer loyalty platforms to the overall strategic marketing plan. (April 2020)
- Work with WDSRA on a new photo installation at Ackerman Sports and Fitness Center to incorporate more inclusive photos and their new logo. (December 2020)
- Increase the use of digital marketing with a specific focus on promotional videos for athletic programs and revenue generating facilities including: Holes & Knolls, Ackerman SFC, Sunset Pool, and the Splash Park. (September 2020)

- Research options to eliminate the Granicus streaming and hosting services by moving to an in-house recording system and improving the overall presentation capabilities in the Board room. (February 2020)
- Research indoor digital advertising platforms for Spring Avenue Recreation Center, Main Street Recreation Center, Ackerman Sports & Fitness Center, and Holes & Knolls. (December 2020)
- Evaluate moving from three to four Activity Guides or adding insert beginning with the 2021 or 2022 series. (April 2020)
- Work with the Assistant Facility Manager/Aquatics to develop new promotions and events to drive Sunset pool membership sales and daily visits in 2020. (Ongoing 2020)
- Increase athletics sponsorship and advertising opportunities including park specific sponsorship signage for youth sports activities to include fencing, scoreboards, building, bleachers and light poles. (April 2020)

#### **Improve and strengthen overall short and long-term economic stability of the Park District**

- Implement revised fee structures for the 2020 rental season. Evaluate and improve facility amenities based on renter survey results. Update Lake Ellyn Boathouse website rental information to include sample floor plans and layouts for potential renter use, including 360 videos of the interior. Prepare furniture and appliance replacement plan to be included with the 2021 budget. Update Boathouse staff training manual to include detailed instruction for facility equipment, pre/post event responsibilities, staff dress code and cleaning maintenance checklist. (August 2020)

#### **Maintain and improve Glen Ellyn Park District Properties and Parks**

- Continue to implement and expand the neighborhood park improvement plan that identifies the needs of the local community, while addressing maintenance and park equipment deficiencies. While maintaining the practice of replacing a playground each year, expand the scope of the improvements to include additional park amenities such as signage, benches, curbing, A.D.A., etc. While subject to the award of an OSLAD grant, the goal is to improve Newton Park (November 2020)

- Expand and develop environmental best management practices (BMP's) throughout the Park District that encourages stewardship and conservation. Address the permeable pavers in front of Boathouse, contract some natural areas annual maintenance with an emphasis on higher profile areas, convert some additional areas to native vegetation such as the west end of the Newton turf field and the roundabout circle in the west Newton parking lot. (November 2020)
- Continue with the cooperative purchasing and bidding of contracted services with the Village of Glen Ellyn. Combining Park District and Village projects will expand the overall scope of projects, which will be more appealing to contractors and will lead to greater cost savings. Examples of previous partnerships include the weir expansion and sediment removal at Lake Ellyn, sidewalk improvements at Lake Ellyn Park and purchase of road salt and fuel from Public Works (August 2020)
- Continue actions to suppress or eradicate an invasive aquatic plant that was discovered in Lake Ellyn. Brazilian elodea was discovered in August 2018 and it is believed to have been introduced into the lake when someone dumped their fish tank into Lake Ellyn. This is a new invasive species to the area and staff is working with a local lake management company to keep it contained. (November 2020)
- Explore new marketing strategies to encourage people to join the Parks maintenance team. Staffing, particularly seasonal and part-time staff, has become increasingly challenging to fill. Incentives such as bonuses and paid internships could be utilized to encourage candidates to join our team and/or to extend their length of employment. (March 2020)
- Fill a part-time maintenance staff position that is devoted primarily to Lake Ellyn Park during the peak season. Lake Ellyn Park is one of Glen Ellyn's most visited and beloved parks and with the many improvements that have occurred in the last few years it is important to keep up with the maintenance and care. Additionally, this position would be available to assist patrons when needed and enforce the park rules if the need should arise. (April 2020)
- Projects include engaging structural engineer to review and compile plans to replace MSRC and SARC roofs in 2021, reconstruct Maryknoll Park parking lot, implement Newton Park improvements if the District is successful in attaining OSLAD grant, complete Ackerman Park Improvement Project Phase IV.

- Pursue alternative funding to implement District wide sign program and begin shoreline improvements at Lake Ellyn.

# Glen Ellyn Park District

## Investment Report

August 31, 2019

<b>Bank Balances</b>	<b>Prior Year August 2018</b>	<b>3rd Quarter September 2018</b>	<b>4th Quarter December 2018</b>	<b>1st Quarter March 2019</b>	<b>2nd Quarter June 2019</b>	<b>Current Year August 2019</b>
Wheaton/Glen Ellyn Bank & Trust	\$ 254,735.84	\$ 371,341.46	\$ 543,377.18	\$ 647,713.70	\$ 640,405.03	\$ 919,434.99
Bridgeview Bank - CD (2)	248,069.05	248,069.05	-	-	-	-
Illinois Funds - 9347	4,495,278.52	4,502,754.30	4,554,583.59	4,305,771.39	4,206,810.73	4,250,585.51
Illinois Park District Liquid Asset Fund	204,103.11	204,418.29	205,491.14	206,654.20	207,804.93	208,537.79
Illinois Metropolitan Investment Fund	4,862,886.15	5,521,385.12	3,073,774.80	2,108,442.24	4,410,082.85	3,866,894.36
<b>Total Bank Balance</b>	<b>\$ 10,065,072.67</b>	<b>\$ 10,847,968.22</b>	<b>\$ 8,377,226.71</b>	<b>\$ 7,268,581.53</b>	<b>\$ 9,465,103.54</b>	<b>\$ 9,245,452.65</b>
Illinois Metropolitan - Liquidating Trust (1)	\$ 248,777.11	\$ 248,777.11	\$ 248,777.11	\$ 248,777.11	\$ 248,777.11	\$ 248,777.11
<b>Interest Rates</b>						
Bridgeview Bank - CD (2)	1.15%	1.15%	-	-	-	-
Illinois Funds - 9347	1.96%	2.02%	2.33%	2.47%	2.42%	2.20%
Illinois Park District Liquid Asset Fund	1.86%	1.88%	2.18%	2.25%	2.21%	2.01%
Illinois Metropolitan Investment Fund	1.92%	1.91%	2.21%	2.35%	2.32%	2.13%
<b>Interest (3)</b>						
Bridgeview Bank - CD (2)	\$ 242.29	\$ 234.48	\$ -	\$ -	\$ -	\$ -
Illinois Funds - 9347	7,476.90	7,475.78	8,982.09	9,125.69	8,357.36	7,917.19
Illinois Park District Liquid Asset Fund	321.55	315.18	379.39	395.02	375.96	354.95
Illinois Metropolitan Investment Fund	6,705.88	8,527.44	6,577.06	4,390.86	7,716.05	5,982.43
<b>Total Interest</b>	<b>\$ 14,746.62</b>	<b>\$ 16,552.88</b>	<b>\$ 15,938.54</b>	<b>\$ 13,911.57</b>	<b>\$ 16,449.37</b>	<b>\$ 14,254.57</b>

(1) The account value stated reflects the amount of funds yet to be recovered and does not represent the current market value of the asset.

(2) 18-month Certificate of Deposit matured in November 2018. For reporting purposes, interest is estimated monthly. Interest is disbursed to the park district quarterly.

(3) Interest shown is for only the month stated.



