

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
April 7, 2020
185 Spring Avenue**

I. Call to Order

President Ward called the remote Zoom meeting to order at 7:02 p.m. President Ward stated that Commissioners were participating remotely via Zoom and some staff were present at the Park District location.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff and President Ward. Commissioner Cornell connected via Zoom at 7:15 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Parks Project Manager Troia, and Superintendent of Recreation Esposito and Executive Assistant Dikker participated via Zoom remotely.

III. Changes to the Agenda

Executive Director Harris stated that the Executive Session would be removed from tonight's agenda.

IV. Public Participation

None.

V. Voucher List of Bills Totaling \$153,367.22

Commissioner Weber moved, seconded by Commissioner Bischoff, to approve the Voucher List of Bills totaling \$153,367.22

*Roll Call: Aye: Commissioners Weber, Bischoff, Stortz, Nephew, Durham and President Ward
Nay: None*

Motion Carried.

VI. Coronavirus (COVID-19) District update

An update to the Board on related Park District items to the coronavirus situation was provided. Superintendent of Recreation Esposito gave an update on the status of athletic programs, various special events, preschool and after school programs, facilities, Ackerman Sports & Fitness Center, Sunset Pool and the many marketing efforts that have been created and implemented. Harris discussed the efforts of the Parks department in maintaining the Park areas, scheduling and the efforts of the newly created Compliance Ambassadors to monitor District properties that tend to be active and to ensure social distancing is being practiced.

A lengthy discussion on Sunset Pool occurred. The Park Board inquired on details involved in hiring, training, and opening of Sunset Pool. Staff stated that currently they are preparing for opening of the pool as scheduled but as time goes on and depending on recommended parameters and guidance of the CDC and government, critical decisions will need to be discussed if the opening becomes delayed.

Superintendent Esposito and Director Harris then discussed the many efforts that have been provided to the public from the Marketing department and staff to keep the community engaged and provide recreation and wellness opportunities. Esposito highlighted the many social media events that have taken place while Harris provided a recap of the recent food drive generating six (6) trucks filled with food and supplies for the Glen Ellyn Food Pantry. Harris provided information on the upcoming blood drive and staff's efforts to encourage philanthropic outlets within the community. Commissioner Bischoff applauded the efforts and leadership of the District.

Superintendent of Finance & Personnel Cinquegrani presented the financial forecast and projections based on the District closure. Cinquegrani discussed the breakdown of expenses and loss for various departments, programs and facilities through the four (4) dates recommended; April 20th, June 4th, July 4th and August 31st of 2020. The Park Board and staff discussed the variations in detail and the Board requested further analysis and breakdown of expenses/losses for Sunset pool at the April 21st Regular Board Meeting. Cinquegrani discussed the Capital projects and the need for further review of our long-term capital plan in the months ahead to discuss items to defer or adjustment of timing.

Executive Director Harris then discussed the OSLAD grants and status and other potential mandates that could affect the District. Harris presented options and circumstances affecting part-time personnel currently and is awaiting further direction from PDRMA and government entities surrounding unemployment so that decisions regarding the status of active part-time employees that are not working due to the closure can be determined. The Board had a lengthy discussion of the options and the needs of the District as well as that of the employees and were in agreement that should the District not be mandated to reimburse the Federal unemployment benefit that the majority of part-time employees be furloughed.

VII. Discussion of Board officers and advisory committee liaisons for May 2020-May 2021

Executive Director Harris discussed that in anticipation of the election of Board officers and appointment of Chair/Liaison positions to the advisory committees at the May 5th Annual Meeting, staff is recommending that current Board positions remain as they are. Harris stated that this would provide continuity as the District navigates the challenges ahead and should someone oppose this position, nominations and discussion can ensue either prior to or at the May 5th Annual meeting.

The Park Board agreed, and all were pleased to maintain their current Board and Advisory positions. Board members thanked those in the officer positions for continuing to serve.

VIII. Staff Reports

None.

IX. Commissioners' Reports

Commissioner Cornell stated that should any District staff need further employment that Covenant Living at Windsor Park Senior Living Community is currently in need of employees.

X. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Weber to adjourn the Workshop Meeting at 8:40 p.m.

Roll Call: Aye: Commissioners Bischoff, Weber, Cornell, Stortz, Nephew, Durham and President Ward

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary