

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
April 21, 2020
Zoom Virtual Meeting
7:00 p.m.**

Agenda

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Changes to the Agenda**
- IV. Public Participation**
- V. Consent Agenda:** All items in Section V are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
 - A. Voucher List of Bills Totaling \$133,774.35
 - B. Minutes: March 19, Regular Meeting minutes and April 7, 2020 Workshop Meeting minutes
- VI. Unfinished Business**
 - A. Ackerman Payout Request #10
 - B. Coronavirus (COVID-19) District update
 - C. Sunset Pool Discussion
- VII. New Business**
 - A. Families First Coronavirus Response Act (FFCRA) Policy
- VIII. Staff Reports**
 - A. Finance Report (for information only)
 - B. Staff Reports
- IX. Commissioners' Reports**
- X. Adjourn**

Accounts Payable

Voucher Approval Document

Warrant Request Date: 4/21/2020



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	45,037.02
20	Recreation Fund		76,629.02
55	Special Recreation Fund		433.98
94	Capital Improvements Fund		11,674.33
	Report Total:	\$	<u>133,774.35</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/16/2020 - 10:04AM
 Batch: 00006.04.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200222 160335	Accurate Repro Inc. Closure Signs	577.80	04/22/2020	Check Sequence: 1 10-10-000-550250-0000	ACH Enabled: False
	Check Total:	577.80			
Vendor: 199108	AAP Financial Services Advance Auto Parts Equipment Repairs Fleet Repairs	22.04 12.56	04/22/2020 04/22/2020	Check Sequence: 2 10-10-000-530210-0000 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	34.60			
Vendor: 200791	Advanced Disposal 3/2020 Scavenger Services 3/2020 Scavenger Services 3/2020 Scavenger Services 3/2020 Scavenger Services 3/2020 Scavenger Services 3/2020 Scavenger Services 3/2020 Scavenger Services 3/2020 Scavenger Services	712.71 124.70 124.70 116.91 528.35 490.99 240.75 240.75	04/22/2020 04/22/2020 04/22/2020 04/22/2020 04/22/2020 04/22/2020 04/22/2020 04/22/2020	Check Sequence: 3 10-00-000-521300-0000 20-30-200-521300-0000 20-30-450-521300-0000 20-30-300-521300-0000 10-00-000-521300-0000 20-30-500-521300-0000 20-30-100-521300-0000 20-30-150-521300-0000	ACH Enabled: False
	Check Total:	2,579.86			
Vendor: 200434 764780	Advocate Occupational Health Pre-Employment Physicals	235.00	04/22/2020	Check Sequence: 4 10-00-000-585820-0000	ACH Enabled: False
	Check Total:	235.00			
Vendor: 103965	Ancel Glink, P.C. March 2020 Attorney Fees	1,407.50	04/22/2020	Check Sequence: 5 10-00-000-521100-0000	ACH Enabled: False
	Check Total:	1,407.50			
Vendor: 103977	Anderson Pest Control			Check Sequence: 6	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5559961	4/2020 Pest Control	32.68	04/22/2020	10-10-000-521600-0000	
5559961	4/2020 Pest Control	26.08	04/22/2020	20-30-150-521600-0000	
5559961	4/2020 Pest Control	75.01	04/22/2020	20-30-200-521600-0000	
5559961	4/2020 Pest Control	27.74	04/22/2020	20-00-000-521600-0000	
5559961	4/2020 Pest Control	59.36	04/22/2020	20-30-100-521600-0000	
5559961	4/2020 Pest Control	34.86	04/22/2020	20-30-500-521600-0000	
5559961	4/2020 Pest Control	109.18	04/22/2020	20-30-450-521600-0000	
5559961	4/2020 Pest Control	38.81	04/22/2020	20-30-300-521600-0000	
5559961	4/2020 Pest Control	15.36	04/22/2020	20-21-000-525500-1236	
	Check Total:	419.08			
Vendor: 104993	Aqua Pure Enterprises Inc.			Check Sequence: 7	ACH Enabled: False
Various	Pool Grates VGB Compliant	11,674.33	04/22/2020	94-90-930-575180-0000	
	Check Total:	11,674.33			
Vendor: 108508	Beacon Athletics			Check Sequence: 8	ACH Enabled: False
0516708	Garden Plot Message Center	874.00	04/22/2020	10-10-000-550200-0000	
	Check Total:	874.00			
Vendor: 135160	BSN Sports			Check Sequence: 9	ACH Enabled: False
Various	Uniforms	20,888.00	04/22/2020	20-21-000-535500-1232	
	Check Total:	20,888.00			
Vendor: 113050	Case Lots Inc.			Check Sequence: 10	ACH Enabled: False
3915	Supplies	220.50	04/22/2020	10-10-000-530300-0000	
	Check Total:	220.50			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 11	ACH Enabled: False
	2/2020 Gas	1,495.27	04/22/2020	20-30-200-570200-0000	
	2/2020 Gas	707.13	04/22/2020	10-00-000-570200-0000	
	2/2020 Gas	188.68	04/22/2020	20-30-150-570200-0000	
	2/2020 Gas	427.52	04/22/2020	20-30-500-570200-0000	
	2/2020 Gas	1,513.77	04/22/2020	20-30-450-570200-0000	
	2/2020 Gas	507.52	04/22/2020	20-30-300-570200-0000	
	2/2020 Gas	2,468.05	04/22/2020	20-30-100-570200-0000	
	2/2020 Gas	597.82	04/22/2020	20-30-350-570200-0000	
	Check Total:	7,905.76			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200600 279	EMG Consultants, LLC Sponsorship/Website/Marketing Fall Fete	675.00	04/22/2020	Check Sequence: 12 20-26-000-525500-6845	ACH Enabled: False
	Check Total:	675.00			
Vendor: 125150 40943	Esscoe, LLC Yearly Inspection	1,680.00	04/22/2020	Check Sequence: 13 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	1,680.00			
Vendor: 129093 345594/95	Fox Valley Fire & Safety Annual Alarm Inspections	285.00	04/22/2020	Check Sequence: 14 20-30-500-521600-0000	ACH Enabled: False
	Check Total:	285.00			
Vendor: 132271 9475845120	Grainger, Inc. Toilet Seats	144.96	04/22/2020	Check Sequence: 15 20-30-500-530300-0000	ACH Enabled: False
	Check Total:	144.96			
Vendor: 200113	Groot, Inc.			Check Sequence: 16	ACH Enabled: False
	Final Bill/Container Pickup	357.76	04/22/2020	10-00-000-521300-0000	
	Final Bill/Container Pickup	50.00	04/22/2020	20-30-200-521300-0000	
	Final Bill/Container Pickup	50.00	04/22/2020	20-30-450-521300-0000	
	Final Bill/Container Pickup	100.00	04/22/2020	20-30-300-521300-0000	
	Final Bill/Container Pickup	100.00	04/22/2020	20-30-150-521300-0000	
	Final Bill/Container Pickup	100.00	04/22/2020	10-00-000-521300-0000	
	Final Bill/Container Pickup	50.00	04/22/2020	20-30-500-521300-0000	
	Final Bill/Container Pickup	50.00	04/22/2020	20-30-100-521300-0000	
	Check Total:	857.76			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 17	ACH Enabled: False
	Cleaning Supplies	24.55	04/22/2020	20-30-450-530310-0000	
	Cleaning Supplies	24.55	04/22/2020	20-30-200-530310-0000	
	Check Total:	49.10			
Vendor: 156599 40756	Menard's, Inc. Stakes/Twine	82.92	04/22/2020	Check Sequence: 18 10-10-000-530300-0000	ACH Enabled: False
	Check Total:	82.92			
Vendor: 199925 9608	Mercury Screen Printing Uniforms	3,744.50	04/22/2020	Check Sequence: 19 20-21-000-535500-1172	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 173930 1818749	Reinders, Inc. Mower Repairs	116.90	04/22/2020	Check Sequence: 25 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	116.90			
Vendor: 199058 7398 7398	Rotary Club of Glen Ellyn Monthly Dues Monthly Dues	73.50 73.50	04/22/2020 04/22/2020	Check Sequence: 26 20-00-000-585250-0000 10-00-000-585250-0000	ACH Enabled: False
	Check Total:	147.00			
Vendor: 200491 2020-044	Safe Haven IT, Inc. April 2020 IT Maintenance	3,600.00	04/22/2020	Check Sequence: 27 10-00-000-521400-0000	ACH Enabled: False
	Check Total:	3,600.00			
Vendor: 178570 7938-4 Various	Sherwin Williams Co. Paint Paint	42.18 37.51	04/22/2020 04/22/2020	Check Sequence: 28 10-10-000-530600-0000 20-30-200-530600-0000	ACH Enabled: False
	Check Total:	79.69			
Vendor: 178680	Shining Star Productions Winter Classes	1,072.00	04/22/2020	Check Sequence: 29 20-22-000-525500-2301	ACH Enabled: False
	Check Total:	1,072.00			
Vendor: 179030 523	Sign A Rama Lawn Signs	200.00	04/22/2020	Check Sequence: 30 20-21-000-535500-1173	ACH Enabled: False
	Check Total:	200.00			
Vendor: 183781 1010173/74	Terrace Supply Company CO2	46.50	04/22/2020	Check Sequence: 31 20-30-500-530600-0000	ACH Enabled: True
	Check Total:	46.50			
Vendor: 184207	Thyssenkrup Elevator 4/1-6/30/2020 Maintenance	676.01	04/22/2020	Check Sequence: 32 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	676.01			
Vendor: 200495	Village of Glen Ellyn-Fuel 3/2020 Fuel	1,068.79	04/22/2020	Check Sequence: 33 10-10-000-530500-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,068.79			
Vendor: 190330	Village of Glen Ellyn-Water			Check Sequence: 34	ACH Enabled: False
	2/3-3/2/2020 Water	86.84	04/22/2020	20-30-200-570400-0000	
	2/3-3/2/2020 Water	22.86	04/22/2020	20-00-000-570400-0000	
	2/3-3/2/2020 Water	42.72	04/22/2020	20-00-000-570400-0000	
	2/3-3/2/2020 Water	122.77	04/22/2020	10-00-000-570400-0000	
	2/3-3/2/2020 Water	30.76	04/22/2020	20-30-150-570400-0000	
	2/3-3/2/2020 Water	42.72	04/22/2020	20-30-500-570400-0000	
	2/3-3/2/2020 Water	39.51	04/22/2020	20-30-350-570400-0000	
	2/3-3/2/2020 Water	541.97	04/22/2020	20-30-450-570400-0000	
	2/3-3/2/2020 Water	974.84	04/22/2020	20-30-100-570400-0000	
	2/3-3/2/2020 Water	39.51	04/22/2020	20-30-300-570400-0000	
	2/3-3/2/2020 Water	48.30	04/22/2020	20-00-000-570400-0000	
	2/3-3/2/2020 Water	42.72	04/22/2020	20-00-000-570400-0000	
	2/3-3/2/2020 Water	39.50	04/22/2020	20-30-400-570400-0000	
	Check Total:	2,075.02			
Vendor: 199264	Warehouse Direct			Check Sequence: 35	ACH Enabled: False
4553355	Supplies	106.00	04/22/2020	20-30-100-530300-0000	
4624729	Wax	133.65	04/22/2020	20-30-100-530300-0000	
	Check Total:	239.65			
	Total for Check Run:	114,422.75			
	Total of Number of Checks:	35			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/13/2020 - 9:15AM
 Batch: 00005.04.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 119690	DuPage Co. Public Works			Check Sequence: 1	ACH Enabled: False
	12/2-1/29/2020 Water	6.44	04/14/2020	20-00-000-570400-0000	
	Check Total:	6.44			
Vendor: 199573	First Bankcard			Check Sequence: 2	ACH Enabled: False
Babicz	Epic-Program Supplies	260.47	04/14/2020	20-21-000-535500-1111	
Babicz	Amazon-Program Supplies	557.44	04/14/2020	20-21-000-535500-1280	
Babicz	Amazon-Program Supplies	33.99	04/14/2020	20-21-000-525500-1280	
Babicz	Studio 1-Program Supplies	43.86	04/14/2020	20-21-000-535500-1280	
Babicz	Adobe-Creative Cloud	28.15	04/14/2020	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	04/14/2020	20-21-000-525500-1161	