General Ledger  
Consolidated Budget By  
Account Type



User: ncinquegrani  
Printed: 9/10/2019 1:09:53 PM  
Period 08 - 08  
Fiscal Year 2018 - 2019

Description	2018 Period Amt	2018 End Bal	2018 Budget	2019 Period Amt	2019 End Bal	2019 Budget
<b>Revenue</b>						
Property Tax Receipts	<u>957,651.40</u>	<u>3,863,560.01</u>	<u>5,068,838.36</u>	<u>987,697.75</u>	<u>3,721,339.87</u>	<u>5,153,450.00</u>
Other Taxes	<u>2,353.94</u>	<u>115,203.67</u>	<u>151,800.00</u>	<u>2,919.52</u>	<u>126,447.37</u>	<u>127,500.00</u>
Charges for Services	<u>137,718.79</u>	<u>1,538,256.67</u>	<u>1,991,865.00</u>	<u>141,502.15</u>	<u>1,532,556.11</u>	<u>2,065,700.00</u>
Program Fees	<u>225,632.34</u>	<u>3,545,208.53</u>	<u>3,825,088.00</u>	<u>203,684.81</u>	<u>3,563,320.98</u>	<u>4,012,637.00</u>
Rentals	<u>135,564.02</u>	<u>515,542.16</u>	<u>607,864.00</u>	<u>91,155.14</u>	<u>494,856.53</u>	<u>636,100.00</u>
Concessions	<u>17,143.98</u>	<u>75,916.43</u>	<u>80,300.00</u>	<u>13,153.35</u>	<u>73,803.74</u>	<u>83,700.00</u>
Product Sales	<u>0.00</u>	<u>35.00</u>	<u>0.00</u>	<u>10.00</u>	<u>40.00</u>	<u>0.00</u>
Interest Income	<u>14,922.52</u>	<u>103,505.03</u>	<u>37,500.00</u>	<u>13,792.57</u>	<u>115,953.31</u>	<u>71,500.00</u>
Licenses & Permits	<u>695.00</u>	<u>12,305.00</u>	<u>12,630.00</u>	<u>1,165.00</u>	<u>14,470.00</u>	<u>14,745.00</u>
Grants & Donations	<u>3,288.84</u>	<u>51,920.96</u>	<u>117,092.00</u>	<u>2,610.00</u>	<u>61,079.30</u>	<u>58,660.00</u>
Debt Proceeds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,623,000.00</u>
Miscellaneous Income	<u>102,428.13</u>	<u>135,995.35</u>	<u>68,700.00</u>	<u>37,109.20</u>	<u>86,985.07</u>	<u>56,300.00</u>
Transfers Received	<u>0.00</u>	<u>2,761,061.00</u>	<u>2,761,061.00</u>	<u>0.00</u>	<u>2,623,158.00</u>	<u>2,623,158.00</u>
Chargeback Revenue	<u>0.00</u>	<u>503,258.80</u>	<u>503,259.00</u>	<u>0.00</u>	<u>518,734.00</u>	<u>518,733.00</u>
<b>Revenue</b>	<b><u>1,597,398.96</u></b>	<b><u>13,221,768.61</u></b>	<b><u>15,225,997.36</u></b>	<b><u>1,494,799.49</u></b>	<b><u>12,932,744.28</u></b>	<b><u>18,045,183.00</u></b>

<b>Description</b>	<b>2018 Period Amt</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 Period Amt</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<i>Expense</i>						
Salaries & Wages	<u>283,196.72</u>	<u>2,000,912.25</u>	<u>3,117,778.00</u>	<u>306,252.79</u>	<u>2,118,789.23</u>	<u>3,306,730.00</u>
Salaries & Wages - Programs	<u>84,150.30</u>	<u>580,886.33</u>	<u>797,053.00</u>	<u>93,946.40</u>	<u>576,449.67</u>	<u>799,470.75</u>
Contractual Labor	<u>2,771.97</u>	<u>2,984.23</u>	<u>10,000.00</u>	<u>3,030.00</u>	<u>14,726.77</u>	<u>10,000.00</u>
Contractual Services - Other	<u>122,133.04</u>	<u>352,022.43</u>	<u>559,239.00</u>	<u>68,620.32</u>	<u>301,645.96</u>	<u>629,063.00</u>
Contractual Services- Programs	<u>134,886.64</u>	<u>730,331.85</u>	<u>1,237,397.00</u>	<u>219,218.35</u>	<u>852,402.83</u>	<u>1,312,887.00</u>
Materials & Supplies	<u>73,295.97</u>	<u>250,546.75</u>	<u>408,603.00</u>	<u>79,048.88</u>	<u>289,508.00</u>	<u>431,253.00</u>
Materials & Supplies -Programs	<u>69,996.28</u>	<u>310,033.19</u>	<u>397,484.00</u>	<u>82,029.30</u>	<u>342,465.40</u>	<u>407,952.50</u>
Computer SoftHardware Equip.	<u>802.93</u>	<u>7,014.98</u>	<u>22,000.00</u>	<u>14,745.00</u>	<u>18,692.13</u>	<u>35,500.00</u>
Other Equipment	<u>13,624.15</u>	<u>61,259.07</u>	<u>118,200.00</u>	<u>19,172.15</u>	<u>75,562.56</u>	<u>120,800.00</u>
Building & Landscaping	<u>15,207.72</u>	<u>56,376.88</u>	<u>116,925.00</u>	<u>7,202.18</u>	<u>56,800.37</u>	<u>121,175.00</u>
Insurance Expenses (PCL)	<u>27,690.22</u>	<u>107,710.88</u>	<u>186,400.00</u>	<u>13,166.66</u>	<u>93,666.62</u>	<u>193,140.00</u>
Employment Expenses	<u>113,071.63</u>	<u>614,591.33</u>	<u>1,063,400.00</u>	<u>78,237.89</u>	<u>571,994.26</u>	<u>1,050,500.00</u>
Utilities	<u>55,895.85</u>	<u>295,853.78</u>	<u>602,250.00</u>	<u>94,971.06</u>	<u>266,468.10</u>	<u>598,850.00</u>
Capital	<u>145,007.98</u>	<u>507,750.02</u>	<u>1,194,904.00</u>	<u>1,325,113.10</u>	<u>2,527,728.56</u>	<u>4,599,974.00</u>
Debt Service	<u>817.50</u>	<u>46,267.50</u>	<u>1,158,900.00</u>	<u>817.50</u>	<u>30,292.50</u>	<u>1,185,950.00</u>
Miscellaneous Expenses	<u>34,243.61</u>	<u>247,144.53</u>	<u>364,571.00</u>	<u>38,623.75</u>	<u>256,951.00</u>	<u>389,050.00</u>
Transfers Out	<u>0.00</u>	<u>2,761,061.00</u>	<u>2,761,061.00</u>	<u>0.00</u>	<u>2,623,158.00</u>	<u>2,623,158.00</u>
Chargebacks & Indirect Expense	<u>0.00</u>	<u>502,782.80</u>	<u>502,782.80</u>	<u>38.39</u>	<u>518,772.39</u>	<u>518,733.40</u>
<i>Expense</i>	<b><u>1,176,792.51</u></b>	<b><u>9,435,529.80</u></b>	<b><u>14,618,947.80</u></b>	<b><u>2,444,233.72</u></b>	<b><u>11,536,074.35</u></b>	<b><u>18,334,186.65</u></b>

<b>Description</b>	<b>2018 Period Amt</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 Period Amt</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>Revenue Total</b>	<b>1,597,398.96</b>	<b>13,221,768.61</b>	<b>15,225,997.36</b>	<b>1,494,799.49</b>	<b>12,932,744.28</b>	<b>18,045,183.00</b>
<b>Expense Total</b>	<b>1,176,792.51</b>	<b>9,435,529.80</b>	<b>14,618,947.80</b>	<b>2,444,233.72</b>	<b>11,536,074.35</b>	<b>18,334,186.65</b>
<b>Grand Total</b>	<b>420,606.45</b>	<b>3,786,238.81</b>	<b>607,049.56</b>	<b>-949,434.23</b>	<b>1,396,669.93</b>	<b>-289,003.65</b>



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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>10</b>	<b>Corporate Fund</b>				
<b>10</b>	<b>Revenue</b>				
10	Property Tax Receipts	1,583,343.60	2,108,000.00	1,431,814.61	2,093,000.00
10	Other Taxes	57,601.84	75,900.00	63,223.69	63,750.00
10	Charges for Services	0.00	0.00	0.00	0.00
10	Rentals	0.00	0.00	0.00	0.00
10	Interest Income	24,999.28	10,000.00	53,525.37	22,000.00
10	Grants & Donations	0.00	0.00	0.00	0.00
10	Miscellaneous Income	3,611.79	200.00	8,187.76	1,000.00
10	Transfers Received	78,530.00	78,530.00	83,657.00	83,657.00
10	Chargeback Revenue	0.00	0.00	0.00	0.00
<b>10</b>	<b>Revenue</b>	<b>1,748,086.51</b>	<b>2,272,630.00</b>	<b>1,640,408.43</b>	<b>2,263,407.00</b>
<b>10</b>	<b>Expense</b>				
10	Salaries & Wages	654,640.26	1,178,674.00	710,706.25	1,246,439.00
10	Contractual Labor	2,984.23	10,000.00	14,726.77	10,000.00
10	Contractual Services - Other	93,169.30	210,392.00	112,462.30	246,215.00
10	Materials & Supplies	67,878.38	184,700.00	85,657.18	180,200.00
10	Computer SoftHardware Equip.	2,759.90	11,500.00	8,824.33	20,000.00
10	Other Equipment	654.63	3,300.00	1,104.91	3,300.00
10	Building & Landscaping	48,809.80	103,500.00	47,064.49	108,500.00
10	Insurance Expenses (PCL)	107,710.88	186,400.00	93,666.62	193,140.00
10	Employment Expenses	250,071.47	472,500.00	231,894.31	464,000.00
10	Utilities	28,076.66	51,150.00	22,604.01	50,700.00
10	Capital	449.77	2,500.00	801.69	2,500.00
10	Miscellaneous Expenses	14,882.92	46,030.00	18,518.29	45,850.00
10	Transfers Out	102,374.00	102,374.00	127,374.00	127,374.00
<b>10</b>	<b>Expense</b>	<b>1,374,462.20</b>	<b>2,563,020.00</b>	<b>1,475,405.15</b>	<b>2,698,218.00</b>
<b>Revenue Total</b>		<b>1,748,086.51</b>	<b>2,272,630.00</b>	<b>1,640,408.43</b>	<b>2,263,407.00</b>
<b>Expense Total</b>		<b>1,374,462.20</b>	<b>2,563,020.00</b>	<b>1,475,405.15</b>	<b>2,698,218.00</b>
<b>Grand Total</b>		<b>373,624.31</b>	<b>-290,390.00</b>	<b>165,003.28</b>	<b>-434,811.00</b>
<b>10</b>	<b>Corporate Fund</b>	<b>373,624.31</b>	<b>-290,390.00</b>	<b>165,003.28</b>	<b>-434,811.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>20</b>	<b>Recreation Fund</b>				
<b>20</b>	<b>Revenue</b>				
20	Property Tax Receipts	902,736.70	1,169,502.36	973,423.40	1,243,500.00
20	Other Taxes	57,601.83	75,900.00	63,223.68	63,750.00
