

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting – July 14, 2020
185 Spring Avenue
7:00 p.m.
Agenda**

Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners will be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

This meeting will be conducted by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Spring Avenue Recreation Center, located at 185 Spring Avenue in Glen Ellyn, with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, Staff and chief legal counsel will not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to join the conference. Please email Dave Harris at dharris@gepark.org for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at dharris@gepark.org by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Consent Agenda:** All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. In which event the item will be Removed from the Agenda.

- A. Voucher list of bills totaling \$221,682.21
- B. Minutes from the June 16,2020 Regular meeting

VII. Unfinished Business

- A. Coronavirus (COVID-19) District update

VIII. New Business

- A. Glen Ellyn Park District 2020 Budget Update
- B. Co-op Park Playground Equipment Purchase
- C. Resolution 20-02 "A Resolution Authorizing Participation in the ComEd Green Region Program for the Project".

IX. Staff Reports

- A. Finance Report (For Information Only)
- B. Staff Reports

X. Commissioners' Reports

XI. Adjourn

Accounts Payable

Voucher Approval Document

Warrant Request Date: 7/14/2020



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	52,623.76
20	Recreation Fund		85,979.70
45	Debt Service Fund		880.00
55	Special Recreation Fund		8,419.69
85	Asset Replacement Fund		12,177.44
94	Capital Improvements Fund		61,602.22
	Report Total:	\$	<u>221,682.81</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 07/09/2020 - 12:26PM
 Batch: 00004.07.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200725	Accu-Paving Company			Check Sequence: 1	ACH Enabled: False
	Final Paving Payment Sunset/Safety Village	8,917.50	07/15/2020	94-00-000-210900-0000	
	Final Paving Payment Sunset/Safety Village	9,600.00	07/15/2020	94-90-920-575150-0000	
	Final Paving Payment Sunset/Safety Village	4,800.00	07/15/2020	55-00-000-575915-0000	
	Final Paving Payment Sunset/Safety Village	15,500.00	07/15/2020	94-90-930-575150-0000	
	Final Paving Payment Sunset/Safety Village	3,200.00	07/15/2020	55-00-000-575915-0000	
	Check Total:	42,017.50			
Vendor: 200222	Accurate Repro Inc.			Check Sequence: 2	ACH Enabled: False
162539	Bleacher/Dugout Signs	386.00	07/15/2020	10-00-000-585850-0000	
162709	Signs	329.75	07/15/2020	10-00-000-585850-0000	
	Check Total:	715.75			
Vendor: 200676	Molly Adduci			Check Sequence: 3	ACH Enabled: False
	Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	150.00			
Vendor: 103201	All Star Sports Instruction			Check Sequence: 4	ACH Enabled: False
	Spring Programs	744.00	07/15/2020	20-21-000-525500-1261	
	Check Total:	744.00			
Vendor: 103977	Anderson Pest Control			Check Sequence: 5	ACH Enabled: False
5559450	7/2020 Pest Control	32.68	07/15/2020	10-10-000-521600-0000	
5559450	7/2020 Pest Control	26.08	07/15/2020	20-30-150-521600-0000	
5559450	7/2020 Pest Control	27.74	07/15/2020	20-00-000-521600-0000	
5559450	7/2020 Pest Control	59.36	07/15/2020	20-30-100-521600-0000	
5559450	7/2020 Pest Control	34.86	07/15/2020	20-30-500-521600-0000	
5559450	7/2020 Pest Control	109.18	07/15/2020	20-30-450-521600-0000	
5559450	7/2020 Pest Control	38.81	07/15/2020	20-30-300-521600-0000	
5559450	7/2020 Pest Control	15.36	07/15/2020	20-21-000-525500-1236	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5559450	7/2020 Pest Control	87.53	07/15/2020	20-30-200-521600-0000	
	Check Total:	431.60			
Vendor: 199980 621748	Anova Memorial Bench	2,039.96	07/15/2020	20-00-000-530213-0000	ACH Enabled: False
	Check Total:	2,039.96			
Vendor: 105167 1125653	Armbrust Plumbing and Heating Replace Condenser Fan Motor	2,059.86	07/15/2020	20-30-100-530300-0000	ACH Enabled: False
	Check Total:	2,059.86			
Vendor: 108315 P28199666 P28220497	Batteries Plus Mower Battery Batteries	41.95 32.90	07/15/2020 07/15/2020	10-10-000-530210-0000 10-10-000-550300-0000	ACH Enabled: False
	Check Total:	74.85			
Vendor: 201532	Cheryl Berger Cheer Camp Refund	300.00	07/15/2020	20-21-000-525500-1149	ACH Enabled: False
	Check Total:	300.00			
Vendor: 199882 51453	Biltmore Refrigeration Freezer Repairs	487.25	07/15/2020	20-30-300-530210-0000	ACH Enabled: False
	Check Total:	487.25			
Vendor: 110210 270	Caryn Borgetti Summer Classes	56.00	07/15/2020	20-22-000-525500-2351	ACH Enabled: False
	Check Total:	56.00			
Vendor: 113456 7657512 7657556	Central Turf & Irrigation Irrigation Repairs Irrigation Repairs	85.25 52.86	07/15/2020 07/15/2020	10-10-000-521315-0000 10-10-000-521315-0000	ACH Enabled: False
	Check Total:	138.11			
Vendor: 200494	Debby Cernich Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	ACH Enabled: False
	Check Total:	150.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200626	Judith Cipollari			Check Sequence: 14	ACH Enabled: False
	Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	150.00			
Vendor: 199277	Karen Clements			Check Sequence: 15	ACH Enabled: False
	Cheer Camp Refund	300.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	300.00			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 16	ACH Enabled: False
2931589	4/2020 Gas	876.26	07/15/2020	20-30-200-570200-0000	
2931589	4/2020 Gas	365.05	07/15/2020	10-00-000-570200-0000	
2931589	4/2020 Gas	101.36	07/15/2020	20-30-150-570200-0000	
2931589	4/2020 Gas	376.84	07/15/2020	20-30-500-570200-0000	
2931589	4/2020 Gas	797.41	07/15/2020	20-30-450-570200-0000	
2931589	4/2020 Gas	199.53	07/15/2020	20-30-300-570200-0000	
2931589	4/2020 Gas	1,152.34	07/15/2020	20-30-100-570200-0000	
2931589	4/2020 Gas	173.92	07/15/2020	20-30-350-570200-0000	
	Check Total:	4,042.71			
Vendor: 200467	D & J Landscape, Inc.			Check Sequence: 17	ACH Enabled: False
	Final Payment Pathways	21,875.72	07/15/2020	94-90-805-575160-0000	
	Check Total:	21,875.72			
Vendor: 198843	Kimberly Dikker			Check Sequence: 18	ACH Enabled: False
	4/20-6/20 Mileage	11.50	07/15/2020	20-00-000-585270-0000	
	Check Total:	11.50			
Vendor: 201737	Renee Dill			Check Sequence: 19	ACH Enabled: False
	Cheer Camp Refund	25.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	25.00			
Vendor: 119687 1114	Dunham Woods Farm, Inc.			Check Sequence: 20	ACH Enabled: False
	Summer Classes	720.00	07/15/2020	20-22-000-525500-2301	
	Check Total:	720.00			
Vendor: 200163	Dynergy Energy Services			Check Sequence: 21	ACH Enabled: False
	5/8-6/8/2020 Electric	2,240.61	07/15/2020	20-30-200-570100-0000	
	5/8-6/8/2020 Electric	324.24	07/15/2020	10-00-000-570100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	5/8-6/8/2020 Electric	1,930.26	07/15/2020	20-30-450-570100-0000	
	5/8-6/8/2020 Electric	56.96	07/15/2020	20-30-150-570100-0000	
	5/8-6/8/2020 Electric	115.64	07/15/2020	10-00-000-570100-0000	
	5/8-6/8/2020 Electric	69.00	07/15/2020	10-00-000-570100-0000	
	5/8-6/8/2020 Electric	4,575.12	07/15/2020	20-30-100-570100-0000	
	5/8-6/8/2020 Electric	666.46	07/15/2020	20-30-300-570100-0000	
	5/8-6/8/2020 Electric	127.31	07/15/2020	20-30-350-570100-0000	
	5/8-6/8/2020 Electric	333.46	07/15/2020	20-00-000-570100-0000	
	5/8-6/8/2020 Electric	467.41	07/15/2020	20-30-500-570100-0000	
	5/8-6/8/2020 Electric	19.03	07/15/2020	20-00-000-570100-0000	
	5/8-6/8/2020 Electric	69.32	07/15/2020	20-00-000-570100-0000	
	5/8-6/8/2020 Electric	24.90	07/15/2020	20-00-000-570100-0000	
	5/8-6/8/2020 Electric	175.28	07/15/2020	20-00-000-570100-0000	
	5/8-6/8/2020 Electric	93.21	07/15/2020	10-00-000-570100-0000	
	5/8-6/8/2020 Electric	201.66	07/15/2020	20-30-350-570100-0000	
	Check Total:	11,489.87			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 22	ACH Enabled: False
356392	Annual Inspection	160.00	07/15/2020	20-30-450-521630-0000	
356399	Annual Inspection	286.00	07/15/2020	20-30-300-521630-0000	
356400	Annual Inspection	160.00	07/15/2020	20-30-350-521600-0000	
	Check Total:	606.00			
Vendor: 132271	Grainger, Inc.			Check Sequence: 23	ACH Enabled: False
9561730996	Air Filters	179.28	07/15/2020	20-30-150-530300-0000	
9567405007	Water Tank Repairs	38.00	07/15/2020	10-10-000-550300-0000	
9567405015	Faucet Repairs	98.40	07/15/2020	10-10-000-550300-0000	
9571481283	Toilet Repairs	47.78	07/15/2020	10-10-000-550300-0000	
9573690709	Batteries	26.25	07/15/2020	10-10-000-550300-0000	
	Check Total:	389.71			
Vendor: 100553	Granicus, Inc.			Check Sequence: 24	ACH Enabled: False
125197	Board Streaming	733.88	07/15/2020	10-00-000-585100-0000	
125197	Board Streaming	733.87	07/15/2020	20-00-000-585100-0000	
	Check Total:	1,467.75			
Vendor: 201711	Leslie Gresham			Check Sequence: 25	ACH Enabled: False
	Cheer Camp Refund	315.00	07/15/2020	20-21-000-525500-1149	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	315.00			
Vendor: 132968	Grower Equipment & Supple Company			Check Sequence: 26	ACH Enabled: False
16791	Sprayer Repairs	909.84	07/15/2020	10-10-000-530210-0000	
17196	Sprayer Repairs	98.25	07/15/2020	10-10-000-530210-0000	
	Check Total:	1,008.09			
Vendor: 198800	Hawk Ford			Check Sequence: 27	ACH Enabled: False
26907	Switch #441	87.78	07/15/2020	10-10-000-530340-0000	
	Check Total:	87.78			
Vendor: 201738	Nancy Herrera			Check Sequence: 28	ACH Enabled: False
	Cheer Camp Refund	145.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	145.00			
Vendor: 123355	Jeff Ellis & Associates			Check Sequence: 29	ACH Enabled: False
20098050	CPR Training	88.00	07/15/2020	20-24-000-535500-4625	
	Check Total:	88.00			
Vendor: 201735	Rachelle Kienlen			Check Sequence: 30	ACH Enabled: False
	Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	150.00			
Vendor: 151470	Landscape Material			Check Sequence: 31	ACH Enabled: False
41212	Topsoil	226.00	07/15/2020	10-10-000-550500-0000	
41212	Mulch	471.25	07/15/2020	10-10-000-550600-0000	
	Check Total:	697.25			
Vendor: 201739	Christina Lavin			Check Sequence: 32	ACH Enabled: False
	Cheer Camp Refund	300.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	300.00			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 33	ACH Enabled: False
	Wall Charger/Pail	31.80	07/15/2020	20-30-300-530345-0000	
	Key Duplication	4.48	07/15/2020	10-10-000-530900-0000	
	Shop Supplies	8.99	07/15/2020	10-10-000-530300-0000	
	Sign Repairs	10.78	07/15/2020	10-10-000-550250-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Playground Repairs	18.87	07/15/2020	10-10-000-550301-0000	
	Playground Repairs	11.69	07/15/2020	10-10-000-521315-0000	
	Locks	35.97	07/15/2020	10-10-000-530900-0000	
	Paint/Nuts/Bolts	16.10	07/15/2020	10-10-000-530300-0000	
	Roof Repairs	69.64	07/15/2020	10-10-000-550300-0000	
	Insect/Weed Killer	40.38	07/15/2020	20-30-300-530345-0000	
	Check Total:	248.70			
Vendor: 154399	Magic of Gary Kantor			Check Sequence: 34	ACH Enabled: False
	In House Field Trip	295.00	07/15/2020	20-24-000-525500-4625	
	Check Total:	295.00			
Vendor: 154790	Martin Implement Sales, Inc.			Check Sequence: 35	ACH Enabled: False
M02717	Tilt Trailer	12,677.44	07/15/2020	85-10-000-575300-0000	
M02717	Trade In Allowance	-500.00	07/15/2020	85-10-000-485215-0000	
	Check Total:	12,177.44			
Vendor: 201736	Diana Megalis			Check Sequence: 36	ACH Enabled: False
	Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	150.00			
Vendor: 156599	Menard's, Inc.			Check Sequence: 37	ACH Enabled: False
44279	Screws/Tape	25.44	07/15/2020	20-30-100-530300-0000	
44937	Shop Supplies	44.86	07/15/2020	10-10-000-530300-0000	
45348	Zip Ties	68.70	07/15/2020	10-10-000-550850-0000	
45438	Hose/Sprinkler Heads	121.92	07/15/2020	10-10-000-521315-0000	
45542	Water Tank Repairs	22.94	07/15/2020	10-10-000-521315-0000	
45560	Sign Repairs	19.28	07/15/2020	10-10-000-530300-0000	
45600	Garbage Corral Repairs	55.54	07/15/2020	10-10-000-530300-0000	
45725	Wood	29.33	07/15/2020	10-10-000-530300-0000	
46006	Park Sign Painting	22.79	07/15/2020	10-10-000-550250-0000	
	Check Total:	410.80			
Vendor: 198916	Nameplate & Panel Technology			Check Sequence: 38	ACH Enabled: False
	Memorial Plaque	52.00	07/15/2020	20-00-000-530213-0000	
	Check Total:	52.00			
Vendor: 159801	National Seed			Check Sequence: 39	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
596518	Weed Killer	890.00	07/15/2020	10-10-000-550400-0000	
	Check Total:	890.00			
Vendor: 199618	Newton Screen Printing			Check Sequence: 40	ACH Enabled: False
55585/86	Staff Uniforms	802.03	07/15/2020	20-21-000-535500-1182	
	Check Total:	802.03			
Vendor: 161205	Nicor Gas			Check Sequence: 41	ACH Enabled: False
	5/17-6/15/2020 Gas	47.29	07/15/2020	10-00-000-570200-0000	
	Check Total:	47.29			
Vendor: 163300	Office Depot			Check Sequence: 42	ACH Enabled: False
	Office Supplies	54.62	07/15/2020	10-00-000-530100-0000	
	Office Supplies	54.62	07/15/2020	20-00-000-530100-0000	
	Office Supplies	37.69	07/15/2020	10-00-000-530100-0000	
	Office Supplies	37.69	07/15/2020	20-00-000-530100-0000	
	Check Total:	184.62			
Vendor: 200840	Suzanna Osmani			Check Sequence: 43	ACH Enabled: False
	Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	150.00			
Vendor: 117155	Paddock Publications			Check Sequence: 44	ACH Enabled: False
	Legal Publication	34.50	07/15/2020	10-00-000-521150-0000	
	Check Total:	34.50			
Vendor: 101134	PDRMA			Check Sequence: 45	ACH Enabled: False
	6/2020 Health Insurance	4,832.56	07/15/2020	10-00-000-565100-0000	
	6/2020 Health Insurance	11,853.26	07/15/2020	10-10-000-565100-0000	
	6/2020 Health Insurance	10,828.13	07/15/2020	20-00-000-565100-0000	
	6/2020 Health Insurance	4,311.20	07/15/2020	20-30-100-565100-0000	
	6/2020 Health Insurance	219.98	07/15/2020	20-30-150-565100-0000	
	6/2020 Health Insurance	228.67	07/15/2020	20-30-200-565100-0000	
	6/2020 Health Insurance	68.60	07/15/2020	20-30-300-565100-0000	
	6/2020 Health Insurance	91.47	07/15/2020	20-30-350-565100-0000	
	6/2020 Health Insurance	68.60	07/15/2020	20-30-400-565100-0000	
	6/2020 Health Insurance	1,128.08	07/15/2020	20-30-450-565100-0000	
	6/2020 Health Insurance	181.76	07/15/2020	20-30-500-565100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	6/2020 Health Insurance	419.69	07/15/2020	55-00-000-565100-0000	
	6/2020 Property Insurance	5,649.19	07/15/2020	10-00-000-560600-0000	
	6/2020 Liability Insurance	2,721.26	07/15/2020	10-00-000-560600-0000	
	6/2020 Workers Compensation	4,121.91	07/15/2020	10-00-000-560200-0000	
	6/2020 Employment Practice	1,302.82	07/15/2020	10-00-000-560600-0000	
	6/2020 Pollution Liability	170.01	07/15/2020	10-00-000-560600-0000	
KE	8/2020 Cobra Payment	2,610.23	07/15/2020	20-00-000-565100-0000	
LV	8/2020 Cobra Payment	1,424.08	07/15/2020	10-10-000-565100-0000	
	Check Total:	52,231.50			
Vendor: 200177 248722	Performance Chemical & Supply, Inc. Mop Heads	60.00	07/15/2020	20-30-100-530300-0000	Check Sequence: 46 ACH Enabled: False
	Check Total:	60.00			
Vendor: 199121 3104065069 3104065069	Pitney Bowes Global 6/2020-9/2020 Lease 6/2020-9/2020 Lease	196.23 196.23	07/15/2020 07/15/2020	10-00-000-521400-0000 20-00-000-521400-0000	Check Sequence: 47 ACH Enabled: False
	Check Total:	392.46			
Vendor: 199554 147511	Riggs Bros. Canopy Repairs	1,100.00	07/15/2020	20-30-400-530210-0000	Check Sequence: 48 ACH Enabled: False
	Check Total:	1,100.00			
Vendor: 176093 SPI10294570	Russo Power Equipment Power Washer Repairs	49.79	07/15/2020	10-10-000-530210-0000	Check Sequence: 49 ACH Enabled: False
	Check Total:	49.79			
Vendor: 200491 2020-088 2020-088	Safe Haven IT, Inc. IT Maintenance-July 2020 IT Maintenance-July 2020	1,800.00 1,800.00	07/15/2020 07/15/2020	10-00-000-521400-0000 20-00-000-521400-0000	Check Sequence: 50 ACH Enabled: False
	Check Total:	3,600.00			
Vendor: 178050 213559	Selsor's Pumping Service Inc. Pump Catch Basin	250.00	07/15/2020	20-30-150-541300-0000	Check Sequence: 51 ACH Enabled: False
	Check Total:	250.00			
Vendor: 178570 0975-3	Sherwin Williams Co. Paint	57.26	07/15/2020	10-10-000-530600-0000	Check Sequence: 52 ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7825-2	Paint	339.33	07/15/2020	20-30-100-530300-0000	
	Check Total:	396.59			
Vendor: 199260	Single Path, LLC			Check Sequence: 53	ACH Enabled: False
20662995	Anti-Virus 6/2020	485.68	07/15/2020	10-00-000-521400-0000	
20662995	Anti-Virus 6/2020	242.84	07/15/2020	20-00-000-521400-0000	
20662996	District-Wide Phone Service	606.72	07/15/2020	10-00-000-570300-0000	
20662996	District-Wide Phone Service	134.83	07/15/2020	10-00-000-570300-0000	
20662996	District-Wide Phone Service	606.72	07/15/2020	20-00-000-570300-0000	
20662996	District-Wide Phone Service	552.82	07/15/2020	20-30-100-570300-0000	
20662996	District-Wide Phone Service	26.97	07/15/2020	20-30-150-570300-0000	
20662996	District-Wide Phone Service	107.86	07/15/2020	20-30-300-570300-0000	
20662996	District-Wide Phone Service	80.90	07/15/2020	20-30-500-570300-0000	
	Check Total:	2,845.34			
Vendor: 201768	S-NET Communications			Check Sequence: 54	ACH Enabled: False
83080	7/2020 District-Wide Phone Service	549.23	07/15/2020	10-00-000-570300-0000	
83080	7/2020 District-Wide Phone Service	160.40	07/15/2020	10-10-000-570300-0000	
83080	7/2020 District-Wide Phone Service	549.23	07/15/2020	20-00-000-570300-0000	
83080	7/2020 District-Wide Phone Service	267.53	07/15/2020	20-30-100-570300-0000	
83080	7/2020 District-Wide Phone Service	21.20	07/15/2020	20-30-150-570300-0000	
83080	7/2020 District-Wide Phone Service	109.59	07/15/2020	20-30-300-570300-0000	
83080	7/2020 District-Wide Phone Service	77.85	07/15/2020	20-30-500-570300-0000	
83080	Equipment	548.00	07/15/2020	10-00-000-540700-0000	
83080	Equipment	548.00	07/15/2020	20-00-000-540700-0000	
	Check Total:	2,831.03			
Vendor: 200874	Soil Engineering and Testing Consultants, LLC			Check Sequence: 55	ACH Enabled: False
	Material Testing Maryknoll	2,970.00	07/15/2020	94-90-880-575150-0000	
	Check Total:	2,970.00			
Vendor: 199071	Speer Financial Inc.			Check Sequence: 56	ACH Enabled: False
Serv 20-2	Annual Disclosure Fees	880.00	07/15/2020	45-00-000-580300-0000	
	Check Total:	880.00			
Vendor: 200200	SportaFlex, LLC			Check Sequence: 57	ACH Enabled: False
14111	Fencing Installation	3,500.00	07/15/2020	20-21-000-535500-1111	
	Check Total:	3,500.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 181118	Staples Advantage			Check Sequence: 58	ACH Enabled: False
	Office Supplies	25.42	07/15/2020	10-00-000-530100-0000	
	Office Supplies	25.43	07/15/2020	20-00-000-530100-0000	
	Toner	162.97	07/15/2020	10-10-000-530100-0000	
	Office Supplies	28.72	07/15/2020	20-30-100-530100-0000	
	Office Supplies	107.98	07/15/2020	20-30-100-530100-0000	
	Office Supplies	167.24	07/15/2020	20-30-100-530100-0000	
	Check Total:	517.76			
Vendor: 183781 1013069/68	Terrace Supply Company CO2	45.00	07/15/2020	Check Sequence: 59 20-30-500-530600-0000	ACH Enabled: True
	Check Total:	45.00			
Vendor: 201616	Christina Troyer Cheer Camp Refund	300.00	07/15/2020	Check Sequence: 60 20-21-000-525500-1149	ACH Enabled: False
	Check Total:	300.00			
Vendor: 201769 2448	Vacker Sign Interpretive Sign Frames	1,539.00	07/15/2020	Check Sequence: 61 94-90-805-575160-0000	ACH Enabled: False
	Check Total:	1,539.00			
Vendor: 200197 007-30089775 007-30089775	Veritiv Operating Company Report Paper Report Paper	83.75 83.75	07/15/2020 07/15/2020	Check Sequence: 62 10-00-000-530100-0000 20-00-000-530100-0000	ACH Enabled: False
	Check Total:	167.50			
Vendor: 200675 3400 3418	Village of Glen Ellyn Administration False Alarm Fees 11/14/19-6/10/2020 Water	50.00 503.41	07/15/2020 07/15/2020	Check Sequence: 63 20-30-450-521600-0000 20-00-000-570400-0000	ACH Enabled: False
	Check Total:	553.41			
Vendor: 200495	Village of Glen Ellyn-Fuel 6/20 Fuel 6/20 Fuel	2,324.52 29.16	07/15/2020 07/15/2020	Check Sequence: 64 10-10-000-530500-0000 20-00-000-530500-0000	ACH Enabled: False
	Check Total:	2,353.68			
Vendor: 190330	Village of Glen Ellyn-Water 4/15-5/15/2020 Water	35.88	07/15/2020	Check Sequence: 65 20-30-200-570400-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	4/15-5/15/2020 Water	42.72	07/15/2020	20-00-000-570400-0000	
	4/15-5/15/2020 Water	402.01	07/15/2020	20-00-000-570400-0000	
	4/15-5/15/2020 Water	27.17	07/15/2020	20-30-150-570400-0000	
	4/15-5/15/2020 Water	699.90	07/15/2020	20-30-500-570400-0000	
	4/15-5/15/2020 Water	66.03	07/15/2020	20-30-350-570400-0000	
	4/15-5/15/2020 Water	396.53	07/15/2020	20-30-450-570400-0000	
	4/15-5/15/2020 Water	39.79	07/15/2020	20-30-100-570400-0000	
	4/15-5/15/2020 Water	66.03	07/15/2020	20-30-300-570400-0000	
	4/15-5/15/2020 Water	48.30	07/15/2020	20-00-000-570400-0000	
	4/15-5/15/2020 Water	53.49	07/15/2020	20-00-000-570400-0000	
	4/15-5/15/2020 Water	66.03	07/15/2020	20-30-400-570400-0000	
	Check Total:	1,943.88			
Vendor: 200819	Tracy Wallin			Check Sequence: 66	ACH Enabled: False
	Cheer Camp Refund	150.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	150.00			
Vendor: 194608	Wilson Sporting Goods			Check Sequence: 67	ACH Enabled: False
	Equipment	87.21	07/15/2020	20-21-000-535500-1182	
	Check Total:	87.21			
Vendor: 200486	Valarie Yaros			Check Sequence: 68	ACH Enabled: False
	Cheer Camp Refund	300.00	07/15/2020	20-21-000-525500-1149	
	Check Total:	300.00			
	Total for Check Run:	187,740.79			
	Total of Number of Checks:	68			

Accounts Payable

Computer Check Proof List by Vendor



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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200772 3612	Cage Engineering Inc. Engineering Services	1,200.00	07/07/2020	Check Sequence: 1 94-90-885-575110-0000	ACH Enabled: False
	Check Total:	1,200.00			
Vendor: 115438 74414	Cooling Equipment Service, Inc. HVAC repairs	609.50	07/07/2020	Check Sequence: 2 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	609.50			
Vendor: 198979 5556429	Ferguson Enterprises LLC #1550 Faucet	223.00	07/07/2020	Check Sequence: 3 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	223.00			
Vendor: 198982 1005640/594	Fox Valley Filter Filters	206.50	07/07/2020	Check Sequence: 4 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	206.50			
Vendor: 129093 356108/09 356396 357430 357431 357432 357433 357930	Fox Valley Fire & Safety Annual Testing Annual Inspection Quarterly Monitoring Quarterly Monitoring Quarterly Monitoring Quarterly Monitoring Quarterly Monitoring	1,226.00 160.00 300.00 150.00 300.00 150.00 105.00	07/07/2020 07/07/2020 07/07/2020 07/07/2020 07/07/2020 07/07/2020 07/07/2020	Check Sequence: 5 20-30-100-521600-0000 20-30-150-521600-0000 20-30-450-521600-0000 20-30-350-521600-0000 20-30-200-521600-0000 20-21-000-525500-1161 20-30-300-521600-0000	ACH Enabled: False
	Check Total:	2,391.00			
Vendor: 132271 9553453607 9559611695	Grainger, Inc. Fountain Repairs Filters	19.52 96.24	07/07/2020 07/07/2020	Check Sequence: 6 20-30-300-530345-0000 20-30-200-530300-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
9559611695	Filters	96.24	07/07/2020	20-30-450-530300-0000	
	Check Total:	212.00			
Vendor: 151470	Landscape Material			Check Sequence: 7	ACH Enabled: False
39504	Mulch	801.45	07/07/2020	10-10-000-550600-0000	
	Check Total:	801.45			
Vendor: 170852	Pioneer Manufacturing Company			Check Sequence: 8	ACH Enabled: False
755739	Field Paint	384.00	07/07/2020	10-10-000-530600-0000	
756050	Disinfectant	152.25	07/07/2020	10-00-000-585850-0000	
	Check Total:	536.25			
Vendor: 178570	Sherwin Williams Co.			Check Sequence: 9	ACH Enabled: False
0357-4	Paint	46.38	07/07/2020	10-10-000-530600-0000	
0562-9	Paint	75.47	07/07/2020	10-10-000-530600-0000	
1101-5	Paint	195.91	07/07/2020	10-10-000-530600-0000	
8639-6	Paint	54.38	07/07/2020	10-10-000-530600-0000	
	Check Total:	372.14			
Vendor: 137161	The Home Depot CRC/GECP			Check Sequence: 10	ACH Enabled: False
	District Plantings	322.94	07/07/2020	10-10-000-550600-0000	
	Course Supplies	51.80	07/07/2020	20-30-300-530300-0000	
	Potting Soil	72.35	07/07/2020	10-10-000-550600-0000	
	Check Total:	447.09			
Vendor: 188120	Unique Products & Service Corporation			Check Sequence: 11	ACH Enabled: False
392499	Disinfectant Wipes	239.80	07/07/2020	10-00-000-585850-0000	
393068	Spray Bottles	12.96	07/07/2020	10-00-000-585850-0000	
	Check Total:	252.76			
Vendor: 200675	Village of Glen Ellyn Administration			Check Sequence: 12	ACH Enabled: False
3389	False Alarm Fee	50.00	07/07/2020	20-30-100-521600-0000	
	Check Total:	50.00			
Vendor: 199264	Warehouse Direct			Check Sequence: 13	ACH Enabled: False
4612796	Soap	415.60	07/07/2020	10-00-000-585850-0000	
4647578	Hand Sanitizer	77.93	07/07/2020	10-00-000-585850-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	493.53			
Vendor: 194608	Wilson Sporting Goods			Check Sequence: 14	ACH Enabled: False
4531144026	Equipment	155.47	07/07/2020	20-21-000-535500-1182	
Various	Equipment	566.33	07/07/2020	20-21-000-535500-1182	
	Check Total:	721.80			
Vendor: 200328	Yonex			Check Sequence: 15	ACH Enabled: False
556112-01	Equipment	43.29	07/07/2020	20-21-000-535500-1182	
	Check Total:	43.29			
	Total for Check Run:	8,560.31			
	Total of Number of Checks:	15			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 06/25/2020 - 9:20AM
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 103181 43282	Allegra Printing and Imaging Postcard Mailing Postage	2,897.73	06/25/2020	Check Sequence: 1 20-00-000-521650-0000	ACH Enabled: False
	Check Total:	2,897.73			
Vendor: 107310	B-Sharp, LLC Winter Classes	4,470.00	06/25/2020	Check Sequence: 2 20-22-000-525500-2311	ACH Enabled: False
	Check Total:	4,470.00			
Vendor: 115285	ComEd Electric 5/18/-6/17/2020	60.79	06/25/2020	Check Sequence: 3 10-00-000-570100-0000	ACH Enabled: False
	Check Total:	60.79			
Vendor: 132080 368350	Gold Medal-Chicago, Inc. Concessions	920.48	06/25/2020	Check Sequence: 4 20-30-300-530095-0000	ACH Enabled: False
	Check Total:	920.48			
Vendor: 132271 9519424874 9522840447	Grainger, Inc. Bathroom Repairs Bathroom Repairs	640.26 91.20	06/25/2020 06/25/2020	Check Sequence: 5 10-10-000-550300-0000 10-10-000-550300-0000	ACH Enabled: False
	Check Total:	731.46			
Vendor: 200720 115554 120346/496	Heartline Fitness Systems Equipment Maintenance Equipment Repairs	1,100.00 591.56	06/25/2020 06/25/2020	Check Sequence: 6 20-30-100-521600-0000 20-30-100-530210-0000	ACH Enabled: False
	Check Total:	1,691.56			
Vendor: 141774	Illinois Recreational Cheer Competition Fees	1,000.00	06/25/2020	Check Sequence: 7 20-21-000-525500-1241	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,000.00			
Vendor: 117155	Paddock Publications			Check Sequence: 8	ACH Enabled: False
	6/21-8/15/2020 Subscription	119.60	06/25/2020	10-00-000-585250-0000	
	6/21-8/15/2020 Subscription	119.60	06/25/2020	20-00-000-585250-0000	
	Check Total:	239.20			
Vendor: 200491	Safe Haven IT, Inc.			Check Sequence: 9	ACH Enabled: False
2020-071	IT Maintenance-June 2020	1,800.00	06/25/2020	10-00-000-521400-0000	
2020-071	IT Maintenance-June 2020	1,800.00	06/25/2020	20-00-000-521400-0000	
	Check Total:	3,600.00			
Vendor: 179033	Sign Identity			Check Sequence: 10	ACH Enabled: False
2006004	Court Signs	324.00	06/25/2020	20-00-000-541250-0000	
	Check Total:	324.00			
Vendor: 198978	Solaris Roofing Solutions, Inc.			Check Sequence: 11	ACH Enabled: False
38321	Roof Repairs	293.00	06/25/2020	20-30-100-530300-0000	
	Check Total:	293.00			
Vendor: 200200	SportaFlex, LLC			Check Sequence: 12	ACH Enabled: False
14107	Fencing System	1,058.15	06/25/2020	20-21-000-535500-1111	
	Check Total:	1,058.15			
Vendor: 182096	Sunburst Sportswear Inc.			Check Sequence: 13	ACH Enabled: False
Various	Uniforms	6,292.00	06/25/2020	20-21-000-535500-1111	
	Check Total:	6,292.00			
Vendor: 200963	T-Mobile			Check Sequence: 14	ACH Enabled: False
	5/12-6/11/2020 AED Connections	34.64	06/25/2020	10-00-000-585815-0000	
	Check Total:	34.64			
Vendor: 185380	TYCO Integrated Security			Check Sequence: 15	ACH Enabled: False
34419298	7/1-9/30/2020 Monitoring	294.68	06/25/2020	20-30-100-570300-0000	
	Check Total:	294.68			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 188120	Unique Products & Service Corporation			Check Sequence: 16	ACH Enabled: False
389258-3	Cleaning Supplies	877.02	06/25/2020	10-00-000-585850-0000	
389825	Cleaning Supplies	597.00	06/25/2020	10-00-000-585850-0000	
	Check Total:	1,474.02			
	Total for Check Run:	25,381.71			
	Total of Number of Checks:	16			

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
June 16, 2020
185 Spring Avenue**

I. Call to Order

President Ward called the remote Zoom meeting to order at 7:01p.m. President Ward stated that Commissioners and staff were participating remotely via Zoom.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff and President Ward. Commissioner Cornell was absent.

Staff members attending via Zoom were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Parks Project Manager Troia, Superintendent of Recreation Esposito and Executive Assistant/Board Secretary Dikker.

One guest in attendance was League of Women Voter's member Gail Bernstein.

III. Pledge of Allegiance

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Nephew moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$283,237.67, the minutes from the May 19, 2020 Regular Meeting and the June 2, 2020 Workshop meeting as well as the Park District Policy Updates that are listed below:

- Chapter I Board & Admin Policies, Section 4-Criminal Background Check Policy
- Chapter II Financial Policies, Section 8 Outstanding Check Policy
- Chapter III Personnel Policies, Section 5.03 Criminal Background Check Policy, Section 5.05 Equal Employment Opportunity Policy, Section 5.06 Americans With Disabilities Act Policy, Section 7.13 Classification, Definition, and Status of Employees, Section 8.27 Non-Discrimination and Anti-Harassment Policy, Section 8.33 Infectious Disease Control Policy

Roll Call: Aye: Commissioners Nephew, Bischoff, Stortz, Durham, Weber, and President Ward

Nay: None

Motion Carried.

VII. Unfinished Business

A. Coronavirus (COVID-19) District Update

Superintendent of Recreation Esposito stated that in accordance with the guidelines from Phase III of the State of Illinois DCEO Restore Illinois Plan, the Park District initiated programs and facilities to the community beginning last week. The Summer Playbook was released on Friday, June 5th and soon after program registrations, reservations for Holes & Knolls and Ackerman Sports and Fitness classes were being submitted.

Esposito briefly discussed the guidelines for the Health & Fitness Business section of the Phase III plan which allows for outdoor fitness classes, one on one personal training and the guidelines for Youth Sports which allows limited activities for groups of 10 or less with no competition. Highlights to the activities occurring at Ackerman Sports and Fitness Center were provided:

- One- month fitness passes: there are currently 94 fitness passes purchased for a \$20 monthly pass. This enables a passholder to take unlimited class participation for a month.
- Fitness Schedule classes: there were 45 in-person classes and 3 virtual classes offered with over 245 total in-person attendance and 29 virtual attendance in the first week.
- One-on-one training: there were 24 trainings conducted
- Fitness youth wellness camps offered for 2 1/2 hours in the morning and 2 1/2 hours in the afternoon began this past Monday with over 120 registered for the next several weeks.
- Rentals: 10 rentals groups are scheduled to conduct small sport activities in the gym.
- HGA: Busy week of one-on-one clients and small outdoor group training.
- Outdoor turf and sand volleyball rentals – True Lacrosse, Serve City Volleyball

Holes & Knolls opened last Monday utilizing an online reservation system while allowing walk ups if openings were available. The past weekend was very busy with 160 rounds each day and registration is continuing to increase.

Esposito discussed the Summer Camps that began this week which included Safety Village at the Spring Avenue Recreation Center, Camp Caravan at Main Street Recreation Center and Imagination Station which is being held at Newton Park. All have proceeded smoothly, and it is encouraging that the District is continuing to see an increase in registration numbers.

The tennis classes have begun and have been very active with classes being held at George Ball Park and Glenbard West Memorial Courts. There currently is a waitlist for many tennis classes and hopefully as the state transitions into Phase IV, those waitlists can be accommodated as class sizes can increase.

Other classes being offered virtually in the Playbook include the new program, *At Home Character Visits*, which allows a resident to reserve a special character for a 10 minute at home celebration. Esposito stated the District uses their costume inventory from other programs and it is a creative way to provide additional programming for its patrons.

Lastly, staff is in the process of planning for Phase IV and still waiting for guidelines of Phase IV that are specific to sports with hopes for less restrictive parameters and greater guidance and allowance for competition.

Commissioner Stortz discussed the opening of athletics and inquired on potential plans for the next couple of months. Staff's intention is to focus on fall programs and if possible, provide programming and opportunities earlier in the season. Commissioner Weber inquired about the opening of the outdoor basketball courts. Executive Director Harris stated that our park assets opening, and closings are determined utilizing Executive Orders along with guidelines through the IDPH, CDC, and DCEO. While some are very clear such as playgrounds, other allow for interpretation and discretion. The basketball courts have remained closed as those have experienced the most egregious disregard for compliance guidelines. Staff will reevaluate and consider opening prior to Phase IV. Commissioner Nephew inquired on registering for some of the outdoor classes at Ackerman and being able to see the number of class registrants in advance. Esposito explained how to see that information on the registration site.

VIII. Staff Reports

Superintendent of Finance and Personnel Cinquegrani stated the District has received their first portion of Property tax receipts. Executive Director Harris thanked Commissioner Bischoff for reaching out to DuPage County Board members Elliott and Ozog in discussing funds that were distributed to the County through the Federal Cares Act. Currently Park Districts were not slated to be recipients of any of those funds. After discussions, the County will now be making \$1,000,000 available to DuPage County Park Districts to cover PPE and COVID expenses.

IX. Commissioners' Reports

Commissioner Nephew thanked Staff for rolling out the new programs and commended them on the online Summer Playbook.

X. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Stortz to adjourn the Regular Meeting at 7:32 p.m.

Roll Call: Aye: Commissioners Bischoff, Stortz, Nephew, Durham, Weber and President Ward

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary



MEMO

July 9, 2020

TO: Park District Board of Commissioners
FROM: Kathleen Esposito, Superintendent of Recreation
CC: Dave Harris, Executive Director
RE: Coronavirus (COVID-19) Update

In accordance with the State of Illinois' Restore Illinois Plan, staff has made the following plan for the expansion of programming, amenities, and services as allowed under *Phase 4: Revitalization*. An overview of the Phase 4 Guidelines is attached to this report. Below are the details for the different areas of the Park District:

Facilities

Ackerman Sports and Fitness Center:

Reopened on Monday, July 6, with distanced equipment and a limit of 50 users in the center at a time. Membership charges resumed on July 8th at the conclusion of the Summer Phase 3 Value Pack for group exercise classes. Since Monday, the facility has experienced increased usage with over 150 users per day. The busiest hours are from 7:00 to 10:30 am. Since members were notified of the reopening and reactivation, 31 memberships have been cancelled. At the same time, the facility was signing up new members as well. Group exercise continues to be well attended with classes being staged both inside and outside with a maximum capacity of 35 participants per class. Over 60 classes are offered each week. To date, the average attendance is 12 per class. The indoor track was opened for 15 users or less at a time while practicing social distancing. The track is averaging 4 users per hour. Personal training continues with the 5 personal trainers averaging 3 clients per day. The new and recently opened outdoor fitness equipment is being utilized daily by the personal trainers and the public. The facility is averaging 14 gym rentals per day between the hours of 8:00 am and 10:00 pm. The Rock Wall, Childcare and Open Gym/Turf will continue to remain closed until further notice. To spread cardio equipment out within the fitness center, some of the equipment has been relocated to the second-floor public area and within the climbing wall. Pictures of the new fitness equipment layouts are attached. The Fit and Wellness camps have expanded their registration with over 19 participants in the mornings and afternoons. The WDSRA Rec n Roll program will return July 20th.

Holes & Knolls:

Reopened during Phase 3 with a maximum of 10 patrons on each course each hour with a reservation system up to 7 days in advance while also allowing walk ups depending on availability. Under the new guidelines allowing up to 50 people, the reservation system will still be used which will assist with the increased camps and large groups attendance. Additionally, many users have found the process to be convenient. Walk ups will continue to be accepted. The rounds of golf on the weekends and the holiday have been steady with over 3,700 rounds to date. Face coverings and social distancing will still be enforced while in the clubhouse.

Splash Pad:

The Splash Pad is currently being prepared to open for the first time this summer on Saturday, July 11th. A new reservation system has been set up allowing 50 patrons to attend 1.5-hour sessions beginning at 9:00 am with half hour intervals in between for sanitation and cleaning. The water pieces will remain on at a constant level to diminish touch points. The furniture will be arranged within the social distancing guidelines. Staff will be staged at the entrance gates and monitor activity. Face coverings will be required at check in and check out. Bystanders will be encouraged to stay within their own groups when not in the field of play.

Main Street/Spring Avenue Centers:

The Main Street Recreation Center front desk office remains closed to the public. Camp Caravan and Cruisin' Adventure Camps are being held in the facility Monday through Friday. Two full-time recreation staff have their offices in the facility and at least one is always on-site. Anima staff continue to utilize their offices.

Spring Avenue Recreation Center front desk office is now open to the public from 9:00 am to 5:00 pm. Monday through Friday. The Fitness Center is open during the week from 9:00 am to 5:00 pm with reservations. Due to the small size of the room, there are only five (5) people allowed in at a time. In the four days, there have been 10 users. The room is monitored by the front office staff. The cleaning staff sanitizes the room as needed daily. Fitness Memberships are paid on an annual basis. Membership was extended 3 months and staff has not received any refund requests.

Lake Ellyn Boathouse:

The Phase 4 criteria includes gatherings of 50 or less with physical distancing a requirement and face coverings in use when social distancing cannot be met. While first rental of the summer is scheduled for Friday, July 10th, unfortunately, there are only five (5) rentals scheduled for the remainder of the month. There has been a slight increase in requests for smaller events for the fall. All renters were notified of the guidelines and given the opportunity to reschedule or cancel without penalty and will be refunded fees paid to date.

Recreation Programs

Camps:

Camp Caravan is currently on week four of camp this summer and has had great success. Each week, camp has averaged two groups of 10-12 campers, with 30 campers enrolled this week.

Campers have enjoyed water balloon games, outside activities, crafts, and their favorite melting beads. Parents have been very thankful and appreciative of the camp. Staff received very nice feedback including:

“I lost my daughter these last few months and you all have brought her back. I could not be more thankful.”

“Nick had the best day of summer at camp today. I have not seen him smile like this in weeks. I mean it. He could not stop talking about it and I loved every minute of it. I am very grateful you are offering this camp.”

A new camp started this week, called Cruisin’ Adventure Camp which is a substitution for the very popular Turf and Surf camp. The camp was modified to be exclusively a bike camp for four hours each day, Monday through Friday. The Phase 4 guidelines has allowed staff to operate this camp with bike trips to various parks and locations within the community as well as other locations. The camp sessions filled up in 20 minutes! Each camp session can have 20 participants each week. The parents were thrilled that the Park District brought it back. Pictures are attached to this memo.

The other camps offered in both Phases includes Safety Village at Spring Avenue and Imagination Station at Newton Park. Both camps are going well, increasing the maximums, and offering water activities and playground use under the Phase 4 guidelines.

General Recreation:

General recreation programs scheduled to run with sufficient registrations include:

- Babysitting for Success
- Brick 4 Kids Lego camps
- Adventures in Paleontology camps
- Dino Hour classes
- Multimedia Art Masterpieces classes
- Several Nature Hour programs including Woodland, Trees, Insects and Pollinators

The Positively Play (Preschool) Camps will not be offered, instead staff will be focusing on the school year preschool classes incorporating many changes that will need to be made in the daily routines, schedules, drop off, sanitation and face covering mandatory protocols. There are currently 175 children registered which is 19% lower than previous years at this time. A decision on consolidation and guidelines are currently being developed. The preschool program starts after Labor Day. Staff is also waiting on School District protocols, time frames and guidelines which will also affect the program.

Athletics:

Under the new guidelines for Phase 4, competitive gameplay and tournaments are now permitted; Capacity limit of no more than 50% facility capacity and 20% seating capacity for spectators for indoor use; and group sizes are limited to 50 participants total (including athletes, coaches, and referees) with multiple groups permitted during practice and competitive games when the venue has space to appropriately social distance and can limit interaction between groups. The following athletic activities will be starting up in July and August as well as full programming for the fall sports:

- Fall House Baseball and Softball is still accepting registration until July 19th, with practices and games scheduled to begin in August. Over 200 registered for Baseball and 48 registered for Softball which are slightly down from last year.
- Travel Baseball and Softball are still accepting registration for the 2020/2021 season. Teams will be allowed to practice and enter tournaments beginning in August; however, the tournaments will be counted against the team allotments for the 2021 season which ends next July. Open roster spot tryouts will be conducted in August.
- Camps for Baseball, Volleyball, Field Hockey, Basketball and Soccer have been scheduled to take place beginning next week at various times and locations.
- All Star Sports Camps are back in person outside at the Main Street Recreation Center.
- Lakers and Midwest Summer Training sessions outside at Ackerman Park continue with almost 700 registrations. Players register on a weekly basis.
- Fall registration for Football, Cheerleading and House Soccer are still underway and the numbers are slightly lower than last fall but are still doing well.
- High School camps have been finalized and registrations began on July 8th with camps scheduled to start on Monday, July 13th at both Glenbard West and Glenbard South using inside and outside facilities. Over 400 participants registered in the first 3 hours.
- Lakers Tournament plans are being developed keeping the weekend date of September 25-27th. The preliminary plans include 100 team maximum as compared to over 200 teams in the past. Fields will need to be spaced at minimum of 30 feet apart. A maximum of 50 players and spectators per field will be allowed. Tentative scheduling would include two sessions -Friday night through Saturday afternoon and Saturday evening through Sunday afternoon. The format will be round robin with brackets of 3 to 4 teams with no award ceremonies.
- Tennis continues to grow due to an increase in the number of participants allowed in each class. There are over 700 registrations for the summer tennis programs.

Other Activities and Amenities Open

Phase 4 guidelines brought even more openings to different activities and amenities in the District including:

- Platform Tennis courts and the Hut are now all opened.
- All playgrounds and the outdoor fitness equipment are now opened.
- Outdoor basketball courts are now opened.

- Outdoor restrooms at Lake Ellyn (near the playground), Maryknoll and Village Green are now opened.
- The synthetic turf fields at Newton and Ackerman Park are open for groups of 50 or less.
- All baseball fields at Village Green will be opened.
- The softball fields in the hub area will remain closed.

Staff will be available to provide additional details and answers to any questions at the Board meeting on Tuesday evening.



PHASE 4 GUIDELINES OVERVIEW

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

PART OF PHASE IV OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JUNE 22, 2020 | EARLIEST EFFECTIVE DATE JUNE 26, 2020

ALL INDUSTRIES

- All employees who can work from home should continue to do so
- Continue to wear face covering that covers nose and mouth, maintain social distance of 6 ft., and frequently wash hands
- Continue employee health screenings upon entry into the workplace and mid-shift screenings for employees with shifts >5 hours (virtual screening permitted)
- Follow guidelines on capacity limits and group sizes (to be continually reassessed throughout Phase 4)

DAY CAMPS

- Capacity limit of no more than 50% of facility occupancy
- Group sizes of 15 participants, unless participants changing weekly
- Water-based activities permitted according to IDPH guidelines
- Continue to encourage outdoor activities as much as possible, especially for activities requiring physical exertion and/or exertion of voice

FILM PRODUCTION

- Capacity limit of no more than 50% of sound stage/location occupancy
- Crowd scenes should be limited to 50 people or fewer
- All individuals should maintain 6 ft. of social distancing unless job duty cannot be performed without proximity (e.g. actors performing, hair, make-up, costumes)
- One-time nasal swab for RT-PCR testing of all cast and crew should be obtained within 48 to 72 hours prior to the start of work on set or location
- Craft services and catering should follow Restaurant and Bar guidelines
- Live audiences permitted in line with Theatre/Performing Arts guidelines

HEALTH AND FITNESS

- Capacity limit of no more than 50% occupancy
- Group fitness classes of up to 50 people with at least 6 ft. social distancing between individuals permitted; multiple groups permitted given facilities have space to appropriately social distance and can limit interaction between groups
- Workout stations and equipment should be 6 ft. apart without barriers or 3 ft. apart with impermeable barriers in between
- For open gym spaces, have 1 employee per every 4,000 sq. ft. to monitor social distancing and sanitize equipment between use
- Sanitize equipment before and after each individual use and sanitize locker rooms and showers at least every hour
- Keep ancillary accommodations (e.g., saunas, hot tubs, steam rooms) closed, though childcare areas are permitted to reopen in line with DHFS childcare guidelines
- Members should wear face covering over their nose and mouth whenever not exercising

INDOOR/OUTDOOR RECREATION

- Reopening select indoor recreation facilities (e.g., bowling alleys, skating rinks); indoor playgrounds and trampoline parks should remain closed
- Indoor recreation to operate at lesser of 50 customers or 50% of facility capacity
- Outdoor recreation allowing group sizes of up to 50, and permitting multiple groups given facilities have space to appropriately social distance and can limit interaction between groups
- Activity stations should be spaced at least 6 ft. apart or limited in number to ensure social distancing
- Shared equipment should be disinfected before and after each use
- Clubhouses and other communal gathering places allowed to reopen
- Concessions permitted with restrictions

MANUFACTURING

- In-person meetings of up to 50 people with social distancing permitted

MEETINGS AND SOCIAL EVENTS

- Limit to 50 people or less with social distancing or 50% of overall facility capacity
- Multiple groups may meet in the same facility if they are socially distanced and in separate rooms
- Groups should be static for duration of meeting or event. If event includes multiple sessions, participants should remain in one room, and speakers/presenters should rotate between rooms or be digitally displayed (e.g. projected, livestreamed) in multiple rooms
- Dance floors should remain closed
- Food service should follow Restaurant and Bar guidelines

MUSEUMS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Museums should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions

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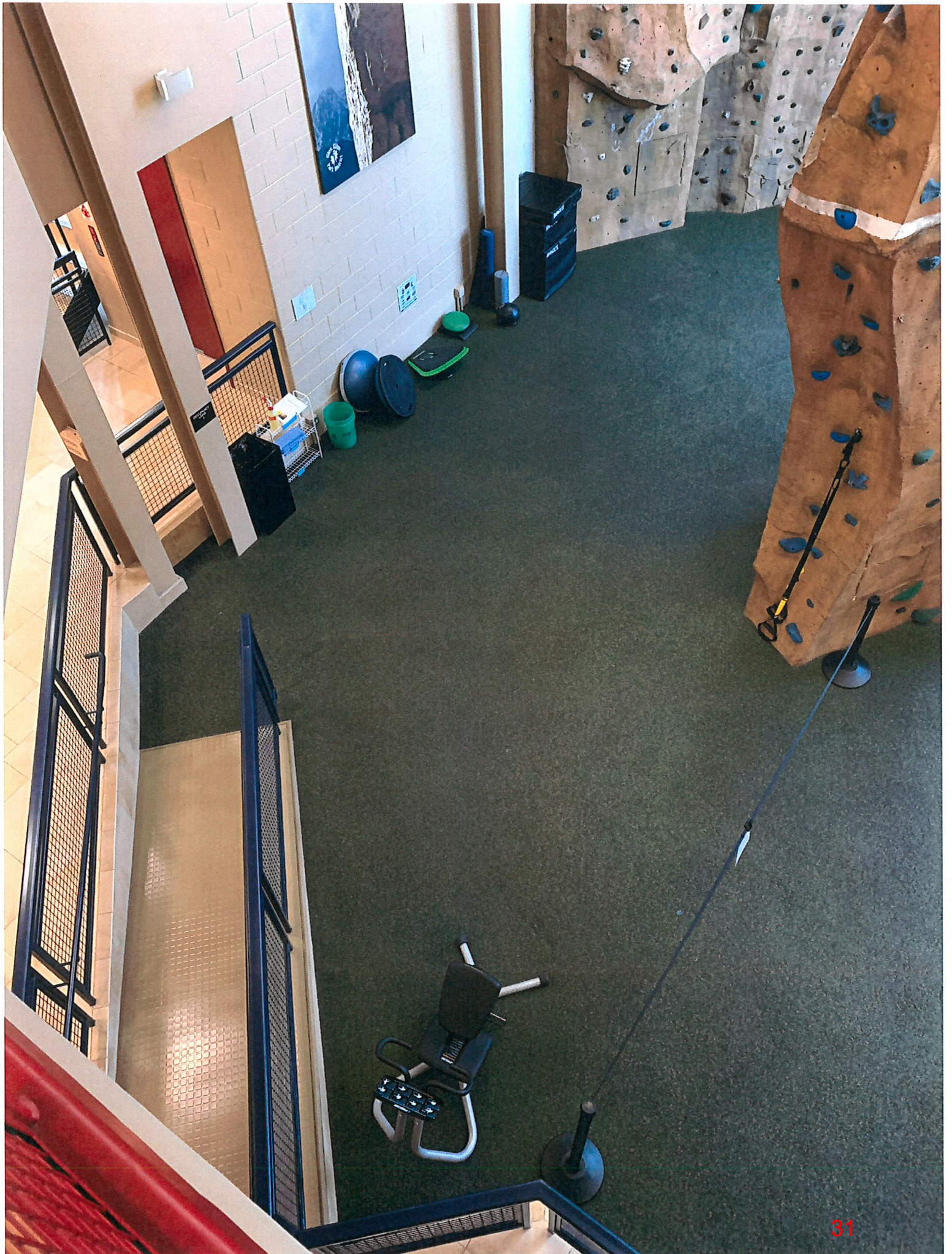
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Camp Caravan: 4th of July Flag Craft



Celebrate in Style: Liam Preschool Graduation



Camp Caravan: Homemade Slime Activity



Camp Caravan: Water Balloon Activity



Cruisin' Adventure Camp: First Day



MEMO

July 9, 2020

TO: Park District Board of Commissioners

**FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
Kathleen Esposito, Superintendent of Recreation**

CC: Dave Harris, Executive Director

RE: 2020 Revised Budget Projections

As discussed at the June 16th Board meeting, staff was directed to revise the 2020 budget given what is now known in regards to COVID-19.

The financial impact continues to be compiled by staff and anticipates the information will be emailed on Monday, July 13th by the end of the work day.



MEMO

July 9, 2020

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Co-Op Park Playground Equipment Purchase

Co-Op Park Playground was built in 1996 and is on the Playground Replacement Plan for Budget Year 2021. Although budgeted for 2021, staff has pursued a funding opportunity that needs to be acted on in 2020.

GameTime is awarding matching funds to qualifying agencies who submit applications and attend an IPRA/IPRF statewide initiative event. Part of the initiative is utilizing evidence-based design best practices for promoting physical activity across generations, addressing physical and social inclusion, and integrating nature into the everyday spaces of childhood. Initial research findings from the statewide initiative will help build a strong case for the positive impact parks have on community health and wellness.

After attending the event, an application describing our community playground needs for Co-Op Park, and desired outcomes was submitted in the spring. The Glen Ellyn Park District was successful and received a grant of up to \$40,000. This will relieve the District of 50% of the total cost of the playground equipment.

As required by the grant, the purchase of the equipment needs to be by July 31st, 2020. This purchase is through the qualified OMNIA Cooperative Purchasing Program. Fund balances will allow for the purchase this year.

In the coming months, staff will develop refined design plans and work towards bid documents for the project. An initial neighborhood meeting has already been conducted and patron comments will be incorporated in the design development. This park renovation will also address ADA deficiencies, replace site furniture, and include a new park sign.

Recommendations: Park District staff recommends approving the purchase of the Co-Op Playground Equipment from Gametime c/o Cunningham Recreation through Cooperative Purchase for the price of **\$37,565.64**.

Motion: I make the motion to authorize the purchase of the Co-Op Playground Equipment for **\$37,565.64** from Gametime c/o Cunningham Recreation through the Cooperative Purchase.



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

05/15/2020
 Quote #151572-01-01

Co-Op Park

Glen Ellyn Park District
 Attn: Nathan Troia
 515 Wilson Ave
 Glen Ellyn, IL 60137
 Phone: (630) 942-7265
 ntroia@gepark.org

Ship to Zip 60137

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - PrimeTime 2-5 Modular Unit (per attached drawing) [Accent:_____] [HDPE:_____] [Roto Plastic:_____] [Basic:_____] [Accent 2:_____] [Deck:Pvc:_____] [Deck:Pvc:_____]	\$19,864.00	\$19,864.00
		(1) 12923 -- Upper Body Trainer		
		(1) 19457 -- Roller Ball Panel (Roto)		
		(1) 12704 -- Therapeutic Ring Attach		
		(3) 6232 -- Pod (1'-0")		
		(1) 19792 -- Double Zip slide 4'-0"		
		(1) 19216 -- Rung Enclosure W/ Thunderring		
		(1) 19291 -- 2' Kickplate W/ Rung		
		(6) 18201 -- 36" Tri Punched Deck P/T		
		(1) 19104 -- Ridge Climber		
		(1) 18337 -- 36" Tri Transfer Platform		
		(1) 19094 -- Schooner (2'-6" & 3')		
		(2) 12024 -- 3 1/2" Uprt Ass'Y Alum 9'		
		(5) 12023 -- 3 1/2" Uprt Ass'Y Alum 8'		
		(5) 12025 -- 3 1/2" Uprt Ass'Y Alum 10'		
		(1) 178749 -- Owner's Kit		
1	RDU	GameTime - PowerScape 5-12 Modular Unit (per attached drawing) [Accent:_____] [Roto Plastic:_____] [Basic:_____] [Basic:_____] [HDPE:_____] [Deck:Pvc:_____]	\$40,997.00	\$40,997.00
		(2) 26094 -- Triangular Shroud		
		(1) 91341 -- TimbersEnclosureW/Thunderring(Below)		
		(1) 81670 -- Crunch Bar		
		(1) 4872 -- 3-in-a-Row w/Maze 11" Gizmo		
		(1) 80931 -- Single Gizmo Panel		
		(1) 90355 -- Storefront Panel, Below Dk		



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

05/15/2020
 Quote #151572-01-01

Co-Op Park

Quantity	Part #	Description	Unit Price	Amount
		(1) 81665 -- Seat And Table For Two		
		(1) 90030 -- 4' Transfer Platform W/Barrier		
		(1) 26142 -- Single With Step		
		(1) 27074 -- Trapezoid Overhd Ladder-60 Deg		
		(1) 90578 -- Swerve Slide		
		(1) 91334 -- Climber Offset Entryway (Barrier)		
		(1) 26165 -- 4'-0" Connectscape Climber		
		(2) 91209 -- Climber Entryway - Barrier		
		(1) 90766 -- Hex Pod		
		(2) 80000 -- 49" Sq Punched Steel Deck		
		(1) 90020 -- 1'-0" Transfer System W/ Barrier		
		(1) 32022 -- Hex Pod Step (1')		
		(1) 90260 -- 8' Leaning Wall Climber		
		(1) 91139 -- Entryway - Barrier		
		(1) 91501 -- Olympus Climber 7' thru 8' attach		
		(1) 90842 -- Single Spiral		
		(1) 90023 -- 3'-0" Transfer System W/ Barrier		
		(1) 80001 -- 49"Tri Punched Steel Deck		
		(3) 90269 -- 11' Upright, Alum		
		(3) 90270 -- 12' Upright, Alum		
		(4) 90272 -- 14' Upright, Alum		
		(1) 90268 -- 10' Upright, Alum		
		(1) 178749 -- Owner's Kit		
1	RDU	GameTime - PowerScape Swings [Basic: _____]	\$4,356.00	\$4,356.00
		(1) 10847 -- Ada Two-Place Swing F/S, 5" Od		
		(2) 8914 -- Encl Tot Seat 5"Od(8914)		
		(1) 10848 -- Ada Two-Place Swing Add-A-Bay, 5" Od		
		(2) 8918 -- Belt Seat Pkg 5"Od(8918)		
1	3205	GameTime - Spinning Sensory Wave Seat [Accent: _____] [Basic: _____] [Roto Plastic: _____]	\$1,132.00	\$1,132.00
1	17257	GameTime - Sensory Wave Safety Belt	\$180.00	\$180.00
2	14927	GameTime - NDS Play On Sign Package		



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05/15/2020
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Co-Op Park

Quantity	Part #	Description	Unit Price	Amount
1	2020IPRA	<p>MISC - IPRA Funding Initiative-</p> <p>Terms and Conditions: Matching funds must be used towards the purchase of a qualified playground structure. Other freestanding play products are available at our best pricing through Omnia Partners. Representatives from IPRA, PlayCore, and GameTime will select qualifying projects to be considered for playground matching funds. Orders must be placed by July 20, 2020 through GameTime's exclusive Illinois representatives. Funding can only be applied to additional GameTime playground equipment purchases and only in conjunction with original purchase. GameTime standard policies and warranties as listed in the 2020 Playground Design Guide apply. Freight, installation, surfacing, and applicable sales tax are extra and not included as part of the matching funds. To qualify for a 100% matching grant, list price of the qualifying playground system must exceed \$60,000, and be purchased with a cash with order. Matching funds are subject to rounding rules and may vary based on qualified purchase. For award recipients who wish to bring fitness to their communities, separate funding will be available for GT Challenge Course with the funding amounts dependant on the course selected. Preconfigured adult fitness packages are also available- apply for up to \$12,500 in funding for preconfigured outdoor fitness packages. Contact your Illinois GameTime representative (Cunningham Recreation) for a list of qualifying outdoor fitness packages. Freestanding playground products available to winners through Omnia Partners. No other offer, discount, or special programs can be used with this funding program. All applications must be validated by the project administrator. GameTime reserves the right to decline any application for a IPRA funding initiative.</p>		
Contract: OMNIA			Sub Total	\$66,529.00
			Discount	(\$30,821.14)
			Freight	\$1,857.78
			Total	\$37,565.64

Comments

*Materials only quotation. This pricing does not include any offloading or installation of equipment.

*Taxes may be applicable or tax exempt certificate will be required at time of purchase.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

05/15/2020
Quote #151572-01-01

Co-Op Park

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted. Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 4-6 weeks after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

SUPPLY ONLY:

- All items are quoted supply only.
- Installation services are not included.
- Customer is responsible for coordinating delivery, receipt, unloading, and inventory equipment.
- Missing or damaged equipment must be reported within 60 days of delivery.

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$37,565.64**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

05/15/2020
Quote #151572-01-01

Co-Op Park

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION (IF DIFFERENT FROM ABOVE):

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

Wilson Ave.



Village of Glen Ellyn Property
Village Links Golf Course

GEPD
Co-Op Park
05-23-107-013
0.89 AC.

Existing Playground

Harding Ave.

40ft

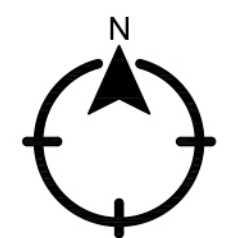
41.856021 -88.066527 Degrees

40ft

County of DuPage, Esri Canad

Co-Op Park

Property Overview





MEMO

July 13, 2020

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: ComEd Green Region Grant Resolution 20-02

In the spring of this year, the Glen Ellyn Park District applied for grant funding to assist with natural area improvements at Maryknoll Park in 2020. The Park District applied to the ComEd Green Region Program for elements within the proposed project. Funds have already been appropriated in the 2020 Budget to cover the costs of the project.

As part of the Glen Ellyn Park District's Natural Areas planning, two key locations at Maryknoll Park are being planned for pollinator enhancements. A garden at the entry will be enhanced and expanded with pollinator container plants. Turf in the park will be converted to a pollinator prairie.

Following is some background on the program:

About ComEd Green Region Program

Openlands partners with ComEd to administer the ComEd Green Region Program. Recognizing that open space in our communities is a crucial element of the quality of our lives, the ComEd program awards grants to public agencies supporting their efforts to plan for, protect, and improve open space in ComEd's service area of northern Illinois.

Grants of up to \$10,000 support open space projects that focus on planning, acquisition, and improvements to local parks, natural areas, and recreation resources. Grant recipients can use Green Region grants in combination with other funding sources to cover a portion of the expenses associated with developing and/or supporting their open space programs. Learn more about the 2020 program guidelines.

With the tremendous interest in pollinator conservation since the 2017 grant cycle, we are excited to announce that the 2020 ComEd Green Region Program will continue to have a special focus on pollinators!

Staff was informed very recently that we were awarded the grant. As part of the grant requirement, the Glen Ellyn Park District must approve a “Resolution of Authorization” committing to the specific matching fund amount and that the Park District must comply with the conditions, terms, and regulations of the program. The Resolution is attached.

Recommendation

Staff recommends that the Park Board of Commissioners pass the Resolution which is a requirement of the ComEd Green Region Grant Program.

Motion

I make the motion to approve the attached “Resolution of Authorization” specific to the ComEd Green Region Program grant for improvements to Maryknoll Park.

**RESOLUTION NO. 20-02
ComEd Green Region Program**

**PARK DISTRICT OF GLEN ELLYN
DUPAGE COUNTY, ILLINOIS**

**A Resolution Authorizing Participation in the
ComEd Green Region Program
for the Maryknoll – Interpretive Pollinator Garden and Turf to Pollinator Prairie
Project**

WHEREAS, the Park District of Glen Ellyn (“Applicant”) desires to undertake the Interpretive Pollinator Garden and Turf to Pollinator Prairie project as part of the 2020 (“Year”) ComEd Green Region Program; and

WHEREAS, the Applicant desires to apply to the ComEd Green Region Program for a grant for the purpose of carrying out this project; and

WHEREAS, the Applicant has received and understands the current ComEd Green Region Program Guidelines.

THEREFORE, BE IT RESOLVED THAT the Board of Commissioners hereby approves this project and authorizes application to the ComEd Green Region Program in the amount of \$8,330 and

BE IT FURTHER RESOLVED THAT the Applicant commits to the expenditure of matching funds in the amount of \$4,165 necessary for the project’s success.

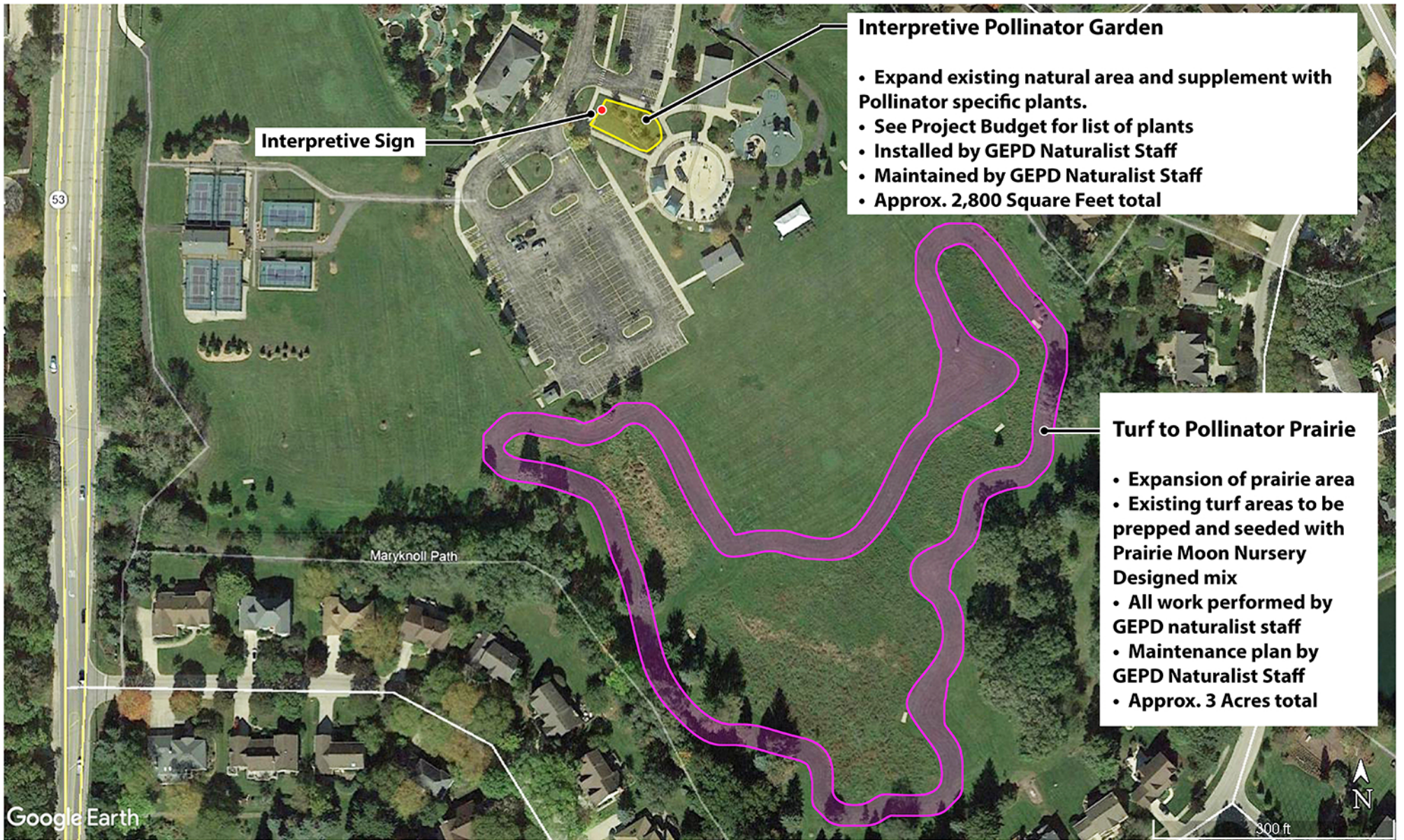
SO RESOLVED this fourteenth day of July 2020.

Attest

Signatures

*Kimberly Dikker
Board Secretary*

*Michael Ward
Park Board President*



Interpretive Pollinator Garden

- Expand existing natural area and supplement with Pollinator specific plants.
- See Project Budget for list of plants
- Installed by GEPD Naturalist Staff
- Maintained by GEPD Naturalist Staff
- Approx. 2,800 Square Feet total

Turf to Pollinator Prairie

- Expansion of prairie area
- Existing turf areas to be prepped and seeded with Prairie Moon Nursery Designed mix
- All work performed by GEPD naturalist staff
- Maintenance plan by GEPD Naturalist Staff
- Approx. 3 Acres total

Maryknoll Park
Interpretive Pollinator Garden and Habitat Enhancement

Glen Ellyn Park District

Investment Report

June 30, 2020

	Prior Year June 2019	3rd Quarter September 2019	4th Quarter December 2019	1st Quarter March 2020	Current Year June 2020
Bank Balances					
Glen Ellyn Bank & Trust	\$ 640,405.03	\$ 267,363.18	\$ 342,858.97	\$ 296,461.22	\$ 214,813.65
Illinois Funds - 9347	4,206,810.73	3,857,370.94	3,924,495.97	3,970,319.34	3,835,261.87
Illinois Park District Liquid Asset Fund	207,804.93	208,874.43	209,763.16	210,475.27	210,726.99
Illinois Metropolitan Investment Fund (1)	4,410,082.85	4,756,239.28	4,061,816.71	3,224,118.02	3,995,751.97
Total Bank Balance	\$ 9,465,103.54	\$ 9,089,847.83	\$ 8,538,934.81	\$ 7,701,373.85	\$ 8,256,554.48
Interest Rates					
Illinois Funds - 9347	2.42%	2.12%	1.72%	1.23%	0.45%
Illinois Park District Liquid Asset Fund	2.21%	1.96%	1.59%	1.09%	0.20%
Illinois Metropolitan Investment Fund	2.32%	2.24%	1.68%	0.78%	0.42%
Interest (2)					
Illinois Funds - 9347	\$ 8,357.36	\$ 6,785.43	\$ 5,724.89	\$ 4,138.09	\$ 1,420.76
Illinois Park District Liquid Asset Fund	375.96	336.64	281.67	193.58	34.52
Illinois Metropolitan Investment Fund	7,716.05	7,623.92	6,598.01	2,211.83	1,289.76
Total Interest	\$ 16,449.37	\$ 14,745.99	\$ 12,604.57	\$ 6,543.50	\$ 2,745.04

(1) Balance exclusive of the Park District's remaining interest in the 'Liquidating Trust' account of \$128,179.76.

(2) Interest shown is for only the month stated.



General Ledger
Consolidated Budget By
Account Type



User: ncinquegrani
Printed: 7/7/2020 2:34:45 PM
Period 06 - 06
Fiscal Year 2019 - 2020

Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
Revenue						
Property Tax Receipts	2,562,002.52	2,678,858.22	5,153,450.00	2,655,386.48	2,729,047.03	5,341,972.00
Other Taxes	0.00	99,190.57	127,500.00	0.00	88,714.55	167,600.00
Charges for Services	293,060.62	1,213,041.31	2,065,700.00	-50,773.07	463,689.40	1,935,500.00
Program Fees	339,432.07	3,093,955.83	4,003,137.00	101,780.81	1,273,605.07	4,116,512.00
Rentals	31,838.67	394,828.22	636,100.00	17,120.25	220,074.34	718,650.00
Concessions	27,634.50	31,181.62	83,700.00	749.50	1,275.01	91,325.00
Product Sales	0.00	30.00	0.00	0.00	40.00	0.00
Interest Income	16,306.98	85,238.20	71,500.00	2,329.54	36,092.23	98,250.00
Licenses & Permits	1,490.00	12,620.00	14,745.00	-615.00	3,005.00	15,785.00
Grants & Donations	7,680.30	23,581.30	458,660.00	-4,070.00	9,573.20	1,323,660.00
Miscellaneous Income	14,852.20	47,439.80	56,300.00	4,675.00	39,236.00	35,000.00
Transfers Received	0.00	0.00	3,223,158.00	0.00	0.00	3,624,328.00
Chargeback Revenue	0.00	0.00	518,733.00	0.00	0.00	544,940.00
Revenue	3,294,297.86	7,679,965.07	16,412,683.00	2,726,583.51	4,864,351.83	18,013,522.00

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Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
Expense						
Salaries & Wages	317,113.03	1,476,203.29	3,305,230.00	173,635.07	1,239,858.42	3,549,909.00
Salaries & Wages - Programs	90,138.35	317,092.53	798,990.75	13,402.84	168,686.82	804,964.00
Contractual Labor	1,434.00	9,611.77	10,000.00	0.00	346.95	12,000.00
Contractual Services - Other	34,598.74	213,926.91	629,063.00	24,331.29	167,458.33	681,198.00
Contractual Services- Programs	124,929.60	545,743.18	1,304,627.00	-46,257.67	289,329.12	1,226,836.25
Materials & Supplies	42,507.46	165,319.67	431,253.00	24,841.47	83,717.87	443,810.00
Materials & Supplies -Programs	41,025.15	238,014.59	404,856.50	11,923.91	135,576.28	485,042.00
Computer SoftHardware Equip.	503.79	3,178.05	35,500.00	0.00	5,350.54	35,500.00
Other Equipment	986.48	55,620.39	120,800.00	8,753.60	129,285.61	192,300.00
Building & Landscaping	5,323.89	36,658.66	120,175.00	1,977.76	17,111.20	122,675.00
Insurance Expenses (PCL)	13,166.66	67,333.30	193,140.00	13,965.19	69,825.95	196,250.00
Employment Expenses	78,064.63	408,339.50	1,050,500.00	62,188.72	382,027.40	1,195,151.00
Utilities	11,799.01	123,301.31	595,850.00	12,970.25	126,863.15	540,050.00
Capital	288,609.55	683,085.08	5,290,970.00	223,371.60	675,102.14	3,981,943.00
Debt Service	29,475.00	29,475.00	1,155,950.00	40,982.85	40,982.85	1,232,072.00
Miscellaneous Expenses	31,259.02	195,866.14	389,050.00	10,681.64	115,815.85	406,608.00
Transfers Out	0.00	0.00	3,223,158.00	0.00	0.00	3,624,328.00
Chargebacks & Indirect Expense	0.00	0.00	517,578.40	0.00	0.00	544,939.90
Expense	1,110,934.36	4,568,769.37	19,576,691.65	576,768.52	3,647,338.48	19,275,576.15