Babicz	GoDaddy.com-Domain Registration	103.58	04/14/2020	20-21-000-525500-1241	
Babicz	GoDaddy.com-Domain Registration	18.46	04/14/2020	20-21-000-525500-1161	
Babicz	Constant Contact-Bulk Email	174.76	04/14/2020	20-21-000-525500-1161	
Babicz	Amazon-Program Supplies	9.99	04/14/2020	20-21-000-535500-1280	
Babicz	Zoom-Annual Subscription	149.90	04/14/2020	20-21-000-525500-1232	
Babicz	Logitech-Program Supplies	152.35	04/14/2020	20-21-000-535500-1232	
Babicz	Amazon-Program Supplies	68.51	04/14/2020	20-21-000-535500-1232	
Cinquegrani	Fedex-Postage	22.12	04/14/2020	20-00-000-521650-0000	
Cinquegrani	Amazon-Prime Membership	119.00	04/14/2020	10-00-000-585250-0000	
Cinquegrani	Comcast-FJC Internert	131.69	04/14/2020	10-10-000-570300-0000	
Cinquegrani	Comcast-Cable/Internet	234.74	04/14/2020	20-30-150-570300-0000	
Cinquegrani	Amazon-Supplies	27.48	04/14/2020	10-00-000-585815-0000	
Cinquegrani	Microsoft-Office 365 Subscription	152.25	04/14/2020	10-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365 Subscription	58.00	04/14/2020	10-10-000-521600-0000	
Cinquegrani	Microsoft-Office 365 Subscription	151.52	04/14/2020	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365 Subscription	45.00	04/14/2020	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365 Subscription	2.00	04/14/2020	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365 Subscription	2.00	04/14/2020	20-23-000-525500-3510	
Cinquegrani	WOW-Internet	96.95	04/14/2020	20-30-500-570300-0000	
Cinquegrani	Crash Plan-Off Site Backup	9.99	04/14/2020	10-00-000-521700-0000	
Cinquegrani	Comcast-Internet SARC	127.16	04/14/2020	10-00-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cinquegrani	Comcast-Internet SARC	127.16	04/14/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	36.74	04/14/2020	10-00-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	40.45	04/14/2020	10-10-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	36.73	04/14/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	38.01	04/14/2020	20-00-000-570300-0000	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	30.08	04/14/2020	20-24-000-535500-4625	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	88.81	04/14/2020	20-24-000-535500-4631	
Cinquegrani	Verizon-2/21-3/20/20 Cell Phones	29.94	04/14/2020	20-24-000-535500-4643	
Cinquegrani	Amazon-Supplies	12.99	04/14/2020	10-00-000-585815-0000	
Cinquegrani	PDRMA-Seminar	15.00	04/14/2020	10-00-000-585201-0000	
Cinquegrani	Comcast-Internet	90.67	04/14/2020	20-30-350-570300-0000	
Cinquegrani	Comcast-Internet	107.46	04/14/2020	20-30-300-570300-0000	
Cinquegrani	PAX8-Email/Data Archiving	62.15	04/14/2020	10-00-000-521600-0000	
Cinquegrani	PAX8-Email/Data Archiving	23.68	04/14/2020	10-10-000-521600-0000	
Cinquegrani	PAX8-Email/Data Archiving	62.15	04/14/2020	20-00-000-521600-0000	
Cinquegrani	PAX8-Email/Data Archiving	18.37	04/14/2020	20-30-100-521600-0000	
Cinquegrani	PAX8-Email/Data Archiving	0.82	04/14/2020	20-26-000-525500-6845	
Cinquegrani	PAX8-Email/Data Archiving	0.82	04/14/2020	20-23-000-525500-3510	
Cinquegrani	Comcast-Internet MSRC	156.64	04/14/2020	20-00-000-570300-0000	
Cinquegrani	Deluxe-Deposit Books	214.99	04/14/2020	20-00-000-521700-0000	
Cinquegrani	Comcast-Cable/Internet	836.82	04/14/2020	20-30-100-570300-0000	
Cinquegrani	Comcast-Internet	131.69	04/14/2020	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	234.74	04/14/2020	20-30-150-570300-0000	
Defiglia	Direct TV-Cable	152.99	04/14/2020	20-30-350-521600-0000	
Defiglia	Kaivac-Parts	40.99	04/14/2020	20-30-200-530210-0000	
Defiglia	Avon Grips-Golf Supplies	146.62	04/14/2020	20-30-300-530345-0000	
Defiglia	Parts Town-Pizza Warmer Part	43.20	04/14/2020	20-30-300-530210-0000	
Defiglia	Safeway-Food Safety Course	119.85	04/14/2020	20-30-300-530095-0000	
Defiglia	Direct TV-Cable	152.99	04/14/2020	20-30-350-521600-0000	
Dikker	Dupage Cty-Legislative Breakfast	45.00	04/14/2020	10-00-000-585100-0000	
Dikker	Dupage Cty-Legislative Breakfast	45.00	04/14/2020	20-00-000-585100-0000	
Dikker	Jimmy Johns-Staff Meeting	195.25	04/14/2020	10-00-000-585290-0000	
Dikker	Jimmy Johns-Staff Meeting	195.25	04/14/2020	20-00-000-585290-0000	
Hartnett	Walmart-Party Supplies	55.05	04/14/2020	20-21-000-535500-1170	
Hartnett	SportStop-Equipment	59.85	04/14/2020	20-21-000-535500-1172	
Hartnett	Amazon-Locks	23.98	04/14/2020	20-21-000-535500-1172	
Hartnett	SportStop-Equipment Return	-230.98	04/14/2020	20-21-000-535500-1172	
Miller	Amazon-Party Supplies	523.17	04/14/2020	20-30-100-530100-0000	
Miller	SPRI-Mats	349.97	04/14/2020	20-30-100-530102-0000	
Miller	Five Below-Party Supplies	19.25	04/14/2020	20-30-100-530100-0000	
Miller	Amazon-Coat Rack	22.99	04/14/2020	20-30-100-530100-0000	
Miller	Amazon-Pickleball Supplies	37.98	04/14/2020	20-30-100-530102-0000	
Miller	Amazon-Fan	62.56	04/14/2020	20-30-100-530300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Miller	Amazon-Basketball Nets	17.00	04/14/2020	20-30-100-530300-0000	
Miller	Papa Severio's-Birthday Parties	263.00	04/14/2020	20-30-100-530100-0000	
Miller	Amazon-Wall Hand Sanitizers	527.29	04/14/2020	20-30-100-530300-0000	
Miller	Dollar Tree-Maintenance Supplies	20.00	04/14/2020	20-30-100-530300-0000	
Miller	Amazon-Hand Sanitizers	332.78	04/14/2020	20-30-100-530300-0000	
Miller	Amazon-Replacement Keys	12.99	04/14/2020	20-30-100-530100-0000	
Miller	Amazon-Hand Sanitizers	259.99	04/14/2020	20-30-100-530102-0000	
Norman	Office Max-Supplies	15.99	04/14/2020	10-10-000-530300-0000	
Norman	PDRMA-Cancelled Seminar	-50.00	04/14/2020	10-10-000-585250-0000	
Okray	Amazon-Supplies	59.70	04/14/2020	20-00-000-521650-0000	
Okray	Adobe-Stock Photography	39.99	04/14/2020	10-00-000-530450-0000	
Okray	Adobe-Stock Photography	40.00	04/14/2020	20-00-000-530450-0000	
Okray	Facebook-Social Media	301.63	04/14/2020	20-00-000-521650-0000	
Okray	Amazon-Supplies	38.49	04/14/2020	20-00-000-521650-0000	
Okray	Yelp-Advertising	90.00	04/14/2020	20-30-100-521650-0000	
Okray	Amazon-Supplies	173.00	04/14/2020	20-00-000-521650-0000	
Okray	Textedly-SMS Marketing	80.00	04/14/2020	20-00-000-521650-0000	
Okray	Amazon-Supplies	90.16	04/14/2020	20-00-000-521650-0000	
Okray	Displays2Go-Frames	345.80	04/14/2020	20-00-000-521650-0000	
Okray	iDrive-Computer Backup	74.62	04/14/2020	20-00-000-521650-0000	
Okray	Amazon-iPad	529.00	04/14/2020	20-00-000-521650-0000	
Okray	Zoho-Invoicing Software	150.00	04/14/2020	20-00-000-521650-0000	
Okray	Amazon-iPad Holder	16.99	04/14/2020	20-00-000-521650-0000	
Okray	N2-Advertising	250.00	04/14/2020	20-30-100-521650-0000	
Okray	iStock-Stock Photography	24.50	04/14/2020	20-00-000-530450-0000	
Okray	iStock-Stock Photography	24.50	04/14/2020	10-00-000-530450-0000	
Okray	Mailchimp-Email Marketing	101.65	04/14/2020	20-00-000-521650-0000	
Okray	Mailchimp-Email Marketing	25.00	04/14/2020	20-30-100-521650-0000	
Okray	iDrive-Computer Backup	160.11	04/14/2020	20-00-000-521650-0000	
Okray	Amazon-External Hard Drive	109.99	04/14/2020	20-00-000-521650-0000	
Okray	Vimeo-Pro Unlimited	399.00	04/14/2020	20-00-000-521650-0000	
Okray	Airtable-Marketing Database	384.00	04/14/2020	20-00-000-521650-0000	
Okray	Zoom-Video Conferencing	149.90	04/14/2020	20-00-000-521650-0000	
Okray	Vimeo-Plus Preschool	84.00	04/14/2020	20-00-000-521650-0000	
Okray	Best Version-Print Ad	156.80	04/14/2020	20-30-100-521650-0000	
Okray	Accurate Repro-Signage	742.56	04/14/2020	20-00-000-521650-0000	
Okray	Vimeo-Premium ASFC	506.47	04/14/2020	20-30-100-521650-0000	
Okray	MyFonts-Hosten Signature	33.00	04/14/2020	20-00-000-521650-0000	
Okray	Adobe-Stock Photography	39.99	04/14/2020	10-00-000-530450-0000	
Okray	Adobe-Stock Photography	40.00	04/14/2020	20-00-000-530450-0000	
Robinson	Fun Express-Event Supplies	998.68	04/14/2020	20-26-000-535500-6820	
Robinson	Fun Express-Event Supplies	798.22	04/14/2020	20-26-000-535500-6820	
Robinson	Party City-Event Supplies	196.39	04/14/2020	20-26-000-535500-6816	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Robinson	Discount School-Paper/Glue	156.72	04/14/2020	20-24-000-535500-4610	
Robinson	Amazon-Paper Plates	23.99	04/14/2020	20-24-000-535500-4610	
Shingler	Amazon-Ice Packs	98.00	04/14/2020	20-30-100-530320-0000	
Shingler	Jeff Ellis-Instructor Course	425.00	04/14/2020	20-30-100-585202-0000	
Shingler	Les Mills-BodyPump	248.00	04/14/2020	20-30-100-521600-0000	
Shingler	Easy Ice-Concessions	85.00	04/14/2020	20-30-500-530095-0000	
Shingler	Sportsengine-Gator Website	299.00	04/14/2020	20-30-500-521910-0000	
Shingler	People Magazine-Subscription	54.50	04/14/2020	20-30-100-530102-0000	
Shingler	US Weekly-Subscription	69.95	04/14/2020	20-30-100-530102-0000	
Shingler	Amazon-Supplies	12.99	04/14/2020	20-30-100-535500-0000	
Shingler	Amazon-Supplies	12.99	04/14/2020	20-30-500-530401-0000	
Shingler	Jeff Ellis-Instructor Course	425.00	04/14/2020	20-30-500-530401-0000	
Stirmell	Lee N Eddies-Senior Luncheon	101.90	04/14/2020	20-25-000-525500-5728	
Stirmell	Michaels-Event Supplies	95.78	04/14/2020	20-26-000-535500-6816	
Stirmell	Amazon-Event Supplies	18.16	04/14/2020	20-26-000-535500-6816	
Stirmell	Walmart-Senior Luncheon	124.22	04/14/2020	20-25-000-535500-5728	
Stirmell	Lee N Eddies-Senior Luncheon	297.55	04/14/2020	20-25-000-535500-5728	
Stirmell	Fun Express-Event Supplies	101.43	04/14/2020	20-26-000-535500-6816	
Stirmell	Fairytale Entertainment-Event Entertainment	432.00	04/14/2020	20-26-000-525500-6816	
Stirmell	Amazon-Costumes	34.99	04/14/2020	20-26-000-525500-6817	
Stirmell	Walmart-Event Supplies	115.29	04/14/2020	20-26-000-535500-6816	
Stirmell	Sams-Event Supplies	34.24	04/14/2020	20-26-000-535500-6816	
Stirmell	Revolution-Costumes	28.95	04/14/2020	20-26-000-525500-6817	
Stirmell	FedEx-Costume Return	25.02	04/14/2020	20-26-000-525500-6817	
Troia	FedEx-Oslad Mailing	33.95	04/14/2020	10-00-000-540550-0000	
Troia	AIA-Contract Documents	69.98	04/14/2020	20-00-000-530900-0000	
	Check Total:	19,345.16			
	Total for Check Run:	19,351.60			
	Total of Number of Checks:	2			