20	Charges for Services	1,538,256.67	1,991,865.00	1,532,556.11	2,065,700.00
20	Program Fees	3,545,634.53	3,828,538.00	3,563,320.98	4,012,637.00
20	Rentals	515,542.16	607,864.00	494,856.53	636,100.00
20	Concessions	75,916.43	80,300.00	73,803.74	83,700.00
20	Product Sales	35.00	0.00	40.00	0.00
20	Interest Income	66,079.79	20,000.00	58,223.25	35,000.00
20	Licenses & Permits	12,305.00	12,630.00	14,470.00	14,745.00
20	Grants & Donations	21,546.51	13,000.00	22,419.00	20,000.00
20	Miscellaneous Income	109,437.13	8,500.00	4,729.86	11,000.00
20	Transfers Received	0.00	0.00	0.00	0.00
20	Chargeback Revenue	503,258.80	503,259.00	518,734.00	518,733.00
<b>20</b>	<b>Revenue</b>	<b>7,348,350.55</b>	<b>8,311,358.36</b>	<b>7,319,800.55</b>	<b>8,704,865.00</b>
<b>20</b>	<b>Expense</b>				
20	Salaries & Wages	1,313,700.99	1,896,804.00	1,375,144.86	2,008,291.00
20	Salaries & Wages - Programs	580,886.33	797,053.00	576,449.67	799,470.75
20	Contractual Services - Other	258,853.13	348,847.00	189,183.66	382,848.00
20	Contractual Services- Programs	730,451.85	1,238,397.00	852,402.83	1,312,887.00
20	Materials & Supplies	182,675.56	224,103.00	203,850.82	251,053.00
20	Materials & Supplies -Programs	310,063.14	399,629.00	342,465.40	407,952.50
20	Computer SoftHardware Equip.	4,255.08	10,500.00	9,867.80	15,500.00
20	Other Equipment	9,221.87	19,900.00	14,625.40	22,500.00
20	Building & Landscaping	7,567.08	13,425.00	9,735.88	12,675.00
20	Employment Expenses	355,126.51	574,700.00	331,828.22	569,200.00
20	Utilities	267,777.12	551,100.00	243,864.09	548,150.00
20	Capital	0.00	0.00	0.00	0.00
20	Debt Service	0.00	0.00	0.00	0.00
20	Miscellaneous Expenses	232,261.61	318,541.00	238,432.71	343,200.00
20	Transfers Out	1,768,508.00	1,768,508.00	1,587,345.00	1,587,345.00
20	Chargebacks & Indirect Expense	503,258.80	503,258.80	518,772.39	518,733.40
<b>20</b>	<b>Expense</b>	<b>6,524,607.07</b>	<b>8,664,765.80</b>	<b>6,493,968.73</b>	<b>8,779,805.65</b>
<b>Revenue Total</b>		<b>7,348,350.55</b>	<b>8,311,358.36</b>	<b>7,319,800.55</b>	<b>8,704,865.00</b>
<b>Expense Total</b>		<b>6,524,607.07</b>	<b>8,664,765.80</b>	<b>6,493,968.73</b>	<b>8,779,805.65</b>
<b>Grand Total</b>		<b>823,743.48</b>	<b>-353,407.44</b>	<b>825,831.82</b>	<b>-74,940.65</b>
<b>20</b>	<b>Recreation Fund</b>	<b>823,743.48</b>	<b>-353,407.44</b>	<b>825,831.82</b>	<b>-74,940.65</b>

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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>45</b>	<b>Debt Service Fund</b>				
<b>45</b>	<b>Revenue</b>				
45	Property Tax Receipts	877,487.08	1,155,900.00	824,101.17	1,153,950.00
45	Interest Income	1,000.00	1,000.00	0.00	2,000.00
45	Debt Proceeds	0.00	0.00	0.00	0.00
45	Transfers Received	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>45</b>	<b>Revenue</b>	<b>878,487.08</b>	<b>1,156,900.00</b>	<b>824,101.17</b>	<b>1,155,950.00</b>
<b>45</b>	<b>Expense</b>				
45	Debt Service	46,267.50	1,158,900.00	30,292.50	1,155,950.00
45	Transfers Out	<u>1,000.00</u>	<u>1,000.00</u>	<u>2,000.00</u>	<u>2,000.00</u>
<b>45</b>	<b>Expense</b>	<b>47,267.50</b>	<b>1,159,900.00</b>	<b>32,292.50</b>	<b>1,157,950.00</b>
<b>Revenue Total</b>		<b>878,487.08</b>	<b>1,156,900.00</b>	<b>824,101.17</b>	<b>1,155,950.00</b>
<b>Expense Total</b>		<b>47,267.50</b>	<b>1,159,900.00</b>	<b>32,292.50</b>	<b>1,157,950.00</b>
<b>Grand Total</b>		<b>831,219.58</b>	<b>-3,000.00</b>	<b>791,808.67</b>	<b>-2,000.00</b>
<b>45</b>	<b>Debt Service Fund</b>	<b>831,219.58</b>	<b>-3,000.00</b>	<b>791,808.67</b>	<b>-2,000.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>55</b>	<b>Special Recreation Fund</b>				
<b>55</b>	<b>Revenue</b>				
55	Property Tax Receipts	<b>499,992.63</b>	635,436.00	<b>492,000.69</b>	663,000.00
55	Interest Income	<b>667.69</b>	0.00	<b>0.00</b>	0.00
55	Miscellaneous Income	<b>0.00</b>	0.00	<b>11,982.00</b>	0.00
55	Transfers Received	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>55</b>	<b>Revenue</b>	<b>500,660.32</b>	<b>635,436.00</b>	<b>503,982.69</b>	<b>663,000.00</b>
<b>55</b>	<b>Expense</b>				
55	Salaries & Wages	<b>32,616.00</b>	42,500.00	<b>32,938.12</b>	52,000.00
55	Employment Expenses	<b>9,393.35</b>	16,200.00	<b>8,271.73</b>	17,300.00
55	Capital	<b>172,660.23</b>	509,404.00	<b>169,145.00</b>	847,874.00
55	Transfers Out	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>55</b>	<b>Expense</b>	<b>214,669.58</b>	<b>568,104.00</b>	<b>210,354.85</b>	<b>917,174.00</b>
<b>Revenue Total</b>		<b>500,660.32</b>	<b>635,436.00</b>	<b>503,982.69</b>	<b>663,000.00</b>
<b>Expense Total</b>		<b>214,669.58</b>	<b>568,104.00</b>	<b>210,354.85</b>	<b>917,174.00</b>
<b>Grand Total</b>		<b>285,990.74</b>	<b>67,332.00</b>	<b>293,627.84</b>	<b>-254,174.00</b>
<b>55</b>	<b>Special Recreation Fund</b>	<b>285,990.74</b>	<b>67,332.00</b>	<b>293,627.84</b>	<b>-254,174.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>85</b>	<b>Asset Replacement Fund</b>				
<b>85</b>	<b>Revenue</b>				
85	Property Tax Receipts	0.00	0.00	0.00	0.00
85	Rentals	0.00	0.00	0.00	0.00
85	Interest Income	5,023.42	0.00	0.00	0.00
85	Grants & Donations	0.00	35,000.00	32,500.00	32,500.00
85	Miscellaneous Income	0.00	40,000.00	11,600.00	24,300.00
85	Transfers Received	1,897,531.00	1,897,531.00	1,739,501.00	1,739,501.00
<b>85</b>	<b>Revenue</b>	<b>1,902,554.42</b>	<b>1,972,531.00</b>	<b>1,783,601.00</b>	<b>1,796,301.00</b>
<b>85</b>	<b>Expense</b>				
85	Other Equipment	51,382.57	95,000.00	59,832.25	95,000.00
85	Capital	208,863.08	259,000.00	293,738.10	301,000.00
85	Transfers Out	785,000.00	785,000.00	800,000.00	800,000.00