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Description	2019 Period Amt	2019 End Bal	2019 Budget	2020 Period Amt	2020 End Bal	2020 Budget
Revenue Total	3,294,297.86	7,679,965.07	16,412,683.00	2,726,583.51	4,864,351.83	18,013,522.00
Expense Total	1,110,934.36	4,568,769.37	19,576,691.65	576,768.52	3,647,338.48	19,275,576.15
Grand Total	2,183,363.50	3,111,195.70	-3,164,008.65	2,149,814.99	1,217,013.35	-1,262,054.15

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
10	Corporate Fund				
10	Revenue				
10	Property Tax Receipts	1,030,452.70	2,093,000.00	1,048,934.16	2,033,000.00
10	Other Taxes	49,595.29	63,750.00	44,357.28	83,800.00
10	Interest Income	38,133.52	22,000.00	19,601.32	35,000.00
10	Miscellaneous Income	7,794.69	1,000.00	22,301.00	1,000.00
10	Transfers Received	0.00	83,657.00	0.00	88,595.00
10	Revenue	1,125,976.20	2,263,407.00	1,135,193.76	2,241,395.00
10	Expense				
10	Salaries & Wages	525,306.23	1,246,439.00	491,880.77	1,318,880.00
10	Contractual Labor	9,611.77	10,000.00	346.95	12,000.00
10	Contractual Services - Other	69,574.69	246,215.00	72,891.19	278,540.00
10	Materials & Supplies	65,394.57	180,200.00	44,944.83	192,200.00
10	Computer SoftHardware Equip.	917.78	20,000.00	1,933.96	20,000.00
10	Other Equipment	1,104.91	3,300.00	50.86	3,300.00
10	Building & Landscaping	31,829.98	108,500.00	15,609.78	109,000.00
10	Insurance Expenses (PCL)	67,333.30	193,140.00	69,825.95	196,250.00
10	Employment Expenses	173,113.29	464,000.00	166,924.25	520,714.00
10	Utilities	14,528.44	50,700.00	15,122.19	47,850.00
10	Miscellaneous Expenses	11,550.50	45,850.00	19,765.46	51,978.00
10	Transfers Out	0.00	127,374.00	0.00	2,374.00
10	Expense	970,265.46	2,695,718.00	899,296.19	2,753,086.00
Revenue Total		1,125,976.20	2,263,407.00	1,135,193.76	2,241,395.00
Expense Total		970,265.46	2,695,718.00	899,296.19	2,753,086.00
Grand Total		155,710.74	-432,311.00	235,897.57	-511,691.00
10	Corporate Fund	155,710.74	-432,311.00	235,897.57	-511,691.00

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
20	Recreation Fund				
20	Revenue				
20	Property Tax Receipts	700,842.45	1,243,500.00	700,895.04	1,389,900.00
20	Other Taxes	49,595.28	63,750.00	44,357.27	83,800.00
20	Charges for Services	1,213,041.31	2,065,700.00	463,689.40	1,935,500.00
20	Program Fees	3,093,955.83	4,003,137.00	1,273,605.07	4,116,512.00
20	Rentals	394,828.22	636,100.00	220,074.34	718,650.00
20	Concessions	31,181.62	83,700.00	1,275.01	91,325.00
20	Product Sales	30.00	0.00	40.00	0.00
20	Interest Income	44,429.85	35,000.00	16,270.97	40,000.00
20	Licenses & Permits	12,620.00	14,745.00	3,005.00	15,785.00
20	Grants & Donations	17,421.00	20,000.00	9,573.20	44,000.00
20	Miscellaneous Income	2,421.86	11,000.00	6,935.00	8,500.00
20	Chargeback Revenue	0.00	518,733.00	0.00	544,940.00
20	Revenue	5,560,367.42	8,695,365.00	2,739,720.30	8,988,912.00
20	Expense				
20	Salaries & Wages	924,625.41	2,006,791.00	725,199.12	2,179,029.00
20	Salaries & Wages - Programs	317,092.53	798,990.75	168,686.82	804,964.00
20	Contractual Services - Other	144,352.22	382,848.00	94,567.14	402,658.00
20	Contractual Services- Programs	545,743.18	1,304,627.00	289,329.12	1,226,836.25
20	Materials & Supplies	99,925.10	251,053.00	38,773.04	251,610.00
20	Materials & Supplies -Programs	238,014.59	404,856.50	135,576.28	485,042.00
20	Computer SoftHardware Equip.	2,260.27	15,500.00	3,416.58	15,500.00
20	Other Equipment	13,338.88	22,500.00	13,708.31	29,000.00
20	Building & Landscaping	4,828.68	11,675.00	1,501.42	13,675.00
20	Employment Expenses	228,817.91	569,200.00	209,293.77	656,437.00
20	Utilities	108,772.87	545,150.00	111,740.96	492,200.00
20	Miscellaneous Expenses	184,315.64	343,200.00	96,050.39	354,630.00
20	Transfers Out	0.00	1,587,345.00	0.00	1,637,050.00
20	Chargebacks & Indirect Expense	0.00	517,578.40	0.00	544,939.90
20	Expense	2,812,087.28	8,761,314.65	1,887,842.95	9,093,571.15
Revenue Total		5,560,367.42	8,695,365.00	2,739,720.30	8,988,912.00
Expense Total		2,812,087.28	8,761,314.65	1,887,842.95	9,093,571.15
Grand Total		2,748,280.14	-65,949.65	851,877.35	-104,659.15
20	Recreation Fund	2,748,280.14	-65,949.65	851,877.35	-104,659.15

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
45	Debt Service Fund				
45	Revenue				
45	Property Tax Receipts	593,333.89	1,153,950.00	622,164.84	1,229,072.00
45	Interest Income	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
45	Revenue	593,333.89	1,155,950.00	622,164.84	1,232,072.00
45	Expense				
45	Debt Service	29,475.00	1,155,950.00	40,982.85	1,232,072.00
45	Transfers Out	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
45	Expense	29,475.00	1,157,950.00	40,982.85	1,235,072.00
Revenue Total		593,333.89	1,155,950.00	622,164.84	1,232,072.00
Expense Total		29,475.00	1,157,950.00	40,982.85	1,235,072.00
Grand Total		563,858.89	-2,000.00	581,181.99	-3,000.00
45	Debt Service Fund	563,858.89	-2,000.00	581,181.99	-3,000.00

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
55	Special Recreation Fund				
55	Revenue				
55	Property Tax Receipts	<u>354,229.18</u>	<u>663,000.00</u>	<u>357,052.99</u>	<u>690,000.00</u>
55	Revenue	354,229.18	663,000.00	357,052.99	690,000.00
55	Expense				
55	Salaries & Wages	26,271.65	52,000.00	22,778.53	52,000.00
55	Employment Expenses	6,408.30	17,300.00	5,809.38	18,000.00
55	Capital	<u>167,930.00</u>	<u>945,902.00</u>	<u>172,352.50</u>	<u>622,143.00</u>
55	Expense	200,609.95	1,015,202.00	200,940.41	692,143.00
Revenue Total		354,229.18	663,000.00	357,052.99	690,000.00
Expense Total		200,609.95	1,015,202.00	200,940.41	692,143.00
Grand Total		153,619.23	-352,202.00	156,112.58	-2,143.00
55	Special Recreation Fund	153,619.23	-352,202.00	156,112.58	-2,143.00

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
85	Asset Replacement Fund				
85	Revenue				
85	Grants & Donations	0.00	32,500.00	0.00	32,500.00
85	Miscellaneous Income	11,600.00	24,300.00	0.00	5,500.00
85	Transfers Received	0.00	<u>1,739,501.00</u>	0.00	<u>1,685,733.00</u>
85	Revenue	11,600.00	1,796,301.00	0.00	1,723,733.00
85	Expense				
85	Other Equipment	41,176.60	95,000.00	115,526.44	160,000.00
85	Capital	293,738.10	301,000.00	38,609.00	146,300.00
85	Transfers Out	0.00	<u>1,400,000.00</u>	0.00	<u>1,850,000.00</u>
85	Expense	334,914.70	1,796,000.00	154,135.44	2,156,300.00
Revenue Total		11,600.00	1,796,301.00	0.00	1,723,733.00
Expense Total		334,914.70	1,796,000.00	154,135.44	2,156,300.00
Grand Total		-323,314.70	301.00	-154,135.44	-432,567.00
85	Asset Replacement Fund	-323,314.70	301.00	-154,135.44	-432,567.00

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
94	Capital Improvements Fund				
94	Revenue				
94	Interest Income	2,674.83	12,000.00	219.94	20,000.00
94	Grants & Donations	6,160.30	406,160.00	0.00	1,247,160.00
94	Miscellaneous Income	770.95	0.00	10,000.00	0.00
94	Transfers Received	0.00	1,400,000.00	0.00	1,850,000.00
94	Revenue	9,606.08	1,818,160.00	10,219.94	3,117,160.00
94	Expense				
94	Capital	202,293.98	3,904,068.00	457,301.64	3,073,500.00
94	Transfers Out	0.00	106,439.00	0.00	131,904.00
94	Expense	202,293.98	4,010,507.00	457,301.64	3,205,404.00
Revenue Total		9,606.08	1,818,160.00	10,219.94	3,117,160.00
Expense Total		202,293.98	4,010,507.00	457,301.64	3,205,404.00
Grand Total		-192,687.90	-2,192,347.00	-447,081.70	-88,244.00
94	Capital Improvements Fund	-192,687.90	-2,192,347.00	-447,081.70	-88,244.00

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
96	Cash In Lieu of Land Fund				
96	Revenue				
96	Interest Income	0.00	500.00	0.00	250.00
96	Miscellaneous Income	<u>24,852.30</u>	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>
96	Revenue	24,852.30	20,500.00	0.00	20,250.00
96	Expense				
96	Capital	<u>19,123.00</u>	<u>140,000.00</u>	<u>6,839.00</u>	<u>140,000.00</u>
96	Expense	19,123.00	140,000.00	6,839.00	140,000.00
Revenue Total		24,852.30	20,500.00	0.00	20,250.00
Expense Total		19,123.00	140,000.00	6,839.00	140,000.00
Grand Total		5,729.30	-119,500.00	-6,839.00	-119,750.00
96	Cash In Lieu of Land Fund	5,729.30	-119,500.00	-6,839.00	-119,750.00

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Fund	Description	2019 End Bal	2019 Budget	2020 End Bal	2020 Budget
Revenue Total		7,679,965.07	16,412,683.00	4,864,351.83	18,013,522.00
Expense Total		4,568,769.37	19,576,691.65	3,647,338.48	19,275,576.15
Grand Total		3,111,195.70	-3,164,008.65	1,217,013.35	-1,262,054.15