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
March 18, 2020
185 Spring Avenue**

I. Call to Order

President Ward called the meeting to order at 7:02 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Bischoff and President Ward. President Ward stated Commissioner Weber would participate remotely and Weber stated that due to his illness he is unable to attend in person and agrees to participate remotely. Commissioner Cornell arrived at 7:47 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Superintendent of Recreation Esposito, Project Manager Nate Troia, and Executive Assistant Dikker.

III. Changes to the Agenda

Executive Session section 2(c)5 of the Open Meetings Act for the purpose of discussion of the purchase, lease or sale of real property for the use of the district, including discussion of whether a particular parcel should be acquired and/or sold was removed from the agenda. Executive Director Harris stated the recognition of the Glen Ellyn Chamber of Commerce was deferred until a date to be determined.

IV. Recognition – Glen Ellyn Chamber of Commerce

Deferred.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Nephew discussed that she would like further information and breakdown of charges regarding payment to Future Pros and staff stated that would be supplied as they did not have the precise information at this time. Following, Commissioner Nephew moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$529,615.46 and the February 18, 2020 Regular meeting minutes.

*Roll Call: Aye: Commissioners Nephew, Stortz, Durham, Weber, Bischoff and President Ward
Nay: None*

Motion Carried.

VII. Unfinished Business

A. Ackerman Payout Request #9

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #9 from Wight Construction and discussed the status of the project. Following a brief discussion, Commissioner Stortz moved, seconded by Commissioner Durham, to approve Wight Construction payout request #9 for the Ackerman Park Phase IV Improvements-Construction Management Services in the amount of \$16,422.32.

*Roll Call: Aye: Commissioners Stortz, Durham, Nephew, Weber, Bischoff, and President Ward
Nay: None*

Motion Carried.

VIII. New Business

A. Maryknoll Asphalt Bid recommendation

Project Manager Troia stated that the Glen Ellyn Park District 2020 Budget included improvements to the Maryknoll Park Parking Lot. On February 14th, staff publicly noticed invitations for bid for the Maryknoll Park Parking Lot Improvements.

The project includes a mill and overlay of the entire parking lot, underdrain improvements to extend the longevity of the surface, and striping to match the existing layout. This work will be performed after Labor Day in accordance with the bid documents.

The bid opening was conducted on Friday, March 6th, at which time fourteen (14) sealed bids were received, opened, and read aloud. Troia said the letting was well received and competitive.

A Lamp Concrete Contractors, Inc. submitted a lump sum bid of \$126,400, significantly lower than the Budget amount of \$300,000. A Lamp’s bid submittal was vetted and found to be complete and references were verified and found to be favorable. Additionally, A Lamp Contractors is a pre-qualified prime contractor with the State of Illinois for IDOT projects.

Troia reviewed that apart from this contract, the entrance pavers will be repaired along with additional joint filler and parking lot sidewalks will be evaluated and repaired as necessary.

The Park Board held a brief discussion of the project inquiring about the discrepancy of cost versus budgeted amount, affordability of the project and need for the project. Troia stated that after further review and inspection of the parking lot, the scope of the project was not as extensive. Staff stated the District was comfortable with this expenditure and it was a budgeted item and noted that a deferral of the project would further delay other asphalt projects as well as the bids were very competitive coming well under budget. Commissioner Nephew stated she would be voting no as she feels this is not necessary at this time. Following discussion, Commissioner Bischoff motioned, seconded by Commissioner Stortz to award the Maryknoll Park

Parking Lot Improvements bid to A Lamp Concrete Contractors, Inc. as the lowest responsive and responsible bid for the amount of \$126,400.

Roll Call: Aye: Commissioners Bischoff, Stortz, Durham, Weber and President Ward

Nay: Commissioner Nephew

Motion Carried.

B. Community Wide Attitude & Interest Survey RFP recommendation

Executive Director Harris discussed the request for proposal (RFP) process that the District held previously for the Community Wide Attitude & Interest Survey. Harris said that after a thorough review and interview process with his management team, aQuity Research out of Evanston, IL. was recommended as they have conducted many comparable surveys within the Chicagoland area and their fee of \$24,850 was within budget.

However, Harris stated that at this time, considering the ongoing situation with the Coronavirus (COVID-19), staff is not recommending moving forward with this survey. Director Harris and staff do not feel the survey would get a true sense of the community's focus if implemented at this time. Staff feels the community currently and in the near future would have other priorities and concerns and that the cost is something that does not need to be expended. Harris did say that aQuity Research would hold their price for twelve (12) months and suggests deferring this project.

After a brief discussion all Commissioners were in agreement that this project be deferred. Harris said he would relay this information to aQuity Research.

C. 2019 Annual Report

Executive Director Harris stated that 2019 was the sixth year that the District has provided an Annual Report of the District to the community. Over the years the report has become much more streamlined and provides a readable, understandable and brief snapshot of the District's year in review for the community. It is distributed through District wide eblasts, available on the District website and posted on the District social media sites. Hard copies are available on request.

The Park Board had a brief discussion and commended the Park District on providing the community with relevant and worthwhile information in a readable and transparent manner.

D. Coronavirus (COVID-19) District update

Executive Director Harris provided an update on the District's challenges and efforts regarding the Coronavirus. Harris provided the Park Board with a current list of facilities that are currently closed then relayed that those that remain open are, Spring Avenue Dog Park, platform tennis courts, tennis and pickleball courts, parks and playgrounds and the front office of the Spring Avenue Recreation Center. Harris stated that the Boathouse is open on a case by case basis as

most are cancelling their events. Harris provided information on signage that is being created to further educate the public in regard to gathering on athletic fields, playgrounds and parks. Harris stated all phone centers have been adjusted so that calls can be properly directed. The Park Board inquired on staffing protocol and suggested staff investigate staggering employees within the office and those working remotely.

Superintendent of Recreation Esposito discussed that the refund policy would be reviewed on a program by program basis after April 6th. Harris discussed how Ackerman is processing memberships and stated they are working to be conscious yet minimize the financial exposure. Esposito stated that Summer registration opened this past Sunday and had more registrations than last year, and it was very encouraging to staff. Harris thanked Esposito, Courtney O’Kray and the recreation department for their efforts in monitoring the registration process.

Superintendent of Finance & Personnel Cinquegrani reviewed the preliminary financial forecast of the District based on the effects of the Coronavirus. The financial forecasts were being formulated on three assumptions - one with programs/facilities/events closed through April 20th, one with programs/facilities/events closed until the end of the school year and one with programs/facilities/events closed through July 4th. Cinquegrani also provided information regarding various projects that will be deferred and their financial savings. The Park Board held a lengthy discussion of the financial models. Commissioner Weber would like to see a model extended through September 1st and Commissioner Stortz inquired about reserves and comparing figures now versus later. Staff will continue to develop financial impacts in more detail for the Park Board.

Harris said staff will be looking at target dates and end dates for athletics as well as preparing seasonal facilities such as Maryknoll Clubhouse and areas of the pool. Parks, properties and athletic areas are all being maintained as well. Cinquegrani provided information regarding various projects that will be deferred and their financial savings. Commissioner Nephew inquired on other possible savings in utilities on the closed facilities and Harris stated that would be minimal.

Executive Director then briefed the Board on various items that staff is doing to continue to engage the community, such as eLearning for preschool, promoting a Shamrock Hunt within the community, and providing virtual fitness classes to the District.

Harris then discussed Board Meetings and asked the Board’s sentiment on meeting in the future. Depending on the situation, all Commissioners felt comfortable with the current setup and precautions provided however, if needed, will hold the meeting remotely. Commissioner Cornell said she would be possibly be more comfortable attending remotely due to her work position. Director Harris stated, as always, the Board would be apprised of the ongoing situation.

IX. Staff Reports

- A. Finance Report – February 2020 (for information only)

B. Staff Reports

None

X. **Commissioners' Reports**

None.

XI. **Adjourn to Executive Session**

At 9:02 p.m. Commissioner Cornell moved, seconded by Commissioner Nephew, to convene into executive session under Section 2(c)1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District.

XII. **Reconvene to Open Session**

The Regular meeting reconvened at 9:37 p.m.

XIII. **Adjourn**

There being no further business, Commissioner Stortz moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 9:38 p.m.

Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Nephew, Durham, Weber and President Ward

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
April 7, 2020
185 Spring Avenue**

I. Call to Order

President Ward called the remote Zoom meeting to order at 7:02 p.m. President Ward stated that Commissioners were participating remotely via Zoom and some staff were present at the Park District location.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff and President Ward. Commissioner Cornell connected via Zoom at 7:15 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Parks Project Manager Troia, and Superintendent of Recreation Esposito and Executive Assistant Dikker participated via Zoom remotely.

III. Changes to the Agenda

Executive Director Harris stated that the Executive Session would be removed from tonight's agenda.

IV. Public Participation

None.

V. Voucher List of Bills Totaling \$153,367.22

Commissioner Weber moved, seconded by Commissioner Bischoff, to approve the Voucher List of Bills totaling \$153,367.22

*Roll Call: Aye: Commissioners Weber, Bischoff, Stortz, Nephew, Durham and President Ward
Nay: None*

Motion Carried.

VI. Coronavirus (COVID-19) District update

An update to the Board on related Park District items to the coronavirus situation was provided. Superintendent of Recreation Esposito gave an update on the status of athletic programs, various special events, preschool and after school programs, facilities, Ackerman Sports & Fitness Center, Sunset Pool and the many marketing efforts that have been created and implemented. Harris discussed the efforts of the Parks department in maintaining the Park areas, scheduling and the efforts of the newly created Compliance Ambassadors to monitor District properties that tend to be active and to ensure social distancing is being practiced.

A lengthy discussion on Sunset Pool occurred. The Park Board inquired on details involved in hiring, training, and opening of Sunset Pool. Staff stated that currently they are preparing for opening of the pool as scheduled but as time goes on and depending on recommended parameters and guidance of the CDC and government, critical decisions will need to be discussed if the opening becomes delayed.

Superintendent Esposito and Director Harris then discussed the many efforts that have been provided to the public from the Marketing department and staff to keep the community engaged and provide recreation and wellness opportunities. Esposito highlighted the many social media events that have taken place while Harris provided a recap of the recent food drive generating six (6) trucks filled with food and supplies for the Glen Ellyn Food Pantry. Harris provided information on the upcoming blood drive and staff's efforts to encourage philanthropic outlets within the community. Commissioner Bischoff applauded the efforts and leadership of the District.

Superintendent of Finance & Personnel Cinquegrani presented the financial forecast and projections based on the District closure. Cinquegrani discussed the breakdown of expenses and loss for various departments, programs and facilities through the four (4) dates recommended; April 20th, June 4th, July 4th and August 31st of 2020. The Park Board and staff discussed the variations in detail and the Board requested further analysis and breakdown of expenses/losses for Sunset pool at the April 21st Regular Board Meeting. Cinquegrani discussed the Capital projects and the need for further review of our long-term capital plan in the months ahead to discuss items to defer or adjustment of timing.

Executive Director Harris then discussed the OSLAD grants and status and other potential mandates that could affect the District. Harris presented options and circumstances affecting part-time personnel currently and is awaiting further direction from PDRMA and government entities surrounding unemployment so that decisions regarding the status of active part-time employees that are not working due to the closure can be determined. The Board had a lengthy discussion of the options and the needs of the District as well as that of the employee and were in agreement that should the District not be mandated to reimburse the Federal unemployment benefit that the majority of part-time employees be furloughed.

VII. Discussion of Board officers and advisory committee liaisons for May 2020-May 2021

Executive Director Harris discussed that in anticipation of the election of Board officers and appointment of Chair/Liaison positions to the advisory committees at the May 5th Annual Meeting, staff is recommending that current Board positions remain as they are. Harris stated that this would provide continuity as the District navigates the challenges ahead and should someone oppose this position, nominations and discussion can ensue either prior to or at the May 5th Annual meeting.

The Park Board agreed, and all were pleased to maintain their current Board and Advisory positions. Board members thanked those in the officer positions for continuing to serve.

VIII. Staff Reports

None.

IX. Commissioners' Reports

Commissioner Cornell stated that should any District staff need further employment that Windsor Park Nursing home is currently in need of employees.

X. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Weber to adjourn the Workshop Meeting at 8:40 p.m.

Roll Call: Aye: Commissioners Bischoff, Weber, Cornell, Stortz, Nephew, Durham and President Ward

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary



MEMO

April 16, 2020

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Ackerman Park Phase IV Improvements – Construction Management Payout Request #10

Attached is payout request #10 for Ackerman Park Phase IV improvement project- Construction Management Services in the amount of \$6,065.33. This is the tenth payout request from Wight Construction, who is overseeing construction for Ackerman Park improvements. Wight's services include bidding services, quality control, project scheduling, purchasing oversight, identifying cost savings (value engineering), provides checks and balances between owner and architect, and acts as an extension of Park District staff. The tenth payout request is for work related to the outdoor fitness equipment

Recommendations: As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

Motion: Motion to approve Wight Construction payout request #10 for the Ackerman Park Phase IV Improvements - Construction Management Services in the amount of \$6,065.33.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Glen Ellyn Park District
185 Spring Avenue
Glen Ellyn, IL 60137

PROJECT: Glen Ellyn Park District-Ackermann Park
800 St. Charles Road
Glen Ellyn, IL 60137

APPLICATION NO.: 10
APP. DATE: Apr 15, 2020
PERIOD TO: Apr 15, 2020
PROJECT NO: 180002

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: Wight Construction Services, Inc.
2500 North Frontage Road
Darien, IL 60561

VIA ARCHITECT:

CONTRACT DATE : Jun 19, 2019

CONTRACT FOR: Glen Ellyn Park District-Ackermann Park

APPLICATION AND CERTIFICATE FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	3,456,919.00
2. Net change by change orders	\$	-35,341.11
3. CONTRACT SUM TO DATE (Line1 +/- 2)	\$	3,421,577.89
4. TOTAL COMPLETED & STORED TO DATE	\$	3,328,381.04
<small>(Column G on G703)</small>		
5. RETAINAGE:		
<small>(Total retainage Column I of G703)</small>	\$	285,545.96
6. TOTAL EARNED LESS RETAINAGE	\$	3,042,835.08
<small>(Line 4 less Line 5 Total)</small>		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
<small>(Line 6 from prior Certificate)</small>	\$	3,036,769.75
8. CURRENT PAYMENT DUE	\$	6,065.33
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
<small>(Line 3 less Line 6)</small>	\$	378,742.81

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		411,111.89	-453,828.00
APPROVED THIS MONTH			
Number	Date Approved		
OCO09	Apr 10, 2020	2,500.00	0.00
OCO08	Apr 06, 2020	4,875.00	0.00
Current Total:		7,375.00	0.00
Net Change by Change Orders		-35,341.11	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Wight Construction Services, Inc.

By: Carol Rogh CFO Date: April 15, 2020

State of: Illinois

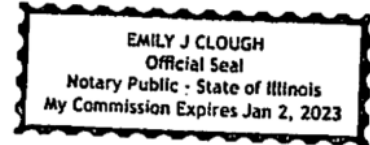
County of: Will

Subscribed and sworn to before

me this 15th day of April, 2020

Notary Public: Emily J. Clough

My Commission expires: January 2, 2023



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ _____

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Wight Construction Services, Inc.

CONTINUATION SHEET

Project: Glen Ellyn Park District-Ackermann Park
800 St. Charles Road
Glen Ellyn, IL 60137

APPLICATION NUMBER: 10
APPLICATION DATE: Apr 15, 2020
PERIOD TO: Apr 15, 2020
PROJECT NO: 180002

A ITEM NO.	B DESCRIPTION OF WORK		C SCHEDULED VALUE			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	PERCENT COMPLETED	H BALANCE TO FINISH	I RETAINAGE	J NET AMOUNT DUE
			ORIGINAL	CHANGE ORDERS	CURRENT	FROM	THIS						
						PREVIOUS APPLICATION	PERIOD						
010200	CM Fee & General Conditions	Wight Construction Services, Inc.	355,753.61	9,430.39	365,184.00	351,445.93	1,677.83	0.00	353,123.76	96.70	12,060.24	0.00	1,677.83
023200	Geotechnical Investigations	Testing Service Corporation	0.00	2,486.00	2,486.00	2,486.00	0.00	0.00	2,486.00	100.00	0.00	0.00	0.00
030000	Site Concrete	Lindblad Construction Company of Joliet, Inc.	399,900.00	34,500.00	434,400.00	421,349.39	0.00	0.00	421,349.39	97.00	13,050.61	42,134.94	0.00
260000	Electrical	Richmond Electric Co., Inc.	0.00	32,965.00	32,965.00	32,965.00	0.00	0.00	32,965.00	100.00	0.00	0.00	0.00
265600	Exterior Lighting	Musco Sports Lighting, LLC	0.00	4,150.00	4,150.00	4,150.00	0.00	0.00	4,150.00	100.00	0.00	0.00	0.00
310000	Earthwork	Elgin Augering, Inc.	1,250.00	0.00	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	0.00	0.00
310000-01	Earthwork	S&J Construction Co., Inc.	5,680.39	0.00	5,680.39	5,680.39	0.00	0.00	5,680.39	100.00	0.00	0.00	0.00
310000-02	Earthwork	A.R.S. Contracting, Inc.	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	0.00	0.00
312000	Excavation and Site Utilities	Hoppy's Landscaping, Inc.	941,441.00	120,275.00	1,061,716.00	1,056,841.00	4,875.00	0.00	1,061,716.00	100.00	0.00	106,171.60	4,387.50
320000	New Pathways	CPMH Construction	0.00	141,532.50	141,532.50	141,532.50	0.00	0.00	141,532.50	100.00	0.00	7,076.62	0.00
321800	Synthetic Turf	.	453,828.00	-453,828.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323100	Fencing	Action Fence Contractors, Inc.	546,780.00	55,700.00	602,480.00	583,750.00	0.00	0.00	583,750.00	96.89	18,730.00	58,375.00	0.00
328000	Irrigation	Aqua Designs, Inc.	356,386.00	6,063.00	362,449.00	362,020.00	0.00	0.00	362,020.00	99.88	429.00	36,202.00	0.00
329000	Landscaping	Breezy Hill Nursery, Inc.	393,400.00	11,385.00	404,785.00	355,858.00	0.00	0.00	355,858.00	87.91	48,927.00	35,585.80	0.00
Project Total:			3,456,919.00	-35,341.11	3,421,577.89	3,321,828.21	6,552.83	0.00	3,328,381.04	97.28	93,196.85	285,545.96	6,065.33

WAIVER OF LIEN

STATE OF ILLINOIS } SS
COUNTY OF WILL

Whereas, the undersigned has been employed by **Glen Ellyn Park District** to provide Design Build Services for the premises known as **Ackermann Park** of which **Glen Ellyn Park District** is Owner. The undersigned, for and in consideration of **\$6,065.33** for good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the the status of the State of Illinois, relating to mechanics liens, with respect to and on said above described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due from the owner, on account of labor, services, material, fixtures, apparatus or machinery furnished to this date by the undersigned for the above described premises.

Given under my hand and my seal on this **15-Apr-20**

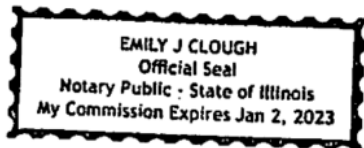
Subscribed and sworn before me on

April 15, 2020

Wight Construction Services, Inc.

Emily J. Clough

NOTARY PUBLIC 1/2/2023



Carol Roglin CFO

Carol Roglin, Chief Financial Officer

TO OWNER: Glen Ellyn Park District
185 Spring Avenue
Glen Ellyn, IL 60137

PROJECT:
Ackerman Park
800 St. Charles Road
Glen Ellyn, IL 60137

APPLICATION NO: 6
PERIOD FROM: 3/15/2020
TO: 4/15/2020

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: Hoppy's Landscaping, Inc.
15041 New Ave.
Lockport, IL 60441

VIA ARCHITECT: Wight & Company
2500 North frontage Road
Dairen, IL 60561

PROJECT NO: 180002

CONTRACT FOR: Ackerman Park - Excavation / Site Utilities

CONTRACT DATE: 2/26/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

ORIGINAL CONTRACT SUM	<u>\$941,441.00</u>
Net change by Change Orders	<u>\$120,275.00</u>
CONTRACT SUM TO DATE	<u>\$1,061,716.00</u>
TOTAL COMPLETED & STORED TO DATE	<u>\$1,061,716.00</u>
(Column G on G703)	
RETAINAGE <u>10</u> %	<u>\$106,171.60</u>
or total in Column 1 on G703	
<u>0</u> % of Stored Material (Column F)	<u>\$0.00</u>
TOTAL EARNED LESS RETAINAGE	<u>\$955,544.40</u>
LESS PREVIOUS CERTIFICATES FOR PAYMENT	<u>\$951,156.90</u>
CURRENT PAYMENT DUE	<u>\$4,387.50</u>
Balance to Finish, Including Retainage	<u>\$106,171.60</u>
(Contract to date less Total Earned less Retainage)	

CHANGE ORDER SUMMARY			
		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		115,400.00	0.00
Total approved this Month		4,875.00	0.00
Number	Date Approved		
TOTALS		120,275.00	0.00
Net change by Change Orders		120,275.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hoppy's Landscaping, Inc.

BY: [Signature] Date: 04/06/20

State of: Illinois

County of: Will

Subscribed and sworn to before me this 6th day of April, 2020

Notary Public: [Signature]
My Commission expires: March 28, 2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 6

Contractor's signed Certification is attached.

APPLICATION DATE: 04/06/20

In tabulations below, amounts are stated to the nearest dollar.

PERIOD FROM: 03/15/19

Use Column I on Contracts where variable retainage for line items may apply.

TO: 04/15/19

Hoppy's Landscaping, Inc.

ARCHITECT'S PROJECT NO: 180002

Ackerman Park - Excavation / Site Utilities

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED			G TOTAL COMPLETED AND STORED		H BALANCE TO FINISH (C-G)	I RETAINAGE
			Previous Applications	This Application		TO DATE (D + E + F)	% (G + C)		
				Work in Place	Stored Materials (NOT IN D OR E)				
	Bond	14750.00	14750.00	0.00		14750.00	100%	0.00	1,475.00
	Mobilization	14350.00	14350.00	0.00		14350.00	100%	0.00	1,435.00
	Excavation	250141.00	250141.00	0.00		250141.00	100%	0.00	25,014.10
	CA-7 Aggregate	124650.00	124650.00	0.00		124650.00	100%	0.00	12,465.00
	McCook P210 Aggregate	151550.00	151550.00	0.00		151550.00	100%	0.00	15,155.00
	Allowance	100000.00	100000.00	0.00		100000.00	100%	0.00	10,000.00
	Erosion Control	13500.00	13500.00	0.00		13500.00	100%	0.00	1,350.00
	Tree Removal	6500.00	6500.00	0.00		6500.00	100%	0.00	650.00
	RE-Spread	30500.00	30500.00	0.00		30500.00	100%	0.00	3,050.00
	Site Utilities	235500.00	235500.00	0.00		235500.00	100%	0.00	23,550.00
	Change order #001	115400.00	115400.00	0.00		115400.00	100%	0.00	11,540.00
	Change Order #002	4875.00	0.00	4875.00		4875.00	100%	0.00	487.50
		1061716.00	1056841.00	4875.00	0.00	1061716.00	100%	0.00	106,171.60



MEMO

April 16, 2020

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Coronavirus Update – Park District related

An update regarding Park District related items to the ongoing Coronavirus situation will be presented. Discussion will include:

- A. Communication and marketing
- B. Program Update
- C. Athletic Update
- D. Community outreach
- E. Remote working structure
- F. Compliance Efforts
- G. Staffing
- H. Other

Questions and comments are encouraged throughout the discussion.



MEMO

April 16, 2020

TO: Park District Board of Commissioners

FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
Lynn Wiltfong, Human Resources Generalist & Safety Coordinator

CC: Dave Harris, Executive Director

RE: Families First Coronavirus Response Act (FFCRA) Policy

Please find attached the **Families First Coronavirus Response Act (FFCRA)** policy. The FFCRA was signed into law on March 18, 2020 and requires employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

Generally, the Act provides that all active employees are eligible for:

- Two weeks (up to 80 hours) of ***paid sick leave*** where the employee is unable to work (or telework) because the employee is quarantined (pursuant to Federal, State, or local government order or advice of a health care provider), and/or experiencing COVID-19 symptoms and seeking a medical diagnosis.
- An additional 10 weeks of ***paid expanded family and medical leave*** where an employee, who has been employed for at least 30 calendar days, is unable to work (or telework) due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.

While the district must adhere to the new law regardless, park district legal counsel has recommended approving the attached policy.

Motion:

Motion to approve the Families First Coronavirus Response Act Policy, as presented.

GLEN ELLYN PARK DISTRICT FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) POLICY

Statement of Policy

It is the policy of Glen Ellyn Park District to comply with the requirements of the Federal Families First Coronavirus Response Act (“FFCRA”). The FFCRA provides employees with Emergency Paid Sick Leave (“EPSL”) and Emergency Paid Family and Medical Leave (“FMLA+”) for those affected by the COVID-19 pandemic, from April 1, 2020 through December 31, 2020.

For the purpose of this policy, “son or daughter” means the employee’s own child under the age of 18, which includes biological, adopted, or foster children, your stepchildren, legal wards, children for whom the employee is standing in loco parentis—someone with day-to-day responsibilities to care for or financially support a child. The definition also includes an adult son or daughter (i.e., one who is 18 years of age or older), who (1) has a mental or physical disability, and (2) is incapable of self-care because of that disability.

Two Types of Leave Covered Under FFCRA

There are two different types of leave employees may take under the FFCRA.

- I. Emergency Paid Sick Leave (“EPSL”)
 - A. Emergency paid sick leave will be available for an employee who is unable to work or work remotely because:
 1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19;
 2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
 3. The employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis;
 4. The employee is caring for an individual who is subject to quarantine or isolation or advised to self-quarantine by a health care provider due to concerns related to COVID-19;
 5. The employee is caring for a son or daughter whose school or place of care is closed, or childcare provider is unavailable, due to COVID-19 precautions;
or

6. The employee is experiencing substantially similar conditions as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

B. Eligibility for EPSL

1. All employees, regardless of their tenure with the organization, with full-time or part-time status are eligible to receive this benefit.
2. Paid Benefits for EPSL.
3. Eligible employees will receive up to two weeks of paid sick leave (in addition to any other sick leave benefit they may have).
4. Full-time employees (regularly scheduled to work 40 or more hours per week): 80 hours at their regular rate of pay, subject to caps and reasons noted below. A part-time employee may be considered full-time under this policy, if the average of their hours over a 6-month period is at least 40 hours per week.
5. Part-time employees (consistently works a set schedule of less than 40 hours per week): the number of hours that the employee works over a two-week period, subject to caps and reasons noted below.
6. Part-time employees (works a variable schedule per week): the total hours worked in the 6-month period (or if worked less than 6 months, the total hours during the entire period of employment), divided by the number of calendar days in the period, then multiplied by 14, subject to caps and reasons noted below.
7. Payments are capped at \$511 a day (\$5,110 in total) for absences relating to an employee's own illness or quarantine (reasons 1, 2 and 3 above). Employees who are caring for an individual affected by COVID-19 and those whose children's schools or childcare providers have closed (reasons 4, 5 and 6 above) receive up to two-thirds of their regular rate of pay, and that benefit is limited to \$200 a day (\$2,000 in total).
8. Employees who are furloughed or laid off are not eligible for benefits under this provision as of the date of their furlough or layoff if such is due to a lack of work or worksite closure.

C. Return to Work Following EPSL

1. Employees are required to follow guidelines established by the Centers for Disease Control and Prevention as it relates to returning to work. Employees may be required to submit a note from their healthcare provider stating that

they are able to return to work and do not present a COVID-19 threat of exposure to co-workers or the public.

II. Emergency Family Medical Leave Act (FMLA+) Expansion

- A. Employees will be entitled to take up to 12 weeks of job-protected leave if an employee is unable to work (or remote work) due to caring for the employee's son or daughter (under the age of 14) because the child's school or place of care has been closed or his or her childcare provider is unavailable due to the public health emergency.
- B. Eligibility for FMLA+
Under this policy, full-time and part-time employees who have been on the Park District payroll for 30 days prior to taking the leave are eligible for leave.
- C. Paid Benefits for FMLA+
 - 1. The FMLA+ provides for a combination of unpaid and paid leave.
 - 2. The first two weeks of FMLA+ is unpaid. However, an employee may choose to access any emergency paid leave (EPSL) for the reason of caring for a son or daughter because the child's school or place of care is closed or unavailable due to the public health emergency, or if EPSL time is unavailable or if the employee chooses not to utilize it.
 - 3. After the initial two weeks of FMLA+ leave, employees are entitled to up to 10 additional weeks of job-protected leave at two-thirds their regular rate of pay. Part-time employees are entitled to be paid two-thirds of their usual pay based on the average number of hours worked for the six months prior to taking the leave.
 - 4. The cap of the paid leave entitlement for employees is \$200 per day (\$10,000 in the aggregate).
- D. Notifying the Park District of the Need for FFCRA Leave

Employees should request their need for emergency paid leave as soon as possible, by notifying their Department Head, Executive Director or Human Resources. Employees are required to provide reasonable notice for foreseeable uses, such as needing leave for school closures/childcare unavailability. For all other qualifying reasons, notice is required after the first workday that leave is taken. The request should be in writing and in the instance of FMLA+ leave, employees should utilize the FMLA leave request form for all other types of FMLA leave. The employee's request must indicate the specific qualifying reason and date of requested leave. If an employee is incapacitated, the employee's representative should give verbal notice as soon

as possible. Calling in “sick” does not qualify as adequate notice. An employee’s request must provide sufficient information regarding the reason for an absence for the Park District to know that protection and benefits may exist under this policy (for example, a doctor’s note).

E. Insurance Benefit Continuation During FFCRA Leave

Coverage under group health insurance will continue while on leave, but employees must continue to pay their portion of the premium. Other employment benefits, such as group life insurance, etc., will also be continued during the leave, as long as the employee continues to pay any required contribution. Payment arrangements will be discussed with individuals upon their request for leave.

F. Certification for FFCRA Leave

1. Generally, the Park District will require certification to verify the qualifying reason for the leave. Employees should be prepared to provide documentation such as a copy of any healthcare provider medical diagnosis for the employee or individual for whom they must provide care, note advising the employee to self-quarantine or isolate, or a notice of closure of school or childcare provider (i.e. email, notification on website, or news article). Employees should be prepared to provide additional information in support of various reasons for leave under FFCRA, such as the relationship of individual cared for, a statement of circumstances that exists requiring care for a child over the age of 14, etc. and affirming that there is no other suitable person who can care for a child during the requested leave for that purpose. A specific FFCRA Request Form has been developed to assist with this process.

2. At the sole discretion of the Park District, the healthcare provider documentation requirement may be waived.

G. Intermittent Leave

For employees working on the premises, intermittent leave will only be permitted for the qualifying reason related to caring for their child whose school or place of care is closed, or childcare provider is unavailable, and only if the Park District agrees to the schedule.

III. EPSL, FMLA+ and Classic FMLA

A. If emergency paid sick leave (EPSL) is taken for the qualifying reason of caring for a child whose school or place of care is closed, or childcare provider is unavailable, that leave will run concurrently with, and will count toward, the total 12 weeks available under FMLA+ and Classic FMLA.

- B. FMLA+ is an emergency law expanding FMLA and expires on December 31, 2020. Employees who qualify for leave under both FMLA+ and Classic FMLA during the applicable 12-month period, the time off will count concurrently. Employees are not entitled to more than a total of 12 weeks under both FMLA+ and Classic FMLA policies (except for qualifying military exigency leave of 26 weeks under Classic FMLA). Employees will be notified of their rights and responsibilities under Classic FMLA by separate correspondence.

IV. Rights Upon Return from FFCRA Leave

- A. An employee who takes leave under this policy may be reinstated to the same job or an equivalent position upon completion of the leave. If an individual has exhausted all leave under this policy and is still unable to return to work, the situation will be reviewed on a case-by-case basis to determine what rights and protections might exist.
- B. Employees have no greater rights upon a return from leave than the individual would have had if s/he had continued to work. Therefore, an employee may be affected by a layoff, reorganization, furlough, change in job duties or other change in employment if the action would have occurred had the employee remained actively at work.
- C. Employees who take emergency paid sick leave or FMLA+ will not be retaliated against or discharged for doing so.

V. No Carryover

The benefits provided in the FFCRA expire on December 31, 2020 and employees may not carryover said benefits beyond that date.