<b>85</b>	<b>Expense</b>	<b>1,045,245.65</b>	<b>1,139,000.00</b>	<b>1,153,570.35</b>	<b>1,196,000.00</b>
<b>Revenue Total</b>		<b>1,902,554.42</b>	<b>1,972,531.00</b>	<b>1,783,601.00</b>	<b>1,796,301.00</b>
<b>Expense Total</b>		<b>1,045,245.65</b>	<b>1,139,000.00</b>	<b>1,153,570.35</b>	<b>1,196,000.00</b>
<b>Grand Total</b>		<b>857,308.77</b>	<b>833,531.00</b>	<b>630,030.65</b>	<b>600,301.00</b>
<b>85</b>	<b>Asset Replacement Fund</b>	<b>857,308.77</b>	<b>833,531.00</b>	<b>630,030.65</b>	<b>600,301.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>94</b>	<b>Capital Improvements Fund</b>				
<b>94</b>	<b>Revenue</b>				
94	Interest Income	<b>10,909.16</b>	6,000.00	<b>4,204.69</b>	12,000.00
94	Grants & Donations	<b>230,374.45</b>	269,092.00	<b>6,160.30</b>	6,160.00
94	Debt Proceeds	<b>0.00</b>	0.00	<b>0.00</b>	2,623,000.00
94	Miscellaneous Income	<b>10,525.23</b>	0.00	<b>770.95</b>	0.00
94	Transfers Received	<b>785,000.00</b>	<u>785,000.00</u>	<b>800,000.00</b>	<u>800,000.00</u>
<b>94</b>	<b>Revenue</b>	<b>1,036,808.84</b>	<b>1,060,092.00</b>	<b>811,135.94</b>	<b>3,441,160.00</b>
<b>94</b>	<b>Expense</b>				
94	Capital	<b>419,712.64</b>	1,143,900.00	<b>2,037,602.36</b>	3,293,600.00
94	Debt Service	<b>0.00</b>	0.00	<b>0.00</b>	30,000.00
94	Transfers Out	<b>104,179.00</b>	<u>104,179.00</u>	<b>106,439.00</b>	<u>106,439.00</u>
<b>94</b>	<b>Expense</b>	<b>523,891.64</b>	<b>1,248,079.00</b>	<b>2,144,041.36</b>	<b>3,430,039.00</b>
<b>Revenue Total</b>		<b>1,036,808.84</b>	<b>1,060,092.00</b>	<b>811,135.94</b>	<b>3,441,160.00</b>
<b>Expense Total</b>		<b>523,891.64</b>	<b>1,248,079.00</b>	<b>2,144,041.36</b>	<b>3,430,039.00</b>
<b>Grand Total</b>		<b>512,917.20</b>	<b>-187,987.00</b>	<b>-1,332,905.42</b>	<b>11,121.00</b>
<b>94</b>	<b>Capital Improvements Fund</b>	<b>512,917.20</b>	<b>-187,987.00</b>	<b>-1,332,905.42</b>	<b>11,121.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>				
<b>96</b>	<b>Revenue</b>				
96	Interest Income	<b>516.80</b>	500.00	<b>0.00</b>	500.00
96	Miscellaneous Income	<b>12,421.20</b>	<u>20,000.00</u>	<b>49,714.50</b>	<u>20,000.00</u>
<b>96</b>	<b>Revenue</b>	<b>12,938.00</b>	<b>20,500.00</b>	<b>49,714.50</b>	<b>20,500.00</b>
<b>96</b>	<b>Expense</b>				
96	Capital	<b>31,009.52</b>	<u>110,000.00</u>	<b>26,441.41</b>	<u>155,000.00</u>
<b>96</b>	<b>Expense</b>	<b>31,009.52</b>	<b>110,000.00</b>	<b>26,441.41</b>	<b>155,000.00</b>
<b>Revenue Total</b>		<b>12,938.00</b>	<b>20,500.00</b>	<b>49,714.50</b>	<b>20,500.00</b>
<b>Expense Total</b>		<b>31,009.52</b>	<b>110,000.00</b>	<b>26,441.41</b>	<b>155,000.00</b>
<b>Grand Total</b>		<b>-18,071.52</b>	<b>-89,500.00</b>	<b>23,273.09</b>	<b>-134,500.00</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>	<b>-18,071.52</b>	<b>-89,500.00</b>	<b>23,273.09</b>	<b>-134,500.00</b>

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 Period 08 - 08  
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<b>Fund</b>	<b>Description</b>	<b>2018 End Bal</b>	<b>2018 Budget</b>	<b>2019 End Bal</b>	<b>2019 Budget</b>
<b>Revenue Total</b>		13,427,885.72	15,429,447.36	12,932,744.28	18,045,183.00
<b>Expense Total</b>		9,761,153.16	15,452,868.80	11,536,074.35	18,334,186.65
<b>Grand Total</b>		3,666,732.56	-23,421.44	1,396,669.93	-289,003.65