Glen Ellyn Park District

Investment Report

March 31, 2020

	Prior Year March 2019	2nd Quarter June 2019	3rd Quarter September 2019	4th Quarter December 2019	Current Year March 2020
Bank Balances					
Glen Ellyn Bank & Trust	\$ 647,713.70	\$ 640,405.03	\$ 267,363.18	\$ 342,858.97	\$ 296,461.22
Illinois Funds - 9347	4,305,771.39	4,206,810.73	3,857,370.94	3,924,495.97	3,970,319.34
Illinois Park District Liquid Asset Fund	206,654.20	207,804.93	208,874.43	209,763.16	210,475.27
Illinois Metropolitan Investment Fund (1)	2,108,442.24	4,410,082.85	4,756,239.28	4,061,816.71	3,224,118.02
Total Bank Balance	\$ 7,268,581.53	\$ 9,465,103.54	\$ 9,089,847.83	\$ 8,538,934.81	\$ 7,701,373.85
Interest Rates					
Illinois Funds - 9347	2.47%	2.42%	2.12%	1.72%	1.23%
Illinois Park District Liquid Asset Fund	2.25%	2.21%	1.96%	1.59%	1.09%
Illinois Metropolitan Investment Fund	2.35%	2.32%	2.24%	1.68%	0.78%
Interest (2)					
Illinois Funds - 9347	\$ 9,125.69	\$ 8,357.36	\$ 6,785.43	\$ 5,724.89	\$ 4,138.09
Illinois Park District Liquid Asset Fund	395.02	375.96	336.64	281.67	193.58
Illinois Metropolitan Investment Fund	4,390.86	7,716.05	7,623.92	6,598.01	2,211.83
Total Interest	\$ 13,911.57	\$ 16,449.37	\$ 14,745.99	\$ 12,604.57	\$ 6,543.50

(1) Balance exclusive of the Park District's remaining interest in the 'Liquidating Trust' account of \$128,179.76.

(2) Interest shown is for only the month stated.



General Ledger
Consolidated Budget By
Account Type



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Period 03 - 03
Fiscal Year 2019 - 2020

Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
Revenue						
Property Tax Receipts	<u>0.00</u>	<u>0.00</u>	<u>5,153,450.00</u>	<u>0.00</u>	<u>269.53</u>	<u>5,341,972.00</u>
Other Taxes	<u>6,816.22</u>	<u>24,096.85</u>	<u>127,500.00</u>	<u>5,113.37</u>	<u>30,834.34</u>	<u>167,600.00</u>
Charges for Services	<u>246,278.52</u>	<u>573,371.50</u>	<u>2,065,700.00</u>	<u>203,749.52</u>	<u>526,350.47</u>	<u>1,935,500.00</u>
Program Fees	<u>572,052.98</u>	<u>2,258,218.19</u>	<u>4,003,137.00</u>	<u>472,329.40</u>	<u>2,089,685.35</u>	<u>4,116,512.00</u>
Rentals	<u>49,869.92</u>	<u>312,696.26</u>	<u>636,100.00</u>	<u>14,034.50</u>	<u>299,266.07</u>	<u>718,650.00</u>
Concessions	<u>46.36</u>	<u>597.66</u>	<u>83,700.00</u>	<u>0.00</u>	<u>525.51</u>	<u>91,325.00</u>
Product Sales	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>	<u>20.00</u>	<u>40.00</u>	<u>0.00</u>
Interest Income	<u>13,776.15</u>	<u>42,550.24</u>	<u>71,500.00</u>	<u>6,142.10</u>	<u>26,461.34</u>	<u>98,250.00</u>
Licenses & Permits	<u>3,375.00</u>	<u>9,910.00</u>	<u>14,745.00</u>	<u>1,070.00</u>	<u>8,000.00</u>	<u>15,785.00</u>
Grants & Donations	<u>1,511.00</u>	<u>9,176.00</u>	<u>458,660.00</u>	<u>12.00</u>	<u>-1,283.53</u>	<u>1,323,660.00</u>
Miscellaneous Income	<u>1,400.95</u>	<u>8,887.84</u>	<u>56,300.00</u>	<u>753.00</u>	<u>17,803.00</u>	<u>35,000.00</u>
Transfers Received	<u>0.00</u>	<u>0.00</u>	<u>3,223,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,624,328.00</u>
Chargeback Revenue	<u>0.00</u>	<u>0.00</u>	<u>518,733.00</u>	<u>0.00</u>	<u>0.00</u>	<u>544,940.00</u>
Revenue	895,137.10	3,239,514.54	16,412,683.00	703,223.89	2,997,952.08	18,013,522.00

General Ledger
Consolidated Budget By
Account Type



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Period 03 - 03
Fiscal Year 2019 - 2020

Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
Expense						
Salaries & Wages	<u>298,081.27</u>	<u>626,928.35</u>	<u>3,305,230.00</u>	<u>207,556.02</u>	<u>620,060.44</u>	<u>3,549,909.00</u>
Salaries & Wages - Programs	<u>47,136.92</u>	<u>119,859.52</u>	<u>798,990.75</u>	<u>50,889.02</u>	<u>123,394.55</u>	<u>804,964.00</u>
Contractual Labor	<u>0.00</u>	<u>975.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>346.95</u>	<u>12,000.00</u>
Contractual Services - Other	<u>46,650.85</u>	<u>101,018.92</u>	<u>629,063.00</u>	<u>33,934.85</u>	<u>66,888.92</u>	<u>681,198.00</u>
Contractual Services- Programs	<u>57,902.69</u>	<u>282,325.10</u>	<u>1,304,627.00</u>	<u>167,902.09</u>	<u>324,744.77</u>	<u>1,226,836.25</u>
Materials & Supplies	<u>17,988.78</u>	<u>53,941.90</u>	<u>431,253.00</u>	<u>20,000.96</u>	<u>35,164.78</u>	<u>443,810.00</u>
Materials & Supplies -Programs	<u>23,263.89</u>	<u>76,249.41</u>	<u>404,856.50</u>	<u>59,369.05</u>	<u>75,642.01</u>	<u>485,042.00</u>
Computer SoftHardware Equip.	<u>880.40</u>	<u>1,163.09</u>	<u>35,500.00</u>	<u>828.90</u>	<u>3,464.41</u>	<u>35,500.00</u>
Other Equipment	<u>8,229.29</u>	<u>25,695.54</u>	<u>120,800.00</u>	<u>8,424.30</u>	<u>6,072.43</u>	<u>192,300.00</u>
Building & Landscaping	<u>2,436.91</u>	<u>11,323.76</u>	<u>120,175.00</u>	<u>658.23</u>	<u>2,989.85</u>	<u>122,675.00</u>
Insurance Expenses (PCL)	<u>0.00</u>	<u>26,333.32</u>	<u>193,140.00</u>	<u>13,965.19</u>	<u>27,930.38</u>	<u>196,250.00</u>
Employment Expenses	<u>47,652.42</u>	<u>175,441.17</u>	<u>1,050,500.00</u>	<u>69,155.02</u>	<u>178,583.00</u>	<u>1,195,151.00</u>
Utilities	<u>12,788.85</u>	<u>38,405.45</u>	<u>595,850.00</u>	<u>36,087.34</u>	<u>55,583.15</u>	<u>540,050.00</u>
Capital	<u>9,481.00</u>	<u>100,307.47</u>	<u>5,228,970.00</u>	<u>83,564.22</u>	<u>99,894.48</u>	<u>3,981,943.00</u>
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>1,155,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,232,072.00</u>
Miscellaneous Expenses	<u>39,507.59</u>	<u>101,492.07</u>	<u>389,050.00</u>	<u>39,113.85</u>	<u>77,432.60</u>	<u>406,608.00</u>
Transfers Out	<u>0.00</u>	<u>0.00</u>	<u>3,223,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,624,328.00</u>
Chargebacks & Indirect Expense	<u>0.00</u>	<u>0.00</u>	<u>517,578.40</u>	<u>0.00</u>	<u>0.00</u>	<u>544,939.90</u>
Expense	612,000.86	1,741,460.07	19,514,691.65	791,449.04	1,698,192.72	19,275,576.15

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
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 Period 03 - 03
 Fiscal Year 2019 - 2020

Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
Revenue Total	895,137.10	3,239,514.54	16,412,683.00	703,223.89	2,997,952.08	18,013,522.00
Expense Total	612,000.86	1,741,460.07	19,514,691.65	791,449.04	1,698,192.72	19,275,576.15
Grand Total	283,136.24	1,498,054.47	-3,102,008.65	-88,225.15	1,299,759.36	-1,262,054.15

General Ledger
Consolidated Budget By
Account Type



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Period 03 - 03
Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
10	Corporate Fund				
10	Revenue				
10	Property Tax Receipts	0.00	2,093,000.00	269.53	2,033,000.00
10	Other Taxes	12,048.43	63,750.00	15,417.18	83,800.00
10	Interest Income	16,859.98	22,000.00	14,112.54	35,000.00
10	Miscellaneous Income	7,509.96	1,000.00	5,543.00	1,000.00
10	Transfers Received	0.00	<u>83,657.00</u>	0.00	<u>88,595.00</u>
10	Revenue	36,418.37	2,263,407.00	35,342.25	2,241,395.00
10	Expense				
10	Salaries & Wages	228,078.02	1,246,439.00	226,690.40	1,318,880.00
10	Contractual Labor	975.00	10,000.00	346.95	12,000.00
10	Contractual Services - Other	32,455.03	246,215.00	13,661.15	278,540.00
10	Materials & Supplies	25,929.60	180,200.00	15,249.26	192,200.00
10	Computer SoftHardware Equip.	602.01	20,000.00	1,900.01	20,000.00
10	Other Equipment	951.00	3,300.00	50.86	3,300.00
10	Building & Landscaping	8,010.29	108,500.00	1,593.38	109,000.00
10	Insurance Expenses (PCL)	26,333.32	193,140.00	27,930.38	196,250.00
10	Employment Expenses	76,033.24	464,000.00	75,156.19	520,714.00
10	Utilities	6,429.57	50,700.00	6,418.73	47,850.00
10	Capital	0.00	2,500.00	0.00	0.00
10	Miscellaneous Expenses	7,391.33	45,850.00	7,080.08	51,978.00
10	Transfers Out	0.00	<u>127,374.00</u>	0.00	<u>2,374.00</u>
10	Expense	413,188.41	2,698,218.00	376,077.39	2,753,086.00
	Revenue Total	36,418.37	2,263,407.00	35,342.25	2,241,395.00
	Expense Total	413,188.41	2,698,218.00	376,077.39	2,753,086.00
	Grand Total	-376,770.04	-434,811.00	-340,735.14	-511,691.00
10	Corporate Fund	-376,770.04	-434,811.00	-340,735.14	-511,691.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 4/14/2020 1:12:52 PM
Period 03 - 03
Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
20	Recreation Fund				
20	Revenue				
20	Property Tax Receipts	0.00	1,243,500.00	0.00	1,389,900.00
20	Other Taxes	12,048.42	63,750.00	15,417.16	83,800.00
20	Charges for Services	573,371.50	2,065,700.00	526,350.47	1,935,500.00
20	Program Fees	2,262,134.19	4,012,637.00	2,089,685.35	4,116,512.00
20	Rentals	312,696.26	636,100.00	299,266.07	718,650.00
20	Concessions	597.66	83,700.00	525.51	91,325.00
20	Product Sales	10.00	0.00	40.00	0.00
20	Interest Income	24,722.82	35,000.00	12,128.86	40,000.00
20	Licenses & Permits	9,910.00	14,745.00	8,000.00	15,785.00
20	Grants & Donations	9,176.00	20,000.00	-1,283.53	44,000.00
20	Miscellaneous Income	2,250.00	11,000.00	7,260.00	8,500.00
20	Chargeback Revenue	0.00	518,733.00	0.00	544,940.00
20	Revenue	3,206,916.85	8,704,865.00	2,957,389.89	8,988,912.00
20	Expense				
20	Salaries & Wages	385,632.02	2,008,291.00	382,609.59	2,179,029.00
20	Salaries & Wages - Programs	119,859.52	799,470.75	123,394.55	804,964.00
20	Contractual Services - Other	68,563.89	382,848.00	53,227.77	402,658.00
20	Contractual Services- Programs	291,574.28	1,312,887.00	324,744.77	1,226,836.25
20	Materials & Supplies	28,012.30	251,053.00	19,915.52	251,610.00
20	Materials & Supplies -Programs	76,249.41	407,952.50	75,642.01	485,042.00
20	Computer SoftHardware Equip.	561.08	15,500.00	1,564.40	15,500.00
20	Other Equipment	8,958.23	22,500.00	9,697.32	29,000.00
20	Building & Landscaping	3,313.47	12,675.00	1,396.47	13,675.00
20	Employment Expenses	96,386.42	569,200.00	100,854.73	656,437.00
20	Utilities	31,975.88	548,150.00	49,164.42	492,200.00
20	Miscellaneous Expenses	94,100.74	343,200.00	70,352.52	354,630.00
20	Transfers Out	0.00	1,587,345.00	0.00	1,637,050.00
20	Chargebacks & Indirect Expense	0.00	518,733.40	0.00	544,939.90
20	Expense	1,205,187.24	8,779,805.65	1,212,564.07	9,093,571.15
Revenue Total		3,206,916.85	8,704,865.00	2,957,389.89	8,988,912.00
Expense Total		1,205,187.24	8,779,805.65	1,212,564.07	9,093,571.15
Grand Total		2,001,729.61	-74,940.65	1,744,825.82	-104,659.15
20	Recreation Fund	2,001,729.61	-74,940.65	1,744,825.82	-104,659.15

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 4/14/2020 1:12:52 PM
 Period 03 - 03
 Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
45	Debt Service Fund				
45	Revenue				
45	Property Tax Receipts	0.00	1,153,950.00	0.00	1,229,072.00
45	Interest Income	0.00	2,000.00	0.00	3,000.00
45	Debt Proceeds	0.00	<u>0.00</u>	0.00	<u>0.00</u>
45	Revenue	0.00	1,155,950.00	0.00	1,232,072.00
45	Expense				
45	Debt Service	0.00	1,155,950.00	0.00	1,232,072.00
45	Transfers Out	0.00	<u>2,000.00</u>	0.00	<u>3,000.00</u>
45	Expense	0.00	1,157,950.00	0.00	1,235,072.00
Revenue Total		0.00	1,155,950.00	0.00	1,232,072.00
Expense Total		0.00	1,157,950.00	0.00	1,235,072.00
Grand Total		0.00	-2,000.00	0.00	-3,000.00
45	Debt Service Fund	0.00	-2,000.00	0.00	-3,000.00

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 4/14/2020 1:12:52 PM
 Period 03 - 03
 Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
55	Special Recreation Fund				
55	Revenue				
55	Property Tax Receipts	0.00	663,000.00	0.00	690,000.00
55	Interest Income	0.00	0.00	0.00	0.00
55	Miscellaneous Income	0.00	<u>0.00</u>	0.00	<u>0.00</u>
55	Revenue	0.00	663,000.00	0.00	690,000.00
55	Expense				
55	Salaries & Wages	13,218.31	52,000.00	10,760.45	52,000.00
55	Employment Expenses	3,021.51	17,300.00	2,572.08	18,000.00
55	Capital	3,480.00	<u>945,902.00</u>	2,780.00	<u>622,143.00</u>
55	Expense	19,719.82	1,015,202.00	16,112.53	692,143.00
Revenue Total		0.00	663,000.00	0.00	690,000.00
Expense Total		19,719.82	1,015,202.00	16,112.53	692,143.00
Grand Total		-19,719.82	-352,202.00	-16,112.53	-2,143.00
55	Special Recreation Fund	-19,719.82	-352,202.00	-16,112.53	-2,143.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 4/14/2020 1:12:52 PM
Period 03 - 03
Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
85	Asset Replacement Fund				
85	Revenue				
85	Interest Income	0.00	0.00	0.00	0.00
85	Grants & Donations	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	0.00	24,300.00	0.00	5,500.00
85	Transfers Received	0.00	1,739,501.00	0.00	1,685,733.00
85	Revenue	0.00	1,796,301.00	0.00	1,723,733.00
85	Expense				
85	Other Equipment	15,786.31	95,000.00	-3,675.75	160,000.00
85	Capital	28,890.50	301,000.00	38,609.00	146,300.00
85	Transfers Out	0.00	1,400,000.00	0.00	1,850,000.00
85	Expense	44,676.81	1,796,000.00	34,933.25	2,156,300.00
Revenue Total		0.00	1,796,301.00	0.00	1,723,733.00
Expense Total		44,676.81	1,796,000.00	34,933.25	2,156,300.00
Grand Total		-44,676.81	301.00	-34,933.25	-432,567.00
85	Asset Replacement Fund	-44,676.81	301.00	-34,933.25	-432,567.00

General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 4/14/2020 1:12:52 PM
Period 03 - 03
Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
94	Capital Improvements Fund				
94	Revenue				
94	Interest Income	967.44	12,000.00	219.94	20,000.00
94	Grants & Donations	0.00	406,160.00	0.00	1,247,160.00
94	Debt Proceeds	0.00	2,623,000.00	0.00	0.00
94	Miscellaneous Income	770.95	0.00	5,000.00	0.00
94	Transfers Received	0.00	<u>1,400,000.00</u>	0.00	<u>1,850,000.00</u>
94	Revenue	1,738.39	4,441,160.00	5,219.94	3,117,160.00
94	Expense				
94	Capital	548,149.47	4,526,530.00	58,505.48	3,073,500.00
94	Debt Service	0.00	30,000.00	0.00	0.00
94	Transfers Out	0.00	<u>106,439.00</u>	0.00	<u>131,904.00</u>
94	Expense	548,149.47	4,662,969.00	58,505.48	3,205,404.00
Revenue Total		1,738.39	4,441,160.00	5,219.94	3,117,160.00
Expense Total		548,149.47	4,662,969.00	58,505.48	3,205,404.00
Grand Total		-546,411.08	-221,809.00	-53,285.54	-88,244.00
94	Capital Improvements Fund	-546,411.08	-221,809.00	-53,285.54	-88,244.00

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 4/14/2020 1:12:52 PM
 Period 03 - 03
 Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
96	Cash In Lieu of Land Fund				
96	Revenue				
96	Interest Income	0.00	500.00	0.00	250.00
96	Miscellaneous Income	0.00	<u>20,000.00</u>	0.00	<u>20,000.00</u>
96	Revenue	0.00	20,500.00	0.00	20,250.00
96	Expense				
96	Capital	0.00	<u>155,000.00</u>	0.00	<u>140,000.00</u>
96	Expense	0.00	155,000.00	0.00	140,000.00
	Revenue Total	0.00	20,500.00	0.00	20,250.00
	Expense Total	0.00	155,000.00	0.00	140,000.00
	Grand Total	0.00	-134,500.00	0.00	-119,750.00
96	Cash In Lieu of Land Fund	0.00	-134,500.00	0.00	-119,750.00

General Ledger
 Consolidated Budget By
 Account Type



User: ncinquegrani
 Printed: 4/14/2020 1:12:52 PM
 Period 03 - 03
 Fiscal Year 2019 - 2020

Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
Revenue Total		3,245,073.61	19,045,183.00	2,997,952.08	18,013,522.00
Expense Total		2,230,921.75	20,265,144.65	1,698,192.72	19,275,576.15
Grand Total		1,014,151.86	-1,219,961.65	1,299,759.36	-1,262,054.15